



The Honorable William "Bill" Edwards, Mayor (present)
The Honorable Mark Baker District 7, Mayor Pro Tem (present)
The Honorable Catherine F. Rowell, District 1 Councilmember (present)
The Honorable Carmalitha Gumbs, District 2 Councilmember (present)
The Honorable Helen Z. Willis, District 3 Councilmember (present)
The Honorable Naeema Gilyard, District 4 Councilmember (present)
The Honorable Rosie Jackson, District 5 Councilmember (present)
The Honorable khalid kamau, District 6 Councilmember (present)

WORK SESSION MINUTES

1. Call to Order

Minutes:

The meeting was called to order by Mayor Edwards at 5:01pm. Following the roll call by the Deputy Clerk, a quorum was present.

2. Discussion Items

a. FY2019 Strategic Planning Update - Odie Donald II, City Manager

Minutes:

The City Manager outlined the 2019 Strategic Plan Update along with Mr. Bill Stark, Chief Officer of InterCom which included the following details:

- **Definition of strategic plan and how we use it.**
- **Phases of the process:**
 - **Implement Plan**
 - **Codify Plan**
 - **Framework**
 - **Fiscal Review**
- **Four Phases**
 - **Phase I GMA Budget Retreat**

- Phase II Framework - Identify goals
- Phase III InnerComm - interviews, planning sessions, surveys, timelines
- Phase IV Implementation
- YTD Social Media performance
- Survey results - as of February 11, 2019 - percentage of respondents
- Public engagement sessions
- What other cities are doing
- Next steps

The presentation was followed by a discussion and question period by the Mayor and Council which included comments by Mr. Stark.

- b. Legislative Review Process-Novus Agenda - Renardo Paschal, Records Administrator

Minutes:

Mr. Paschal distributed a memo from Mr. Donald to Mayor Edwards with the subject, Legislative Review Process Tool - NovusAGENDA. He indicated this was the purposed process. No implementation has started pending, resolution of all the outstanding issues that should be completed and go live for City Council during the February meetings.

Councilmember khalid inquired as to what constitutes a green or red light for items, how many steps will be visible to the public and if the process was complete.

Councilmember Gilyard questioned if February meetings would be too quick for implementation and maybe a March rollout might work better.

Councilmember Rowell would like to see what other municipalities are doing and the range of cost.

Councilmember Willis recommended tat the City do not publicize the legislative process to the public and keep the information internal until the process is complete.

3. Executive Session (CLOSED), if necessary

Motion (Recess): Councilmember Willis

Second: Councilmember Rowell

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to recess for a closed executive session to discuss real estate and litigation. The motion passed unanimously.

4. Adjournment

Motion (Close): Councilmember Rowell

Second: Councilmember khalid

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

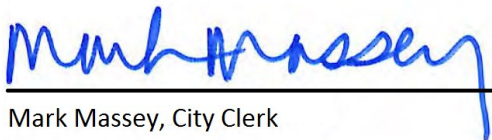
Minutes:

**A motion was made to close the executive session and adjourn the work session.
The motion passed unanimously.**

The City Clerk announced there was no action taken during executive session.

Executive session began at 5:48pm and ended at 7:02pm.

The work session was adjourned at 7:02pm.



Mark Massey, City Clerk
