

CITY OF SOUTH FULTON, GEORGIA
REGULAR MEETING - Southwest Arts Center 915 New Hope Road, Atlanta, GA 30331
Tuesday, July 18, 2023, 4:00 PM



SOUTH FULTON CITY COUNCIL MISSION STATEMENT:

To provide exceptional customer service that sustains a safe, inclusive, innovative, and an economically vibrant city.

The Honorable khalid kamau, Mayor
The Honorable Catherine F. Rowell, District 1 Councilmember
The Honorable Carmalitha Gumbs , District 2 Councilmember
The Honorable Helen Z. Willis, District 3 Councilmember
The Honorable Jaceey Sebastian, District 4 Councilmember
The Honorable Corey A. Reeves, District 5 Councilmember
The Honorable Natasha Williams-Brown, District 6 Councilmember
The Honorable Linda B. Pritchett, District 7 Councilmember

REGULAR COUNCIL MEETING AGENDA

- I. 4:00 p.m. Invocation
- II. 4:02 p.m. Pledge of Allegiance
- III. 4:03 p.m. Roll Call- Corey Adams, City Clerk
- IV. 4:04 p.m. Meeting Called to Order- Mayor khalid (*Times are estimates only)
- V. 4:05 p.m. Approval of City Council Meeting Minutes
 - 1. Request Council Approval of City Council Regular Meeting Minutes from May 23, 2023 (City Clerk)
 - 2. Request Council Approval of City Council Work Session Minutes from July 11, 2023 (City Clerk)
 - 3. Request Council Approval of City Council Alcohol/Zoning Public Hearing Minutes from July 11, 2023 (City Clerk)
 - 4. Request Council Approval of City Council Special Called Meeting Minutes from June 9, 2023 and July 7, 2023 (City Clerk)
- VI. 4:07 p.m. Adoption of Council Agenda
- VII. 4:15 p.m. Proclamation Presentations

5. Proclamation Presentation recognizing Verina Hunt for Community Clean Up Efforts in the Wolf Creek Corridor (Councilmember Gumbs)

Proclamation Presentation recognizing Reginald Rowell for Community Clean Up Efforts in the Stonewall Tell Corridor (Councilmember Gumbs)

Proclamation Proclamation recognizing South Fulton's Christopher Eubanks for Outstanding Achievement in Tennis at Wimbledon (Mayor Khalid)

VIII. 4:45 p.m. Planning, Zoning and Permits (Alcohol Licenses, Rezoning, Variance and Special Use Permit Cases For Vote)

6. ALCOHOL LICENSES (CHANGE of OWNERSHIP)

Grown and Sexy Tavern for an alcohol license for the consumption of wine, beer and distilled beverages at 3461 Roosevelt Highway, South Fulton, GA (District 3)

7. Exxon Food Mart for an alcohol license for the retail sale of wine and beer beverages at 5955 Fulton Industrial Blvd., South Fulton, GA (District 1)

8. COMMERCIAL AND COMMUNITY DEVELOPMENT

Z23-006 - Second Read of An Ordinance to rezone from SUB- A (Suburban A Single-Family Dwelling District) and AG-1 (Agricultural District) to R-4 (Single-Family Dwelling District) for property located at 2601 Flat Shoals Road (Parcel number: 09F420001691059); (District 6)

9. U23-005: Second Read of An Ordinance for A Special Use Permit for Churches and Other Facilities for Religious Organizations Worship Pursuant to Code Sec. 207.06 For Property Located at 2601 Flat Shoals Road (Parcel Number: 09F420001691059) (District 6)
10. U23-003: Second Read of An Ordinance To Approve A Special Use Permit For Churches And For Other Facilities For Religious Organizations Worship Pursuant To Code Sec. 207.06 For Property Located At 2300 Sheriff Road (Parcel number: 13 0101 LL0820) In The AG-1 (Agricultural District/Old National Highway Overlay District) (District 6)
11. U23-006: Application by Nevel Homes LLC requesting a Special Use Permit to operate a Short-Term Rental at 2460 Nevels Road South Fulton, GA 30349 (Parcel ID: 13 0132LL0401). District 6

IX. 5:45 p.m. Consent Agenda Items

12. Consent Agenda: PROCLAMATIONS

Mayor/Council Proclamations for Spreading on the Minutes:

Alpha Kappa Alpha Sorority Charter Appreciation Day (Mayor and Full Council)
Cathelene “Tina” Robinson Appreciation Day (Mayor and Full Council)
Diamond Hall Day (Councilmember Reeves)
Bennie James Anderson Day (Councilmember Willis)
Pastor Earl L. Calloway, Sr. (Councilmember Willis)
Dr. Debra Clark Appreciation Day (Councilmember Pritchett)
Turbo Day (Councilmember Willis)
Grace Life Conference and Homecoming Day (Councilmember Pritchett)
Mary Louise Bishop Brown Appreciation Day (Councilmember Sebastian)

13. Consent Agenda: BOARD AND COMMISSSION APPOINTMENTS

Request Council Approval of Board/Committee Appointments:

Councilmember Gumbs appoints Nia McKenzie to the City of South Fulton Environmental Committee.

14. Consent Agenda: SUBDIVISION PLATS

Request Council confirmation of the following recorded development plats as approved by the City Engineer pursuant to Section 4.2.2.E of the Subdivision Regulations, Appendix D:

Datona Estates (District 1)
Hawkins Crossing (District 3)

15. Request Approval to accept the Bulletproof Vest Partnership Grant Award in the amount of \$5,833.09. (Police)
16. Request Approval to accept a grant from Under Armour for the refurbishing of the Red Oak Delano Park basketball courts. (Parks and Recreation)
17. Request approval to accept the 2020 Homeland Security Grant in the amount of \$10,000 to purchase and replace the Drager Chemical Detection Equipment that has reached its shelf life. (Fire)
18. Request Approval of a Resolution to authorize Investment and Designate Representatives for Georgia Fund 1 (Local Government Investment Pool) (Finance)
19. Request Council Approval of A Resolution to Authorize the Use of Eminent Domain to Acquire Real Property Interests Necessary to Complete the Intersection Improvement Project At Butner Road and Union Road, Project OSI602, Parcel 11; To Authorize the City of South Fulton, Georgia To Condemn Said Property Interests, Where Necessary (ACQUISITION COST: \$12,900.00) (District 2)

20. A Resolution Authorizing The City Of South Fulton, Georgia To Enter Into The First Amended Memorandum Of Understanding Between The City And The Fulton County School District For Building Plan Review And Inspections, And For Other Lawful Purposes

X. 6:00 p.m. Public Comments

Speakers will be granted a total of two (2) minutes each and public comments will not exceed thirty (30) minutes. Speakers will not be allowed to yield or donate their time to other speakers. Speakers must identify themselves and their addresses prior to speaking. Speakers may only address the Presiding Officer, shall observe all rules of decorum. No debate, disrespect or obscenities shall be tolerated. The Presiding Officer shall rule any such individual out of order that fails to comply with the foregoing.

XI. 6:30 p.m. Council Comments

XII. 7:00 p.m. Agenda Items- Part I

21. OVERRIDE OF MAYOR VETOES

Consideration of City Council Override of Mayor's Veto of A Request For Approval Of A Resolution To Update And/Or Amend The City Of South Fulton Police Department's Policies, Procedures And/Or General Orders Related To The Seizure, Forfeiture And Disposal Of Assets And/Or Property; And For Other Lawful Purposes. (Sponsored by Councilwoman Helen Z. Willis)

22. Consideration of City Council Override of Mayor's Veto of A Request For Approval to Amend the FY2023 Budget to Drawdown from the Confiscated Asset Fund #210 to procure the services of a company to discard items no longer needed from a dissolved investigation. \$42,000 (Police)
23. Consideration of City Council Override of Mayor's Veto of Request For Approval to Procure the Services of A1 Shredding and Recycling for \$41,350.00 to dispose of items in accordance with a Fulton County Order for Disposal of Evidence utilizing Confiscated Asset Fund #210. (Police)
24. Consideration of City Council Override of Mayor's Veto of A Request For Approval to purchase and provide 50% Down payment to LDV Custom Specialty Vehicles to procure a SFPD Mobile Command Vehicle in the amount of \$778,698.00 utilizing the SFPD Capital account. (Police)
25. Consideration of City Council Override of Mayor's Veto of Request For Approval to purchase a Mini Robot for the SWAT Team from ICOR Technology for a total price not to exceed \$75,369.23 utilizing the Police Capital account. (Police)
26. PERSONNEL

Request Council Approval of Amendment #1 to A Contract for Interim City Manager Services

27. Request Council Approval of Amendment #1 to A Professional Services Agreement with Carron Solutions, LLC.
28. Request for approval to enter into a Professional Services Agreement with NFBPA/i4x to provide Interim Management (Chief Financial Officer) and Management Consulting (Senior Policy Advisor) Services for the Finance Department in the amount of \$221,313.00. Funds are available in FY23 Professional Services Budget (Finance)
29. Request for approval to enter into Amendment #1 to a Professional Services Agreement with NFBPA/i4x to provide Interim Management (Chief Financial Officer) and Management Consulting (Senior Policy Advisor) Services for the Finance Department. Funds are available in FY23 Professional Services Budget (Finance)
30. First Read Of An Ordinance To Amend Section 1-3010, Chapter 3 - Mayor And Council Of Title 1 – Administration, Regarding The Compensation And Expenses For The Mayor And Councilmembers; And For Other Lawful Purposes.
31. First Read Of An Ordinance To Amend Section 4.16, Internal Auditor Of The City Of South Fulton Charter; And For Other Lawful Purposes.
32. First Read Of An Ordinance To Amend The City Of South Fulton Code Of Ordinances And The City Of South Fulton Zoning Ordinance By Amending Various Sections Of Title 5 – Zoning And Planning, For The Purpose Of Updating City Procedures; To Rescind Section 3 And Section 5 Of ORD2023-013, Adopted MAY 23, 2023; And For Other Lawful Purposes. (Sponsored by Councilmember Becquer-Pritchett)
33. First Read Of An Ordinance To Amend Section 4.11, Boards, Of The City Of South Fulton Charter; And For Other Lawful Purposes. (Sponsored by Councilmember Pritchett)
34. First Read Of An Ordinance To Amend The City Of South Fulton Code Of Ordinances By Amending Title 6 – Health And Sanitation For The Purpose Of Updating The City's Smoke-Free Air Ordinance; And For Other Lawful Purposes. (Sponsored by Councilmember Willis)

XIII. 8:00 p.m. INTERMISSION

XIV. 8:30 p.m. Agenda Items - Part II

35. PUBLIC WORKS AND CODE ENFORCEMENT

Request for approval to enter into an agreement with Paryani Real Estate, LLC to provide services for the Upper and Lower Restrooms Renovations (Tile and VCT) at Sandtown Recreation Center in the amount of \$180,897.40. This agreement is a change order for the contract which is a "piggyback" of Cooperative Agreement GA issued by Sourcewell, a statewide cooperative organization. Funds are available in the FY23 Capital Improvement Budget (Public Works)

36. Request for approval of the award of the Contract for ITB 23-27 Welcome All Pool Equipment Replacement Project to United Pool: \$121,595.25. The funds are available in the Facilities Capital Improvements Budget. (Public Works)
37. Request for approval of the award of the Contract for ITB 23-19 Rivertown Road at Cedar Grove Road Improvement Project to CMC, Inc. The cost is \$2,340,710.00 plus a ten (10) percent contingency fee. The funds are available in the TSPLOST I fund. (Public Works)
38. Request Approval of Ratification of Payment to Eagle Demolition for \$534,874.75 in payments made from October 27, 2022 - April 7, 2023. An additional approval of payment in the amount of \$12,500.00 is requested. (Code Enforcement)
39. Request Approval to purchase two (2) Fire Engine Pumpers and two (2) Fire Aerials (Trucks) from Fearless Flames via financing. The cost for the pumpers is \$898,150.00 each for a total of \$1,796,300.00. The cost for the aerials is \$1,915,401.00 each for a total of \$3,830,802.00. The total cost \$5,627,102.00 pre-financing cost. There will be an additional financing charge. There was a price increase of \$298,724.00 from May's request of \$5,328,378.00. The funds are available in our Fire Capital Improvements Budget (fund line 350-3520-54-2200).
40. Request Council Approval to approve acceptance of the Governor's Public Safety and Community Violence Reduction Grant in the amount of \$1,548,305.00. There is no local match necessary for the grant however, the funding will be given on a reimbursement basis, meaning that COSF will have to front the monies first. (Police)
41. A Resolution Specifying The Permissible Uses For The Official Use Of The Seal And Other Official Insignia Of The City Of South Fulton; And For Other Lawful Purposes. (Sponsored by Councilmember Pritchett)

XV. 10:10 p.m. Executive Session (if needed)

When an Executive Session is Required, one will be called for the following issues:

1) Personnel, 2) Litigation or 3) Real Estate

XVI. Adjournment of Meeting

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Council Approval of City Council Regular Meeting Minutes from May 23, 2023

DATE: July 18, 2023

SUBJECT: Request Council Approval of City Council Regular Meeting Minutes from May 23, 2023

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Minutes_RM_2023_5_23_MeetingDRAFT	Cover Memo	7/17/2023

CITY OF SOUTH FULTON, GEORGIA
REGULAR MEETING - Southwest Arts Center 915 New Hope Road, Atlanta, GA 30331
Tuesday, May 23, 2023, 4:00 PM



REGULAR MEETING MINUTES

I. 4:00 p.m. Invocation

Minutes:

The invocation was rendered by Stanley Muhammad.

II. 4:02 p.m. Pledge of Allegiance

Minutes:

The pledge of allegiance was recited in unison.

Attendee Name	Title	Status	Arrived
khalid kamau	Mayor	Present	
Catherine F. Rowell	District 1 Councilmember	Present	
Carmalitha Gumbs	District 2 Councilmember	Present	
Helen Z. Willis	District 3 Councilmember	Present	
Jaceey Sebastian	District 4 Councilmember	Present	
Corey A. Reeves	District 5 Councilmember	Present	
Natasha Williams	District 6 Councilmember	Present	
Linda B. Pritchett	District 7 Councilmember	Present	

Following the roll call by the City Clerk, a quorum was established.

III. 4:04 p.m. Meeting Called to Order- Mayor khalid (*Times are estimates only)

Minutes:

The meeting was called to order by Mayor khalid kamau at 4:08 PM.

IV. 4:05 p.m. Approval of City Council Meeting Minutes

Motion (Approve): Councilmember Rowell

Second: Councilmember Gumbs
[Motion Approved]

Yea: 6 Gumbs, Pritchett, Rowell, Sebastian, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 1 Reeves

Minutes:

A motion was made to approve the following City Council Meeting Minutes:

Regular Meeting from April 25, 2023

Zoning Public Hearing from May 9, 2023

Work Session Meeting from May 9, 2023

Special Called Meeting from May 9, 2023

The motion was approved 6-0. Councilmember Reeves did not vote.

1. Request Council Approval of City Council Regular Meeting Minutes from April 25, 2023 (City Clerk)
2. Request Council Approval of City Council Work Session Minutes from May 9, 2023 (City Clerk)
3. Request Council Approval of City Council Alcohol/Zoning Public Hearing Minutes from May 9, 2023 (City Clerk)
4. Request Council Approval of City Council Special Called Meeting Minutes from May 9, 2023 (City Clerk)

V. 4:07 p.m. Adoption of Council Agenda

Motion (Approve as Amended): Councilmember Rowell
Second: Councilmember Gumbs
[Motion Approved]

Yea: 6 Gumbs, Pritchett, Rowell, Sebastian, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 1 Reeves

Minutes:

A motion was made to approve the agenda with the following amendments:

1) Councilmember Gumbs requested that Item 13 (TA23-002) and Item 36 (Single Use Plastics) are removed from the agenda.

2) A revision was sounded to correct the total purchase amount for Item 26 (F350 truck) to \$63,795, not \$49,295.

3) ADD A Resolution of the City of South Fulton, Georgia, Consenting To The Expansion of the Fulton Industrial Community Improvement District.
(Sponsored by Councilmember Rowell)

4) ADD A Collaborative Agreement between the Cam Newton Enterprise and the City of South Fulton for initiatives aimed at benefiting the community and improving Welcome All Park. (Sponsored by Councilmember Willis)

5) ADD A Memorandum of Understanding between Every Girl Shines and the City of South Fulton Parks, Recreation and Cultural Affairs or certain events and activities at Welcome All Park. (Sponsored by Councilmember Willis)

6) ADD A Resolution for the Appointment of City of South Fulton Delegates for the 2023 Georgia Municipal Association Convention (Sponsored by Councilmember Pritchett)

7) ADD A Discussion regarding a Special Event Permit for Eddie Montford Day on June 3, 2023 (Mayor Khalid)

The motion was approved 6-0. Councilmember Reeves did not vote.

VI. 4:15 p.m. Proclamation Presentations

VII. 4:45 p.m. Planning, Zoning and Permits (Alcohol Licenses, Rezoning, Variance and Special Use Permit Cases For Vote)

5. RESIDENTIAL DEVELOPMENT

4.45 p.m. Z23-004/CV23-001: A Resolution to rezone a total of 66.9 acres at 7789 Cedar Grove Rd. (ID 07 070001160793), 7635 Cedar Grove Rd. (ID 07 140101170024), 0 McClure Rd. (ID 07 070001160108) and 0 McClure Rd. (07 140101171378) from the AG-1 (Agricultural District) to MIX (Mixed Use District) to build 65,670 sf of retail/commercial and 793 units of multifamily, townhouse and single-family detached housing. To Approve Concurrent Variances And For Other Lawful Purposes (District 4)

Motion (Approve): Councilmember Sebastian

Second: Councilmember Gumbs

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve Z23-004/CV23-001: A Resolution to rezone a total of 66.9 acres at 7789 Cedar Grove Rd. (ID 07 070001160793), 7635 Cedar Grove Rd. (ID 07 140101170024), 0 McClure Rd. (ID 07 070001160108) and 0 McClure Rd. (07 140101171378) from the AG-1 (Agricultural District) to MIX (Mixed Use District) to build 65,670 sf of retail/commercial and 793 units of multifamily, townhouse and single-family detached housing. To Approve Concurrent Variances.

The motion was approved unanimously.

6. 5:00 p.m. Z22-011 - A Resolution to rezone 17.5+/- acres of land, located on the west side of Riverside Drive (Parcel ID 14F0131 LL0099), from M-2 (Heavy Industrial District/Sandtown Overlay District) to CUP (Community Unit Plan District/Sandtown Overlay District) to build 62 single family homes; And for Other Lawful Purposes. (District 1)

Motion (Approve): Councilmember Rowell

Second: Councilmember Sebastian

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve Z22-011 - A Resolution to rezone 17.5+/- acres of land, located on the west side of Riverside Drive (Parcel ID 14F0131 LL0099), from M-2 (Heavy Industrial District/Sandtown Overlay District) to CUP (Community Unit Plan District/Sandtown Overlay District) to build 62 single family homes.

The motion was approved unanimously.

7. CDP23-001 (in conjunction with Z22-011) - A Resolution To Amend The Future Development Map Of The City Of South Fulton Comprehensive Development Plan, Known As "Our South Fulton: The 2021 Comprehensive Plan" (CDP), So As To Redesignate Property Located On The West Side Of Riverside Drive (Tax Parcel 14F0131 LL0099), Consisting Of 17.5+/- Acres, From The Industrial Zone Character Area Designation To The Suburban Neighborhood Character Area Designation; And For Other Lawful Purposes.

Motion (Approve): Councilmember Rowell

Second: Councilmember Gumbs

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve CDP23-001 (in conjunction with Z22-011) - A Resolution To Amend The Future Development Map Of The City Of South Fulton Comprehensive Development Plan, Known As "Our South Fulton: The 2021 Comprehensive Plan" (CDP), So As To Redesignate Property Located On The West Side Of Riverside Drive (Tax Parcel 14F0131 LL0099), Consisting Of 17.5+/- Acres, From The Industrial Zone Character Area Designation To The Suburban Neighborhood Character Area Designation.

The motion was approved unanimously.

8. NEW ALCOHOL LICENSES

5:10 p.m. Gocha's Tapas Bar LLC, dba Gocha's Tapa Bar for an alcohol license for the consumption sale of wine, beer and distilled beverages at 5829 Campbellton Rd Ste 116, Atlanta Ga. 30331. (District 1)

Motion (Approve): Councilmember Rowell

Second: Councilmember Gumbs

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve Gocha's Tapas Bar LLC, dba Gocha's Tapa Bar for an alcohol license for the consumption sale of wine, beer and distilled beverages at 5829 Campbellton Rd Ste 116, Atlanta Ga. 30331.

The motion was approved unanimously.

9. 5:12 p.m. Impero Distributors Georgia Inc., dba Impero Distributors Georgia for an alcohol license for the wholesale sales of beer, wine, and distilled beverages, at 3926 Shirley Dr SW, South Fulton, GA 30336. (District 1)

Motion (Approve): Councilmember Rowell

Second: Councilmember Gumbs

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve Impero Distributors Georgia Inc., dba Impero Distributors Georgia for an alcohol license for the wholesale sales of beer, wine, and distilled beverages, at

The motion was approved unanimously.

10. COMMERCIAL AND COMMUNITY DEVELOPMENT

5:15 p.m. Z23-006 - An Ordinance to rezone from SUB- A (Suburban A Single-Family Dwelling District) and AG-1 (Agricultural District) to R-4 (Single-Family Dwelling District) for property located at 2601 Flat Shoals Road (Parcel number: 09F420001691059); And For Other Lawful Purposes (District 6)

Minutes:

First Read

11. 5:20 p.m. U23-005: An Ordinance for A Special Use Permit for Churches and Other Facilities for Religious Organizations Worship Pursuant to Code Sec. 207.06 For Property Located at 2601 Flat Shoals Road (Parcel Number: 09F420001691059) And For Other Lawful Purposes. (District 6)

Minutes:

First Read

12. 5:25 p.m. U23-003: An Ordinance To Approve A Special Use Permit For Churches And For Other Facilities For Religious Organizations Worship Pursuant To Code Sec. 207.06 For Property Located At 2300 Sheriff Road (Parcel number: 13 0101 LL0820) In The AG-1 (Agricultural District/Old National Highway Overlay District); And For Other Lawful Purposes. (District 6)

Minutes:

First Read

13. 5:30 p.m. Second Read and Request Council Approval of TA23-002 An Ordinance To Amend The City Of South Fulton Zoning Ordinance, As Amended, For The Purpose Of Amending The Use Table To Allow For The Assembly /Banquet Hall Or Event Center Use In AG-1 (Agricultural) Zoning Districts Via Special Use Permit, And For Other Lawful Purposes. (Sponsored by Councilmember Gumbs)

Minutes:

Councilmember Gumbs removed this item from the agenda.

14. 5:35 p.m. Second Read and Request Council Approval of An Ordinance To Amend The City Of South Fulton Code Of Ordinances And The City Of South Fulton Zoning Ordinance By Amending Various Sections Of Title 5 – Zoning And Planning, For The Purpose Of Updating City Procedures; And For Other Lawful Purposes (CDRA)

Motion (Approve): Councilmember Gumbs

Second: Councilmember Rowell

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve An Ordinance To Amend The City Of South Fulton Code Of Ordinances And The City Of South Fulton Zoning Ordinance By Amending Various Sections Of Title 5 – Zoning And Planning, For The Purpose Of Updating City Procedures.

The motion was approved unanimously.

15. GAS STATIONS, CONVENIENCE AND LIQUOR STORES

5:40 p.m. Fulton BP Inc. dba Fulton BP Inc. for a Transfer of alcohol license for the retail sales of beer and wine beverages at 4335 Fulton Industrial Blvd, Atlanta, Ga 30336. (District 1)

Motion (Approve): Councilmember Rowell

Second: Councilmember Gumbs

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve Fulton BP Inc. dba Fulton BP Inc. for a Transfer of alcohol license for the retail sales of beer and wine beverages at 4335 Fulton Industrial Blvd, Atlanta, Ga 30336.

The motion was approved unanimously.

VIII. 5:45 p.m. Consent Agenda Items

Motion (Approve): Councilmember Rowell

Second: Councilmember Sebastian

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to approve the Consent Agenda.

The motion was approved unanimously.

16. Consent Agenda: PROCLAMATIONS

Mayor/Council Proclamations for Spreading on the Minutes:

Pastor Alonzo Terry Appreciation Day (Councilmember Willis)
OV Brantley Appreciation Day (Councilmember Rowell)
Kenneth Fernando Durden Appreciation Day (Councilmember Pritchett)
Jason Antwan Salter Appreciation Day (Mayor khalid)
Pastor Dr. Gregory L. Pollard Appreciation Day (Councilmember Willis)
Reverend Hodari S. Williams Appreciation Day (Councilmember Williams)
Westlake High School Track Team Appreciation Day (Councilmember Gumbs)
Harriett Bryant Appreciation Day (Councilmember Pritchett)
Harold Seldon Appreciation Day (Councilmember Gumbs)
Black M.A.M.A.S.'s Day Appreciation Day (Councilmember Gumbs)
Strategic Growth Leaders Bible University Appreciation Day (Councilmember Willis)
Velma Mae Turner Rainey Appreciation Day (Mayor khalid and Councilmember Willis)
Prentiss "Air" Noland Appreciation Day (Councilmember Sebastian)
Yoruba Cultural Celebration Appreciation Day (Councilmember Pritchett)
Gocha Hawkins Appreciation Day (Mayor and Full Council)
Arlene Necolial Godfrey Appreciation Day (Councilmember Rowell)

Minutes:

Item approved as a part of the Consent Agenda.

17. Consent Agenda: BOARD AND COMMISSSION APPOINTMENTS

Request Council Approval of Board/Committee Appointments:

The following nomination is recommended for appointment to the South Fulton Development Authority and confirmation of Positions 1-7, 9:

Councilmember Sebastian recommends James Reese, Jr.

Minutes:

Item approved as a part of the Consent Agenda.

18. Consent Agenda: SUBDIVISION PLATS

Request Council confirmation of the following recorded development plats as approved by the City Engineer pursuant to Section 4.2.2.E of the Subdivision Regulations, Appendix D:

Peters Road Lot Split (District 7)

Belcamp Road (District 7)

Mallory Park Ph2 (District 5)

Bedford Estates Phase 5 Revision (District 2)

Minutes:

Item approved as a part of the Consent Agenda.

19. Consent Agenda: REAL ESTATE

A Resolution Approving The Acquisition Of Real Property (Former Fire Station at 4810 Miller Road) (Legal)

Minutes:

Item approved as a part of the Consent Agenda.

20. A Resolution Approving The Acquisition Of Real Property (Clifondale Arts Center) (Legal)

Minutes:

Item approved as a part of the Consent Agenda.

21. A Resolution Approving The Acquisition Of Real Property (Fire Station 11) (Legal)

Minutes:

Item approved as a part of the Consent Agenda.

22. A Resolution Approving The Acquisition Of Real Property (Southwest Arts Center) (Legal)

Minutes:

Item approved as a part of the Consent Agenda.

23. A Resolution Approving The Acquisition Of Real Property (Trammell Crow Park) (Legal)

Minutes:

Item approved as a part of the Consent Agenda.

24. Consent Agenda: FINANCE, PURCHASING AND PROCURMENT

Request Approval Of A Resolution Authorizing The Fire Chief, On Behalf Of The City Of South Fulton, To Accept A Donation Of One Thousand Dollars And Zero Cents (\$1,000.00) From OMNITRAX, INC On Behalf Of Owens Corning For Fire Department Driver Safety (Fire)

Minutes:

Item approved as a part of the Consent Agenda.

25. Request Approval of Payment to DOVE Mailing Services in the amount of \$33,599.59 (Public Affairs)

Minutes:

Item approved as a part of the Consent Agenda.

26. Request Approval to purchase one (1) F350 pickup truck from Wade Ford for mobile vehicle maintenance services to the Community Risk Reduction Division in an amount not to exceed \$49,295 to be funded from the Fire Capital fund. (Fire)

Minutes:

Correction: The correct amount of this procurement was sounded as \$63,795.

Item approved as a part of the Consent Agenda.

27. Consent Agenda: CONTRACTS AND AGREEMENTS

Request Approval Of A Resolution Authorizing The City To Participate In The National League Of Cities Service Line Warranty Program; Enter Into An Agreement With HOMESERVE USA, INC. To Provide An Optional, Lateral Water And Sewer Line Warranty Coverage For City Property Owners.

Minutes:

Item approved as a part of the Consent Agenda.

28. Request Approval to submit an application in the amount of \$20,869.00 to apply for a grant to EPD for illegally dumped tires at 2999 Butner Road to be funded out of the Blighted Property Fund. (Code Enforcement)

Minutes:

Item approved as a part of the Consent Agenda.

29. Request Council Approval to enter into an agreement with Fulton County Public Schools on behalf of McNair Middle Schools for mutual use of facilities and grounds by both the City and Fulton County Public Schools (Parks)

Minutes:

Item approved as a part of the Consent Agenda.

30. Consent Agenda: FIRE AND EMS SERVICES

Request Approval to purchase three (3) Rescue vehicles from Ten-8, for the total amount of \$869,671 utilizing the Fire Capital account. (Fire)

Minutes:

Item approved as a part of the Consent Agenda.

31. Request Approval to purchase two (2) Fire Engines and two (2) Fire Aerials from Marion Body Works via financing with Community Leasing Partners. The total cost for the Engines will be \$1,677,390 @ 4.19% over 7 years and the total cost for the Aerials will be \$3,650,988 @ 3.97% over 7 years utilizing the Fire Capital account. (Fire)

Minutes:

Item approved as a part of the Consent Agenda.

32. Request Approval to modify the current purchase order (23-00574) for three (3)-F250 Fastlane Emergency Vehicles by adding an additional \$54,170.73 for a total dollar amount of \$385,300.47 utilizing the Fire Capital account. (Fire)

Minutes:

Item approved as a part of the Consent Agenda.

IX. 6:00 p.m. Public Comments

X. 6:30 p.m. Council Comments

XI. 7:00 p.m. Agenda Items- Part I

33. SANITATION

7:00 p.m. Consideration Of City Council Override Of Mayor's Veto Of Contract With Fulton County and Tax Commissioner Arthur Ferdinand For Sanitation Collection

Motion (Approve): Councilmember Sebastian

Second: Councilmember Willis
[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to override the Mayor's Veto Of A Contract With Fulton County and Tax Commissioner Arthur Ferdinand For Sanitation Collection.

The motion was approved unanimously.

34. 7:10 p.m. Second Read And Request Council Approval Of An Ordinance To Repeal And Replace The Current Title 6, Health and Sanitation Chapter 2 Solid Waste Ordinance Of The Code Of Ordinances Of The City Of South Fulton And For Other Lawful Purposes. (Sponsored by Councilmember Willis, Reeves, Gumbs, Sebastian)

Motion (Approve): Councilmember Willis
Second: Councilmember Reeves
[Motion Approved]

Yea: 6 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to approve An Ordinance To Repeal And Replace The Current Title 6, Health and Sanitation Chapter 2 Solid Waste Ordinance Of The Code Of Ordinances Of The City Of South Fulton.

The motion was approved unanimously.

35. 7:15 p.m. Second Read and Request Council Approval of An Ordinance To Amend Title 6, Health and Sanitation Chapter 2, Solid Waste Ordinance, Of The City Of South Fulton Code Of Ordinances, For The Purpose Of Amending The City's Regulations Related To Shopping Plazas; And For Other Purposes. (Sponsored by Councilmember Willis)

Motion (Approve): Councilmember Willis
Second: Councilmember Sebastian
[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis
Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve An Ordinance To Amend Title 6, Health and Sanitation Chapter 2, Solid Waste Ordinance, Of The City Of South Fulton Code Of Ordinances, For The Purpose Of Amending The City's Regulations Related To Shopping Plazas.

The motion was approved unanimously.

36. 7:20 p.m. WITHDRAWAL of An Ordinance (Repealing and Replacing ORD2019-027) To Amend Title 14, environment, Chapter 12, Single-Use Plastics Regulations, Of The City Of South Fulton Code Of Ordinances, For The Purpose Of Banning Single-Use Plastics in the City of South Fulton, And For Other Lawful Purposes. (Sponsored by Councilmember Gumbs)

Minutes:

Councilmember Gumbs removed this item from the agenda.

37. POLICE

7:25 p.m. Request Approval Of A Resolution To Update And/Or Amend The City Of South Fulton Police Department's Policies, Procedures And/Or General Orders Related To The Seizure, Forfeiture And Disposal Of Assets And/Or Property; And For Other Lawful Purposes. (Sponsored by Councilwoman Helen Z. Willis)

Motion (Previous Question): Councilmember Williams

Second: Linda Pritchett

[Motion Approved]

Yea: 6 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams

Nay: 1 Willis

Abstain: 0

Not Voting: 0

Minutes:

A was made to call the previous question.

The motion was approved 6-1. Councilmember Willis voted in opposition.

Motion (Approve): Councilmember Willis

Second: Councilmember Sebastian

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve A Resolution To Update And/Or Amend The City Of South Fulton Police Department's Policies, Procedures And/Or General Orders Related To The Seizure, Forfeiture And Disposal Of Assets And/Or Property.

The motion was approved unanimously.

38. 7:30 p.m. Request Approval to Amend the FY2023 Budget to Drawdown from the Confiscated Asset Fund #210 to procure the services of a company to discard items no longer needed from a dissolved investigation. \$42,000 (Police)

Motion (Approve): Councilmember Gumbs

Second: Linda Pritchett

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve items 38-41 as a part of a group vote.

The motion was approved unanimously.

39. 7:40 p.m. Request Approval to Procure the Services of A1 Shredding and Recycling for \$41,350.00 to dispose of items in accordance with a Fulton County Order for Disposal of Evidence utilizing Confiscated Asset Fund #210. (Police)

Minutes:

Item approved as a part of group block vote for items 38 - 41.

40. 7:45 p.m. Request Approval to purchase and provide 50% Down payment to LDV Custom Specialty Vehicles to procure a SFPD Mobile Command Vehicle in the amount of \$778,698.00 utilizing the SFPD Capital account. (Police)

Minutes:

Item approved as a part of group block vote for items 38 - 41.

41. 7:55 p.m. Request Approval to purchase a Mini Robot for the SWAT Team from ICOR Technology for a total price not to exceed \$75,369.23 utilizing the Police Capital account. (Police)

Minutes:

Item approved as a part of group block vote for items 38 - 41.

XII. 8:00 p.m. INTERMISSION

XIII. 8:30 p.m. Agenda Items - Part II

42. WOLF CREEK

8:30 p.m. Request Approval to Enter into a Revenue Generating Contract with OMEGA 14 LLC to provide Concert Promotion Services Annual Contract (Wolf Creek Amphitheater) for RFP #23-14. The City will receive 25% of net revenue.

Motion (Approve): Councilmember Willis

Second: Councilmember Gumbs

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve items 42-48 as a part of a group vote.

The motion was approved unanimously.

43. 8:35 p.m. Request to Approve to Enter into a Contract with Next Level Events to Provide Musical Artist Acquisition and Backline for a Juneteenth Concert for RFP #23-21 in the amount of \$70,000. (Public Affairs)

Minutes:

Item approved as a part of group block vote for items 42 - 48.

44. 8:45 p.m. Request to Approve to Enter into a Contract with Blacklight Productions to provide Sound and Production Services for a Juneteenth Concert in the amount of \$30,000 (Public Affairs)

Minutes:

Item approved as a part of group block vote for items 42 - 48.

45. 8:50 p.m. Request Approval of A Resolution Authorizing The Mayor Or His Designee To Execute A Use License Agreement With Lexium Live, Inc. And IMOBA, LLC For The Use Of Wolf Creek Amphitheater On July 2, 2023 For The Southern Soul Music Festival; And For Other Lawful Purposes. (CDRA)

Minutes:

Item approved as a part of group block vote for items 42 - 48.

46. 9:00 p.m. Request Approval to enter into agreement with Osprey Management to provide facility renovation for Wolf Creek Amphitheatre upgrades to the Skybox rentals and concession stands. This agreement is a "piggyback" of Statewide Contract# GA-ST08-00820-OML issued by the Georgia Department of Administrative Services. The total cost of the project, including contingencies, amounts to \$127,082, with the base amount being \$115,529 funded by Wolf Creek CIP Budget. (Public Works)

Minutes:

Item approved as a part of group block vote for items 42 - 48.

47. A Memorandum of Understanding between Every Girl Shines and the City of South Fulton Parks, Recreation and Cultural Affairs or certain events and activities at Welcome All Park.

Minutes:

Item approved as a part of group block vote for items 42 - 48.

48. A Collaborative Agreement between the Cam Newton Enterprise and the City of South Fulton for initiatives aimed at benefiting the community and improving Welcome All Park.

Minutes:

Item approved as a part of group block vote for items 42 - 48.

49. A Discussion regarding a Special Event Permit for Eddie Montford Day on June 3, 2023

50. PUBLIC WORKS

9:15 p.m. Request Approval to Enter into a Contract with Massana Construction, Inc. in response to ITB # 22-106 for Bridge Repair Improvements At Various Locations in the amount of \$3,002,414 to be funded from the TSPLOST fund. (Full List of Locations Available in Agenda Packet) (Public Works)

Motion (Approve): Councilmember Rowell

Second: Councilmember Gumbs

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve items 50-54 as a part of a group vote.

The motion was approved unanimously.

51. A Resolution of the City of South Fulton, Georgia, Consenting To The Expansion of the Fulton Industrial Community Improvement District

Minutes:

Item approved as a part of group block vote for items 50 - 54.

52. 9:20 p.m. Request Approval to Enter into Contracts with Jacobs and Volkert, Inc. in response to RFP # 23-11 for Construction Engineering and Inspection Services in an amount not to exceed \$1,000,000 each to be paid of of the T-SPLOST fund.(Public Works)

Minutes:

Item approved as a part of group block vote for items 50 - 54.

53. 9:25 p.m. Request Approval to Enter into Contracts with AEI, RSH, and Khafra for Standby Engineering Services in an amount not to exceed \$1,000,000 to be paid of of the T-SPLOST fund.

Minutes:

Item approved as a part of group block vote for items 50 - 54.

54. 9:30 p.m. Request Approval to Enter into a One-Year Contract with Charles Abbott and Associates in an amount of \$1,183,200 to be funded from the CDRA Professional Services budget (While Re-evaluating Setup of an In-House Building Inspections Department (CDRA)

Minutes:

Item approved as a part of group block vote for items 50 - 54.

55. CITY COUNCIL AND CITY ADMINISTRATION

9:45 p.m. Second Read and Request Council Approval of An Ordinance To Amend Title 1, Administration, Chapter 9 Purchasing, Contracting And Disposition Of Property Of The Code Of Ordinances, City Of South Fulton, GA To Modify The City Manager's Purchasing Authority And For Other Lawful Purposes (Sponsored by Councilmembers Williams-Brown, Willis and Rowell)

Motion (Approve): Councilmember Willis

Second: Councilmember Gumbs

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to approve items 55-56 as a part of a group vote.

The motion was approved unanimously.

56. 9:50 p.m. Request Approval of payments to Turnkey Solutions to provide virtual assistant services for services rendered from December 2022 to March 2023 and service to be rendered with the expiration date of July 31, 2023, for an amount not to exceed \$25,000. (Information Technology)

Minutes:

Item approved as a part of group block vote for items 55 - 56.

57. 10:00 p.m. Request Council Approval Of A Resolution for A Paid Internship Program (Human Resources)

Motion (Approve): Councilmember Reeves

Second: Councilmember Rowell

[Motion Not Carried]

Yea: 0
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to approve A Resolution for A Paid Internship Program.

The motion was not carried.

Motion (Approve): Councilmember Willis

Second: Councilmember Reeves

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

An amended motion was made by Councilmember Willis to request that the City Manager bring back a recommendation in 2 weeks with a strict protocol that interns are selected from any area university or technical school and that the program is detailed to specify that interns shall be paid by the department (or elected official's) budget.

The motion was approved unanimously.

58. A Resolution for the Appointment of City of South Fulton Delegates for the 2023 Georgia Municipal Association Convention

Motion (Approve as Amended): Councilmember Rowell

Second: Councilmember Gumbs

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve A Resolution for the Appointment of City of South Fulton Delegates for the 2023 Georgia Municipal Association Convention. Councilmember Linda B. Pritchett was appointed as the City's Voting Delegate and its delegate for the Parade of Flags.

The motion was approved unanimously.

XIV. 10:10 p.m. Executive Session (if needed)

Motion (Recess): Councilmember Gumbs

Second: Linda Pritchett

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to recess for Executive Session for Personnel, Real Estate and Litigation at 7:22 PM.

The motion was approved unanimously.

Motion (Reconvene): Councilmember Rowell

Second: Councilmember Gumbs

[Motion Approved]

Yea: 4 Gumbs, Pritchett, Rowell, Williams
Nay: 0
Abstain: 0
Not Voting: 3 Reeves, Sebastian, Willis

Minutes:

A motion was made to reconvene from Executive Session at 8:32 PM.

The motion was approved 4-0. Councilmembers Willis, Sebastian and Reeves were not present.

XV. Adjournment of Meeting

Motion (Adjourn): Councilmember Rowell

Second: Councilmember Gumbs

[Motion Approved]

Yea: 4 Gumbs, Pritchett, Rowell, Williams
Nay: 0
Abstain: 0
Not Voting: 3 Reeves, Sebastian, Willis

Minutes:

A motion was made to adjourn the meeting at 8:33 PM.

The motion was approved 4-0. Councilmembers Willis, Sebastian and Reeves were not present.

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Council Approval of City Council Work Session Minutes from July 11, 2023

DATE: July 18, 2023

SUBJECT: Request Council Approval of City Council Work Session Minutes from July 11, 2023

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Minutes_WS_2023_7_11_MeetingDRAFT	Cover Memo	7/17/2023

CITY OF SOUTH FULTON, GEORGIA
WORK SESSION - Welcome All Park Multipurpose Facility, 4255 Will Lee Rd, South Fulton,
GA 30349
Tuesday, July 11, 2023, 4:00 PM



COUNCIL WORK SESSION MEETING MINUTES

I. 4:00 p.m. Call to Order - Mayor khalid

Minutes:

The meeting was called to order by Mayor khalid kamau at 4:00 PM.

II. 4:01 p.m. Roll Call - Corey Adams, City Clerk

Attendee Name	Title	Status	Arrived
khalid kamau	Mayor	Present	
Catherine F. Rowell	District 1 Councilmember	Present	5:15 PM
Carmalitha Gumbs	District 2 Councilmember	Present	
Helen Z. Willis	District 3 Councilmember	Present	
Jaceey Sebastian	District 4 Councilmember	Present	
Corey A. Reeves	District 5 Councilmember	Present	4:03 PM
Natasha Williams	District 6 Councilmember	Present	
Linda Pritchett	District 7 Councilmember	Present	

Following the roll call by the City Clerk, a quorum was established.

III. 4:03 p.m. City Manager Items - Staff Reports: Sharon Subadan, Interim City Manager

1. 4:03 p.m. Finance Monthly Report
 - a. 4:03 p.m. Financial Operations Status Report
 - b. 4:13 p.m. Briefing on city contracts/purchases exceeding \$25,000.00
 - c. 4:15 p.m. FY2024 Budget Calendar
 - d. 4:25 p.m. FY2021 Financial Audit Update,
Mauldin and Jenkins
 - e. 4:45 p.m. Revised Purchasing Card Policy Presentation

Minutes:

Sharon Subadan, Interim City Manager, provided the monthly financial monthly report.

Mrs. Subadan reviewed the draft FY24 Budget Calendar.

Doug Moses with Mauldin and Jenkins provided an overview of the annual FY2021 Audit.

Don Toms, Assistant City Manager reviewed the Rushton Report which included proposed purchasing card recommendations.

Councilmember Gumbs requested that staff identify what new procedures have been implemented and what new procedures are planned.

2. 5:00 p.m. City Manager Monthly Report
 - a. 5:10 p.m. Change in Council Meeting Schedule
 - b. 5:20 p.m. Discussion - Short Term Rental Ordinance
 - c. 5:30 p.m. Update City Initiatives Aligned with Strategic Plan

Minutes:

Sharon Subadan, Interim City Manager, provided the monthly city manager's report.

Mrs. Subadan recommended that the City Council consider adjusting the council meeting schedule to include two regular meetings monthly to lessen the amount of items on the agenda. The Council requested that Mrs. Subadan bring back a recommendation for the Council to consider.

Mrs. Subadan discussed some the challenges with the Short Term Rental policy. The Council requested that Mrs. Subadan review the policy and bring back recommendations for adjustments where necessary.

3. 5:40 p.m. Public Works Monthly Update
 - a. 5:40 p.m. Facilities Update Report
 - b. 5:50 p.m. Solid Waste Implementation Update
Solid Waste Assistance Program (SWAP)

Minutes:

Sharon Subadan, Interim City Manager, provided the monthly public works report. For future reports, Mrs. Subadan agreed to include the URA (facilities) monthly report.

Mrs. Subadan provided an update regarding the solid waste implementation.

IV. BREAK for 6:00 PM ZONING HEARING

Motion (Reconvene): Councilmember Sebastian

Second: Councilmember Rowell

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to reconvene at 7:47 pm.

The motion was approved unanimously.

Motion (Recess): Councilmember Rowell

Second: Councilmember Williams

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to recess the work session at 6:31 pm.

The motion was approved unanimously.

4. 6:50 p.m. Intermission

V. 7:00 p.m. Presentations

5. 7:00 p.m. Public Arts Commission Hotel-Motel Tax Funding (Mayor khalid)

Minutes:

Mayor khalid introduced a discussion regarding the Public Arts Commission and the hotel-motel tax. Mayor khalid requested that this item be held to allow the Commission to present their presentation form a prior meeting with the mayor.

Ty Kelty was present n behalf of the Commission.

Minutes:

A motion was made to recess the work session at 8:07 pm.

The body agreed with unanimous consent.

Minutes:

A motion was made to reconvene the work session at 8:18 pm.

The body agreed with unanimous consent.

6. 7:20 p.m. Presentation regarding Environmental Health, and Sustainability by Dr. Jairo Garcia (Councilmember Gumbs)

Minutes:

Dr. Jairo Garcia with the Georgia Tech Institute of Technology presented a presentation regarding the effect of single use plastics on the environment.

7. 7:30 p.m. Food Truck Ordinance Amendment Presentation (Councilmember Pritchett)

Minutes:

Councilmember Pritchett led a discussion regarding the Food Truck Ordinance Amendment.

The body agreed that additional review needed to occur regarding proposed changes. The City Attorney will review recent State law that may have an impact on the proposed changes.

VI. 7:50 p.m. Council Comments

When an Executive Session is Required, one will be called for the following issues: 1) Personnel, 2) Litigation or 3) Real Estate

8. 8:00 p.m. Executive Session (if needed)

Minutes:

No Executive Session was held.

VII. Adjournment of Meeting

Motion (Adjourn): Councilmember Rowell

Second: Councilmember Reeves

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to adjourn the Work Session at 9:30 pm.

The motion was approved unanimously.

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Council Approval of City Council Alcohol/Zoning Public Hearing Minutes from July 11, 2023

DATE: July 18, 2023

SUBJECT: Request Council Approval of City Council Alcohol/Zoning Public Hearing Minutes from July 11, 2023

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Minutes_ZPH_2023_7_11_MeetingDRAFT	Cover Memo	7/17/2023

CITY OF SOUTH FULTON, GEORGIA
ALCOHOL/ZONING PUBLIC HEARINGS - Welcome All Park Multipurpose Facility,
4255 Will Lee Rd, South Fulton, GA 30349
Tuesday, July 11, 2023, 6:00 PM



SPECIAL CALLED MEETING MINUTES

1. 6:00 p.m. Meeting Called to Order – Mayor khalid

Minutes:

The meeting was called to order by Mayor khalid kamau at 6:55 PM.

2. 6:02 p.m. Roll Call - Corey Adams, City Clerk

Minutes:

Attendee Name	Title	Status	Arrived
khalid kamau	Mayor	Present	
Catherine F. Rowell	District 1 Councilmember	Present	
Carmalitha Gumbs	District 2 Councilmember	Present	
Helen Z. Willis	District 3 Councilmember	Present	
Jaceey Sebastian	District 4 Councilmember	Present	
Corey A. Reeves	District 5 Councilmember	Present	
Natasha Williams	District 6 Councilmember	Present	
Linda Pritchett	District 7 Councilmember	Present	

Following the roll call by the City Clerk, a quorum was established.

3. 6:03 p.m. Alcohol Licenses, Rezoning, Variance and Special Use Permit Cases (Public Hearing Only)
1. 6:03 p.m. Case U23-006 (Public Hearing): Application by Nevel Homes LLC requesting a Special Use Permit to operate a Short-Term Rental at 2460 Nevels Road South Fulton, GA 30349 (Parcel ID: 13 0132LL0401). District 6

Minutes:

Public Hearing held.

Applicant: Corin Yaish

Opposition: Michael Veneable

2. ALCOHOL LICENSES (CHANGE of OWNERSHIP)

6:20 p.m. Public Hearing: Grown and Sexy Tavern for an alcohol license for the consumption of wine, beer and distilled beverages at 3461 Roosevelt Highway, South Fulton, GA (District 3)

Minutes:

Public Hearing held.

Applicant: Tachelle Carlese Lawson

3. 6:45 p.m Public Hearing: Exxon Food Mart for an alcohol license for the retail sale of wine and beer beverages at 5955 Fulton Industrial Blvd., South Fulton, GA (District 1)

Minutes:

Public Hearing held.

Applicant: Malik Dhanani

4. 6:50 p.m. Adjournment - Intermission

Motion (Adjourn): Councilmember Williams

Second: Councilmember Gumbs

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to adjourn the meeting at 7:46 pm.

The motion was approved unanimously.

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Council Approval of City Council Special Called Meeting Minutes from June 9, 2023 and July 7, 2023

DATE: July 18, 2023

SUBJECT: Request Council Approval of City Council Special Called Meeting Minutes from June 9, 2023 and July 7, 2023

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Minutes_SCM_2023_7_7_MeetingDRAFT	Cover Memo	7/17/2023
Minutes_SCM_2023_6_9_MeetingDRAFT	Cover Memo	7/17/2023

CITY OF SOUTH FULTON, GEORGIA
SPECIAL CALLED MEETING - City Hall, 5440 Fulton Industrial Blvd. South Fulton, GA
30336
Friday, July 7, 2023, 4:00 PM



SPECIAL CALLED MEETING MINUTES

1. Meeting Called to Order

Minutes:

The meeting was called to order by Mayor khalid at 4:00 PM.

2. Roll Call

Minutes:

Attendee Name	Title	Status	Arrived
khalid kamau	Mayor	Present	
Catherine F. Rowell	District 1 Councilmember	Present	
Carmalitha Gumbs	District 2 Councilmember	Present	
Helen Z. Willis	District 3 Councilmember	Present	
Jaceey Sebastian	District 4 Councilmember	Present	4:04 PM
Corey A. Reeves	District 5 Councilmember	Present	4:06 PM
Natasha Williams	District 6 Councilmember	Present	
Linda Pritchett	District 7 Councilmember	Present	

Following the roll call by the City Clerk, a quorum was established.

3. Agenda Items

1. Vision Zero Resolution for Grant funding related to pedestrian and/or motor vehicle safety

Motion (Approve): Councilmember Williams

Second: Councilmember Rowell

[Motion Not Carried]

Yea: 0

Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to approve a Vision Zero Resolution for Grant funding related to pedestrian and/or motor vehicle safety.

The motion was not carried.

Motion (Approve as Amended): Councilmember Rowell
Second: Councilmember Williams
[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to approve the Vision Zero Resolution for Grant funding related to pedestrian and/or motor vehicle safety with an amendment restricting the city matching funds not to exceed \$1 million dollars.

The amended motion was approved unanimously.

Motion (Previous Question): Councilmember Gumbs
Second: Councilmember Willis
[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to call the previous question.

The motion was approved unanimously.

2. Merk Miles Operations Update and Consideration of Contract Extension

Motion (Approve): Councilmember Rowell
Second: Councilmember Gumbs
[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis
Nay: 0
Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve the City Manager's recommendation to keep the Merk Miles Facility closed and issue a new RFP for 30 days.

The motion was approved unanimously.

A request was made for a press release regarding the closure of the Merk Miles Facility.

Mayor khalid requested a graphic explaining the options for alternative options for Merk Miles disposal.

Councilmember Sebastian would like to receive a plan to allow for a month-to-month operation of the Merk Miles Facility.

Councilmember Gumbs requested a communications plan as opposed to a press release.

Motion (Previous Question): Councilmember Gumbs

Second: Councilmember Willis

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to call the previous question.

The motion was approved unanimously.

3. Executive Session

Motion (Recess): Councilmember Willis

Second: Councilmember Williams

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to recess for Executive Session for Personnel, Real Estate and Litigation at 5:01 PM.

The motion was approved unanimously.

Motion (Reconvene): Councilmember Gumbs
Second: Linda Pritchett
[Motion Approved]

Yea: 4 Gumbs, Pritchett, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to reconvene from Executive Session at 7:11 PM.

The motion was approved 4-0. Councilmembers Rowell, Sebastian and Reeves were not present.

4. Adjournment of Meeting

Motion (Adjourn): Councilmember Gumbs
Second: Councilmember Willis
[Motion Approved]

Yea: 4 Gumbs, Pritchett, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to adjourn the Special Called Meeting at 7:11 PM.

The motion was approved 4-0. Councilmembers Rowell, Sebastian and Reeves were not present.

CITY OF SOUTH FULTON, GEORGIA
SPECIAL CALLED MEETING - Retreat, 201 Pryor St, Atlanta, GA 30303
Friday, June 9, 2023, 8:30 AM



SPECIAL CALLED MEETING MINUTES

1. Meeting Called to Order

Minutes:

The meeting was called to order by Mayor Pro Tem Williams-Brown at 8:35 PM.

2. Roll Call

Minutes:

Attendee Name	Title	Status	Arrived
khalid kamau	Mayor	Present	10:14 AM
Catherine F. Rowell	District 1 Councilmember	Present	
Carmalitha Gumbs	District 2 Councilmember	Present	11:12 AM
Helen Z. Willis	District 3 Councilmember	Present	
Jacey Sebastian	District 4 Councilmember	Present	
Corey A. Reeves	District 5 Councilmember	Present	9:06 AM
Natasha Williams	District 6 Councilmember	Present	
Linda Pritchett	District 7 Councilmember	Present	

Following the roll call by the City Clerk, a quorum was established. Councilmember Corey Reeves was present via Zoom. Councilmember Reeves arrived in person at 1:00 PM. Mayor khalid left the meeting at 12 Noon.

3. Agenda Items

1. Welcome and Agenda Overview
Rules of Engagement
Sharon D. Subadan, Interim City Manager
2. Request Approval of Paid Internship Program

Motion (Approve): Councilmember Williams

Second: Linda Pritchett

[Motion Approved]

Yea: 6 Gumbs, Pritchett, Rowell, Sebastian, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to approve the Paid Internship Program.

The motion was approved 6-0.

3. (Potential) Fire Assessment
Warren Hutmacher, President, Sumpter LGC

Minutes:

Warren Hutmacher, President, Sumpter LGC presented a presentation regarding a (Potential) Fire Assessment.

4. Funding for Capital Projects
Ed Wall, Managing Director, Piper Sandler

Minutes:

Ed Wall, Managing Director, Piper Sandler and Douglas Selby with Hunton Williams presented Funding options for Capital Projects.

5. FY24 Budget Priorities
Sharon D. Subadan, Interim City Manager

Minutes:

Sharon D. Subadan, Interim City Manager led a discussion regarding FY24 Budget Priorities with the Council.

4. Executive Session

When an Executive Session is Required, one will be called for the following issues:

1) Personnel, 2) Litigation or 3) Real Estate

Motion (Recess): Councilmember Rowell

Second: Linda Pritchett

[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis
Nay: 0

Abstain: 0
Not Voting: 0

Minutes:

A motion was made to recess for Executive Session for Personnel, Real Estate and Litigation at 3:17 PM.

The motion was approved unanimously.

Motion (Reconvene): Councilmember Gumbs
Second: Linda Pritchett
[Motion Approved]

Yea: 7 Gumbs, Pritchett, Reeves, Rowell, Sebastian, Williams, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to reconvene from Executive Session at 5:04 PM.

The motion was approved 6-0. Councilmembers Rowell, Sebastian and Reeves were not present.

5. Adjournment of Meeting

Minutes:

A motion was made to adjourn the Special Called Meeting at 5:04 PM.

The motion was approved by unanimous consent.

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Proclamation Presentations

DATE: July 18, 2023

SUBJECT: Proclamation Presentations

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Grown and Sexy Tavern for an alcohol license for the consumption of wine, beer and distilled beverages at 3461 Roosevelt Highway, South Fulton, GA

DATE: July 18, 2023

SUBJECT: Grown and Sexy Tavern for an alcohol license for the consumption of wine, beer and distilled beverages at 3461 Roosevelt Highway, South Fulton, GA

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Grown and Sexy Tavern City Council Work Session_Redacted Reduced	Cover Memo	7/14/2023

GOVERNMENT OF THE CITY OF SOUTH FULTON

Office of the City Manager



REVIEW AND APPROVAL ROUTING SHEET

This routing sheet has been developed to ensure that all appropriate Senior Management Team members have thoroughly reviewed, approved, and signed off on all official documents in their respective service areas prior to the City Manager's receipt for final approval and signature, as needed. Items should be routed in the following order: 1.) Originating Division and other applicable Divisions; 2.) Finance Director; 3.) Assistant City Manager; and 4.) City Manager.

Parties Consulted:

Initials

Date

☐ City Attorney/General Counsel

Legal issues have been addressed

☒ Assistant City Manager

Complies with operational processes and guidelines.

☒ Finance Director

Funds are available and complies with fiscal guidelines.

☐ Information Technology Director

When Information Technology issues are involved

☐ Program & Performance Manager

Complies with Division/programmatic processes

☐ Communications Director

Complies with Division/programmatic processes

☐ Parks & Recreation Director

Complies with Division/programmatic processes

☐ Destination South Fulton Director

Complies with Division/programmatic processes

☐ DCDRA Director

Complies with Division/programmatic processes

☐ Human Resources Director

Complies with HR policies and procedures; positions are budgeted

☐ Public Safety

Complies with Division/programmatic processes. Specify Fire or Police

☐ Public Works Director

Complies with Division/programmatic processes

☐ Other (Clerk's Office, Municipal Court, etc.)

Complies with Division/programmatic processes. Specify Area

☐ Other (Clerk's Office, Municipal Court, etc.)

Complies with Division/programmatic processes. Specify Area

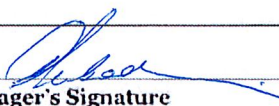
City Manager's Decision:

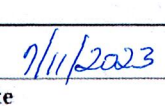
Approved ☒

Disapproved ☐

In this section, the City Manager will sign to indicate approval of the recommended option or will provide comments to indicate pursuit of an alternate course of action.

City Manager's Comments:

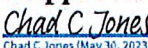
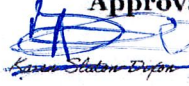
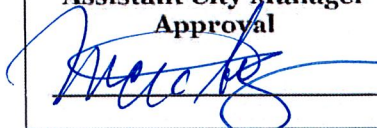
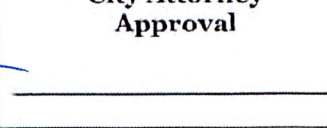
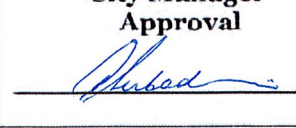

City Manager's Signature


Date

5440 Fulton Industrial Blvd., SW • South Fulton, GA 30336 • Office: 470.809.7700

City of South Fulton Agenda Item Summary



City Council Meeting Date 7/11/2023		
Requesting Department Police Department		Council District(s) Affected District 3
Requested Action Approval to get on City Council Agenda for July 11, 2023 to have a public hearing and for council to vote on the request for an alcohol license for Grown & Sexy Tavern LLC, dba Grown & Sexy Tavern for an alcohol license for the consumption sales of wine, beer and distilled beverages at 3461 Roosevelt Hwy Ste 13-15, Atlanta, Ga. 30349.		
Requirements for Council Action (City specific Council policy, statute or code requirement) Pursuant to Title 16, Section-16-2020(d), Staff recommends City Council to Grant Approval.		
Summary and Background (Provide department recommendation and an executive summary of the action that gives an overview of the relevant details) The applicant for Grown & Sexy Tavern LLC, dba Grown & Sexy Tavern has applied for an alcohol license for the the consumption sales of wine, beer and distilled beverages at 3461 Roosevelt Hwy Ste 13-15, Atlanta, Ga. 30349. This request is do to a new business. All applicable fees and inspections have been paid and passed. This business is currently operating on a temporary license.		
Funding Source (if applicable)		
Financial Impact (if applicable) Initial Renenue \$5,490 with estimated annual revenue of \$4,500		
Financial Impact Statement Received Yes ☐ No ☒ Legislative Process Complete Yes ☐ No ☒		
Department Director Approval  Keith Meadows (May 30, 2023 15:31 EDT)		Finance Director Approval  Chad C. Jones (May 30, 2023 15:43 EDT)
 Brian Morris		 Karen Stinson-Dwyer
Assistant City Manager Approval 	City Attorney Approval 	City Manager Approval 

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON SUBADAN
CITY MANAGER

MEMORANDUM

TO: City of South Fulton Mayor & Council

FROM: Keith Meadows, Chief of Police 

DATE: May 15, 2023

SUBJECT: Request by Grown & Sexy Tavern LLC
Alcohol License for the consumption sales of wine, beer, and
distilled beverages at 3461 Roosevelt Hwy Ste 13-15, Atlanta, Ga
30349

The applicant up for Grown & Sexy Tavern LLC dba Grown & Sexy Tavern seeks an alcohol license for the consumption sales of wine, beer, and distilled beverages at 3461 Roosevelt Hwy Ste 13-15, Atlanta, Ga 30349. This application is for a new business. All applicable fees related to obtaining an alcohol license have been paid. This business is currently operating on temporary business license.

The application and/or location has been reviewed/inspected and approved by the following: City of South Fulton Police, Fire Department, Code Enforcement, Zoning Department, Business Licensing, and the Fulton County Board of Education.

CHIEF OF POLICE RECOMMENDATION: APPROVAL

APPLICATION INFORMATION

Applicant Information	Grown & Sexy Tavern LLC 3461 Roosevelt Hwy Ste 13-15 Atlanta, Ga 30349
City Council District	3
Parcel ID Number	130064LL1195
Square Footage	
Existing zoning	C-1 (Limited Commercial District)
Current/Past Use of the Property	Adding Bar and Grill an existing restaurant.
History	This property operates as a restaurant.

Cc: Corey Adams, City Clerk



INTER-OFFICE MEMORANDUM

DATE: May 15, 2023
TO: Chief K. Meadows
FROM: Jacquelyn J. Bell

SUBJECT: Staff Recommendation -Grown & Sexy Tavern

The applicant for Grown & Sexy Tavern seeks an alcohol license for the consumption sales of wine, beer, and distilled beverages at 3461 Roosevelt Hwy Ste 13-15, Atlanta, GA 30349. All applicable fees have been paid related to the alcohol license.

Inspections Type	Completed	Pending	Results
Police Criminal Background	Yes		Passed
Police Call History	Yes		Passed
Code Enforcement	Yes		Passed
Fire Inspection	Yes		Passed
Zoning Dept.	Yes		Passed
Business License	Yes		Passed
F.C. School Board	Yes		Passed
F.C. Health Dept.	Yes		Passed

Application Information

Applicant: Grown & Sexy Tavern LLC/ David Range
Business Address 3461 Roosevelt Hwy Ste 13-15, Atlanta, GA 30349
District(s): 3
Parcel ID Number: **130064LL1195**
Existing Zoning: C-1 (Limited Commercial District)

Current/Past Use of the Property: Bar and Grill Restaurant

History: This request serves as the applicants first request. The bar and grill restaurant. The applicant also has a current business license with the City of South Fulton and has requested a license resulting from an ownership change. The location is operating with a temporary license.

Staff Recommendation: X **There is no legal reason why this license should not be granted.**

 The applicant does not meet the legal requirements.

Staff Name and Signature: Jacquelyn J. Bell - [Signature]

Police Chief Recommendation: ☐ **Approval** ☐ **Denial**

Signature: [Signature]
Keith Meadows (May 30, 2023 15:33 EDT)

cc: Chief Keith Meadows
File



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336 · 470-809-7300

Keith Meadows
Chief of Police

April 25, 2023

City of South Fulton Business License
ATTN: Cody Hugley
Cody.Hugley@cityofsouthfultonga.gov
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. In order to proceed, the listed business must possess a current City of South Fulton Business License. Please complete this form and return to the email listed at the bottom of the form below.

This business is applying for the following alcohol license(s):

- ☒ Consumption on Premises
 ☒ Beer ☒ Wine ☒ Distilled Spirits
- ☐ Retail
 ____ Beer ____ Wine ____ Distilled Spirits

Business Information:

Grown & Sexy Tavern LLC
David Range
3461 Roosevelt Hwy Ste 13-15
Atlanta, Ga 30336

For Business License Use Only

- ☒ Location above HAS a current and valid occupational tax certificate and meets all of the business and occupational tax ordinance of the City of South Fulton. A copy of the occupational tax certificate is attached.
- ☐ Location above does NOT have an occupational tax certificate with the City of South Fulton. If additional explanation is required, briefly explain below:

Cody Hugley
Print Name of Business Tax Specialist

Karen Slater-Dixon
Print Name of Department Head

Cody Hugley
Business Tax Specialist Signature

Karen Slater-Dixon
Department Head Signature

Return form via email to: Police License and Permits @ pdlicenses@cityofsouthfultonga.gov

CITY OF SOUTH FULTON - OCCUPATIONAL TAX CERTIFICATE

COSF Business License
5440 Fulton Industrial Blvd
Atlanta, GA 30331



License Id:	2023.03.0586	Issued Date:	3/15/2023
Effective Date:	01/01/2023	Expiration Date:	12/31/2023
License Type:	Drinking Places (Alcoholic Beverages)		

Business Name: Grown & Sexy Tavern LLC
Business Location: 3461 Roosevelt HWY, STE 15, South Fulton, GA 30349

David Range
1495 Duluth Hwy STE F #1025
Lawrenceville, Georgia, 30043

2023

NON-TRANSFERABLE

TO BE PLACED IN A CONSPICUOUS PLACE



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336 · 470-809-7300

Keith Meadows
Chief of Police

April 25, 2023

City of South Fulton Planning & Zoning Section
ATTN: Nadia Campbell
Nadia.Campbell@cityofsouthfultonga.gov
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. In order to proceed, the listed business must pass a Zoning Compliance Inspection. Please complete the form below and return this form to the email address listed below.

This business is applying for the following alcohol license(s):

- [X] Consumption on Premises
 X Beer X Wine X Distilled Spirits
- [] Retail
 ____ Beer ____ Wine ____ Distilled Spirits

Business Information:

Grown & Sexy Tavern LLC
David Range
3461 Roosevelt Hwy Ste 13-15
Atlanta, Ga 30336

For Planning & Zoning Use Only

Date of Compliance Inspection: _____ Parcel ID Number: 13 0064 LL 1195

Location is Zoned for: C-1 Bars, Taverns and other Drinking Places (Alcoholic Beverages)

Current/Past Use of the Property: NAICS (7224)

[✓] Location above MEETS ALL zoning and alcohol license zoning requirements of the City of South Fulton.

[] Location above does NOT zoning and alcohol license zoning requirements of the City of South Fulton.
If not, briefly explain reason below:

Nadia Campbell

Print Name of Zoning Planner

Reginald B. McClellan

Print Name of Department Head

Nadia Campbell

Zoning Planner Signature

[Signature]

Department Head Signature

Return form via email to: Police Licenses @ pdlicenses@cityofsouthfultonga.gov



South Fulton Police Department

5440 Fulton Industrial Blvd Atlanta, Georgia 30336 470-809-7300

Keith Meadows
Chief of Police

April 25, 2023

City of South Fulton Fire Department
ATTN: Office of the Fire Marshal
Donna.dingler@cityofsouthfultonga.gov
City of South Fulton Fire Department
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. To proceed, the listed business must pass a Fire Inspection. Please complete the form below and return this form to the email listed below.

This business is applying for the following alcohol license(s)

- ☒ Consumption on Premises
 ☒ Beer ☒ Wine ☒ Distilled Spirits
- ☐ Retail
 ____ Beer ____ Wine ____ Distilled Spirits

Business Information:

Grown & Sexy Tavern LLC
David Range
3461 Roosevelt Hwy Ste 13-15
Atlanta, Ga 30336

For Fire Use Only

Date of Inspection: May 2 2023

- ☒ Location above MEETS ALL City of South Fulton Fire Ordinance and Fire Codes
- ☐ Location does NOT meet City of South Fulton Fire Ordinance and Fire Codes
If not, briefly explain reason: _____

Ray Cook
Print Name of Fire Inspector

R. Cook
Fire Inspector Signature

Donna K. Dingler
Print Name of Department Head

Donna K. Dingler
Department Head Signature

Return form via email to: Police Licenses and Permits @ pdlicenses@cityofsouthfultonga.gov



SOUTH FULTON FIRE RESCUE DEPARTMENT
INSPECTION REPORT

Permit# _____ Location# _____
Approved: Yes ☒ No _____ Reinspection _____
Date 5-1-23 FIRE ZONE: 1

Business Name Grown & Son Tavern LLC Phone No. _____ Email _____
Address 3461 Roosevelt Hwy Suite 13-15 City Atlanta Zip 30336
Owner's Name _____ Address _____
Phone No. _____ City/State/Zip _____
Emergency Contact Name David Range Phone No. [REDACTED]

INSPECTION TYPES: Annual Business, Day Care, Personal Care home, School, Assembly,
Construction 50%, 80% 100%, High hazard Storage Facility,
Hood systems, Alarm Acceptance, Sprinkler Acceptance, Other _____

PLAN REVIEW: Alarm, Sprinkler, Commercial hood, 510 Communications, Gates/Locks, Other _____

PERMITS: Burn pit, Bonfire, Tent, Fireworks, Food Trucks, Events, Other _____

Code Violations and Recommendations:

1 No violations at time of inspection!

Approved for Alcohol Beverage License!

PASS

We would like to thank you for your cooperation during this inspection. The inspection was made based upon the current Codes which set forth minimum requirements for fire safety and are adopted by South Fulton and the State of Georgia. Please note that if no violations were noted during this inspection, it met the minimum Codes requirements.

If, however, violations were noted you are required to make the necessary corrections immediately. A re-inspection of corrections will be conducted after a thirty-day period to confirm compliance.

Inspecting Officer: Lt. R. [Signature] Phone: 470-495-3574 non-emergency only

FOR FIRE OR OTHER EMERGENCY - CALL 911

Copy distribution: White-Community Risk Reduction: Blue-Inspector: Yellow-Business



South Fulton Police Department

5440 Fulton Industrial Blvd • Atlanta, Georgia • 30336 • 470-809-7300

Keith Meadows
Chief of Police

April 25, 2023

City of South Fulton Code Enforcement Department
ATTN: Brian Morris
brian.morris@cityofsouthfultonga.gov
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. In order to proceed, the listed business must pass a Code Enforcement Inspection. Please complete the form below and return this form to the person listed below.

This business is applying for the following alcohol license(s):

- [X] Consumption on Premises:
 X Beer X Wine X Distilled Spirits
- [] Retail
 Beer Wine Distilled Spirits

Business Information:
Grown & Sexy Tavern LLC
David Range
3461 Roosevelt Hwy Ste 13-15
Atlanta, Ga 30336
[REDACTED]

For Code Enforcement Use Only

Date of Inspection: 02 MAY 2023

- [X] Location above **MEETS ALL** City of South Fulton Code Enforcement Requirements
- [] Location does **NOT** meet City of South Fulton Code Enforcement Requirements
If not, briefly explain reason: _____

Leon Richardson
Print Name of Code Enforcement Inspector

[Signature]
Code Enforcement Inspector Signature

Brian Morris
Print Name of Department Head

[Signature]
Department Head Signature

Return form via email to: Police License and Permits @ pdlicenses@cityofsouthfultonga.gov



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336
Phone: (470) 809-7300

Keith Meadows
Chief of Police

April 25, 2023

ATTN: Janice McClain
Janice.mcclain@fultoncountygga.gov
Fulton County Board of Health
Office of the District Health Director
1920 John Wesley Avenue – Suite 212
College Park, GA 30337

APPROVED	
FULTON COUNTY ENVIRONMENTAL HEALTH SERVICES DIVISION	
☐ Temporary Event	
☒ Liquor Review	
☐ Other	
5/9/2023 DATE	<i>[Signature]</i> EHS STAFF

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. In order to proceed, the listed business must pass a Health Inspection. Please complete the form below and return this form to the email address listed below.

This business is applying for the following alcohol license(s):

- [X] Consumption on Premises
 __X__ Beer __X__ Wine __X__ Distilled Spirits
- [] Retail
 ____ Beer ____ Wine ____ Distilled Spirits

Business Information:

Grown & Sexy Tavern LLC
Dba Grown & Sexy Tavern
3461 Roosevelt Hwy, Ste 13-15, Atlanta, Ga 30349
Owner: David Rang
Phone: [REDACTED]
Email: [REDACTED]

For Fulton County Board of Health Use Only

Date of Inspection: 5/9/2023

- [X] Location above **MEETS ALL** Fulton County Health Department Requirements
- [] Location does **NOT** meet Fulton County Health Department Requirements
If not, briefly explain reason: _____

JANICE McCLAIN
Print Name of Health Inspector

[Signature]
Health Inspector Signature

Return form via email to: Police License and Permits @ pdlicenses@cityofsouthfultonga.gov



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336
Phone: (470) 809-7300

Keith Meadows
Chief of Police

April 25, 2023

To: ABL File
South Fulton Police Department
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. In order to proceed, the listed business must pass a Background Investigation. Please complete the form below and place in file folder.

This business is applying for the following alcohol license(s):

- [X] Consumption on Premises
 ___X___ Beer ___X___ Wine ___X___ Distilled Spirits
- [] Retail / Wholesale
 ___ Beer ___ Wine ___ Distilled Spirits

Business Information:

Grown & Sexy Tavern LLC
David Range
3461 Roosevelt Hwy Ste 13-15
Atlanta, Ga 30336

For Law Enforcement Use Only

Date Background Investigation Completed: May 9, 2023

- [☒] The Applicant listed above has met the requirements of the background investigation.
[] The Applicant listed above does **NOT** meet the requirements of the background investigation.

If not, briefly explain reason: _____

Jacquelyn J. Bell
Print Name of Investigator

[Signature]
Investigator Signature

Place Form in Police ABL File



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336
Phone: (470) 809-7300

Keith Meadows
Chief of Police

April 25, 2023

Fulton County School Board
ATTN: Dondrell Haines
hainesd@fultonschools.org
Transportation Supervisor/Operations
Fulton County Schools System
55 Heath St. Fairburn, GA. 30213

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. In order to proceed, the listed business must verify compliance of distance from the nearest school and school bus stop. Please complete the form below and return this form to the email address listed below.

This business is applying for the following alcohol license(s):

- [X] Consumption on Premises
 X Beer X Wine X Distilled Spirits
- [] Retail
 Beer Wine Distilled Spirits

Business Information:

Grown & Sexy Tavern LLC
David Range
3461 Roosevelt Hwy Ste 13-15
Atlanta, Ga 30336
[REDACTED]

For School Board Use Only

Date Completed: _____

- ☒ Location above is 300 yards from nearest school ground
☒ Location above is 200 yards from the nearest school bus stop as designated by Fulton County Board of Education.
If not, briefly explain reason: _____

Dondrell Haines
Print Name of Person Verifying Distance

Dondrell Haines
Signature

Return form via email to: pdlicenses@cityofsouthfultonga.gov

CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE

PERSONAL STATEMENT

INSTRUCTIONS: This personal statement must be executed, under oath, by all owner/licensee/agent and corporate officers or major stakeholders of the business/organization with 20% or more of interest in the business and the manager of any place of business applying for a license from the City of South Fulton to sell or deal in alcoholic beverages. Each question must be fully answered. If the space provided is not enough, answer the question on a separate sheet and indicate in the space provided that such separate sheet is attached.

Applicant Name in FULL (Please Print) David Reco Range

Home Address: [REDACTED] Atlanta, GA 30349

Business Address: 3461 Roosevelt Hwy. Suite 13-15, Atlanta, GA 30349

Place of Birth [REDACTED] Date of Birth: [REDACTED] Age: 53
(City, State, Country) (Day, Month, Year)

Race: [REDACTED] Height: [REDACTED] Weight: [REDACTED] Eye Color: Brown U.S. Citizen Yes By Birth Yes

Hair Color: Gray Social Security Number: [REDACTED] Driver License Number: [REDACTED] State Issued by: GA

Have you been convicted of any federal, foreign, and/or state laws, and/or city ordinances? if so, explain below:

NO.

List names and addresses of employers for the past three (3) years: Reco Trucking LLC

Single X Married _____ Widowed _____ Divorced _____ Separated _____
(If married, divorced or widowed, complete the below requested information on spouse).

Full name of spouse / (Maiden Name) _____ DOB _____

I, the undersigned, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Personal Statement and in any and all documents provided in support of this application are true and accurate. I further understand that any false statements provided by me or my representatives as part of this application beyond any legal penalties will result in the denial of the subject application.

David Reco Range

Applicant's Printed Name

David Reco Range
Applicant's Signature

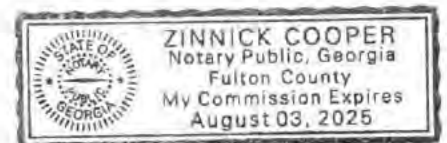
3/20/23
Date of Application

I hereby certify that DAVID RECO RANGE signed her/his name to the foregoing application stating to me that he/she knew and understood all statements and information contained therein and, under oath actually administered by me, has sworn that said statements and information are true and correct.

This 20TH day of MARCH, 2023

Notary Public Signature: Zinnick Cooper (AFFIX SEAL)

Notary Printed Name: ZINNICK COOPER



Date Revised: 1/03/2022

CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE

PERSONAL STATEMENT

INSTRUCTIONS: This personal statement must be executed, under oath, by all owner/licensee/agent and corporate officers or major stakeholders of the business/organization with 20% or more of interest in the business and the manager of any place of business applying for a license from the City of South Fulton to sell or deal in alcoholic beverages. Each question must be fully answered. If the space provided is not enough, answer the question on a separate sheet and indicate in the space provided that such separate sheet is attached.

Tachelle Carlese Lawson

Applicant Name in FULL (Please Print)

Home Address: [REDACTED] Loganville, GA 30052

Business Address: 3461 Roosevelt Hwy., Suite 13-15, Atlanta, GA 30052

Place of Birth [REDACTED] Date of Birth: [REDACTED] Age: 45

(City, State, Country)

(Day, Month, Year)

Race: [REDACTED] Height: [REDACTED] Weight: [REDACTED] Eye Color: Brown U.S. Citizen Yes By Birth Yes

Hair Color: Black Social Security Number: [REDACTED] Driver License Number: [REDACTED] State Issued by: GA

Have you been convicted of any federal, foreign, and/or state laws, and/or city ordinances? if so, explain below:

No.

List names and addresses of employers for the past three (3) years: DeKalb County Police Department

Single Married Widowed Divorced X Separated
(If married, divorced or widowed, complete the below requested information on spouse).

Yari Deon Lawson

Full name of spouse / (Maiden Name) DOB

I, the undersigned, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Personal Statement and in any and all documents provided in support of this application are true and accurate. I further understand that any false statements provided by me or my representatives as part of this application, beyond any legal penalties, will result in the denial of the subject application.

Tachelle Carlese Lawson

Applicant's Printed Name

Applicant's Signature

Date of Application

I hereby certify that Tachelle Lawson signed her/his name to the foregoing application stating to me that he/she knew and understood all statements and information contained therein and, under oath actually administered by me, has sworn that said statements and information are true and correct.

This 10 day of April, 2023.

Notary Public Signature: [Signature] (AFFIX SEAL)

Notary Printed Name: Stephany Garcia

STEPHANY GARCIA
NOTARY PUBLIC
Newton County
State of Georgia
My Comm. Expires May 9, 2026

Date Revised: 1/03/2022

RESIDENCE DETERMINATION FORM

Certificate of Residence For Retail Package Distilled Spirits Applicants Only

State of Georgia, _____ County

I, _____ Judge of the probate Court, for _____

County, Georgia, hereby certify that _____ is now and has been a Bona Fide Resident of the state of Georgia for one year, and in the county of _____ for one year immediately preceding the date of this affidavit, based upon the affidavit of applicant, and the evidence submitted therewith.

In Witness Whereof, I have hereunto set my hand and affixed the seal of said Probate Court this _____ day of _____, 20_____.

Judge of the Probate Court

County, Georgia

Certificate of Residence For All Other Alcoholic Beverage License Applicants

State of Georgia, _____ Gwinnett _____ County

I, Christopher A. Ballar Judge of the probate Court, for Gwinnett

County, Georgia, hereby certify that Tachelle Carlese Lawson is now and has been a Bona Fide Resident of the state of Georgia in the county of _____ Gwinnett _____ based upon the affidavit of applicant and the evidence submitted therewith. In Witness Whereof, I have hereunto set my hand and affixed the seal of said

Probate Court this 11 day of April, 2023

[Signature]
Judge of the Probate Court

Gwinnett

County, Georgia

RESIDENCE DETERMINATION FORM**Certificate of Residence****For Retail Package Distilled Spirits Applicants Only**

State of Georgia, _____ County

I, _____ Judge of the probate Court, for _____

County, Georgia, hereby certify that _____ is now and has been a Bona Fide Resident of the state of Georgia for one year, and in the county of _____ for one year immediately preceding the date of this affidavit, based upon the affidavit of applicant, and the evidence submitted therewith.

In Witness Whereof, I have hereunto set my hand and affixed the seal of said Probate Court this _____ day of _____, 20_____.

Judge of the Probate Court_____
County, Georgia

Certificate of Residence**For All Other Alcoholic Beverage License Applicants**

State of Georgia, _____ South Fulton _____ County

I, Kenya M. Johnson Judge of the probate Court, for FultonCounty, Georgia, hereby certify that David Reco Range is now and has been a Bona Fide Resident of the state of Georgia in the county of South Fulton based upon the affidavit of applicant and the evidence submitted therewith. In Witness Whereof, I have hereunto set my hand and affixed the seal of saidProbate Court this 10th day of April, 2023_____
Judge of the Probate Court_____
County, Georgia

CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Save Affidavit

Affidavit Verifying Status for City Public Benefit

Pursuant to O.C.G.A. § 50-36-1(e)(2)

By executing this affidavit under oath, as an applicant for a(n) alcohol license
[type of public benefit], as referenced in O.C.G.A. § 50-36-1, from City of South Fulton [name of
government entity], the undersigned applicant verifies one of the following with respect to my application for a
public benefit:

- 1) ☒ I am a United States citizen.
- 2) ☐ I am a legal permanent resident of the United States.
- 3) ☐ I am a qualified alien or non-immigrant under the Federal Immigration and
Nationality Act with an alien number issued by the Department of Homeland
Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other
federal immigration agency is _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has
provided at least one secure and verifiable document, as required by O.C.G.A.
§ 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

State of Georgia Driver's License

In making the above representation under oath, I understand that any person who knowingly
and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit
shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by
such criminal statute.

Executed

Decatur

(city)

GA

(state)



David Reco Range

Signature of Applicant

David Reco Range

Printed Name of Applicant

SUBSCRIBED AND SWORN BEFORE

ME ON THE

11 DAY OF

April

, 20

23

NOTARY PUBLIC

My Commission Expires:

CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Save Affidavit

Affidavit Verifying Status for City Public Benefit

Pursuant to O.C.G.A. § 50-36-1(e)(2)

By executing this affidavit under oath, as an applicant for a(n) alcohol license
[type of public benefit], as referenced in O.C.G.A. § 50-36-1, from City of South Fulton [name of
government entity], the undersigned applicant verifies one of the following with respect to my application for a
public benefit:

- 1) ☒ I am a United States citizen.
- 2) ☐ I am a legal permanent resident of the United States.
- 3) ☐ I am a qualified alien or non-immigrant under the Federal Immigration and
Nationality Act with an alien number issued by the Department of Homeland
Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other
federal immigration agency is _____

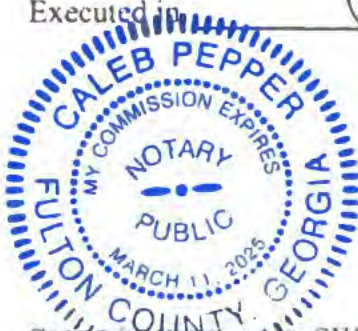
The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has
provided at least one secure and verifiable document, as required by O.C.G.A.
§ 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

State of Georgia Driver's License

In making the above representation under oath, I understand that any person who knowingly
and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit
shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by
such criminal statute.

Executed in Decatur (city) GA (state)



Tachelle Lawson
Signature of Applicant

Tachelle Carlese Lawson
Printed Name of Applicant

SUBSCRIBED AND SWORN BEFORE

ME ON THE

11 DAY OF April, 2023

Caleb Pepper
NOTARY PUBLIC

My Commission Expires:

E-Verify Affidavit**Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-6(d)**

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for a business license, occupational tax certificate, or other document required to operate a business as referenced in O.C.G.A. § 36-60-6(d):

Section 1.

Please check only one:

(A) x On January 1st of the below signed year, the individual, firm, or corporation employed more than ten (10) employees.

(B) On January 1st of the below signed year, the individual, firm, or corporation employed ten (10) or fewer employees.

*** If the employer selected Section 1(A), please fill out Section 2 below.

Section 2.

The employer has registered with and utilizes the federal work authorization program in accordance with the applicable provisions and deadlines established in O.C.G.A. §36-60-6. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as follows:

Grown & Sexy Tavern LLC

Name of Private Employer

2102519

Federal Work Authorization User Identification Number

3/1/2023

Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct. Executed on this day 11 of April, 2023 in Decatur (city), GA (state).

David Reco Range

Signature of Authorized Officer or Agent

David Reco Range

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE 11 DAY OF April, 2023

Caleb Pepper
NOTARY PUBLIC

My Commission Expires: 3/11/2025



E-Verify Affidavit**Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-6(d)**

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for a business license, occupational tax certificate, or other document required to operate a business as referenced in O.C.G.A. § 36-60-6(d):

Section 1.

Please check only one:

- (A) x On January 1st of the below signed year, the individual, firm, or corporation employed more than ten (10) employees.
- (B) On January 1st of the below signed year, the individual, firm, or corporation employed ten (10) or fewer employees.

*** If the employer selected Section 1(A), please fill out Section 2 below.

Section 2.

The employer has registered with and utilizes the federal work authorization program in accordance with the applicable provisions and deadlines established in O.C.G.A. §36-60-6. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as follows:

Grown & Sexy Tavern LLC

Name of Private Employer

2102519

Federal Work Authorization User Identification Number

03/13/2023

Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct. Executed on this day 10 of April , 20 23 in Decatur (city), GA (state).

Tachelle Lawson

Signature of Authorized Officer or Agent

Tachelle Lawson

Printed Name and Title of Authorized Officer or Agent

STEPHANY GARCIA

NOTARY PUBLIC

Newton County

State of Georgia

My Comm. Expires May 9, 2026

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 10 DAY OF April , 20 23 .

Stephany Garcia

NOTARY PUBLIC

My Commission Expires: May 9, 2026



REGISTERED AGENT DESIGNEE FORM

Registered agent means that individual, who is a resident of one of the 13 metropolitan counties (Cherokee, Clayton, Cobb, Coweta, Dekalb, Douglas, Fayette, Forsyth, Fulton, Gwinnett, Henry, Paulding, and Rockdale) of Georgia and at least 21 years of age, who is designated by a Licensee/owner to receive any process, notice, or demand required or permitted by law or under this title to be served upon a licensee or owner.

The registered agent, who is designated by a licensee, must submit to a fingerprint criminal background check and complete the personal statement form. The registered agent must obtain the certificate of residency enclosed.

Name: David Reco Range

(Full Printed Name No Initials)

Sex: Race: Date of Birth:

Home Address:

City: Atlanta State: GA Zip: 30349

Phone#

Business Address: 1495 Duluth Hwy, Suite F #1025

City: Lawrenceville State: GA Zip: 30043

Phone#

I hereby certify that I agree to serve as the "registered agent" on behalf of

Grown & Sexy Tavern

a business located at

3461 Roosevelt Hwy., Suites 13-15, Atlanta, GA 30349

City of South Fulton, Georgia.

As registered agent, I agree to accept any process, notice or demand required or permitted by law or under the Alcoholic Beverage Code of the City of South Fulton, Georgia, to be served upon the licensee or owner. I understand that such service upon me will serve as legal notice upon the licensee or owner and that it is my responsibility to forward such service to the owner or licensee.

David Reco Range

SIGNATURE OF APPLICANT

4/10/2023

DATE

David Reco Range

PRINTED NAME OF APPLICANT

SWORN TO AND SUBSCRIBED

BEFORE ME THIS 10 DAY OF April 20 23

Robert Jackson

NOTARY PUBLIC SIGNATURE

NOTARY PUBLIC, DEKALB COUNTY, GEORGIA
MY COMMISSION EXPIRES JANUARY 19, 2026

Robert Jackson

NOTARY PUBLIC PRINTED NAME

SECTION 1: Licensee/Agent David Range **For the year** 2023 **Date** 3/20/2023

All applications must be typed or printed in black/blue ink. Each question must be completely and correctly answered. If the space provided is not sufficient, attach additional sheets. Applications must be signed, dated, notarized and filed with the South Fulton Police Department. All required supporting documents must be attached.

Type of License Applying For: (Check All That Apply)

☒ New License ☐ Change of Ownership ☐ New Location ☐ Other. Please Specify: _____

Please select the beverages to be sold: (Check All That Apply)

☒ BEER ☒ WINE ☒ DISTILLED SPIRITS/LIQUOR

Please select ALL the categories that best describe the business for which this application is being submitted.

☐ BYOB (Wine/Malt Only) ☒ Restaurant (3% for excise taxes) ☐ Microbrewery
☐ Public Entertainment Facility ☐ Hotel / Hotel Suites ☐ Night Club / Bar / Lounge

☐ Tasting (Wine/Malt)
(3% excise tax)

Other. Please Specify Tavern

Additional Activities Proposed for Premises (check all that apply)

☒ Customer Dancing ☒ DJ/Live Entertainment ☐ Adult Entertainment/Sexually Oriented Business

If a Private Club: (1) Submit the salaries and other benefits received by each officer, trustee and employee; (2) Attach A copy of 501(c) Internal Revenue Code tax exempt documentation; (3) Attach membership application and copy of member list.

1. Is applicant: ☐ Sole Proprietorship ☐ Partnership ☐ Corporation ☒ LLC ☐ Private Club

2. Legal Name of Business: Grown & Sexy Tavern LLC

Operating/Trade Name of Business _____

Has location had an alcohol license within the last 12 months? ☒ Yes ☐ No

3. Business Address: 3461 Roosevelt Highway, Suites 13-15, Atlanta, GA 30349 Council District: 3
(Street Address, City, State Zip)

4. Billing Address: 1495 Duluth Hwy., Suite F #1025, Lawrenceville, GA 30043

5. Proposed Location Zoned: C-1 Limited Commercial: Bars, Taverns, and other Drinking Places (Alcoholic Beverages)

6. A. Distance from closest private residence in any direction: 4906 Hannah Rd.= .24 miles
B. Distance from closest college campus or school ground: Seaborn Lee Elementary School= 3.1 miles
C. Distance from closest branch of any South Fulton Public library: Gladys S. Dennard Library @ South Fulton= 3.5 miles
D. Distance from closest church or place of worship: Divine Deliverance Life Center=.32 miles
E. Distance from a sexually oriented business: Starship Enterprises-5370 Old National Hwy= 3.2 miles
F. Distance from closest regular school bus stop as designated by
Fulton County Board of Education for pick-up or drop-off
school children in transport to the public schools of City of South Fulton. Orchard Drive and Roosevelt Hwy= .33 miles

SECTION 2:

1. Full name of Applicant (Company/Corporation) Grown & Sexy Tavern LLC
2. Full name of Licensee: David Reco Range
- Licensee Social Security Number: [REDACTED]
- Date of Birth and Place of Birth: [REDACTED]
- Citizen of the USA? ☒ Yes ☐ No Alien Number: _____
- Resident of Georgia? ☒ Yes ☐ No Years 54 County Fulton/ South Fulton
- Home Address: [REDACTED]
- Atlanta GA 30349
City State Zip Code
- Telephone Number: Home: [REDACTED] Business: (770) 837-8290
- Email Address: [REDACTED]
- Hours said Licensee will actively be on the premise: 4pm - 3am
- List duties of Licensee: Owner My duties are running the overall operation.
3. Full Name of Spouse, Including Maiden Name: N/A
- Date of Birth and Place of Birth: _____
- Hours Spouse on Premises: _____
4. Licensee's Business interest(s), occupation(s) and employment for the past ten (10) years

COMPANY	ADDRESS (CITY & STATE)	POSITION	DATES
Reco Trucking	[REDACTED]	Owner	2008- Present

5. Does Licensee or any Partner(s), Corporation Officer, Principal Shareholder(s), Trustee(s) or Spouse have, within the preceding ten (10) years, any conviction for the violation of any federal, state or Local laws, Ordinances or Regulations, or does said person have current proceeding for violation of any Federal, State or Local laws, ordinances or regulations? ☐ Yes ☒ No
6. For the purpose of this question, the term – conviction shall include an adjudication of guilt, a plea of guilty, a plea of nolo contendere, the forfeiture of a bond or adjudication by pre-trial intervention.

PERSON CHARGED	DATE	OFFENSE	LOCATION	DISPOSITION

7. Does Licensee or any member of the Partnership, Corporation or Stockholder currently hold an Alcohol license in the state of Georgia (including a work/server/pour permit)? ☐ Yes ☒ No
8. Has Licensee or any member of the Partnership or Corporation or Stockholder ever applied for an Alcoholic Beverage license (or work/server/pour permit) and been denied, suspended, or revoked? ☒ No ☐ Yes
If yes check which type ☐ denied ☐ suspended ☐ revoked
- If yes, please check appropriate status above and explain n/a
9. Full Name of Manager: Tachelle Lawson
Social Security Number of Manager: [REDACTED]
Date of Birth and Place of Birth: [REDACTED]
Home Address: [REDACTED]
Telephone Number: Home: ([REDACTED]) Business: (770) 837-8290
E-mail Address: [REDACTED]
10. Hours said manager will be on the premise: 40 hours/ week
11. What is the manager's business experience? Has a master degree in Business/ Organizational Leadership *I am currently over the Dekalb County Crime Scene Unit, as the Unit Manager*
12. Has the manager worked in this or a similar capacity? ☒ Yes ☐ No
If yes, explain: Has worked in a supervisory and manager capacity for over 14 years.

FINANCIAL BACKGROUND INFORMATION

13. Applicant's full name (Company/Corporation) Grown & Sexy Tavern LLC
If a Corporation, Date of Incorporation: 01/06/2023 Taxpayer Id# 92-1711919

14. If a Corporation, indicate the following for all Officers, members of the Board of Directors, Trustees and principal stockholders. If a Partnership, include all partners. (Complete all information requested for each person).

NAME	ADDRESS	DOB	SSN	POSITION	% INTEREST
David Range	[REDACTED]	[REDACTED]	[REDACTED]	Owner	80
Tachelle Lawson	[REDACTED]	[REDACTED]	[REDACTED]	Co-Owner	20

If operating as a partnership, submit a copy of all partnership agreements. If corporation, attach a copy of all Articles of Incorporation, By-laws and amendments thereto.

15. State the amount and source of funds that have or will be invested by each individual who has an interest in the business. If a Corporation or Partnership, list each individual separately.

NAME	AMOUNT INVESTED	SOURCE OF FUNDS	DATES
David Range		Reco Trucking	01/15/2023
Tachelle Lawson		Selling of home	03/01/2023

16. Bank accounts and assets in the name of licensee/agent and/or maintained by the licensee/agent, whether individual, partnership or corporation.

TYPE	BANK	CITY & STATE	LAST 6 OF ACCOUNT#	AMOUNT
Checking	Delta Community Credit Union	Atlanta GA	781313	
Checking	Wells Fargo	Atlanta, GA	830718	
Checking	Bank of America	Atlanta, GA	118889	

17. Has Licensee/Agent, Spouse or any person having an interest in the business received, directly or indirectly, any financial aid or assistance, to include land, fixtures, equipment, etc., from any manufacturer or wholesaler of alcoholic beverages? ☐ Yes ☒ No If yes, please specify.

NAME	ADDRESS	AMOUNT/ITEM	DATE
n/a			

18. List any other individual(s) or firm(s) owning any interest in or receiving any funds from the operation of the business or on the premises. This includes cigarette machines, game machines, billiard tables vendors, etc. None.

19. List any financial interest or ownership which Licensee/Agent or any member of the partnership or corporation or stockholder presently has in any other alcoholic beverage license in the state of Georgia.

NAME	NAME AND ADDRESS OF PREMISES	POSITION	% OF INTEREST
n/a			

20. List all assets which will be used or converted for use as an investment in the business and/or all sources of funding used to capitalize and/or operate the Business. Selling of home in Buffalo, NY

LICENSED PREMISES

21. Do you own the property where the business is located? ☐ Yes ☒ No
- If yes:
Date of Purchase _____ Purchase Price _____
Name of Seller: _____
22. If property is rented/leased provide owner's name and address:
Y & H Property- 3294 Peachtree Industrial Blvd., Suite 2004, Duluth GA 30096
- Amount of rent/lease:
Monthly 7000 Annually _____ Other (specify) _____
(Submit copy of signed lease agreement, deed, sublease, etc.)
23. Has a license at this location ever been denied, suspended, or revoked? ☒ No ☐ Yes
☐ denied, ☐ suspended or ☐ revoked
If yes, check the appropriate status above and explain: _____
24. Is business located in a hotel or motel? ☐ Yes ☒ No
If yes, name of Hotel or Motel _____
25. If the business is to be operated as a department inside of premises where another business is operating, give details of the existing business. No
26. What will be your business/operating hours? Monday - Sunday, 4pm- 3am
27. Where will your trash receptacle be located? In the rear.
28. What arrangements have you made for trash removal? We will dump it out nightly. Republican trash removal.
29. How often will you clean your property? Daily
30. What is your plan for sanitation (clean water and sewage disposal) on the premises? We have a contract set with Cinta for sanitation services, hood cleaning service, and grease disposal, grease trap cleaning service.
31. What is your plan for unlawful conduct on the premises? We will have a security company to secure the inside of the premise and check ID's. We will also secure S. Fulton off duty officers for the exterior of the business.
32. What is your plan for fire prevention on the premises? We have a total of 6 stand alone fire extinguishers, and a fire suppression system for the hood in the kitchen.

33. What type of security do you plan to have? A contracted security company.
-
34. Do you offer your employees training with respect to items covered by the alcohol code? ☒ Yes ☐ No
If **yes**, what type of training and how do you plan to prevent the selling to and consumption by underage consumers of alcohol and tobacco products on your premises? 360-Training- Alcohol Seller- Server Training
(on premises)
-
35. What type of buffering do you have, or will you provide to alleviate the effects of noise, lighting, odors, traffic or other nuisances on surrounding properties? Security is required to make sure that the traffic is moving, keep door closed when no one is entering/ exiting, and no hanging outside of the business. The lighting outside will only be the signage on building.
-
36. What plans do you have to prevent un-permitted vending on your property?
We will place no loitering signs and use security/ or law enforcement to enforce rules.
-
37. Describe the traffic and pedestrian ingress and egress to/from the property and to/from any existing or proposed structure on the property. In and out of main door. No standing around. Security Officer will be at entrance at all times to maintain traffic flow.
-

38. Seating Capacity: ☐ Restaurant _____ ☐ Bar _____ ☒ Other Tavern- 250
☐ Brewpub _____ ☐ Brewery _____
☐ Lounge _____ ☐ Winery _____
☐ Private _____ ☐ Nightclub _____

39. Describe kitchen Facilities: Full kitchen w/ three fryers, one stove top, 10 ft hood w/ fire suppression, freezer, refrigerator, tables, three compartment sink, vegetable sink, meat sink, mop sink, and handwashing sink.
-

List number of Employees: 6 Cooks 15 Waiters/Waitress 3 Other employees 6 Alcohol Servers

***A copy of your menu must be included with this application. ***

40. Is business air conditioned? ☒ Yes ☐ No
41. Will you have live entertainment? ☒ Yes ☐ No
42. What percentage of revenues do you expect to come from food sales? 60 from alcohol? 40
43. What is the total square footage of the licensed premises? 5400 sq. ft.
44. How many parking spaces are you **required** to have? 50
- Does the location have on-site parking? ☒ Yes ☐ No How many spaces? 100
- If no or if parking is insufficient, what arrangements have you made for parking? _____
-



CERTIFICATION

I have received a copy of the City of South Fulton Alcoholic Beverage Ordinance and I have read it and agree to adhere to all applicable City of South Fulton Ordinances, Georgia state laws and regulations governing the operation of establishments that serve and/or sell alcoholic beverages? ☒ Yes ☐ No

I understand it is the responsibility of the applicant/licensee/agent to ensure that all licenses to sell alcoholic beverages are renewed no later than December 15th of each year or I will have to apply for a new alcohol license. ☒ Yes ☐ No

I understand that a state alcohol license must also be obtained before any alcoholic beverage can be served or sold in the City of South Fulton, (this includes Alcoholic Beverage Manufacturers). I further understand that the state license is obtained **after** the city license is obtained and I am responsible for contacting the Georgia Department of Revenue to obtain a state alcohol license. ☒ Yes ☐ No

I understand that I am required to pay alcohol excise taxes in accordance with City of South Fulton Ordinance, Title 16 Alcoholic Beverages, and failure to pay excises taxes imposed by this ordinance will be grounds for suspension or revocation of my alcohol license. ☒ Yes ☐ No

I, the undersigned, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Application for Alcoholic Beverage Sales and Service and in any and all documents provided in support of this application are true and accurate. I further understand that any false statements provided by me or my representatives as part of this application, beyond any legal penalties, will result in the denial of the subject application.

David Range
SIGNATURE OF APPLICANT

3/20/23
DATE

David Range

PRINTED NAME OF APPLICANT

~For Notary~

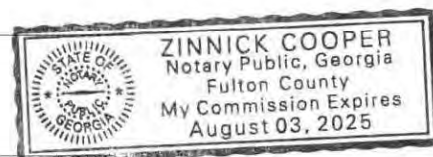
I hereby certify that DAVID RANGE signed her/his name to the foregoing application stating to me the he/she knew and understood all statements and information contained therein and, under oath actually administered by me, has sworn that said statements and information are true and correct.

SWORN TO AND SUBSCRIBED

BEFORE ME THIS 20TH DAY OF MARCH 20 23

Zinnick Cooper
NOTARY PUBLIC SIGNATURE

ZINNICK COOPER
NOTARY PUBLIC PRINTED NAME





**Criminal History Record Information Consent/Inquiry Form
ALCOHOL LICENSE**



I hereby authorize City of South Fulton Police Department to conduct an inquiry for the purpose of eligibility of my alcohol license as listed below and receive any Georgia and/or national criminal history record information as authorized by state and federal law.

Full Name (print)	David Reco Range		
Any other name used (i.e. maiden name)		Place of Birth [REDACTED]	
Home Address	[REDACTED]		
Name of Business	Grown & Sexy Tavern LLC		
Address of Business	3461 Roosevelt Hwy, Suites 13-15, Atlanta, GA 30349		
Gender [REDACTED]	Height [REDACTED]	Date of Birth [REDACTED]	Social Security Number [REDACTED]
Race [REDACTED]	Weight [REDACTED]	Hair Color black/ gray	Eye Color brown

☒ I, David Reco Range, give consent to the above-named entity to perform periodic criminal history background checks for the duration of my tenure as agent, licensee, or member of this establishment listed above.

☒ I, David Reco Range, confirm that I have received a copy of the Privacy Act Statement, Applicant's Privacy Rights and Title 28 CFR 16.30 through 16.34. I further confirm that I have read and understand these guidelines.

[Signature]
Signature

4/6/2023
Date

Date of Inquiry: 4/25/23 Time of Inquiry: 1022

Operator's Initials: TR

Purpose Code Used: (check all that apply)

☒	E- Employment
☐	J- Civilian Criminal Justice Employment (State & Ill Info Received)
☐	W- Working with Children
☐	Z- Sworn Criminal Justice Employment (State & Ill Info Received)

The inquiry resulted in the following: (check all that apply)

☒	No Criminal Record Available
☒	Criminal Record (Attached/Released)
☐	No NCIC/GCIC Warrant
☐	Possible NCIC/GCIC Warrant (List Wanting Agency Below)

Wanting Agency Name: _____

Wanting Agency Telephone Number: _____

Inv. T. Reynolds
Print Agency Designee Name and Title

4-26-23
Date

[Signature]
Agency Designee Signature



APPLICANT PRIVACY RIGHTS

As an applicant that is the subject of a Georgia only or a Georgia and Federal Bureau of Investigation (FBI) national fingerprint/biometric-based criminal history record check for a non-criminal justice purpose (such as an application for a job or license, immigration or naturalization, security clearance, or adoption), you have certain rights which are discussed below.

- You must be provided written notification that your fingerprints/biometrics will be used to check the criminal history records maintained by the Georgia Crime Information Center (GCIC) and the FBI, when a federal record check is so authorized.
- If your fingerprints/biometrics are used to conduct a FBI national criminal history check, you are provided a copy of the Privacy Act Statement that would normally appear on the FBI fingerprint card.
- If you have a criminal history record, the agency making a determination of your suitability for the job, license, or other benefit must provide you the opportunity to complete or challenge the accuracy of the information in the record.
- The agency must advise you of the procedures for changing, correcting, or updating your criminal history record as set forth in Title 28, Code of Federal Regulations (CFR), Section 16.34.
- If you have a Georgia or FBI criminal history record, you should be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before the agency denies you the job, license or other benefit based on information in the criminal history record.
- In the event an adverse employment or licensing decision is made, you must be informed of all information pertinent to that decision to include the contents of the record and the effect the record had upon the decision. Failure to provide all such information to the person subject to the adverse decision shall be a misdemeanor [O.C.G.A. § 35-3-34(b) and §35-3-35(b)].

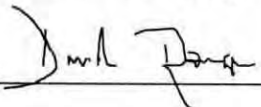
You have the right to expect the agency receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of state and/or federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

If the employment/licensing agency policy permits, the agency may provide you with a copy of your Georgia or FBI criminal history record for review and possible challenge. If agency policy does not permit it to provide you a copy of the record, information regarding how to obtain a copy of your Georgia, FBI or other state criminal history may be obtained at the GBI website (<http://gbi.georgia.gov/obtaining-criminal-history-record-information>).

If you decide to challenge the accuracy or completeness of your Georgia or FBI criminal history record, you should send your challenge to the agency that contributed the questioned information. Alternatively, you may send your challenge directly to GCIC provided the disputed arrest occurred in Georgia. Instructions to dispute the accuracy of your criminal history can be obtained at the GBI website (<http://gbi.georgia.gov/obtaining-criminal-history-record-information>).

Print Name: David Reco Range

Date: 4/6/2023

Signature: 



PRIVACY ACT STATEMENT

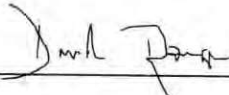
Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine Uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

Print Name: David Reco Range

Date: 4/6/2023

Signature: 

TITLE 28 CFR 16.30 THROUGH 16.34

§ 16.30 Purpose and Scope

This subpart contains the regulations of the Federal Bureau of Investigation (FBI) concerning procedures to be followed when the subject of an identification record requests production of that record to review it or to obtain a change, correction, or updating of that record.

Initial: DR

§ 16.31 — Definition of identification record

An FBI identification record, often referred to as a "rap sheet," is a listing of certain information taken from fingerprint submissions retained by the FBI in connection with arrests and, in some instances, includes information taken from fingerprints submitted in connection with federal employment, naturalization, or military service. The identification record includes the name of the agency or institution that submitted the fingerprints to the FBI. If the fingerprints concern a criminal offense, the identification record includes the date of arrest or the date the individual was received by the agency submitting the fingerprints, the arrest charge, and the disposition of the arrest if known to the FBI. All arrest data included in an identification record are obtained from fingerprint submissions, disposition reports, and other reports submitted by agencies having criminal justice responsibilities. Therefore, the FBI Criminal Justice Information Services Division is not the source of the arrest data reflected on an identification record.

Initial: DR

§ 16.32 — Procedure to obtain an identification record

The subject of an identification record may obtain a copy thereof by submitting a written request via the U.S. mails directly to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. Such request must be accompanied by satisfactory proof of identity, which shall consist of name, date and place of birth and a set of rolled-in-ink fingerprint impressions placed upon fingerprint cards or forms commonly utilized for applicant or law enforcement purposes by law enforcement agencies.

Initial: DR

§ 16.33 — Fee for production of identification record

Each written request for production of an identification record must be accompanied by a fee of \$18 in the form of a certified check or money order, payable to the Treasury of the United States. This fee is established pursuant to the provisions of 31 U.S.C. 9701 and is based upon the clerical time beyond the first quarter hour to be spent in searching for, identifying, and reproducing each identification record requested as specified in § 16.10. Any request for waiver of the fee shall accompany the original request for the identification record and shall include a claim and proof of indigency. Subject to applicable laws, regulations, and directions of the Attorney General of the United States, the Director of the FBI may from time to time determine and establish a revised fee amount to be assessed under this authority. Notice relating to revised fee amounts shall be published in the *Federal Register*.

Initial: DR

§ 16.34 — Procedure to obtain change, correction or updating of identification records

If, after reviewing his/her identification record, the subject thereof believes that it is incorrect or incomplete in any respect and wishes changes, corrections or updating of the alleged deficiency, he/she should make application directly to the agency which contributed the questioned 2018-05 Attachment C information. The subject of a record may also direct his/her challenge as to the accuracy or completeness of any entry on his/her record to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The FBI will then forward the challenge to the agency which submitted the data requesting that agency to verify or correct the challenged entry. Upon the receipt of an official communication directly from the agency which contributed the original information, the FBI CJIS Division will make any changes necessary in accordance with the information supplied by that agency.

Initial: DR



**Criminal History Record Information Consent/Inquiry Form
ALCOHOL LICENSE**



I hereby authorize City of South Fulton Police Department to conduct an inquiry for the purpose of eligibility of my alcohol license as listed below and receive any Georgia and/or national criminal history record information as authorized by state and federal law.

Full Name (print)	Tachelle Carlese Lawson		
Any other name used (i.e. maiden name)	Tachelle Carlese Wright	Place of Birth [REDACTED]	
Home Address	[REDACTED]		
Name of Business	Grown & Sexy Tavern		
Address of Business	3461 Roosevelt Hwy., Suites 13-15, Atlanta, GA 30349		
Gender [REDACTED]	Height [REDACTED]	Date of Birth [REDACTED]	Social Security Number [REDACTED]
Race [REDACTED]	Weight [REDACTED]	Hair Color Black	Eye Color Brown

☒ I, Tachelle Carlese Lawson, give consent to the above-named entity to perform periodic criminal history background checks for the duration of my tenure as agent, licensee, or member of this establishment listed above.

☒ I, Tachelle Carlese Lawson, confirm that I have received a copy of the Privacy Act Statement, Applicant's Privacy Rights and Title 28 CFR 16.30 through 16.34. I further confirm that I have read and understand these guidelines.

Tachelle Carlese Lawson Signature 4/06/2023 Date

Date of Inquiry: 4/25/23 Time of Inquiry: 10:29 Operator's Initials: TIL
Purpose Code Used: (check all that apply)

☒ E- Employment
☐ J- Civilian Criminal Justice Employment (State & III Info Received)
☐ W- Working with Children
☐ Z- Sworn Criminal Justice Employment (State & III Info Received)

The inquiry resulted in the following: (check all that apply)

☒ No Criminal Record Available
☐ Criminal Record (Attached/Released)
☒ No NCIC/GCIC Warrant
☐ Possible NCIC/GCIC Warrant (List Wanting Agency Below)

Wanting Agency Name: _____

Wanting Agency Telephone Number: _____

Inv. T. Reynolds Print Agency Designee Name and Title 4-26-23 Date

[Signature] Agency Designee Signature



APPLICANT PRIVACY RIGHTS

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- The agency must advise you of the procedures for changing, correcting, or updating your criminal history record as set forth in Title 28, Code of Federal Regulations (CFR), Section 16.34.
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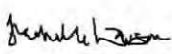
You have the right to expect the agency receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of state and/or federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

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Print Name: Tachelle Lawson

Date: 4/6/2023

Signature: 



PRIVACY ACT STATEMENT

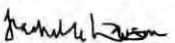
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Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine Uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

Print Name: Tachelle Lawson

Date: 4/6/2023

Signature: 

TITLE 28 CFR 16.30 THROUGH 16.34

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Initial: AL

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Initial: AL



South Fulton Police Department
License & Permit Unit
5539 Old National Highway
College Park, GA 30048
FINANCIAL AFFIDAVIT
(Please type or print)



This form must be completed by individuals with ownership and/or investment interest in the business, whether direct or indirect. This form may be required of others at the discretion of the Police Department as provided under COSF Title 16. **EACH QUESTION MUST BE FULLY ANSWERED.** If additional space is required, attach an additional sheet of paper.

1	LAST NAME Lawson	FIRST Tachelle	MI C	SOCIAL SECURITY NO. [REDACTED]		
2	HOME ADDRESS (Actual Physical Location of Residence; Do Not Use P.O. Box) [REDACTED]					
	CITY Loganville	STATE GA	ZIP + 4 30052	DAY CONTACT NUMBER [REDACTED]		
3	LEGAL BUSINESS NAME Grown & Sexy Tavern LLC		TRADE/DBA NAME			
	TOTAL AMOUNT OF MONEY YOU HAVE INVESTED [REDACTED]		% OF OWNERSHIP INTEREST 20			
4	FINANCIAL INVESTMENT (You <u>may</u> be requested to provide a detailed accounting for all monies invested and attach appropriate documentation from each source.)					
	TYPE		SOURCE(S)	AMOUNT	DOCUMENTATION	
	LOAN	PERSONAL			YES	NO
	☐	☒	Bank of America	[REDACTED]	☒	☐
	☐	☒	Sale of Home in Buffalo, NY	[REDACTED]	☒	☐
	☐	☐			☐	☐
	☐	☐			☐	☐
	☐	☐			☐	☐
	☐	☐			☐	☐

SIGNATURE SECTION

BEFORE SIGNING THIS STATEMENT, CHECK ALL ANSWERS AND EXPLANATIONS TO SEE THAT YOU HAVE ANSWERED ALL QUESTIONS FULLY, COMPLETELY AND CORRECTLY. THIS STATEMENT IS TO BE EXECUTED UNDER OATH AND SUBJECT TO THE PENALTIES OF FALSE SWEARING, AND IT INCLUDES ALL ATTACHED SHEETS HERewith. STAMPED SIGNATURE IS NOT ACCEPTABLE.

I, **Tachelle Carlese Lawson** DO SOLEMNLY SWEAR, SUBJECT TO THE

PENALTIES OF FALSE SWEARING, THAT THE STATEMENT AND ANSWERS MADE BY ME IN THE FOREGOING AFFIDAVIT ARE TRUE AND CORRECT.

Tachelle Lawson

Signature

I HEREBY CERTIFY THAT **Tachelle Lawson** SIGNED HIS/HER NAME TO THE FORGOING AFFIDAVIT AFTER STATING TO ME UNDER OATH ADMINISTERED BY ME, THAT ALL STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS **10** DAY OF **April** **2023**

Stephany Garcia
NOTARY PUBLIC

AFFIX SEAL

STEPHANY GARCIA

NOTARY PUBLIC

Newton County

State of Georgia

My Comm. Expires May 9, 2026

Page 83 of 508

Date Revised: 5/25/2021

18



South Fulton Police Department
License & Permit Unit
5539 Old National Highway
College Park, GA 30349
FINANCIAL AFFIDAVIT
(Please type or print)



This form must be completed by individuals with ownership and/or investment interest in the business, whether direct or indirect. This form may be required of others at the discretion of the Police Department as provided under COSF Title 16. **EACH QUESTION MUST BE FULLY ANSWERED.** If additional space is required, attach an additional sheet of paper.

1	LAST NAME Range	FIRST David	MI R	SOCIAL SECURITY NO. [REDACTED]	
2	HOME ADDRESS (Actual Physical Location of Residence, Do Not Use P.O. Box) [REDACTED]				
	CITY Atlanta	STATE GA	ZIP - 4 30349	DAY CONTACT NUMBER [REDACTED]	
3	LEGAL BUSINESS NAME Grown & Sexy Tavern LLC		TRADE / DBA NAME		
	TOTAL AMOUNT OF MONEY YOU HAVE INVESTED [REDACTED]		% OF OWNERSHIP INTEREST 80		
FINANCIAL INVESTMENT (You <u>may</u> be requested to provide a detailed accounting for all monies invested and attach appropriate documentation from each source.)					
TYPE		SOURCE(S)	AMOUNT	DOCUMENTATION	
LOAN	PERSONAL			YES	NO
☐	☒	Delta Community Credit Union	[REDACTED]	☒	☐
☐	☒	Wells Fargo	[REDACTED]	☒	☐
☐	☐			☐	☐
☐	☐			☐	☐
☐	☐			☐	☐
☐	☐			☐	☐

SIGNATURE SECTION

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I, David Reco Range DO SOLEMNLY SWEAR, SUBJECT TO THE

PENALTIES OF FALSE SWEARING, THAT THE STATEMENT AND ANSWERS MADE BY ME IN THE FOREGOING AFFIDAVIT ARE TRUE AND CORRECT.

David Reco Range
Signature

I HEREBY CERTIFY THAT David Range SIGNED HIS/HER NAME TO THE FOREGOING AFFIDAVIT AFTER STATING TO ME UNDER OATH ADMINISTERED BY ME, THAT ALL STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 10 DAY OF April 2023

AFFIX SEAL.

[Signature]
NOTARY PUBLIC
NOTARY PUBLIC, DEKALB COUNTY, GEORGIA
MY COMMISSION EXPIRES JANUARY 19, 2026

COMMUNICATIONS

Event Report

Event ID: 2022-345668

Call Ref #: 139

Date/Time Received: 10/07/22 16:45:00

Rpt #:	Prime SF102	Services Involved			
Call Source: PHONE	Unit: FRAZIER, ROGER	LAW			
Location: 3461-15 ROOSEVELT HWY					
X-ST: BUFFINGTON RD	Jur: CAD	Service: LAW	Agency: SFPD		
HANNAH RD	St/Beat: 17	District: SEC1	RA: SFPD		
Business:	Phone:	GP: 27C			
Nature: 2 ALARM (RECEIVED BY ALARM) Alarm Lvl: 1 Priority: 2 Medical Priority:					
Reclassified Nature:					
Caller: ADT- OP 329856		Alarm:			
Addr: 3461 ROOSEVELT HWY		Phone: (877) 238-7730		Alarm Type:	
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: MCLEAN		Console: CT01			
Geo-Verified Addr.: Yes		Nature Summary Code:		Disposition: 12	Close Comments:
Notes: UDTs: NO UNITS AVAILABLE [10/07/22 16:46:44 HUNT] UDTs: FIELD SUPV NOTIFIED [10/07/22 16:46:43 HUNT] CALLING// NO RESET// 678.613.6466// CP 30349// NO REF [10/07/22 16:46:16 MCLEAN] B/ BURN LOUNGE... COMM AUD BURG// FRONT DOOR [10/07/22 16:45:43 MCLEAN]]					
Times					
Call Received: 10/07/22 16:45:00		Time From Call Received			
Call Routed: 10/07/22 16:45:44	000:00:44	Unit Reaction: 000:15:22 (1st Dispatch to 1st Arrive)			
Call Take Finished: 10/07/22 16:45:44	000:00:44	En-Route: (1st Dispatch to 1st En-Route)			
1st Dispatch: 10/07/22 16:47:55	000:02:55 (Time Held)	On-Scene: 000:04:03 (1st Arrive to Last Clear)			
1st En-Route: 10/07/22 16:47:55	000:02:55				
1st Arrive: 10/07/22 17:03:17	000:18:17 (Reaction Time)				
Last Clear: 10/07/22 17:07:20	000:22:20				

Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
SF102	SFPD13	D	Dispatched	10/07/22 16:47:55			SFPD134
SF102	SFPD13	E	En-Route	10/07/22 16:47:55			SFPD134
SF102	SFPD13	A	Arrived	10/07/22 17:03:17			HUNT
SF102	SFPD13	C	Cleared	10/07/22 17:07:20	12 [12]	12	HUNT

Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	10/07/22 16:45:00	By: PHONE		MCLEAN
		ENT	Entered Street	10/07/22 16:45:00	3461 ROOSEVELT HWY		MCLEAN

Report Generated: 04/03/2023 09:59:27 | User ID: FCES1265

Note: Comments may truncate in portrait. Use landscape to avoid truncation.

\\VMWP-RMSCDAP01.CO.FULTON.GA.US\OSS\CAD\vrpt
EventHistory_Event_Portrait

Page 1 of 2

City of South Fulton
5440 Fulton Industrial Blvd SW

Atlanta, GA 30336

(470)809-7700

PAY ONLINE AT:

[HTTPS://WWW.CITYOFSOUTHFULTONGA.GOV](https://www.cityofsouthfultonga.gov)

SCROLL DOWN TO CLICK "PAY ONLINE" ICON

Grown & Sexy Tavern LLC
3461 Roosevelt Hwy Ste 13 - 15
Atlanta, GA 30349

INVOICE #

23004225

CUSTOMER ID: [REDACTED] PIN: [REDACTED]

INVOICE DATE: 04/25/23

DUE DATE:

**MAKE CHECKS PAYABLE TO:
CITY OF SOUTH FULTON**

QUANTITY/UNIT	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT
		Alcohol License Consumption		
1.0000/1	ABLAPPL	Alcohol Lic - Application fee	300.000000	300.00
		Alcohol License Consumption		
1.0000/1	ABLFIREI	Alcohol Fire Inspection Fee	75.000000	75.00
		Alcohol License Consumption		
1.0000/1	ABLADV	Alcohol Lic Advertising Fee	505.000000	505.00
		Alcohol License Consumption		
1.0000/1	ABLADV	Alcohol Lic Advertising Fee	505.000000	505.00
		Alcohol License Consumption		
		Cancellation: 04/25/23		-505.00
1.0000/1	POLICEAB	Police Alch Background Check	55.000000	55.00
		Alcohol License Consumption		
1.0000/1	POLICEAB	Police Alch Background Check	55.000000	55.00
		Alcohol License Consumption		
1.0000/1	ABL-BEER	Alcohol Lic Retail Bar Beer	650.000000	650.00
		Alcohol License Consumption		
1.0000/1	ABL-WINE	Alcohol Lic - Retail bar Wine	650.000000	650.00
		Alcohol License Consumption		
1.0000/1	ABLLIQUO	Alcohol Lic -Retail Bar Liquor	3,200.000000	3,200.00
		Alcohol License Consumption		
		TOTAL DUE:		\$ 5,490.00
		Prn Payment: 04/25/23 CK 0138		-5,490.00

PAYMENT COUPON - PLEASE DETACH AND RETURN THIS PORTION ALONG WITH YOUR PAYMENT

City of South Fulton
5440 Fulton Industrial Blvd SW

Atlanta, GA 30336

Grown & Sexy Tavern LLC
3461 Roosevelt Hwy Ste 13 - 15
Atlanta, GA 30349

INVOICE #: 23004225
DESCRIPTION: Alcohol License Consumption
CUSTOMER ID: [REDACTED] PIN: [REDACTED]
DUE DATE:
TOTAL DUE: See Last Page



City of South Fulton
5440 Fulton Industrial Blvd SW

Atlanta, GA 30336

(470)809-7700

PAY ONLINE AT:

[HTTPS://WWW.CITYOFSOUTHFULTONGA.GOV](https://www.cityofsouthfultonga.gov)

SCROLL DOWN TO CLICK "PAY ONLINE" ICON

Grown & Sexy Tavern LLC
3461 Roosevelt Hwy Ste 13 - 15
Atlanta, GA 30349

INVOICE #

23004225

CUSTOMER ID: [REDACTED] PIN: [REDACTED]

INVOICE DATE: 04/25/23

DUE DATE:

**MAKE CHECKS PAYABLE TO:
CITY OF SOUTH FULTON**

QUANTITY/UNIT	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT
---------------	------------	-------------	------------	--------

BALANCE: \$ 0.00

PAYMENT COUPON - PLEASE DETACH AND RETURN THIS PORTION ALONG WITH YOUR PAYMENT

City of South Fulton
5440 Fulton Industrial Blvd SW

Atlanta, GA 30336

Grown & Sexy Tavern LLC
3461 Roosevelt Hwy Ste 13 - 15
Atlanta, GA 30349

INVOICE #: 23004225

DESCRIPTION: Alcohol License Consumption

CUSTOMER ID: [REDACTED] PIN: [REDACTED]

DUE DATE:

TOTAL DUE: \$ 0.00





**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF GEORGIA**

2211 United States Courthouse
75 Ted Turner Drive, SW
Atlanta, GA 30303

Kevin P. Weimer
Clerk of Court

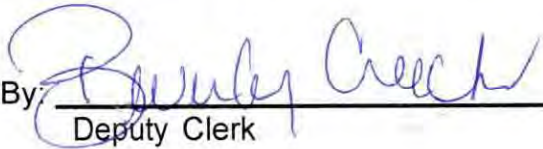
404-215-1600

Name: DAVID RECO RANGE

I, Kevin P. Weimer, Clerk, United States District Court for the Northern District of Georgia, do hereby certify that I have examined the record of said court for the Atlanta Division of said district and the records do not reveal the filing of a criminal indictment or information charging an offense against the United States of America by DAVID RECO RANGE within ten (10) years immediately preceding the date of this certificate.

In testimony whereof, I have hereunto set my hand and have affixed the seal of said Court, at Atlanta, Georgia, this 3rd day of April, 2023.

KEVIN P. WEIMER
DISTRICT COURT EXECUTIVE
CLERK OF COURT

By 
Deputy Clerk



**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF GEORGIA**

2211 United States Courthouse
75 Ted Turner Drive, SW
Atlanta, GA 30303

Kevin P. Weimer
Clerk of Court

404-215-1600

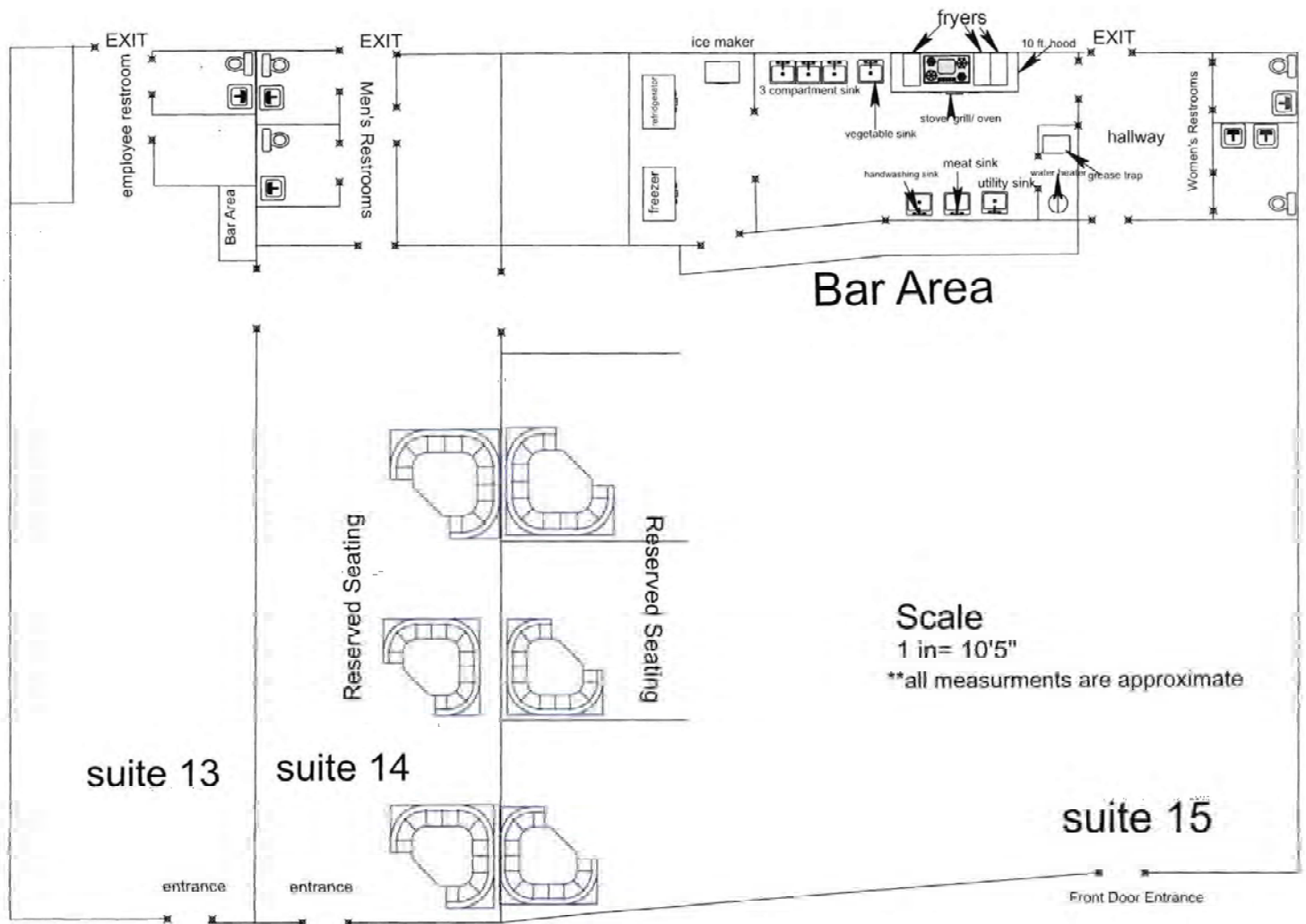
Name: TACHELLE CARLESE LAWSON

I, Kevin P. Weimer, Clerk, United States District Court for the Northern District of Georgia, do hereby certify that I have examined the record of said court for the Atlanta Division of said district and the records do not reveal the filing of a criminal indictment or information charging an offense against the United States of America by TACHELLE CARLESE LAWSON within ten (10) years immediately preceding the date of this certificate.

In testimony whereof, I have hereunto set my hand and have affixed the seal of said Court, at Atlanta, Georgia, this 3rd day of April, 2023.

KEVIN P. WEIMER
DISTRICT COURT EXECUTIVE
CLERK OF COURT

By: 
Deputy Clerk



STATE OF GEORGIA

Secretary of State

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

CERTIFICATE OF ORGANIZATION

I, **Brad Raffensperger**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

Grown & Sexy Tavern LLC
a Domestic Limited Liability Company

has been duly organized under the laws of the State of Georgia on **01/06/2023** by the filing of articles of organization in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta
and the State of Georgia on **01/12/2023**.



Brad Raffensperger

Brad Raffensperger
Secretary of State

ARTICLES OF ORGANIZATION

Electronically Filed
Secretary of State
Filing Date: 1/6/2023 1:04:47 PM

BUSINESS INFORMATION

CONTROL NUMBER	23008328
BUSINESS NAME	Grown & Sexy Tavern LLC
BUSINESS TYPE	Domestic Limited Liability Company
EFFECTIVE DATE	01/06/2023

PRINCIPAL OFFICE ADDRESS

ADDRESS	1495 Duluth Hwy., Suite F #1025, Lawrenceville, GA, 30043, USA
----------------	--

REGISTERED AGENT

NAME	ADDRESS	COUNTY
Tachelle Lawson	1495 Duluth Hwy., Suite F #1025, Lawrenceville, GA, 30043, USA	Gwinnett

ORGANIZER(S)

NAME	TITLE	ADDRESS
David Range	ORGANIZER	1495 Duluth Hwy., Suite F #1025, Lawrenceville, GA, 30043, USA
Oease Smith	ORGANIZER	1495 Duluth Hwy., Suite F #1025, Lawrenceville, GA, 30043, USA
Tachelle Lawson	ORGANIZER	1495 Duluth Hwy., Suite F #1025, Lawrenceville, GA, 30043, USA

OPTIONAL PROVISIONS

N/A

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE	Tachelle Lawson
AUTHORIZER TITLE	Organizer



CERTIFICATE OF COMPLETION

This certifies that

David Range

is awarded this certificate for

Learn2Serve On-Premises Alcohol Seller/Server



Course Duration
3.0



Completion Date
03/24/2023



Certificate #
000028425598

Official Signature

A handwritten signature in black ink, appearing to read 'David Range'.





CERTIFICATE OF COMPLETION

This certifies that

Tachelle Lawson

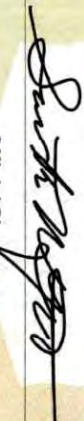
is awarded this certificate for

Learn2Serve On-Premises Alcohol Seller/Server

 Course Duration
3.0

 Completion Date
03/24/2023

 Certificate #
000028417780


Official Signature





South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336
Phone: (470) 809-7300

Keith Meadows
Chief of Police

Safety Plan Assistance Sheet

This form was designed to be used as an outline to aid in the creation of a suitable Security Plan when applying for an Alcohol Beverage License. This outline provides a general idea of the minimum concerns that should be addressed, but applicants are encouraged to provide as much detail as possible. It should be noted that not all concerns listed apply to all businesses. Security Plans should be typed. **Applicants should also type out the question they are answering AND answer the question using complete sentences.** Upon review of the Security Plan by SFPD, applicants may be asked to provide additional information (in writing) before the Security Plan can be approved.

Please provide your name, establishment address and date on the Security Plan when submitted.

1. **Identification of days and hours of operation:** What days of the week is your business open?
For each day what time is your business open and close?
2. **Identification of any parking areas owned or controlled by establishments:** Where do your customers/patrons park when they're at your establishment?
3. **Specific measures and procedures to address crowd management both inside and outside the premise:** How do you make sure crowds inside your establishment remain orderly? How do you ensure crowds outside (i.e. lines, smokers, etc.) your establishment remain orderly?
 - a. Do you have No Loitering signs, if so how many, where?
4. **Means of controlling access to the premises and parking area:** How does your establishment control who comes in and out of your establishment? How do you control who uses your parking areas if it's private parking?
 - a. Examples would be cameras, law enforcement/security guards, signs, or gates.
5. **Security Staffing:** Do you use Licensed Security Guards? If so, how many? How often on premises? Are they trained "in house" or by a company? If they were trained by a company, please provide the name(s) and name of company. Do you employ Off-Duty SFPD officers? If so, how many and how often?
6. **Measures used to combat underage consumption of alcoholic beverages:** What do you/your employees do to ensure that individuals under the age of 21 are not allowed to purchase/consume alcoholic beverages at your establishment?
 - a. Clearly state how you card customers. Do you have servers calculate the age by doing the math in their head? **OR**
 - b. Do you have a scanner where you scan the ID and it tells the employee the age of the customer? **OR**
 - c. Do you enter the date of birth in a point of sale and it tells the employee the age of the customer?
7. **Measures used to distinguish between patrons who are over and under the age of 21, where applicable:** Does your establishment allow individuals under the age of 21 to enter? If so, how do you identify people who are 21 and over from those who are under 21 years of age?
 - a. Clearly indicate if you issue wrist bands/hand stamps or card customers every time they order a beverage. Is there another type of measure taken to prevent underage sales?
8. **Do you have operable cameras?** If so, how many inside the location? How many outside the location?
9. **Discuss matters related to managing emergencies, such as fires, evacuation tactics, assignment of employee duties during emergencies, and coordination with public safety:** In the event of an emergency how is your staff trained to evacuate patrons? How does your establishment contact/work with police and EMS during an emergency?

GROWN & SEXY TAVERN SAFETY PLAN

OWNER- David Range

ESTABLISHMENT ADDRESS- 3461 Roosevelt Hwy, Suites 13-15, Atlanta, GA 30349

DATE- 3/28/2023

Grown & Sexy Tavern is a thirty and up establishment that will initially operate between the hours of 1600 HRS and 0300 HRS, Monday through Sunday. Eventually we will also expand to lunch/ brunch hours as well.

Grown & Sexy Tavern is in the Red Oak Plaza which is a multi- business structure. Therefore, parking throughout the lot is first come first serve.

We will use the following methods and measures to ensure crowd management both inside and outside of the premises:

- Contract Security
- SFPD Officers
- Host personnel
- Stanchions
- Reflective cones
- Signage

Contract Security personnel with assistance from SFPD officers will control the outside entry line with

stanchions and reflective cones to ensure patrons are lined up in a safe and orderly manner before

entry into the Tavern is achieved. The entry line will form along the sidewalk away from oncoming

vehicles and other potential hazards. Before entry into the Tavern, all patrons will be subject to a

security screening process. During the screening, patrons will be subject to metal detecting utilizing



Suite 13-15
Atlanta, GA
30349

PHONE 4787180690

EMAIL grownandsexytavern@gmail.com

utilizing arrest authority when applicable. We also have a total of 24 security cameras on the interior and exterior of the Tavern (19- on the interior and 5 on the exterior).

We will utilize licensed Armed Security Services. The projected number of guards: 2-3 officers.

Security will be contracted from 9pm-3am, 7 days a week (Mon-Sun). The security officers are trained (24-hour mandate). They are trained by JP Executive Security is the training company. We will also

employ one or two Off-Duty SFPD officers, per South Fulton Ordinance.

During "Happy Hour", patrons that purchase alcohol will be carded by the bartenders, servers, and management. The servers will be advised what DOB year the card should be equal to or greater than to be over the legal drinking age of 21.

When we first open, the establishment will only allow patrons to be 30 and up. However, once we extend into the lunch and brunch hours, all ages will be allowed between 11am and 4pm. During 12pm-4pm, patrons must be 21 and up to be sold alcohol. They will be carded by staff.

In an emergency all employees and staff up to and including management will execute the

following:

Immediately stop duties.

In all emergencies where the alarm sounds or a hazard up to and including smoke and fire is identified,

all employees will immediately stop whatever they are doing and quickly, yet safely, assist patrons to

leave the building using the closest, safest exit. Patrons or staff members with special needs or

disabilities will receive priority assistance and help to safety by security, tavern management, or tavern



Suite 13-15
Atlanta, GA
30349

PHONE 4787180690

EMAIL grownandsexytavern@gmail.com



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336
Phone: (470) 809-7300

Keith Meadows
Chief of Police

Jan L R Rarys

Licensee Print Name

Jan L R Rarys

Licensee Signature

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Exxon Food Mart for an alcohol license for the retail sale of wine and beer beverages at 5955 Fulton Industrial Blvd., South Fulton, GA

DATE: July 18, 2023

SUBJECT: Exxon Food Mart for an alcohol license for the retail sale of wine and beer beverages at 5955 Fulton Industrial Blvd., South Fulton, GA

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Exxon_Redacted	Cover Memo	7/14/2023

GOVERNMENT OF THE CITY OF SOUTH FULTON

Office of the City Manager



REVIEW AND APPROVAL ROUTING SHEET

This routing sheet has been developed to ensure that all appropriate Senior Management Team members have thoroughly reviewed, approved, and signed off on all official documents in their respective service areas prior to the City Manager's receipt for final approval and signature, as needed. Items should be routed in the following order: 1.) Originating Division and other applicable Divisions; 2.) Finance Director; 3.) Assistant City Manager; and 4.) City Manager.

Parties Consulted:

Initials

Date

☐ City Attorney/General Counsel

Legal issues have been addressed

☐ Assistant City Manager

Complies with operational processes and guidelines.

☐ Finance Director

Funds are available and complies with fiscal guidelines.

☐ Information Technology Director

When Information Technology issues are involved.

☐ Program & Performance Manager

Complies with Division/programmatic processes

☐ Communications Director

Complies with Division/programmatic processes

☐ Parks & Recreation Director

Complies with Division/programmatic processes

☐ Destination South Fulton Director

Complies with Division/programmatic processes

☐ DCDRA Director

Complies with Division/programmatic processes

☐ Human Resources Director

Complies with HR policies and procedures; positions are budgeted

☐ Public Safety

Complies with Division/programmatic processes. Specify Fire or Police

☐ Public Works Director

Complies with Division/programmatic processes

☐ Other (Clerk's Office, Municipal Court, etc.)

Complies with Division/programmatic processes. Specify Area

☐ Other (Clerk's Office, Municipal Court, etc.)

Complies with Division/programmatic processes. Specify Area

City Manager's Decision: Approved ☐ Disapproved ☐

In this section, the City Manager will sign to indicate approval of the recommended option or will provide comments to indicate pursuit of an alternate course of action.

City Manager's Comments:

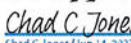
City Manager's Signature

Date

5440 Fulton Industrial Blvd., SW • South Fulton, GA 30336 • Office: 470.809.7700

City of South Fulton Agenda Item Summary



City Council Meeting Date 7/11/2023		
Requesting Department Police Department		Council District(s) Affected District 1
Requested Action Approval to get on City Council Agenda for July 11, 2023 to have a public hearing and for council to vote on the request for an alcohol license for AAP Fulton Inc. dba Exxon Food Mart for an alcohol license for the retail sales of beer and wine beverages at 5955 Fulton Industrial, Atlanta, Ga 30336		
Requirements for Council Action (City specific Council policy, statute or code requirement) Pursuant to Title 16, Section-16-2020(d), Staff recommends City Council to Grant Approval.		
Summary and Background (Provide department recommendation and an executive summary of the action that gives an overview of the relevant details) The applicant for AAP Fulton Inc. dba Exxon Food Mart has applied for an alcohol license for the the retail sales of beer and wine at 5955 Fulton Industrial Blvd, Atlanta, Ga 30336. This request is due to a change of ownership at this location. All applicable fees and inspections have been paid and passed.		
Funding Source (if applicable)		
Financial Impact (if applicable) Initial Renenue \$1,735 with an estimated annual revenue of \$800.		
Financial Impact Statement Received Yes ☐ No ☒ Legislative Process Complete Yes ☐ No ☒		
Department Director Approval  Keith Meadows (Jun 14, 2023 16:08 EDT) Brian Morris  Chad C. Jones (Jun 14, 2023 16:28 EDT) Reginald B. McClendon		Finance Director Approval 
Assistant City Manager Approval	City Attorney Approval	City Manager Approval

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON SUBADAN
INTERIM CITY MANAGER

MEMORANDUM

TO: City of South Fulton Mayor & Council

FROM: Keith Meadows, Chief of Police 
KM

DATE: May 29, 2023

SUBJECT: Request by AAP Fulton Inc. dba Exxon Food Mart for an Alcohol License for the retail sales of beer and wine beverages at 5955 Fulton Industrial Blvd, Atlanta, GA 30336

The applicant for AAP Fulton Inc. dba Exxon Food Mart seeks an alcohol license for the retail sales of beer and wine at 5955 Fulton Industrial Blvd. This application is for a change of ownership at this location. All applicable fees related to obtaining an alcohol license have been paid.

The application and/or location has been reviewed/inspected and approved by the City of South Fulton Police, Fire Department, Code Enforcement, Zoning Department, Business Licensing, and the Fulton County Board of Education.

CHIEF OF POLICE RECOMMENDATION: APPROVAL

APPLICATION INFORMATION

Applicant Information	AAP Fulton Inc. 5955 Fulton Industrial Blvd Atlanta, GA 30336
City Council District(s):	1
Parcel ID Number	14F0115LL0180
Square Footage	
Existing zoning	M-1 / M-1A
Current/Past Use of the Property	Gas Station-Convenience Store/ Same
History	This is applicants first request. Previous use gas station/convenience store.

Cc: Corey Adams, City Clerk

5440 Fulton Industrial Blvd., SW • South Fulton, GA 30336 • Office: 470.809.7700



INTER-OFFICE MEMORANDUM

DATE: May 29, 2023
TO: Chief K. Meadows
FROM: Jacquelyn J. Bell
SUBJECT: Staff Recommendation -AAP Fulton Inc., dba Exxon Food Mart

The applicant for AAP Fulton Inc., dba Exxon Food Mart seeks an alcohol license for the retail sales of beer and wine beverages at **5955 Fulton Industrial Blvd.** All applicable fees have been paid related to the alcohol license.

Inspections Type	Completed	Pending	Results
Police Criminal Background	Yes		Passed
Police Call History	Yes		Passed
Code Enforcement	Yes		Passed
Fire Inspection	Yes		Passed
Zoning Dept.	Yes		Passed
Business License	Yes		Passed
F.C. School Board	Yes		Passed
F.C. Health Dept.	N/A		N/A

Application Information

Applicant: AAP Fulton Inc. / Malik Dhanani

Business Address 5955 Fulton Industrial Blvd

District(s): 1

Parcel ID Number: 14F0115LL0180

Existing Zoning: M - 1

Current/Past Use of the Property: Current use is Gas Station/ with Convenience Store

History: This request serves as the applicants first request. The property is a gas station. The applicant also has a current business license with the City of South Fulton and has requested a license resulting from an ownership change.

Staff Recommendation: X **There is no legal reason why this license should not be granted.**

 The applicant does not meet the legal requirements.

Staff Name and Signature: Jacquelyn J. Bell - [Signature]

Police Chief Recommendation: ☐ **Approval** **Denial**

Signature: [Signature]
Keith Meadows (Jun 14, 2023 16:08 EDT)



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia · 30336-470-809-7300

Keith Meadows
Chief of Police

March 7, 2023

City of South Fulton Code Enforcement Department
ATTN: Brian Morris
brian.morris@cityofsouthfultonga.gov
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. In order to proceed, the listed business must pass a Code Enforcement Inspection. Please complete the form below and return this form to the person listed below.

This business is applying for the following alcohol license(s):

- [] Consumption on Premises:
_____ Beer _____ Wine _____ Distilled Spirits
- [X] Retail
X Beer _X_ Wine _____ Distilled Spirits

Business Information:

AAP Fulton INC. d/b/a Exxon Food Mart
5955 Fulton Industrial Blvd sw
Atlanta, Ga 30331
Owner: Malik Dhanani
Phone: [REDACTED]
Email: [REDACTED]

For Code Enforcement Use Only

Date of Inspection: 5/24/23

[X] Location above **MEETS ALL** City of South Fulton Code Enforcement Requirements

[] Location does **NOT** meet City of South Fulton Code Enforcement Requirements

If not, briefly explain reason: _____

P. Mohammed
Print Name of Code Enforcement Inspector

F. Dhanani
Code Enforcement Inspector Signature

Brian Morris
Print Name of Department Head

[Signature]
Department Head Signature

Return form via email to: Police License and Permits @ pdlicenses@cityofsouthfultonga.gov



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336 · 470-809-7300

Keith Meadows
Chief of Police

March 23, 2023

City of South Fulton Planning & Zoning Section
ATTN: Nadia Campbell
Nadia.Campbell@cityofsouthfultonga.gov
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. In order to proceed, the listed business must pass a Zoning Compliance Inspection. Please complete the form below and return this form to the email address listed below.

This business is applying for the following alcohol license(s):

- [] Consumption on Premises
_____ Beer _____ Wine _____ Distilled Spirits
- [X] Retail
X Beer _X_ Wine _____ Distilled Spirits

Business Information:

AAP Fulton INC. d/b/a Exxon Food Mart
5955 Fulton Industrial Blvd sw
Atlanta, Ga 30331
Owner: Malik Dhanani
Phone: [REDACTED]
Email: [REDACTED]

For Planning & Zoning Use Only

Date of Compliance Inspection: _____ Parcel ID Number: 14F-0115 LL0180

Location is Zoned for: M-1 / M-1A

Current/Past Use of the Property: Gas Station / Existing Use

[X] Location above **MEETS ALL** zoning and alcohol license zoning requirements of the City of South Fulton.

[] Location above does **NOT** zoning and alcohol license zoning requirements of the City of South Fulton.
If not, briefly explain reason below:

Nadia Campbell
Print Name of Zoning Planner
Reginald B. McLendon
Print Name of Department Head

Nadia Campbell
Zoning Planner Signature
[Signature]
Department Head Signature

Return form via email to: Police Licenses @ pdlicenses@cityofsouthfultonga.gov



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336-470-809-7300

Keith Meadows
Chief of Police

March 7, 2023

City of South Fulton Business License
ATTN: LaShayne Taylor
Lashayne.taylor@cityofsouthfultonga.gov
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. In order to proceed, the listed business must possess a current City of South Fulton Business License. Please complete this form and return to the email listed at the bottom of the form below.

This business is applying for the following alcohol license(s):

- ☐ Consumption on Premises
_____ Beer _____ Wine _____ Distilled Spirits
- ☒ Retail
___X___ Beer ___X___ Wine _____ Distilled Spirits

Business Information:

AAP Fulton INC. d/b/a Exxon Food Mart
5955 Fulton Industrial Blvd sw
Atlanta, Ga 30331
Owner: Malik Dhanani
Phone: [REDACTED]
Email: [REDACTED]

For Business License Use Only

☒ Location above **HAS** a current and valid occupational tax certificate and meets all of the business and occupational tax ordinance of the City of South Fulton. **A copy of the occupational tax certificate is attached.**

☐ Location above does **NOT** have an occupational tax certificate with the City of South Fulton.
If additional explanation is required, briefly explain below:

Rachel E. Cockrell
Print Name of Business Tax Specialist

Karen Slaton-Dixon
Print Name of Department Head

Rachel E. Cockrell
Business Tax Specialist Signature

Karen Slaton-Dixon
Department Head Signature

Return form via email to: Police License and Permits @ pdlicenses@cityofsouthfultonga.gov

CITY OF SOUTH FULTON - OCCUPATIONAL TAX CERTIFICATE

COSF Business License
5440 Fulton Industrial Blvd
Atlanta, GA 30331

License Id:	2023.05.1237	Issued Date:	5/23/2023
Effective Date:	01/01/2023	Expiration Date:	12/31/2023
License Type:	Gasoline Stations with Convenience Stores		



Business Name: AAP FULTON INC
Business Location: 5955 fulton industrial BLVD SW, Atlanta, GA 30336
EXXON FOOD MART
Javeed Dhanani
5955 Fulton Industrial Blvd sw
Atlanta, Georgia, 30336

2023

NON-TRANSFERABLE

TO BE PLACED IN A CONSPICUOUS PLACE



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336-470-809-7300

Keith Meadows
Chief of Police

March 7, 2023

City of South Fulton Fire Department
ATTN: Office of the Fire Marshal
Donna.dingler@cityofsouthfultonga.gov
City of South Fulton Fire Department
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. To proceed, the listed business must pass a Fire Inspection. Please complete the form below and return this form to the email listed below.

This business is applying for the following alcohol license(s):

- [] Consumption on Premises
_____ Beer _____ Wine _____ Distilled Spirits
- [X] Retail
___X___ Beer ___X___ Wine _____ Distilled Spirits

Business Information:

AAP Fulton INC. d/b/a Exxon Food Mart
5955 Fulton Industrial Blvd sw
Atlanta, Ga 30331
Owner: Malik Dhanani
Phone: [REDACTED]
Email: [REDACTED]

For Fire Use Only

Date of Inspection: 4/10/23

[X] Location above MEETS ALL City of South Fulton Fire Ordinance and Fire Codes

[] Location does NOT meet City of South Fulton Fire Ordinance and Fire Codes

If not, briefly explain reason: _____

Gregory Chambers
Print Name of Fire Inspector

[Signature]
Fire Inspector Signature

Donna K. Dingler
Print Name of Department Head

[Signature] Fire Marshal
Department Head Signature

Return form via email to: Police Licenses and Permits @ pdlicenses@cityofsouthfultonga.gov



SOUTH FULTON FIRE RESCUE DEPARTMENT
INSPECTION REPORT

Permit# _____	Location# _____
Approved: Yes ☒ No ☐	Reinspection ☒
Date: <u>4/10/23</u> FIRE ZONE: <u>St. 4</u>	

Business Name Exon Food Mart Phone No. (404) 304 3046 Email _____
Address 5955 Fulton Industrial Blvd Suite 100 City South Fulton Zip 30336
Owner's Name Malik Phanani Address Same
Phone No. [REDACTED] City/State/Zip South Fulton Ga 30336
Emergency Contact Name _____ Phone No. [REDACTED]

INSPECTION TYPES: Annual Business, Day Care, Personal Care home, School, Assembly,
Construction 50%, 80% 100%, High hazard Storage Facility,
Hood systems, Alarm Acceptance, Sprinkler Acceptance, Other Liquor License

PLAN REVIEW: Alarm, Sprinkler, Commercial hood, 510 Communications, Gates/Locks, Other _____

PERMITS: Burn pit, Bonfire, Tent, Fireworks, Food Trucks, Events, Other _____

Code Violations and Recommendations:

Previous fire code violations corrected @ time of inspection

Sq' 3200

We would like to thank you for your cooperation during this inspection. The inspection was made based upon the current Codes which set forth minimum requirements for fire safety and are adopted by South Fulton and the State of Georgia. Please note that if no violations were noted during this inspection, it met the minimum Codes requirements.

If, however, violations were noted you are required to make the necessary corrections immediately. A re-inspection of corrections will be conducted after a thirty-day period to confirm compliance.

Inspecting Officer: Capt. G. Chambers Phone: 404 358 8048 non-emergency only

FOR FIRE OR OTHER EMERGENCY - CALL 911

Copy distribution: White-Community Risk Reduction: Blue-Inspector: Yellow-Business



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336
Phone: (470) 809-7300

Keith Meadows
Chief of Police

May 24, 2023

To: ABL File
South Fulton Police Department
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. In order to proceed, the listed business must pass a Background Investigation. Please complete the form below and place in file folder.

This business is applying for the following alcohol license(s):

- [] Consumption on Premises
_____ Beer _____ Wine _____ Distilled Spirits
- [X] Retail / Wholesale
___X___ Beer ___X___ Wine _____ Distilled Spirits

Business Information:

AAP Fulton INC. d/b/a Exxon Food Mart
5955 Fulton Industrial Blvd sw
Atlanta, Ga 30331
Owner: Malik Dhanani
Phone: [REDACTED]
Email: [REDACTED]

For Law Enforcement Use Only

Date Background Investigation Completed: May 24, 2023

- ☒ The Applicant listed above has met the requirements of the background investigation.
[] The Applicant listed above does **NOT** meet the requirements of the background investigation.

If not, briefly explain reason: _____

Jaquelyn J. Bell
Print Name of Investigator

[Signature]
Investigator Signature

Place Form in Police ABL File



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336
Phone: (470) 809-7300

Keith Meadows
Chief of Police

March 7, 2023

Fulton County School Board
ATTN: Dondrell Haines
hainesd@fultonschools.org
Transportation Supervisor/Operations
Fulton County Schools System
55 Heath St. Fairburn, GA. 30213

The business listed below has applied for an Alcoholic Beverage License with the City of South Fulton. In order to proceed, the listed business must verify compliance of distance from the nearest school and school bus stop. Please complete the form below and return this form to the email address listed below.

This business is applying for the following alcohol license(s):

- [] Consumption on Premises
_____ Beer _____ Wine _____ Distilled Spirits
- [X] Retail
___X___ Beer ___X___ Wine _____ Distilled Spirits

Business Information:

AAP Fulton INC. d/b/a Exxon Food Mart
5955 Fulton Industrial Blvd sw
Atlanta, Ga 30331
Owner: Malik Dhanani
Phone: [REDACTED]
Email: [REDACTED]

For School Board Use Only

Date Completed: 3/29/2023

- [✓] Location above is 300 yards from nearest school ground
[✓] Location above is 200 yards from the nearest school bus stop as designated by Fulton County Board of Education.
If not, briefly explain reason: _____

Dondrell Haines
Print Name of Person Verifying Distance

Dondrell Haines
Signature

Return form via email to: pdlicenses@cityofsouthfultonga.gov

CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE

PERSONAL STATEMENT

INSTRUCTIONS: This personal statement must be executed, under oath, by all owner/licensee/agent and corporate officers or major stakeholders of the business/organization with 20% or more of interest in the business and the manager of any place of business applying for a license from the City of South Fulton to sell or deal in alcoholic beverages. Each question must be fully answered. If the space provided is not enough, answer the question on a separate sheet and indicate in the space provided that such separate sheet is attached.

Applicant Name in FULL (Please Print) Malik Dhanani
Home Address: [REDACTED] DECATUR GA 30033
Business Address: 5955 Fulton Industrial Blvd - Atlanta GA
Place of Birth [REDACTED] Date of Birth: [REDACTED] Age: 45
(City, State, Country) (Day, Month, Year)
Race: [REDACTED] Height: [REDACTED] Weight: [REDACTED] Eye Color: Brown U.S. Citizen yes By Birth no
Hair Color: BLK Social Security Number: [REDACTED] Driver License Number: [REDACTED] State Issued by: GA

Have you been convicted of any federal, foreign, and/or state laws, and/or city ordinances? if so, explain below:

NO

List names and addresses of employers for the past three (3) years: GAS express LLC
1575 Northside Dr, Atlanta GA 30318

Single ☐ Married ☒ Widowed ☐ Divorced ☐ Separated ☐
(If married, divorced or widowed, complete the below requested information on spouse).

Akila Dhanani

Full name of spouse / (Maiden Name)

DOB

I, the undersigned, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Personal Statement and in any and all documents provided in support of this application are true and accurate. I further understand that any false statements provided by me or my representatives as part of this application, beyond any legal penalties, will result in the denial of the subject application.

Malik Dhanani

Applicant's Printed Name

[Signature]
Applicant's Signature

02-16-23
Date of Application

I hereby certify that Malik Dhanani signed her/his name to the foregoing application stating to me that he/she knew and understood all statements and information contained therein and, under oath actually administered by me, has sworn that said statements and information are true and correct.

This 16 day of February, 2023.

Notary Public Signature: [Signature]

Notary Printed Name: LAURA A. TERAN



Date Revised: 1/03/2022

RESIDENCE DETERMINATION FORM

Certificate of Residence For Retail Package Distilled Spirits Applicants Only

State of Georgia, _____ County

I, _____ Judge of the probate Court, for _____
County, Georgia, hereby certify that _____ is now and has been a Bona Fide Resident
of the state of Georgia for one year, and in the county of _____ for one year immediately
preceding the date of this affidavit, based upon the affidavit of applicant, and the evidence submitted therewith.
In Witness Whereof, I have hereunto set my hand and affixed the seal of said Probate Court this _____ day of _____,
_____, 20_____.

Judge of the Probate Court

County, Georgia

Certificate of Residence For All Other Alcoholic Beverage License Applicants

State of Georgia, _____ DeKalb _____ County

I, Bedelia C Hargrove Judge of the probate Court, for DeKalb
County, Georgia, hereby certify that Malik Dhanani is now and has been a Bona Fide Resident of
the state of Georgia in the county of DeKalb based upon the affidavit of applicant and the
evidence submitted therewith. In Witness Whereof, I have hereunto set my hand and affixed the seal of said
Probate Court this 6th day of March, 2023.

J. CAROLINE FREEMAN
Associate Judge
Exercising the Jurisdiction of the Probate Court
pursuant to the Order of Judge Bedelia C Hargrove
as provided by O.C.G.A. § 15-9-21

J. Caroline Freeman
Judge of the Probate Court

DeKalb

County, Georgia

CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Save Affidavit
Affidavit Verifying Status for City Public Benefit
Pursuant to O.C.G.A. § 50-36-1(e)(2)

By executing this affidavit under oath, as an applicant for a(n) alcohol license
[type of public benefit], as referenced in O.C.G.A. § 50-36-1, from City of South Fulton [name of
government entity], the undersigned applicant verifies one of the following with respect to my application for a
public benefit:

- 1) ☒ I am a United States citizen.
- 2) ☐ I am a legal permanent resident of the United States.
- 3) ☐ I am a qualified alien or non-immigrant under the Federal Immigration and
Nationality Act with an alien number issued by the Department of Homeland
Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other
federal immigration agency is _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has
provided at least one secure and verifiable document, as required by O.C.G.A.
§ 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

DL# 055204896

In making the above representation under oath, I understand that any person who knowingly
and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit
shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by
such criminal statute.

Executed in Norcross (city) GA (state)

[Signature]
Signature of Applicant

malik Dhanan
Printed Name of Applicant

SUBSCRIBED AND SWORN BEFORE
ME ON THE

16 DAY OF February, 2023

[Signature]
NOTARY PUBLIC

My Commission Expires: 10/31/2025



E-Verify Affidavit

Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-6(d)

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for a business license, occupational tax certificate, or other document required to operate a business as referenced in O.C.G.A. § 36-60-6(d):

Section 1.

Please check only one:

- (A) _____ On January 1st of the below signed year, the individual, firm, or corporation employed more than ten (10) employees.
- (B) ☒ On January 1st of the below signed year, the individual, firm, or corporation employed ten (10) or fewer employees.

*** If the employer selected Section 1(A), please fill out Section 2 below.

Section 2.

The employer has registered with and utilizes the federal work authorization program in accordance with the applicable provisions and deadlines established in O.C.G.A. §36-60-6. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as follows:

Name of Private Employer

Federal Work Authorization User Identification Number

Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct. Executed on this day 16 of February, 2023 in Northcross (city), GA. (state).

[Signature]
Signature of Authorized Officer or Agent

Malik Dhanani
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 16 DAY OF February, 2023

[Signature]
NOTARY PUBLIC

My Commission Expires: October 31, 2025



CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE



REGISTERED AGENT DESIGNEE FORM

Registered agent means that individual, who is a resident of one of the 13 metropolitan counties (Cherokee, Clayton, Cobb, Coweta, DeKalb, Douglas, Fayette, Forsyth, Fulton, Gwinnett, Henry, Paulding, and Rockdale) of Georgia and at least 21 years of age, who is designated by a Licensee/owner to receive any process, notice, or demand required or permitted by law or under this title to be served upon a licensee or owner.

The registered agent, who is designated by a licensee, must submit to a fingerprint criminal background check and complete the personal statement form. The registered agent must obtain the certificate of residency enclosed.

Name: Malik Dhanani
(Full Printed Name No Initials)

Sex: [REDACTED] Race: [REDACTED] Date of Birth: [REDACTED]

Home Address: [REDACTED]

City: Decatur State: GA Zip: 30033

Phone# [REDACTED]

Business Address: 5955 Fulton Industrial Blvd

City: Atlanta State: GA Zip: 30336

Phone# 404-549-3066

I hereby certify that I agree to serve as the "registered agent" on behalf of

AAP Fulton Inc a business located at
5955 Fulton Industrial Blvd City of South Fulton, Georgia.

As registered agent, I agree to accept any process, notice or demand required or permitted by law or under the Alcoholic Beverage Code of the City of South Fulton, Georgia, to be served upon the licensee or owner. I understand that such service upon me will serve as legal notice upon the licensee or owner and that it is my responsibility to forward such service to the owner or licensee.

[Signature]
SIGNATURE OF APPLICANT

04/8/2023
DATE

Malik Dhanani
PRINTED NAME OF APPLICANT

SWORN TO AND SUBSCRIBED

BEFORE ME THIS 8 DAY OF February 20 23

[Signature]
NOTARY PUBLIC SIGNATURE

LAURA A. TERAN
NOTARY PUBLIC PRINTED NAME



CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE

All applications must be typed or printed in black/Blue ink. Each question must be completely and correctly answered. If the space provided is not sufficient, attach additional sheets. Applications must be signed, dated, notarized, and filed with the South Fulton Police Department. All required supporting documents must be attached.

Type of License Applying For: (Check All That Apply)

☐ New License ☒ Change of Ownership ☐ New Location ☐ Other. Please Specify: _____

Please select the beverages to be sold: (Check All That Apply)

☒ BEER ☒ WINE ☐ DISTILLED SPIRITS/LIQUOR

Please select ALL the categories that best describe the business for which this application is being submitted.

☐ Retail Package Store ☒ Convenience Store ☐ Growler
☐ Supermarket ☐ Gas / Drug / Dry Goods Store

Other. Please Specify Gas Station and Convenience Store

1. Is applicant: [] Sole Proprietorship [] Partnership ☒ Corporation [] LLC

2. Legal Name of Business: AAP Fulton, Inc

Operating/Trade Name of Business Exxon Food Mart.

Has location had an alcohol license within the last 12 months? ☒ Yes [] No

3. Business Address: 5955 Fulton Industrial Blvd SW Council District: _____
(Street Address, City, State Zip)

4. Billing Address: 5955 Fulton Industrial Blvd SW, At, GA 30336

5. Proposed Location Zoned: c2 Commercial

6. A. Distance from closest private residence in any direction: _____
B. Distance from closest college campus or school ground: _____
C. Distance from closest branch of any South Fulton Public library: _____
D. Distance from closest church or place of worship: _____
E. Distance from closest regular school bus stop as designated by
Fulton County Board of Education for pick-up or drop-off of
school children in transport to the public schools of City of South Fulton. _____

CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE

SECTION 2:

1. Full name of Applicant (Company/Corporation) AAP Fulton Inc

2. Full name of Licensee: Malik Dhanani

Licensee Social Security Number: [REDACTED]

Date of Birth and Place of Birth: [REDACTED]

Citizen of the USA? ☒ Yes ☐ No Alien Number: _____

Resident of Georgia? ☒ Yes ☐ No Years _____ County _____

Home Address: [REDACTED]

City Decatur State GA Zip Code 30033

Telephone Number: Home: [REDACTED] Business: (404) 549-3066

Email Address: [REDACTED]

Hours said Licensee will actively be on the premise: 12-3

List duties of Licensee: Supervise, Manage

3. Full Name of Spouse, Including Maiden Name: Akila Dhanani

Date of Birth and Place of Birth: [REDACTED]

Hours Spouse on Premises: 8-12

4. Licensee's Business interest(s), occupation(s), and employment for the past ten (10) years

COMPANY	ADDRESS (CITY & STATE)	POSITION	DATES

5. Does Licensee or any Partner(s), Corporation Officer, Principal Shareholder(s), Trustee(s), or Spouse have, within the preceding ten (10) years, any conviction for the violation of any federal, state, or Local laws, Ordinances or Regulations, or does said person have current proceeding for violation of any Federal, State or Local laws, ordinances, or regulations? ☐ Yes ☒ No
6. For the purpose of this question, the term – conviction shall include an adjudication of guilt, a plea of guilty, a plea of nolo contendere, the forfeiture of a bond or adjudication by pre-trial intervention.

PERSON CHARGED	DATE	OFFENSE	LOCATION	DISPOSITION

CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE

7. Does Licensee or any member of the Partnership, Corporation or Stockholder currently hold an Alcohol license in the state of Georgia (including a work/server/pour permit)? ☐ Yes ☒ No
8. Has Licensee or any member of the Partnership or Corporation or Stockholder ever applied for an Alcoholic Beverage license (or work/server/pour permit) and been denied, suspended, or revoked? ☒ No ☐ Yes
If yes check which type ☐ denied ☐ suspended ☐ revoked

If yes, please check appropriate status above and explain _____

9. Full Name of Manager: Malik Dhanani
- Social Security Number of Manager: _____
- Date of Birth and Place of Birth: _____
- Home Address: _____
- Telephone Number: Home: _____ Business: (404) 549-3066
- E-mail Address: _____

10. Hours said manager will be on the premise: Same as 2 pm
11. What is the manager's business experience? Gas Station
12. Has the manager worked in this or a similar capacity? ☒ Yes ☐ No
- If yes, explain: _____

FINANCIAL BACKGROUND INFORMATION

13. Applicant's full name (Company/Corporation) AAP Fulton Inc
- If a Corporation, Date of Incorporation: 11/8/23 Taxpayer Id# 92-1862085

14. If a Corporation, indicate the following for all Officers, members of the Board of Directors, Trustees, and principal stockholders. If a Partnership, include all partners. (Complete all information requested for each person).

NAME	ADDRESS	DOB	SSN	POSITION	% INTEREST
Javed Dhanani				owner	100%

If operating as a partnership, submit a copy of all partnership agreements. If corporation, attach a copy of all Articles of Incorporation, By-laws, and amendments thereto.

CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE

15. State the amount and source of funds that have or will be invested by each individual who has an interest in the business. If a Corporation or Partnership, list each individual separately.

NAME	AMOUNT INVESTED	SOURCE OF FUNDS	DATES
Javed Dhanani		Loan	01-31-2023

16. Bank accounts and assets in the name of licensee/agent and/or maintained by the licensee/agent, whether individual, partnership or corporation.

TYPE	BANK	CITY & STATE	LAST 6 OF ACCOUNT#	AMOUNT
Checking	Platinum Federal Credit Union	Dexter, GA	8505	

17. Has Licensee/Agent, Spouse or any person having an interest in the business received, directly or indirectly, any financial aid or assistance, to include land, fixtures, equipment, etc., from any manufacturer or wholesaler of alcoholic beverages? ☐ Yes ☒ No If yes, please specify.

NAME	ADDRESS	AMOUNT/ITEM	DATE

18. List any other individual(s) or firm(s) owning any interest in or receiving any funds from the operation of the business or on the premises. This includes cigarette machines, game machines, billiard tables vendors, etc. NO

19. List any financial interest or ownership which Licensee/Agent or any member of the partnership or corporation or stockholder presently has in any other alcoholic beverage license in the state of Georgia.

NAME	NAME AND ADDRESS OF PREMISES	POSITION	% OF INTEREST

20. List all assets which will be used or converted for use as an investment in the business and/or all sources of funding used to capitalize and/or operate the Business.

LICENSED PREMISES

21. Do you own the property where the business is located? ☐ Yes ☒ No
If yes:
Date of Purchase: _____ Purchase Price: _____
Name of Seller: _____
22. If property is rented/leased provide owner's name and address:
GAS express LLC
Amount of rent/lease:
Monthly 30,000 Annually _____ Other (specify) _____
(Submit copy of signed lease agreement, deed, sublease, etc.)
23. Has a license at this location ever been denied, suspended, or revoked? ☒ No ☐ Yes
☐ denied, ☐ suspended or ☐ revoked
If yes, check the appropriate status above and explain: _____
24. Is business located in a hotel or motel? ☐ Yes ☒ No
If yes, name of Hotel or Motel _____
25. If the business is to be operated as a department inside of premises where another business is operating, give details of the existing business. NO
26. What will be your business/operating hours? 24 hours
27. Where will your trash receptacle be located? Behind the building
28. What arrangements have you made for trash removal? Existing Sanitation Company
29. How often will you clean your property? Daily
30. What is your plan for sanitation (clean water and sewage disposal) on the premises? Existing business
waste management
31. What is your plan for unlawful conduct on the premises? Call Police & Report
32. What is your plan for fire prevention on the premises? up to date fire extinguisher and
training provided to the employees
33. What type of security do you plan to have? 24 hours CCTV
we have CCTV or security CAMERAS 24 HRS
on the property 24 CAMERAS

CITY OF SOUTH FULTON APPLICATION FOR ALCOHOL BEVERAGE LICENSE

34. Do you offer your employees training with respect to items covered by the alcohol code? ☒ Yes ☐ No
If **yes**, what type of training and how do you plan to prevent the selling to underage consumers of alcohol and tobacco products on your premises? online training with age related questions
35. What type of buffering do you have, or will you provide to alleviate the effects of noise, lighting, odors, traffic, or other nuisances on surrounding properties? we hired a company w/ 3 time a week
36. What plans do you have to prevent un-permitted vending on your property? for landscaping & odors
no trespassing signs on the property CLEARANCE
37. Describe the traffic and pedestrian ingress and egress to/from the property and to/from any existing or proposed structure on the property. 3 way to get in & out of the property

RETAIL PACKAGE LIQUOR LICENSE (selling liquor, beer, & wine)

If you are applying for a retail package liquor license, please complete questions 45-47.
If not, write N/A and please skip ahead to question 48.

38. Do you propose to operate this store solely as a package liquor store? ☐ Yes ☒ No
39. Does the Licensee/Agent, Spouse, or any other owner(s), partner(s) or stockholders have an interest in other retail liquor stores? ☐ Yes ☒ No

NAME	NAME & LOCATION OF BUSINESS	POSITION	% INTEREST

40. Do you or your spouse or any partner or stockholder have any financial interest in any wholesale liquor business? ☐ Yes ☒ No

If yes, give details: _____

RETAIL BEER AND/OR WINE LICENSE (selling beer & wine only)

If you are applying for a retail beer and/or wine license, please complete questions 48-50.
If not, please skip ahead to next page.

41. Are you (the applicant) or any member of your family, the owner, lessor, or sub-lessor of any real estate which is occupied by a retail package (liquor) store? ☐ Yes ☒ No

If yes, list locations, information as to any lease or rental agreement, amount of rent received, and to whom.

LOCATION	LEASE/RENTAL AGREEMENT INFORMATION	AMOUNT OF RENT	LESSOR

42. Are you or any member of your family the Executor, Administrator, Beneficiary or Heir of **any estate having any interest** in retail package (liquor) store? ☐ Yes ☒ No

If yes, list location(s), amount of interest and your relationship with the estate:

LOCATION(S)	% INTEREST	YOUR RELATIONSHIP TO ESTATE

43. Are you or any member of your family the beneficiary or trustee of **any trust fund having any interest** in a retail package (liquor) store? ☐ Yes ☒ No

If yes, give your position, the name of the trust and the amount of income that you receive.

POSITION	NAME OF TRUST	INCOME RECEIVED



**Criminal History Record Information Consent/Inquiry Form
ALCOHOL LICENSE**



I hereby authorize City of South Fulton Police Department to conduct an inquiry for the purpose of eligibility of my alcohol license as listed below and receive any Georgia and/or national criminal history record information as authorized by state and federal law.

Full Name (print)	Malik Dhanani		
Any other name used (i.e. maiden name)		Place of Birth [REDACTED]	
Home Address	[REDACTED] DECATUR GA 30033		
Name of Business	AAP Fulon inc		
Address of Business	5955 Fulon industrial BLVD - ATLANTA		
Gender [REDACTED]	Height [REDACTED]	Date of Birth [REDACTED]	Social Security Number [REDACTED]
Race [REDACTED]	Weight [REDACTED] lb	Hair Color BLACK	Eye Color BROWN

I, Malik Dhanani, give consent to the above-named entity to perform periodic criminal history background checks for the duration of my tenure as agent, licensee, or member of this establishment listed above.

I, malik Dhanani, confirm that I have received a copy of the Privacy Act Statement, Applicant's Privacy Rights and Title 28 CFR 16.30 through 16.34. I further confirm that I have read and understand these guidelines.

Signature [Signature] Date 02-16-23
Date of Inquiry: 3/28/23 Time of Inquiry: 10:48 Operator's Initials: TIC
Purpose Code Used: (check all that apply)

☒ E- Employment
☐ J- Civilian Criminal Justice Employment (State & Ill Info Received)
☐ W- Working with Children
☐ Z- Sworn Criminal Justice Employment (State & Ill Info Received)

The inquiry resulted in the following: (check all that apply)

☒ No Criminal Record Available
☐ Criminal Record (Attached/Released)
☒ No NCIC/GCIC Warrant
☐ Possible NCIC/GCIC Warrant (List Wanting Agency Below)

Wanting Agency Name: _____
Wanting Agency Telephone Number: _____

Inv. T. Reynolds 3/28/23
Print Agency Designee Name and Title Date

Agency Designee Signature [Signature]



APPLICANT PRIVACY RIGHTS

As an applicant that is the subject of a Georgia only or a Georgia and Federal Bureau of Investigation (FBI) national fingerprint/biometric-based criminal history record check for a non-criminal justice purpose (such as an application for a job or license, immigration or naturalization, security clearance, or adoption), you have certain rights which are discussed below.

- You must be provided written notification that your fingerprints/biometrics will be used to check the criminal history records maintained by the Georgia Crime Information Center (GCIC) and the FBI, when a federal record check is so authorized.
- If your fingerprints/biometrics are used to conduct a FBI national criminal history check, you are provided a copy of the Privacy Act Statement that would normally appear on the FBI fingerprint card.
- If you have a criminal history record, the agency making a determination of your suitability for the job, license, or other benefit must provide you the opportunity to complete or challenge the accuracy of the information in the record.
- The agency must advise you of the procedures for changing, correcting, or updating your criminal history record as set forth in Title 28, Code of Federal Regulations (CFR), Section 16.34.
- If you have a Georgia or FBI criminal history record, you should be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before the agency denies you the job, license or other benefit based on information in the criminal history record.
- In the event an adverse employment or licensing decision is made, you must be informed of all information pertinent to that decision to include the contents of the record and the effect the record had upon the decision. Failure to provide all such information to the person subject to the adverse decision shall be a misdemeanor [O.C.G.A. § 35-3-34(b) and §35-3-35(b)].

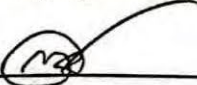
You have the right to expect the agency receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of state and/or federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

If the employment/licensing agency policy permits, the agency may provide you with a copy of your Georgia or FBI criminal history record for review and possible challenge. If agency policy does not permit it to provide you a copy of the record, information regarding how to obtain a copy of your Georgia, FBI or other state criminal history may be obtained at the GBI website (<http://gbi.georgia.gov/obtaining-criminal-history-record-information>).

If you decide to challenge the accuracy or completeness of your Georgia or FBI criminal history record, you should send your challenge to the agency that contributed the questioned information. Alternatively, you may send your challenge directly to GCIC provided the disputed arrest occurred in Georgia. Instructions to dispute the accuracy of your criminal history can be obtained at the GBI website (<http://gbi.georgia.gov/obtaining-criminal-history-record-information>).

Print Name: Malik Dhanani

Date: 05-30-2023

Signature: 



PRIVACY ACT STATEMENT

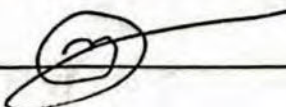
Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine Uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

Print Name: Malik Dhanani

Date: 05-30-23

Signature: 

TITLE 28 CFR 16.30 THROUGH 16.34

§ 16.30 Purpose and Scope

This subpart contains the regulations of the Federal Bureau of Investigation (FBI) concerning procedures to be followed when the subject of an identification record requests production of that record to review it or to obtain a change, correction, or updating of that record.

Initial: MD

§ 16.31 — Definition of identification record

An FBI identification record, often referred to as a "rap sheet," is a listing of certain information taken from fingerprint submissions retained by the FBI in connection with arrests and, in some instances, includes information taken from fingerprints submitted in connection with federal employment, naturalization, or military service. The identification record includes the name of the agency or institution that submitted the fingerprints to the FBI. If the fingerprints concern a criminal offense, the identification record includes the date of arrest or the date the individual was received by the agency submitting the fingerprints, the arrest charge, and the disposition of the arrest if known to the FBI. All arrest data included in an identification record are obtained from fingerprint submissions, disposition reports, and other reports submitted by agencies having criminal justice responsibilities. Therefore, the FBI Criminal Justice Information Services Division is not the source of the arrest data reflected on an identification record.

Initial: MD

§ 16.32 — Procedure to obtain an identification record

The subject of an identification record may obtain a copy thereof by submitting a written request via the U.S. mails directly to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. Such request must be accompanied by satisfactory proof of identity, which shall consist of name, date and place of birth and a set of rolled-inked fingerprint impressions placed upon fingerprint cards or forms commonly utilized for applicant or law enforcement purposes by law enforcement agencies.

Initial: MD

§ 16.33 — Fee for production of identification record

Each written request for production of an identification record must be accompanied by a fee of \$18 in the form of a certified check or money order, payable to the Treasury of the United States. This fee is established pursuant to the provisions of 31 U.S.C. 9701 and is based upon the clerical time beyond the first quarter hour to be spent in searching for, identifying, and reproducing each identification record requested as specified in § 16.10. Any request for waiver of the fee shall accompany the original request for the identification record and shall include a claim and proof of indigency. Subject to applicable laws, regulations, and directions of the Attorney General of the United States, the Director of the FBI may from time to time determine and establish a revised fee amount to be assessed under this authority. Notice relating to revised fee amounts shall be published in the *Federal Register*.

Initial: MD

§ 16.34 — Procedure to obtain change, correction or updating of identification records

If, after reviewing his/her identification record, the subject thereof believes that it is incorrect or incomplete in any respect and wishes changes, corrections or updating of the alleged deficiency, he/she should make application directly to the agency which contributed the questioned 2018-05 Attachment C information. The subject of a record may also direct his/her challenge as to the accuracy or completeness of any entry on his/her record to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The FBI will then forward the challenge to the agency which submitted the data requesting that agency to verify or correct the challenged entry. Upon the receipt of an official communication directly from the agency which contributed the original information, the FBI CJIS Division will make any changes necessary in accordance with the information supplied by that agency.

Initial: MD



CERTIFICATION

I have received a copy of the City of South Fulton Alcoholic Beverage Ordinance and I have read it and agree to adhere to all applicable City of South Fulton Ordinances, Georgia state laws and regulations governing the operation of establishments that serve and/or sell alcoholic beverages? ☒ Yes ☐ No

I understand it is the responsibility of the applicant/licensee/agent to ensure that all licenses to sell alcoholic beverages are renewed no later than December 15th of each year or I will have to apply for a new alcohol license. ☒ Yes ☐ No

I understand that a state alcohol license must also be obtained before any alcoholic beverage can be served or sold in the City of South Fulton, (this includes Alcoholic Beverage Manufacturers). I further understand that the state license is obtained after the city license is obtained and I am responsible for contacting the Georgia Department of Revenue to obtain a state alcohol license. ☒ Yes ☐ No

I understand that I am required to pay alcohol excise taxes in accordance with City of South Fulton Ordinance, Title 16 Alcoholic Beverages, and failure to pay excises taxes imposed by this ordinance will be grounds for suspension or revocation of my alcohol license. ☒ Yes ☐ No

I, the undersigned, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Application for Alcoholic Beverage Sales and Service and in any and all documents provided in support of this application are true and accurate. I further understand that any false statements provided by me or my representatives as part of this application, beyond any legal penalties, will result in the denial of the subject application.

SIGNATURE OF APPLICANT

DATE

PRINTED NAME OF APPLICANT

~For Notary~

I hereby certify that Malik Dhanani signed her/his name to the foregoing application stating to me the he/she knew and understood all statements and information contained therein and, under oath actually administered by me, has sworn that said statements and information are true and correct.

SWORN TO AND SUBSCRIBED

BEFORE ME THIS 09 DAY OF JUNE 2023

NOTARY PUBLIC SIGNATURE

NOTARY PUBLIC PRINTED NAME





South Fulton Police Department
License & Permit Unit
5539 Old National Highway
College Park, GA 30349
FINANCIAL AFFIDAVIT
(Please type or print)



This form must be completed by individuals with ownership and/or investment interest in the business, whether direct or indirect. This form may be required of others at the discretion of the Police Department as provided under COSF Title 16. **EACH QUESTION MUST BE FULLY ANSWERED.** If additional space is required, attach an additional sheet of paper.

1	LAST NAME Dhanani	FIRST MAIK	MI [REDACTED]	SOCIAL SECURITY NUMBER [REDACTED]		
2	HOME ADDRESS (Actual Physical Location of Residence; Do Not Use P.O. Box) [REDACTED]					
	CITY DECATUR	STATE GA	ZIP + 4 30033	DAY CONTACT NUMBER () [REDACTED]		
3	LEGAL BUSINESS NAME AAP FULTON INC		TRADE / DBA NAME Exxon Food MART			
	TOTAL AMOUNT OF MONEY YOU HAVE INVESTED		% OF OWNERSHIP INTEREST			
4	FINANCIAL INVESTMENT (You may be requested to provide a detailed accounting for all monies invested and attach appropriate documentation from each source.)					
	TYPE		SOURCE(S)	AMOUNT	DOCUMENTATION	
	LOAN	PERSONAL			YES	NO
	☐	☐	N/A		☐	☐
	☐	☐	N/A		☐	☐
	☐	☐	N/A		☐	☐
	☐	☐			☐	☐
	☐	☐			☐	☐
	☐	☐			☐	☐

SIGNATURE SECTION

BEFORE SIGNING THIS STATEMENT, CHECK ALL ANSWERS AND EXPLANATIONS TO SEE THAT YOU HAVE ANSWERED ALL QUESTIONS FULLY, COMPLETELY AND CORRECTLY. THIS STATEMENT IS TO BE EXECUTED UNDER OATH AND SUBJECT TO THE PENALTIES OF FALSE SWEARING, AND IT INCLUDES ALL ATTACHED SHEETS HERewith. STAMPED SIGNATURE IS NOT ACCEPTABLE.

I, **MAIK DHANANI** DO SOLEMNLY SWEAR, SUBJECT TO THE

PENALTIES OF FALSE SWEARING, THAT THE STATEMENT AND ANSWERS MADE BY ME IN THE FOREGOING AFFIDAVIT ARE TRUE AND CORRECT.

Signature

I HEREBY CERTIFY THAT THE FORGOING AFFIDAVIT AFTER STATING TO ME UNDER OATH, ADMINISTERED BY ME, THAT ALL STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS **09** DAY OF **JUNE**

AFFIX SEAL

SIGNED HIS/HER NAME TO

NOTARY PUBLIC

Date Revised: 5/25/2021

18

Jacquelyn Bell

From: Police Licenses
Subject: FW: 5955 fulton industrial blvd - exxon food mart
Attachments: ABL.pdf; criminal-history.pdf

From: Fulton cstore <fultoncstore@gmail.com>
Sent: Tuesday, May 30, 2023 4:30 PM
To: Police Licenses <PDLicenses@cityofsouthfultonga.gov>
Subject: 5955 fulton industrial blvd - exxon food mart

License and Permits

The reason for the change of ownership is because the business was sold on condition once the license was approved.

Thank You

Malik Dhanani

City of South Fulton
5440 Fulton Industrial Blvd SW

Atlanta, GA 30336

(470)809-7700

PAY ONLINE AT:

[HTTPS://WWW.CITYOFSOUTHFULTONGA.GOV](https://www.cityofsouthfultonga.gov)

SCROLL DOWN TO CLICK "PAY ONLINE" ICON

AAP Fulton Inc.
5955 Fulton Industrial Blvd sw
Atlanta, GA 30336

INVOICE #

23002844

CUSTOMER ID: [REDACTED] PIN: [REDACTED]

INVOICE DATE: 03/07/23

DUE DATE:

**MAKE CHECKS PAYABLE TO:
CITY OF SOUTH FULTON**

QUANTITY/UNIT	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT
		Alcohol License		
1.0000/1	ABLAPPL	Alcohol Lic - Application fee	300.000000	300.00
		Alcohol License		
1.0000/1	POLICEAB	Police Alch Background Check	55.000000	55.00
		Alcohol License		
1.0000/1	ABLADV	Alcohol Lic Advertising Fee	505.000000	505.00
		Alcohol License		
1.0000/1	ABLFIREI	Alcohol Fire Inspection Fee	75.000000	75.00
		Alcohol License		
1.0000/1	ABLSTRBR	Alcohol Lic Store -Beer	400.000000	400.00
		Alcohol License		
1.0000/1	ABLSTRWN	Alcohol Lic Store Wine	400.000000	400.00
		Alcohol License		
			TOTAL DUE:	\$ 1,735.00
Prn Payment: 03/28/23 CK 624				-1,735.00
			BALANCE:	\$ 0.00

PAYMENT COUPON - PLEASE DETACH AND RETURN THIS PORTION ALONG WITH YOUR PAYMENT

City of South Fulton
5440 Fulton Industrial Blvd SW

Atlanta, GA 30336

AAP Fulton Inc.
5955 Fulton Industrial Blvd sw
Atlanta, GA 30336

INVOICE #: 23002844

DESCRIPTION: Alcohol License

CUSTOMER ID: [REDACTED] PIN: [REDACTED]

DUE DATE:

TOTAL DUE: \$ 0.00





**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF GEORGIA**

2211 United States Courthouse
75 Ted Turner Drive, SW
Atlanta, GA 30303

Kevin P. Weimer
Clerk of Court

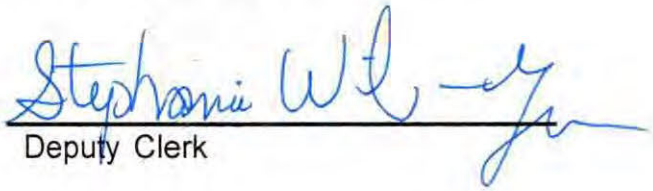
404-215-1600

Name: MALIK DHANANI

I, Kevin P. Weimer, Clerk, United States District Court for the Northern District of Georgia, do hereby certify that I have examined the record of said court for the Atlanta Division of said district and the records do not reveal the filing of a criminal indictment or information charging an offense against the United States of America by **MALIK DHANANI** within ten (10) years immediately preceding the date of this certificate.

In testimony whereof, I have hereunto set my hand and have affixed the seal of said Court, at Atlanta, Georgia, this 3rd day of March, 2023.

KEVIN P. WEIMER
DISTRICT COURT EXECUTIVE
CLERK OF COURT

By: 

Deputy Clerk

ARTICLES OF INCORPORATION

Electronically Filed

Secretary of State

Filing Date: 1/18/2023 9:53:42 AM

BUSINESS INFORMATION

CONTROL NUMBER	23014031
BUSINESS NAME	AAP Fulton, Inc.
BUSINESS TYPE	Domestic Profit Corporation
EFFECTIVE DATE	01/18/2023
SHARES	1000

PRINCIPAL OFFICE ADDRESS

ADDRESS	5955 Fulton Industrial Blvd, Atlanta, GA, 30336, USA
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REGISTERED AGENT

NAME	ADDRESS	COUNTY
Javeed Dhanani	5955 Fulton Industrial Blvd, Atlanta, GA, 30336, USA	Fulton

INCORPORATOR(S)

NAME	TITLE	ADDRESS
Javeed Dhanani	INCORPORATOR	5955 Fulton Industrial Blvd, Atlanta, GA, 30336, USA

OPTIONAL PROVISIONS

N/A

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE	Javeed Dhanani
AUTHORIZER TITLE	Incorporator

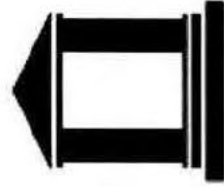
Training Institute for Responsible Vendors, Inc.

certifies that
malik dhanani

has successfully completed the course of
Responsible Alcohol Sales and Service.



In witness thereof this 30th day of May, 2023.
(Expires 05/29/2025)
#2023-7997-001



COMMUNICATIONS

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
2022016046	10/12/2022 02:51:10	54 SUSPICIOUS	5955 FULTON	SF231	3	10/12/2022 03:25:07
	10/19/2022 00:04:21	43 INVESTIGATE HIT AND	5955 FULTON	SF229	CASE	10/19/2022 00:57:14
	10/22/2022 09:32:56	1 ABANDONED	5955 FULTON	SF129	16	10/22/2022 09:45:41
	10/22/2022 13:53:37	1 ABANDONED	5955 FULTON		ADV	10/22/2022 13:56:43
2022016603	10/24/2022 15:57:51	29 FIGHT OR DOMESTIC	5955 FULTON	SF129	3	10/24/2022 16:55:42
	10/29/2022 22:42:21	45 INVESTIGATE	5955 FULTON	SF229	CASE	10/29/2022 23:38:10
	10/30/2022 09:07:44	90B BUSINESS CHECK	5955 FULTON	SF129	3	10/30/2022 09:28:20
	10/31/2022 18:35:51	29 FIGHT OR DOMESTIC	5955 FULTON	SF235	3	10/31/2022 19:17:33
	10/31/2022 18:50:00		5955 FULTON		DUP	10/31/2022 18:50:20
2022017251	11/09/2022 23:31:55	44 INVESTIGATE HOLD-	5955 FULTON	SF229	CASE	11/10/2022 01:58:51
	11/10/2022 00:30:40	44 INVESTIGATE HOLD-	5955 FULTON	FA81	16	11/10/2022 00:30:50
	11/16/2022 00:39:59	90B BUSINESS CHECK	5955 FULTON	SF202	3	11/16/2022 01:31:49
	11/23/2022 03:14:37	90B BUSINESS CHECK	5955 FULTON	SF227	3	11/23/2022 03:15:49
	11/27/2022 13:12:22	45 INVESTIGATE	5955 FULTON		CBO	11/27/2022 13:46:13
2022024841	11/28/2022 01:00:57	90B BUSINESS CHECK	5955 FULTON	SF229	3	11/28/2022 01:03:13
	11/28/2022 07:15:06	90B BUSINESS CHECK	5955 FULTON	SF135	3	11/28/2022 07:25:10
	12/08/2022 03:44:20	55 TROUBLE UNKNOWN	5955 FULTON	SF229	3	12/08/2022 03:54:53
	12/15/2022 16:01:24	90B BUSINESS CHECK	5955 FULTON	SF129	3	12/15/2022 16:13:45
	12/19/2022 16:53:25	STROK28C	5955 FULTON	7087	16	12/19/2022 17:59:45
2022020056	12/19/2022 16:55:20	MEDICAL CALL / PROQA	5955 FULTON	E11	13	12/19/2022 18:03:53
	12/19/2022 17:01:21		5955 FULTON		ADV	12/19/2022 17:01:56
2023002284	12/19/2022 18:00:01	MEDICAL CALL / PROQA	5955 FULTON		CFIR	12/19/2022 18:12:23
	12/26/2022 07:03:24	54 SUSPICIOUS	5955 FULTON	SF104	3	12/26/2022 07:41:04
	01/12/2023 14:45:25	90B BUSINESS CHECK	5955 FULTON	SF127	3	01/12/2023 15:00:22
	02/10/2023 15:27:27	39 INFORMATION FOR	5955 FULTON	SF135	CASE	02/10/2023 16:30:25
	03/05/2023 08:47:16	90B BUSINESS CHECK	5955 FULTON	SF133	ADV	03/05/2023 08:49:22
2023002284	03/05/2023 08:47:17	90B BUSINESS CHECK	5955 FULTON	SF133	3	03/05/2023 09:14:46
	03/08/2023 16:03:24	90B BUSINESS CHECK	5955 FULTON	SF128	3	03/08/2023 16:07:07

Report Generated: 04/03/2023 09:55:20 | User ID: FCES1265



South Fulton Police Department

5440 Fulton Industrial Blvd · Atlanta, Georgia 30336
Phone: (470) 809-7300

Keith Meadows
Chief of Police

Safety Plan Assistance Sheet

This form was designed to be used as an outline to aid in the creation of a suitable Security Plan when applying for an Alcohol Beverage License. This outline provides a general idea of the minimum concerns that should be addressed, but applicants are encouraged to provide as much detail as possible. It should be noted that not all concerns listed apply to all businesses. Security Plans should be typed. **Applicants should also type out the question they are answering AND answer the question using complete sentences.** Upon review of the Security Plan by SFPD, applicants may be asked to provide additional information (in writing) before the Security Plan can be approved.

Please provide your name, establishment address and date on the Security Plan when submitted.

1. **Identification of days and hours of operation:** What days of the week is your business open?
For each day what time is your business open and close?
2. **Identification of any parking areas owned or controlled by establishments:** Where do your customers/patrons park when they're at your establishment?
3. **Specific measures and procedures to address crowd management both inside and outside the premise:** How do you make sure crowds inside your establishment remain orderly? How do you ensure crowds outside (i.e. lines, smokers, etc.) your establishment remain orderly?
 - a. Do you have No Loitering signs, if so how many, where?
4. **Means of controlling access to the premises and parking area:** How does your establishment control who comes in and out of your establishment? How do you control who uses your parking areas if it's private parking?
 - a. Examples would be cameras, law enforcement/security guards, signs, or gates.
5. **Security Staffing:** Do you use Licensed Security Guards? If so, how many? How often on premises? Are they trained "in house" or by a company? If they were trained by a company, please provide the name (s) and name of company. Do you employ Off-Duty SFPD officers? If so, how many and how often?
6. **Measures used to combat underage consumption of alcoholic beverages:** What do you/your employees do to ensure that individuals under the age of 21 are not allowed to purchase/consume alcoholic beverages at your establishment?
 - a. Clearly state how you card customers. Do you have servers calculate the age by doing the math in their head? **OR**
 - b. Do you have a scanner where you scan the ID and it tells the employee the age of the customer? **OR**
 - c. Do you enter the date of birth in a point of sale and it tells the employee the age of the customer?
7. **Measures used to distinguish between patrons who are over and under the age of 21, where applicable:** Does your establishment allow individuals under the age of 21 to enter? If so, how do you identify people who are 21 and over from those who are under 21 years of age?
 - a. Clearly indicate if you issue wrist bands/hand stamps or card customers every time they order a beverage. Is there another type of measure taken to prevent underage sales?
8. **Do you have operable cameras?** If so, how many inside the location? How many outside the location?
9. **Discuss matters related to managing emergencies, such as fires, evacuation tactics, assignment of employee duties during emergencies, and coordination with public safety:** In the event of an emergency how is your staff trained to evacuate patrons? How does your establishment contact/work with police and EMS during an emergency?

AAP FULTON INC - SAFTY PLAN ASSISTACE SHEET

1. Identification of days and hours of operation: What days of the week is your business open?

For each day what time is your business open and close?

- **ANSWER – MONDAY – SUNDAY 24 HOUR STORE**

2. Identification of any parking areas owned or controlled by establishments: Where do your customers/patrons park when they're at your establishment?

- **CUSTOMERS PARK INFRONT OF THE STORE**

3. Specific measures and procedures to address crowd management both inside and outside the premise: How do you make sure crowds inside your establishment remain orderly?

- **We will have trained employees who will make sure the crowd are orderly by following company policy of proper customer inside store behavior.**

How do you ensure crowds outside (i.e., lines, smokers, etc.) your establishment remain orderly?

- **We will also have trained employees who will make sure outside crowds are in order, by fallowing company policy of customer proper behavior outside of the store and if not we will report to manager who will involve the local authority.**
- a. Do you have No Loitering signs, if so, how many, where?
- **No, we don't have "No Loitering signs" but we will make sure we have one at the store.**

4. Means of controlling access to the premises and parking area: How does your establishment control who comes in and out of your establishment?

- **Since it's a gas station anyone is can go through the parking lot but if they don't fallow company rule, local authorities will be called.**

How do you control who uses your

parking areas if it's private parking?

- **Our employees make sure the cars parked are customers and if cars are parked longer than certain time, they might be towed.**

Examples would be cameras, law enforcement/security guards, signs, or gates.

- **We have cameras and sigs to help us control which are supposed to be outside of our business.**

5. Security Staffing: Do you use Licensed Security Guards? If so, how many? How often on premises?

- **We don't have security but on a needed bases we will hire professional security guards.**

- **We have 5 cameras out side and 7 inside but are planning to increase on the needed bases.**

9. Discuss matters related to managing emergencies, such as fires, evacuation tactics, assignment of employee duties during emergencies, and coordination with public safety: In the event of an emergency how is your staff trained to evacuate patrons? How does your establishment contact/work with police and EMS during an emergency?

- **Our employees are trained to follow company policies during any kind of emergency. That includes evacuation through the emergency exit with all the customers out with no one remaining in the store. Also, to use the store phone to call police. We also have an alarm that has panic button which will call the police, EMS, or Fire.**



South Fulton Police Department

5440 Fulton Industrial Blvd • Atlanta, Georgia 30336
Phone: (470) 809-7300

Keith Meadows
Chief of Police

2
MALIK Dhanani
Licensee Print Name

[Signature]
Licensee Signature

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Z23-006 - Second Read of An Ordinance to rezone from SUB- A (Suburban A Single-Family Dwelling District) and AG-1 (Agricultural District) to R-4 (Single-Family Dwelling District) for property located at 2601 Flat Shoals Road (Parcel number: 09F420001691059);

DATE: July 18, 2023

SUBJECT: Z23-006 - Second Read of An Ordinance to rezone from SUB- A (Suburban A Single-Family Dwelling District) and AG-1 (Agricultural District) to R-4 (Single-Family Dwelling District) for property located at 2601 Flat Shoals Road (Parcel number: 09F420001691059);

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
2601 Flatshoals Rd Staff Report 2023_May 9	Cover Memo	7/14/2023

GOVERNMENT OF THE CITY OF SOUTH FULTON



Reginald McClendon
Interim Director
Community
Development &
Regulatory Affairs

Chakira Johnson
City Engineer
Community
Development &
Regulatory Affairs

MEMORANDUM

TO: Planning Commission
FROM: Planning Division
SUBJECT: Z23-006/U23-001
Road Atlanta, GA, 30349

ADDRESS: 2601 Flat Shoals Road

MEETING DATE: May 9, 2023

Ordinance to rezone property at 2601 Flat Shoals Road from SUB-A (Suburban Single-Family Dwelling District) & AG-1 (Agricultural District) to R-4 (Single-Family Dwelling District) & Special Use Permit for a church or other facility for religious organizations worship (Parcel number: 130125LL0228).

STAFF RECOMMENDATION: APPROVAL

cc: Corey Adams, City Clerk

5440 Fulton Industrial Blvd SW • South Fulton, GA 30336 • Office: 470.809.7700

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

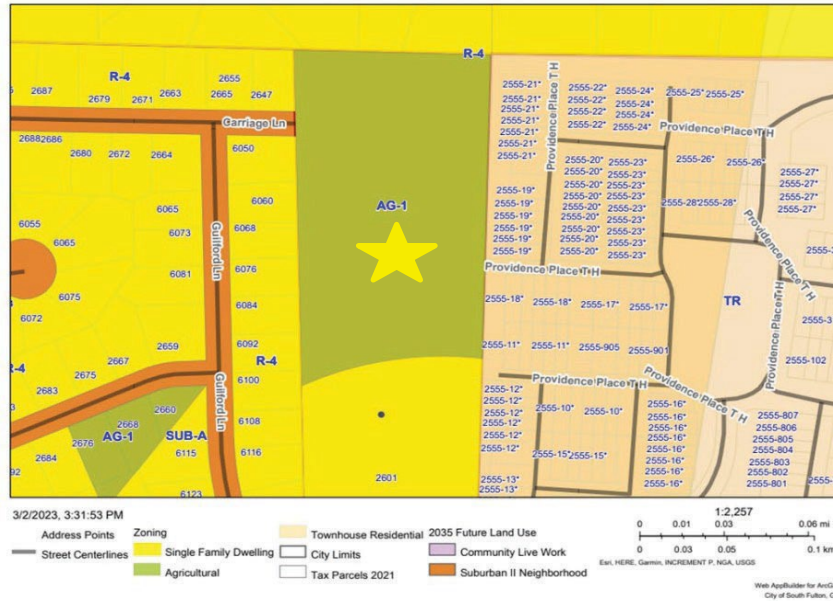
Applicant Information:	David Blumenthal 2601 Flat Shoals Road Atlanta, GA, 30349
City Council District:	6
Parcel Numbers:	13 0125 LL0228
Land Use Request:	Rezoning from AG-1/ SUB-A to R-4 & Special Use Permit for a church or other facility for religious organizations worship
Area of Property:	7.66 Acres
Comprehensive Plan Land Use Designation:	Suburban II Neighborhood
Compatibility with Comprehensive Plan:	Yes, the Suburban II Neighborhood character area does support the R-4 single-family zoning district.
Zoning:	AG-1/ SUB-A
Surrounding Zoning:	North: R-4 (Single-Family Dwelling) South: AG-1 (Agricultural Neighborhood) East: R-4 (Single-Family Dwelling) West: AG-1 (Agricultural Neighborhood)
Prior Zoning Case History:	1957Z -0037
Current/Past Uses:	Old National Christian School (Temporarily Closed)
Overlay District:	Old National Highway Overlay District
Public Utilities:	Sewer service is provided by Fulton County. Water Service is provided by the City of Atlanta
Public Service:	Police and Fire Services are provided by the City of South Fulton
Infrastructure:	South Fulton
Public Transit Availability:	The site is served by MARTA bus service.
Multi-modal Access:	Bike lanes and sidewalks are present.
Parking Spaces Required (Retail):	Open Parking (Existing Church Parking Lot)

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

City of South Fulton Future Land Use Map

AG-1 (Agriculture Neighborhood)

COSF ArcGIS Web Map



Suburban Neighborhood

The Suburban Neighborhood Character Area intends to provide a wide diversity of housing types and affordability in the City of South Fulton while preserving the surrounding natural, agricultural, and rural areas. The area is further subdivided into two levels, Suburban I and Suburban II, which represent a transitional density from the less intense uses near rural areas to the more intensive suburban uses that are older and have a higher density.



Gross Density
Suburban I
 Up to 3 Units per acre
Suburban II
 Up to 8 Units per acre

The Suburban Neighborhoods are located closest to urbanized areas and are comprised of medium-density residential housing. Included in this area are the communities of Sandtown, Cascade, Old National, and portions of Cliftondale. Public infrastructure is available. This Character Area has the highest percentage of existing developed land.

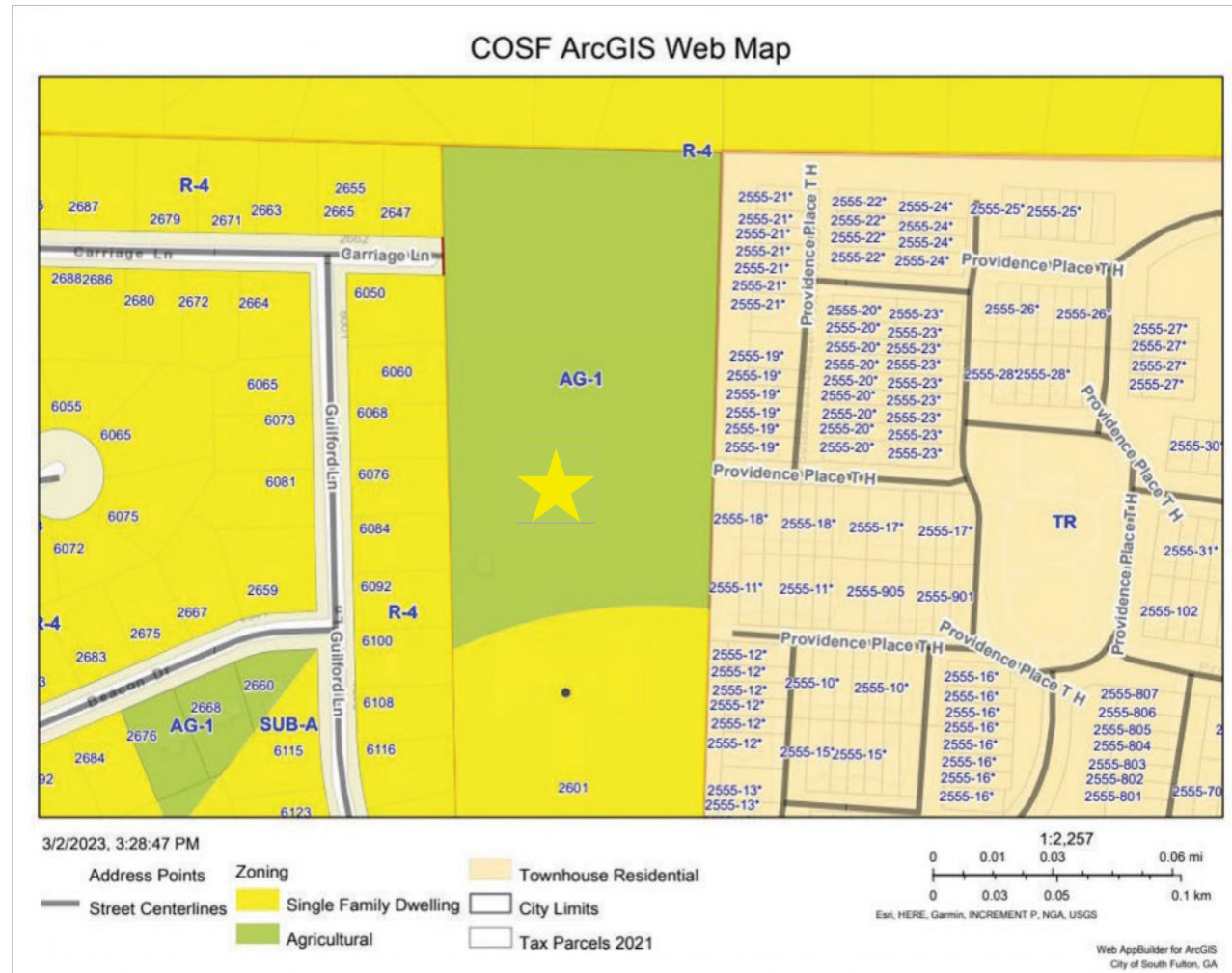
Zoning
Suburban I
 R-3, R-3A, R-4A, CUP, NUP, SH

Other types of development allowed in Suburban Neighborhood include civic uses such as schools, places of worship, community centers, and facilities. Within the Suburban II Neighborhood, Character mixed-use developments may be allowed to encourage redevelopment of older areas. I

Suburban II
 R-3, R-3A, R-4, R-4A, R-5, R-5A, TR, MIX, NUP

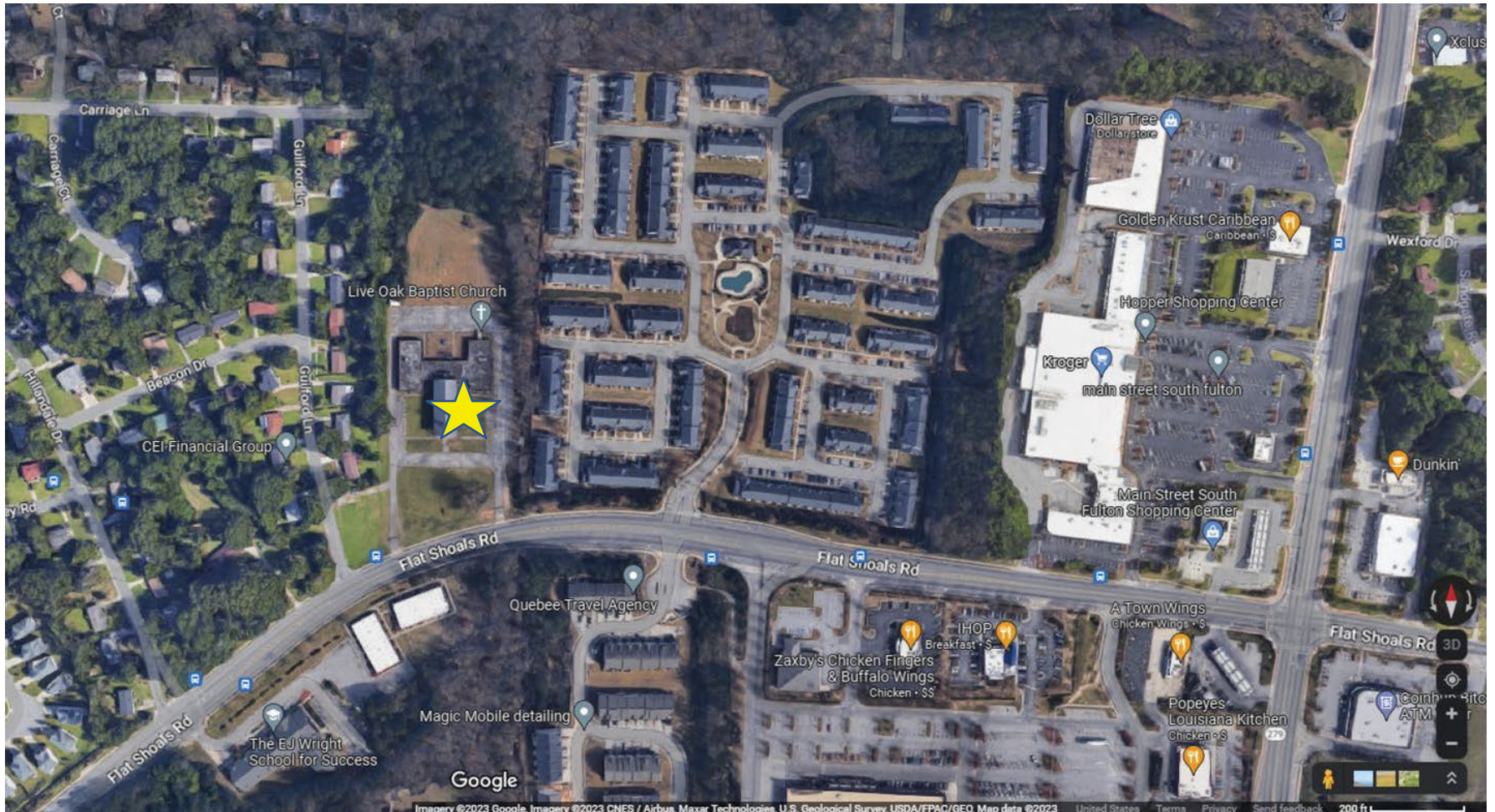
Z23-006/U23-001
 2601 Flat Shoals Road
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City of South Fulton Zoning
SUB-A (Single-Family District) and AG-1 (Agricultural Neighborhood)



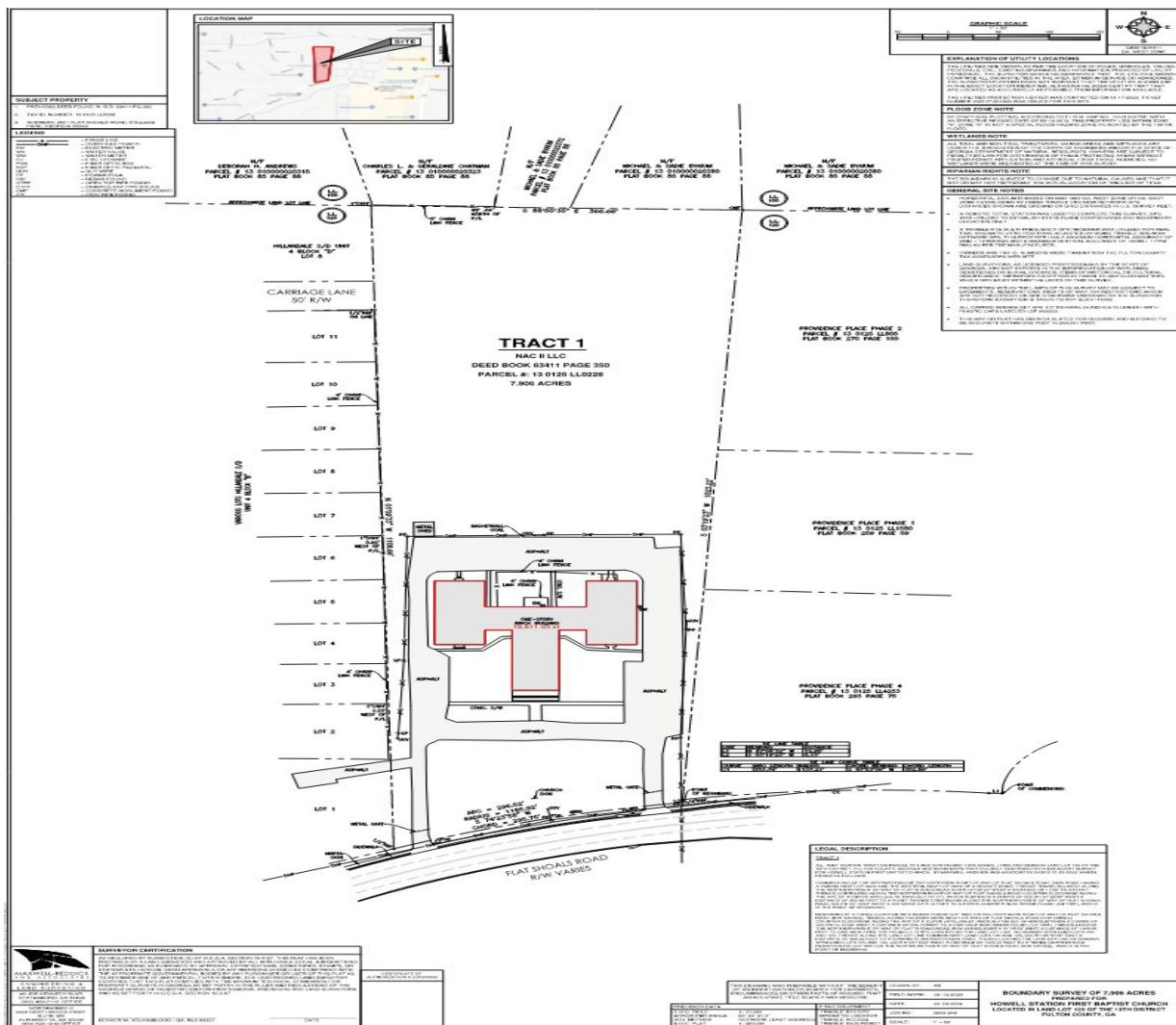
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Aerial View of Subject Property



Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

SITE PLAN



Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

Photos of Property



2601 Flat Shoals Road
May 9, 2023
Page 7 of 20

APPROVED PETITION 1957Z-0037

ATLANTA
FULTON
COUNTY JOINT PLANNING BOARD

MAX M. CUBA, Chairman; S. R. YOUNG, Vice Chairman
Dean Callaway, Albert G. Hendley, Paul W. Miller, J. J. Nicholson, Henry J. Toombs

700 CITY HALL - Telephone JACKSON 2-4463 - ATLANTA 3, GEORGIA

WYONT B. BEAN,
Planning Engineer

September 28, 1957

Commissioners of Roads and Revenues
Fulton County, Georgia

RE: Recommendation to re-zone from AG-1 (Agricultural) to Suburban "A" (Residential) 1.00, property fronting approximately 17,000 feet on the northerly and southerly sides of Flat Shoals Road, beginning near the intersection of Faldwood Road with Flat Shoals Road. Depth 300 Feet. Land Lots 82, 83, & 81, 9th District, and Land Lots 125, 126, 131, 127, 130, 129 & 128, 13th District, Fulton County. ROY L. HARRIS, et al, Rt. 2 College Park, Georgia, Petitioner
Petition #2-57-37-FC)

The Atlanta - Fulton County Joint Planning Board, following twenty-one days public notice, as required by law, preliminary public hearing on August 28, 1957 and September 25, 1957, and a careful study of the area, including inspection of the site by Members of the Planning Board, recommends that the petition be approved, and the official zoning maps, which were adopted as a part of the Fulton County Zoning Re-division, be revised accordingly. The nature of the action recommended and the area proposed for re-classification being as follows:

All that tract or parcel of land lying and being in the following land lots and districts: Land Lots 82, 83 and 81 of the 9th S. District, Old Campbell County, now Fulton County and in Land Lots 125, 126, 131, 127, 130, 129 and 128 of the 13th District, Old Campbell County, now Fulton County and being more particularly described as follows:

COMMENCING at a point 300 feet North of Flat Shoals Road (at right angles) and 300 feet west of Faldwood Road (at right angles) and running thence in a southeasterly and northeasterly direction (paralleling Flat Shoals Road) a distance of approximately 17,000 feet to Old National Highway; thence running south along the west side of Old National Highway a distance of approximately 660 feet; thence running in a southwesterly and northwesterly direction (and paralleling Flat Shoals Road) a distance of approximately 17,165 feet; thence running in a northerly direction a distance of approximately 675 feet to point of beginning, except the area that is now zoned C-1 (Commercial) area at Old National Highway, said described area being taken from Fulton County Field Books.

Dates advertised: August 7, 14 and 21, 1957.

ATTEST:

Wyont B. Bean
Wyont B. Bean, Planning Engineer

Max M. Cuba
Chairman

T+P
10-17-57
and

Approved by the meeting Oct 2 1957
Frank A. D. Ling

AFFIDAVIT AS TO POSTING SIGNS

PROPOSAL NO. Z-57-37-F. NAME OF PETITIONER Loy L. Harris, et al

LOCATION OF PROPERTY Flat Shoals Road

SIGN COPY

Public hearing for re-zoning this property from

AG-1 (Agricultural) to Suburban "A" will be held by the Atlanta-Fulton County Joint Planning Board on Wednesday, Aug. 28 1957 at 2 P.M., Room 408, Courthouse Annex. Hearing by County Commissioners Wednesday, September 4 1957 at 2:30 P.M., Court House.

LOCATION OF SIGNS POSTED see attached map for signs

Personally appeared H. W. Forrester who on oath says that on the 14th day of August, 1957, he posted in the most conspicuous place possible on the premises affected by the petition, signs as above indicated.

H. W. Forrester

Sworn to and subscribed before me Allen H. Banks Jr., this 14th day of August, 1957, 1957.

Allen H. Banks Jr.
Notary Public, State of Georgia

Notary Public, Georgia, State at Large
My Commission Expires August 23, 1960

Above affidavit received and filed this 14th day of August, 1957.

Wyatt B. Bean
Planning Engineer
Municipal Planning Board

June 11, 1957

Municipal Planning Board
700 City Hall
Atlanta, Georgia

Gentlemen:

We, the undersigned, being owners of the property proposed for re-zoning as hereinafter described in this petition, respectfully petition that property as below indicated be re-zoned from AG-1 (Agricultural) to Suburban "A" (Residential) uses.

(Flat Shoals Road from Feldwood
Road, southeasterly and Northeasterly
to Old National Highway.)

All that tract or parcel of land lying and being in the following land lots and districts: Land Lots 82, 83, and 81 of the 9th F District, Old Campbell County, now Fulton County and in Land Lots 125, 126, 131, 127, 130, 129 & 128 of the 13th District, Old Campbell County, now Fulton County and being more particularly described as follows:

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Attached herewith is fee of \$15.00 to cover cost incidental to petition.

Respectfully yours,

Loy L. Harris
Carl L. Murphy
Leola J. R. R.
J. B. Daniel
J. W. Boddy
Wm. A. M. Moss

Wm. A. M. Moss
E. H. Smith
W. E. B. B.
R. P. Bennett
C. L. Williams
T. S. Harper

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

FLAT SHOALS RD.

Parvula Murphy	115 South	
Mrs. Hattie		
Mrs. Hattie Hince		
Raymond M. B. Hince		
N.B. Buffinton		
W. C. Hendrix		
Dina Hendrix		
Ruth Daniel		
W. A. Hendrick		

MAILING LIST

PROPOSAL NO. 2-57-37-F.C. LAND LOT _____
 NAME _____ DISTRICT _____
 LOCATION OF PROPERTY _____

ADJACENT PROPERTY OWNERS

ADDRESS

<u>X LOUISE E. RILTON</u>	<u>1110 College Park Dr</u>
<u>EDWARD T. GIBSON</u>	<u>1110 College Park Dr</u>
<u>VEDMARION C FEE MITCHELL</u>	<u>"</u>
<u>X B. P. PENNING</u>	<u>1110 College Park Dr</u>
<u>X JOHN E. WEST</u>	<u>"</u>
<u>X MISS F. E. WEST</u>	<u>"</u>
<u>X MRS. ETHEL DADD</u>	<u>1110 College Park Dr</u>
<u>X W. H. SEXTON & JULIA BERTIN</u>	<u>"</u>
<u>ERNEST W. KEAPPLER</u>	<u>1015 Rapp Rd S.W. 1st Unit</u>
<u>X WILLIAM F. BARRETT</u>	<u>1110 College Park Dr</u>
<u>X CHAS. L. WILLIAMS</u>	<u>"</u>
<u>X L. S. WARDEN</u>	<u>"</u>
<u>X CLARENCE F. SCOTT</u>	<u>"</u>
<u>X W. L. DARES</u>	<u>678 Rapp Rd S.W. 1st</u>
<u>X CHARLIE L. WILLIAMS</u>	<u>1110 College Park Dr</u>
<u>X MRS. MARIE S. MATTHEWS</u>	<u>"</u>
<u>X EMMETT R. SMITH</u>	<u>"</u>
<u>X ANDERS HANPER</u>	<u>1110 College Park Dr</u>
<u>X E. M. ALICE</u>	<u>"</u>
<u>X MRS. MARY C. WILSON</u>	<u>1050 Morris Rd S.W. 1st</u>
_____	_____
_____	_____

9 F Dist
26
23 - 50-1
51
52
14

1374
130
131
126
125

MAILING LIST

PROPOSAL NO. <u>2-57-37 F.C.</u>	LAND LOT
NAME	DISTRICT
LOCATION OF PROPERTY <u>FLAT SHOALS ROAD</u>	
ADJACENT PROPERTY OWNERS	ADDRESS
MRS. MAHIE JOHNSON ARNOLD	PT 2 College Park Ga
R.D. JOHNSON	"
WILLIAM O. PARRIS JR.	"
CHAS. H. & ELIZ. T. SMITH	"
X ETHEL BUEFEL	PT 2 College Park Ga
X M. BUEFEL	"
X C. A. DAVIS	"
X MRS. J. N. BUEFINGTON	"
HORACE U. DAVIS	"
X NED BUEFINGTON	PART 212 Union City Ga
X HAGLE L. GUNDE	PT 2 College Park Ga
X EDN W. HARRIS	"
H. C. JEANES	"
MARGUERITE E. MADDOX	"
X ABBIE ANN HARRIS	PT 2 College Park Ga
X JEWELL COOK EDISON	"
X EYRON MURPHY	"
YOUTH H. DANIEL	PT 2 College Park Ga
X A. E. & NINA HENDRIX	"
X CARL & FARRLEE MURPHY	"
J. W. COOK S.R.	PT 2 College Park Ga
X CHAS. M. EDSON	3142 Peachtree Creek Road

ATLANTA - FULTON COUNTY
JOINT PLANNING BOARD

City Hall
Atlanta, Georgia

Re: Re-sending Petition #2-57-37 F.C.
Loy L. Harris, et al
Flat Shoals Rd
Land Lot 82, 9th District

Attached hereto please find (Cash, ~~Check~~) in the sum of
15.00 covering fee charged by the Atlanta - Fulton County
Joint Planning Board for the petition on the above described property.

Kindly receipt us for this amount on copy enclosed.

Encl.

Received _____ Date _____

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

RE-ZONING

RECORD OF PROCEEDINGS TO CHANGE CLASSIFICATION OF PROPERTY IN:

SUBDIVISION: 222 LOT NO. 13 BLOCK NO. 75 DISTRICT 13

LOCATED: 222 PRESENT CLASSIFICATION 222 PROPOSED CLASSIFICATION 222

PROPOSED BY 222

Owner of Property 222

Mailing Address 222

Proposed Pict 222 Fee Deposited 222

Amount of Fee 222 Receipt No. 222

Hearing Set For 222 P. M. 222

Official Map Changed 222 Maps Changed By 222

PROPOSAL NUMBER

2-57-3810

SEE ALSO:

PROPOSAL No. 222

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

ATLANTA-FULTON COUNTY JOINT PLANNING BOARD

City Hall

Atlanta, Georgia

August 14, 1957

Re: Re-zoning Petition #Z-57-37- F. C.
Loy L. Harris, et al
Flat Shoals Road
Land Lot 82, et al, 9th F. District
Land Lot 125, et al, 13th District

TO ADJACENT PROPERTY OWNERS:

You are hereby advised that the above petition has been scheduled for public hearing before the Atlanta-Fulton County Joint Planning Board on Wednesday, August 28, 1957 at 2:00 P.M., Room 408, Courthouse Annex. A recommendation will be forwarded to the Commissioners of Roads and Revenues for hearing on September 4, 1957 at 2:30 P.M., Room 408, Courthouse Annex.

Petitioners seek to re-zone from AG-1 (Agricultural) to Suburban "A" (Residential) uses property fronting approximately 17,000 feet on the northerly and southerly sides of Flat Shoals Road beginning near the intersection of Feldwood Road with Flat Shoals Road. The property extends to a depth of 300 feet on the northerly and southerly sides of Flat Shoals Road.

The Planning Board advises you, in the event you desire to be heard, to appear at the above appointed time and place.

Very truly yours,

ATLANTA-FULTON COUNTY JOINT
PLANNING BOARD

42 letters mailed August 14, 1957

42 letters mailed August 14, 1957

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

BACKGROUND: The subject property went through a petition in 1957 (1957Z-0037) to rezone from AG-1(Agricultural District) to Suburban ‘A’ (Residential). Also, is in the Old National Overlay District. The site is developed and has an existing building that was vacant for several years. The current zoning for the project site AG-1 and Suburban ‘A’ (Single Family Dwelling). The Applicant is proposing a special use permit for a church or other facility for a religious organization’s worship centers. The property was previously used as a church and has been vacant for several years. Howell Station First Baptist Church was established in 1913 and is celebrating its 110 Anniversary this year. Howell Station is relocating i t s historic location in West Midtown and no new buildings or site improvements are proposed currently. The current plan for the property is to repair and renovation of the existing church buildings and maintenance of the existing yards, fields, and parking areas. The applicant submitted the application on February 06, 2023.

ANALYSIS: Request for a special use permit for a church or other facility for religious organizations’ worship center. Suburban ‘A’ is an inactive zoning destination that allows only single-family dwellings on the property. Commercial uses in the Agricultural Neighborhood area consist of largely open land-intensive farming practices that are consistent with its character. The active agricultural uses include horse farms, timber farms, and open pastures. The development of civic uses such as schools and places of worship is appropriate in the Agricultural Neighborhood Character Area provided the necessary public infrastructure is available and in place. Based off the ordinance we have provided conditions to operate the church or other facilities for religious organizations’ worship centers.

Sec. 1003.01. - SUB-A district intent.

The SUB-A zoning district encompasses lands devoted to residential use areas of one or fewer dwellings per acre.

Sec. 1003.02. - SUB-A use regulations.

(a)Allowed uses. (b)A principal building may be used for only a single-family dwelling. (c)For allowed accessory and temporary uses, see Article 2's Accessory and Temporary Use Table requirements for single-family residential zoning districts, with the exception that "party houses" are prohibited in the SUB-A zoning district.

ARTICLE 10. - INACTIVE ZONING DISTRICTS

Sec. 1001. - Purpose of Article 10.

The purpose of this Article is to identify use and development standards that apply to individual zoning districts which are no longer active, but which continue to apply to properties zoned in those classifications. No additional parcels will be rezoned to any inactive district classification.

Must abide by the development standards in Section 511 of the zoning ordinance entitled Old National Highway Overlay District:

- **Facilities must be served by public sewer.**
- **No parking shall be located within the minimum front yard setback.**
- **All buildings and use areas/structures other than parking and pedestrian walkways shall be located at least 100 feet from any adjoining residential district and/or AG-1 district.**

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

Vacant Lots and Abandoned Structures

(a) Previously disturbed vacant lots shall not be paved unless it is a pre-existing condition.

(b) Vacant lots shall not be overgrown (vegetative cover exceeding 6 inches in height) and must be maintained. The lot must remain free of trash and debris.

(c) All openings of abandoned structures shall be secured from unauthorized entry.

(d) All fabricated boards used to board up all openings of abandoned structures shall be

painted on the exterior surface the same color as the building.

(e) All garbage, trash, and other debris shall be removed from the interior and exterior of

vacant premises.

(f) A deadbolt shall be installed on the front exterior door above the existing lock of an

abandoned structure. (b) Sidewalks.

(1) All sidewalks along Old National Highway shall be a minimum of 8 feet wide. The sidewalk shall include two feet of brick pavers laid in a running bond course. pattern adjacent to the back of the curb.

(2) All handicapped ramps shall be constructed per GDOT and South Fulton standards with a brick paver band installed.

The Future Land Use for the site is Agricultural Neighborhood follows the City's Future Land Use Plan.

ZONING IMPACT ANALYSIS

Standards for review for proposed rezoning.

- 1. Whether the zoning proposal will permit a use that is suitable in view of the use and development of the adjacent and nearby property.**

The proposed development is adjacent to a residential community and townhomes resident.

- 2. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.**

No, the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

3. **Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.**

As currently zoned, the property is zoned for AG-1 and Suburban “A”. The zoning for the development of civic uses such as schools and places of worship is appropriate in the Agricultural Neighborhood Character Area provided the necessary public infrastructure is available and in place. Using the subject property as agricultural would be a reasonable economic use currently zoned.

4. **Whether the zoning proposal will result in a use that will or could cause an excessively burdensome use of existing streets, transportation facilities, utilities, or schools.**

If approved, staff does not foresee the zoning proposal causing excessively burdensome use of existing streets, transportation facilities, utilities, or schools. Streets are already in use by nearby commercial properties. Utilities are available on-site.

5. **Whether the zoning proposal is in conformity with the policies and intent of the land use plan.**

The Future Land Use Plan shows this site as Agricultural Neighborhood, which allows AG-1 (Agricultural Neighborhood). The Agricultural Neighborhood Character Area preserves its natural features and bucolic qualities by limiting land disturbances and utilizing conservation development.

6. **Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal; and**

Yes, there are conditions changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

7. **Whether the zoning proposal will permit a use that can be considered environmentally adverse to the natural resources, environment, and citizens of the City of South Fulton.**

No, the zoning proposal does not affect the environmentally adverse natural resources, environment, and citizens of the City of South Fulton.

PUBLIC PARTICIPATION: Staff held a Community Zoning Information (public outreach) meeting on March 06, 2023, at 6:00 p.m. The meeting was held virtually.

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

STAFF RECOMMENDATION: APPROVAL

PLANNING COMMISSION RECOMMENDATION: APPROVAL

PREPARED BY: Sunday Odudu, Community Planner

REVIEWED BY: Reginald McClendon, Interim Director CDRA

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: U23-005: Second Read of An Ordinance for A Special Use Permit for Churches and Other Facilities for Religious Organizations Worship Pursuant to Code Sec. 207.06 For Property Located at 2601 Flat Shoals Road

DATE: July 18, 2023

SUBJECT: U23-005: Second Read of An Ordinance for A Special Use Permit for Churches and Other Facilities for Religious Organizations Worship Pursuant to Code Sec. 207.06 For Property Located at 2601 Flat Shoals Road

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
2601 Flatshoals Rd Staff Report 2023_May 9	Cover Memo	7/14/2023

GOVERNMENT OF THE CITY OF SOUTH FULTON



Reginald McClendon
Interim Director
Community
Development &
Regulatory Affairs

Chakira Johnson
City Engineer
Community
Development &
Regulatory Affairs

MEMORANDUM

TO: Planning Commission
FROM: Planning Division
SUBJECT: Z23-006/U23-001
Road Atlanta, GA, 30349

ADDRESS: 2601 Flat Shoals Road

MEETING DATE: May 9, 2023

Ordinance to rezone property at 2601 Flat Shoals Road from SUB-A (Suburban Single-Family Dwelling District) & AG-1 (Agricultural District) to R-4 (Single-Family Dwelling District) & Special Use Permit for a church or other facility for religious organizations worship (Parcel number: 130125LL0228).

STAFF RECOMMENDATION: APPROVAL

cc: Corey Adams, City Clerk

5440 Fulton Industrial Blvd SW • South Fulton, GA 30336 • Office: 470.809.7700

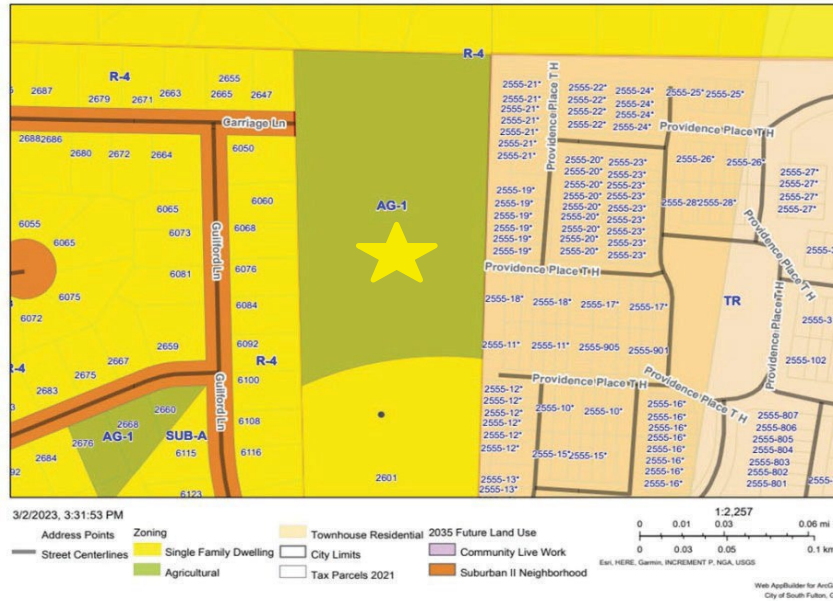
Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

Applicant Information:	David Blumenthal 2601 Flat Shoals Road Atlanta, GA, 30349
City Council District:	6
Parcel Numbers:	13 0125 LL0228
Land Use Request:	Rezoning from AG-1/ SUB-A to R-4 & Special Use Permit for a church or other facility for religious organizations worship
Area of Property:	7.66 Acres
Comprehensive Plan Land Use Designation:	Suburban II Neighborhood
Compatibility with Comprehensive Plan:	Yes, the Suburban II Neighborhood character area does support the R-4 single-family zoning district.
Zoning:	AG-1/ SUB-A
Surrounding Zoning:	North: R-4 (Single-Family Dwelling) South: AG-1 (Agricultural Neighborhood) East: R-4 (Single-Family Dwelling) West: AG-1 (Agricultural Neighborhood)
Prior Zoning Case History:	1957Z -0037
Current/Past Uses:	Old National Christian School (Temporarily Closed)
Overlay District:	Old National Highway Overlay District
Public Utilities:	Sewer service is provided by Fulton County. Water Service is provided by the City of Atlanta
Public Service:	Police and Fire Services are provided by the City of South Fulton
Infrastructure:	South Fulton
Public Transit Availability:	The site is served by MARTA bus service.
Multi-modal Access:	Bike lanes and sidewalks are present.
Parking Spaces Required (Retail):	Open Parking (Existing Church Parking Lot)

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

City of South Fulton Future Land Use Map AG-1 (Agriculture Neighborhood)

COSF ArcGIS Web Map



Suburban Neighborhood

The Suburban Neighborhood Character Area intends to provide a wide diversity of housing types and affordability in the City of South Fulton while preserving the surrounding natural, agricultural, and rural areas. The area is further subdivided into two levels, Suburban I and Suburban II, which represent a transitional density from the less intense uses near rural areas to the more intensive suburban uses that are older and have a higher density.



Gross Density
Suburban I
Up to 3 Units per acre
Suburban II
Up to 8 Units per acre

The Suburban Neighborhoods are located closest to urbanized areas and are comprised of medium-density residential housing. Included in this area are the communities of Sandtown, Cascade, Old National, and portions of Cliftondale. Public infrastructure is available. This Character Area has the highest percentage of existing developed land.

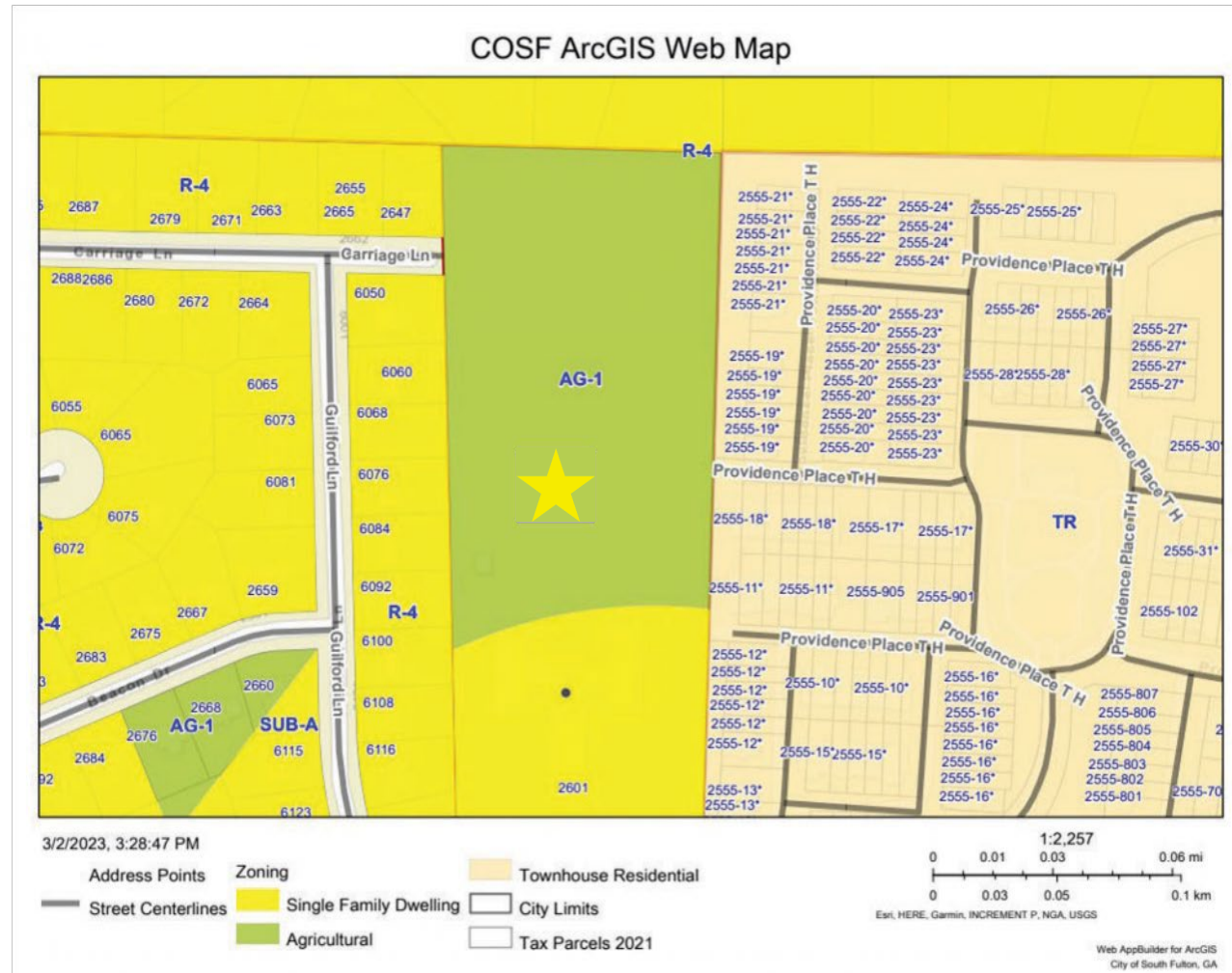
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R-3, R-3A, R-4, R-4A, R-5, R-5A, TR, MIX, NUP

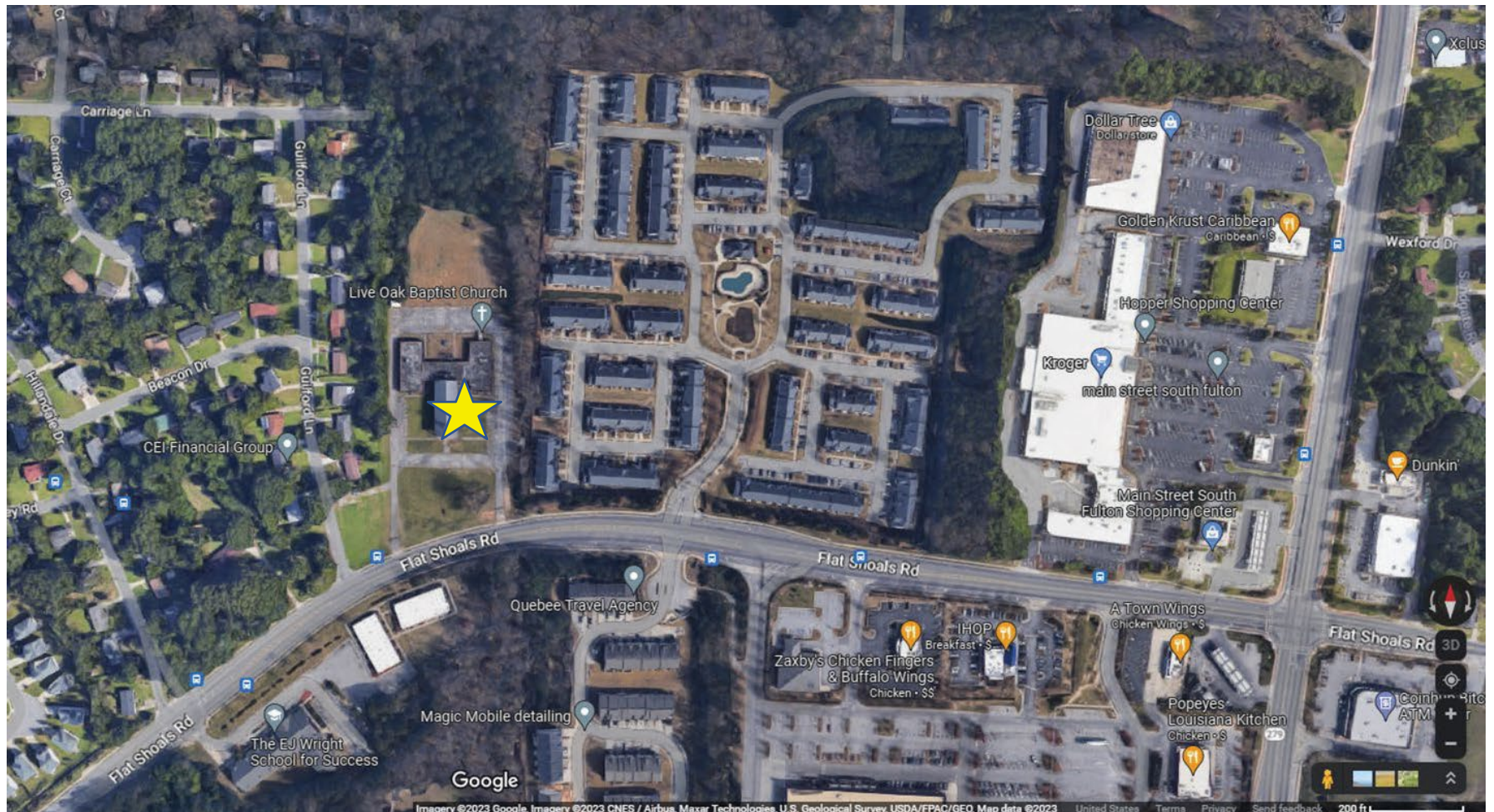
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City of South Fulton Zoning
SUB-A (Single-Family District) and AG-1 (Agricultural Neighborhood)



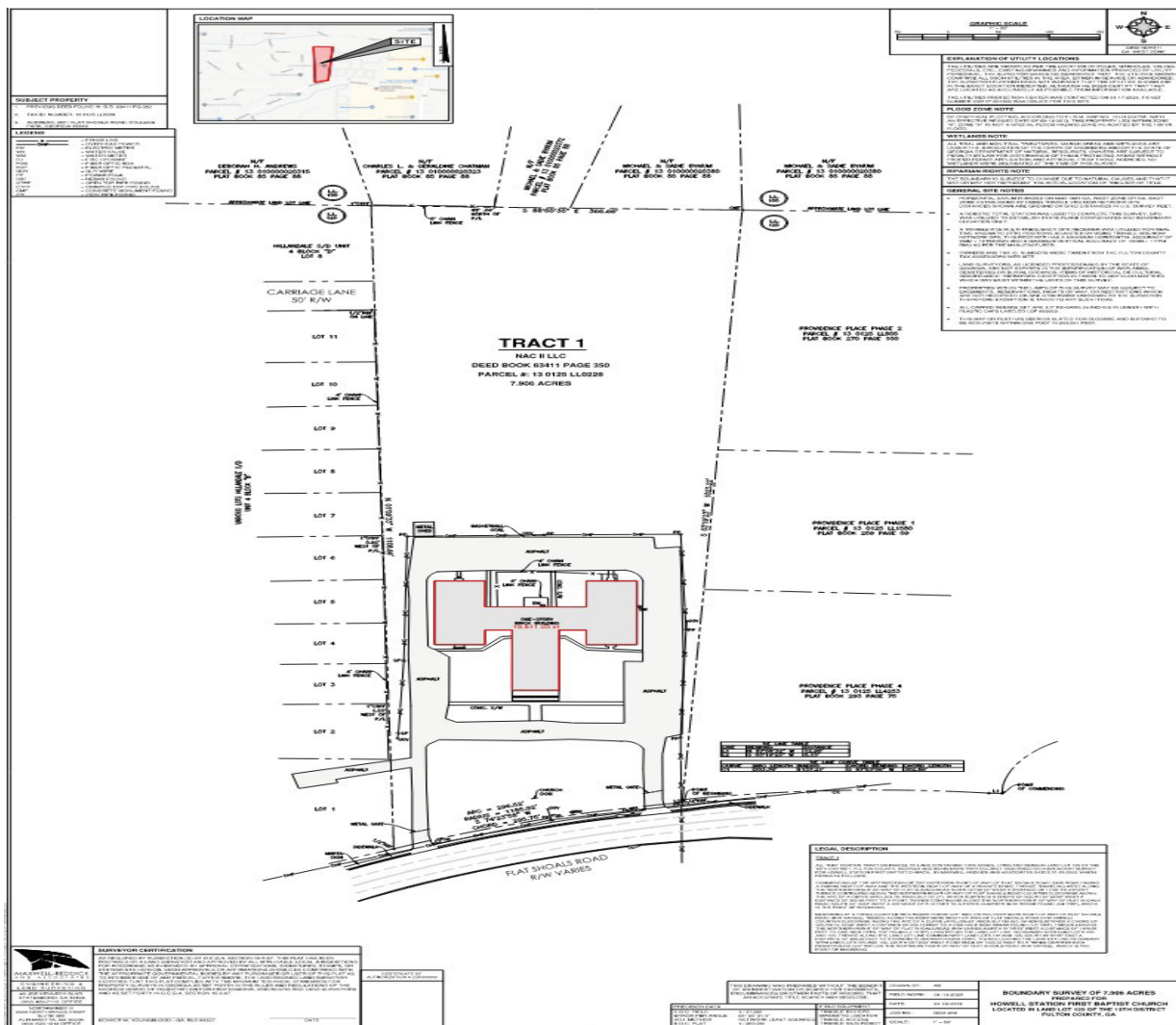
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Aerial View of Subject Property



Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

SITE PLAN



Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

Photos of Property



2601 Flat Shoals Road
May 9, 2023
Page 7 of 20

APPROVED PETITION 1957Z-0037

ATLANTA
FULTON
COUNTY JOINT PLANNING BOARD

MAX M. CUBA, Chairman; S. R. YOUNG, Vice Chairman
Dean Callaway, Albert G. Hendley, Paul W. Miller, J. J. Nicholson, Henry J. Toombs

700 CITY HALL - Telephone JACKSON 2-4463 - ATLANTA 3, GEORGIA

WYONT B. BEAN,
Planning Engineer

September 28, 1957

Commissioners of Roads and Revenues
Fulton County, Georgia

RE: Recommendation to re-zone from AG-1 (Agricultural) to Suburban "A" (Residential) 1.25, property fronting approximately 17,000 feet on the northerly and southerly sides of Flat Shoals Road, beginning near the intersection of Faldwood Road with Flat Shoals Road. Depth 300 Feet. Land Lots 82, 83, & 81, 9th District, and Land Lots 125, 126, 131, 127, 130, 129 & 128, 13th District, Fulton County. ROY L. HARRIS, et al, Rt. 2 College Park, Georgia, Petitioner
Petition #2-57-37-FC)

The Atlanta - Fulton County Joint Planning Board, following twenty-one days public notice, as required by law, preliminary public hearing on August 28, 1957 and September 25, 1957, and a careful study of the area, including inspection of the site by Members of the Planning Board, recommends that the petition be approved, and the official zoning maps, which were adopted as a part of the Fulton County Zoning Re-division, be revised accordingly. The nature of the action recommended and the area proposed for re-classification being as follows:

All that tract or parcel of land lying and being in the following land lots and districts: Land Lots 82, 83 and 81 of the 9th S. District, Old Campbell County, now Fulton County and in Land Lots 125, 126, 131, 127, 130, 129 and 128 of the 13th District, Old Campbell County, now Fulton County and being more particularly described as follows:

COMMENCING at a point 300 feet North of Flat Shoals Road (at right angles) and 300 feet west of Faldwood Road (at right angles) and running thence in a southeasterly and northeasterly direction (paralleling Flat Shoals Road) a distance of approximately 17,080 feet to Old National Highway; thence running south along the west side of Old National Highway a distance of approximately 660 feet; thence running in a southwesterly and northwesterly direction (and paralleling Flat Shoals Road) a distance of approximately 17,165 feet; thence running in a northerly direction a distance of approximately 675 feet to point of beginning, except the area that is now zoned C-1 (Commercial) area at Old National Highway, said described area being taken from Fulton County Field Books.

Dates advertised: August 7, 14 and 21, 1957.

Max M. Cuba
Chairman

ATTEST:

Wyont B. Bean
Wyont B. Bean, Planning Engineer

T+P
10-17-57
and

Approved by the meeting Oct 2 1957
Frank A. D. Ling

May 9, 2023
Page 8 of 20

AFFIDAVIT AS TO POSTING SIGNS

PROPOSAL NO. Z-57-37-F NAME OF PETITIONER Loy L. Harris, et al
LOCATION OF PROPERTY Flat Shoals Road

SIGN COPY

Public hearing for re-zoning this property from

AG-1 (Agricultural) to Suburban "A" will be
held by the Atlanta-Fulton County Joint Planning
Board on Wednesday, Aug. 28 1957 at 2 P.M.,
Room 408, Courthouse Annex. Hearing by County
Commissioners Wednesday, September 4 1957
at 2:30 P.M., Court House.

LOCATION OF SIGNS POSTED see attached map for signs

Personally appeared H. W. Forrester who on oath
says that on the 14th day of August, 1957, he posted in the
most conspicuous place possible on the premises affected by the petition,
signs as above indicated.

H. W. Forrester

Sworn to and subscribed before me Allen H. Banks Jr., this
14th day of August, 1957, 1957.

Allen H. Banks Jr.
Notary Public, State of Georgia

Notary Public, Georgia, State at Large
My Commission Expires August 23, 1960

Above affidavit received and filed this 14th day of August, 1957.

Wyatt B. Bean
Planning Engineer
Municipal Planning Board

June 11, 1957

Municipal Planning Board
700 City Hall
Atlanta, Georgia

Gentlemen:

We, the undersigned, being owners of the property proposed for re-zoning as hereinafter described in this petition, respectfully petition that property as below indicated be re-zoned from AG-1 (Agricultural) to Suburban "A" (Residential) uses.

(Flat Shoals Road from Feldwood
Road, southeasterly and Northeasterly
to Old National Highway.)

All that tract or parcel of land lying and being in the following land lots and districts: Land Lots 82, 83, and 81 of the 9th F District, Old Campbell County, now Fulton County and in Land Lots 125, 126, 131, 127, 130, 129 & 128 of the 13th District, Old Campbell County, now Fulton County and being more particularly described as follows:

COMMENCING at a point 300 feet North of Flat Shoals Road (at right angles) and 300 feet west of Feldwood Road (at right angles) and running thence in a southeasterly and northeasterly direction (paralleling Flat Shoals Road) a distance of approximately 17,080 feet to Old National Highway; thence running south along the west side of Old National Highway a distance of approximately 660 feet; thence running in a southwesterly and northwesterly direction (and paralleling Flat Shoals Road) a distance of approximately 17,165 feet; thence running in a northerly direction a distance of approximately 675 feet to point of beginning, except the area that is now zoned C-1 (Commercial) area at Old National Highway, said described area being taken from Fulton County Field Books.

Attached herewith is fee of \$15.00 to cover cost incidental to petition.

Respectfully yours,

Loy L. Harris
Carl L. Murphy
Leola J. Smith
J. B. Daniel
J. W. Boddy
Wm. A. M. Moss

Wm. A. M. Moss
E. H. Smith
W. E. B. Smith
R. P. Bennett
C. L. Williams
T. S. Harper

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

FLAT SHOALS RD.

Parvula Murphy 115 South

~~Mrs. Hattie~~

Mrs. Hattie Hince

Raymond M. B. B.

N.B. Buffinton

W. C. Hendrix

Dina Hendrix

Ruth Daniel

W. A. Hendrick

MAILING LIST

PROPOSAL NO. 2-57-37-F.C. LAND LOT _____
 NAME _____ DISTRICT _____
 LOCATION OF PROPERTY _____

ADJACENT PROPERTY OWNERS

ADDRESS

<u>X LOUISE E. RILTON</u>	<u>1110 College Park Dr</u>
<u>EDWARD T. GIBSON</u>	<u>1110 College Park Dr</u>
<u>VEDMANN & FEE MITCHELL</u>	<u>"</u>
<u>X B. P. PENNING</u>	<u>1110 College Park Dr</u>
<u>X JOHN E. WEST</u>	<u>"</u>
<u>X MRS. F. E. WEST</u>	<u>"</u>
<u>X MRS. ETHEL DADD</u>	<u>1110 College Park Dr</u>
<u>X W. H. SEXTON & JULIA BERTIN</u>	<u>"</u>
<u>ERNEST W. KEAPLER</u>	<u>1015 Rapp Rd S.W. 1st Flr</u>
<u>X WILLIAM F. BARRETT</u>	<u>1110 College Park Dr</u>
<u>X CHAS. L. WILLIAMS</u>	<u>"</u>
<u>X L. S. WARDEN</u>	<u>"</u>
<u>X CLARENCE F. SCOTT</u>	<u>"</u>
<u>X W. L. DARES</u>	<u>678 Rapp Rd S.W. 1st Flr</u>
<u>X CHARLIE L. WILLIAMS</u>	<u>1110 College Park Dr</u>
<u>X MRS. MARIE S. MATTHEWS</u>	<u>"</u>
<u>X EMMETT R. SMITH</u>	<u>"</u>
<u>X ANDERS HANPER</u>	<u>1110 College Park Dr</u>
<u>X E. M. ALICE</u>	<u>"</u>
<u>X MRS. MARY C. WILSON</u>	<u>1050 Morris Rd S.W. 1st Flr</u>
_____	_____
_____	_____

9 F Dist
26
23 - 50-1
51
52
14

1374
130
131
126
125

MAILING LIST

PROPOSAL NO. <u>2-57-37 F.C.</u>	LAND LOT
NAME	DISTRICT
LOCATION OF PROPERTY <u>FLAT SHOALS ROAD</u>	
<u>ADJACENT PROPERTY OWNERS</u>	<u>ADDRESS</u>
<u>MRS. MAHIE JOHNSON ARNOLD</u>	<u>PT 2 College Park Ga</u>
<u>R.D. JOHNSON</u>	"
<u>WILLIAM O. PABIS JR.</u>	"
<u>CHAS. H. & ELIZ. T. SMITH</u>	"
<u>X ETHEL BUEFEL</u>	<u>PT 2 College Park Ga</u>
<u>X M. BUEFEL</u>	"
<u>X C. A. DAVIS</u>	"
<u>X MRS. J. N. BUEFINGTON</u>	"
<u>HORACE U. DAVIS</u>	"
<u>X NED BUEFINGTON</u>	<u>PART 212 Union City Ga</u>
<u>X HAGUE L. GUNDE</u>	<u>PT 2 College Park Ga</u>
<u>X EDN W. HARRIS</u>	"
<u>H. C. JEANES</u>	"
<u>MARGUERITE E. MADDOX</u>	"
<u>X ABBIE ANNE HARRIS</u>	<u>PT 2 College Park Ga</u>
<u>X JEWELL COOK EDISON</u>	"
<u>X EYON MURPHY</u>	"
<u>YOUTH H. DANIEL</u>	<u>PT 2 College Park Ga</u>
<u>X A. E. & NINA HENDRIX</u>	"
<u>X CARL & FRILLIE MURPHY</u>	"
<u>J. W. COOK S.R.</u>	<u>PT 2 College Park Ga</u>
<u>X CHAS. W. EDSON</u>	<u>3142 Peachtree Street NE</u>

ATLANTA - FULTON COUNTY
JOINT PLANNING BOARD

City Hall
Atlanta, Georgia

Re: Re-sending Petition #2-57-37 F.C.
Loy L. Harris, et al
Flat Shoals Rd
Land Lot 82, 9th District

Attached hereto please find (Cash, ~~Check~~) in the sum of
15.00 covering fee charged by the Atlanta - Fulton County
Joint Planning Board for the petition on the above described property.

Kindly receipt us for this amount on copy enclosed.

Encl.

Received _____ Date _____

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

RE-ZONING

RECORD OF PROCEEDINGS TO CHANGE CLASSIFICATION OF PROPERTY IN:

SUBDIVISION: _____ LOT NO. _____ BLOCK NO. _____ LAND LOT 75 DISTRICT 13 H

LOCATED: off Blue Creek Rd.

PRESENT CLASSIFICATION SA-61 PROPOSED CLASSIFICATION SA-19

PROPOSED BY J. M. H. H. H.

Owner of Property John J. H. H. H.

Mailing Address Blue Creek Rd. 75

Proposed Pict 5-5-57 Fee Deposited 5-5-57

Amount of Fee 5-5-57 Receipt No. _____

Hearing Set For _____ P. M.

Official Map Changed 5-5-57 Paid Map Changed _____

Maps Changed By _____ Maps Changed By _____

PROPOSAL NUMBER

Z-57-381-01

SEE ALSO:

PROPOSAL No. _____

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

ATLANTA-FULTON COUNTY JOINT PLANNING BOARD

City Hall

Atlanta, Georgia

August 14, 1957

Re: Re-zoning Petition #Z-57-37- F. C.
Loy L. Harris, et al
Flat Shoals Road
Land Lot 82, et al, 9th F. District
Land Lot 125, et al, 13th District

TO ADJACENT PROPERTY OWNERS:

You are hereby advised that the above petition has been scheduled for public hearing before the Atlanta-Fulton County Joint Planning Board on Wednesday, August 28, 1957 at 2:00 P.M., Room 408, Courthouse Annex. A recommendation will be forwarded to the Commissioners of Roads and Revenues for hearing on September 4, 1957 at 2:30 P.M., Room 408, Courthouse Annex.

Petitioners seek to re-zone from AG-1 (Agricultural) to Suburban "A" (Residential) uses property fronting approximately 17,000 feet on the northerly and southerly sides of Flat Shoals Road beginning near the intersection of Feldwood Road with Flat Shoals Road. The property extends to a depth of 300 feet on the northerly and southerly sides of Flat Shoals Road.

The Planning Board advises you, in the event you desire to be heard, to appear at the above appointed time and place.

Very truly yours,

ATLANTA-FULTON COUNTY JOINT
PLANNING BOARD

42 letters mailed August 14, 1957

42 letters mailed August 14, 1957

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

BACKGROUND: The subject property went through a petition in 1957 (1957Z-0037) to rezone from AG-1(Agricultural District) to Suburban ‘A’ (Residential). Also, is in the Old National Overlay District. The site is developed and has an existing building that was vacant for several years. The current zoning for the project site AG-1 and Suburban ‘A’ (Single Family Dwelling). The Applicant is proposing a special use permit for a church or other facility for a religious organization’s worship centers. The property was previously used as a church and has been vacant for several years. Howell Station First Baptist Church was established in 1913 and is celebrating its 110 Anniversary this year. Howell Station is relocating i t s historic location in West Midtown and no new buildings or site improvements are proposed currently. The current plan for the property is to repair and renovation of the existing church buildings and maintenance of the existing yards, fields, and parking areas. The applicant submitted the application on February 06, 2023.

ANALYSIS: Request for a special use permit for a church or other facility for religious organizations’ worship center. Suburban ‘A’ is an inactive zoning destination that allows only single-family dwellings on the property. Commercial uses in the Agricultural Neighborhood area consist of largely open land-intensive farming practices that are consistent with its character. The active agricultural uses include horse farms, timber farms, and open pastures. The development of civic uses such as schools and places of worship is appropriate in the Agricultural Neighborhood Character Area provided the necessary public infrastructure is available and in place. Based off the ordinance we have provided conditions to operate the church or other facilities for religious organizations’ worship centers.

Sec. 1003.01. - SUB-A district intent.

The SUB-A zoning district encompasses lands devoted to residential use areas of one or fewer dwellings per acre.

Sec. 1003.02. - SUB-A use regulations.

(a)Allowed uses. (b)A principal building may be used for only a single-family dwelling. (c)For allowed accessory and temporary uses, see Article 2's Accessory and Temporary Use Table requirements for single-family residential zoning districts, with the exception that "party houses" are prohibited in the SUB-A zoning district.

ARTICLE 10. - INACTIVE ZONING DISTRICTS

Sec. 1001. - Purpose of Article 10.

The purpose of this Article is to identify use and development standards that apply to individual zoning districts which are no longer active, but which continue to apply to properties zoned in those classifications. No additional parcels will be rezoned to any inactive district classification.

Must abide by the development standards in Section 511 of the zoning ordinance entitled Old National Highway Overlay District:

- **Facilities must be served by public sewer.**
- **No parking shall be located within the minimum front yard setback.**
- **All buildings and use areas/structures other than parking and pedestrian walkways shall be located at least 100 feet from any adjoining residential district and/or AG-1 district.**

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

Vacant Lots and Abandoned Structures

(a) Previously disturbed vacant lots shall not be paved unless it is a pre-existing condition.

(b) Vacant lots shall not be overgrown (vegetative cover exceeding 6 inches in height) and must be maintained. The lot must remain free of trash and debris.

(c) All openings of abandoned structures shall be secured from unauthorized entry.

(d) All fabricated boards used to board up all openings of abandoned structures shall be

painted on the exterior surface the same color as the building.

(e) All garbage, trash, and other debris shall be removed from the interior and exterior of

vacant premises.

(f) A deadbolt shall be installed on the front exterior door above the existing lock of an

abandoned structure. (b) Sidewalks.

(1) All sidewalks along Old National Highway shall be a minimum of 8 feet wide. The sidewalk shall include two feet of brick pavers laid in a running bond course. pattern adjacent to the back of the curb.

(2) All handicapped ramps shall be constructed per GDOT and South Fulton standards with a brick paver band installed.

The Future Land Use for the site is Agricultural Neighborhood follows the City's Future Land Use Plan.

ZONING IMPACT ANALYSIS

Standards for review for proposed rezoning.

- 1. Whether the zoning proposal will permit a use that is suitable in view of the use and development of the adjacent and nearby property.**

The proposed development is adjacent to a residential community and townhomes resident.

- 2. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.**

No, the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

3. **Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.**

As currently zoned, the property is zoned for AG-1 and Suburban “A”. The zoning for the development of civic uses such as schools and places of worship is appropriate in the Agricultural Neighborhood Character Area provided the necessary public infrastructure is available and in place. Using the subject property as agricultural would be a reasonable economic use currently zoned.

4. **Whether the zoning proposal will result in a use that will or could cause an excessively burdensome use of existing streets, transportation facilities, utilities, or schools.**

If approved, staff does not foresee the zoning proposal causing excessively burdensome use of existing streets, transportation facilities, utilities, or schools. Streets are already in use by nearby commercial properties. Utilities are available on-site.

5. **Whether the zoning proposal is in conformity with the policies and intent of the land use plan.**

The Future Land Use Plan shows this site as Agricultural Neighborhood, which allows AG-1 (Agricultural Neighborhood). The Agricultural Neighborhood Character Area preserves its natural features and bucolic qualities by limiting land disturbances and utilizing conservation development.

6. **Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal; and**

Yes, there are conditions changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

7. **Whether the zoning proposal will permit a use that can be considered environmentally adverse to the natural resources, environment, and citizens of the City of South Fulton.**

No, the zoning proposal does not affect the environmentally adverse natural resources, environment, and citizens of the City of South Fulton.

PUBLIC PARTICIPATION: Staff held a Community Zoning Information (public outreach) meeting on March 06, 2023, at 6:00 p.m. The meeting was held virtually.

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

STAFF RECOMMENDATION: APPROVAL

PLANNING COMMISSION RECOMMENDATION: APPROVAL

PREPARED BY: Sunday Odudu, Community Planner

REVIEWED BY: Reginald McClendon, Interim Director CDRA

Z23-006/U23-001
2601 Flat Shoals Road
May 9, 2023

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: U23-003: Second Read of An Ordinance To Approve A Special Use Permit For Churches And For Other Facilities For Religious Organizations Worship Pursuant To Code Sec. 207.06 For Property Located At 2300 Sheriff Road (Parcel number: 13 0101 LL0820) In The AG-1

DATE: July 18, 2023

SUBJECT: U23-003: Second Read of An Ordinance To Approve A Special Use Permit For Churches And For Other Facilities For Religious Organizations Worship Pursuant To Code Sec. 207.06 For Property Located At 2300 Sheriff Road (Parcel number: 13 0101 LL0820) In The AG-1

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
U23-003 2300 Sheriff Road STAFF REPORT_May 9	Cover Memo	7/14/2023

GOVERNMENT OF THE CITY OF SOUTH FULTON

Reginald McClendon
Interim Director
Community
Development &
Regulatory Affairs



Chakira Johnson
City Engineer
Community
Development &
Regulatory Affairs

MEMORANDUM

TO: Planning Commission

FROM: Planning Division

SUBJECT: U23-003

ADDRESS: 2300 Sheriff Road, South Fulton, GA 30349

MEETING DATE: May 9, 2023

Application by Elizabeth Olalude for a Special Use Permit for a church or other facility for religious organizations worship at 2300 Sheriff Road, zoned AG-1 (Agricultural Zoning District)

STAFF RECOMMENDATION: APPROVAL

cc: Corey Adams, City Clerk

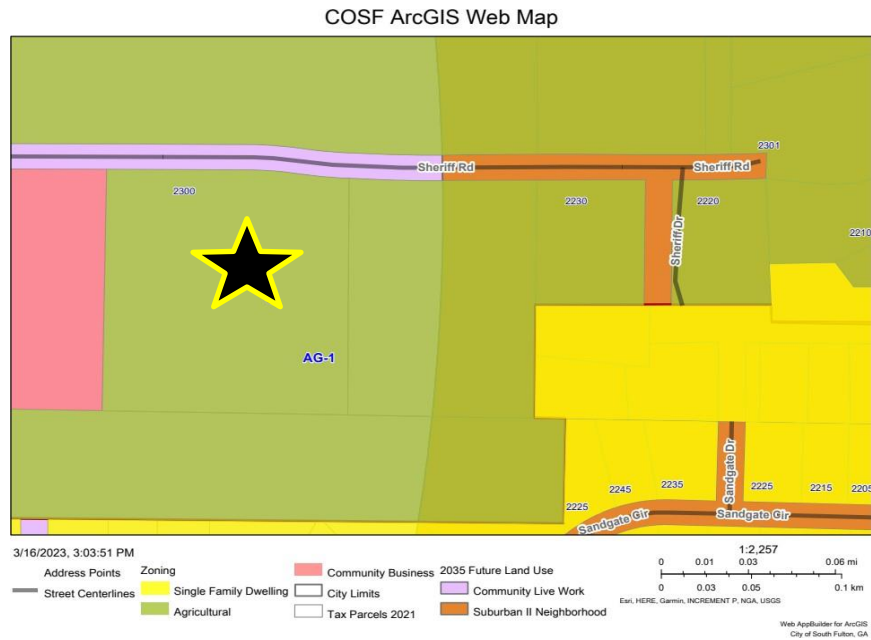
5440 Fulton Industrial Blvd SW • South Fulton, GA 30336 • Office: 470.809.7700

U23-003 2300 Sheriff Road
May 9, 2023
Page 1 of 11

Applicant Information:	Elizabeth Olulade 2300 Flat Shoals Road South Fulton, GA, 30349
City Council District:	6
Parcel Numbers:	13 0101LL0820
Land Use Request:	Special Use Permit
Area of Property:	4.60 Acres
Comprehensive Plan Land Use Designation:	Community Live-Work
Compatibility with Comprehensive Plan:	Yes, the Community Live-Work character area does support the operation of the proposed facility.
Zoning:	AG-1
Surrounding Zoning:	North: AG-1 (Agricultural) South: R-4 (Single-Family-Dwelling) East: C-1 (Commercial) West: R-4 (Single-Family-Dwelling)
Prior Zoning Case History:	
Current/Past Uses:	Existing building on the subject property.
Overlay District:	Old National Highway Overlay District
Public Utilities:	Sewer service is provided by Fulton County. Water Service is provided by the City of Atlanta
Public Service:	Police and Fire Services are provided by the City of South Fulton
Infrastructure:	South Fulton
Public Transit Availability:	The site is not served by MARTA bus service.
Multi-modal Access:	Bike lanes and sidewalks are not present.
Parking Spaces Required (Retail):	

U23-003 2300 Sheriff Road
May 9, 2023
Page 2 of 11

City of South Fulton Future Land Use Map (Community Live-Work)



Community Live-Work

The Community Live-Work Character Area provides opportunities within the City of South Fulton to provide areas of mixed uses to provide services within the Suburban Character Area. Located at major intersections, these areas are the focus areas for small area plans.

Within the Community Live Work Character Areas, vertical and horizontal mixing of uses is appropriate, which includes medium and high-density residential housing such as duplexes, and townhomes. Commercial services such as banks, drug stores, offices, and multi-tenant shopping centers are also appropriate types of development. Structures within the Community Live Work designation can also be repurposed as office, commercial spaces, or single and multi-family housing.



Gross Density Residential
Up to 12 units per acre



Commercial
Up to 40,000 square feet per tenant

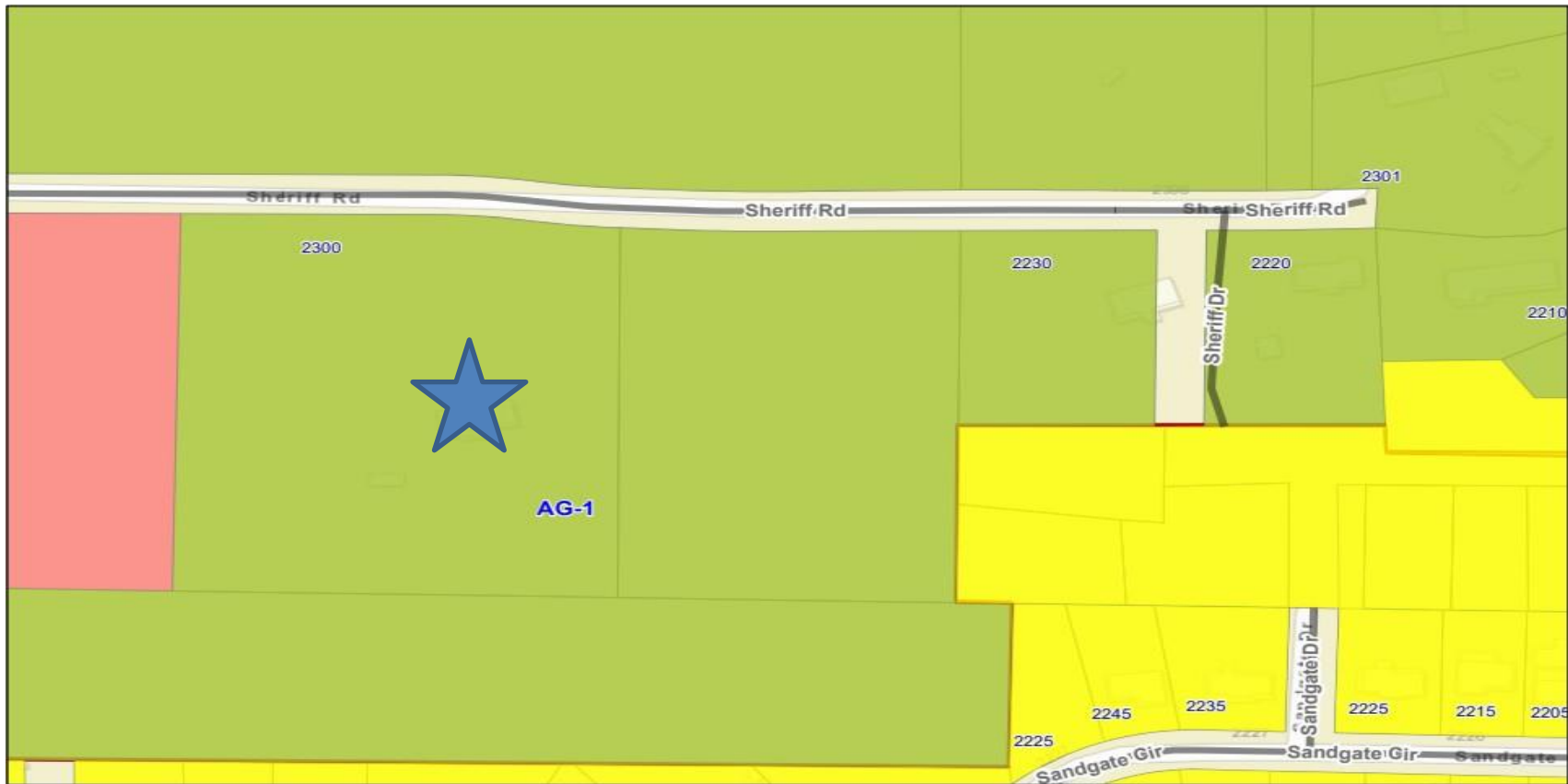
Zoning

MIX, C-1, C-2, O-I, SH

U23-003 2300 Sheriff Road
April 26, 2023
Page 3 of 26

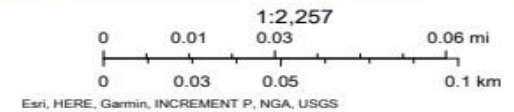
City of South Fulton Zoning
AG-1 (Agricultural Neighborhood)

COSF ArcGIS Web Map



3/16/2023, 3:06:31 PM

- | | | |
|--------------------|------------------------|--------------------|
| Address Points | Zoning | Community Business |
| Street Centerlines | Single Family Dwelling | City Limits |
| | Agricultural | Tax Parcels 2021 |



Web AppBuilder for ArcGIS
City of South Fulton, GA

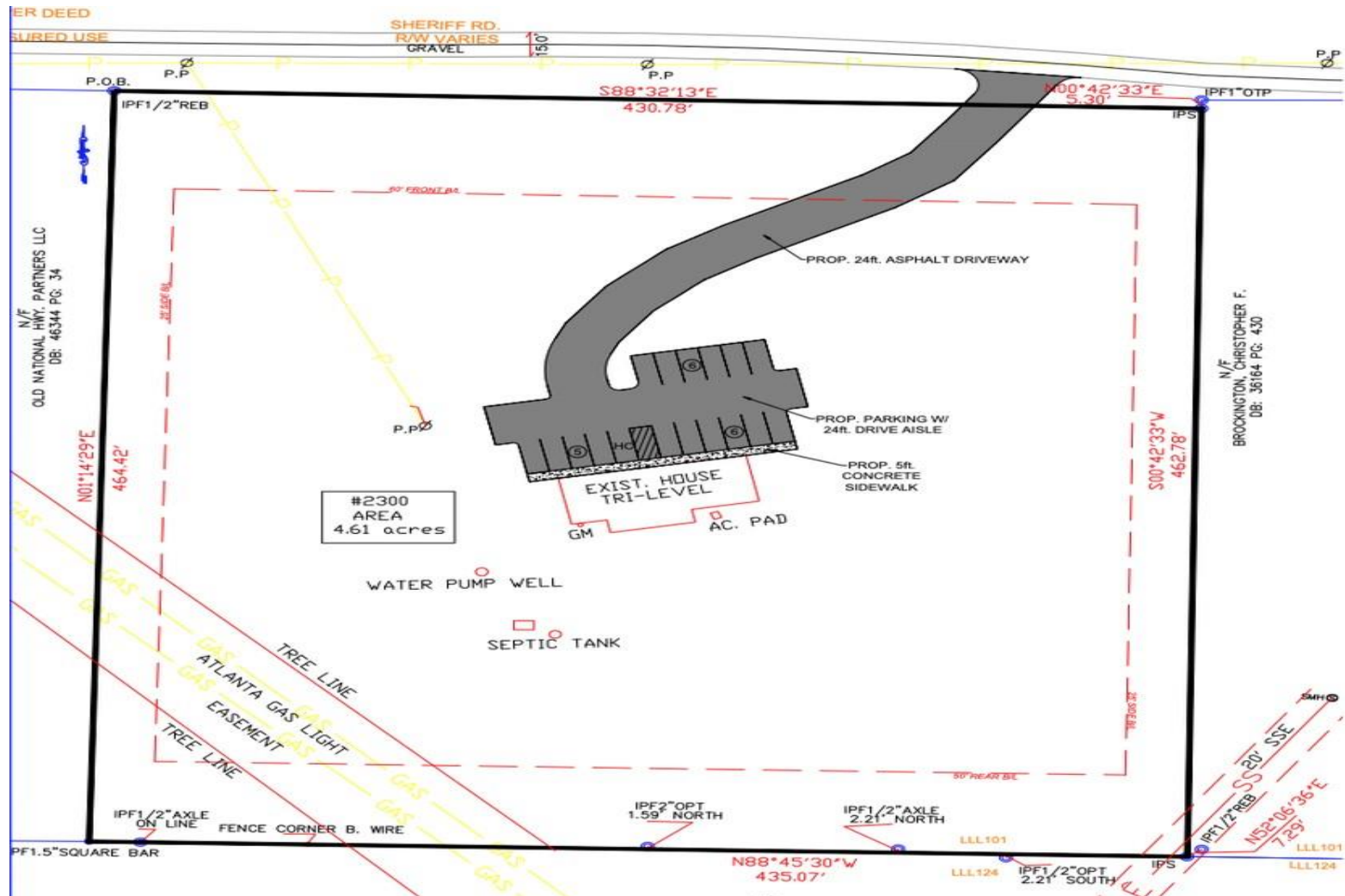
U23-00 2300 Sheriff Road
May 9, 2023
Page 4 of 11

Aerial View of Subject Property



U23-00 2300 Sheriff Road
May 9, 2023
Page 5 of 11

SITE PLAN



U23-00 2300 Sheriff Road
May 9, 2023
Page 6 of 11

Photo of Property



U23-001 2601 Flat Shoals Road
May 9, 2023
Page 7 of 11

BACKGROUND:

The Applicant is requesting for a Special Use permit to operate a religious worship facility at the subject property with a projected congregation of 50 persons maximum. There is an existing building on the subject property which may require some upgrades and renovation to conveniently accommodate the projected congregation. The facility would also be serving as a refuge and community outreach center to help facilitate several proposed community engagement and charity activities.

ANALYSIS:

Must abide by the development standards in Section 511 of the zoning ordinance entitled Old National Highway Overlay District:

- Facilities must be served by public sewer.
- No parking shall be located within the minimum front yard setback.
- All buildings and use areas/structures other than parking and pedestrian walkways shall be located at least 100 feet from any adjoining residential district and/or AG-1 district.

(a) Vacant Lots and Abandoned Structures

1. Previously disturbed vacant lots shall not be paved unless it is a pre-existing condition.
2. Vacant lots shall not be overgrown (vegetative cover exceeding 6 inches in height) and must be maintained. The lot must remain free of trash and debris.
3. All openings of abandoned structures shall be secured from unauthorized entry.
4. All fabricated boards used to board up all openings of abandoned structures shall be
 - a. painted on the exterior surface the same color as the building.
5. All garbage, trash, and other debris shall be removed from the interior and exterior of
 - a. vacant premises.
6. A deadbolt shall be installed on the front exterior door above the existing lock of any abandoned structure.

(b) Sidewalks.

1. All sidewalks along Old National Highway shall be a minimum of 8 feet wide. The sidewalk shall include two feet of brick pavers laid in a running bond course, pattern adjacent to the back of the curb.
2. All handicapped ramps shall be constructed per GDOT and South Fulton standards with a brick paver band installed.

U23-001 2601 Flat Shoals Road
May 9, 2023
Page 8 of 11

Standard Requirements for Church Facilities

Sec. 302.08. - Church.

(a) All buildings and use areas/structures other than parking and pedestrian walkways shall be located at least 100 feet from any adjoining residential district and/or AG-1 district.

(b) Any associated daycare centers, private schools, recreational fields, minister's and caretaker's residences, and others uses that are subject to requirements in this Article shall meet said requirements, unless modified under conditions approved with a Special Use approval for the church.

(c) No parking shall be located within the minimum front yard setback.

(d) The minimum buffers and landscape strips required for the O-I zoning district as specified in Article 4 of this Ordinance shall be required.

(e) Facilities must be served by public sewer.

U23-001 2601 Flat Shoals Road
May 9, 2023
Page 9 of 11

ZONING IMPACT ANALYSIS

Standards for review for proposed rezoning.

1. **Whether the zoning proposal will permit a use that is suitable in view of the use and development of the adjacent and nearby property.**

The proposed development is adjacent to a residential community and townhomes residents.

2. **Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.**

No, the zoning proposal will not adversely affect the existing use or usability of adjacent or nearby property.

3. **Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.**

As currently zoned, the property is zoned for AG-1. The zoning for the development of civic uses such as schools and places of worship is appropriate in the Agricultural Neighborhood Character Area provided the necessary public infrastructure is available and in place.

4. **Whether the zoning proposal will result in a use that will or could cause an excessively burdensome use of existing streets, transportation facilities, utilities, or schools.**

If approved, staff do not foresee the zoning proposal causing excessively burdensome use of existing streets, transportation facilities, utilities, or schools. Streets are already in use by nearby commercial properties. Utilities are available on-site.

5. **Whether the zoning proposal is in conformity with the policies and intent of the land use plan.**

The Future Land Use Plan shows this site as Community Live-Work, which is in line with the Old National Highway Corridor land-use plan which promotes a mix of institutional, entertainment, social, residential, and retail activities.

6. **Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal; and**

No, they are none.

7. **Whether the zoning proposal will permit a use that can be considered environmentally adverse to the natural resources, environment, and citizens of the City of South Fulton.**

No, the Special Use application is not considered to be environmentally adverse to the natural resources, environment, and the citizens of the City of South Fulton.

PUBLIC PARTICIPATION: Staff held a Community Zoning Information (public outreach) meeting on March 06, 2023, at 6:00 p.m. The meeting was held virtually.

STAFF COMMENTS:

Approval with conditions that all stipulated requirements and standards are met accordingly. The Future Land Use for the site is Community Live-Work which makes the proposed development in compliance with the City's Future Land Use Plan.

Engineering: No comment.

Fulton County Public Works (Sewer): No comment.

MARTA: No comment.

Fulton County Schools: No comment.

Fire: No Comment

STAFF RECOMMENDATION: APPROVAL

PLANNING COMMISSION RECOMMENDATION: APPROVAL

PREPARED BY: Sunday Odudu, Planner

REVIEWED BY: Reginald McClendon, Interim Director CDRA

U23-001 2601 Flat Shoals Road
May 9, 2023
Page 11 of 11

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: U23-006: Application by Nevel Homes LLC requesting a Special Use Permit to operate a Short-Term Rental at 2460 Nevels Road South Fulton, GA 30349

DATE: July 18, 2023

SUBJECT: U23-006: Application by Nevel Homes LLC requesting a Special Use Permit to operate a Short-Term Rental at 2460 Nevels Road South Fulton, GA 30349

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Special Use Resolution - 2460 Nevels Road (U23-006)	Cover Memo	7/17/2023
U23-006 Staff Report with Planning Commission Recommendation_	Cover Memo	7/14/2023

STATE OF GEORGIA
COUNTY OF FULTON
CITY OF SOUTH FULTON

RES2023-_____

U23-006 – A RESOLUTION TO APPROVE A SPECIAL USE PERMIT FOR A SHORT-TERM RENTAL PURSUANT TO ORD2022-045 AND SEC. 803 FOR PROPERTY LOCATED AT 2460 NEVELS ROAD (PARCEL NUMBER: 13 0132 LL0401) IN THE AG-1 (AGRICULTURAL DISTRICT/OLD NATIONAL HIGHWAY OVERLAY DISTRICT). OWNER: NEVEL HOMES LLC: AND FOR OTHER LAWFUL PURPOSES.

THE CITY COUNCIL OF THE CITY OF SOUTH FULTON HEREBY ORDAINS
as follows:

Section 1. Under the provisions of ORD2022-045 approved by the City Council of the City of South Fulton, Georgia, on December 19, 2022, a Special Use Permit for a Short-Term Rental use is hereby granted at 2460 Nevels Road, South Fulton, GA 30349 (Parcel Number: 13 0132 LL0401) in the AG-1 (Agricultural District/Old National Highway Overlay District) zoning district, to wit:

All that tract or parcel of land lying and being in Land Lot 132 of the 13th District of Fulton County, Georgia, and being more particularly described in the attached legal description and/or map (Appendix “B”).

Section 2. If this amendment is approved under the provisions of Section 804.04 – “Conditions of approval”, and this Resolution contains attached conditions of approval, building permits and business licenses shall be issued only in compliance with the attached conditions (Appendix “A”).

Section 3. That all ordinances or parts of ordinances in conflict with the terms of this ordinance are hereby repealed.

[signatures and voting tabulations appear on the following page]

APPENDIX “A”

Conditions for U23-006 (2460 Nevels Road)

- 1. The Applicant and Owner of the parcel, identified as Nevel Homes LLC, shall maintain a current business license.**
- 2. The Special Use Permit is non-transferable. Any subsequent use of the subject property as a short-term rental by a different owner must apply as a new applicant for any and all requirements in the City of South Fulton Code of Ordinances.**

APPENDIX “B”

Legal Description

Commencing at an iron pin found on the south line of Land Lot 132, which is located 548.20 feet west of the southeast corner of Land Lot 132 as measured along the south line of Land Lot 132. From this point of beginning, proceed west along the south line of Land Lot 132 for a distance of 114.0 feet to an iron pin. Then, turn and proceed north 00 degrees 30 minutes west for a distance of 468.00 feet to an iron pin found on the south side of Nevels Road. From there, turn and proceed east along the south side of Nevels Road for a distance of 114.00 feet to an iron pin. Finally, turn and proceed south for a distance of 465.58 feet to the point of beginning.

Department of Community Development and Regulatory Affairs
City of South Fulton

Case No. U23-006

FINDINGS OF FACT, ANALYSIS, CONCLUSIONS OF LAW, AND RECOMMENDATION

I. APPLICATION

A. Basic Information

PROJECT	:	Special Use Permit for Short-Term Rental
APPLICANT / LANDOWNER	:	Nevel Homes LLC – Corin Yaish
AGENT	:	N/A
LOCATION	:	2460 Nevels Road South Fulton, Georgia 30349
PARCEL I.D. NUMBER(S)	:	13 0132 LL0401
LAND AREA	:	1.24 acres
EXISTING ZONING	:	AG-1 Agricultural District (Attachment 1)
FUTURE DEVELOPMENT MAP	:	Regional Live Work (Attachment 1)
OVERLAY DISTRICT	:	Old National Highway
EXISTING USE	:	One single-family dwelling operating as a short-term rental (Attachment 1)

B. Proposal. The Applicant has submitted a Special Use Permit application to operate a short-term rental at the existing single-family dwelling located on the subject property.

C. Background. Ordinance 22-045 was adopted by City Council in December of 2022. This ordinance reduced the number of zoning districts allowing short-term rentals and determined that operators must first apply for a Special Use Permit. The Applicant is an existing short-term rental that is applying for the newly required Special Use Permit.

II. FINDINGS OF FACT

On the basis of the evidence presented, the Director has found:

A. Description of Site/Surrounding Land uses.

1. Location and Current use. The subject property is located at 2460 Nevels Road South Fulton, Georgia 30349. It has an existing single-family dwelling.
2. Surrounding uses. The subject property is located in an area that is primarily surrounded by multiple residential developments. The immediately adjacent parcels east and west of the subject property each have a single-family dwelling. To the north of the parcel is a vacant lot zoned O-I Office and Institutional District and to the south is an AG-1 Agricultural District where New Life Presbyterian Church is located.

B. Other Permits/Approvals Required. The Applicant is not proposing any new structures or uses on the subject property; therefore, no other permits are required. The Applicant must keep their Business License current.

C. Community and Property Owners Notification/Comments. Per the requirements of Section 803.05, a Community Zoning Information Meeting was held virtually on June 8, 2023 at 6:00pm. At this meeting, the Applicant and four members of the Department of Community Development and Regulatory Affairs attended. No community members were in attendance. Basic information regarding the proposed short-term rental was shared by staff while the Applicant shared information about the single-family dwelling's capacity, the rules that the guests must abide by, and that local businesses are contracted for maintenance of the property.

Staff placed the required notice of public hearing in The Daily Report on June 8, 2023 to notify the public that Case U23-006 would be heard at the Planning Commission Meeting on June 28, 2023, and at the City Council meeting on July 11, 2023.

Staff placed a notification sign in front of the subject property on June 8, 2023 to notify the surrounding community that Case U23-006 would be heard at the Planning Commission Meeting on June 28, 2023, and at the City Council meeting on July 11, 2023. (Attachment 2)

The Applicant was given the addresses within one-quarter mile of the subject property for the purposes of hosting their own community meeting. The Applicant held their meeting virtually on June 14, 2023 at 6:00pm and one person attended. The person in attendance raised questions regarding the parking availability for guests, landscape maintenance, and if the short-term rental was the source of a dogs recently spotted wandering on the street. The Applicant advised that the subject property has plenty of off-street parking, a local landscaping company maintains the front and back yard, and that she was not aware of the dogs wandering the street and that while guests are allowed to have pets, there are restrictions such as the pets not being left alone and to be on leash when outdoors. (Attachment 2)

III. ANALYSIS

A. Standards for the review of proposed special uses are found in Section 803.06 (b) in the City of South Fulton's Code of Ordinances.

- 1) *Is the proposed use consistent or inconsistent with the Comprehensive Plan?*
The Comprehensive Plan identifies a desire to attract visitors through the creation of safe, inviting, and dynamic places. A short-term rental is a form of accommodation that allows visitors to enjoy the community amenities and the City's attractions.
- 2) *Is the proposed use consistent with the supplemental plans adopted by the City Council, such as/or revitalization or economic development plans?*
N/A – no supplemental plans have been adopted by the City Council.
- 3) *Is the proposed use compatible with the adjacent land uses and zoning districts?*
The proposed use of a short-term rental does not change the nature of the existing single-family dwelling that is on the subject property.
- 4) *Does the proposed use on violate local, state, and or/federal statues, ordinances, or regulations governing land development?*
The proposed use does not violate local, state, and federal statues, ordinances, and regulations.
- 5) *What is the effect of the proposed use on vehicular and pedestrian traffic flow and safety, along adjoining streets?*
The operation of the short-term rental does not change the current flow of vehicular and pedestrian traffic on the adjoining streets.
- 6) *Is the screening adequate to protect adjacent uses from any negative impacts of the proposed use?*
The property has a fence along the sides and rear. The pool also has the required fencing.
- 7) *Can outdoor lighting be used so as to not interfere with surrounding uses?*
Outdoor lighting must be consistent with that of a residential development and therefore would not interfere with surrounding uses.
- 8) *Does ingress and egress to the property reduce negative impacts of the proposed use or enhance safety?*
The property has a dedicated driveway and does not require pedestrians or vehicles to utilize adjacent parcels for access.
- 9) *Will the number, size, and type of signs proposed for the site have any negative impact on traffic or surrounding property uses?*
No signs are proposed.

10) *Are off-street parking space adequate? Will they be properly located to reduce any negative impact on surrounding property uses?*

Off-street parking is provided on the subject property.

11) *Does the use have sufficient space to operate its activities?*

The subject property has sufficient space to operate as a short-term rental.

12) *Are there any negative environmental impacts which should be considered, for example, topography, special geological features, soil, water runoff, air pollution, water pollution or contamination, wetlands, etc?*

No new development is being proposed to incur environmental impacts.

13) *Availability of other land suitable for proposed use and effect on balance of land uses;*

To address concerns of the proliferation of short-term rentals, Ordinance 2022-045- restricted the number of zoning districts which allow short-term rentals. This effectively reduced the availability of land available for the proposed use within the City of South Fulton.

14) *Effect on character of the neighborhood;*

The Applicant requires guests to abide by rules to minimize any potential impacts on the character of the neighborhood.

15) *Effect on adjacent property;*

The Applicant requires guests to abide by rules to minimize potential effects on adjacent properties and their owners.

16) *Economic use of current zoning;*

The AG-1 Agricultural District has numerous allowed uses that supports the economic viability of the subject property.

17) *Other conditions*

N/A

IV. CONCLUSIONS OF LAW

The Director hereby makes the following conclusions:

1. The proposed operation of a Short-Term rental is an allowed use contingent on the successful application of a Special Use Permit.
2. The proposed operation of a short-term rental is not anticipated to have significant or adverse social, economic, or environmental impacts on surrounding land uses and the existing services and infrastructure systems are adequate for the existing use.

V. STAFF RECOMMENDATION; APPROVAL

Pursuant to the foregoing Findings of Fact, Analysis, and Conclusions of Law, the Director of the Department of Community Development and Regulatory Affairs (CDRA) recommends **APPROVAL** of the Special Use Permit application to operate a short-term rental. The following conditions are recommended:

1. The Applicant and Owner of the parcel identified Nevel Homes LLC maintain a current business license.
2. The Special Use Permit is non-transferable. Any subsequent use of the subject property as a short-term rental by a different owner must apply as a new applicant for any and all requirements in the City of South Fulton Code of Ordinances.

VI. PLANNING COMMISSION RECOMMENDATION; DENIAL

The Planning Commission held a public hearing on June 28, 2023 at 6:00pm at City Hall and heard Case U23-006. In a vote of 4 to 3, the Planning Commission has recommended **DENIAL** of the Special Use Permit.

Attachments

Attachment 1

Zoning Map

Future Development Map

Aerial Map

Site Plan

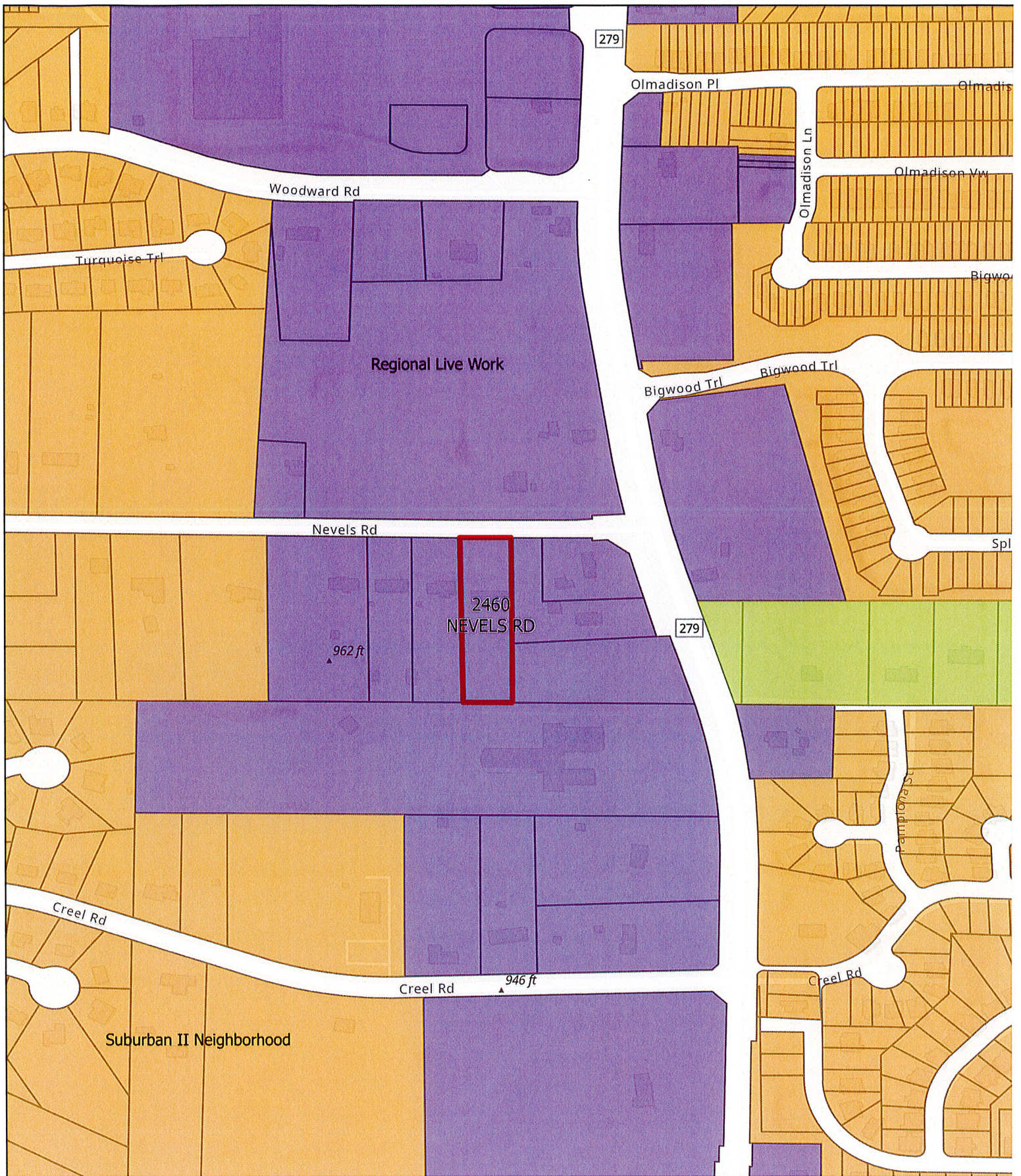


2460 Nevels Rd w/ Surrounding Zoning

0 0.05 0.1 0.2 Miles

Page 204 of 508
City of South Fulton | July 18, 2023

Fulton County provides the data on this map for your personal use "as is". The data are not guaranteed to be accurate, correct, or complete. The feature locations depicted in these maps are approximate and are not necessarily accurate to surveying or engineering standards. Fulton County assumes no responsibility for losses resulting from the use of this data, even if Fulton County is advised of the possibility of such losses.



2460 Nevels Rd w/ Future Land Use

0 0.05 0.1

0.2 Miles

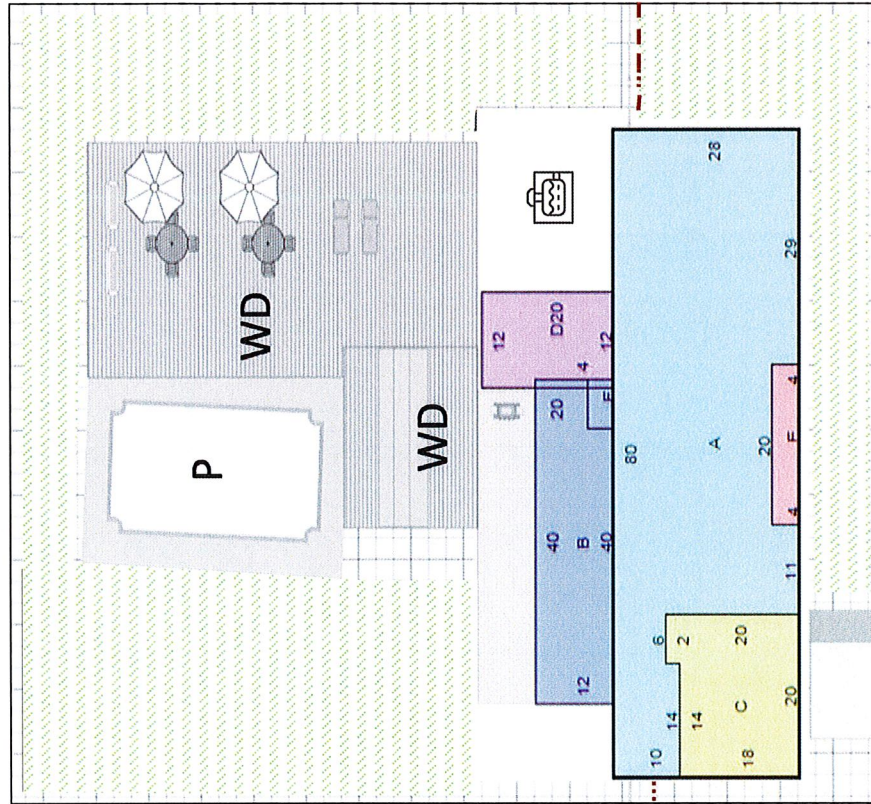
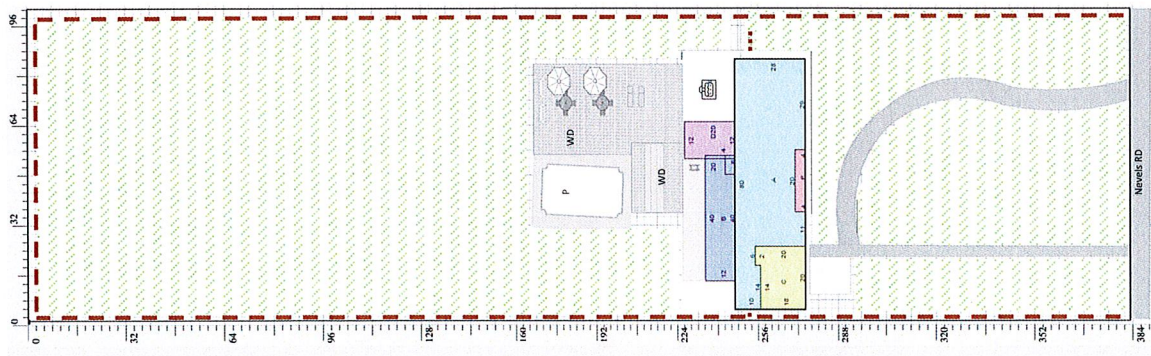
City of South Fulton | July 18, 2023

Fulton County provides the data on this map for your personal use "as is". The data are not guaranteed to be accurate, correct, or complete. The feature locations depicted in these maps are approximate and are not necessarily accurate to surveying or engineering standards. Fulton County assumes no responsibility for losses resulting from the use of this data, even if Fulton County is advised of the possibility of such losses.



2460 Nevels Rd Aerial Imagery

Property Owner: Nevel Homes LLC – Corin Yaish
Parcel ID: 13 0132 LL0401
Property Location: 2460 NEVELS RD, SOUTH FULTON, GA 30349



Property Class: R3
Land Use Code: 101-Residential 1 family
Neighborhood: 1328
Improvement Strata: R1
Property Class: R3
Land Use Code: 101-Residential 1 family
Living Units: 1
Acres: 1.2405
Zoning: AG1-
Location: 6
Fronting: 9 - 9
Parking Type: 3-ON AND OFF STREET
Parking Quantity: 2

Line Number: 1
Land Type: S - SQUARE FOOT
Land Code: 1
Square Feet: 54,036
Acres: 1.2405

Item	Area SqFt
A Main Building	1788
P POOL CONC - RP3 POOL CONC	594
B A1 - 33MA_PT CONC/MAS PATIO	480
WD WOOD DECK - WD1-WOOD DECK	800
E A2 - 14FR UT FRAME UTILITY BUILDING	24
F A3 - 11DPT OPEN FRAME PORCH	80
C A4 - 30CARPT CARPORT	372
D A5 - 31WDOCK WOOD	240
Septic Tank	
Open Field/Grass	
Fence	
Gate	

Attachment 2

Posted Sign

Public Participation Report



PUBLIC PARTICIPATION PLAN REPORT FORM E

Applicant: Corin Yaish **Petition No.** _____

Date: 6/14/2023

1. The following parties were notified of the requested rezoning/use permit:

Letters sent to full mailing list provided by Zoning and Planning Department, attached separately

2. The following meetings were held regarding this petition: (Include the date, time, and meeting location.)

6/14/2023 6pm-7pm, virtual meeeting via Zoom (meeting ID 870 1949 1398 Passcode: 161741)

3. The following issues and concerns were expressed:

Questions raised:

1) What is the parking availability to guests? 2) Are you performing routine landcaping maintainace?

3) A recent issue of dogs wandering on street - Is the short term rental the source of the issue?

4. The applicant's response to issues and concerns was as follows:

1) I Presented a picture of the carport and driveway area, illustrating ample parking options away from the main street.

2) I highlighted our pets: Renters are allowed pets, but there are restrictions (Service dogs are allowed, approved pets are never left alone on the property, a leash is required outside, etc.).

I also replied that I was not aware of recent guests with dogs; we will not allow violations, and neighbors can contact me anytime for issues or concerns, which will be addressed.

3) A reliable local landscaping company routinely provides us with lawn mowing and landscaping services to maintain an aesthetic appearance of the front and back yard

5. Applicants are required to attach copies of sign-in sheets from meetings as well as meeting announcements, i.e., notices, flyers, letters, and any other documentation which supports the opportunity for public input.

Attach additional sheets as needed.



GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Mayor/Council Proclamations for Spreading on the Minutes

DATE: July 18, 2023

SUBJECT: Mayor/Council Proclamations for Spreading on the Minutes

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Council Approval of Board/Committee
Appointments

DATE: July 18, 2023

SUBJECT: Request Council Approval of Board/Committee
Appointments

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Council confirmation of the following recorded development plats as approved by the City Engineer

DATE: July 18, 2023

SUBJECT: Request Council confirmation of the following recorded development plats as approved by the City Engineer

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

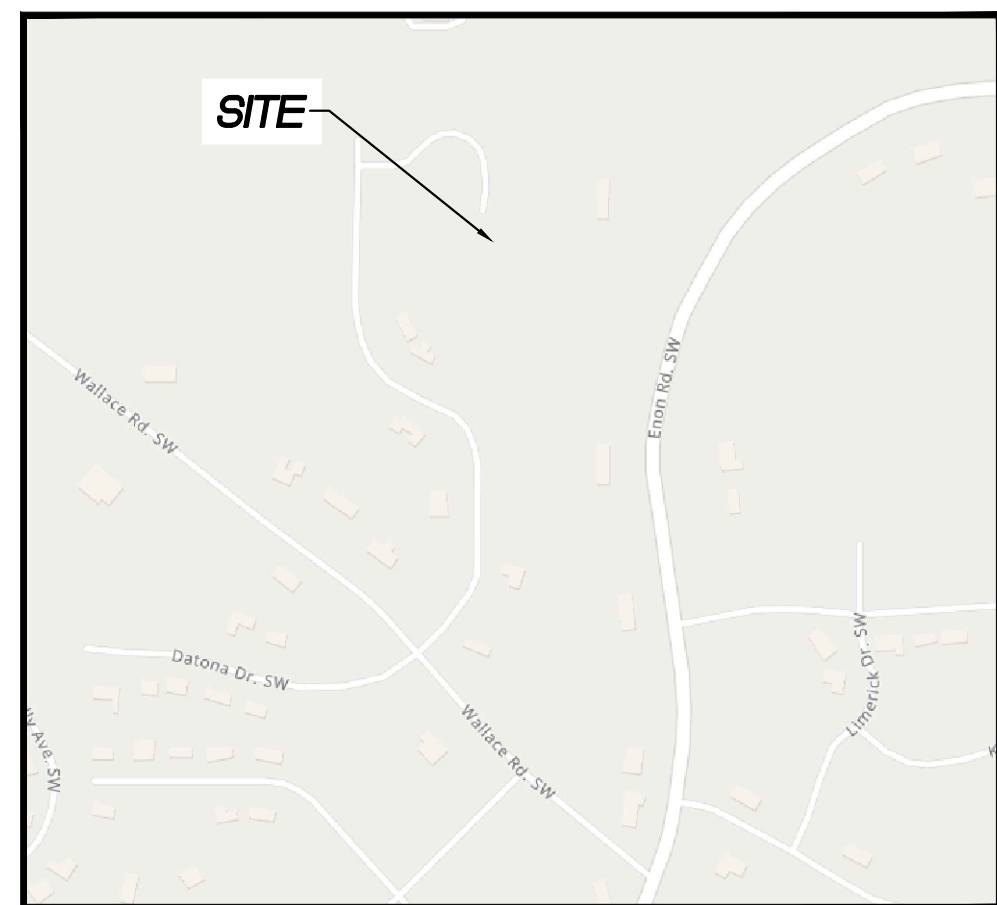
ATTACHMENTS:

Description	Type	Upload Date
July 2023 Agenda Item - Datona Estates	Cover Memo	7/14/2023
Datona Preliminary Plat-2023-07-09	Cover Memo	7/14/2023
July 2023 Agenda Item - Hawkins Crossing	Cover Memo	7/14/2023
Hawkins Crossing	Cover Memo	7/14/2023

City of South Fulton Agenda Item Summary



City Council Meeting Date		Requesting Department		Council District(s) Affected	
Requested Action					
Requirements for Council Action (City specific Council policy, statute or code requirement)					
Summary and Background (Provide department recommendation and an executive summary of the action that gives an overview of the relevant details)					
Funding Source (if applicable)					
Financial Impact (if applicable)					
Financial Impact Statement Received Yes ☐ No ☐ Legislative Process Complete Yes ☐ No ☐					
Department Director Approval 				Finance Director Approval 	
Assistant City Manager Approval 	City Attorney Approval 		City Manager Approval 		



VICINITY MAP
NOT TO SCALE

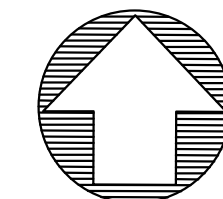
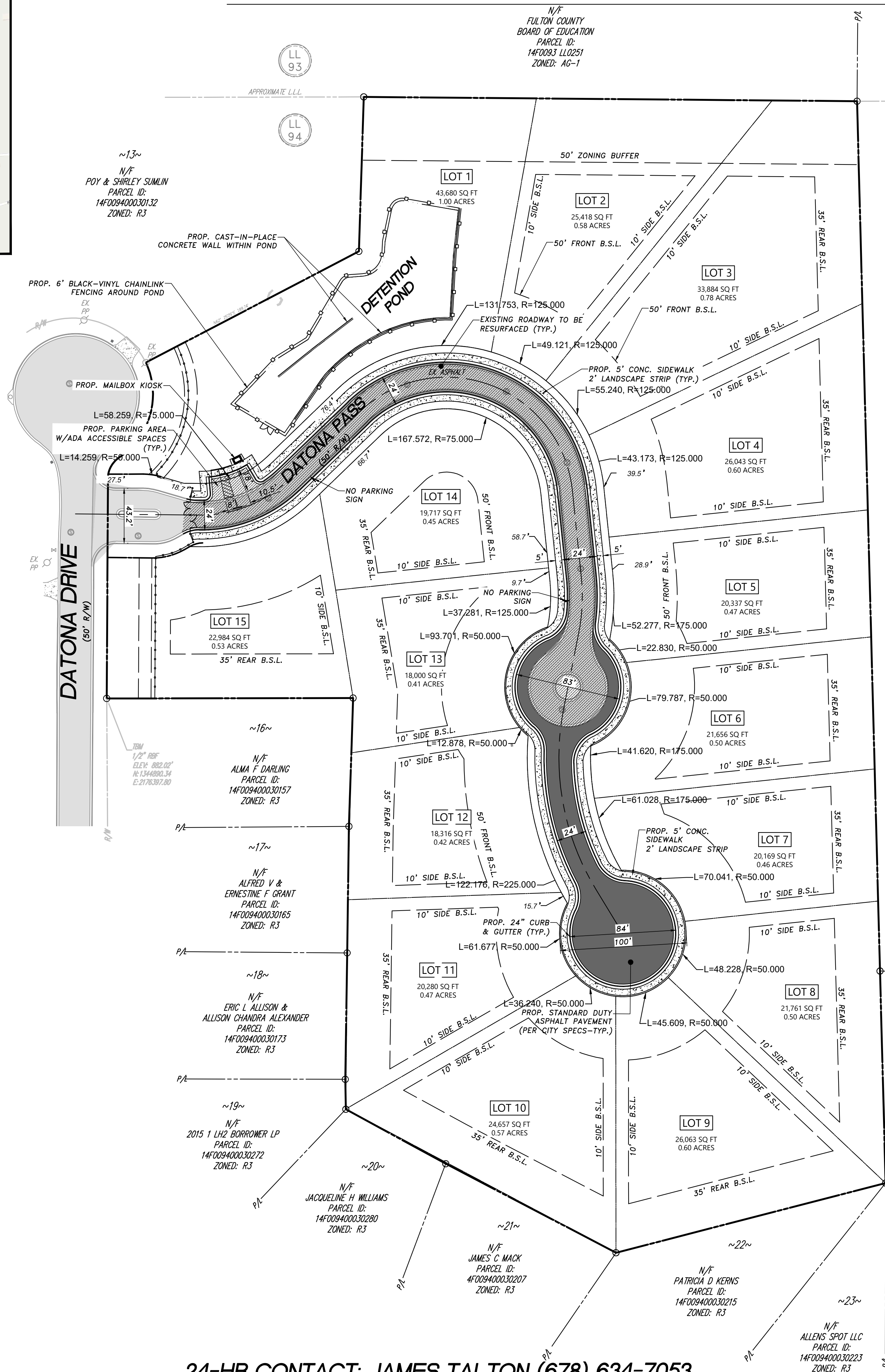
OWNER/DEVELOPER

GA CAPITAL HOMES, LLC
808 PAVILLION COURT
McDONOUGH, GA 30253
CONTACT: GENE JOHNSON
PHONE: 678.759.2030

CIVIL ENGINEER

JDM CONSULTANTS, LLC
P.O. BOX 366411
ATLANTA, GA 30336
PHONE: (205) 266-1648
CONTACT: DARRELL JOHNSON

DATONA ESTATES SUBDIVISION



THE FLOOD ZONE(S) SHOWN HEREON ARE BASED ON THE FEMA F.I.R.M. PANEL NUMBER 13121C0333F EFFECTIVE DATE SEPTEMBER 18, 2013. THIS SITE LIES WITHIN ZONE "X" DEFINED AS "AREAS DETERMINED TO BE OUTSIDE THE 0.2% CHANCE FLOODPLAIN" AND ZONE "AE".

NOTE

BURY PITS WILL NOT BE UTILIZED ON THIS PROJECT.

SITE LEGEND

- EXISTING PROPERTY LINE
- EXISTING RIGHT-OF-WAY
- EXISTING SETBACK LINE
- PROPOSED RIGHT-OF-WAY
- PROPOSED SETBACK LINE
- 24" CURB AND GUTTER
- STOP BAR (PAVEMENT MARKING)
- TRAFFIC FLOW ARROW (PAVEMENT MARKING)
- HANDICAP STALL
- A.D.A. STD HANDICAP RAMP
- PARKING SPACE COUNT
- SIGN
- GRATE INLET
- STORM MANHOLE
- OUTLET CONTROL STRUCTURE
- HEADWALL
- SANITARY SEWER MANHOLE
- CONCRETE
- STANDARD DUTY PAVING

LOT SUMMARY

LOT #	AREA (SF)	AREA (AC.)
1 "POND"	43680	1.00
2	25418	0.58
3	33884	0.78
4	26043	0.60
5	20337	0.47
6	21656	0.50
7	20169	0.46
8	21761	0.50
9	26063	0.60
10	24657	0.57
11	20280	0.47
12	18316	0.42
13	18000	0.41
14	19717	0.45
15	22984	0.53

SITE AREA CALCULATIONS

TOTAL SITE AREA = 412,949 SF (9.48 AC.)
PROP. IMPERVIOUS AREA = 69,696 SF (1.60 AC.) - 13.9%
PROP. PERVIOUS AREA = 343,253 SF (7.88 AC.) - 83.1%
LIMITS OF DISTURBANCE = 119,790 SF (2.75 AC.)

ZONING

JURISDICTION CITY OF SOUTH FULTON
R-3 (SINGLE FAMILY RESIDENTIAL)

DEVELOPMENT PROPOSAL

PROPOSED DENSITY 15 LOTS (14 BUILDABLE)

FRONT YARD SETBACK 50'
SIDE YARD SETBACK 10'
REAR YARD SETBACK 35'
NATURAL BUFFER 50' + 10' IMPROVEMENT SETBACK
MIN. LOT SIZE 18,000 SF
MAX. BUILDING HEIGHT 40'

SURVEY NOTES

- THE PROPERTY SHOWN HEREON IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD BOTH WRITTEN AND UNWRITTEN.
- NORTH ARROW AND BEARINGS SHOWN HEREON ARE BASED ON GA WEST ZONE - NAD 83 ADJUSTED 2011. ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS EXPRESSED IN U.S. SURVEY FEET.
- DISTANCE ON PLAT SHALL BE HORIZONTAL.

SITE NOTES

- ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE PLANS AND SITE WORK SPECIFICATIONS AND SHALL COMPLY WITH APPLICABLE FEDERAL, STATE AND LOCAL CODES.
- REFERENCE ARCHITECTURAL PLANS FOR BUILDING DIMENSIONS, SIDEWALKS, STEPS, TRANSFORMER PADS, ETC.
- ALL DIMENSIONS AND RADII ARE TO THE FACE OF CURB, UNLESS OTHERWISE NOTED. ALL DIMENSIONS SHOWN TO BUILDINGS ARE TO OUTSIDE FACE OF BUILDING.
- ALL TRAFFIC SIGNS SHALL CONFORM TO THE UNIFORM TRAFFIC CONTROL MANUAL AND THE STATE OF GA DEPARTMENT OF TRANSPORTATION.
- ALL STRIPED OR CURBED RADII SHALL BE 5' UNLESS OTHERWISE NOTED.
- THE CONTRACTOR IS RESPONSIBLE FOR REPAIR OF ANY DAMAGE TO ANY EXISTING IMPROVEMENTS, ONSITE OR OFF SITE, SUCH AS PAVEMENT, UTILITIES, STORM DRAINAGE, ETC. THE REPAIR MUST BE APPROVED BY THE ENGINEER AND BE EQUAL OR BETTER THAN EXISTING CONDITIONS.
- SITE LIGHTING SHALL BE INCLUDED IN THE GENERAL CONTRACTOR'S SCOPE OF WORK. ALL PARKING LOT LIGHTING POLES, BASES AND FIXTURES WITH LAMPS SHALL BE INSTALLED BY THE GENERAL CONTRACTOR'S ELECTRICAL CONTRACTOR AND SHALL SUPPLY A ONE YEAR WARRANTY CERTIFICATE.
- CONTRACTOR SHALL OBTAIN ALL PERMITS BEFORE CONSTRUCTION BEGINS.
- SITE CONTRACTOR SHALL SUPPLY AS-BUILT PLANS INDICATING ALL CHANGES AND DEVIATIONS.
- ANY DEVIATION FROM THESE PLANS MAY CAUSE THE WORK TO BE UNACCEPTABLE.
- ANY UNANTICIPATED CONDITIONS ENCOUNTERED DURING THE CONSTRUCTION PROCESS SHALL BE IDENTIFIED TO THE ENGINEER IMMEDIATELY.
- ALL CONCRETE SHALL BE 4,000 PSI 28 DAY COMPRESSIVE STRENGTH.
- ALL CURB AND GUTTER WITHIN THE DEVELOPMENT SHALL BE 18".
- PAVEMENT STRIPING SHALL BE INCLUDED IN PAVING CONTRACTOR'S SCOPE OF WORK. STRIPING WILL BE ACCORDING TO OWNER'S SPECIFICATIONS UNLESS NOTED OTHERWISE. ALL STRIPING IS TO HAVE TWO (2) COATS OF PAINT (MIN). ALL STRIPING IN R/W SHALL BE THERMOPLASTIC.
- THE SITE CONTRACTOR IS RESPONSIBLE FOR PROVIDING ALL WORK AND APPURTENANCE TO WITHIN 5' OF THE BUILDING. THIS INCLUDES TRANSFORMER AND DUMPSTER PADS AS WELL AS ALL UTILITY CONDUITS.

SANDTOWN OVERLAY DIST. NOTES

SEC. 512.05. - BUFFERS AND LANDSCAPING REQUIREMENTS.

- A 40-FOOT WIDE NATURAL UNDISTURBED BUFFER (EXCEPT FOR APPROVED ACCESS AND UTILITY CROSSINGS, IMPROVEMENTS, AND REPLANTING WHERE SPARSELY VEGETATED SUBJECT TO THE APPROVAL OF THE SOUTH FULTON ARBORIST), WITH A TEN-FOOT IMPROVEMENT SETBACK OR AS MAY BE APPROVED BY THE DIRECTOR OF COMMUNITY DEVELOPMENT AND REGULATORY AFFAIRS SHALL BE PROVIDED ALONG CAMP CREEK PARKWAY.
- ALL AG-1 ZONING DISTRICT AND RESIDENTIAL ZONING DISTRICTS OR USES SHALL PROVIDE A MINIMUM 25-FOOT WIDE NATURAL UNDISTURBED BUFFER WITH A TEN-FOOT IMPROVEMENT SETBACK OR PROVIDE A MINIMUM SIX-FOOT HIGH EARTHEN BERM PLANTED TO LANDSCAPE STRIP STANDARDS, WITH A MAXIMUM SLOPE OF THREE TO ONE OR COMBINATION THEREOF ALONG ALL PUBLIC STREETS.
- ALL NONRESIDENTIAL (EXCEPT AG-1) ZONING DISTRICTS OR USES SHALL PROVIDE A MINIMUM 25-FOOT WIDE LANDSCAPE STRIP ALONG ALL PUBLIC STREETS.
- A 15-FOOT WIDE LANDSCAPE STRIP SHALL BE PROVIDED ALONG ANY INTERIOR PROPERTY LINE ADJACENT TO A NONRESIDENTIAL ZONING AND/OR USE.

JDM CONSULTANTS

DESIGN CONSULTING
CONSTRUCTION MANAGEMENT

P.O. BOX 366411
ATLANTA, GA 30336
(205) 266-1648

darrell@jdmconsultantsllc.com
jdmconsultantsllc@gmail.com

CLIENT:



THIS DRAWING IS THE PROPERTY OF JDM CONSULTANTS, LLC. IT IS ONLY TO BE USED FOR THE PROJECT AND LOCATION IDENTIFIED HEREIN. NO PART OF THIS DRAWING IS TO BE REPRODUCED, STORED IN A RETRIEVAL SYSTEM OR TRANSMITTED IN ANY FORM BY MEANS ELECTRONIC, MECHANICAL, PHOTOCOPYING OR OTHERWISE WITHOUT THE PRIOR PERMISSION OF JDM CONSULTANTS, LLC.

SEAL:



GSWCC CERT. #77396

EXP. DATE: 07/01/2025

REVISIONS:

NO. DATE DESCRIPTION

PROJECT:

DATONA ESTATES

0 DATONA PASS SW
PARCEL ID: 14F009400030298
CITY OF SOUTH FULTON
LL 0094 DISTRICT 14F
FULTON COUNTY, GEORGIA
FULTON COUNTY #: WRS23-011

SHEET TITLE:

PRELIMINARY PLAT

DESIGNED BY: JDM

DRAWN BY: DJ

CHECKED BY: DJ

APPROVED BY: JDM

SCALE: AS SHOWN

DATE: 4-9-2023

PROJECT NO.:

SHEET:

1 OF 1



City of South Fulton Agenda Item Summary



City Council Meeting Date		Requesting Department		Council District(s) Affected	
Requested Action					
Requirements for Council Action (City specific Council policy, statute or code requirement)					
Summary and Background (Provide department recommendation and an executive summary of the action that gives an overview of the relevant details)					
Funding Source (if applicable)					
Financial Impact (if applicable)					
Financial Impact Statement Received Yes ☐ No ☐ Legislative Process Complete Yes ☐ No ☐					
Department Director Approval 				Finance Director Approval 	
Assistant City Manager Approval 	City Attorney Approval 		City Manager Approval 		

[illegible]

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Approval to accept the Bulletproof Vest Partnership Grant Award in the amount of \$5,833.09.

DATE: July 18, 2023

SUBJECT: Request Approval to accept the Bulletproof Vest Partnership Grant Award in the amount of \$5,833.09.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Decision Memo_Routing Sheet FY2022 BVP Grant - signed (1)	Cover Memo	7/14/2023

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Approval to accept a grant from Under Armour for the refurbishing of the Red Oak Delano Park basketball courts.

DATE: July 18, 2023

SUBJECT: Request Approval to accept a grant from Under Armour for the refurbishing of the Red Oak Delano Park basketball courts.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request approval to accept the 2020 Homeland Security Grant in the amount of \$10,000 to purchase and replace the Drager Chemical Detection Equipment that has reached its shelf life.

DATE: July 18, 2023

SUBJECT: Request approval to accept the 2020 Homeland Security Grant in the amount of \$10,000 to purchase and replace the Drager Chemical Detection Equipment that has reached its shelf life.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
City of South Fulton Agenda Item Summary -	Cover Memo	7/17/2023

City of South Fulton Agenda Item Summary



City Council Meeting Date		Council District(s) Affected
Requesting Department		
Requested Action		
Requirements for Council Action (City specific Council policy, statute or code requirement)		
Summary and Background (Provide department recommendation and an executive summary of the action that gives an overview of the relevant details)		
Funding Source (if applicable)		
Financial Impact (if applicable)		
Financial Impact Statement Received Yes ☐ No ☐ Legislative Process Complete Yes ☐ No ☐		
Department Director Approval 		Finance Director Approval
Assistant City Manager Approval 	City Attorney Approval 	City Manager Approval

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Approval of a Resolution to authorize Investment and Designate Representatives for Georgia Fund 1

DATE: July 18, 2023

SUBJECT: Request Approval of a Resolution to authorize Investment and Designate Representatives for Georgia Fund 1

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
GF1 Resolution Auth Investment (071223)_Redacted	Cover Memo	7/14/2023



GEORGIA FUND 1
(Local Government Investment Pool “LGIP”)
Resolution to Authorize Investment
and Designate Representatives

GF1 Acct# _____
Effective Date*08/01/2023

PARTICIPANT INFORMATION

Participant Name: City of South Fulton | TIN: |
Physical Address: 5440 Fulton Industrial Boulevard | City: South Fulton | State: Ga | Zip Code: 30336 |
Mailing Address: 5440 Fulton Industrial Boulevard | City: South Fulton | State: Ga | Zip Code: 30336 |

This Resolution is for:

☒ New Account ☐ Amendment to an existing account

GF1 Account Number (New): _____ GF1 Account Number (Amended): _____

If change(s) are applicable to other existing accounts, please submit a new resolution for each applicable account.

WHEREAS, O.C.G.A. § 36-83-1 to § 36-83-8 authorizes Georgia local governments and other authorized entities to invest funds through the local government investment pool; and,

WHEREAS, all state departments, boards, bureaus, and agencies (“state entities”) and local governments may make deposits and maintain accounts in the LGIP as Participants, subject to approval by the State Depository Board as required in O.C.G.A. § 36-83-2(b)(4); and,

WHEREAS, from time to time it may be advantageous to City of South Fulton
(Name of Local Government, Political Subdivision or State Agency) to deposit funds available for investment in Georgia Fund 1 (hereinafter referred to as the local government investment pool) as it may deem appropriate; and,

WHEREAS, to provide for the safety of such funds deposited in the local government investment pool, investments are restricted to those enumerated by O.C.G.A. §36-83-4. Pursuant to the investment policies established by the State Depository Board, the State Treasurer shall invest moneys in the local government investment pool considering first the probable safety of capital and then the probable income to be derived; and,

WHEREAS, such deposits must first be duly authorized by the governing authority of the local government or authorized entity and a certified copy of the resolution authorizing such investment filed with the State Treasurer; and

WHEREAS, such resolution must name the official(s) authorized to make deposits or withdrawals of funds in the local government investment pool; and,

WHEREAS, O.C.G.A. §36-83-8 requires a statement of the approximate cash flow requirements of the local government or authorized entity pertaining to the investment of such funds;

NOW, THEREFORE BE IT RESOLVED by the City Council

(Board, Council or other Governing Authority) that City of South Fulton (Local Government, Political Subdivision, or State Agency) meets the criteria as defined in O.C.G.A. § 36-83-3 to participate and deposit funds from time to time in the manner prescribed by law and in accordance with the applicable policies and procedures for the local government investment pool.



GEORGIA FUND 1
(Local Government Investment Pool “LGIP”)
Resolution to Authorize Investment
and Designate Representatives

GF1 Acct# _____
Effective Date*08/01/2023

AUTHORIZED REPRESENTATIVES OF THE PARTICIPANT

Any one of the following individuals shall be authorized to deposit and/or withdraw funds from the local government investment pool on behalf of the Participant: (Please select at least one person for online system (IPAS) access to electronically perform authorized functions and to obtain monthly statements. All individuals currently with online access not on this resolution will be deactivated)

1.

Printed Name:

Title:

Email:

Authority:

Sharon Subadan

Interim City Manager

sharon.subadan@cityofsouthfultonga.gov

X

 Deposit/Withdrawal/Transfer

Deposit Only

Telephone:

Cell Number:

470-809-7743

X

 Grant IPAS Access
2.

Printed Name:

Title:

Email:

Authority:

Corey Adams

City Clerk

corey.adams@cityofsouthfultonga.gov

X

 Deposit/Withdrawal/Transfer

Deposit Only

Telephone:

Cell Number:

470-809-7711

X

 Grant IPAS Access
3.

Printed Name:

Title:

Email:

Authority:

Deposit/Withdrawal/Transfer

Deposit Only

Telephone:

Cell Number:

Grant IPAS Access
4.

Printed Name:

Title:

Email:

Authority:

Deposit/Withdrawal/Transfer

Deposit Only

Telephone:

Cell Number:

Grant IPAS Access
5.

Printed Name:

Title:

Email:

Authority:

Deposit/Withdrawal/Transfer

Deposit Only

Telephone:

Cell Number:

Grant IPAS Access

☐ **For additional AUTHORIZED individuals, please check and attach user information to this form.**

AUTHORIZED REPRESENTATIVES OF THE PARTICIPANT – READ ONLY

In addition, and at the option of the Participant, additional authorized representatives can be designated to perform inquiry only of selected information. This limited representative cannot make deposits or withdrawals. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

1.

Printed Name:

Title:

Email:

Lakeisha Gaines

Finance Manager

lakeisha.gaines@cityofsouthfultonga.gov

Telephone:

Cell Number:

470-809-7754
2.

Printed Name:

Title:

Email:

Telephone:

Cell Number:
3.

Printed Name:

Title:

Email:

Telephone:

Cell Number:

☐ **For additional READ ONLY access individuals, please check and attach user information to this form.**



GEORGIA FUND 1
(Local Government Investment Pool “LGIP”)
Resolution to Authorize Investment
and Designate Representatives

GF1 Acct# _____
Effective Date*08/01/2023

PERIOD OF INVESTMENT

The period in which the initial deposit is currently expected to remain invested in the local government investment pool is a minimum of 30% for no less than 30 days. Subsequent deposits should comply with the LGIP Trust Policy.

DISCLOSURES

Balances are subject to investment risks, including possible loss of principal amount invested and securities that may trade at negative rates.

LGIP deposits are not guaranteed or insured by any bank, the Federal Deposit Insurance Corporation (FDIC), the Federal Reserve Board, the State of Georgia, or any other entity.

The Office of State Treasurer (OST) has third-party insurance coverages designed to insure our agency against defense and liability expenses incurred due to loss/damage caused to LGIP participants by our actions. Through the Department of Administrative Services, the State of Georgia may carry various insurance programs for the protection of State Agencies, Authorities, the University System of Georgia, and the Technical College System of Georgia, some of which may be LGIP participants. DOAS may carry cyber-insurance for certain executive branch agencies, as well as crime and employee dishonesty coverage for all State agencies, authorities, and higher education organizations. DOAS does not carry cyber-insurance for other LGIP participants.

Damage caused by local government participants’ actions are not covered by either the State’s cyber-insurance plan or the crime and employee dishonesty plan. DOAS programs are designed to cover the actions of State organizations who participate in the various insurance programs. See OST website (<https://ost.georgia.gov>) for the latest cyber-insurance plan information.

Additional disclosures are included in the LGIP Trust Policy which is periodically updated and is available on the OST website. By authorizing this resolution, the entity acknowledges it has read and understands the LGIP Trust Policy and risks associated with investing in Georgia Fund 1.

BANKING INFORMATION

All withdrawals from the local government investment pool shall be sent via ACH to the following participant’s demand deposit account(s) except for account(s) designated as corporate trust accounts. Wires are typically used for Corporate Trust payments and always used for same-day transactions. (Please see “Instructions for Completing ACH & Wire Information” for more detailed information.)

- **Please verify ACH and Wire instructions with your bank and provide them below.** ACH INSTRUCTIONS MAY VARY FROM YOUR BANK’S WIRING INSTRUCTIONS. IF THE LOCAL BANK IS NOT ON-LINE WITH THE FEDERAL RESERVE, PLEASE PROVIDE CORRESPONDENT BANK INSTRUCTIONS. This will ensure accurate delivery of your funds to the designated bank account.
- If the bank account is not a corporate trust account, please complete both ACH & Wire instructions.

Please complete the following form to add new banking instructions, or to change or delete existing banking instructions.

OST will directly deposit via ACH for all ACH enabled accounts.

To authorize Office of State Treasurer (OST) to withdraw funds via ACH debit from the designated bank account, please select “Yes” below your ACH banking instructions.

Debit authorization may be withdrawn with at least 15-days advance written notice to the Georgia Office of the State Treasurer. I also understand that the OST reserves the right to reverse ACH electronic transfers made in error.



GEORGIA FUND 1
(Local Government Investment Pool “LGIP”)
Resolution to Authorize Investment
and Designate Representatives

GF1 Acct# _____
Effective Date*|08/01/2023 |

BANKING INSTRUCTIONS

Bank 1:

Bank Name: |Branch Banking and Trust Company | Account Title: |Operating/Pool Cash |
Bank Address: |1165 Fairburn Road |
City: |Atlanta | State: |Ga | Zip Code: |30331 |
Bank Contact: |Charlene Craig | Bank Contact Telephone Number: | |
Corporate Trust Account: ☒ No ☐ Yes (If Yes, confirm preferred method of transfer, ACH or Wire)

ACH Instructions

Bank ABA Number: | | Bank Account Number: | |
Allow OST to ACH Debit for Contributions:
☐ Yes. If there is a debit block on this account, please provide the bank OST’s Company ID: | |
☒ No. Participant will be responsible for sending a wire for any contributions made to the Georgia Fund 1 account.

WIRE Instructions

Bank ABA Number: | | Bank Account Number: | |
Addendum Information: |N/A |

Correspondent Bank Instructions Required? ☐ Yes ☐ No ☐ Attach Correspondent Bank Wire Instruction
Correspondent Bank Name: | | Correspondent Bank ABA#: | |
Correspondent Bank City: | | Correspondent Bank Account#: | |

Bank 2:

Bank Name: | | Account Title: | |
Bank Address: | |
City: | | State: | | Zip Code: | |
Bank Contact: | | Bank Contact Telephone Number: | |
Corporate Trust Account: ☐ No ☐ Yes (If Yes, confirm preferred method of transfer, ACH or Wire)

ACH Instructions

Bank ABA Number: | | Bank Account Number: | |
Allow OST to ACH Debit for Contributions:
☐ Yes. If there is a debit block on this account, please provide the bank OST’s Company ID: | |
☐ No. Participant will be responsible for sending a wire for any contributions made to the Georgia Fund 1 account.

WIRE Instructions

Bank ABA Number: | | Bank Account Number: | |
Addendum Information: | |

Correspondent Bank Instructions Required? ☐ Yes ☐ No ☐ Attach Correspondent Bank Wire Instruction
Correspondent Bank Name: | | Correspondent Bank ABA#: | |
Correspondent Bank City: | | Correspondent Bank Account#: | |



GEORGIA FUND 1
(Local Government Investment Pool “LGIP”)
Resolution to Authorize Investment
and Designate Representatives

GF1 Acct# _____
Effective Date*|08/01/2023 |

Bank 3:

Bank Name: _____ Account Title: _____
Bank Address: _____
City: _____ State: ____ Zip Code: _____
Bank Contact: _____ Bank Contact Telephone Number: _____
Corporate Trust Account: ☐ No ☐ Yes (If Yes, confirm preferred method of transfer, ACH or Wire)

ACH Instructions

Bank ABA Number: _____ Bank Account Number: _____
Allow OST to ACH Debit for Contributions:
☐ Yes. If there is a debit block on this account, please provide the bank OST’s Company ID: _____
☐ No. Participant will be responsible for sending a wire for any contributions made to the Georgia Fund 1 account.

WIRE Instructions

Bank ABA Number: _____ Bank Account Number: _____
Addendum Information: _____

Correspondent Bank Instructions Required? ☐ Yes ☐ No ☐ Attach Correspondent Bank Wire Instruction
Correspondent Bank Name: _____ Correspondent Bank ABA#: _____
Correspondent Bank City: _____ Correspondent Bank Account#: _____

Bank 4:

Bank Name: _____ Account Title: _____
Bank Address: _____
City: _____ State: ____ Zip Code: _____
Bank Contact: _____ Bank Contact Telephone Number: _____
Corporate Trust Account: ☐ No ☐ Yes (If Yes, confirm preferred method of transfer, ACH or Wire)

ACH Instructions

Bank ABA Number: _____ Bank Account Number: _____
Allow OST to ACH Debit for Contributions:
☐ Yes. If there is a debit block on this account, please provide the bank OST’s Company ID: _____
☐ No. Participant will be responsible for sending a wire for any contributions made to the Georgia Fund 1 account.

WIRE Instructions

Bank ABA Number: _____ Bank Account Number: _____
Addendum Information: _____

Correspondent Bank Instructions Required? ☐ Yes ☐ No ☐ Attach Correspondent Bank Wire Instruction
Correspondent Bank Name: _____ Correspondent Bank ABA#: _____
Correspondent Bank City: _____ Correspondent Bank Account#: _____



GEORGIA FUND 1
(Local Government Investment Pool “LGIP”)
Resolution to Authorize Investment
and Designate Representatives

GF1 Acct# _____
Effective Date*|08/01/2023 |

Bank 5:

Bank Name: _____ Account Title: _____
Bank Address: _____
City: _____ State: ____ Zip Code: _____
Bank Contact: _____ Bank Contact Telephone Number: _____
Corporate Trust Account: ☐ No ☐ Yes (If Yes, confirm preferred method of transfer, ACH or Wire)

ACH Instructions

Bank ABA Number: _____ Bank Account Number: _____
Allow OST to ACH Debit for Contributions:
☐ Yes. If there is a debit block on this account, please provide the bank OST’s Company ID: _____
☐ No. Participant will be responsible for sending a wire for any contributions made to the Georgia Fund 1 account.

WIRE Instructions

Bank ABA Number: _____ Bank Account Number: _____
Addendum Information: _____

Correspondent Bank Instructions Required? ☐ Yes ☐ No ☐ Attach Correspondent Bank Wire Instruction
Correspondent Bank Name: _____ Correspondent Bank ABA#: _____
Correspondent Bank City: _____ Correspondent Bank Account#: _____

Bank 6:

Bank Name: _____ Account Title: _____
Bank Address: _____
City: _____ State: ____ Zip Code: _____
Bank Contact: _____ Bank Contact Telephone Number: _____
Corporate Trust Account: ☐ No ☐ Yes (If Yes, confirm preferred method of transfer, ACH or Wire)

ACH Instructions

Bank ABA Number: _____ Bank Account Number: _____
Allow OST to ACH Debit for Contributions:
☐ Yes. If there is a debit block on this account, please provide the bank OST’s Company ID: _____
☐ No. Participant will be responsible for sending a wire for any contributions made to the Georgia Fund 1 account.

WIRE Instructions

Bank ABA Number: _____ Bank Account Number: _____
Addendum Information: _____

Correspondent Bank Instructions Required? ☐ Yes ☐ No ☐ Attach Correspondent Bank Wire Instruction
Correspondent Bank Name: _____ Correspondent Bank ABA#: _____
Correspondent Bank City: _____ Correspondent Bank Account#: _____

☐ For additional BANK ACCOUNTS, please check and attach bank instructions to this form.



GEORGIA FUND 1
(Local Government Investment Pool “LGIP”)
**Resolution to Authorize Investment
and Designate Representatives**

GF1 Acct# _____
Effective Date* 08/01/2023

SIGNATURE OF HEAD OF GOVERNING AUTHORITY

Changes in the above authorization shall be made by cancellation or a replacement resolution delivered to the Office of the State Treasurer. Until such a replacement resolution is received and approved by the Office of the State Treasurer, the above authorized individuals, demand account instructions and statement mailing address(es) shall remain in full force and effect.

Entered at _____, Georgia this _____ day of _____ 20____.

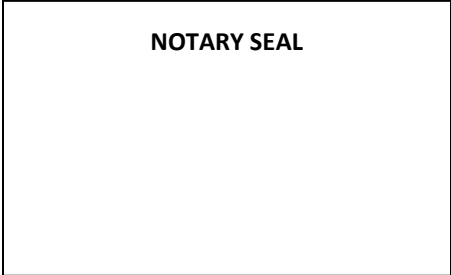
(Signature of Head of Governing Authority)

(Please Print or Type - Head of Governing Authority)

(Title)

Please select “Option A” **OR** “Option B”

Option A: Notary Certification



Notary Public Signature: _____
Notary Public Signature Date: _____
Commission Expiration Date: _____

Option B: OST Certification

Head of Governing Authority signatory attestation by OST Personnel:

OST Personnel Name: _____
OST Personnel Signature: _____
OST Personnel Signature Date: _____

MAILING INSTRUCTIONS

If completed manually, please complete and return a signed original to:

Georgia Fund 1
Office of the State Treasurer
200 Piedmont Avenue
Suite 1204, West Tower
Atlanta, GA 30334-5527

Toll Free: (800) 222-6748

FOR OFFICE OF THE STATE TREASURER USE ONLY
GF1 Resolution Verification

RESOLUTION VERIFICATION

Acct#:

Agency Name:

Website:

Website Phone:

Confirmed by:

Verified by:

Date & Time:

Identity Validation Method:

BUSINESS CONTACTS & IPAS

Removed from Contacts:

Added to Contacts:

New IPAS Account:

Removed From IPAS:

INTERNAL SIGNATURES

Received (FA)	Notary/ OST Certified (IA)	Agency Head (IA)	Verified (IA)	Public Entity (IA)	Accounting	Banking	Contacts (FA)	IPAS (FA)
Email (FA)	Master Log (FA)	Contacts (IA)	IPAS (IA)	Uploaded (FA)			New/Amended Account Approved (Treasurer/Deputy Treasurer)	

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Council Approval of A Resolution to Authorize the Use of Eminent Domain to Acquire Real Property Interests Necessary to Complete the Intersection Improvement Project At Butner Road and Union Road, Project OSI602, Parcel 11; To Authorize the City of South Fulton, Georgia To Condemn Said Property Interests, Where Necessary

DATE: July 18, 2023

SUBJECT: Request Council Approval of A Resolution to Authorize the Use of Eminent Domain to Acquire Real Property Interests Necessary to Complete the Intersection Improvement Project At Butner Road and Union Road, Project OSI602, Parcel 11; To Authorize the City of South Fulton, Georgia To Condemn Said Property Interests, Where Necessary

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Butner Road at Union Road Intersection Improvements Parcel 11 Resolution (1)	Cover Memo	7/14/2023

A RESOLUTION TO AUTHORIZE THE USE OF EMINENT DOMAIN TO ACQUIRE REAL PROPERTY INTERESTS NECESSARY TO COMPLETE THE INTERSECTION IMPROVEMENT PROJECT AT BUTNER ROAD AND UNION ROAD, PROJECT OSI602, PARCEL 11; TO AUTHORIZE THE CITY OF SOUTH FULTON, GEORGIA TO CONDEMN SAID PROPERTY INTERESTS, WHERE NECESSARY; AND FOR OTHER PURPOSES.

WHEREAS, the City of South Fulton ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof ("City Council"); and

WHEREAS, the City, pursuant to Section 1.12 (b) (6) of its Charter, has the authority to condemn property for present or future use and for any corporate purpose deemed necessary by the governing authority using the methods and means not inconsistent with the Charter, the Constitution and laws of the State of Georgia; and as provided in O.C.G.A. § 22-1-1 et seq., and O.C.G.A. § 32-3-1 et seq.; and

WHEREAS, the Mayor and Council of the City of South Fulton, Georgia have determined that it is in the public interest and benefit to complete intersection improvements at Butner Road and Union Road, within the City of South Fulton city limits and have adopted and accepted a plan for the transportation project; and

WHEREAS, in order to perform the sidewalk project for the public use and for the public benefit, it is necessary to obtain certain interests in real property from parcels adjacent to Old National Highway; and

WHEREAS, an appraiser familiar with real estate values in Fulton County, Georgia, was employed to appraise the tract of land located at 0 Union Road, South Fulton, Georgia 30331, bearing Parcel ID 14F-0100-LL-017-9 (the "Property") and has determined that just and adequate compensation for the property interests necessary to transportation project, which are more specifically described in Exhibit "A", and for any consequential damages or benefits considered, is Twelve Thousand Nine Hundred Dollars and Zero Cents (\$12,900.00); and

WHEREAS, the City engaged in good faith negotiations with the owner of the Property to acquire the Property based upon a certified appraisal of the same, but the negotiations were unsuccessful; and

WHEREAS, the exercise of eminent domain over the Property is necessary for public use; and

WHEREAS, condemnation for transportation purposes pursuant to O.C.G.A. § 32-3-1 et seq., or other appropriate method, is necessary to accomplish the public use.

THE CITY COUNCIL OF THE CITY OF SOUTH FULTON HEREBY RESOLVES as follows:

Section 1. That the City of South Fulton declares its intent to acquire the property interests described in Exhibit “A”, attached hereto, from the tract of land located at 0 Union Road, South Fulton, Georgia 30331, bearing Parcel ID 14F-0100-LL-017-9.

Section 2. That the City Council finds that this resolution authorizing the use of eminent domain to acquire certain tracts and/or parcels of land necessary to facilitate the transportation project at Union Road and Butner Road is necessary for a public purpose.

Section 3. That the City Council finds that the public necessity for immediately acquiring all of the property interests specifically described in Exhibit “A” for the above stated purposes is hereby declared; and further, a finding is hereby made that the circumstances are such that it is necessary to proceed with condemnation proceedings by use of the declaration of taking method of condemnation, as authorized by O.C.G.A. § 32-3-1 et seq, and use of this method is hereby authorized for the acquisition of the property interests described in Exhibit “A”.

Section 4. That the City has determined that Twelve Thousand Nine Hundred Dollars and Zero Cents (\$12,900.00) is the just and adequate compensation to be remitted for the property interests sought and that amount is specifically authorized by this resolution.

Section 5. That the City Attorney is authorized by this Resolution to proceed with condemnation proceedings in the name of the City of South Fulton, Georgia for the quick and effective condemnation of the property interests described in Exhibit “A” for the described public purpose and use set forth herein, as provided by local and statutory law and the Constitution of Georgia.

Section 6. That the City Manager, or her designee, is hereby authorized and directed to execute all documents necessary for the acquisition and condemnation of the subject Property described or referenced herein, to make or authorize all necessary expenditures or payments and to also take all the necessary steps to accomplish the intent and purpose of this resolution, including but not limited to, title searches, appraisals, surveys, specialty reports, expert fees, closings and/or any other costs associated with the condemnation action authorized by this Resolution.

Section 7. That after approval of this Resolution the Mayor of the City of South Fulton, Georgia is authorized and directed to sign a declaration of taking related to the property interests specified in Exhibit “A”, as required by O.C.G.A. § 32-3-6, on behalf of the City of South Fulton.

[signatures and voting tabulations appear on the following page]

EXHIBIT "A"

P. I. NO.: PARCEL NO.: OSI602 11
COUNTY: Fulton
DATE OF R/W PLANS: April 24, 2018
REVISION DATE: July 6, 2021

REQUIRED RIGHT OF WAY

All that tract or parcel of land lying and being in Land Lot 100 of the 14th Land District, 1st Section of Fulton County, Georgia, being more particularly described as follows:

Beginning at a point 27.50 feet left of and opposite Station 40+98.92 on the construction centerline of Butner Rd at Union Rd on Georgia Highway Project No. OSI602; running thence N 23°36'39.9" W a distance of 168.32 feet to a point 12.30 feet right of and opposite station 42+62.68 on said construction centerline laid out for Union Road; thence northwesterly 81.26 feet along the arc of a curve (said curve having a radius of 2792.31 feet and a chord distance of 81.26 feet on a bearing of N 21°34'52.8" W) to the point 22.56 feet right of and opposite station 43+45.25 on said construction centerline laid out for Union Road; thence N 20°14'05.2" W a distance of 82.42 feet to a point 25.80 feet right of and opposite station 44+30.00 on said construction centerline laid out for Union Road; thence S 24°47'30.9" E a distance of 29.40 feet to a point 28.00 feet right of and opposite station 44+00.00 on said construction centerline laid out for Union Road; thence southeasterly 192.53 feet along the arc of a curve (said curve having a radius of 722.00 feet and a chord distance of 191.96 feet on a bearing of S 29°07'46.6" E) to the point 28.00 feet right of and opposite station 42+00.00 on said construction centerline laid out for Union Road; thence S 44°02'46.5" E a distance of 146.51 feet to a point 49.00 feet right of and opposite station 40+75.11 on said construction centerline laid out for Union Road; thence S 82°27'56.0" W a distance of 39.26 feet to a point 9.94 feet right of and opposite station 40+77.06 on said construction centerline laid out for Union Road; thence S 86°55'38.3" W a distance of 42.96 feet back to the point of beginning.

Containing 0.195 acres more or less.

TEMPORARY EASEMENT FOR CONSTRUCTION OF SLOPES

AREA 1

All that tract or parcel of land lying and being in Land Lot 100 of the 14th Land District, 1st Section of Fulton County, Georgia, being more particularly described as follows:

Beginning at a point 49.00 feet right of and opposite Station 40+75.11 on the construction centerline of Butner Rd at Union Rd on Georgia Highway Project No. OSI602; running thence N 44°02'46.5" W a distance of 146.51 feet to a point 28.00 feet right of and opposite station 42+00.00 on said construction centerline laid out for Union Road; thence northwesterly 192.53 feet along the arc of a curve (said curve having a radius of 722.00 feet and a chord distance of 191.96 feet on a bearing of N 29°07'46.6" W) to the point 28.00 feet right of and opposite station 44+00.00 on said construction centerline laid out for Union Road; thence N 24°47'30.9" W a distance of 29.40 feet to a point 25.80 feet right of and opposite station 44+30.00 on said construction centerline laid out for Union Road; thence N 20°14'05.2" W a distance of 28.00 feet to a point 25.71 feet right of and opposite station 44+58.00 on said construction centerline laid out for Union Road; thence S 36°43'41.2" E a distance of 21.92 feet to a point 32.00 feet right of and opposite station 44+37.00 on said construction centerline laid out for Union Road; thence S 25°35'14.7" E a distance of 75.34 feet to a point 37.00 feet right of and opposite station 43+59.00 on said construction centerline laid out for Union Road; thence S 39°13'24.6" E a distance of 34.96 feet to a point 45.00 feet right of and opposite station 43+23.00 on said construction centerline laid out for Union Road; thence S 35°44'24.9" E

a distance of 76.05 feet to a point 52.00 feet right of and opposite station 42+42.00 on said construction centerline laid out for Union Road; thence S 48°23'48.0" E a distance of 160.87 feet to a point 81.00 feet right of and opposite station 40+85.00 on said construction centerline laid out for Union Road; thence S 37°05'22.8" E a distance of 28.40 feet to a point 86.11 feet right of and opposite station 40+78.55 on said construction centerline laid out for Union Road; thence S 1°05'02.4" W a distance of 17.93 feet to a point 81.16 feet right of and opposite station 40+74.58 on said construction centerline laid out for Union Road; thence S 82°27'56.0" W a distance of 32.22 feet back to the point of beginning.

Containing 0.224 acres more or less.

TEMPORARY EASEMENT FOR CONSTRUCTION OF SLOPES AREA2

All that tract or parcel of land lying and being in Land Lot 100 of the 14th Land District, 1st Section of Fulton County, Georgia, being more particularly described as follows:

Beginning at a point 52.00 feet right of and opposite Station 42+42.00 on the construction centerline of Butner Rd .at Union Rd on Georgia Highway Project No. OSI602; running thence N 35°44'24.9" W a distance of 76.05 feet to a point 45.00 feet right of and opposite station 43+23.00 on said construction centerline laid out for Union Road; thence N 88°11'23.7" Ea distance of 41.28 feet to a point 82.00 feet right of and opposite station 43+03.00 on said construction centerline laid out for Union Road; thence S 2°52'21.1" E a distance of 63.11 feet back to the point of beginning.

Containing 0.030 acres more or less.

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: A Resolution Authorizing The City Of South Fulton, Georgia To Enter Into The First Amended Memorandum Of Understanding Between The City And The Fulton County School District For Building Plan Review And Inspections, And For Other Lawful Purposes

DATE: July 18, 2023

SUBJECT: A Resolution Authorizing The City Of South Fulton, Georgia To Enter Into The First Amended Memorandum Of Understanding Between The City And The Fulton County School District For Building Plan Review And Inspections, And For Other Lawful Purposes

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
2023 Resolution Approving First Amended MOU Btwn City and FCSD	Cover Memo	7/14/2023
First Amendment to extend term of FCSD and COSF MOU (2023)	Cover Memo	7/14/2023
MOU Between COSF and Fulton County School District (2023)	Cover Memo	7/14/2023

**A RESOLUTION AUTHORIZING THE CITY OF SOUTH FULTON, GEORGIA TO
ENTER INTO THE FIRST AMENDED MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY AND THE FULTON COUNTY SCHOOL DISTRICT FOR
BUILDING PLAN REVIEW AND INSPECTIONS, AND FOR OTHER LAWFUL
PURPOSES**

WHEREAS, the City of South Fulton ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City, is the Mayor and Council thereof ("City Council"); and

WHEREAS, the City Charter§ 1.12 (b)(7) allows for the City to enter into contracts or agreements with other governments, private persons, firms, and corporations; and

WHEREAS, this First Amended Memorandum of Understanding ("MOU") between the City and Fulton County School District for the building plan review and inspections is in the best interest of the health and general welfare of the City, its residents, Fulton County School District and general public.

**THE COUNCIL OF THE CITY OF SOUTH FULTON, GEORGIA, HEREBY
RESOLVES** as follows:

Section 1. the City of South Fulton approves the entering into of the first amended MOU between the City and Fulton County School District for building plan review and inspections attached hereto as Exhibit A.

Section 2. It is hereby declared to be the intention of the City Council that:

(a) All sections, paragraphs, sentences, clauses, and phrases of this Resolution are or were, upon their enactment, believed by the City Council to be fully valid, enforceable, and constitutional.

(b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause, or phrase of this Resolution is severable from every other section, paragraph, sentence, clause, or phrase of this Resolution. No section, paragraph, sentence, clause, or phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause, or phrase of this Resolution.

Section 3. The City Attorney and City Clerk are authorized to make non-substantive editing and renumbering revisions to this Resolution for proofing, codification, and

supplementation purposes. The final version of all resolutions shall be filed with the City Clerk.

Section 4. All resolutions or parts thereof that are in conflict with this Resolution are, to the extent of such conflict, hereby repealed.

Section 5. The effective date of this Resolution shall be from the date of adoption, unless provided otherwise by the City Charter or state and/or federal law.

[signatures and voting tabulations appear on the following page]

FIRST AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING

**By and Between
FULTON COUNTY SCHOOL DISTRICT**

**And
THE CITY OF SOUTH FULTON**

**For
BUILDING PLAN REVIEW AND INSPECTION OF
FULTON COUNTY SCHOOL DISTRICTS
CAPITAL AND FACILITIES IMPROVEMENT PROJECTS**

WHEREAS, in 2018 the City of South Fulton (“City”) and the Fulton County School District (“District”) entered into a Memorandum of Understanding (“MOU”) which, among other things, addressed building and site plan review for capital and facility improvements constructed by the District within the City boundaries;

WHEREAS, a true and accurate copy of the MOU is attached hereto as **Exhibit A**;

WHEREAS, the MOU was originally for a term of five (5) years;

WHEREAS, it is the intention of City and the District to extend the term of the MOU for an additional five (5) years.

NOW THEREFORE BE IT RESOLVED, for good and valuable consideration, it is hereby agreed that the District and City hereby amend the MOU as follows:

1. The MOU is hereby amended by extending the MOU for an additional five (5) years such that the MOU will terminate on September 5, 2028.
2. Except as amended herein the MOU is and remains in full force and effect; and all terms and provisions of the MOU are hereby ratified and affirmed.

SO APPROVED this _____ day of _____, 2023.

In witness hereof, the parties acting through their duly authorized agents have caused this MOU to be signed.

“DISTRICT”
FULTON COUNTY SCHOOL DISTRICT

By: _____
Mike Looney, Superintendent

Date: _____

“CITY”
THE CITY OF SOUTH FULTON

By: _____

Title: _____

Signature: _____

Date: _____

EXHIBIT "A"
COPY OF MOU

MEMORANDUM OF UNDERSTANDING
by and between the
FULTON COUNTY SCHOOL DISTRICT
and
THE CITY OF SOUTH FULTON
for
BUILDING PLAN REVIEW AND INSPECTION OF
FULTON COUNTY SCHOOL DISTRICT'S
CAPITAL AND FACILITIES IMPROVEMENT PROJECTS

The parties to this Memorandum of Understanding ("MOU") are interested in serving the needs of the citizens of City of South Fulton, Fulton County, Georgia, by providing efficient plan review and inspection services for all Fulton County School District's Capital Improvement Projects within the City of South Fulton, including but not limited to, new schools, building additions, facility modifications, portable classroom installations, facility maintenance improvements and operation facilities. By signing this MOU, both parties agree to the following:

1. Fulton County School District ("FCSD") shall have the responsibility of building plan review and construction inspection authority for all capital and facilities improvement projects related to new schools, building additions, and other capital improvements, including but not limited to facilities modifications, portable classroom installations and other facility maintenance improvements.
2. FCSD shall engage the services of an authorized engineer(" AE") registered in the State of Georgia to perform building plan review and inspections for the above referenced projects for compliance with State, County and applicable Municipal codes, ordinances, and procedures, Georgia Department of Education requirements and for conformance with technically sound architectural and engineering principles. It is understood that the AE shall direct and supervise technical support staff responsible for performing inspection services for FCSD.
3. FCSD may engage the services of a properly licensed or credentialed construction inspection firm or use FCSD forces in inspection of constructed facilities.
4. The AE shall review the plans for compliance with architectural, civil, structural, electrical, heating, ventilation, air conditioning, plumbing, and energy codes and ordinances adopted by the State of Georgia, Georgia Department of Education and any other applicable codes or ordinances.
5. Plans that have been reviewed and approved shall be stamped by the AE.
6. The City of South Fulton (the "City") shall continue to conduct fire safety inspections and all other related duties as provided in O.C.G.A. § 25-2-12 et seq. Further, The City shall continue to regulate all land disturbance activities and issue land disturbance permits as provided in O.C.G.A. § 12-7-4 and the City's own ordinances.
7. The AE shall signify his/her approval of plans for each project by stamping, signing, and dating these drawings prior to commencement of construction.

8. FCSD shall submit a copy of the approved plans, signed, and dated to the City.
9. FCSD or its designee shall perform inspections as outlined in Paragraphs 2 and 3 and 6 above for conformance with the approved plans.
10. The City or the State of Georgia shall continue to be responsible for periodic Fire Marshal inspections and any enforcement action where necessary and all erosion control measures for capital and facilities improvement projects and portable classroom installations constructed by FCSD.
11. The city shall issue, upon written request by FCSD and upon presentation of Substantial Completion and inspection documentation, the Certificate of Occupancy ("CO") for all buildings, in addition to those permits required and previously issued by the Fire Marshal's Office.
12. This MOU shall continue in effect from its Effective Date as defined herein and shall continue in effect for a term of five years (5) years. As required by O.C.G.A. §20-2-506, the MOU shall terminate absolutely and without further obligation on the part of FCSD at the close of the calendar year in which it was executed and at the close of each succeeding calendar year for which it may be renewed. The MOU will automatically renew at the beginning of each calendar year unless either FCSD or the City notifies the other party of its intent to terminate the agreement for cause or convenience at any time during the term of the MOU upon thirty (30) days' written notice.
13. FCSD shall require each of FCSD's contractors to indemnify the City and hold the City harmless from any and all damage which the City should suffer from any and all liability, claims, demands, attorney's fees and costs of defense, or judgment against it, arising from the acceptance of the work completed under this MOU and performed by said contractor.
14. This MOU constitutes the entire agreement between the parties as to all matters contained herein. All subsequent changes in this MOU must be in writing and signed by both parties.
15. FCSD shall direct the architect under contract to set up a preliminary meeting with fire officials having local authority prior to final drawings for FCSD projects to review the proposed firewall design and location that will separate the new additions and the existing buildings.
16. This MOU shall be governed by the laws of the State of Georgia.
17. All notices under this MOU shall be given by email or first-class mail, except that any notice of termination shall be mailed via U.S. Mail, return receipt requested. Notices shall be addressed to the parties at the following mail and email addresses:

If to FCSD:

Fulton County Schools
6201 Powers Ferry Rd. NW
Atlanta, Georgia 30339
Attn: Douglas P. Carey, Director of Capital Planning

With a copy to:

Nelson Mullins Riley & Scarborough LLP
201 17th Street NW, Suite 1700
Atlanta, Georgia 30363
Attn: Cheryl V. Shaw, Esq

If to the City:

Interim City Manager Sharon Subadan
or her successor or designee
City of South Fulton
5440 Fulton Industrial Blvd
City of South Fulton, GA 30336
Ph: (470) 809-7700
Sharon.subadan@cityofsouthfultonga.gov

With a copy to:

Vincent D. Hyman, City Attorney
City of South Fulton
5440 Fulton Industrial Blvd
City of South Fulton, GA 30336
Vincent.hyman@cityofsouthfultonga.gov

18. Neither party shall assign any of the obligations. or benefits of this MOU without signed written consent by the other party.

19. This MOU may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

20. This MOU by and between the Fulton County School District and the City of South Fulton for Building Plan Review and Inspection of Fulton County School District's Capital Improvement Projects will become effective upon its adoption by both FCSD and the City.

(SIGNATURES ON FOLLOWING PAGE)

IN WITNESS WHEREOF, FCSD and the City have executed this MOU through their duly authorized officers as set forth below.

FULTON COUNTY SCHOOL DISTRICT:

Mike Looney, FCSD Superintendent

Sworn to and subscribed before me this
_____ day of _____, 2023

Notary Public

My Commission Expires:

CITY OF SOUTH FULTON, GEORGIA

Sharon Subadan, Interim City Manager

Sworn to and subscribed before me this
_____ day of _____, 2023

Notary Public

My Commission Expires:

Approved as to Form:

Vincent D. Hyman, City Attorney

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Consideration of City Council Override of Mayor's Veto of A Request For Approval Of A Resolution To Update And/Or Amend The City Of South Fulton Police Department's Policies, Procedures And/Or General Orders Related To The Seizure, Forfeiture And Disposal Of Assets And/Or Property; And For Other Lawful Purposes. (Sponsored by Councilwoman Helen Z. Willis)

DATE: July 18, 2023

SUBJECT: Consideration of City Council Override of Mayor's Veto of A Request For Approval Of A Resolution To Update And/Or Amend The City Of South Fulton Police Department's Policies, Procedures And/Or General Orders Related To The Seizure, Forfeiture And Disposal Of Assets And/Or Property; And For Other Lawful Purposes. (Sponsored by Councilwoman Helen Z. Willis)

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Res2023 Resolution Updating or Amending Police Dept Seizure and Forfeiture Policies rev 2 (1)	Cover Memo	7/14/2023
MAYOR VETO Police Spending (24May2023)	Cover Memo	7/17/2023

**A RESOLUTION TO UPDATE AND/OR AMEND THE CITY OF SOUTH FULTON
POLICE DEPARTMENT’S POLICIES, PROCEDURES AND/OR GENERAL ORDERS
RELATED TO THE SEIZURE, FOREFEITURE AND DISPOSAL OF ASSETS AND/OR
PROPERTY AND FOR OTHER LAWFUL PURPOSES.**

(Sponsored by Councilwoman Helen Z. Willis)

WHEREAS, the City of South Fulton (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof (“City Council”); and

WHEREAS, there has been misinformation, misperception and/or misunderstanding by citizens surrounding the seizure, forfeiture and disposition of property whether seized jointly with other law enforcement agencies or solely by the South Fulton Police Department; and

WHEREAS, assets, property or other items of value seized, forfeited, and disposed of by law enforcement agencies is governed by various state laws, in particular, O.C.G.A. § 9-16-1 et seq. commonly known, and cited as the “Georgia Uniform Civil Forfeiture Procedure Act;” and

WHEREAS, the City and its Police Chief and Department are committed to protecting and serving the public, which includes the proper handling and accountability of seized property; and

WHEREAS, the City Council finds that the proper documentation, reporting and/or tracking of seized, forfeited and disposal of assets, property or other items of value or contraband as a result of the day-to-day operations of the City of South Fulton Police Department will promote and increase accountability and transparency of seized assets and their disposition to the public whom the City and its police officers serve and protect; and

WHEREAS, this Resolution is in the best interests of the health, safety and general welfare of the City, its residents, and the general public.

THE COUNCIL OF THE CITY OF SOUTH FULTON, GEORGIA, HEREBY RESOLVES
as follows:

Section 1. The Police Chief is hereby instructed to update, amend and/or implement the General Orders as set forth herein within ninety (90) days from the adoption and/or enactment of this Resolution so as to be in compliance with the Georgia Uniform Civil Forfeiture Procedure Act, as amended and any other applicable state law. The requested General Orders shall include, but not be limited to the following.

City of South Fulton Police Department

General Order#

PURPOSE:

To establish policy and procedure for the Asset Forfeiture Investigations Unit.

POLICY:

The City of South Fulton Police Department shall seize criminal assets by maximizing the use of forfeiture provisions in accordance with federal, state and municipal laws (bank accounts, real estate, investment holdings, etc.)

RESPONSIBILITIES:

The Asset Forfeiture Investigations Unit supervisor is responsible for the implantation of this directive within the Unit. Employees shall be responsible for adhering to the guidelines set forth in this directive.

ACTION:

The Asset Forfeiture Investigations Unit shall assist all departmental units with the Investigation and seizure of assets belonging to the violators of federal, state, and municipal money laundering cases.

The Asset Forfeiture Investigations Unit shall assist all departmental units in the investigations and forfeiture of property belonging to violators of mortgage fraud statutes and other theft statutes.

The Asset Forfeiture Investigations Unit shall establish and maintain a tracking system for asset seizure cases that involve joint investigations with federal and state agencies to maintain a detailed account of proceed-sharing privileges as granted by law.

The Training Unit and Asset Forfeiture Investigations Unit shall provide asset forfeiture training to department Investigators (e.g., asset seizure laws, practices, procedure, and removal techniques).

The Asset Forfeiture Investigations Unit shall participate in the serving of search warrants, where large amounts of money are anticipated, to assist with the seizure of assets. Officers should notify the Financial investigations unit in advance of the need for assistance.

Investigators and officers shall include provisions for the seizure of assets and related documents in their search warrants.

The Asset Forfeiture Investigations Unit shall operate in accordance with the Uniform Civil Forfeiture Procedure Act (O.C.G.A. Title 9 Civil Practice, Chapter 16 – Uniform Civil Forfeiture Procedure Act).

The Asset Forfeiture Investigations Unit shall complete the required yearly Asset Forfeiture Reporting to the Prosecuting Attorney's Council of Georgia. The report shall be completed and submitted by the deadline of January 31st of each year.

Reporting Requirements:

During regular business hours (0800 hours to 1600, Monday-Friday), employees of the City of South Fulton Police Department shall notify the Asset Forfeiture Investigations Unit of situations involving one or more of the following:

1. A seizure of cash in the amount of \$500.00 or greater
2. 4 ounces or more of marijuana, 1 gram or more of cocaine, and possession of any other illegal narcotics. The exception to the minimum weight would be facilitating a transaction for the purchase or sale of a controlled substance or marijuana (e.g., prepackaged small baggies for sale; presence of scale, etc.).
2. Execution of any search warrant where cash in the amount of \$500.00 or greater is encountered during the search
3. A search warrant is executed for a private residence (privately-owned house, condominium, etc.) and the investigation indicates the residence is being used for the drug trafficking, drug related activities, or any other violation of a significant state forfeiture statute.

During non-business hours (1600 hours to 0800 hours), the responding officer shall notify the Asset Forfeiture Unit Supervisor via telephone about their findings. The responding officer shall also follow up via email with the supervisor and Asset Forfeiture Unit Investigator detailing their findings (e.g., currency amount and denominations, weight of narcotics, vehicle description and mileage, etc.), a copy of the incident report, and pictures of the seized property. All seized property shall be placed in Property and Evidence with a hold placed on it for the Asset Forfeiture Unit. All vehicles impounded shall have a HOLD placed on the vehicle for investigative purposes. the on-call Asset Forfeiture Investigator shall be notified via phone. Whenever cash, vehicles, or other property is seized as a result of the participation by members of the City of South Fulton Police Department in any joint investigative effort with a federal, state, or local agency, regardless of the level of participation, the primary reporting Investigator assigned shall

document receipt of the property placed as evidence before the end of the tour of duty and shall notify the Asset Forfeiture Investigations Unit no later than the first business day following the seizure of the property.

All property, drugs and related cash shall first be logged into property before physically being checked out for other investigative purposes.

The Asset Forfeiture Unit Supervisor and Investigator shall be notified immediately via email when currency is turned into City of South Fulton Property and Evidence related to any narcotics, gang or any other violation of any significant state forfeiture statute.

The Asset Forfeiture Supervisor must be notified before any currency, property and or vehicles are released.

Vehicle Forfeiture in Narcotics Cases:

The Asset Forfeiture Investigators Unit Investigator shall:

1. Determine whether the suspect owns the vehicle. If the suspect does not own the vehicle the Financial Investigation Unit shall identify the registered owner or lienholder by name, address, and telephone number if possible.
2. A vehicle "HOLD" shall be placed on said vehicle until completion of investigation.
3. Do not seize a motor vehicle for purpose of forfeiture if:
 - a. It is a "common carrier" and the owner is not consenting or a conspirator to the felony
 - b. The owner does not have knowledge of the offense or has not given consent.
 - c. It is a stolen motor vehicle.
 - d. It is a leased vehicle
 - e. A vehicle shall be released under the "Hold Harmless Indemnity". This form releases the vehicle and the owner of any wrongdoing
 - f. The vehicle has a lien with a substantial balance.
4. Consider the type, condition, and approximate value of the seized motor vehicle, when determining whether it is reasonable to pursue a forfeiture action.
5. Ensure that the proper "administrative hold" is placed on the seized vehicle.
6. Identify any lien holder or other party having financial or equity interest in the vehicle.

7. Complete a vehicle investigation sheet with the assistance of motor transport mechanics or the wrecker company. The vehicle investigation sheet shall reflect the date seized year, make, model, color, tag number, VIN, and storage location of the vehicle. This sheet shall also reflect the condition of the vehicle's interior and exterior as well as any options on the vehicle. The completed vehicle investigation sheet / Seized Vehicle Condition Report form shall be placed in the Vehicle Case File.

8. Have the vehicle photographed.

9. Prepare the request for condemnation and forward to:

a. The Fulton County District Attorney's Office, Clayton County or Cobb County District Attorney's Office (for seizure under State law) or appropriate jurisdiction within thirty (30) days of seizure, or

b.

c. The Drug Enforcement Agency (DEA) (for seizure under Federal Law-Section 6682 of the DEA Agents Manuel) within thirty days of seizure.

d. Gambling cases must be forwarded to the appropriate court of jurisdiction (Fulton County, Clayton County, and Cobb County) within thirty (30) days of seizure.

10. Coordinate the forfeiture process with the District Attorney or DEA.

11. Notify the Supervisor over Property Control Unit upon receipt of the condemnation order and forward a certified copy of the judgement to him/her.

12. Forward court ordered releases to the Property Control Unit, who shall then authorize the vehicle release by Fleet Management.

13. All property acquired through the asset forfeiture proceedings by the department through the civil process are accounted for in departmental records and are disposed of pursuant to O.C.G.A. 40-11-23.

Real Property Forfeiture in Narcotics Cases:

Real property may be forfeited when there are three or more incidents at the same address within a twelve-month period in which narcotics or controlled substances are recovered or search warrants are served that result in the seizure of narcotics or controlled substances.

1. The narcotics or controlled substances must be seized on or inside the property.

2. Any number of narcotics or controlled substances is enough for the purposes of the forfeiture process.

The Asset Forfeiture Investigations Unit Investigator shall:

1. Identify the owner of the real property by name, address, and telephone number.
2. Provide the owner with notice that illegal drug activity is occurring at the property at issue a cease and desist letter to the owner. The cease and desist letter shall allow the owner thirty days to comply and rectify the situation.
3. Prepare the request for condemnation and forward it to:
 - a. The Fulton County District Attorney's Office, Cobb County or Cobb County District Attorney's Office (for seizure under State Law (O.C.G.A 16-13-49) or appropriate jurisdiction within thirty (30) days of seizure, or
 - b. The U.S. Attorney's Office (for seizure under Federal Law) within thirty (30) days of seizure, or The Drug Enforcement Agency (DEA) (for seizure under Federal law and State law, O.C.G.A 16-13-49(n) (4)) within thirty (30) days of seizure.
 - c. Gambling cases must be forwarded within thirty (30) days of seizure to the Fulton County District Attorney's Office, Cobb County, Clayton County and their respective District Attorney's Office or appropriate jurisdiction.
4. Coordinate the forfeiture process with the District Attorney or DEA.
5. Notify the proper commander upon receipt of the condemnation order and forward a certified copy of the judgement to him/her.
6. Forward court ordered releases to the proper commander, who shall then coordinate with city officials (Code Enforcement, City Inspectors and Fire Department) for the utilization of the real property.
7. All property acquired through the asset forfeiture proceedings by the department through the civil process and accounted for in departmental records and are disposed of pursuant to O.C.G.A. 40-11-23.

Bank Deposits & Awarded Property / Currency Process Requirements:

The Asset Forfeiture Supervisor shall send all awarded or property release dispositions to the Property Control Manager, Finance Manager & Division Commander via email once received from the courts.

There shall be two (2) separate accounts utilized for the purpose of Asset Forfeiture. Once account shall hold all awarded monies, and the second account shall hold seized money that is awaiting a disposition.

The Asset Forfeiture Investigations Supervisor shall coordinate with the Property and Evidence Manager to pick up awarded monies.

All awarded currency shall have a final count once released from Property and Evidence in the presence of Asset Forfeiture Unit Supervisor, a Lt., Captain and or Major. The Administrative Manager shall record the final count.

Asset Forfeiture supervisor and/or Investigator shall transport currency along with Special Operations Lt., Captain, and or Major to banking institution for final deposit.

DEFINITIONS:

Seizure of motor vehicle: Pursuant to suspected criminal acts, any taking of control over a vehicle by a law enforcement officer or agency.

Forfeiture of motor vehicle: The procedure by which title to seized property is transferred to the seizing agency. Forfeiture can be obtained through a final order of the court having jurisdiction over the seized property, or through negotiated settlements with those persons having a legal interest in the seized property.

Common Carrier: A person or company that transports goods or passengers on regular routes at set rates.

Administrative Hold: A written request to prevent access to the object of concern.

Real Property: 1) all land, structures, firmly attached and integrated equipment (such as light fixtures or well pump), anything growing on the land, and all “interests” in the property which may be the right to future ownership (remainder), right to occupy for a period of time (tenancy or life estate) the right to drill for oil, the right to get the property back (a reversion) if it is no longer used for its current purpose (such as use for a hospital, school or city hall), use of airspace (condominium) or an easement across another’s property. Real property should be thought as a group of rights like a bundle of sticks which can be divided. It is distinguished from the other type of property, personal property, which is made up of movable items. 2) One of the principal areas of law like contracts, negligence, probate, family law and criminal law.

Real Property: 2) O.C.G.A 44-1-2 (2010) 44-1-2. “Realty” or “real estate” defined, extent of owner’s interest in airspace. As used in this title, the term “realty” or “real estate” means:

1. All lands and the buildings thereon
2. All things permanently attached to land or to the buildings thereon; and
3. Any interest existing in, issuing out of, or dependent upon land or the building thereon.
4. The property right of the owner of real estate extends downward indefinitely and upward indefinitely.

REFERENCES:

Title 21, U.S.C., 881 (Controlled Substances Act)

Managing Public Records, Common Records Retention Schedules for Municipal Governments (1984)

Georgia Department of Archives and History, Retention Schedules for Local Government Records. (May 2003).

Commission on Accreditation for Law Enforcement Agencies 5th Edition Standard 84.1.8
GA Fifth Edition Standards Manual 6.9 (a) and (b)

The attorney General's guidelines on seized and forfeited property (9-118.00)

Appendix:

Significant State Forfeiture Statutes

OCGA § 16-13-49. Forfeitures of all property related to controlled substances and marijuana.

OCGA § 16-5-44.1. Forfeiture of any property used or intended for use in hijacking a motor vehicle.

OCGA § 16-5-46. Forfeiture of any property used or intended for use in human trafficking.

OCGA §§ 16-6-13.2, 16-6-13.3. Forfeiture of property relating to keeping a place of prostitution, pimping, and/or pandering.

OCGA § 16-8-85. Forfeiture of property related to a chop shop.

OCGA § 16-12-100. Forfeitures of property related to sexual exploitation of children.

OCGA § 16-14-7. Forfeitures of all property related to R.I. C. 0. violations.

OCGA § 16-15-5. Forfeitures of property related to criminal street gangs.

OCGA § 16-16-2. Forfeitures of property related to home invasion, burglary or armed robbery.

OCGA §§ 17-5-51 & 52. Forfeitures of weapons used in the commission of crime; or the possession or carrying of which constitutes a crime or delinquent act.

OCGA §§ 3-10-10, 3-10-11, 3-2-33. Forfeitures related to non-tax paid alcoholic beverages, illegally distilled spirits, and apparatus for such distilling.

OCGA § 7-1-916. Forfeitures of property related to illegal transactions under Georgia's money laundering statutes; R.I.C.O.

OCGA § 10-1-359.3. Forfeiture of property related to the theft of regulated metal property.

OCGA § 10-1-454. Forfeitures of property related to forged or counterfeited trademarks, etc.

OCGA § 12-4-48. Forfeiture of illegal minerals and illegal products from illegal minerals.

OCGA § 12-5-137. Forfeiture of Well Drilling Equipment and commercial vehicles used by persons not licensed water well contractors or drillers.

OCGA § 12-8-2. Forfeiture of vehicles utilized in illegal hauling and dumping of sanitary sewer kitchen or toilet waste into a public storm sewer.

OCGA § 16-7-95. Forfeitures of property related to bombs, explosives and chemical & biological weapons.

OCGA § 16-8-5.2. Forfeiture of any property constituting proceeds derived or realized through Retail Property Fencing.

OCGA § 16-8-60. Forfeiture of the unlawful reproduction of recorded material.

OCGA § 16-8-106. Forfeiture of all real and personal property used or intended for use in violation of the Georgia Residential Mortgage Fraud Act.

OCGA § 16-9-4. Forfeiture of property used or intended for use in manufacturing, distributing and selling false identification documents.

OCGA § 16-12-32. Forfeitures of property related to illegal gambling.

OCGA § 16-13-30.1. Forfeitures of property related to non-controlled substance violations.

OCGA § 16-13-30.2. Forfeitures of property related to imitation controlled substance violations.

OCGA §§ 16-13-32 & 32.1. Forfeitures of drug-related objects.

OCGA § 27-3-12. Forfeiture of any equipment (excluding motor vehicles) used in hunting wild animals or game birds or animals through the use of unlawful substances or equipment.

OCGA § 27-3-26. Forfeiture of any equipment (excluding motor vehicles) used in hunting bears or buying, trading, selling bear or bear parts.

OCGA § 27-4-137. Forfeiture of boats and other equipment relating to fishing and shrimping violations as provided in §§27-4-133, 27-4-171.

OCGA § 40-6-390.1. Forfeiture of motor vehicle operated by habitual violator of reckless stunt driving, drag racing, laying drags.

OCGA § 40-6-391.2. Forfeitures of automobiles driven by habitual violator.

OCGA § 40-11-20. Forfeitures of motor vehicles or motor vehicle parts with altered, removed, defaced or destroyed identification numbers.

OCGA § 42-5-62. Forfeiture of negotiable instruments in possession of inmates.

OCGA § 49-4-146.3. Medicare fraud forfeitures.

OCGA § § 52-7-7.3. Forfeiture of vessels without a hull identification number.

MISCELLANEOUS PROVISIONS

OCGA § 17-5-50. Establishes requirements and procedures for law enforcement agencies upon seizing stolen, embezzled or otherwise unlawfully obtained property.

OCGA § 17-5-54. Provides for procedure to dispose of property in law enforcement custody which was the subject of a crime, abandoned, or otherwise seized.

Section 2. It is hereby declared to be the intention of the City Council that: (a) All sections, paragraphs, sentences, clauses, and phrases of this Resolution are or were, upon their enactment, believed by the City Council to be fully valid, enforceable, and constitutional. (b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause, or phrase of this Resolution is severable from every other section, paragraph, sentence, clause, or phrase of this Resolution. No section, paragraph, sentence, clause, or phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause, or phrase of this Resolution. (c) In the event that any phrase, clause, sentence, paragraph or section of this Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Resolution.

Section 3. All Resolutions and parts of Resolutions in conflict herewith are hereby expressly repealed.

Section 4. The City Attorney, City Clerk and contracted City Codifier are authorized to make non-substantive formatting and renumbering edits to this resolution for proofing, codification, and supplementation purposes. The final version of all resolutions shall be filed with the clerk.

Section 5. The effective date of this Resolution shall be the date of adoption unless provided otherwise by the City Charter, state and/or federal law.

[signatures and voting tabulations appear on the following page]



MAYOR'S VETO

Section 3.21. Submission of Ordinance to the Mayor

(a) Every ordinance, resolution, or other action adopted by the city council shall be presented to the mayor for signature within five (5) business days following the adoption of such ordinance, resolution or other action by the city council. The mayor shall have the right to veto any ordinance, resolution, or other action adopted by the city council, in accordance with the procedure set forth in this section.

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Date of Adoption: Tuesday, 23 May 2023 **Item Number(s):** 37-41

Subject(s):

- Approval Of A Resolution To Update And/Or Amend The City Of South Fulton Police Department's Policies, Procedures And/Or General Orders Related To The Seizure, Forfeiture And Disposal Of Assets And/Or Property; And For Other Lawful Purposes.
- Approval to Amend the FY2023 Budget to Drawdown from the Confiscated Asset Fund #210 to procure the services of a company to discard items no longer needed from a dissolved investigation. \$42,000
- Approval to Procure the Services of A1 Shredding and Recycling for \$41,350.00 to dispose of items in accordance with a Fulton County Order for Disposal of Evidence utilizing Confiscated Asset Fund #210. Approval to purchase and provide 50% Down payment to LDV Custom Specialty Vehicles to procure a SFPD Mobile Command Vehicle in the amount of \$778,698.00 utilizing the SFPD Capital account.
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While, it may be lawful to take the property of people who have not been found guilty of anything, it is unethical — and certainly reprehensible if we do not return or make full reparations for those who are found not guilty.

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Date to Mayor: Thursday, 25 May 2023 Date of Veto: Friday, 26 May 2023

Mayor's Signature: _____



MAYOR'S VETO

Date to City Clerk's Office: _____

Date to Councilmembers: _____

Date of next Regular Meeting of City Council: _____

Action Taken at: _____ **City Council Meeting**



GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Consideration of City Council Override of Mayor's Veto of A Request For Approval to Amend the FY2023 Budget to Drawdown from the Confiscated Asset Fund #210 to procure the services of a company to discard items no longer needed from a dissolved investigation. \$42,000

DATE: July 18, 2023

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REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Decision Memo - Fund #210 Budget Amendment \$42K - unsigned (1)	Cover Memo	7/14/2023
MAYOR VETO Police Spending (24May2023)	Cover Memo	7/17/2023



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Mayor's Signature: _____



MAYOR'S VETO

Date to City Clerk's Office: _____

Date to Councilmembers: _____

Date of next Regular Meeting of City Council: _____

Action Taken at: _____ **City Council Meeting**



GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Consideration of City Council Override of Mayor's Veto of Request For Approval to Procure the Services of A1 Shredding and Recycling for \$41,350.00 to dispose of items in accordance with a Fulton County Order for Disposal of Evidence utilizing Confiscated Asset Fund #210.

DATE: July 18, 2023

SUBJECT: Consideration of City Council Override of Mayor's Veto of Request For Approval to Procure the Services of A1 Shredding and Recycling for \$41,350.00 to dispose of items in accordance with a Fulton County Order for Disposal of Evidence utilizing Confiscated Asset Fund #210.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
COSF Decision Memo - A1 Shredding	Cover Memo	7/14/2023
MAYOR VETO Police Spending (24May2023)	Cover Memo	7/17/2023

GOVERNMENT OF THE CITY OF SOUTH FULTON

Office of the City Manager

khalid kamau
MAYOR



Sharon Subadan
INTERIM CITY MANAGER

TO: Sharon Subadan
Interim City Manager

THRU: Karen Slaton-Dixon
Finance Director

FROM: Keith Meadows
Chief of Police

DATE: May 1, 2023

SUBJECT: Request to Procure the Services of A1 Shredding & Recycling

Background:

In 2021, the Police Department initiated a criminal investigation involving millions of dollars of counterfeit merchandise at Life Storage, located at 3900 Cascade Road.

The counterfeit merchandise was held as evidence, but the Fulton County District Attorney's Office declined to prosecute the offender(s). Once we were informed of this fact, we then obtained an Order for Disposal of Evidence from Fulton County Superior Court.

After researching a variety of companies, the most convenient and affordable quote was provided by A1 Shredding & Recycling of Marietta, GA. The quote to remove and destroy the 30 tons of counterfeit bags was \$41,350. A second quote we received was for \$161,805.60, therefore, we would like to select A1 Shredding & Recycling.

Decision Needed:

Request to procure the services of A1 Shredding & Recycling utilizing confiscated asset funds in an amount not to exceed \$42,000

Decision: **Approved** ☐ **Disapproved** ☐

Comments:

Signature

Date



South Fulton Police Department

4701 Fulton Industrial Blvd

Atlanta, GA 30336

Destruction of Counterfeit Material

Process:

- Our team will bring all material to truck and prep for transportation
- Once placed on truck, material is transported to incineration site
- All items are immediately loaded into incinerator upon arrival
- Pricing based on 20-pound box average of roughly 3,050 boxes
- Certificate of Destruction will be issued by e-mail once incineration is completed

Cost:

Item	Quantity	Price
Labor and Transportation	1	\$20,000
Incineration	30.5 tons	\$700/ ton
TOTAL ESTIMATE		\$41,350

1791 West Oak Parkway
Suite 2
Marietta, GA 30062



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STATEMENT OF WORK

STATEMENT OF WORK

FOR

S. Fulton County PD

S. Fulton PD Incineration Project

Version 2023.03290643

March 2023

0062H00001JH5HbQAL

Submitted To:

Brendan O'neil | Captain | brendan.o'neil@cityofsouthfultonga.gov | 404-956-9007

Submitted By:

Michael Smith | "senior Business Development Executive, Ims" | michael.smith1@ironmountain.com |

Prepared By:

Jennifer Hebel | Project Solutions Specialist | jennifer.kalawa@ironmountain.com |

STATEMENT OF WORK



This Statement of Work ("SOW") is hereby incorporated into and made part of the Secure Shredding Service Agreement, by and between S. Fulton County PD ("Customer") and Iron Mountain Information Management, LLC ("Iron Mountain"), dated April 21, 2023, (the "Agreement"). In the event of any inconsistency between the provisions of this SOW and the Agreement, the Agreement shall prevail. This SOW may be amended only by a written agreement signed by both parties.

Capitalized terms used but not otherwise defined in this SOW shall have the same meaning as set forth in the Agreement. Definitions for other terms used in this SOW may be found in the Iron Mountain Glossary at <http://www.ironmountain.com/support/how-it-works/records-management/glossary>, which is incorporated herein by reference. The definitions of terms contained within this SOW and the Agreement shall govern in the event of a conflict with the definitions contained in the Iron Mountain Glossary.

The terms and fees quoted under this SOW will only remain valid for acceptance until June 27, 2023. Thereafter, Iron Mountain may modify the fees or terms and require a modified SOW.

The duly authorized representatives of Customer and Iron Mountain have each affixed his or her signature below with the effective date of this SOW being the later signature date ("Effective Date").

In the event the agreement in the preamble has been incorrectly identified as the governing agreement of this SOW, the parties acknowledge and agree that Iron Mountain's liability shall be limited to the amount paid by Customer for a discrete project under this SOW or, if the loss is related to service of an ongoing and continuing nature, six months of fees paid by Customer for such service. For the avoidance of doubt, Iron Mountain shall not be liable for consequential, incidental, special, or punitive damages under any theory in connection with the performance of the services contemplated herein.

Accepted and Agreed to as of the Effective Date:

Customer	Iron Mountain
Authorized by (signature): _____	Authorized by (signature): _____
Name of Individual Signing (Print):	Name of Individual Signing (Print):
Title:	Title:
Signing Date:	Signing Date:
Address:	Address:

Change Control

A Change Control documents any changes to the resource requirements, engagement scope or schedule that materially change Iron Mountain’s estimated fees and must be mutually agreed (“Change Control”). A Change Control will require a review of the SOW and financial arrangements as follows:

- Each party must mutually agree to any changes to the SOW scope or deliverables and review the workday impact based on an agreed estimating model. Iron Mountain will determine the cost impact based on the additional work required.
- Any mutually agreed and approved changes to the SOW scope or deliverables will be reflected in addenda to this SOW, or in a new SOW, which shall be duly executed by each party.

SAFE MATERIALS AND PREMISES

Customer shall not store with Iron Mountain (or place in shredding bins) any material that is highly flammable, may attract vermin or insects, is otherwise dangerous or unsafe to store or handle, or is regulated by federal or state law or regulation relating to the environment or hazardous materials. Customer shall not store (or place in shredding bins) negotiable instruments, jewelry, check stock or other items that have intrinsic value. Customer shall only place paper-based materials in the shredding bins. Customer warrants and covenants that its premises where Iron Mountain employees perform services (including pickups and deliveries) are and shall be free of hazardous substances or dangerous conditions. Customer shall reimburse Iron Mountain for damage to equipment or injury to personnel resulting from Customer’s breach of this Section.

Scope

Scope information is for assumption purposes only.

Customer witnessed destruction of an estimated 2,700 cartons of non-archival materials stored at the Customer site 3900 Cascade Road, Atlanta, GA 30331.

Customer has 14 storage units, housing approximately 2,700 boxes. Most of the units are on ground level, some are on the 2nd level. There is an elevator. There is no dock.

Iron Mountain will go to Customer site for 3 consecutive Saturdays to palletize boxes, wrap in black wrap and wrap tamper proof tape around the pallets. The pallets will be staged in the units for security.

Iron Mountain on the last Saturday will complete palletizing boxes and bring 4 loads (10 pallets each) to Iron Mountain to stage for pick up on Monday.

Iron Mountain will pick up a minimum 2 loads per day until all pallets have been brought to Iron Mountain.

Iron Mountain will quarantine the pallets in an area with 24-hour serveillance.

Iron Mountain will coordinate with 3rd Party preferred vendor for transportation. Iron Mountain will load the truck and place a seal on cargo doors once completed. 3rd Party vendor will transport 1 load per day for 6 consecutive business days. The material will be transported to the incineration facility in Huntsville, AL.

Each truck will require a Police escort.

Project Pricing



Refer to Schedule A for Additional Pricing Information.

Billcode	Quantity	Service	Rate	Total	Notes
2370	90.000	BC 2370 - Hourly Labor, Shredding	\$92.64	\$8,337.60	Labor to palletize, remove from Fulton and load trucks
2811	14.000	BC 2811 - On-Call, Offsite Shred, Trip	\$75.00	\$1,050.00	Trips to move pallets from Fulton to Iron Mountain
2818	6.000	BC 2818 - Shredding, Trip Misc Expense	\$1,728.00	\$10,368.00	Special Trucking from Atlanta to Huntsville
2906	108000.000	BC 2906 - Media Destruction - Weight	\$1.25	\$135,000.00	Incineration Per Pound
2007	6.000	BC 2007 - Witnessed Shred	\$500.00	\$3,000.00	
2090	135.000	BC 2090 - On-Call, Offsite Special Project	\$30.00	\$4,050.00	Supply - Pallets
			Total	\$161,805.60	

Charges associated with this Statement of Work will be allocated to the Customer Division / Department indicated below. If left blank project will bill following Customer's current billing allocation parameters.

Invoice: Separate SKP Invoice
 Customer ID: TBD
 Division ID: ATL
 Department ID: ATL
 Purchase Order: N/A

- Projects requiring timeline acceleration billed with a surcharge on all billable services
- Charges will be determined based on actual hours or units upon completion
- Any additional work not described above will be charged the contract rate



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GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
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REFERENCE:

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ATTACHMENTS:

Description	Type	Upload Date
Decision Memo - Approval of Purchase & 50 _ Payment - Command Vehicle - signed	Cover Memo	7/14/2023
MAYOR VETO Police Spending (24May2023)	Cover Memo	7/17/2023



MAYOR'S VETO

Section 3.21. Submission of Ordinance to the Mayor

(a) Every ordinance, resolution, or other action adopted by the city council shall be presented to the mayor for signature within five (5) business days following the adoption of such ordinance, resolution or other action by the city council. The mayor shall have the right to veto any ordinance, resolution, or other action adopted by the city council, in accordance with the procedure set forth in this section.

(b) The mayor, within ten (10) business days following receipt of an ordinance, resolution, or other action adopted by the city council shall return it to the city clerk with or without the mayor's approval or with the mayor's veto. If an ordinance, resolution, or other action adopted by the city council has been approved by the mayor or if it is returned to the city clerk neither approved nor disapproved, it shall become law upon its return to the city clerk. However, if the mayor fails to return an ordinance, resolution, or other action adopted by the city council to the city clerk within ten (10) business days of receipt, it shall become law at 12:00 Midnight on the tenth business day after receipt. If the ordinance, resolution, or other action adopted by the city council is vetoed by the mayor, the mayor shall submit to city council, through the city clerk, the reasons for the mayor's veto. The city clerk shall record upon the ordinance the date of its delivery to and its receipt from the mayor.

(c) An ordinance, resolution, or other action adopted by the city council vetoed by the mayor shall automatically be on the agenda at the next regular meeting of the city council for reconsideration. Votes to override mayoral vetoes shall occur at regular scheduled meetings of the city council and cannot occur at a special meeting or emergency meeting. If the minimum number of councilmembers necessary to vote to override the veto are not present, the action may be continued until the next meeting at which such minimum number of councilmembers are present. The city council may override a veto by the mayor and adopt any ordinance, resolution, or other action adopted by the city council that has been vetoed by the mayor by the affirmative votes of a least five (5) councilmembers, not including the mayor.

(d) In addition, the mayor may disapprove or reduce any item or items of appropriation in any ordinance or resolution, or other action adopted by the city council. The approved part or parts of any ordinance or resolution, or other action adopted by the city council making appropriations shall become law, and the part or parts disapproved or reduced shall not become law unless subsequently passed by the city council over the mayor's veto as provided herein. The disapproved or reduce part or parts of any such ordinance or resolution, or other action adopted by the city council shall be presented to the city council as though disapproved and shall not become law unless overridden by the city council as set forth in subsection (c) of this section.

Date of Adoption: Tuesday, 23 May 2023 **Item Number(s):** 37-41

Subject(s):

- Approval Of A Resolution To Update And/Or Amend The City Of South Fulton Police Department's Policies, Procedures And/Or General Orders Related To The Seizure, Forfeiture And Disposal Of Assets And/Or Property; And For Other Lawful Purposes.
- Approval to Amend the FY2023 Budget to Drawdown from the Confiscated Asset Fund #210 to procure the services of a company to discard items no longer needed from a dissolved investigation. \$42,000
- Approval to Procure the Services of A1 Shredding and Recycling for \$41,350.00 to dispose of items in accordance with a Fulton County Order for Disposal of Evidence utilizing Confiscated Asset Fund #210. Approval to purchase and provide 50% Down payment to LDV Custom Specialty Vehicles to procure a SFPD Mobile Command Vehicle in the amount of \$778,698.00 utilizing the SFPD Capital account.
- Approval to purchase a Mini Robot for the SWAT Team from ICOR Technology for a total price not to exceed \$75,369.23 utilizing the Police Capital account.



MAYOR'S VETO

Reason for Veto: The Police Department is currently under investigation by the GBI; not only for its failure to report Asset Forfeitures, but also for its mishandling of evidence in multiple investigations.

i am requesting the Update of Police Asset Forfeiture Policies to include language requiring all assets confiscated by police to be "held in trust" until the conclusion of all court cases of any suspect.

The origins of American policing can be traced back to Reconstruction-era *Fugitive Slave Patrols* and New England constables used to terrorize southern European and Slavic immigrants. We are the Blackest City in America. The treatment of our Citizens by our police must be the most ethical; the most human found anywhere in the United States.

While, it may be lawful to take the property of people who have not been found guilty of anything, it is unethical — and certainly reprehensible if we do not return or make full reparations for those who are found not guilty.

Additionally, i question the decision of allow a department with a documented history of improperly handling evidence (see attached report) to be trusted with the unsupervised disposal of evidence. i question the wisdom of expanding the powers & capabilities of a SWAT team who has already seen at least one its cases — the revocation of the 50 Yard Line Sports Bar's liquor license — overturned by City Council after discovering allegations made by SWAT Team members involved in the case were proven to be exaggerations.

When it was discovered this office used our P-Card to purchase \$500 in tuxedos for high school performers for our City's 5th Anniversary; City Council ordered the P-Card shut off pending results of an investigation by the Fulton District Attorney. It was not until auditing revealed several Councilmembers has spent far more then \$500 on lunches, student loans and political consulting firms — and a new City Manager was installed — that the Mayor's P-card was restored.

Certainly, state investigations of 400+ Police Confiscations and allegations of sexual harassment, intimidation, mishandling of evidence and more warrant at least as much caution as purchasing tuxedos for Tik-Tok performers. How could we approve millions in police spending without more answers about these 400+ cases: How many of these people have been found not guilty? How many received reparations for the loss of property and residual income from these confiscations?

Date to Mayor: Thursday, 25 May 2023 Date of Veto: Friday, 26 May 2023

Mayor's Signature: _____



MAYOR'S VETO

Date to City Clerk's Office: _____

Date to Councilmembers: _____

Date of next Regular Meeting of City Council: _____

Action Taken at: _____ **City Council Meeting**



GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Consideration of City Council Override of Mayor's Veto of Request For Approval to purchase a Mini Robot for the SWAT Team from ICOR Technology for a total price not to exceed \$75,369.23 utilizing the Police Capital account.

DATE: July 18, 2023

SUBJECT: Consideration of City Council Override of Mayor's Veto of Request For Approval to purchase a Mini Robot for the SWAT Team from ICOR Technology for a total price not to exceed \$75,369.23 utilizing the Police Capital account.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
DM - SWAT Robot Purchase Request \$75K (1)	Cover Memo	7/14/2023
MAYOR VETO Police Spending (24May2023)	Cover Memo	7/17/2023



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MAYOR'S VETO

Date to City Clerk's Office: _____

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Action Taken at: _____ **City Council Meeting**



GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Council Approval of Amendment #1 to A Contract for Interim City Manager Services

DATE: July 18, 2023

SUBJECT: Request Council Approval of Amendment #1 to A Contract for Interim City Manager Services

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Council Approval of Amendment #1 to A Professional Services Agreement with Carron Solutions, LLC.

DATE: July 18, 2023

SUBJECT: Request Council Approval of Amendment #1 to A Professional Services Agreement with Carron Solutions, LLC.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request for approval to enter into a Professional Services Agreement with NFBPA/i4x to provide Interim Management (Chief Financial Officer) and Management Consulting (Senior Policy Advisor) Services for the Finance Department in the amount of \$221,313.00. Funds are available in FY23 Professional Services Budget

DATE: July 18, 2023

SUBJECT: Request for approval to enter into a Professional Services Agreement with NFBPA/i4x to provide Interim Management (Chief Financial Officer) and Management Consulting (Senior Policy Advisor) Services for the Finance Department in the amount of \$221,313.00. Funds are available in FY23 Professional Services Budget

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Professional Service Agreement NFBPA-i4x55	Cover Memo	7/17/2023

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered into by and between the CITY OF SOUTH FULTON, GEORGIA, (hereinafter referred to as “the City”), and NFBPA/i4x (the “Contractor”). City and Contractor are referred to each as (“Party”) and, collectively, as the (“Parties”).

WHEREAS, the City desires to engage Contractor to provide services as more fully described below, and Contractor desires to provide such services in accordance with the terms and conditions of this Agreement; and

WHEREAS, the Contractor possesses the skills and experience to provide such services.

NOW, THEREFORE, in consideration of these premises and the mutual promises and agreements hereinafter set forth, the Parties hereby agree as follows:

1. Acceptance. This Agreement, together with any documents incorporated herein by reference, constitutes the sole and entire agreement of the Parties, and supersedes all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral, unless a separate overriding written contract has been entered into and signed by the Parties. The rights and duties of the Parties shall be subject to and governed by these Terms.
2. Services to be performed. The Contractor agrees to perform fully and faithfully the services described in Exhibit “A”, attached hereto, and incorporated by reference herein (the “Services”) in accordance with applicable standards. Contractor agrees to maintain for the duration of this Agreement all licenses, certifications and permits applicable to the Services to be performed. No additional or different services shall be performed unless provided for by an amendment to this Agreement, executed by the Parties in the manner provided for herein.
3. Contractor’s Representations: The Contractor hereby represents and warrants the following to the City:
 - a. Contractor's performance under this Agreement will not violate or breach any contract or agreement to which the Contractor is a party or is otherwise bound, and will not violate any governmental statute, ordinance, rule, or regulation.
 - b. Contractor has the full right and authority to enter into this Agreement and to perform its obligations in accordance with its terms.
 - c. Contractor now has and will continue to maintain all licenses and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner.

- d. Contractor has the personnel and experience necessary to perform all Services in a professional and workmanlike manner.
 - e. Contractor shall exercise the same degree of care, skill, and diligence in the performance of the Services as provided by a professional of like experience, knowledge, and resources, under similar circumstances.
- 4. Compensation. The City agrees to pay Contractor in accordance with Exhibit “B” attached to this Agreement and incorporated by reference herein (the “Compensation Schedule”). Additional fees shall be discussed and agreed upon before Contractor can proceed. The City shall pay Contractor within 30 days of receipt of Contractor’s invoice in approved form. The City shall endeavor to pay invoices on time; however, no interest shall accrue on past-due amounts. In addition, payments otherwise due the Contractor may be withheld by the City on account of the Services being deemed deficient by the City and not remedied or for breach of any term of this Agreement. If the foregoing causes are remedied, then withheld payments shall be made promptly, and if not remedied within a reasonable time, the City may terminate this Agreement in the manner provided for herein.
- 5. Budget. Contract acknowledges that the City’s financial obligations under the Agreement is subject to and contingent upon the availability of funds lawfully expendable for the purposes of this Agreement for the current and any future periods provided for within the budget allocations for the current fiscal year. In the event that the source of any payment by the City as provided for herein is insufficient, in the sole discretion of the City, then this Agreement shall terminate without further obligation of the City.
- 6. Term. This Agreement shall be effective as of June 13, 2023 and shall continue in force and effect until 11:59 p.m. on June 11, 2024 unless such period is extended by mutual agreement of the Parties in writing.
- 7. Termination. Either Party may terminate this Agreement without cause, by giving the other Party thirty (30) days written notice of termination. Either Party may terminate this Agreement for cause by giving the other Party hereto thirty (30) days written notice of termination. The City shall not be required to give the Contractor such thirty (30) day written notice if, in the opinion of the City, the Contractor is unable to perform its obligations hereunder, or if in the City’s opinion, the services being provided are not satisfactory. In such case, the City may immediately terminate the Agreement by providing a written notice of termination to the Contractor. Termination with cause shall include, but not be limited to, the discovery of improper or inappropriate accounting, expenditures, reporting or service delivery by the Contractor or due to the discovery of noncompliance with any item detailed within the sections of this Agreement.

In the event of termination of the Agreement for any reason by the City, the City shall pay those amounts, if any, due and owing to the Contractor for services actually rendered up to and including the date of termination of the Agreement and for which the City is obligated to pay pursuant to this Agreement.

8. Confidentiality. Contractor will hold in strictest confidence and will not disclose to others for any reason whatsoever, any works, writings, plans, proposals, documents, contracts, records, data, analyses, compilations, forecasts, studies, reports, recordings, maps, or other information or material received or prepared by Contractor (collectively, the “Information”), except to the extent that such Information (a) is otherwise available from third persons without restriction on its further use or disclosure, (b) is required by order of any court or by law or by any regulatory agency to which Contractor is subject or in connection with any civil or administrative proceeding, or (c) to the extent such Information is or becomes publicly known other than through actions, direct or indirect, of the Contractor.
9. Conflicts of Interest. The Contractor covenants that the Contractor presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the Contractor’s services hereunder. The Contractor further covenants that in the performance of this Agreement, the Contractor will not employ any person having such an interest.
10. Compliance with Laws. The Contractor agrees to perform the Services in accordance with the terms and conditions of this Agreement and in compliance with all laws, rules, regulations, and orders of federal, State, and local governments, including orders of any court of competent jurisdiction. Without limitation to the generality of the foregoing, Contractor agrees to comply with any special conditions, undertakings, or representations attached hereto, all of which form a part hereof.
11. Independent Contractor. Nothing stated in this Agreement is intended or should be construed in any manner as creating or establishing a relationship of co-partners between the parties, or as constituting the Contractor (including its officers, employees, and agents) as the agent, representative, or employee of the City for any purpose, or in any manner, whatsoever. The Contractor is to be and shall remain forever an independent contractor with respect to all Services performed under this Agreement.
12. Standards of Conduct and Sexual Harassment. Contractor agrees that the Contractor and any of its agents, employees, officials, or subcontractors who enter any facility, institution, office, or other premises of the City or who come into contact with any employee of the City shall comply with the City's Policies and Procedures relating to Standards of Conduct and Sexual Harassment and shall follow all orders or directives given by City personnel. If the Contractor or any of its agents, employees, officials, or subcontractors should be accused of violating any of these policies or procedures or otherwise violating this provision, then the Contractor will allow and assist the City in investigating the charge or accusation. If the charge is established, the Contractor will take appropriate action to sanction the violation and to ensure that there were no further violations. The City may also bar anyone from its premises whom it finds to have violated these policies or procedures or who has otherwise violated this provision.
13. Limitation of Liability. IN NO EVENT, SHALL THE CITY BE LIABLE TO THE CONTRACTOR FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL,

EXEMPLARY, OR PUNITIVE DAMAGES OF ANY KIND OR NATURE, INCLUDING LOSS OF PROFIT, WHETHER FORESEEABLE OR NOT, ARISING OUT OF OR RESULTING FROM THE NONPERFORMANCE OR BREACH OF THIS AGREEMENT BY THE CITY WHETHER BASED IN CONTRACT, COMMON LAW, WARRANTY, TORT, STRICT LIABILITY, CONTRIBUTION, INDEMNITY OR OTHERWISE.

14. Insurance. The Contractor shall maintain at all times at least the minimum levels of insurance required by law and shall, without in any way altering its liability, obtain, pay for, and maintain insurance for the coverage and amounts of coverage not less than those set forth by law. The Contractor shall provide the City original Certificates of Insurance satisfactory to the City to evidence such coverage before any work commences.
15. Indemnification. The Contractor shall indemnify and hold harmless the City from and against any and all claims, damages, liabilities, or suits of any nature whatsoever arising out of, because of, or due to the services being performed under this Agreement by Contractor, its delegates, agents, or employees, or due to any act or occurrence of omission or commission of the Contractor, its delegates, agents, or employees, including but not limited to costs and a reasonable attorney's fee. The City may, at its sole discretion, defend itself or allow the Contractor to provide the defense. Notwithstanding, the City will be responsible for any claims, damages, liabilities due to the sole acts and/or omissions of its agents and/or employees.
16. Amendment. The Parties recognize and agree that it may be necessary or convenient for the Parties to amend this Agreement so as to provide for the orderly implementation of all of the undertakings described herein, and the Parties agree to cooperate fully in connection with such amendments if and as necessary. However, no change, modification or amendment to this Agreement shall be effective unless the same is reduced to writing and signed by the Parties hereto.
17. Assignment. Neither party may assign its respective rights and obligations arising out of this Agreement without the prior consent in writing of the other Party.
18. Notices. Any notice shall be deemed duly given if delivered by hand (against receipt) or if sent by registered or certified mail -- return receipt requested, to a party hereto at the address set forth below or to such other address as the parties may designate by notice from time to time in accordance with this Agreement.

a. If to the City:

Sharon D. Subadan
Interim City Manager
5440 Fulton Industrial Blvd. SW
Atlanta, GA 30336

b. If to Contractor:

Marcia Conner
NFBPA/i4x
200 Massachusetts Avenue,
NW Suite 700
Washington dc, 20001

19. Equal Employment Opportunity. The Contractor agrees to comply with Executive Order No. 11246, as amended and as supplemented by U.S. Department of Labor regulations (41 CFR, Part 60-1, et seq.), which require that the Contractor not discriminate on the basis of race, creed, color, religion, national origin, sex, or age in the performance of this Agreement. The Contractor further agrees to include the provisions of this paragraph in every contract, subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor.
20. Compliance with Federal and State Work Authorization and Immigration Laws. Contractor certifies its compliance with Illegal Immigration Reform and Enforcement Act of 2011 and specifically those provisions codified at O.C.G.A. §13-10-90 et. seq. Contractor warrants that it has registered with and uses the federal work authorization program commonly known as “E-Verify.” Contractor further agrees that it will contract for the physical performance of services in satisfaction of this Agreement only with subcontractors who present an affidavit as required by O.C.G.A. §13-10-91. Contractor warrants that it will include a similar provision in all contracts entered into for the physical performance of services in satisfaction of this Agreement.
21. Severability. If any term or provision in this Agreement shall be found to be illegal or unenforceable, then, notwithstanding the offending terms or provisions, this Agreement shall remain in full force in effect and such terms or provisions shall be deemed stricken.
22. Drug-Free Workplace. The Contractor acknowledges that Contractor is fully aware of the contents and requirements of the Drug-Free Workplace Act, O.C.G.A. §50-24-1, et. seq. (A) The Contractor hereby certifies that he will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of this Agreement and any extensions thereof. (B) The Contractor may be suspended, this Agreement terminated, or the Contractor debarred if it is determined that: (1) the Contractor has made false certification hereinabove; or (2) the Contractor has violated such certification by failure to carry out the requirements of the “Drug-Free Workplace Act”.
23. Governing Law. The laws of the State of Georgia shall govern all matters pertaining to the validity, construction, interpretation, and effect of this Agreement. Venue shall lie in the Superior Court of Fulton County, Georgia.

24. Force Majeure. If either party is delayed in its performance of any obligation under this Agreement due to causes or effects beyond its control, that Party will give timely notice to the other Party and will act in good faith to resume performance as soon as practicable.
25. Remedies. No remedies or rights herein conferred upon the parties are intended to be exclusive of any remedy or right provided by law, but each shall be cumulative and shall be in addition to every other remedy or right given hereunder or now or hereafter existing at law or in equity (including the right of specific performance).
26. Waiver. The failure of either Party to exercise or enforce any right conferred upon it hereunder shall not be deemed to be a waiver of any such right nor operate to bar the exercise or performance thereof at any time or times thereafter; nor shall its waiver of any right hereunder at any given time, including rights to any payment, be deemed a waiver thereof for any other time.
27. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original but all of which shall constitute one agreement. No party shall be bound by this Agreement until all parties have executed it.
28. Electronic Signature. Pursuant to O.C.G.A. §10-12-7, the Agreement may be executed and delivered by the City by electronic transmission. For purposes of this Agreement, any page signed and transmitted electronically shall be treated as an original document, and the electronic signature of any party thereon, for purposes hereof, shall be considered as an original signature and the document transmitted electronically shall be considered to have the same binding effect as an original signature on an original document.

IN WITNESS WHEREOF, the Parties have caused the authorized representatives of each Party to execute this Agreement on the day and year first above written.

CITY OF SOUTH FULTON, GA

NFBPA/i4x

Sharon D. Subadan

Sharon D. Subadan, Interim City Manager



Marcia L. Conner
Executive Director, NFBPA

ATTESTED BY:

Corey Adams, City Clerk

APPROVED AS TO FORM:

Vincent D. Hyman, City Attorney

Exhibit “A” Scope of Services

Scope of Services: Interim Management and Management Consulting

- Function as a CFO and provide leadership and management services to the Finance Department
 - a) Provide expert financial advice to the Interim City Manager and City Council, as required.
 - b) Oversee management of operations and staff of the department
 - c) Work with staff of the department to review and make necessary adjustments to policies and SOP's, to achieve efficiencies.
- Ensure the expeditious completion of the Annual Comprehensive Financial Audit for FY2022 and on time completion of the FY2023 Annual Audit
 - a) Oversee, monitor, and manage the consultants charged with assisting City of South Fulton staff's completion of tasks necessary for the External Auditors to perform the FY2022 Annual Audit.
 - b) Ensure proper documentation, staff training, and operational improvements needed take place -- to ensure the FY2023 Annual Audit will be on time.
- Produce the FY2023-2024 Budget by July 2023
- Address any material weaknesses cited in the Management Letter that accompanied the FY2021 Annual Audit

Period of Agreement: June 12, 2023 - June 11, 2024

Compensation: CFO = \$14,693/mo. [\$176, 313 yr.] paid 2 x month); w/no deduction for CSF recognized holidays, and up to 15 days PTO over the contract period.

Sr. Policy Advisor to CFO = \$150/hr. NTE 300 hrs. [\$45,000] over contract period

SUMMARY OF 90 DAYS PROPOSED PRIORITIES

First 30 days Tasks:

1. Coordinate and collaborate with staff and consultants to prioritize working together in completing tasks necessary for engagement of the Auditors to perform the FY2022 Annual Audit.
2. Ensure these tasks and processes are documented and adopted for future Close-out implementation.
3. Repeat step #1 in preparation for timely performance of FY2023 Annual Audit.

4. Oversee preparation of the following for Auditors: relevant applications, key reports, policies, procedure, documents, organization charts, spreadsheets, account information, etc.
5. Oversee the tasks performed by consultants to ensure adherence with CSF management's current priorities as stated above.
6. Supervise staff to provide required documents and support for preparation and approval of the FY2024 Annual Budget.
7. Interview staff and document any challenges attributed to inability to perform monthly/annual Close-outs (including related functions), Bank Reconciliations, Financial/Budget Reports, Budget Adoption, and Annual Audits on Time. Begin to address the challenges.
8. Review status of Year End Close Out for Fiscal Year 2022.
9. Begin review of Finance Department Internal Controls, Policies and Procedures.
10. Begin documentation of any apparent systems, skills, and capacity challenges that could have attributed to staff's inability to perform above functions on time for management's review and consideration.
11. Begin assessing allocation and adequacy of staff resources in the Department.
12. Working with key stakeholders and staff of the department, identify the most significant operational threats and opportunities.
13. Work with staff of CSF and other Professional Service Providers to distribute mandated functions to stakeholders and record custodians for performance of Year End Close-out if required.
14. Some Close-out activities may be completed prior completion of the bank reconciliations and posting all corrective entries. Some examples of Close-out functions are outlined below:

Some activities may overlap with the 60-90 days priorities below if the bank reconciliations and corrective actions are not completed within the first 30 days.

60 Days plus Tasks:

1. Use reconciled accounts balances and historical actual performance audited data to create Revenue and Expenditure Models. Create Cashflow and Budget models. Use the Financial Models to monitor, evaluate, and report on monthly/quarterly service delivery and budget implementation to stakeholders, management, and for legislative oversight.
2. Work with stakeholders/department representatives to provide recommendations for corrective action to improve performance with budget execution, service delivery, and revenue collection.
3. Begin working with department representatives and management to prepare new budget plans for FY2025 that are based on CSF Long-term Comprehensive Development Plans and Strategic Priorities. Provide technical support for departments and agencies to create performance-based budgets and link budgets to management's priorities, goals, and objectives.
4. Continue review Finance Department internal controls, policies, and procedures.

90 Days Plus Tasks:

1. Complete review of Finance Department internal controls, policies, and procedures.
2. Assist the department with modification and or formulation of policies and procedures for adoption.
3. Provide technical assistance for the department to develop key performance areas and key performance indicators from CSF's core mission and goals for the staff and department.
4. Provide technical support for development of the business requirements and technical specifications for acquisition and implementation of ERP system.

***Examples of Close-out functions**

General Requirements

Investments

Redeem Investments that matured and accrue interest earned on investments that will mature in the future or next fiscal year.

Accounts Payable

Verify that accounts payable reports (List of Open Payables, etc.) are in balance with GL Accounts Payable accounts by fund etc.

Accounts Receivable

Verify that the available accounts receivable reports are in balance with GL Accounts Receivable accounts by fund etc.

Interfund Accounts

Verify that Interfund Accounts Receivable are in balance with Interfund Accounts Payable for All Funds. These Balance Sheet accounts are used when one fund loans another fund money that will be repaid.

Process applicable reports to verify that Transfers Out (Expenditure Account) balance with Transfers In (Revenue) in Total for All Funds. Errors may be corrected via journal entry.

Employee Payroll Withholding Fund (follow the guidelines of the professional service provider regarding payroll reconciliation.

Purchase Orders

Close open Purchase Orders that should not be transferred to new fiscal year. If the budget for new fiscal year is increased by amount of "Carry Forward" purchase orders, take this into consideration when building the budget.

Transfer open Purchase Orders to new fiscal year following applicable policies and procedures.

Verify that available purchase order reports agree with GL Encumbrance accounts.

Capital Outlay Funds

Book any General Fund transfer to Capital Outlay for "required" local match. Write a check from General Operating Bank to Capital Outlay Bank if Capital Outlay funds are maintained in different bank.

Make appropriate entries within the Capital Outlay Fund to clear negative balances in general ledger accounts.

Normally, construction invoices have a retainage clause where monies are being withheld from the contractor. This is usually in the 5% to 10% range. These funds are a liability and should be recognized as expenditure and set up as a retainage payable. This entry would need to be reversed in the next fiscal year to keep from overpaying the contractor.

Examine SPLOST funds received to date. Need to recognize any funds that have been collected but not received. SPLOST funds received in October are collected in September and should be set up as receivable as of September 30th. These funds are considered measurable and available as current resources to pay current expenditures. Any reasonable method can be used to estimate these amounts, i.e., last year's collections, last year's collection with a growth factor... **(Follow CSF policy and CPA's recommendation for treatment of this fund).**

Void outstanding payroll checks for prior year and/or current fiscal year if outstanding more than six months. If checks have been outstanding for more than one year and amount is nominal, void by journal entry. Debit Cash and credit Fund Balance in applicable fund. **(Follow CSF policy and Professional Service Provider CPA's recommendation for treatment of this fund).**

Miscellaneous

Process monthly reports and verify that the General Ledgers and Trial Balance for each fund is in balance before attempting to close fiscal year.

Most Special Revenue Funds (individual grants) will maintain a zero-fund balance, revenue will equal expense. If the CSF has expended more than received, it should set up accounts receivable and revenue to bring fund balance back to zero. If the CSF has spent more than the grant award, in which a receivable cannot be set up to bring fund balance to zero, a transfer from General Fund may be necessary. If CSF has drawn down more money than it has expended, then it should set up the difference as a credit to deferred revenue and a debit to revenue. (Consult CPA for proper treatment follow CSF policy for over or under expenditure of grant funding.

ACCRUALS AT FISCAL YEAR-END

Revenues

Enter a receivable appropriate account/fund for revenue and interest earned on investments but not collected as 09/30/23. Book to Balance Sheet Account - Interest Receivable and Source code
Set up a receivable for SPLOST revenue estimated to be received in July (or the actual amount if available)

Enter other receivables as applicable.

Expenditures

Enter all invoices that are dated prior to or on 09/30/23. This will record the expenditure in the current year, which can be paid on 09/30/23 or in the next fiscal year.

Book any salary/benefit accruals where services were performed but salaries were not paid as of 09/30/23. These are Salaries Payable and should be booked to Balance Sheet Account.

Exhibit “B”
Compensation Schedule

NFBPA/i4x, functioning and/or operating as Chief Financial Officer (“CFO”) for the City of South Fulton compensation will be as follows: CFO = \$14,693/mo. [\$176, 313 yr.] paid 2 x month); w/no deduction for CSF recognized holidays, and up to 15 days PTO over the contract period.

Sr. Policy Advisor to CFO = \$150/hr. NTE 300 hrs. [\$45,000] over contract period

Any additional services provided, or time requirements will be communicated in writing on a timely basis and must be pre-approved.

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request for approval to enter into Amendment #1 to a Professional Services Agreement with NFBPA/i4x to provide Interim Management (Chief Financial Officer) and Management Consulting (Senior Policy Advisor) Services for the Finance Department. Funds are available in FY23 Professional Services Budget

DATE: July 18, 2023

SUBJECT: Request for approval to enter into Amendment #1 to a Professional Services Agreement with NFBPA/i4x to provide Interim Management (Chief Financial Officer) and Management Consulting (Senior Policy Advisor) Services for the Finance Department. Funds are available in FY23 Professional Services Budget

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Amendment to CFO agreement rev	Cover Memo	7/18/2023

Amendment Number 1
to
CFO Services Professional Services Agreement
between
City of South Fulton, Georgia
and
NFBPA/i4x

This Amendment Number 1 to CFO Services Professional Services Agreement dated June 13, 2023 ("**Contract**") is entered into this _____ ("**Effective date**") between the City of South Fulton, Georgia on behalf of the City Manager's Office ("City") and NFBPA/i4x ("**Contractor**"). City and Contractor agree to modify the **Contract** as follows:

1. **Services to be performed.** Section 2 Services to be performed is updated as follows:

2. Services to be performed. The Contractor agrees to perform fully and faithfully the services described in Exhibit "A", attached hereto and incorporated by reference herein (the "Services") in accordance with applicable standards. The Contractor will not be performing banking functions on behalf of the City. Contractor will not be listed on any banking documents nor receive signatory authority for financial transactions. Contractor agrees to maintain for the duration of this Agreement all licenses, certifications and permits applicable to the Services to be performed. No additional or different services shall be performed unless provided for by an amendment to this Agreement, executed by the Parties in the manner provided for herein.

2. **Insurance.** Section 14 Insurance is amended as follows:

14. Insurance/Bonding. The Contractor shall maintain at all times at least the minimum levels of insurance required by law and shall, without in any way altering its liability, obtain, pay for and maintain insurance for the coverage and amounts of coverage not less than those set forth by law. The Contractor shall provide the City original Certificates of Insurance satisfactory to the City to evidence such coverage before any work commences. The Contractor shall be required to maintain a commercial license surety bond in the amount of Two (2) Million Dollars. This bond is required to provide a form of guarantee that the financial aspects of the City are conducted in a manner adherent to applicable laws.

3. **Background Check.** A new section is added to the Contract as follows:

28. Background Check. The Contractor acknowledges that the City requires thorough background checks, prior to and/or during the Agreement on the Contractor and its employees. Such background checks will be carried out by the City or by its appointed third parties. The background checks shall verify that each Contractor employee meets the City's standards for employment and that the Contractor is not subject to legal, credit or other constraints on providing the Services. The City shall provide copies of all background checks to the Contractor.

4. All other terms and conditions of the Contract not specifically modified herein shall remain in full force and effect. In the event of a conflict among provisions, the order of precedence shall be this Amendment Number 1 and then the Contract.

CONTRACTOR:

CITY:

BY: _____

NAME: _____

TITLE: _____

ATTESTATION:

City Clerk

APPROVED AS TO FORM:

City Attorney

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: First Read Of An Ordinance To Amend Section 1-3010, Chapter 3 - Mayor And Council Of Title 1 – Administration, Regarding The Compensation And Expenses For The Mayor And Councilmembers

DATE: July 18, 2023

SUBJECT: First Read Of An Ordinance To Amend Section 1-3010, Chapter 3 - Mayor And Council Of Title 1 – Administration, Regarding The Compensation And Expenses For The Mayor And Councilmembers

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Ord2023 Amend Sec 1-3010 Compensation Pay Mayor and Councilmembers -	Cover Memo	7/14/2023

AN ORDINANCE TO AMEND SECTION 1-3010, CHAPTER 3 - MAYOR AND COUNCIL OF TITLE 1 – ADMINISTRATION, REGARDING THE COMPENSATION AND EXPENSES FOR THE MAYOR AND COUNCILMEMBERS; AND FOR OTHER LAWFUL PURPOSES.

WHEREAS, the City of South Fulton ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof ("City Council"); and

WHEREAS, pursuant to City Charter Section 3.10 (b), the City Council is authorized to adopt ordinances and amendments it deems necessary, expedient, or helpful for the health, welfare, safety, comfort, and well-being of the inhabitants of the City; and

WHEREAS, the City adopted an Ordinance (Ord2019-022) that amended Section 2.14 of the City of South Fulton Charter regarding Compensation and Expenses; and

WHEREAS, on or about July 12, 2019, the City commissioned a Classification and Compensation Study ("CPS") that endeavored to provide a total compensation program, including mayor and councilmembers, that was fiscally sound and equitable in the defined marketplace that would provide and establish competitive ranges for all positions; provide the flexibility needed to adapt to market changes, maintain internal equity, and address needs of the City that would ensure a high level of service to the residents of the City; and

WHEREAS, the CPS was based upon a review of data from cities of functional, statistical, and geographical similarity to the City of South Fulton; and

WHEREAS, this data was used by the City to set the elected position salaries within the proposed recommended minimum to maximum ranges; and

WHEREAS, according to the CPS, it recommended the following annual salary ranges for the elected positions of Mayor, Mayor Pro Tem, and Councilmembers for the term of office beginning in January 2020 until the end of the term in December 2024:

Mayor: \$38,000.00 - \$51,300.00

Mayor Pro Tem: \$23,500.00 - \$31,025.00

Councilmembers: \$21,500.00 - \$29,025.00

WHEREAS, the Mayor and City Council finds that this Ordinance is in the best interest to ensure the continuity and retention of its elected officials that serve the City, its residents, and citizens.

THE CITY COUNCIL OF THE CITY OF SOUTH FULTON HEREBY ORDAINS as follows:

Section 1. That Section 1-3010 (Compensation and Expenses for Mayor and Councilmembers) of Chapter 3 (Mayor and Council) of Title 1 (Administration) of the City of South Fulton Code of Ordinances is hereby amended as follows:

Effective January 1, 2020 **2024**, the annual salary of the mayor shall be ~~\$37,676.00~~ **\$47,676.00** and the annual salary for each council member shall be ~~\$27,676.00~~ **\$37,676.00**. Such salary shall be paid from municipal funds in monthly installments. Additionally, the mayor and each councilmember shall receive a ~~\$364.00~~ **\$513.00** monthly transportation stipend, payable each month that they hold office. The city council may also provide for the reimbursement of expenses actually and necessarily incurred by the mayor and members of the city council in carrying out their official duties.

Section 2. Amendments are shown with ~~strike through~~ to denote text to be deleted and **bold underline** to denote text to be added. Where new sections or paragraphs are added that change the numbering of existing sections or paragraphs, all references throughout the Ordinance will be updated accordingly.

Section 3. It is hereby declared to be the intention of the Mayor and Council that: (a) All sections, paragraphs, sentences, clauses, and phrases of this Ordinance are or were, upon their enactment, believed by the City Council to be fully valid, enforceable, and constitutional.

(b) To the greatest extent allowed by law, every section, paragraph, sentence, clause, or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause, or phrase of this Ordinance. No section, paragraph, sentence, clause, or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause, or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 4. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 5. The City Attorney, City Clerk and contracted City Codifier are authorized to make non-substantive formatting and renumbering edits to this ordinance for proofing,

codification, and supplementation purposes. The final version of all ordinances shall be filed with the clerk.

Section 6. The effective date of this Ordinance shall be January 1, 2024, unless provided otherwise by applicable local, state and/or federal law.

[signatures and voting tabulations appear on the following page]

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: First Read Of An Ordinance To Amend Section 4.16, Internal Auditor Of The City Of South Fulton Charter; And For Other Lawful Purposes.

DATE: July 18, 2023

SUBJECT: First Read Of An Ordinance To Amend Section 4.16, Internal Auditor Of The City Of South Fulton Charter; And For Other Lawful Purposes.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Office of the City Auditor Reporting Change Final (1)	Cover Memo	7/14/2023

STATE OF GEORGIA
COUNTY OF FULTON
CITY OF SOUTH FULTON

ORD2023-_____

AN ORDINANCE TO AMEND SECTION 4.16, INTERNAL AUDITOR OF THE CITY OF SOUTH FULTON CHARTER; AND FOR OTHER LAWFUL PURPOSES.

(Sponsored by Councilmember Rowell)

WHEREAS, the City Council is authorized pursuant to O.C.G.A. § 36-35-3 and other applicable laws to amend the City Charter; and

WHEREAS, pursuant to City Charter Section 3.10 (b), the City Council is authorized to adopt ordinances and amendments it deems necessary, expedient, or helpful for the health, welfare, safety, comfort and well-being of the inhabitants of the City; and

WHEREAS, the City desires to amend its Charter through this Ordinance to modify the reporting structure of the Internal Auditor position.

THE CITY COUNCIL OF THE CITY OF SOUTH FULTON HEREBY ORDAINS as follows:

Section 1. The City of South Fulton Charter, Section 4.16, Internal Auditor, is hereby amended as follows:

Sec. 4.14 – INTERNAL AUDITOR

a) There is hereby created a financial administrative unit of the City to be known as Office of Internal Audit. The head of this unit shall be designated as the Internal Auditor (Director). The Director shall be independent of the other departments of the City and shall only be directly accountable to the City Manager for work performed.

b) Appointment Of Director: The Director shall be appointed by the City Manager and meet the following qualifications:

- 1. Bachelor's Degree from a four-year college or university in Accounting or related field (MBA Preferred); Licensed as a Certificated Public Accountant (CPA); Certification issued by The Institute of Internal Auditors as a Certificated Internal Auditor (CIA) and Certification issued by the Association of Certified Fraud Examiners (CFE) preferred.**
- 2. Five or more years of internal audit experience in a public sector organization, or any combination of education, training and experience**

which provide the required knowledge, skills and abilities to perform the essential functions of the job.

~~e) Removal of Director: The Director may not be removed from office except for misconduct, inefficiency, incompetence, inability or failure to perform the duties of such office or negligence in the performance of such duties. In such cases that warrant removal from office, said removal shall be accomplished only by a resolution adopted in public hearing by a vote of no less than five (5) members of the City Council; nothing contained herein shall prevent the Council from eliminating the Office of the Director by the normal ordinance process, which action shall not be considered a removal for cause, but simply a change in policy by the City.~~

h) Reporting to Council

1. **Required: The Director shall report to the City Manager all findings and reports upon the completion of all assignments.**
2. **Quarterly Summary to City Council: The Director shall provide a quarterly summary to the City Manager of all activities conducted by the auditor or his or her office.**
3. **Report Of Activities: The Director shall report any or all activities conducted by the Director upon the request of the City Manager at any time.**
4. **Quarterly Report to Public: The Director shall report quarterly to the public all activities, as allowed by law, conducted by the Director.**

Section 2. Amendments are shown with strikethrough to denote text to be deleted and **bold underline** to denote text to be updated. Where new sections or paragraphs are added that change the numbering of existing sections or paragraphs, all references throughout the Ordinance will be updated accordingly.

Section 3. It is hereby declared to be the intention of the Mayor and Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

(b) To the greatest extent allowed by law, every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity,

unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 4. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 5. The City Attorney, City Clerk and contracted City Codifier are authorized to make non-substantive formatting and renumbering edits to this ordinance for proofing, codification, and supplementation purposes. The final version of all ordinances shall be filed with the clerk.

Section 6. The effective date of this Ordinance shall be the date of adoption unless provided otherwise by the City Charter or state and federal law.

[signatures and voting tabulations appear on the following page]

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: First Read Of An Ordinance To Amend The City Of South Fulton Code Of Ordinances And The City Of South Fulton Zoning Ordinance By Amending Various Sections Of Title 5 – Zoning And Planning, For The Purpose Of Updating City Procedures; To Rescind Section 3 And Section 5 Of ORD2023-013, Adopted MAY 23, 2023

DATE: July 18, 2023

SUBJECT: First Read Of An Ordinance To Amend The City Of South Fulton Code Of Ordinances And The City Of South Fulton Zoning Ordinance By Amending Various Sections Of Title 5 – Zoning And Planning, For The Purpose Of Updating City Procedures; To Rescind Section 3 And Section 5 Of ORD2023-013, Adopted MAY 23, 2023

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance - Planning and Zoning Board Chairs Amendment (1)	Cover Memo	7/14/2023

STATE OF GEORGIA
COUNTY OF FULTON
CITY OF SOUTH FULTON

ORD2023-_____

AN ORDINANCE TO AMEND THE CITY OF SOUTH FULTON CODE OF ORDINANCES AND THE CITY OF SOUTH FULTON ZONING ORDINANCE BY AMENDING VARIOUS SECTIONS OF TITLE 5 – ZONING AND PLANNING, FOR THE PURPOSE OF UPDATING CITY PROCEDURES; TO RESCIND SECTION 3 AND SECTION 5 OF ORD2023-013, ADOPTED MAY 23, 2023; AND FOR OTHER LAWFUL PURPOSES.

(Sponsored by Councilmember Becquer-Pritchett)

WHEREAS, the City of South Fulton ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof ("City Council"); and

WHEREAS, pursuant to City Charter Section 3.10 (b), the City Council is authorized to adopt ordinances and amendments it deems necessary, expedient, or helpful for the health, welfare, safety, comfort and well-being of the inhabitants of the City; and

WHEREAS, various amendments to the code of ordinances are necessary for the efficient and productive operation of the Community Development and Regulatory Affairs Department, as well as the South Fulton Planning Commission and Zoning Board of Appeals; and

WHEREAS, on May 23, 2023, the City Council adopted ORD2023-013, which amended certain sections of Title 5, Planning and Zoning, of the South Fulton Code of Ordinances; and

WHEREAS, City Council hereby rescinds Section 3 and Section 5 of ORD2023-013, with the intent to return to the original language contained within the affected sections of the Code of Ordinances; and

WHEREAS, the Mayor and City Council of the City of South Fulton finds that this ordinance is in the best interest of the public health, safety, and welfare.

THE CITY COUNCIL OF THE CITY OF SOUTH FULTON HEREBY ORDAINS
as follows:

Section 1. To rescind Section 3 of ORD2023-013, which amended Section 5-5002 (Membership; terms) subsection (c), in its entirety, so that the language contained in that subsection will return to its original unamended wording, so that it will read as follows:

“Sec. 5-5002. Membership; terms.

...

(c) *Chair and vice chair.* The planning commission shall elect one of its members to serve as chairperson and another to serve as vice-chairperson. The chairperson and vice-

chairperson of the planning commission shall serve a term of one year or until reelected or a successor is elected. The duty of the chair shall be to conduct the meetings in accordance with the procedures set forth herein and any other rules or regulations established by the planning commission. The vice-chairperson shall conduct the meetings in the chair's absence. The vice-chairperson may be appointed chair if the chair is removed from office, or due to a physical or mental disability, cannot perform the duties of chair.”

Section 2. To rescind Section 5 of ORD2023-013, which amended Section 5-6001 (Membership; terms) subsection (c), in its entirety, so that the language contained in that subsection will return to its original unamended wording, so that it will read as follows:

“Sec. 5-6001. Membership; terms.

...

(c) *Chair and vice-chairperson.* The zoning board of appeals shall elect one of its members to serve as chairperson and another to serve as vice-chairperson. The chairperson and vice-chairperson of the zoning board shall serve a term of one year or until reelected or a successor is elected. The duty of the chair shall be to conduct the meetings in accordance with the procedures set forth herein and any other rules or regulations established by the zoning board of appeals. The vice-chairperson shall conduct the meetings in the chair's absence. The vice-chairperson may be appointed chair if the chair is removed from office, or due to a physical or mental disability, cannot perform the duties of chair.”

Section 3. To amend Title 5 (Zoning and Planning), Chapter 5 (Planning Commission), Section 5-5004 (Voting) to read as follows:

“Sec. 5-5004. Voting.

Four members present shall constitute a quorum and shall be authorized to act. Whenever a vote is required by the members of the planning commission, the **chairperson** ~~member appointed by the mayor~~ shall not vote except in the case of a tie.”

Section 4. To amend Title 5 (Zoning and Planning), Chapter 6 (Appeals), Section 5-6004 (Quorum, voting, and actions by board) to read as follows:

“Sec. 5-6004. Quorum, voting, and actions by board.

A quorum of the board shall consist of four members of the board. A quorum is necessary for the board to take official action. A member who has withdrawn from the meeting without being excused as provided herein shall be counted as present for the purpose of determining whether a quorum is present. All official actions of the board shall be taken by majority vote of the members present. The **Chairperson** ~~board member nominated by~~

~~the mayor~~ shall not vote unless there is a tie. A roll call vote shall be taken upon the request of any member.”

Section 5. Amendments are shown with ~~striketrough~~ to denote text to be deleted and **bold underline** to denote text to be added. Where new sections or paragraphs are added that change the numbering of existing sections or paragraphs, all references throughout the Ordinance will be updated accordingly.

Section 6. It is hereby declared to be the intention of the Mayor and Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

(b) To the greatest extent allowed by law, every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 7. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 8. The City Attorney, City Clerk and contracted City Codifier are authorized to make non-substantive formatting and renumbering edits to this ordinance for proofing, codification, and supplementation purposes. The final version of all ordinances shall be filed with the clerk.

Section 9. The effective date of this Ordinance shall be the date of adoption unless provided otherwise by the City Charter or state and federal law.

[signatures and voting tabulations appear on the following page]

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: First Read Of An Ordinance To Amend Section 4.11, Boards, Of The City Of South Fulton Charter

DATE: July 18, 2023

SUBJECT: First Read Of An Ordinance To Amend Section 4.11, Boards, Of The City Of South Fulton Charter

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Boards Trained in Roberts Rule	Cover Memo	7/14/2023

STATE OF GEORGIA
COUNTY OF FULTON
CITY OF SOUTH FULTON

ORD2023-_____

AN ORDINANCE AMENDING SECTION 4.11, BOARDS, OF THE CITY OF SOUTH FULTON CHARTER; AND FOR OTHER LAWFUL PURPOSES.

(Sponsored by Councilmember Pritchett)

WHEREAS, the City Council is authorized pursuant to O.C.G.A. § 36-35-3 and other applicable laws to amend the City Charter; and

WHEREAS, the City desires to amend its Charter through this Ordinance to require all members of boards, commissions, authorities and committees of the City to be trained in Roberts Rule of Order as a condition of service.

WHEREAS, the City Council finds that this Ordinance is in the best interests of the health and general welfare of the City, its residents and general public.

THE CITY COUNCIL OF THE CITY OF SOUTH FULTON HEREBY ORDAINS as follows:

Section 1. The City of South Fulton Charter, Section 4.11, Boards, is hereby amended by adding the following:

(i) No member of any board, commission, authority or committee of the City shall serve without first being trained in Robert's Rules of Order. The Clerk shall coordinate such training prior to any members beginning a term and yearly thereafter.

Section 2. It is hereby declared to be the intention of the Mayor and Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

(b) To the greatest extent allowed by law, every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity,

unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 3. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 4. The City Attorney, City Clerk and contracted City Codifier are authorized to make non-substantive formatting and renumbering edits to this ordinance for proofing, codification, and supplementation purposes. The final version of all ordinances shall be filed with the clerk.

Section 5. The effective date of this Ordinance shall be the date of adoption unless provided otherwise by the City Charter or state and federal law.

[signatures and voting tabulations appear on the following page]

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: First Read Of An Ordinance To Amend The City Of South Fulton Code Of Ordinances
By Amending Title 6 – Health And Sanitation For The Purpose Of Updating The City’s
Smoke-Free Air Ordinance

DATE: July 18, 2023

SUBJECT: First Read Of An Ordinance To Amend The City Of South Fulton Code Of Ordinances
By Amending Title 6 – Health And Sanitation For The Purpose Of Updating The City’s
Smoke-Free Air Ordinance

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance - Smoke-Free Air Amendment (1)	Cover Memo	7/14/2023

STATE OF GEORGIA
COUNTY OF FULTON
CITY OF SOUTH FULTON

ORD2023-_____

AN ORDINANCE TO AMEND THE CITY OF SOUTH FULTON CODE OF ORDINANCES BY AMENDING TITLE 6 – HEALTH AND SANITATION FOR THE PURPOSE OF UPDATING THE CITY’S SMOKE-FREE AIR ORDINANCE; AND FOR OTHER LAWFUL PURPOSES.

(Sponsored by Councilmember Willis)

WHEREAS, the City of South Fulton ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof ("City Council"); and

WHEREAS, pursuant to City Charter Section 3.10 (b), the City Council is authorized to adopt ordinances and amendments it deems necessary, expedient, or helpful for the health, welfare, safety, comfort and well-being of the inhabitants of the City; and

WHEREAS, various amendments to the code of ordinances are necessary for the efficient and productive operation of the Community Development and Regulatory Affairs Department, as well as the South Fulton Planning Commission and Zoning Board of Appeals; and

WHEREAS, the Mayor and City Council of the City of South Fulton finds that this ordinance is in the best interest of the public health, safety, and welfare.

THE CITY COUNCIL OF THE CITY OF SOUTH FULTON HEREBY ORDAINS as follows:

Section 1. To amend Title 6 (Health and Sanitation), Chapter 1 (Smoke-Free Air), Section 6-1012 (Where smoking is not regulated), subsection (d), to read as follows:

“Sec. 6-1012. Where smoking is not regulated.

(d) Cigar bars, which shall be defined for purposes of this section as an establishment licensed by the City to operate as a tobacco business, and/or with a pending application with the City for a license to operate as a tobacco business, as of ~~November 1, 2020~~ **August 1, 2023**. A cigar bar meeting this exception must not allow patrons or employees who are under age 21 during any operational hours that smoking is permitted on the premises. This exemption shall be nontransferable and shall expire automatically should the establishment at any time cease operations for more than 30 days, change ownership or cease to allow smoking on the premises for a period of more than 30 days.

Section 2. Amendments are shown with ~~striketrough~~ to denote text to be deleted and **bold underline** to denote text to be added. Where new sections or paragraphs are added that change the numbering of existing sections or paragraphs, all references throughout the Ordinance will be

updated accordingly.

Section 3. It is hereby declared to be the intention of the Mayor and Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

(b) To the greatest extent allowed by law, every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 4. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 5. The City Attorney, City Clerk and contracted City Codifier are authorized to make non-substantive formatting and renumbering edits to this ordinance for proofing, codification, and supplementation purposes. The final version of all ordinances shall be filed with the clerk.

Section 6. The effective date of this Ordinance shall be the date of adoption unless provided otherwise by the City Charter or state and federal law.

[signatures and voting tabulations appear on the following page]

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request for approval to enter into an agreement with Paryani Real Estate, LLC to provide services for the Upper and Lower Restrooms Renovations (Tile and VCT) at Sandtown Recreation Center in the amount of \$180,897.40. This agreement is a change order for the contract which is a "piggyback" of Cooperative Agreement GA issued by Sourcewell, a statewide cooperative organization. Funds are available in the FY23 Capital Improvement Budget

DATE: July 18, 2023

SUBJECT: Request for approval to enter into an agreement with Paryani Real Estate, LLC to provide services for the Upper and Lower Restrooms Renovations (Tile and VCT) at Sandtown Recreation Center in the amount of \$180,897.40. This agreement is a change order for the contract which is a "piggyback" of Cooperative Agreement GA issued by Sourcewell, a statewide cooperative organization. Funds are available in the FY23 Capital Improvement Budget

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Sandtown CHange Order request	Cover Memo	7/14/2023

City of South Fulton Agenda Item Summary



City Council Meeting Date		Requesting Department		Council District(s) Affected	
Requested Action					
Requirements for Council Action (City specific Council policy, statute or code requirement)					
Summary and Background (Provide department recommendation and an executive summary of the action that gives an overview of the relevant details)					
Funding Source (if applicable)					
Financial Impact (if applicable)					
Financial Impact Statement Received Yes ☐ No ☐ Legislative Process Complete Yes ☐ No ☐					
Department Director Approval				Finance Director Approval	
Assistant City Manager Approval	City Attorney Approval		City Manager Approval		



CHANGE ORDER
TO
PIGGYBACK AGREEMENT
WITH
PARYANI REAL ESTATE LLC
FOR
INDEFINITE QUANTITY CONSTRUCTION SERVICES

Total Value =
(\$180,897.40)
(Public Works Department)

This change order to Sandtown Recreation Center Construction Services Agreement between **City of South Fulton** (hereinafter "City") and **PARYANI REAL ESTATE LLC** (hereinafter "Contractor") for **Additional Services (Exhibit A -Supplemental Scope of Work 2)** is made effective by creation of **Change Order 2** by City of South Fulton and amends the Original Agreement as follows:

1. Subsequent to hiring Contractor to perform Construction Service, which include Interior Facility Renovation at Sandtown Recreation Services, the need for Supplemental Services Outlined in Exhibit A has been identified as service needed by the city.
2. Contractor has agreed to perform said service for the city under a Change Order to the original Agreement. All terms and Conditions of the Original Agreement remains in full effect unless specifically amended by this Change Order.
3. In addition to performing the Scope of Work in the Original Agreement, Contractor shall perform Supplemental Services as outlined in **Change Order Exhibit A** for the

City of South Fulton as outlined in the Proposal for Change order attached hereto and incorporated into the Original Agreement as defined in the schedule provided by contractor upon execution of change order agreement.

4. The City shall pay contractor the sum of **One Hundred Eighty Thousand, Eight Hundred Ninety-Seven Dollars and Forty Cents (\$180,897.40)** for all services outlined in Proposal for Change Order attached hereto as **Exhibit A**.
5. Payments to Contractor shall be made according to the payment terms of the Original Agreement upon invoice by Contractor.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties hereto, acting through their duly authorized agents, have signed, and sealed this Agreement.

THE CITY OF SOUTH FULTON

khalid kamau, Mayor or Designee

Corey Adams, City Clerk

PARYANI REAL ESTATE, LLC

Signature

Name: _____

Title: _____

Sworn to and subscribed before me this
____ day of _____, 2023.

Notary Public

My Commission Expires:

Approved as to form:

Vincent Hyman, City Attorney

Exhibit A – Supplemental Scope of Work

Additional Services

DRAFT

Work Order Signature Document**EZIQC Contract No.: GA-A07-040820-PAR**☐**New Work Order**☒**Modify an Existing Work Order**

Work Order Number: 116434.01

Work Order Date: 06/27/2023

Work Order Title: CSF - Sandtown Gym -Restrooms Supplemental

Owner Name: City of South Fulton

Contractor Name: Paryani Real Estate LLC

Contact: Martha Anderson

Contact: Jessica Jackson

Phone: 470-809-7300

Phone: 404-940-2253

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of EZIQC Contract No GA-A07-040820-PAR.

Brief Work Order Description:**Time of Performance***See Schedule Section of the Detailed Scope of Work***Liquidated Damages**

Will apply:

☐

Will not apply:

☒**Work Order Firm Fixed Price: \$180,897.40**

Owner Purchase Order Number:

Approvals

Owner

Date

Contractor

Date

Detailed Scope of Work

To: Jessica Jackson
Paryani Construction
2300 Windy Ridge Parkway, Suite R-76
Atlanta, GA 30339
404-940-2253

From: Martha Anderson
City of South Fulton

470-809-7300

Date Printed: June 27, 2023

Work Order Number: 116434.01

Work Order Title: CSF - Sandtown Gym -Restrooms Supplemental

Brief Scope:☐**Preliminary**☐**Revised**☒**Final**

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Please see attached detailed scope of work.

Contractor

Date

Owner

Date

Contractor's Price Proposal - Summary

Date: June 27, 2023

IQC Master Contract #: GA-A07-040820-PAR

Work Order Number: 116434.01

Owner PO #:

Work Order Title: CSF - Sandtown Gym -Restrooms Supplemental

Contractor: Paryani Real Estate LLC

Proposal Name: CSF - Sandtown Gym -Restrooms Supplemental

Proposal Value: \$180,897.40

01 - General Requirements	\$15,775.95
06 - Wood, Plastic, and Composites	\$2,467.75
09 - Finishes	\$117,913.78
10 - Specialties	\$31,472.60
22 - Plumbing	\$13,267.32
Proposal Total	\$180,897.40

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

Contractor's Price Proposal - Detail

Date: June 27, 2023
IQC Master Contract #: GA-A07-040820-PAR
Work Order Number: 116434.01
Owner PO #:
Work Order Title: CSF - Sandtown Gym -Restrooms Supplemental
Contractor: Paryani Real Estate LLC
Proposal Name: CSF - Sandtown Gym -Restrooms Supplemental
Proposal Value: \$180,897.40

Sect.	Item	Modifier.	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		

01 - General Requirements

1	01 22 16 00 0002	EA	Reimbursable FeesReimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.					\$3,760.00
		Installation	Quantity		Unit Price		Factor	Total
			3,760.00	x	1.00	x	1.0000	3,760.00
		This line is necessary for bond fee						
2	01 22 20 00 0010	HR	ElectricianFor tasks not included in the Construction Task Catalog® and as directed by owner only.					\$2,889.69
		Installation	Quantity		Unit Price		Factor	Total
			40.00	x	58.11	x	1.2432	2,889.69
		Minimum charge: Make safe electrical devices during renovation						
3	01 22 23 00 0571	WK	11 CY Motor Scraper-Hauler With Full-Time Operator					\$6,963.20
		Installation	Quantity		Unit Price		Factor	Total
			1.00	x	5,601.03	x	1.2432	6,963.20
		Additional machinery needed to remove floor tile in restrooms						
4	01 74 19 00 0015	EA	30 CY Dumpster (4 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.					\$2,163.06
		Installation	Quantity		Unit Price		Factor	Total
			3.00	x	579.97	x	1.2432	2,163.06

Subtotal for 01 - General Requirements **\$15,775.95**

06 - Wood, Plastic, and Composites

5	06 11 16 00 0144	LF	2" x 8" Pressure Treated Wood Blocking To Steel				\$2,467.75
			Quantity		Unit Price	Factor	Total
		Installation	250.00	x	7.94	x 1.2432 =	2,467.75
		Necessary blocking for urinals, wall mounted sinks, restroom accessories and partition walls					

Subtotal for 06 - Wood, Plastic, and Composites **\$2,467.75**

09 - Finishes

6	09 01 60 91 0012	SY	Grinding Of Existing Concrete Floor Prior To Installation Of Flooring					\$720.91
			Quantity		Unit Price		Factor	Total
		Installation	133.00	x	4.36	x	1.2432 =	720.91
7	09 28 13 00 0004	SF	5/8" Cementitious Backer Units For Installation On Floors					\$15,103.02
			Quantity		Unit Price		Factor	Total
		Installation	2,670.00	x	4.06	x	1.2432 =	13,476.54
		Demolition	2,670.00	x	0.49	x	1.2432 =	1,626.48

Contractor's Price Proposal - Detail Continues..

Work Order Number: 116434.01

Work Order Title: CSF - Sandtown Gym -Restrooms Supplemental

Proposal Name: CSF - Sandtown Gym -Restrooms Supplemental

Proposal Value: \$180,897.40

Sect.	Item	Modifier.	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
09 - Finishes					
8	09 29 10 00 0039		SF	>10' High, Walls, Tape, Spackle And Finish Gypsum BoardUse this task for the entire wall area when the wall is >10' high.	\$2,838.60
			Installation	Quantity 3,870.00 x Unit Price 0.59 x Factor 1.2432 = Total 2,838.60	
				Level 3 finish	
9	09 29 10 00 0045		LF	>10' High, Vertical Corners, Tape, Spackle And Finish Gypsum BoardUse this task for the entire wall area when the wall is >10' high.	\$1,064.18
			Installation	Quantity 800.00 x Unit Price 1.07 x Factor 1.2432 = Total 1,064.18	
				Finish for corners	
10	09 30 13 00 0004		SF	8" x 8" And Larger Unmounted Ceramic Floor TileIncludes glazed porcelain , unglazed porcelain and glazed ceramic tiles.	\$18,588.33
			Installation	Quantity 1,200.00 x Unit Price 11.58 x Factor 1.2432 = Total 17,275.51	
			Demolition	1,200.00 x 0.88 x 1.2432 = 1,312.82	
11	09 30 13 00 0006		SF	Less than 8" x 8" Mounted Ceramic Wall TileIncludes glazed porcelain , unglazed porcelain and glazed ceramic tiles. Tiles mounted from back, side or front in 12" x 12", 12" x 24", or similar sized sheets.	\$43,748.95
			Installation	Quantity 2,670.00 x Unit Price 11.47 x Factor 1.2432 = Total 38,072.88	
			Demolition	2,670.00 x 1.71 x 1.2432 = 5,676.08	
12	09 32 13 00 0003		SF	1-1/4" Minimum Thickness Portland Cement Mortar Setting BedFor commercial floors. Includes 15 LB felt and wire reinforcement.	\$22,615.92
			Installation	Quantity 3,870.00 x Unit Price 4.31 x Factor 1.2432 = Total 20,736.20	
			Demolition	1,200.00 x 1.26 x 1.2432 = 1,879.72	
				Mortar for floor and wall tile + removal from floor	
13	09 34 00 00 0022		SF	5/16" Thick, High-Density Polyethylene Membrane With Grid Structure And Underside Anchoring Fleece, Waterproofing, Uncoupling And Vapor Management Membrane (Schluter® DITRA-XL)	\$6,474.59
			Installation	Quantity 1,200.00 x Unit Price 4.34 x Factor 1.2432 = Total 6,474.59	
				Waterproofing membrane under floor tile	
14	09 39 00 00 0026		LF	3/8" Height, Curved Aluminum Edge Protection Trim For Tile (Schluter® SCHIENE-RADIUS)	\$3,868.84
			Installation	Quantity 800.00 x Unit Price 3.89 x Factor 1.2432 = Total 3,868.84	
				Schluter strips at corners and transitions	
15	09 53 23 00 0019		SF	Removal And Reinstallation Of Acoustical Ceiling Tile And Grid, 2' x 2' Or 2' x 4'Suspension system tie wire, wall angles and bracing to remain in place.	\$2,890.44
			Installation	Quantity 1,500.00 x Unit Price 1.55 x Factor 1.2432 = Total 2,890.44	
				Re-grid ACT ceiling along ceiling where tile is being removed	
Subtotal for 09 - Finishes					\$117,913.78

10 - Specialties

Contractor's Price Proposal - Detail Continues..

Work Order Number: 116434.01

Work Order Title: CSF - Sandtown Gym -Restrooms Supplemental

Proposal Name: CSF - Sandtown Gym -Restrooms Supplemental

Proposal Value: \$180,897.40

Sect.	Item	Modifier.	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
10 - Specialties					
16	10 21 13	13 0018	EA	60" x 78", Ceiling Hung, Enamel Coated Steel, One Compartment Corner Unit, Complete ADA Compliant Toilet Partition	\$30,167.24
				Quantity Unit Price Factor = Total	
			Installation	20.00 x 1,099.82 x 1.2432 =	27,345.92
			Demolition	20.00 x 113.47 x 1.2432 =	2,821.32
			Demo old partition walls and install new		
17	10 28 13	13 0397	EA	Removal And Reinstallation Of Bathroom Accessory	\$1,305.36
				Quantity Unit Price Factor = Total	
			Installation	60.00 x 17.50 x 1.2432 =	1,305.36
			Remove and reset paper towel dispensers, toilet paper holders, grab bars, wall mirrors, sanitary bins, and soap dispensers.		
Subtotal for 10 - Specialties					\$31,472.60
22 - Plumbing					
18	22 41 39	00 0047	EA	Removal And Replacement Of Wax Ring SealExcludes removal of toilet	\$169.70
				Quantity Unit Price Factor = Total	
			Installation	15.00 x 9.10 x 1.2432 =	169.70
19	22 42 13	13 0065	EA	Removal And Reinstallation Of Floor Mount Water Closet With Tank	\$2,662.44
				Quantity Unit Price Factor = Total	
			Installation	10.00 x 214.16 x 1.2432 =	2,662.44
20	22 42 13	16 0036	EA	Removal And Reinstallation Of Wall Hung Urinal With Flush Valve	\$1,720.59
				Quantity Unit Price Factor = Total	
			Installation	5.00 x 276.80 x 1.2432 =	1,720.59
21	22 42 16	13 0004	EA	20" x 18" Porcelain Enameled Cast Iron Wall Hung Lavatory (American Standard Regalyn™)	\$3,309.21
				Quantity Unit Price Factor = Total	
			Installation	5.00 x 491.66 x 1.2432 =	3,056.16
			Demolition	5.00 x 40.71 x 1.2432 =	253.05
			Remove upstairs lavatories and replace with wall mounted lavatories - replace missing lavatory in downstairs women's restroom - will closely match existing		
22	22 42 16	13 0084	EA	Wall Mounted Fixed Steel Plate Type, Single Lavatory Carrier With Concealed Arms	\$3,616.77
				Quantity Unit Price Factor = Total	
			Installation	9.00 x 308.06 x 1.2432 =	3,446.82
			Demolition	5.00 x 27.34 x 1.2432 =	169.95
			In-wall mounting kit with chrome escutcheons		
23	22 42 16	13 0084 0305	MOD	For 2" Chrome Plated Escutcheons, Add	\$899.92
				Quantity Unit Price Factor = Total	
			Installation	9.00 x 80.43 x 1.2432 =	899.92
24	22 42 16	13 0088	EA	Removal And Reinstallation Of Wall Hung Lavatory With Faucet	\$888.69
				Quantity Unit Price Factor = Total	
			Installation	4.00 x 178.71 x 1.2432 =	888.69
			Remove and reinstall 5 wall mounted lavatories in downstairs restrooms		

Contractor's Price Proposal - Detail Continues..

Work Order Number: 116434.01
Work Order Title: CSF - Sandtown Gym -Restrooms Supplemental

Proposal Name: CSF - Sandtown Gym -Restrooms Supplemental
Proposal Value: \$180,897.40

Sect.	Item	Modifier.	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
Subtotal for 22 - Plumbing					\$13,267.32
Proposal Total					\$180,897.40

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

DRAFT

Client - City of South Fulton**Detailed Scope of Work**

Print Date: June 27, 2023
Work Order Number: 116434.01
Work Order Title: CSF - Sandtown Gym -Restrooms Supplemental
Contractor: GA-A07-040820-PAR - Paryani Real Estate LLC
Brief Scope:

To: Jessica Jackson
Paryani Construction
2300 Windy Ridge Parkway, Suite R-76
Atlanta, GA 30339
404-940-2253

From: Martha Anderson
City of South Fulton

470-809-7300

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Detailed Scope:

Please see attached detailed scope of work.

Owner

Date

Contractor

Date

SCOPE OF WORK
Sandtown Rec Center – Phase II
Tile Restroom PCO1
5320 Campbellton Road SW, Atlanta, GA 30331
June 26, 2023

Summary Scope

Remove and Replace Tile

Detailed Scope of Work

The Contractor shall furnish the materials, equipment, labor, and supervision to provide and perform the work as described in this scope of work.

Demo

- Demo wall and floor tile
- Demo drywall behind wall tile
- Demo and save plumbing fixtures
- Demo partitions
- Demo and save restroom accessories

Scope Details

- Remove and reset plumbing fixtures – inwall/under slab plumbing not included
 - Providing 5 new wall mounted sinks
 - Resetting 4 existing wall mounted sinks
 - Resetting 10 toilets
 - Resetting 5 urinals
- Dispose of existing upstairs sinks and install wall mounting sinks to match downstairs
- Remove and reset restroom accessories
 - Mirrors, soap dispensers, towel dispensers, toilet paper dispensers, sanitary bins, and grab bars
- Demo all wall tile and floor tile
- Demo drywall
- Provide and install necessary blocking @ partitions, accessories, sinks and urinals
- Provide and install 5/8" moisture resistant gyp board – level 3 finish
- Provide and install new wall and floor tile (no tile base) – Daltile or equivalent
- Rework existing ceiling grid and replace ACT as needed
- Remove and reinstall partitions
- Remove old partition walls and install new
- Electrical fixtures and outlets: make safe only, no other scope
- Bond fees are included

Unit Price

Estimated unit price includes demolition and installation:

\$36.15 per sf

Details that Apply to All Work Areas:

Submittals are to be provided to the Owner as part of the submittal process prior to installation by the contractor.

Maintain clean work areas at all times. Remove and dispose of all demolished materials and construction debris. Site must be cleaned every day at the completion of work. Contractor shall take extra precautions to pick up all debris, nails and fasteners from the ground and all surrounding area and finishing with magnetic pickup to ensure safety and cleanliness.

All measurements and quantities supplied in this scope of work are approximate in nature and are supplied as a convenience for the contractor. The contractor is responsible for field verification of all measurements and quantities.

Contractor shall verify all new and existing conditions and dimensions at job site prior to the proposed process start of construction, and during construction.

Contractor shall coordinate installation with ownership to close down entrances as needed

Parking will be made available for the Contractor by the Owner and the Contractor shall coordinate all parking with the Owner prior to beginning work.

Contractor shall obtain approvals in advance for all lay down and storage areas.

All salvageable materials remain the property of the Owner.

Contractor shall coordinate inspections as required.

Final clean up and disposal: Remove debris, rubbish, and waste material from the property of the Owner on a daily basis. Upon completion of work, all construction areas shall be left clean and free from debris. Clean all dust, dirt, stains, hand marks, paint spots, droppings, and other blemishes.

Contractor shall not be required to pay Davis Bacon Wage Rates.

Exclusions:

- Mechanical, electrical and plumbing that's not specifically listed on scope
- Repairs to slab or elevated floor
- Interior work outside of restrooms
- Door replacement
- Low voltage
- Permits

- **Submittals:**

1. Contractor shall submit to Owner submittals for approval

Permitting:

At the time of issuance of a Purchase Order for this Work, it is understood that permits are not required for this Work. If this changes, the Contractor will be responsible for obtaining such applicable permits and the Owner will be responsible for compensating the Contractor for permit fees and any design necessary to obtain such permits or related approvals as described in the EZIQC master contract documents (i.e. permit fees are dollar for dollar reimbursable and professional design and engineering fees are paid for at hourly rates published in the Construction Task Catalog).

Project Schedule

1. All work shall be completed during normal working hours (7am to 5pm) as directed by Owner.
2. Project construction will be scheduled upon receipt of the PO.
3. The work shall be completed within 120 calendar days from date of the Purchase Order issuance. The Contractor will coordinate a specific schedule for on-site activities with the Owner's representative.

Owner Responsibilities

1. Coordinate any State Fire Marshal approvals as necessary.
2. Provide access to the worksite during normal working hours.

Contract Document Order of Precedence:

Contract documents shall govern in the order first listed below:

1. This Detailed Scope of Work
2. EZIQC master contract document

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request for approval of the award of the Contract for ITB 23-27 Welcome All Pool Equipment Replacement Project to United Pool: \$121,595.25. The funds are available in the Facilities Capital Improvements Budget.

DATE: July 18, 2023

SUBJECT: Request for approval of the award of the Contract for ITB 23-27 Welcome All Pool Equipment Replacement Project to United Pool: \$121,595.25. The funds are available in the Facilities Capital Improvements Budget.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
July 2023 agenda item (Welcome All) corrected version	Cover Memo	7/14/2023

City of South Fulton Agenda Item Summary



City Council Meeting Date		Council District(s) Affected
Requesting Department		
Requested Action		
Requirements for Council Action (City specific Council policy, statute or code requirement)		
Summary and Background (Provide department recommendation and an executive summary of the action that gives an overview of the relevant details)		
Funding Source (if applicable)		
Financial Impact (if applicable)		
Financial Impact Statement Received Yes ☐ No ☐ Legislative Process Complete Yes ☐ No ☐		
Department Director Approval 		Finance Director Approval
Assistant City Manager Approval 	City Attorney Approval 	City Manager Approval

ATTACHMENT A SCOPE OF SERVICES

ATTACHMENT A SCOPE OF SERVICES

The City of South Fulton is seeking a licensed vendor to provide the purchase and installation of swimming pool safety equipment, which includes chair lifts, standard quickset starting platform and lifeguard chairs. The selected vendor should possess the necessary certifications and licenses required to perform such installations in accordance with local and state regulations. The vendor should have a proven track record of successfully delivering similar projects and be able to provide references upon request. Compliance with safety standards, product quality, and reliability are of utmost importance. Bidder shall furnish all things necessary to provide Pool Equipment Replacement at Welcome All Park and Multipurpose Facility including, but not limited to the items listed above as well as transportation, supervision, administrative cost (direct and indirect) and all efforts necessary to perform and complete the specifications herein this ITB.

1. REPLACEMENT OF KDI PARAGON STARTING PLATFORM (7) PLAT ROOMS

- 1.1** The Bidder selected by the City shall remove existing platform from existing anchor. Existing platform has been retrofitted and grouted down to not move, so it is unclear if it may need repair to anchor properly. Any repairs to existing anchors that are needed will need additional approval.
- 1.2** The Bidder selected by the City will remove and dispose of existing platform off-site.
- 1.3** The Bidder selected by the City must purchase and deliver new platform.
- 1.4** The Bidder selected by the City will install the new platform into the existing in-ground sleeve anchor or as needed. If wire is present, the new platform must be bonded, but additional repairs may need to be made if anchors are not properly bonded.

2. INSTALLATION OF TWO (2) NEW AQUA CREEK CHAIR LIFTS

- 2.1** The Bidder selected by the City shall remove existing chair lifts and dispose of the units off-site.
- 2.2** The Bidder selected by the City shall purchase and deliver new Aqua Creek 375 lb. capacity Scout Model chair lifts, batteries, and chargers.
- 2.3** The Bidder selected by the City shall provide a warranty that carries a 5-Year Structural and 5-Year Electronics Warranty from the Manufacturer.
- 2.4** The Bidder selected by the City shall install new chair lifts into existing anchors.
- 2.5** The Bidder selected by the City shall ensure proper anchoring has been

completed and test wiring and operation of new units.

2.6 The Bidder selected by the City shall train staff on new operational units (if needed).

2.7 The Bidder selected by the City shall provide freight cost (to be billed/determined when ordering).

3. INSTALLATION OF TWO (2) NEW LIFEGUARDS (MOVEABLE MODELS)

3.1 The Bidder selected by the City shall purchase and deliver two (2) new 48" Spectrum Movable Lifeguard Stands with wheels.

3.2 The Bidder selected by the City shall provide the labor for assembly and installation of chairs included.

3.3 The Bidder selected by the City Work shall provide freight cost (to be billed/determined when ordering).

4. All specified materials shall be installed in accordance with the manufacturer's recommendations and specifications.

5. All work shall be accomplished in accordance with manufacturer's recommendations, specifications, and instructions and in accordance with generally applicable industry standards.

6. The Bidders are required to visit the site prior to submitting bid(s). The Bidders shall verify existing conditions and take measurements to confirm quantities.

7. All work identified in the bid items above shall include any incidental work required for a complete and finished product.

8. The Bidder shall provide regular cleanup and disposal of all trash, debris, etc. generated by the work. This includes providing trash cans, dumpsters, or other means for disposing of trash and debris generated as a result of the work. Existing dumpsters and trash cans on the property may not be used.

9. Work shall be bid-based on the specifications provided in this solicitation.

**ATTACHMENT B
BID COST FORM**

ATTACHMENT B BID COST FORM

Please provide a price for each item listed, including all costs, direct and indirect, administrative cost, and all things necessary for Pool Equipment Replacement at Welcome All Park and Multipurpose Facility as specified in Attachment A, Scope of Services.

- Contingencies shown on the Bid Cost Form below are designated for use for unforeseen conditions, addition/reduction in quantities or change in the scope and shall not be utilized unless approved in advance by the City.

Item	Description	Amount
A.	Quickset Starting Platform (each)	\$
B.	Chair Lift (each)	\$
C.	Lifeguard chair (each)	\$
D.	Installation (each)	\$

\$ _____ (In figures)
Items A – D

_____ (In words)

COMPANY NAME

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request for approval of the award of the Contract for ITB 23-19 Rivertown Road at Cedar Grove Road Improvement Project to CMC, Inc. The cost is \$2,340,710.00 plus a ten (10) percent contingency fee. The funds are available in the TSPLOST I fund.

DATE: July 18, 2023

SUBJECT: Request for approval of the award of the Contract for ITB 23-19 Rivertown Road at Cedar Grove Road Improvement Project to CMC, Inc. The cost is \$2,340,710.00 plus a ten (10) percent contingency fee. The funds are available in the TSPLOST I fund.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
July agenda item ITB 23-19 Rivertown Road at Cedar Grove Road	Cover Memo	7/14/2023

City of South Fulton Agenda Item Summary



City Council Meeting Date		Requesting Department		Council District(s) Affected	
Requested Action					
Requirements for Council Action (City specific Council policy, statute or code requirement)					
Summary and Background (Provide department recommendation and an executive summary of the action that gives an overview of the relevant details)					
Funding Source (if applicable)					
Financial Impact (if applicable)					
Financial Impact Statement Received Yes ☐ No ☐ Legislative Process Complete Yes ☐ No ☐					
Department Director Approval 				Finance Director Approval 	
Assistant City Manager Approval 	City Attorney Approval 		City Manager Approval 		

ATTACHMENT A SCOPE OF SERVICES

ATTACHMENT A SCOPE OF SERVICES

Bidder shall furnish all things necessary to provide construction services. This includes but is not limited to labor, tools, equipment, transportation, supervision, administrative cost (direct and indirect) and all efforts necessary to perform and complete the specifications herein this ITB.

1. GENERAL

- 1.1** Intersection improvements will include the construction of a single lane roundabout. Additional improvements include drainage, curb & gutter, streetlights, 5-ft wide sidewalks and as better described/depicted in Exhibit A: construction plans.

2. MATERIALS AND WORKMANSHIP

- 2.1** The Bidder shall be responsible for quality control testing of materials incorporated into the Project. The CEI will be responsible for quality assurance testing of materials incorporated into the Project. Materials test frequency will, at minimum, meet GDOT Construction Manual requirements. Copies of all test results and documentation will be provided to the Bidder. All materials must meet appropriate GDOT Specifications unless otherwise noted. All testing must meet the requirements outlined in the GDOT Sampling, Testing, and Inspection Guide.
- 2.2** The Bidder shall be responsible for the quality of the materials used. If the material is not on the GDOT Qualified Products List (QPL), then Bidder shall submit samples of all materials to the GDOT Testing Laboratory and/or other approved testing labs; any materials found to be non-compliant with the specifications will be rejected. The Bidder will be responsible for replacing any materials and work performed based on the rejected samples at no additional cost to the City.

3. REMOVING, RESETTING AND MAINTAINING MAILBOXES

- 3.1** The Bidder shall remove, as needed, and reset any mailboxes and posts that conflict with the work. Any mailboxes or posts that are damaged by the Bidder shall be replaced at no additional cost to the City. The Bidder shall maintain the mailboxes as needed such that mail pick-up and delivery is not interrupted at any time.
- 3.2** The Bidder shall coordinate with the City and property owners regarding all work associated with removing and resetting the mailboxes. Mailboxes that require resetting shall adhere to the American Association of State Highway and Transportation Officials (AASHTO) 'A Guide for Erecting Mailboxes on Highways' and current requirements of the United States Postal Service (USPS). The Bidder shall include all costs associated with maintaining existing mailboxes in the Bid Cost Form.

4. TRAFFIC CONTROL – See GDOT Special Provision 150 for Reference and Guide

- 4.1** The Bidder must, at all times, conduct its work to assure the least possible obstruction of traffic. The safety and convenience of the general public, the residents along the roadways, and the protection of persons and properties shall be provided for by the Bidder as specified in GDOT Standards Specifications, Exhibit B, attached hereto and incorporated herein by reference; including, but not limited to, Sections 104.05, 107.09, and 150.
- 4.2** Traffic whose origin and destination is within the limits of the project shall be provided ingress and egress at all times unless otherwise specified by the City. The ingress and egress includes entrances and exits via driveways at various properties and access to the intersecting roads and streets. The Bidder must maintain sufficient personnel and equipment (including certified flaggers and traffic control signing) on the project at all times, particularly during inclement weather, to ensure that ingress and egress are safely provided when and where required. Mailboxes and fire hydrants shall not be obstructed from access.
- 4.3** Two-way traffic shall be maintained at all times, utilizing certified flaggers as necessary, unless otherwise specified or approved by the City. In the event of an emergency situation, the Bidder must provide access to emergency vehicles and/or emergency personnel through or around the construction area. Any pavement damaged by such an occurrence must be repaired by the Bidder at no additional cost to the City.
- 4.4** The Bidder must furnish, install and maintain all necessary and required barricades, signs, and other traffic control devices in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) and Specifications. The Bidder must take all necessary precautions for the protection of the workers and safety of the public. All personnel and equipment required for maintaining public convenience and safety will be paid for under the lump sum pay item 150-1000 – Traffic Control.
- 4.5** All existing signs, pavement markers, and other traffic control devices removed or damaged during construction operations must be reinstalled or replaced at the Bidder's expense. At no time must the Bidder remove regulatory signing, which may cause a hazard to the public. The Bidder must, within the same calendar day, place temporary pavement markings by painting, if the permanent markings cannot be placed the same day to match existing pavement markings on milled or resurfaced pavements. No work will be allowed to proceed the following day if the pavement markings are not in place. The cost for temporary pavement markings shall be included in the lump sum pay item 150-1000 – Traffic Control.
- 4.6** The Bidder is responsible for picking up, erecting and maintaining the temporary SPLOST identification signs. All work, materials and labor necessary for this task shall be included in the lump sum pay item 150-1000 – Traffic Control. The Bidder

is responsible for returning these signs to the City after Project is complete.

5. LINES, GRADES, AND MEASUREMENTS

- 5.1** Such stakes and markings as the City may set for the City or the Bidder's guidance shall be preserved by the Bidder. Failure to protect such stakes or markings, or gross negligence on the Bidder's part resulting in loss of same, may result in the Bidder being charged for its replacement.
- 5.2** The Bidder must exercise proper care and caution to verify the grades and figures given before proceeding with the work. The Bidder must be responsible for any damaged or defective work caused by its failure to provide proper care and caution. The Bidder must promptly notify the City of any errors or discrepancies discovered in order for the proper corrections to be made.
- 5.3** The Bidder must verify all dimensions before ordering material or performing any work which is dependent upon proper size or installation upon coordination with conditions. No consideration will be given on any claim based on the differences between the actual dimensions and those indicated on the Drawings. Any difference which may be found must be submitted to the City for resolution before proceeding with the work.

6. UTILITIES, PROTECTION OF WORK, PROPERTY, AND PERSONS

- 6.1** The Bidder is responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work. The Bidder must take all necessary precautions for the safety of, and must provide the necessary protection to prevent damage, injury, or loss to all employees on the work and other persons who may be affected thereby. All the work, materials, or equipment whether in storage on or off the site, and other properties at the site or adjacent thereto, including, but not limited to: trees, shrubs, lawns, lakes, drainage ways, walks, pavements, roadways, structures, and utilities not designated for removal, relocation or replacement in the course of construction.
- 6.2** The Bidder shall erect and maintain, as required by the conditions and progress of the work, all necessary warning safeguards for devices and the safety and protection of the work, the public, and adjoining properties.
- 6.3** If existing utilities or structures are indicated by the Contract, no warranty is made as to the accuracy or completeness of such indication. The Bidder must comply with all applicable State law concerning the marking and location of existing utilities.
- 6.4** The Bidder must, prior to commencing other on-site work, accurately locate above and below ground utilities and structures, which may be affected by the work, using whatever means may be appropriate. The Bidder must mark the location of existing utilities and structures, not otherwise readily visible, with flags,

stakes, barricades, or other suitable means, and shall preserve and protect all utilities and structures not designated for removal, relocation, or replacement in the course of construction. The Bidder must notify the City promptly on discovery of any conflict between the Contract plans and any existing facility.

- 6.5** The Bidder must contact utility companies to identify adjacent utilities prior to beginning construction operations. If any utility identifies conflicts with construction operations, the Bidder must notify the CEI prior to commencement of construction operations in the affected area.
- 6.6** All existing utilities, both public and private, including but not limited to: sewer, gas, electrical, and telephone services, shall be protected and their operation shall be maintained throughout the course of the work. Any temporary shutdown of an existing service shall be arranged between the Bidder and the responsible agency. The Bidder must assume full responsibility and hold the City harmless from the result of any damage that may occur as a result of the Bidder's activities in this regard.
- 6.7** In emergencies affecting the safety of persons or damages to the work or property at the site or adjacent thereto, or unanticipated conditions where delay would substantially impact the time or cost of work, the Bidder, upon notification to the City, shall act to prevent threatened damage, injury, or loss.

7. GRASSING - See GDOT Special Provision 700 for Reference and Guide

- 7.1** Final acceptance of the work will not be issued until a permanent stand of grass has been established throughout all disturbed areas. The Bidder may elect to place sod in lieu of permanent grass seed if the work is completed outside of the permanent grassing season as specified in Section 700 of GDOT Special Provisions. No adjustment in unit price will be made if the Bidder elects to utilize sod in lieu of permanent grass seed.

8. LAND AND RIGHTS-OF-WAY

- 8.1** Prior to entering on any land or right-of-way, the Bidder must ascertain the requirements of applicable permits or easements obtained by the City, and shall conduct its work in accordance with requirements thereof including the giving of notice. The Bidder shall be fully responsible for performing work to the requirements of any permit or easement granting entity even though such requirements may exceed or be more stringent than that otherwise required by the Contract and shall compensate the City fully for any loss or expense arising from failure of the Bidder to perform as required by such entity.

- 8.2** The Bidder shall provide at its own expense, without liability to the City, any additional land and access thereto that the successful Bidder may desire for temporary construction facilities, or for storage of materials.
- 8.3** The Bidder upon approval of the CEI may trim trees to a point above the work area as necessary for the safe and continuous operation of the equipment. If trimming of any tree is necessary, the cost of that work shall be included in the overall bid price for the project.

9. CLEANING UP

- 9.1** The Bidder shall at all times, keep the premises free from accumulation of waste materials or rubbish caused by the Contractor's employees or work. Upon completion of the work, the Bidder shall remove all its plants, tools, materials, and other articles from the property of the City. Cleanup of roadways is required after each operation (i.e. milling, patching, resurfacing, etc.). Final restoration and clean-up work shall be performed immediately after a street is completed. Sweeping of debris into gutters or sides of roads is not acceptable. All loose debris shall be removed from the roadway surface within twenty-four (24) hours after resurfacing. Work will not be allowed to proceed and progress payments will be withheld until cleanup has been completed as directed by the City Construction Engineering Inspector (CEI).
- 9.2** If the Bidder fails to clean up as provided in the Contract, the City may do so and the cost thereof shall be charged to the Contractor. The Bidder shall ensure that neither it, its subcontractors nor their employees or agents bring any hazardous materials or other materials/waste regulated by state, federal or local law, which are not commonly used in the construction process or which are not listed in any Specifications for the Project onto the Project site without first obtaining the City's advance written approval. The Bidder shall ensure that any hazardous materials/waste or other materials/waste regulated by state, federal or local law that the Contractor, its Sub-contractors or their employees or agents bring onto or generate at the project site are handled in accordance with all applicable laws.
- 9.3** The Bidder shall pay all required material disposal fees and shall dispose of all materials in accordance with all applicable laws and regulations. The Bidder shall be responsible for all costs associated with improper disposal of materials, including any clean-up costs, fines or penalties, whether levied against the Bidder or the City.
- 9.4** The Bidder shall maintain and keep clean at all times the immediate approach to the Project site including the roads abutting the Project site.

10. PROTECTION AND RESTORATION OF PROPERTY AND LANDSCAPE

- 10.1** The Bidder shall be responsible for the preservation of all public and private property including but not limited to: mailboxes, crops, fish ponds, trees, monuments, highway signs and markers, fences, grassed and sodded areas, etc., along and adjacent to the highway, road or street, and shall use every precaution necessary to prevent damage or injury thereto, unless the removal, alteration or destruction of such property is provided for under this Contract.
- 10.2** When or where any direct or indirect damage or injury is done to public or private property by or on account of any act, omission, neglect or misconduct in the execution of the work or in consequence of the non-execution thereof by the Bidder, it shall restore, at its own expense, such property to a condition similar or equal to that existing before such damage or injury was done. The Bidder shall correct all disturbed areas in an acceptable manner before payment will be made.

11. RESPONSIBILITY OF BIDDER

- 11.1** The Bidder shall perform a site visit prior to bid submission to assess the scope of the work required. Any quantities given are approximate and should be verified by the Bidder.
- 11.2** The Bidder shall not salvage any material from the project site within the construction limits. The Bidder must properly dispose all materials removed from the construction site within the project limits.
- 11.3** The Bidder shall be responsible for locating and providing an environmentally approved disposal area for this project. The disposal sites must be approved by the Engineer prior to any work on this item.
- 11.4** The Bidder shall be responsible for any dumping fees for this project.
- 11.5** The Bidder shall complete the work within the existing right-of-way and/or project limits.
- 11.6** The Bidder must verify all dimensions and elevations in the field prior to ordering materials or the start of construction.
- 11.7** The Bidder shall be responsible for stabilizing any areas disturbed as a result of the Bidder's construction activities. Permanent stabilization shall be done in accordance with GDOT specifications. Payment for stabilizing disturbed areas will be included in price submitted for each structure under pay item # 550.

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ATTACHMENT B BID COST FORM

ATTACHMENT B BID COST FORM

(PLEASE PROVIDE PRICING IN BIDNET)

Please provide a price for each item listed, including all costs, direct and indirect, administrative cost, and all things necessary for providing Construction Services as specified in Attachment A, Scope of Services, and as better described/depicted in the construction plans.

RIVERTOWN ROAD AT CEDAR GROVE ROAD IMPROVEMENT PROJECT ROUNDABOUT

Item Number	GDOT Item #	Item Description	Quantity	Units	Unit Price	Cost
1	150-1000	TRAFFIC CONTROL	1	LS		
2	210-0100	GRADING COMPLETE	1	LS		
3	310-5060	GR AGGR BASE CRS. 6 INCH, INCL MATL	725	SY		
4	310-5080	GR AGGR BASE CRS. 8 INCH, INCL MATL	220	SY		
5	310-5100	GR AGGR BASE CRS. 10 INCH, INCL MATL	6200	SY		
6	402-1802	RECYCLED ASPH CONC PATCHING, INCL BITUM MATL & H LIME	50	TN		
7	402-1812	RECYCLED ASPH CONC LEVELING, INCL BITUM MATL & H LIME	500	TN		
8	402-3121	RECYCLED ASPH CONC 25 MM SUPERPAVE, GP 1 OR 2. INCL BITUM & H LIME	1125	TN		
9	402-3130	RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL BITUM MATL & H LIME	700	TN		
10	402-3190	RECYCLED ASPH CONC 19 MM SUPERPAVE, GP 1 OR 2. INCL BITUM & H LIME	600	TN		
11	413-0750	TACK COAT	760	GAL		
12	432-5010	MILL ASPHALT CONC PVM, VARIABLE DEPTH	1000	SY		
13	439-0022	PLAIN PC CONC PVM, CL 3 CONC, 10 IN THK	300	SY		
14	441-0016	DRIVEWAY CONCRETE 6 IN TK	160	SY		
15	441-0104	CONC. SIDEWALK, 4 IN.	1600	SY		
16	441-0303	CONC SPILLWAY, TP 3	1	EA		
17	441-0754	CONCRETE MEDIAN, 7 1/2 IN	550	SY		
18	441-4020	CONC. VALLEY GUTTER, 6 IN.	230	SY		
19	441-4030	CONC. VALLEY GUTTER, 8 IN.	205	SY		
20	441-4124	CONC GUTTER WITH RAISED EDGE, 6 IN X 24 IN	75	LF		
21	441-5002	CONCRETE HEADER CURB, 6 IN. TP 2	70	LF		
22	441-5008	CONCRETE HEADER CURB, 6 IN. TP 7	215	LF		
23	441-5025	CONCRETE HEADER CURB, 4 IN. TP 9	280	LF		
24	441-6012	CONC. CURB & GUTTER, 6 IN. X 24 IN., TP 2	3175	LF		
25	441-7011	CURB CUT WHEELCHAIR RAMP, TYPE A	2	EA		
26	441-7014	CURB CUT WHEELCHAIR RAMP, TYPE D	1	EA		
27	441-9999	CONCRETE SIDEWALK, 4 IN, STAMPED CONC TILE, RED BRICK PTRN	600	SY		
28	446-1100	PVM REINF FABRIC STRIPS, 18 IN WIDTH	425	LF		
29	500-3200	CLASS B CONCRETE	3	CY		
30	500-9999	CLASS B CONC, BASE OR PVM WIDENING	25	CY		
31	550-1180	STORM DRAIN PIPE, 18 IN, H 1-10	1900	LF		
32	550-1240	STORM DRAIN PIPE, 24 IN, H 1-10	190	LF		
33	550-2180	SIDE DRAIN PIPE, 18 IN, H 1-10	30	LF		
34	550-3318	SAFETY END SECTION 18 IN, STORM DRAIN, 4:1 SLOPE	2	EA		
35	550-4118	FLARED END SECTION 18 IN, SIDE DRAIN	2	EA		
36	550-4218	FLARED END SECTION 18 IN, STORM DRAIN	1	EA		
37	603-2182	STN DUMPED RIP RAP, TP 3, 24 IN	20	SY		
38	603-7000	PLASTIC FILTER FABRIC	20	SY		
39	620-0100	TEMPORARY BARRIER, METHOD NO. 1	50	LF		

40	668-1100	CATCH BASIN, GP 1	18	EA		
41	668-1110	CATCH BASIN, GP 1, ADDL DEPTH	5	LF		
42	668-2100	DROP INLET, GP 1	3	EA		
43	668-4300	STORM SEWER MANHOLE, TP 1	1	EA		
44	668-4311	STORM SEWER MANHOLE, TP 1, ADDL DEPTH, CL 1	2	LF		
45	704-3000	LANDSCAPING (ROUNDAABOUT CENTER ISLAND)	1	LS		
46	634-1200	RIGHT OF WAY MARKERS	4	EA		
47	634-1201	RIGHT OF WAY, PROPERTY LINE IRON PIN	6	EA		
48	636-1033	HIGHWAY SIGNS, TP 1 MATL. REFL SHEETING, TP 9	25	SF		
49	636-1036	HIGHWAY SIGNS, TP 1 MATL. REFL SHEETING, TP 11	150	SF		
50	636-1041	HIGHWAY SIGNS, TP 2 MATL. REFL SHEETING, TP 9	30	SF		
51	636-2070	GALV STEEL POSTS, TP 7	160	LF		
52	636-2090	GALV STEEL POSTS, TP 9	245	LF		
53	653-0130	THERMOPLASTIC PVMT MARKING, ARROW, TP 3	3	EA		
54	653-1501	THERMOPLASTIC SOLID TRAF STRIPE, 5 IN, WHITE	3600	LF		
55	653-1502	THERMOPLASTIC SOLID TRAF STRIPE, 5 IN, YELLOW	2775	LF		
56	653-1804	THERMOPLASTIC SOLID TRAF STRIPE, 8 IN, WHITE	500	LF		
57	653-4830	THERMOPLASTIC SKIP TRAF STRIPE, 18 IN, WHITE	100	GLF		
58	653-6006	THERMOPLASTIC TRAF STRIPING, YELLOW	325	SY		
59	653-9001	THERMOPLASTIC YIELD LINE CHEVRONS, WHITE	10	SY		
60	654-1001	RAISED PVMT MARKERS, TP 1	130	EA		
61	163-0232	TEMPORARY GRASSING	1.25	AC		
62	163-0240	MULCH	50	TN		
63	163-0301	CONSTRUCT AND REMOVE CONSTRUCTION EXITS	2	EA		
64	163-0503	CONSTRUCT AND REMOVE SILT CONTROL GATE, TP 3	3	EA		
65	163-0527	CONSTRUCT AND REMOVE RIP RAP CHECK DAMS, STONE PLAN RIP RAP/SAND BAGS	27	EA		
66	163-0550	CONSTRUCT & REMOVE INLET SEDIMENT TRAP	21	EA		
67	165-0030	MAINTENANCE OF SILT FENCE, TP C	700	LF		
68	165-0040	MAINTENANCE OF EROSION CONTROL CHECK DAMS/DITCH CHECKS	27	EA		
69	165-0087	MAINTENANCE OF SILT CONTROL GATE, TP 3	3	EA		
70	165-0101	MAINTENANCE OF CONSTRUCTION EXIT	2	EA		
71	165-0105	MAINTENANCE OF INLET SEDIMENT TRAP	21	EA		
72	165-0310	MAINTENANCE OF CONSTRUCTION EXIT TIRE WASH AREA	1	EA		
73	167-1000	WATER QUALITY MONITORING AND SAMPLING	2	EA		
74	167-1500	WATER QUALITY INSPECTIONS	12	MO		
75	171-0030	TEMPORARY SILT FENCE, TYPE C	1400	LF		
76	700-6910	PERMANENT GRASSING	1.25	AC		
77	700-7000	AGRICULTURAL LIME	1	TN		
78	700-8000	FERTILIZER MIXED GRADE	1	TN		
79	700-8100	FERTILIZER NITROGEN CONTENT	225	LB		
80	700-9300	SOD	900	SY		
81	500-3200	CLASS B CONCRETE (FOR THRUST RESTRAINTS)	0.6	CY		

82	611-8120	ADJUST WATER METER BOX TO GRADE	4	EA		
83	611-8140	ADJUST WATER VALVE BOX TO GRADE	2	EA		
84	670-4000	FIRE HYDRANT	3	EA		
85	670-9730	RELOCATE EXIST WATER METER, INCL BOX	1	EA		
86	670-9920	REMOVE EXISTING FIRE HYDRANT	3	EA		
87	INCIDENTAL ITEM	WATER MAIN, 6 IN, RESTRAINED JOINT FOR HYDRANT	30	LF		
88	INCIDENTAL ITEM	WATER SERVICE LINE 3/4" FOR METER RELOCATION	10	LF		

TOTAL BID

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Approval of Ratification of Payment to Eagle Demolition for \$534,874.75 in payments made from October 27, 2022 - April 7, 2023. An additional approval of payment in the amount of \$12,500.00 is requested.

DATE: July 18, 2023

SUBJECT: Request Approval of Ratification of Payment to Eagle Demolition for \$534,874.75 in payments made from October 27, 2022 - April 7, 2023. An additional approval of payment in the amount of \$12,500.00 is requested.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Decision Memo - Eagle	Cover Memo	7/14/2023
Eagles Demo Enviro 7-9-23	Cover Memo	7/14/2023
Eagle 1	Cover Memo	7/18/2023
Eagle2	Cover Memo	7/18/2023

**HONORABLE MAYOR
& CITY COUNCIL**

KHALID KAMAU
MAYOR

DR. CATHERINE F. ROWELL
DISTRICT 1

CARMALITHA GUMBS
DISTRICT 2

HELEN ZENOBIA WILLIS
DISTRICT 3

JACEEY SEBASTIAN
DISTRICT 4

COREY A. REEVES
DISTRICT 5

NATASHA WILLIAMS-BROWN
DISTRICT 6

LINDA PRITCHETT
DISTRICT 7

DECISION MEMO

TO: Sharon Subadan, Interim City Manager

FROM: Brian Morris, Code Enforcement Director

DATE: July 13, 2023

SUBJECT: Request Approval of Ratification of Payment to Eagle Demolition for \$534,874.75 in payments made from February 16, 2021 - April 7, 2023. An additional approval of payment in the amount of \$12,500.00 is requested.

BACKGROUND

The vendor was able to produce their copy of the contract for services, however the signed contract for this vendor was unable to be located by the city. They have been utilized as the city's primary blight remediation contractor since February 2021.

PRICING AND QUANTITY AMOUNT

The total amount of additional funds requested is \$12,500.00, with \$534,874.75 having been previously paid from the Blighted Property Fund 206-7410-52-1200. Funds are available in this fund for payment.

Decision Needed:

Approval to pay past due amount of \$12,500.00, and execute a contract allowing for continuation of services.

Decision: **Approved** ☐ **Disapproved** ☐

Signature

Date

Vendor Range: EAGLE015 to EAGLE015										Status: Active				
Report Type: All										Include Open Requisitions: N				
Threshold Amount: 0.00										Include Tax Id: Y				
										Contracts: N				
										Bid: Y				
										State: Y				
										Other: Y				
										Exempt: Y				
Date Range Type: Both										First Enc Date Range: 10/01/20 to 07/09/23				
										Paid Date Range: 10/01/20 to 07/09/23				
Vendor # Name										Status	1099 Type	Tax Id		1099
First	P.O. #	Item Description												Exc1
Enc Date	Contract Id	Account Type	Charge Account											
EAGLE015 Eagle Demolition Environmental										Active		81-1485880		
02/16/21	21-00635	1 blighted property demo		Other		Pd ck: 92861	02/25/21	382			4,725.00			
		Budget 206-7410-52-1200				Professional Services								
03/23/21	21-00814	1 invoice# 6515 Peppermill lane		Other		Pd ck: 93068	04/01/21	419			28,562.25			
		Budget 100-7410-52-1200				Professional								
03/23/21	21-00819	1 demo- 2591 Old Jonesboro Road		Other		Pd ck: 93068	04/01/21	427			16,298.00			
		Budget 100-7410-52-1200				Professional								
03/30/21	21-00845	1 4365 Jailette Road		Other		Pd ck: 93100	04/08/21	428			12,005.00			
		Budget 100-7410-52-1200				Professional								
04/01/21	21-00865	1 DEMO - 4365 JAILLETTE ROAD		Other		Pd ck: 93139	04/15/21	431			1,860.00			
		Budget 206-7410-52-1200				Professional Services								
04/05/21	21-00890	1 DEMO -4885 Campbellton Road		Other		Pd ck: 93139	04/15/21	432			18,239.00			
		Budget 206-7410-52-1200				Professional Services								
04/16/21	21-00964	1 7072 Eagle demolition environ		Other		Pd ck: 93178	04/22/21	439			68,480.00			
		Budget 206-7410-52-1200				Professional Services								
08/31/21	21-01784	1 Demo (680 Earlhurst Rd)		Other		Pd ck: 94005	09/09/21	553			13,571.00			
		Budget 206-7410-52-1200				Professional Services								
08/31/21	21-01784	2 Demo (5510 Feldwood Place)		Other		Pd ck: 93938	09/01/21	537			29,312.50			
		Budget 206-7410-52-1200				Professional Services								
01/20/22	22-00770	1 FY22 Demo Services Blanket		Other		Pd ck: 94942	01/27/22	617			9,575.00			
		Budget 206-7410-52-1200				Professional Services								
01/20/22	22-00770	2 FY22 Demo Services Blanket		Other		Pd ck: 95547	04/21/22	668			28,200.00			
		Budget 206-7410-52-1200				Professional Services								
01/20/22	22-00770	3 FY22 Demo Services Blanket		Other		Pd ck: 95547	04/21/22	673			15,795.00			
		Budget 206-7410-52-1200				Professional Services								
01/20/22	22-00770	4 FY22 Demo Services Blanket		Other		Pd ck: 95547	04/21/22	672			2,175.00			
		Budget 206-7410-52-1200				Professional Services								
01/20/22	22-00770	5 FY22 Demo Services Blanket		Other		Pd ck: 95606	04/28/22	677			23,278.00			
		Budget 206-7410-52-1200				Professional Services								
04/28/22	22-01509	1 Demolition- 335 Lake Royal Pl		Other		Pd ck: 1002	06/01/22	701			22,611.00			
		Budget 206-7410-52-1200				Professional Services								
04/28/22	22-01509	3 Demolition- 5850 Deerfield		Other		Pd ck: 948	06/16/22	723			17,311.00			
		Budget 206-7410-52-1200				Professional Services								
04/28/22	22-01509	4 Demolition- 5765 Feldwood rd		Other		Pd ck: 95968	06/30/22	06242022			12,425.00			
		Budget 206-7410-52-1200				Professional Services								
04/28/22	22-01509	5 Demolition- 1125 Buckhurst Dr.		Other		Pd ck: 96085	07/14/22	729			30,775.00			
		Budget 206-7410-52-1200				Professional Services								
08/22/22	22-02403	1 Demolition- 779		Other		Pd ck: 96440	08/25/22	779			17,575.00			
		Budget 206-7410-52-1200				Professional Services								
08/22/22	22-02403	2 Demolition- 26 Pine Cone CT		Other		Pd ck: 96657	09/22/22	807			39,337.00			
		Budget 206-7410-52-1200				Professional Services								
08/22/22	22-02403	3 Demolition- Peppermill/Sunrise		Other		Pd ck: 96794	10/06/22	814			2,450.00			
		Budget 206-7410-52-1200				Professional Services								
10/27/22	23-00223	1 135 FOX LAIR		Other		Pd ck: 1070	11/03/22	833			3,545.00			
		Budget 206-7410-52-1200				Professional Services								
10/27/22	23-00223	2 5800Old Bill Cook RD		Other		Pd ck: 97132	11/17/22	851			34,964.00			
		Budget 206-7410-52-1200				Professional Services								

Vendor # Name	Status	1099 Type	Tax Id	Invoice	Amount	1099
First P.O. # Item Description	Prch. Type Status	Account Description				Exc1
Enc Date Contract Id Account Type Charge Account						
EAGLE015 Eagle Demolition Environmental Continued						
10/27/22 23-00223 3 58000ld Bill Cook RD	Other	Pd ck: 97132 11/17/22	851		2,910.00	
Budget 206-7410-52-1200		Professional Services				
10/27/22 23-00223 4 125 Buckhurst	Other	Pd ck: 97612 01/12/23	899		475.00	
Budget 206-7410-52-1200		Professional Services				
10/27/22 23-00223 5 125 Buckhurst	Other	Open			475.00	
Budget 206-7410-52-1200		Professional Services				
10/27/22 23-00223 6 5150 Dublin Dr	Other	Pd ck: 98013 03/02/23	927		3,025.00	
Budget 206-7410-52-1200		Professional Services				
10/27/22 23-00223 7 100 RIMEL LN	Other	Pd ck: 98013 03/02/23	926		1,825.00	
Budget 206-7410-52-1200		Professional Services				
10/27/22 23-00223 8 4115 Jeffrey invoice 1	Other	Pd ck: 98013 03/02/23	929		30,817.00	
Budget 206-7410-52-1200		Professional Services				
10/27/22 23-00223 9 4115 Jeffrey invoice 2	Other	Pd ck: 98013 03/02/23	931		4,278.00	
Budget 206-7410-52-1200		Professional Services				
10/27/22 23-00223 10 4115 Jeffrey invoice 3	Other	Pd ck: 98013 03/02/23	936		3,800.00	
Budget 206-7410-52-1200		Professional Services				
10/27/22 23-00223 11 Tree removal	Other	Pd ck: 98597 04/20/23	966		5,700.00	
Budget 206-7410-52-1200		Professional Services				
10/27/22 23-00223 12 2740 Burdett Rd	Other	Pd ck: 98917 05/11/23	983		525.00	
Budget 206-7410-52-1200		Professional Services				
10/27/22 23-00223 13 2740 Burdett Rd	Other	Open			7,661.00	
Budget 206-7410-52-1200		Professional Services				
04/07/23 23-01617 1 Demolitons 2455 Lake Royale	Other	Pd ck: 98524 04/13/23			20,315.00	
Budget 206-7410-52-1200		Professional Services				
Total Open P.O.: Bid:	0.00	State:	0.00	Other:	8,136.00	Exempt: 0.00 All: 8,136.00
Total Paid P.O.:	0.00		0.00		526,738.75	0.00 526,738.75
Vendor P.O. Total:	0.00		0.00		534,874.75	0.00 534,874.75
Total Vendors: 1	Total Open P.O.:	8,136.00	Total Paid P.O.:	526,738.75	Total Open & Paid:	534,874.75



Eagle Demolition & Environmental Inc
103 Folds Drive
Carrollton, GA 30117
770-836-0673
bids@eagledemoenviro.com
www.eagledemoenviro.com

Estimate

ADDRESS

CITY OF SOUTH
FULTON
5440 Fulton Industrial
Blvd SW
Atlanta, GA 30336

ESTIMATE # 1054

DATE 06/16/2023

P.O. NUMBER

3840 CLEARWATER DRIVE

DATE	QTY	ACTIVITY	RATE	AMOUNT
06/16/2023	1	02.10 DEMO DEMO---TEAR OUT OLD ROTTEN WOOD FROM WHEEL CHAIR RAMP	685.00	685.00
06/16/2023	1	1101 DUMP FEES---DISPOSE OF DEBRIS FROM OLD WHEEL CHAIR RAMP	195.00	195.00
06/16/2023	1	10 Exterior Trim & Decks Exterior Trim & Decks---REPAIR WHEEL CHAIR RAMP (MATERIAL AND LABOR INCLUDED)	1,680.00	1,680.00
06/16/2023	1	02.10 DEMO DEMO---TEAR OUT OLD ROTTEN WOOD FROM PORCH	975.00	975.00
06/16/2023	1	1101 DUMP FEES---DISPOSE OF DEBRIS FROM OLD PORCH	365.00	365.00
06/16/2023	1	10 Exterior Trim & Decks Exterior Trim & Decks---REPAIR PORCH (MATERIAL AND LABOR INCLUDED)	2,950.00	2,950.00

SUBTOTAL	6,850.00
TAX	0.00
TOTAL	\$6,850.00

103 Folds Drive
Carrollton, GA 30117 US
770-836-0673
www.eagledemoenviro.com

Estimate #: 1053
Date: 06/15/2023
Exp. Date: \$2,825.00

Address:

CITY OF SOUTH FULTON
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

P.O. Number: 2530 FOXHALL LN

Date	Qty	Activity	Rate	Amount
06/15/2023	1	02.10 DEMO	2,450.00	2,450.00T
06/15/2023	1	1101	375.00	375.00T
SubTotal:				\$2,825.00
Tax:				\$0.00
Total:				\$2,825.00

Here is the estimate you requested. Please let us know when you are ready for us to start this project.

OK 6/15/23

*3840 Clearwater
wheelchair Ramp*

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Approval to purchase two (2) Fire Engine Pumpers and two (2) Fire Aerials (Trucks) from Fearless Flames via financing. The cost for the pumpers is \$898,150.00 each for a total of \$1,796,300.00. The cost for the aerials is \$1,915,401.00 each for a total of \$3,830,802.00. The total cost \$5,627,102.00 pre-financing cost. There will be an additional financing charge. There was a price increase of \$298,724.00 from May's request of \$5,328,378.00.

DATE: July 18, 2023

SUBJECT: Request Approval to purchase two (2) Fire Engine Pumpers and two (2) Fire Aerials (Trucks) from Fearless Flames via financing. The cost for the pumpers is \$898,150.00 each for a total of \$1,796,300.00. The cost for the aerials is \$1,915,401.00 each for a total of \$3,830,802.00. The total cost \$5,627,102.00 pre-financing cost. There will be an additional financing charge. There was a price increase of \$298,724.00 from May's request of \$5,328,378.00.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Fearless Flames - July 2023	Cover Memo	7/14/2023
Proposal Terms - Chassis Body (Delivery) Two (2) 2024 Custom 100 ft Mid mount Aerial South Fulton up dated prices1	Cover Memo	7/14/2023
Proposal Terms - Chassis Body (@ Delivery) Two (2) 2024 Custom 1500 GPM pumpers South Fulton copy updated pricing1	Cover Memo	7/14/2023

City of South Fulton Agenda Item Summary



City Council Meeting Date		Council District(s) Affected
Requesting Department		
Requested Action		
Requirements for Council Action (City specific Council policy, statute or code requirement)		
Summary and Background (Provide department recommendation and an executive summary of the action that gives an overview of the relevant details)		
Funding Source (if applicable)		
Financial Impact (if applicable)		
Financial Impact Statement Received Yes ☐ No ☐ Legislative Process Complete Yes ☐ No ☐		
Department Director Approval 		Finance Director Approval
Assistant City Manager Approval 	City Attorney Approval 	City Manager Approval

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



TAMMI SADDLER JONES
CITY MANAGER

MEMORANDUM

TO: Request Approval to purchase two (2) Fire Engines and two (2) Fire Aerials from Marion Body Works via financing with Community Leasing Partners. The total cost for the Engines will be \$1,677,390 @ 4.19% over 7 years and the total cost for the Aerials will be \$3,650,988 @ 3.97% over 7 years utilizing the Fire Capital account.

DATE: May 23, 2023

SUBJECT: Request Approval to purchase two (2) Fire Engines and two (2) Fire Aerials from Marion Body Works via financing with Community Leasing Partners. The total cost for the Engines will be \$1,677,390 @ 4.19% over 7 years and the total cost for the Aerials will be \$3,650,988 @ 3.97% over 7 years utilizing the Fire Capital account.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
COSF Decision Memo - Purchase of Fire Engines & Aerials	Cover Memo	5/20/2023

GOVERNMENT OF THE CITY OF SOUTH FULTON

Office of the City Manager



REVIEW AND APPROVAL ROUTING SHEET

This routing sheet has been developed to ensure that all appropriate Senior Management Team members have thoroughly reviewed, approved, and signed off on all official documents in their respective service areas prior to the City Manager's receipt for final approval and signature, as needed. Items should be routed in the following order: 1.) Originating Division and other applicable Divisions; 2.) Finance Director; 3.) Assistant City Manager; and 4.) City Manager.

Parties Consulted:

Initials

Date

☐ City Attorney/General Counsel

Legal issues have been addressed

☐ Assistant City Manager

Complies with operational processes and guidelines.

☐ Finance Director

Funds are available and complies with fiscal guidelines.

☐ Information Technology Director

When Information Technology issues are involved

☐ Program & Performance Manager

Complies with Division/programmatic processes

☐ Communications Director

Complies with Division/programmatic processes

☐ Parks & Recreation Director

Complies with Division/programmatic processes

☐ Destination South Fulton Director

Complies with Division/programmatic processes

☐ DCDRA Director

Complies with Division/programmatic processes

☐ Human Resources Director

Complies with HR policies and procedures; positions are budgeted

☒ Public Safety

Complies with Division/programmatic processes. Specify Fire or Police

☐ Public Works Director

Complies with Division/programmatic processes

☐ Other (Clerk's Office, Municipal Court, etc.)

Complies with Division/programmatic processes. Specify Area

☐ Other (Clerk's Office, Municipal Court, etc.)

Complies with Division/programmatic processes. Specify Area

City Manager's Decision: Approved ☐ Disapproved ☐

In this section, the City Manager will sign to indicate approval of the recommended option or will provide comments to indicate pursuit of an alternate course of action.

City Manager's Comments:

City Manager's Signature

Date

5440 Fulton Industrial Blvd., SW • South Fulton, GA 30336 • Office: 470.809.7700

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City of South Fulton | May 23, 2023

GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: Request Council Approval to approve acceptance of the Governor's Public Safety and Community Violence Reduction Grant in the amount of \$1,548,305.00. There is no local match necessary for the grant however, the funding will be given on a reimbursement basis, meaning that COSF will have to front the monies first.

DATE: July 18, 2023

SUBJECT: Request Council Approval to approve acceptance of the Governor's Public Safety and Community Violence Reduction Grant in the amount of \$1,548,305.00. There is no local match necessary for the grant however, the funding will be given on a reimbursement basis, meaning that COSF will have to front the monies first.

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Decision Memo - Accept Gov Grant Award \$1,548,305.00 (1) - signed	Cover Memo	7/14/2023
Governor's Grant Award - \$1,548,305.00	Cover Memo	7/14/2023

Application: 0000000381

Brendan O'Neil - brendan.o'neil@cityofsouthfultonga.gov
Public Safety and Community Violence Reduction

Summary

ID: 0000000381

Last submitted: Nov 17 2022 08:09 PM (EST)

Application

Completed - Nov 16 2022

Application

Organization Information

Organization Information

Organization Name:

South Fulton Police Department

Address:

Street:	4121 Cascade Road
City:	Atlanta
State:	Georgia
Zip Code:	30331

Organization Website:

<https://www.cityofsouthfultonga.gov/2941/Police-Department>

Application Contact Person:

Full Name:	Brendan O'Neil
Title:	Captain
Email:	brendan.o'neil@cityofsouthfultonga.gov
Phone:	404-803-3668

Organization Authorized Representative:

(person with authority to execute grant agreement)

Same as above	
Full Name:	Tammi Saddler Jones
Title:	City Manager
Email:	tammi.jones@cityofsouthfultonga.gov
Phone:	470-809-7754

Organization's SAMS Number/ Unique Entity Identifier (UEI):

KTG2N9T9YSU9

SAM.gov expiration date:

Jun 14 2023

Please enter the Tax Identification Number (TIN)/ Employer Identification Number

821374843

How many years has the organization conducted the program for which it is requesting funding?

0

What percentage of the organization's budget is grant funded?

0

Project Information

Project Information

Which project type best describes your project?

Equipment and Technology

Zip Code Location of project performance

Enter zip code of primary project location

30331

Zip codes for the target neighborhood/project boundaries, population of the target area. Please separate each zip code with a comma.

30331,30349,30291,30213,30274,30336 100,000

Dollar amount of ARPA grant funds requested

\$ 1,407,550

Is this project new or a continuation of an existing project?

New

How many program staff persons are dedicated to this project?

2

Does the organization have administrative staff (ie. Accountants, Executive Director, Grant Administration) dedicated to this grant?

Yes

Has the organization secured funding for administrative staff for this project?

Yes - within our approved vacancies, we intend to allot staff to this project

How does your organization intend to sustain this program/project after initial grant funds expire?

The department intends to lobby the city council during the budget presentation period to fund the annual, maintenance, and technical costs related to this project. By us showing positive results in reducing gun violence, we believe that the council will be accommodating.

Proposal Narrative

Proposal Narrative

Proposal Title:

Please input the title of your project

South Fulton Police Gun Violence Reduction Initiative

Project Start Date:

Jan 1 2023

Anticipated Completion Date: (Please note that projects that will extend beyond the program deadline will not be considered for funding)

Oct 31 2026

Proposal Summary

A proposal summary (no more than 400 words) summarizing the proposed project including the purpose of the project, primary activities, expected outcomes, the service area, intended beneficiaries. This summary should be written in the third person and will be made publicly available on the OPB website if the project is awarded.

The City of South Fulton has experienced an increase in gun violence and gun-related incidents since the pandemic started in January 2020.

Based on data from our internal records management system (RMS), this increase in gun violence can be clearly seen. In 2020, non-family related Aggravated Assaults where firearms were used rose to 159 incidents, up from 60 incidents in 2019, yielding a 165% increase. Family-related Aggravated Assaults increased by 111%, and incidents of gunshots being heard, where there may have not been a victim identified, rose from 618 incidents in 2019 to 1058 incidents in 2020, or a 71% increase.

Finally, homicides increased 25% from 2019 to the end of 2020 and incidents where property was damaged as a result of gunfire increased from 8 incidents to 81 incidents (912% increase) over the same time period. Since the inception of the South Fulton Police Department in March of 2018 until present, there have been 3,679 total incidents involving weapons, with 79%, or 2,923 of those incidents occurring since the pandemic started.

To respond more efficiently and effectively to incidents of gun violence, the South Fulton Police Department plans to implement a real-time crime center and deploy gunshot technology and license plate readers in higher crime areas. Officers will be able to quickly identify suspects and tailor their response by receiving critical information in real-time. Ultimately, this will lead to the quicker apprehension and prosecution of suspects, thus making the city safer for our citizens and visitors.

Description of the Issue

Applicants must describe the project to be implemented with grant funding. This section must include responses to the following:

- State the problem that was caused or exacerbated by the pandemic based on the program category in which you are applying (e.g. gun crime decrease in law enforcement staffing).
- Provide statistics to support the problem statement above;
- Applicants should use January 27, 2020 as the ARPA recognized start of the pandemic.
- Applicant data should demonstrate that the problem began during the pandemic or was exacerbated by it.

Since the COVID pandemic was fully realized on January 27th, 2020, the City of South Fulton has experienced a significant increase in crimes and incidents involving firearms. This increase can likely be attributed to a decrease in financial opportunities due to businesses being closed or services reduced, therefore, leading to an increase in stress and an overall uncertainty as to what the future holds.

Based on data from our internal records management system (RMS), this increase in gun violence can be clearly seen. In 2020, non-family related Aggravated Assaults where firearms were used rose to 159 incidents, up from 60 incidents in 2019, yielding a 165% increase. Family-related Aggravated Assaults increased by 111%, and incidents of gunshots being heard, where there may have not been a victim identified, rose from 618 incidents in 2019 to 1058 incidents in 2020, or a 71% increase.

Finally, homicides increased 25% from 2019 to the end of 2020 and incidents where property was damaged as a result of gunfire increased from 8 incidents to 81 incidents (912% increase) over the same time period. Since the inception of the South Fulton Police Department in March of 2018 until present, there have been 3,679 total incidents involving weapons, with 79%, or 2,923 of those incidents occurring since the pandemic started.

Many crimes are committed by a small percentage of the population, and it is believed that if we utilize the right tools to respond to and investigate these incidents, that we would be able to effectively apprehend those responsible and prevent them from committing additional violent crimes. Furthermore, the tools that I will outline below give responding officers information in real-time, allowing them to formulate their response more appropriately, with de-escalation in mind.

Project Design and Implementation

Provide a description of the proposed activities and how the activities will engage with the community and any community partners that will be involved, if applicable. Applicants should identify the program objectives and describe the vision for the target population, specifically how this vision will address the problems identified in the Description of the Issue section and the broader impact to communities or jurisdictions. Ensure each objective is measurable and identify strategies to achieve the objectives. State if the proposed approach is evidence-based and, if so, provide supporting research references.

While applying for this grant opportunity, we pondered many different options for what could best be used to reduce gun violence in our community. Of all the eligible activities, we felt that, given our current situation and circumstances, that equipment and technology would be best suited for this purpose. There have been many technological advances in law enforcement that allow officers to respond to incidents more efficiently and effectively, and this investment will allow us to make an impact in the community for many years.

We have identified five separate, but related, elements of our proposal, as follows:

1. The development of a real-time crime center (RTCC) at our headquarters building. This will include the purchase of 9 55-inch monitors, a 3x3 wall controller with HDMI ports, a 3x3 wall mount, and 10 HDMI cables.

These items are simply the hardware to get the RTCC up and running at our headquarters building. The approximate costs are as follows:

- TV monitors, \$1600 each X 9 monitors = \$15,000
- One 3X3 wall controller with HDMI ports, \$3000 each = \$3000
- HDMI cables, \$17 each X 10 cables = \$170
- One 3X3 wall mount, \$2000 each = \$2000
- Total Cost: \$20,170

2. The purchase of FUSUS, a real-time crime center software platform.

This is a program that allows us to combine resources into a single operating platform. Gunshot detection, CAD, LPR cameras, surveillance cameras, Live 911, drone video, and even private cameras from residences and businesses can feed into this one platform. Officers in the RTCC will be able to access all this data on the screens and update officers in the field. Cost is \$125,000 per year for 4 years for a total cost of \$500,000.

3. The purchase of EAGL gunshot detection technology with Wireless Guardian signals intelligence to be deployed in higher crime areas.

Gunshot detection sensors will be deployed in specific high crime areas and will alert us of shots fired. We can then access nearby surveillance cameras to view any activity (suspects fleeing, victims, etc) and notify responding units as necessary. The system also uses signals intelligence to give investigators information as to what electronic devices (i.e. cell phones, smart watches, etc) were near the location at the time of the incident.

Wireless Guardian deploys Signal Intelligence sensors. The SIGINT will be able to provide a list of all wireless devices within the area at the time requested following a gunshot. The information provided will be a list of all devices, their IMSI number, and how close to the proximity of the area. This information will provide valuable leads to investigators of potential suspects or witnesses who were in the direct area at the time of an incident.

These devices will initially be deployed in the following areas:

- 5655 Old National Highway
- 5401 Old National Highway
- Pointer Ridge Subdivision
- 4900 Delano Road
- 3820 Old Cascade Road
- 4375 and 4355 Cascade Road

These locations were determined by incident data from our RMS system and from consultation with our Intelligence and Gang units. Total cost to cover these areas is \$498,100 over a 4 year period.

4. The purchase of Flock license plate reader cameras to be deployed near the identified higher crime areas and along nearby thoroughfares.

License plate readers will be deployed in the areas of the gunshot detection technology and will alert us if stolen vehicles, wanted persons, gang members, etc. and/or will provide investigative leads after an incident occurred. The South Fulton Police Department currently utilizes Flock LPR's which have proven to be very successful in combatting crime. These cameras will be deployed around the same areas of the gunshot detection systems mentioned above. We plan to install 30 LPR cameras at a total cost of \$310,500 over 4 years.

5. The purchase of Live 911 software so officers in the RTCC and patrol officers can listen to the 911 calls coming in, even before they are entered into the CAD system by the call taker.

Live 911 will allow officers to hear emergency calls much quicker than through traditional dispatch methods. RTCC officers will hear a call before it is even dispatched and can begin activating surveillance cameras, searching LPR

cameras, or deploying drones to get a “head start” and inform the responding officers of what is happening so they may tailor their response. Total cost over 4 years is \$79,380.

In summary, here is how all these technologies working in unison can help us combat gun violence:

1. We will either receive an alert from the gunshot detection or from a 911 call via Live 911 regarding an incident and will dispatch patrol officers as necessary
2. While patrol is enroute, officers in the real time crime center will activate nearby surveillance cameras via the FUSUS platform to look to see what is going on or to look for any suspect vehicles if a description was provided by the caller or if they observed one via surveillance camera
3. LPR's will be used to obtain potential tag numbers of suspect vehicles and RTCC officers will add the tag number to the Flock network in order to notify surrounding agencies if the vehicle enters their jurisdiction in the hopes that the vehicle will be stopped, and occupants detained for additional investigation
4. Detectives will respond to the incident location to investigate further and will collect information gathered from surveillance cameras and/or the signals intelligence captured by the gunshot detection system

It is our hope that with this new equipment and technology, we will be better able to investigate crimes involving guns and apprehend those responsible, thus, reducing the chance for future incidents.

Also, we are coordinating the development of the South Metro VIPER Task Force, a regional crime suppression task force consisting of several local, state, and private partners, that will benefit from this equipment and technology when they are out working to combat violent crime.

All personnel utilized in the RTCC and for efforts related to this initiative will be existing South Fulton Police officers. Grant funds are for equipment and technology only.

Capabilities and Competencies

Applicants should demonstrate their capabilities to implement the project and the competencies of the staff assigned to the project to include the financial management of funding. The applicant should detail the level of support for the project, as well as the expertise of the individual(s) who will be responsible for managing the project. Applicants should also demonstrate their experiencing managing projects with federal funding.

The grants manager for the City of South Fulton has twenty-five years in grant writing, research, development, administration, and management. She is acquainted with performance reports, data collection, financial reports, desk and other audits, and various grant portals, as the bulk of her grant history has been with state and federal grant awards. She is known to be a strategic thinker with analytical, problem-solving, and project management skills.

She is guided by best practices and the use of data to include both process and outcome measures. Grants are a team effort, and the grants manager believes the team must include the primary grant program staff, key external stakeholders, any internal agency partners, accounting/budget specialists, evaluators, and other identified investors who are linked to the successful and judicious use of funding. She is experienced at working with this and other teams of people to ensure that budgets are followed, and the agency maintains compliance with state and federal guidelines, rules, and regulations.

The Grants Manager has a history of accountability for writing and managing grants such as The Bulletproof Vest Program (BVP), the COPS Hiring Program, The Housing and Urban Development's (HUD) HOPE VI and Choice Neighborhood grants, Homeland Security grant program funding, the Justice Mental Health program, the COPS School Violence Prevention Program, Georgia Office of Highway Safety grants, the American Rescue Plan (ARP) funding, Justice Assistance Grants, and many more.

In summary, the Grants Manager proficient as a project manager for government grants. Her daily work involves reporting and grant portals (JustGrants, FEMAGO, BVP, and others), hands-on development of grants and budgets, financial tracking and forecasting, and shared communication to ensure program success. She handles information with integrity and professionalism.

Captain B. O'Neil, South Fulton Police Department, will be responsible for the implementation of the project and will coordinate purchasing of all the aforementioned equipment. He will be responsible for ensuring that the equipment and technology are utilized properly and that personnel are trained in its use.

Captain O'Neil has served in various roles in his 17-year law enforcement career and is highly experienced in law

enforcement technology and has managed the LPR and Drone programs at South Fulton since the city was formed in 2018.

Plan for Collecting the Data Required

Applicants should describe the process for measuring project performance, identify who will collect the data, who is responsible for performance measurement, and how the information will be used to guide and assess the program. Successful applicants will demonstrate understanding of [performance data to be collected and reported](#).

For each project goal, applicants should identify the criteria that will determine how and if the objectives have been successfully met and one or more specific measurable outcome(s) and the data sources that will be used to determine whether the outcome was accomplished.

The South Fulton Police Department Intelligence Unit will collect detailed data consisting of crime stats, calls for service, and arrests regarding gun-related incidents, and will indicate how the equipment aided in the case, if applicable. This data will be pulled from our reporting management system and computer-aided dispatch system. The data will be submitted on a quarterly basis. An interim report will be submitted within the first 60 days of receiving an award. Captain Brendan O'Neil – South Fulton Police Dept will be responsible for performance measurement.

Budget: All budget items must be related to the purpose of addressing the negative impacts of the coronavirus pandemic.

Applicants should submit a budget that is complete, reasonable, cost effective, and is an allowable use of the funding under the chosen category.

The budget must be based on quoted estimates and calculations, not rounded guestimates. (All budget totals will require validation based on the calculation provided in the uploaded version so please ensure that you retain the documentation for the basis of all calculations in the requested budget.

Budget Category	Amount
1. Personnel	\$X
2. Fringe	\$X
3. Travel	\$X
4. Equipment	\$X
5. Supplies	\$X
6. Contracts/Consultants/Subawards	\$X
7. Other	\$X
Total	\$X

Note: The application will also require a detailed budget breakdown using our detailed budget worksheet. Please download the detailed budget worksheet here and upload in the document section of the application. Instructions for the detailed budget worksheet can be found here: <https://opb.georgia.gov/document/document/budget-worksheet/download>.

Personnel

0

Fringe

0

Travel

0

Equipment

808600

Supplies

19570

Contracts/Consultants/Subawards

0

Other

579380

Budget Total

1407550.0

Budget Narrative

A Budget narrative that explains the estimated costs by line item or category in the budget. Budget narratives should explain how the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted. Budget narratives must explain how the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted. If your proposal contains multiple projects or sub-awards, you can provide a breakdown per project as well in your budget narrative. Budget narratives must respond to the following: Provide a description of the position, equipment, supply, travel, etc. requested on each line and how it is related to carrying out the objectives and goals of the project. Your narrative must provide granular detail on what the proposal will fund and how it aligns to your project. (Minimum 250 words, Maximum 500 words)

The equipment and installation costs for the OPB ARPA project total is \$1,407,550, with all funds coming from the PSCVRG grant. The purchase of equipment and installation will begin in January 2023 and is anticipated to be completed by the end of March 2023. Costs related to personnel and any other unforeseen costs related to additional technical equipment will be paid from local funds. A more detailed summary of each line item is as follows:

Real-time crime center hardware

- TV monitors, \$1600 each X 9 monitors = \$15,000
- One 3X3 wall controller with HDMI ports, \$3000 each = \$3000
- HDMI cables, \$17 each X 10 cables = \$170
- One 3X3 wall mount, \$2000 each = \$2000
- These will be the monitors where the officers in the real-time crime center receive information and disseminate to responding officers
- Total Cost: \$20,170

FUSUS – real-time crime center software

- This is the software that allows the real-time crime center to receive critical information
- \$125,000 per year for 4 years (2023-2026)

EAGL gunshot detection with Wireless Guardian signals intelligence

- Will be deployed at specific locations throughout the city based on crime data. Cost varies by location and how many sensors are installed at each location
- Cost is \$498,100 for 4 years

Flock License plate reader cameras

- Will be installed in the areas of the gunshot detection sensors, and on nearby thoroughfares
- Cost is \$85,500 for the first year (one-time installation fees) and \$75,000 for each additional year. This will be for 30 cameras at \$2500 per camera per year. Total cost is \$310,500 for 4 years

Live 911

- Software that will be installed in the real-time crime center as well as in officer vehicles to allow quicker response to critical incidents
- Cost is \$19,500 per year with a one-time cost of \$1,380 for a total cost over 4 years of \$79,380

Match Funds

Applicants plan for leveraging funds, if any, from other sources to maximize impact. Please include details regarding the total project costs if match is a part of the proposal, the amount of match, and how match funds will be used and a breakdown of grant funds to be used versus total project costs. ***If no match is provided, please enter \$0.***

Example:

OPB Grant Request: \$2,000,000

Local Match: \$1,000,000

Total Project Costs: \$3,000,000

Explanation: Local match will be made up of \$1,000,000 funds from the city's general fund.

0

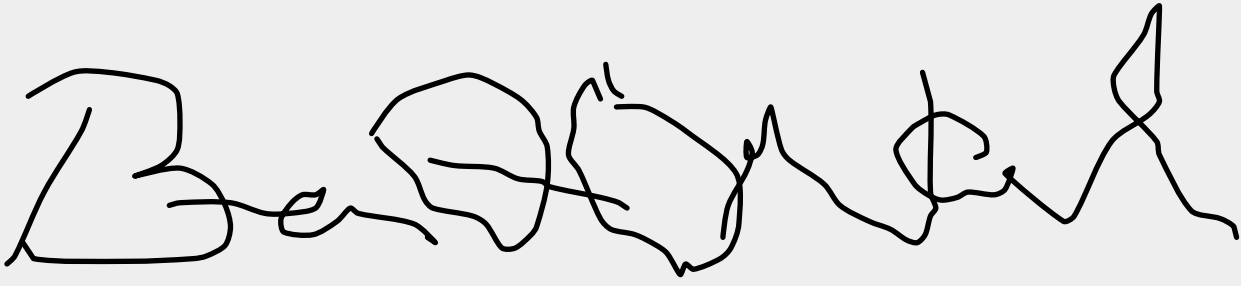
Signature

General expectations include but are not limited to understanding and following the rules and regulations outlined for CSFRF in:

- [Department of US Treasury Final Rule](#);
- Department of US Treasury Final Rule FAQs;
- [Policy Requirements including 2CFR 200](#) ;
- OPB's Program, Reporting, and Compliance Requirements as well as the Terms & Conditions Agreement for the respective grant award; and
- The grantee's own organizational policies and procedures.
- Additionally, as a grantee, you are required to:
- Fulfill the project expectations of your award;
- Ensure financial and performance benchmarks are met; and
- Strictly adhere to your project's objective, budget, and timeline.

By submitting this application, I understand that I am submitting a proposal for a grant that is structured as a reimbursement method of payment for all projects with the exception of water sewer infrastructure and broadband infrastructure. Additionally, I attest that I understand the responsibility to comply with applicable state, local, and federal policy requirements including 2 CFR 200 subpart D competitive procurement requirements.

Please click below to sign.

A handwritten signature in black ink on a light gray background. The signature appears to be "Benoit" written in a cursive, stylized font.

After signing above, please submit your application.

Pre-pandemic Baseline Form (Required for All Program Category 1 Applications)

Incomplete

This form is required for all Category 1 Applications. Applicants who submit the application without completing this will not be deemed eligible for fund.

Please complete the form to calculate Pre-pandemic baseline using the formula prescribed in Treasury's Final Rule.

Form for "Pre-pandemic Baseline Form (Required for All Progr

This is my form.

Pre-pandemic Baseline From

SLFRF can be used for salaries and benefits for public employees to restore public sector capacity: SLFRF can be used to pay for salaries and covered benefits of hiring or rehiring public sector employees, including hiring above pre-pandemic staffing levels to address historic underinvestment in the public sector. SLFRF recipients can use funds to hire staff up to 7.5% above the pre-pandemic baseline number of budgeted full-time equivalent (FTE) staff on January 27, 2020, when compared with the budgeted FTEs on March 3, 2021, provided that funds must be used for additional budgeted FTEs above the March 3, 2021 level. That means that if a county had, for example, 1,000 staff before the pandemic, and 900 on March 3, 2021, SLFRF Funds can be used to hire up to 175 staff $((1,000 \times 1.075) - 900 = 175)$.

Recipients should complete the steps described below. Recipients may choose whether to conduct this analysis on a government-wide basis or for an individual department, agency, or authority

Step One: Identify the your budgeted Fulltime Employee (FTE) level on January 27, 2020. This includes all budgeted positions, filled and unfilled. This is called the pre-pandemic baseline.

(No response)

Step Two: Multiply the pre-pandemic baseline by 1.075 (that is, 1 + adjustment factor). This is called the adjusted pre-pandemic baseline.

0.0

Step Three: Identify the recipient's budgeted FTE level on March 3, 2021, which is the beginning of the period of performance for SLFRF funds. Recipients may, but are not required to, exclude FTEs dedicated to responding to the COVID-19 public health emergency. This is called the actual number of FTEs.

(No response)

Step Four: Subtract the actual number of FTEs from the adjusted pre-pandemic baseline to calculate the number of FTEs that can be hired and covered by SLFRF funds.

0.0

December 31, 2024, and expended by December 31, 2026, up to the number of FTEs calculated in Step Four, consistent with the Uniform Guidance's Cost Principles at 2 CFR Part 200 Subpart E. Recipients may only use SLFRF funds for additional FTEs hired over the March 3, 2021 level of budgeted FTEs (i.e., the actual number of FTEs); note again that recipients may choose whether to conduct the analysis of FTEs that can be covered by SLFRF funds on a governmentwide basis or for an individual department, agency, or authority. These FTEs must have begun their employment on or after March 3, 2021, which is the beginning of the period of performance. For administrative convenience, recipients do not need to demonstrate that the reduction in number of FTEs was due to the COVID-19 pandemic, as Treasury assumes the vast majority of employment reductions during this time were due to pandemic fiscal pressures on state and local budgets. Recipients do not need to hire for the same roles that existed pre-pandemic.

For illustration, consider a hypothetical recipient with 1000 budgeted FTEs on January 27, 2020 (950 filled FTE positions and 50 unfilled FTE positions). The recipient's pre-pandemic baseline is 1000 FTEs; its adjusted pre-pandemic baseline is $1000 * 1.075 = 1075$ FTEs. Now, assume that on March 3, 2021, the recipient had 800 budgeted FTEs in total (795 filled FTE positions and 5 unfilled FTE positions), with 50 FTEs primarily dedicated to responding to the COVID-19 public health emergency. The recipient would have the option of using either 800 FTEs or 750 FTEs as its actual number of FTEs for the calculation; assuming it chooses the lower number, it would be able to fund up to 325 FTEs with SLFRF funds (that is, $1075 - 750 = 325$ FTEs). Specifically, the recipient would be able to use SLFRF to fund payroll and covered benefits for up to 325 FTEs that begin their employment on or after March 3, 2021, for costs obligated by December 31, 2024, and expended by December 31, 2026, consistent with the Uniform Guidance's Cost Principles, as long as SLFRF funds are used for additional FTEs hired over the recipient's 750 FTE level (which is its March 3, 2021 budgeted FTE level).

Further Treasury Guidance

In hiring new employees, the final rule encourages recipients to ensure a diverse workforce. The final rule also prohibits recipients from using funds to temporarily fill positions during a labor dispute, as this would not constitute responding to the public health or negative economic impacts of the pandemic. Further, recipients must ensure that its hiring practices do not violate conflict-of-interest policies. Total compensation for a hired employee that is substantially in excess of typical compensation for employees of their experience and tenure within the recipient's government, without a corresponding business case, may indicate a potential conflict-of-interest in fact or appearance.

No Responses Selected

Tool for Assessing Risk

Completed - Nov 16 2022

Please download, complete, and upload the tool for assessing risk found [here](https://opb.georgia.gov/document/document/tool-assessing-risk/download).
(<https://opb.georgia.gov/document/document/tool-assessing-risk/download>)

Please ensure that you upload a completed version.

[RSM ARPA Subrecipient Questionnaire \(4\).\(004\)](#)

Filename: RSM_ARPA_Subrecipient_Questionnaire_4_004.pdf Size: 371.0 kB

[COSF Policy for Competitive Negotiations UNDER FAHP](#)

Filename: COSF_Policy_for_Competitive_Negoti_XAffui0.pdf Size: 160.5 kB

[Purchasing Card Policy - Ord 2018-032](#)

Filename: Purchasing_Card_Policy_-_Ord_2018-032.pdf Size: 2.2 MB

SAM.gov/UEI

Completed - Nov 16 2022

Please upload a screenshot (or pdf file using print to pdf) of your SAM.gov registration with UEI. All applicants are required to be registered in [SAM.gov](#) at the time of application.

Registered Organizations

If your organization is currently registered in SAM.gov with either an active or inactive registration, you have already been assigned a UEI. Your UEI is viewable on your entity's registration record in [SAM.gov](#). To learn how to view your UEI, see this guide: [How can I view my Unique Entity ID?](#)

Create a New Registration

If you are not registered in [SAM.gov](#), create a new registration by clicking on the "Get Started" link under the "Register Your Entity..." heading in SAM.gov. Grantees, and other entities wanting to do business with the Office of Planning and Budget (e.g., entities applying for a grant or receiving an award), that are not already registered in SAM.gov must complete the "Register Entity" registration option and NOT the "Get a Unique Entity ID" option. The "Get a Unique Entity ID" option, which is not a full registration, is only available to entities for reporting purposes. **Failing to complete the "Register Entity" option may result in an incomplete grant application, loss of funding, loss of applicant eligibility, and/or delays in receiving a grant award.**

SAMS

Filename: SAMS.jpg Size: 48.3 kB

Budget Detail Worksheet

Completed - Nov 16 2022

Applicants must download the Detailed Budget Worksheet template here:

<https://opb.georgia.gov/document/document/budget-worksheet/download> and upload the completed worksheet before submitting the application

Instructions for the template can be found here: <https://opb.georgia.gov/document/document/budget-worksheet-example-infrastructure-or-capital-projects/download>.

Detailed Budget Worksheet

Filename: Detailed_Budget_Worksheet_o8LalGA.xlsx Size: 151.6 kB

Financials

Completed - Nov 15 2022

Please upload your most recent External Audit or Financial Report (ACFR, audit opinion, and management letter)

[City of South Fulton, Georgia 2020 Comprehensive Annual Financial Report-reduced file size](#)

Filename: City_of_South_Fulton_Georgia_2020__a14VriB.pdf Size: 2.9 MB

Project Timeline

Completed - Nov 15 2022

Please upload a comprehensive timeline that identifies milestones, the funding source for each milestone, numerically lists deliverables, and indicates who is responsible for each activity.

Project Timeline

Filename: Project_Timeline_9QpSUo5.pdf Size: 186.0 kB

Letters of Support

Incomplete

Letters of support must be submitted at the time of your application. Letters received by mail, email, or any other method other than as an upload to your application will not be accepted or reviewed.

Consolidated Application PDF *For OPB Official Use Only*

Incomplete



TOOL FOR ASSESSING PROJECT RISK
AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

Applicability: This tool is applicable to assessing risk of proposed American Rescue Plan Act (ARPA) projects granted by the State of Georgia Governor's Office of Planning and Budget.

Organization Name:	City of South Fulton		
Amount of Requested Funding:	\$1,407,550		
Organization Primary Contact Information (Name, email, phone)	Karen Slaton- Dixon; karen.dixon@cityofsouthfultonga.gov		
Date:	11-16-2022	Monitor: FOR STATE USE	

QUESTION	RESPONSE
1. Has the organization been subjected to an audit of its financial statements in the past 3 years? If so, please attach your latest Annual Comprehensive Financial Report (ACFR), and a copy of the Certified Public Accountant's audit opinion. If management letter comments were issued, please attach the management letter, and / or describe the current status of observations and findings included therein.	No
2. Has the organization been subjected to audits or monitoring by any agencies, departments, or divisions of the Federal government in the past 3 years. If so, please provide the following information: - Name of the Federal agency, department, or division - General description of how the funds were used - Summary or report of findings or observations identified by Federal monitors / auditors	Yes Federal Emergency Management Agency Staffing for Adequate Fire and Emergency Response (SAFER) Grant Grant to Staffing for Adequate Fire and EM Response hire fire fighters
3. Has the organization been subjected to a Single Audit of its federally funded activity in the past 3 years? If so, please provide the following information: - What time period was covered by the latest audit? - Who was the auditor? - Where management letter comments issued? If so, please attach the management letter, and / or describe the observations and findings included therein - Were any questioned costs identified? If so, please describe.	Yes FY 2020 Mauldin and Jenkins Comment letter attached No questioned costs identified
4. If this project is being funded by multiple sources, in addition to the Governor's Office of Planning and Budget's ARPA award, please provide the funding sources and amounts.	There are no other funding sources
5. Does the organization have documented policies and procedures related to procurement of contractors and payment of expenditures? If so, please provide a copy, or link thereto. Have these policies and procedures been mapped by the subrecipient to conform to 2 CFR 200 guidance?	Yes Documents attached



6. Please use the following options to describe the organization's processing environment for the <u>procurement</u> of contractors to be paid for with ARPA funds: - Manual – process is managed largely with paper forms, paper proposal submissions, and through handwritten evaluations and approvals - Electronic – use of electronic solicitation and procurement systems and/or websites, including application-based workflow approval of contracts and purchase orders - Partially Electronic – a combination of the above, i.e., paper proposals and/or approvals with electronic document retention, etc. Please describe.	Electronic
7. Please identify key technology applications that are used in the procurement of contractors to be paid with ARPA funds. (Advertisement, document control, proposal submission, etc.)	Key technology applications include BidNet Direct and the GA State Procurement Registry
8. Have procurement activities already occurred for contractors that the organization intends to pay with ARPA funds? If so, please provide a listing of all commitments made to date, including the contractor's name, date, and contract / PO value.	Yes Contractor - Anser Advisory, LLC Date - To go before City of South Fulton Council in December 2022 Value - \$100,000
9. Please use the following options to describe the organization's processing environment for the <u>payment</u> of contractors with ARPA funds: - Manual - paper invoices, emailed invoices, and handwritten reviews and approvals - Electronic – web-based contractor requests for payment, use of electronic workflow approval for payments - Partially Electronic – a combination of the above, please describe	Electronic
10. Please identify the primary technology applications used in the payment of contractors with ARPA funds.	Edmunds
11. Have payments already been made to contractors that the subrecipient intends to reimburse through ARPA funds? If so, please provide a listing of all payments made to date, including the contractor's name, date, and payment amount.	No
12. Has the organization identified any incidents of fraud, and / or litigation activity specifically related to the project being funded by ARPA? If so, please describe.	No



CITY OF SOUTH FULTON

**POLICY FOR COMPETITIVE NEGOTIATIONS &
QUALIFICATION BASED SELECTIONS FOR
PROJECTS USING FEDERAL AID HIGHWAY
PROGRAM (FAHP) FUNDING**



ISSUANCE DATE:



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Except as provided in (6) and (7) below, the City of South Fulton shall use the competitive negotiation method for the procurement of engineering and design related services when FAHP funds are involved in the contract (as specified in 23 U.S.C. 112(b)(2)(A)). The solicitation, evaluation, ranking, selection, and negotiation shall comply with the qualifications-based selection procurement procedures for architectural and engineering services codified under 40 U.S.C. 1101–1104, commonly referred to as the Brooks Act. In accordance with the requirements of the Brooks Act, the following procedures shall apply to the competitive negotiation procurement method:

1. SOLICITATION

The solicitation process shall be by public announcement, public advertisement, or any other public forum or method that assures qualified in-State and out-of-State consultants are given a fair opportunity to be considered for award of the contract. Procurement procedures may involve a single step process with issuance of a request for proposal (RFP) to all interested consultants or a multiphase process with issuance of a request for statements or letters of interest or qualifications (RFQ) whereby responding consultants are ranked based on qualifications and request for proposals are then provided to three or more of the most highly qualified consultants. Minimum qualifications of consultants to perform services under general work categories or areas of expertise may also be assessed through a prequalification process whereby statements of qualifications are submitted on an annual basis. Regardless of any process utilized for prequalification of consultants or for an initial assessment of a consultant's qualifications under an RFQ, a RFP specific to the project, task, or service is required for evaluation of a consultant's specific technical approach and qualifications.

2. REQUEST FOR PROPOSAL (RFP)

The RFP shall provide all information and requirements necessary for interested consultants to provide a response to the RFP and compete for the solicited services. The RFP shall:

- A. Provide a clear, accurate, and detailed description of the scope of work, technical requirements, and qualifications of consultants necessary for the services to be rendered. The scope of work should detail the purpose and description of the project, services to be performed, deliverables to be provided, estimated schedule for performance of the work, and applicable standards, specifications, and policies;
- B. Identify the requirements for any discussions that may be conducted with three (3) or more of the most highly qualified consultants following submission and evaluation of proposals;
- C. Identify evaluation factors including their relative weight of importance in accordance with subparagraph (A)(2) of this section;



- D. Specify the contract type and method(s) of payment to be utilized;
- E. Identify any special provisions or contract requirements associated with the solicited services;
- F. Require that submission of any requested cost proposals or elements of cost be in a concealed format and separate from technical/qualifications proposals as these shall not be considered in the evaluation, ranking, and selection phase; and
- G. Provide a schedule of key dates for the procurement process and establish a submittal deadline for responses to the RFP which provides sufficient time for interested consultants to receive notice, prepare, and submit a proposal, which except in unusual circumstances shall be not less than 14 days from the date of issuance of the RFP.

3. EVALUATION FACTORS

- A. Criteria used for evaluation, ranking, and selection of consultants to perform engineering and design related services must assess the demonstrated competence and qualifications for the type of professional services solicited. These qualifications-based factors may include, but are not limited to, technical approach (e.g., project understanding, innovative concepts or alternatives, quality control procedures), work experience, specialized expertise, professional licensure, staff capabilities, workload capacity, and past performance.
- B. Price shall not be used as a factor in the evaluation, ranking, and selection phase. All price or cost related items which include, but are not limited to, cost proposals, direct salaries/wage rates, indirect cost rates, and other direct costs are prohibited from being used as evaluation criteria.
- C. In-State or local preference shall not be used as a factor in the evaluation, ranking, and selection phase. State licensing laws are not preempted by this provision and professional licensure within a jurisdiction may be established as a requirement which attests to the minimum qualifications and competence of a consultant to perform the solicited services.
- D. The following non-qualifications based evaluation criteria are permitted under the specified conditions and provided the combined total of these criteria do not exceed a nominal value of ten percent of the total evaluation criteria to maintain the integrity of a qualifications-based selection:
 - 1. A local presence may be used as a nominal evaluation factor where appropriate. This criterion shall not be based on political or jurisdictional boundaries and may be applied on a project-by-project basis for contracts where a need has been established for a consultant to provide a local presence, a local presence will add value to the quality and efficiency of the project, and application of this criteria leaves an appropriate number of qualified consultants, given the nature and size of the project. If a consultant outside of the locality area indicates as part of a proposal that it will satisfy the criteria in some manner, such as establishing a local



project office, that commitment shall be considered to have satisfied the local presence criteria.

4. EVALUATION, RANKING & SELECTION

- A. Consultant proposals shall be evaluated by the City of South Fulton based on the criteria established and published within the public solicitation.
- B. While the contract will be with the prime consultant, proposal evaluations shall consider the qualifications of the prime consultant and any sub-consultants identified within the proposal with respect to the scope of work and established criteria.
- C. All policies and procedures which will be used to procure architecture and engineering services using Federal Aid Funds, which are in accordance with § 172.5(b)(1) and the Brooks Act this evaluation mentioned in this section.
- D. Following submission and evaluation of proposals, the City of South Fulton shall conduct interviews or other types of discussions determined three of the most highly qualified consultants to clarify the technical approach, qualifications, and capabilities provided in response to the RFP. Discussion requirements shall be specified within the RFP and should be based on the size and complexity of the project as defined in City of South Fulton written policies and procedures (as specified in § 172.5(c)). Discussions may be written, by telephone, video conference, or by oral presentation/interview. Discussions following proposal submission are not required provided proposals contain sufficient information for evaluation of technical approach and qualifications to perform the specific project, task, or service with respect to established criteria.
- E. From the proposal evaluation and any subsequent discussions which have been conducted, the City of South Fulton shall rank, in order of preference, at least three consultants determined most highly qualified to perform the solicited services based on the established and published criteria.
- F. Notification must be provided to responding consultants of the final ranking of the three most highly qualified consultants.
- G. The City of South Fulton shall retain acceptable documentation of the solicitation, proposal, evaluation, and selection of the consultant accordance.

5. NEGOTIATION

- A. Independent estimate. Prior to receipt or review of the most highly qualified consultant's cost proposal, the City of South Fulton shall prepare a detailed independent estimate with an appropriate breakdown of the work or labor hours, types or classifications of labor required, other direct costs, and consultant's fixed fee for the defined scope of work. The independent estimate shall serve as the basis for negotiation and ensuring the consultant services are obtained at a fair and reasonable cost.



- B. Elements of contract costs (e.g., indirect cost rates, direct salary or wage rates, fixed fee, and other direct costs) shall be established separately.
- C. If concealed cost proposals were submitted in conjunction with technical/qualifications proposals, only the cost proposal of the consultant with which negotiations are initiated may be considered. Concealed cost proposals of consultants with which negotiations are not initiated should be returned to the respective consultant due to the confidential nature of this data.
- D. The City of South Fulton shall retain documentation of negotiation activities and resources used in the analysis of costs to establish elements of the contract. This documentation shall include the consultant cost certification and documentation supporting the acceptance of the indirect cost rate to be applied to the contract.

6. SMALL PURCHASES

- A. The small purchase method involves procurement of engineering and design related services where an adequate number of qualified sources are reviewed and the total contract costs do not exceed an established simplified acquisition threshold. The following additional requirements shall apply to the small purchase procurement method:
- B. The scope of work, project phases, and contract requirements shall not be broken down into smaller components merely to permit the use of small purchase procedures.
- C. A minimum of three consultants are required to satisfy the adequate number of qualified sources reviewed.
- D. Contract costs may be negotiated in accordance with State small purchase procedures; however, the allow ability of costs shall be determined in accordance with the Federal cost principles.
- E. The full amount of any contract modification or amendment that would cause the total contract amount to exceed the established simplified acquisition threshold would be ineligible.

7. NON-COMPETITIVE

- A. The noncompetitive method involves procurement of engineering and design related services when it is not feasible to award the contract using competitive negotiation or small purchase procurement methods. The following requirements shall apply to the noncompetitive procurement method:
 - (I.) The City of South Fulton may use their own noncompetitive procedures which reflect applicable State and local laws and regulations and conform to applicable Federal requirements.
 - (II.) The City of South Fulton shall establish a process to determine when noncompetitive procedures will be used and shall submit justification to, and receive approval prior to using this form of contracting.



- B. Circumstances under which a contract may be awarded by noncompetitive procedures are limited to the following:
 - 1. The service is available only from a single source;
 - 2. There is an emergency which will not permit the time necessary to conduct competitive negotiations; or
 - 3. After solicitation of a number of sources, competition is determined to be inadequate.
- C. Contract costs may be negotiated in accordance with the City of South Fulton noncompetitive procedures; however, the allow ability of costs shall be determined in accordance with the Federal cost principles.

8. ADDITIONAL GENERAL TERMS AND CONDITIONS

The following provisions are hereby made a part of this competitive negotiations. Any contract or purchase order awarded as the result of this request shall be governed by these General Terms and Conditions. By submission of your responses to this RFP, vendor agrees to furnish the product(s) and/or service(s) pursuant to these conditions.

A. COMMON GRANT RULE.

(I.) The City of South Fulton must comply with procurement requirements established in State and local laws, regulations, policies, and procedures which are not addressed by or in conflict with applicable Federal laws and regulations (as specified in 49 CFR 18.36).

(II.) When State and local procurement laws, regulations, policies, or procedures are in conflict with applicable Federal laws and regulations, the City of South Fulton must comply with Federal requirements to be eligible for Federal-aid reimbursement of the associated costs of the services incurred following FHWA authorization (as specified in 49 CFR 18.4).

B. SUSPENSION AND DEBARMENT.

The City of Valdosta must verify suspension and debarment actions and eligibility status of consultants and sub-consultants prior to entering into an agreement or contract in accordance with 49 CFR 18.35 and 2 CFR part 180.

Mark Massey
City Clerk



Telephone
470.809.7712

**STATE OF GEORGIA
CITY OF SOUTH FULTON**

Greetings!

I, Mark Massey, City Clerk of the City of South Fulton, do hereby certify that the attached **Ordinance No. 2018-032** is a true and correct copy, as passed and adopted by the City Council on August 28, 2018, and as signed by the Mayor.

AN ORDINANCE TO REGULATE THE USE OF CITY OF SOUTH FULTON PURCHASING AND CREDIT CARDS, ENHANCE OPERATIONAL EFFICIENCY AND FOR OTHER LAWFUL PURPOSES.

As directed by the Resolution, the City Clerk is hereby directed to circulate a copy of this Resolution to the Finance Department.

Given this 18th day of September 2018, in South Fulton, Georgia.

Thank you,

SEAL

Mark Massey
City Clerk
City of South Fulton
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336
470-809-7712

Mark.Massey@cityofsouthfultonga.gov

1 STATE OF GEORGIA
2 COUNTY OF FULTON
3 CITY OF SOUTH FULTON
4

5 ORDINANCE No. 2018-O32
6

7 AN ORDINANCE TO REGULATE THE USE OF CITY OF SOUTH FULTON
8 PURCHASING AND CREDIT CARDS, ENHANCE OPERATIONAL EFFICIENCY AND
9 FOR OTHER LAWFUL PURPOSES.
10

11 (Sponsored by Councilwoman Rowell, Willis, Jackson)
12

13 WHEREAS, the City of South Fulton ("City") is a municipal corporation duly
14 organized and existing under the laws of the State of Georgia;
15

16 WHEREAS, the duly elected governing authority of the City is the Mayor and
17 Council thereof ("City Council");
18

19 WHEREAS, O.C.G.A. § 36-80-24 authorizes the use of purchasing and credit
20 cards for municipalities;
21

22 WHEREAS, the City wishes to regulate the use of city purchasing and credit
23 cards by way of this Ordinance; and
24

25 WHEREAS, the City desires to safeguard and promote the public health, safety,
26 and general welfare of all citizens through the adoption of this ordinance.
27

28 THE MAYOR AND COUNCIL OF THE CITY OF SOUTH FULTON HEREBY
29 ORDAINS as follows:
30

31 Section 1: The City of South Fulton Code of Ordinances, Title 1, Administration,
32 is hereby revised by amending Chapter 9, Purchasing, Contracting and Disposition of
33 Property, to read as follows:
34

35 TITLE 1 – ADMINISTRATION
36

37 CHAPTER 9. - PURCHASING, CONTRACTING AND DISPOSITION OF PROPERTY.
38

39 Sec. 1-9001. City manager authorization.
40

41 The city manager shall be authorized, in addition to the mayor, to sign all lawful
42 contracts approved by the city to the extent allowed by law. In addition, the city
43 manager may make purchases on behalf of the city as to approved appropriations
44 within the city budget, up to the amount of \$25,000.00 per transaction, with the
45 exception that he may not in any calendar month obligate the city to any sum in

excess of the monthly budget or one-twelfth of the annual approved city budget authorizing such expense.

Sec. 1-9002. Purchasing card policy.

- a. **Purpose.** The purpose of this policy is to set requirements and standards for the City of South Fulton Purchasing Card Program. The policy is not intended to replace current State of Georgia statutes but is intended to comply with such state laws and establish more efficient guidelines for elected officials using such purchasing cards. At no time should a city issued purchasing card or credit card be used for personal purchases regardless of the circumstances. Utilizing the purchasing card or credit card for personal use or for any item or service not directly related to such official's public duty may result in disciplinary action including, but not limited to, felony criminal prosecution. All purchases utilizing a city purchasing card or city credit card must be in accordance with these guidelines and with state law.
- b. **Scope.** This purchasing card policy, as set forth under O.C.G.A. § 36-80-24(c), authorizes the use of city purchasing and credit cards by the persons named below who shall abide by all applicable local, state and federal laws concerning such use:
 1. Mayor and City Council
 3. City Manager
 4. Department Heads
- c. **Public inspection.** In accordance with O.C.G.A. § 36-80-24(b), any documents related to purchases using city purchasing cards or city credit cards shall be available for public inspection.
- d. **Transaction limits.** Transaction limits are hereby established to insure compliance with state purchasing laws, maintain proper budgetary controls, and to minimize excessive use of any individual credit line. The single transaction limit for each individual credit line shall be up to \$1,000. The monthly card limit for each individual credit line shall not to exceed \$5,000 per month. Both limits will be extended only with the use of purchase order authorized by the chief financial officer.
- e. **Purchasing restrictions.** City officials and personnel may not use a city purchasing card or city credit card for the following:
 - a. Any purchases of items for personal use.
 - b. Cash refunds or advances.

- 92
- 93 c. Any transaction amount greater than the transaction limits set for by
- 94 this chapter, unless authorized by the chief financial officer.
- 95
- 96 d. Items specifically restricted by this policy, unless a special
- 97 exemption is granted by the municipal governing authority.
- 98
- 99 e. Alcohol or liquor of any kind. Such purchases should not be made
- 100 with the purchasing card and may not be reimbursed by the city.
- 101
- 102 f. Purchases or transactions made with the intent to circumvent the
- 103 city purchasing policy, transactional limits, or state law.
- 104
- 105 2. City officials and personnel may use city purchasing cards or city credit
- 106 cards to purchase goods and/or services not prohibited by this policy or
- 107 state law. Such purchases include, but are not limited to:
- 108
- 109 a. Purchases of items for official city use which fall within the
- 110 transactional restrictions of this policy.
- 111
- 112 b. Purchase of lodging, fuel, food, non-alcoholic beverages, or
- 113 education and training materials while on city business.
- 114
- 115 c. Emergency purchases necessary to protect city property.
- 116
- 117 f. **Administrator.** The city hereby designates the city chief financial officer, in
- 118 coordination with finance guidelines, as the program administrator of city
- 119 purchasing and credit cards. The finance department shall issue such cards
- 120 receive and review monthly credit card statements, reconcile and inform the chief
- 121 financial officer of any discrepancies. The chief financial officer shall act on
- 122 reported findings. In addition, the chief financial officer and finance department
- 123 shall:
- 124
- 125 1. Serve as a liaison between the city's cardholders and the issuers of such
- 126 cards;
- 127 2. Maintain all credit card statements and records;
- 128 3. Provide instruction, training, and assistance to cardholders;
- 129 4. Secure all cardholder information;
- 130 5. Keep cardholders up-to-date on new or changing information;
- 131 6. Upon receipt of information indicating fraudulent use or lost/stolen cards
- 132 immediately report it to appropriate parties, including the issuer;
- 133 7. Ensure all card accounts are being utilized properly as set forth by local, state
- 134 and federal law;
- 135 8. Define the city's policy and procedures for proper documentation and storage
- 136 of receipts, logs, and approvals required under this policy;

- 137 9. Identify any changes to named persons authorized to use a city purchasing or
138 credit card;
139 10. Perform any other duties assigned by the city or chief financial officer in
140 complying with local state and federal law.
141

142 g. **Accounting and auditing.** The chief financial officer, in an effort to ensure
143 compliance with city policy and state law, will conduct monthly/quarterly reviews
144 and audits of all city purchasing card or city credit card transactions. The review
145 is designed to ensure compliance, identify non-compliance issues and misuse,
146 and through corrective measures assist the city with improving compliance. The
147 monthly review and audit should happen within fifteen days of the start of each
148 month. After completing the monthly/quarterly audit the Administrator shall notify
149 cardholders of any violations or questions the chief financial officer has that
150 occurred within that previous month. Depending on the severity of the violation,
151 the chief financial officer may recommend to the chief financial officer to suspend
152 or revoke the use of the city purchasing card or city credit card after notification
153 to the cardholder and to the municipal governing authority. Any unresolved
154 violations should be reported to the municipal governing authority and the city
155 attorney in writing immediately.
156

157 h. **Violations.** The use of a city purchasing card or city credit card may be
158 suspended or revoked when the Administrator, after consultation with the city
159 attorney, determines that the cardholder has violated the approved policies or
160 state law regarding the use of the city purchasing card or city credit card. The city
161 purchasing card or city credit card shall be revoked whenever a cardholder is
162 removed from office with the city and shall be suspended if such elected official
163 has been suspended from office.
164

165 i. **Agreement.** Before being issued a city purchasing card or city credit card under
166 this policy and state law, all authorized users of city purchasing cards or city
167 credit cards shall execute a signed writing agreeing that such user will use such
168 cards in accordance with local, state and federal law.
169
170

171 *****
172

173 **Section 2.** It is hereby declared to be the intention of the Mayor and Council that: (a)
174 All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were,
175 upon their enactment, believed by the City Council to be fully valid, enforceable and
176 constitutional.

177 (b) To the greatest extent allowed by law, each and every section, paragraph, sentence,
178 clause or phrase of this Ordinance is severable from every other section, paragraph,
179 sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause
180 or phrase of this Ordinance is mutually dependent upon any other section, paragraph,
181 sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 3. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 4. The effective date of this Ordinance shall be the date of adoption unless provided otherwise by the City Charter or state and/or federal law.

Section 5. *Instruction to City Clerk.* Unless vetoed, the City Clerk is hereby directed to forward a copy of this ordinance to the city finance department.

The foregoing **ORDINANCE No. 2018-032**, adopted on **August 28, 2018** was offered by Councilmember **Rowell**, who moved its approval. The motion was seconded by Councilmember **Gumbs**, and being put to a vote, the result was as follows:

"SECOND READING"

	AYE	NAY
William "Bill" Edwards, Mayor	☒	☐
Mark Baker, Mayor Pro Tem	☒	☐
Catherine Foster Rowell	☒	☐
Carmalitha Lizandra Gumbs	☒	☐
Helen Zenobia Willis	☒	☐
Gertrude Naeema Gilyard	☒	☐
Rosie Jackson	☒	☐
khalid kamau	☒	☐

285 THIS ORDINANCE adopted this 28th day of August 2018. CITY OF SOUTH
286 FULTON, GEORGIA.
287
288
289

290 "SECOND READING"
291

292 
293
294
295 WILLIAM "BILL" EDWARDS, MAYOR
296
297
298
299

300
301 ATTEST:
302

303 
304
305 MARK MASSEY, CITY CLERK
306
307



308 ITEM# ord2018-032 DATE 8/28/2018
309
310
311

312 APPROVED AS TO FORM:
313

314 
315
316 EMILIA C. WALKER, CITY ATTORNEY
317
318
319

2020

COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020



CITY OF SOUTH FULTON, GEORGIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

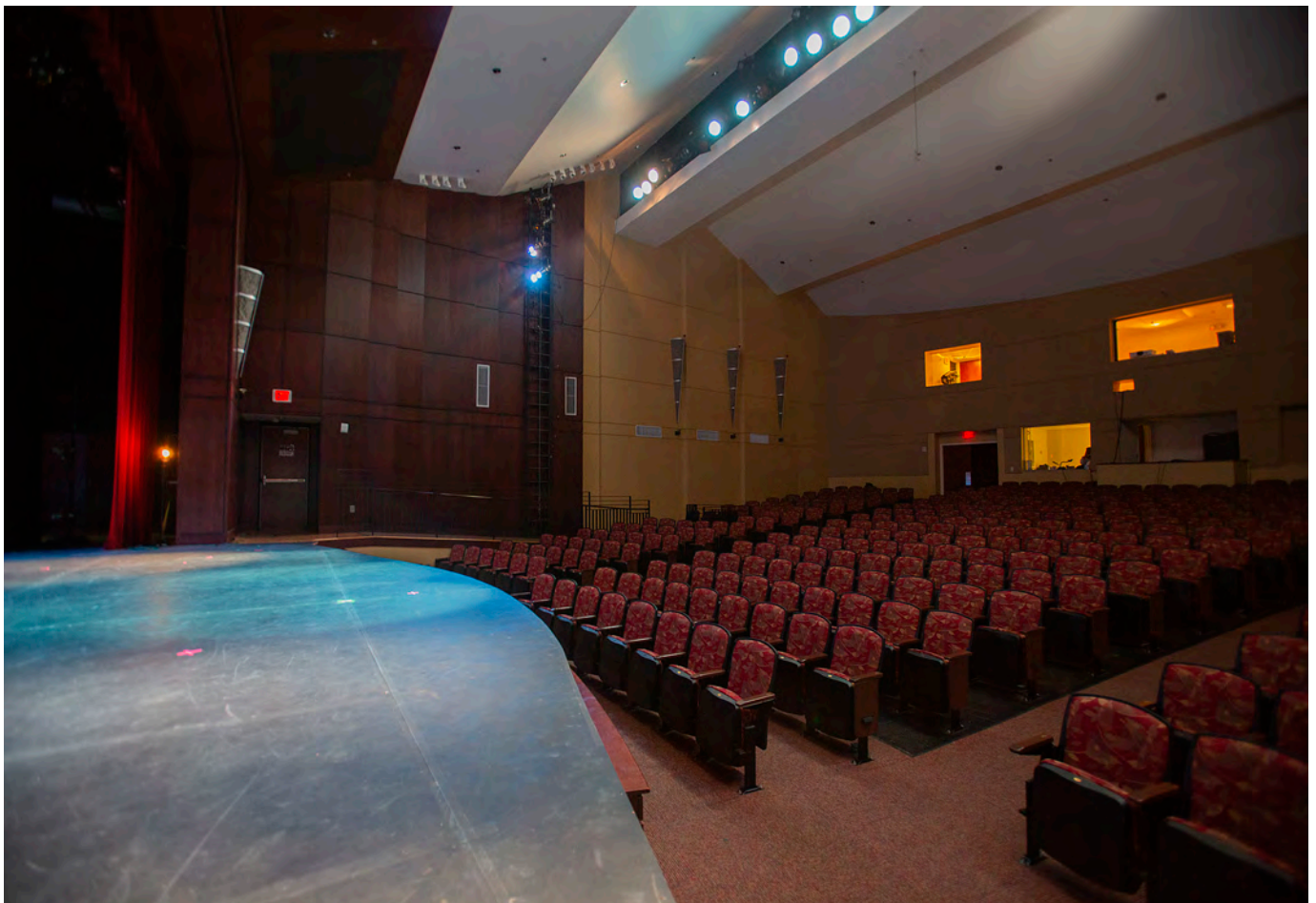


Prepared by:
City of South Fulton Department of Finance and Administrative Services



INTRODUCTORY SECTION (Unaudited)

- Table of Contents
- Letter of Transmittal
- Organizational Chart
- List of Principal Officials



CITY OF SOUTH FULTON, GEORGIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

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CITY OF SOUTH FULTON, GEORGIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

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GOVERNMENT OF THE CITY OF SOUTH FULTON

TAMMI SADDLER JONES
CITY MANAGER



NINA ROBINSON
INTERIM FINANCE DIRECTOR

May 24, 2021

**Honorable Bill Edwards, Mayor
Members of the City Council, and
Citizens of South Fulton, Georgia**

Ladies and Gentlemen:

The comprehensive annual financial report of the City of South Fulton, Georgia (the "City") for the fiscal year ended September 30, 2020 is hereby submitted. Management assumes full responsibility for the completeness and reliability of the information contained in this report, based on a comprehensive framework of internal controls established for this purpose. Because the cost of internal controls should not exceed anticipated benefits, the objective is to provide reasonable rather than absolute assurance that the financial statements are free of any material misstatements. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and reported in a manner designed to present fairly the financial position and results of operations of the City.

The City's financial statements have been audited by Mauldin & Jenkins, LLC, a firm of licensed certified public accountants. The independent auditors have issued an unmodified or "clean" opinion on the City of South Fulton's financial statements for the fiscal year ended September 30, 2020. The independent auditor's report is presented as the first component of the financial section of this report.

Management's Discussion and Analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A complements this letter of transmittal and should be read in conjunction with it. The basic audited financial statements with combining and individual fund statements and schedules along with required supplementary information follow the MD&A.

The statistical section contains selected historical financial data, debt statistics, and the miscellaneous social and economic data generally presented on a multi-year basis.

History-City of South Fulton

South Fulton is located in southern Fulton County and is bordered by Fairburn and East Point to the south, Lithia Springs and Douglasville to the west, and City of Atlanta to the north and east. The City of South Fulton was originally unincorporated communities in Southern Fulton County. The City was chartered on May 1, 2017 and is comprised of 85.64 Square Miles that includes 17 parks totaling 692 acres, 9 Fire Stations, 4 Police Precincts and is situated only 10 miles west of the world's busiest airport, Hartsfield Jackson Atlanta International Airport.

Form of Government

The City of South Fulton operates under a mayor and council-city manager form of government. South Fulton City Council is comprised of a mayor and seven (7) council members. The City is divided into seven (7) council districts. The council members who are elected for the seven (7) districts must reside in the district that they represent.

The Council enacts ordinances, establishes policy, adopts the annual budget, and establishes the ad valorem tax millage rate for each year. The City Manager is responsible for implementing the policies set forth by the Council, overseeing all City employees, and managing the day to day operations of the City.

Services Provided

The services provided by the City under general governmental functions include police protection, fire services, planning and development, road maintenance, sidewalk and curb maintenance, and parks and cultural affairs operation and maintenance. These services are primarily funded by property taxes, franchise fees, occupational taxes, local option sales taxes, and miscellaneous service revenues.

In addition, the City provides fire inspection services, criminal history background checks, and solid waste services. These services are provided for a fee that is set forth by the City Council.

Economic Outlook

Located just 10 miles from downtown Atlanta and bordering Fulton Industrial District, the City of South Fulton is positioned for significant economic growth. As the economy continues to recover and survive the impacts of the COVID-19 pandemic, the City is focused on development and revenue enhancement. Two major interstate highways that border the City, 1-285 to the south and 1-20 to the north, provide easy roadway access to and from the City. For commuters, the roadway access is supplemented by MARTA (Metropolitan Atlanta Rapid Transit Authority) rail station and several MARTA bus stops throughout the City limits. The City is also conveniently located, less than 5 miles from the Charlie Brown Airport in Fulton County.

At the time of incorporation and based on the 2017 census projections, the City of South Fulton ranked 8th in the state for consolidated governments and 4th for Non-consolidated governments with 97,668 citizens. Current estimated citizenry has increased to 99,152 in 2020.

During the 2017 legislative session, the Georgia General Assembly approved legislation that allowed the City to change its Hotel/Motel tax rate from 5% to 8%. The City appropriates half of this special revenue to support South Fulton Convention and Visitors Bureau, a non-profit organization established to promote tourism. The other half of the special revenue is restricted to tourism product development. Some of the items that fall under tourism product development are meetings and conventions, exhibits and public spaces, visitor information and welcome centers, parks, trails, and other recreational and cultural facilities.

In 2020, nearly 92 percent of its residents hold at least a high school diploma, and the average household income is about \$78,000, making the City one of the best-educated and most-affluent in the south metro Atlanta area. This income level is higher than the State of Georgia's median household income of \$61,980 and slightly above the United States median household income of \$65,712.

Despite the effects of the COVID-19 pandemic, the City has maintained its commitment to avoid layoffs and furloughs. Through sound financial decision making and the implementation of policies to mitigate the current impacts, the decisions made have provided a sustainable path forward into 2021 and beyond.

Budget

The budget is the City's annual financial operating plan. The annual budget includes the general fund, special revenue funds, capital projects funds, and TSPLOST funds. The budget encompasses a fiscal year that begins on October 1 and ends on September 30.

The City Manager is responsible for presenting a proposed budget to the Mayor and Council. This budget must be balanced within each fund. The budget must generally be approved prior to the start of the new fiscal year, although local statute does allow the City to operate for a period of no more than 30 days without an approved budget under certain circumstances.

Long-term Financial Planning

The City's policy is to maintain a minimum General Fund balance reserve equal to 2 and ½ months of prior fiscal year operating expenditures. As of September 30, 2020, the General Fund balance is \$27,813,731 or 47.8% of annual operating expenditures. Excess fund balances over reserve requirements (if any) will be used to fund non-recurring expenditures. The City plans to develop a rolling 5-year capital plan to help dictate how to best use these excess funds.

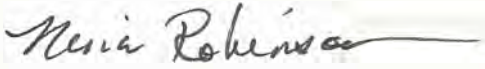
Awards

The Government Finance Officers Association (GFOA) awards a Certificate of Achievement for Excellence in Financial Reporting to the City for its comprehensive annual financial report for the fiscal year ended. This report for the Fiscal Year ended September 30, 2020 will be the City's second award submission. To be awarded a Certificate of Achievement, the City must publish an easily readable and efficiently organized comprehensive annual financial report.

The report must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year. We believe that our current comprehensive annual financial report will meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA for consideration.

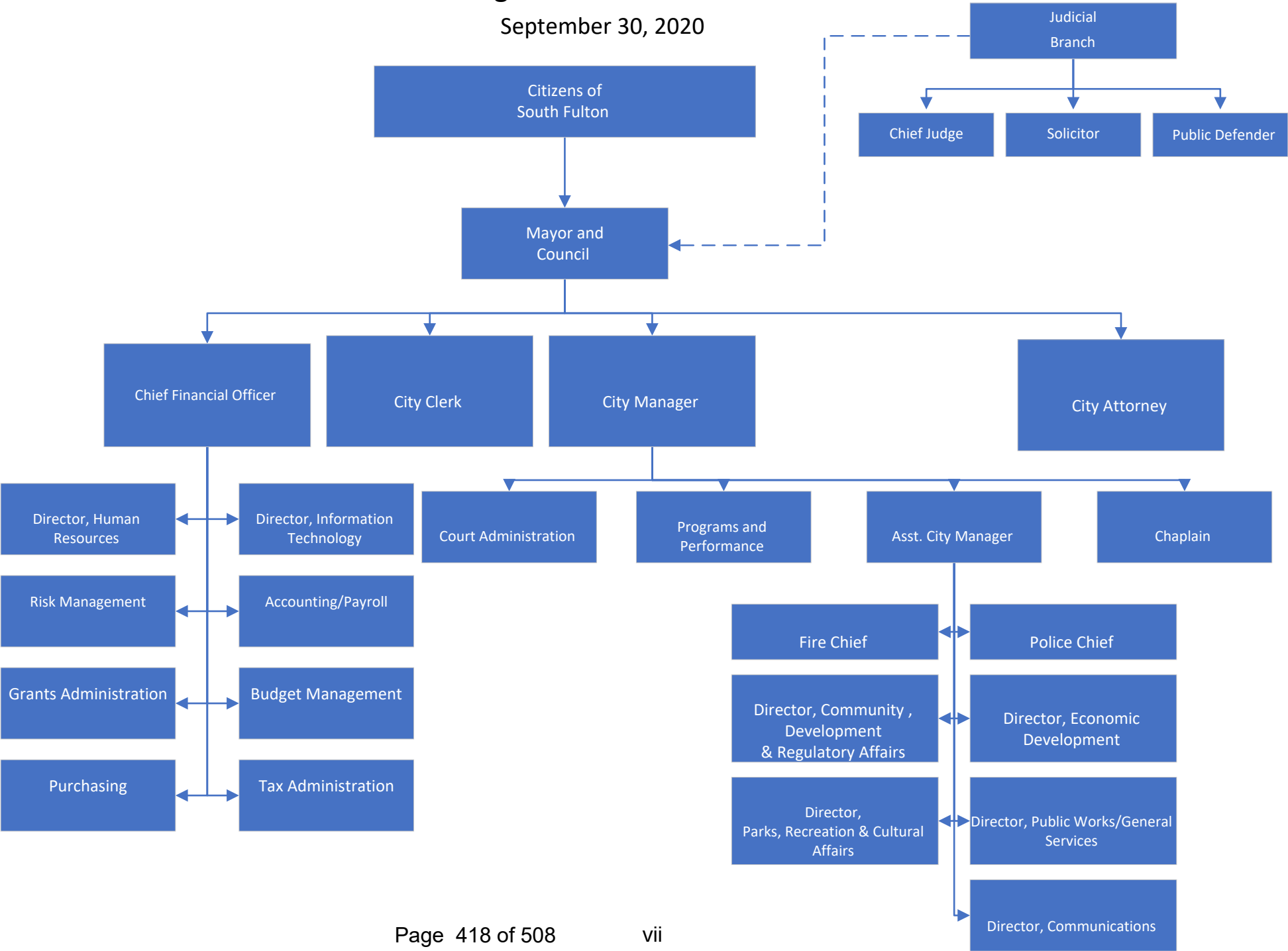
Acknowledgments

I would like to express my gratitude to the Mayor, City Council, and City Manager for their support and guidance in the preparation of this report. I would also like to express my appreciation to the City's staff for their assistance and cooperation in the preparation of the content of this report. Special thanks and consideration to the members of the Finance and Administrative Services team for their efforts in developing an award-winning report to represent the commitment to a resilient City of South Fulton.

A handwritten signature in black ink, reading "Nina Robinson", followed by a horizontal line.

Nina Robinson
Controller

City of South Fulton, Georgia
Organizational Chart
September 30, 2020





William "Bill" Edwards

Mayor

City Council Members

Councilwoman

Catherine F. Rowell

District 1

Councilwoman

Carmelitha Gumbs

District 2

Councilwoman

Helen Z. Willis

District 3

Councilwoman

Naeema Gilyard

District 4

Councilman

Corey Reeves

District 5

Councilman

khalid kamau

District 6

Councilman

Mark Baker

District 7

City of South Fulton, Georgia
September 30, 2020



Appointed Executive Officials

Odie Donald III
City Manager

Melanie D. Winfield
Assistant City Manager

S. Diane White
City Clerk

Emilia Walker
City Attorney

Department Heads

Phenix Gaston
Court Administrator

Anquilla Henderson
Human Resources Director

Sterling Jones
Interim Fire Chief

Gary Leftwich
Communications &
External Affairs Director

Keith Meadows
Police Chief

Frank S. Milazi
Chief Financial Officer

Christopher Pike
Economic Development
Director

Tony Phillips
Parks & Recreation
Director

Shayla Reed
Community Development
& Regulatory Affairs
Director

Namarr Strickland
Information Technology Director

Antonio Valenzuela
Public Works Director



FINANCIAL SECTION

- Independent Auditor's Report
- Management's Discussion and Analysis
- Basic Financial Statements
 - Government-Wide Financial Statements
 - Fund Financial Statements
- Notes to the Financial Statements
- Required Supplementary Information
- Combining, Individual Fund Statements and Schedules



INDEPENDENT AUDITOR'S REPORT

**The Honorable Mayor and Members
of the City Council of the
City of South Fulton, Georgia**

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the **City of South Fulton, Georgia** (the "City"), as of and for the fiscal year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of South Fulton, Georgia as of September 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof, and the budgetary comparisons for the General Fund for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the budgetary comparison for the General Fund, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

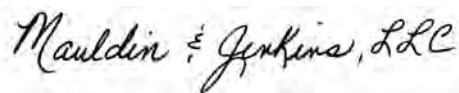
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of South Fulton, Georgia's basic financial statements. The combining and individual fund statements and schedules and the schedule of expenditures of transportation special purpose local option sales tax proceeds, as required by the official code of Georgia 48-8-121, as well as the introductory and the statistical sections, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund statements and schedules and the schedule of expenditures of transportation special purpose local option sales tax proceeds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund statements and schedules and the schedule of expenditures of transportation special purpose local option sales tax proceeds, are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 24, 2021 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Mauldin & Jenkins, LLC". The signature is written in a cursive, flowing style.

Atlanta, Georgia
May 24, 2021

CITY OF SOUTH FULTON, GEORGIA MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of South Fulton, Georgia, (the "City") we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended September 30, 2020. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found in the introductory section of this report.

CITY ACTIVITY HIGHLIGHTS

South Fulton was incorporated in May of 2017 and celebrated its third anniversary on May 1, 2020. Positioned in a metro area, South Fulton is a demographically diverse community and covers an 85 square mile area in southwest Fulton County, Georgia. City of South Fulton is the third largest City in Fulton County and the fifth largest City in the State of Georgia, serving a population of 95,158 (U.S. Census estimate for 2016). The City's daytime population remains consistent at more than 110,000 as a result of the concentration of major industries and business districts located within the City limits, including wholesale trade, educational services, retail trade, waste management and remediation, and food services. The City is home to the South Fulton Parkway Corridor, which connects Hartsfield Jackson Atlanta International Airport to the City and the Old National Highway Corridor. The City is adjacent to the Fulton Industrial District, one of the largest industrial and business areas in the metro Atlanta region. The City also houses the Wolf Creek Amphitheater, an outdoor recreation and concert venue.

Policy making, and legislative authority of the government is vested in the Mayor and seven Council Members, who are elected for four-year terms. Council Members are elected by district, and the Mayor is elected at-large by popular vote. Terms of office begin after the certification of the election and swearing into office. The City operates under a council/manager form of government, where the Council is the legislative authority, and the Mayor possesses all the executive powers granted to the government under the constitution and laws of the State of Georgia and the City of South Fulton charter. The City Manager maintains all the administrative powers granted to the government under the constitution and laws of the State of Georgia and the City's charter. The City is empowered to levy a property tax on both real and personal property located within its boundaries and is qualified to levy all other taxes granted to municipalities within the State of Georgia.

Financial Highlights

- The government-wide assets of the City exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$321,312,763 (net position) which includes an unrestricted balance of \$23,658,456.
- As of the close of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$73,308,381 an increase of \$39,122,572.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$26,249,230 or 45.12% of total General Fund expenditures. Unassigned General Fund balance increased \$16,874,436 when compared to the prior fiscal year which may be used to meet the City's ongoing obligations to its citizens and creditors.
- The City's Urban Redevelopment Authority issued \$17,020,000 of revenue bonds for the purpose of capital improvements throughout the City.

The Current Situation of South Fulton

On November 18, 2018, the City of South Fulton successfully transitioned all City services from Fulton County. The pace and breadth of policy development and organizational establishment since early 2017 has been significant. Rightly so, this has been the focus of the City since inception in 2017. The City Council has worked tirelessly to

CITY OF SOUTH FULTON, GEORGIA MANAGEMENT'S DISCUSSION AND ANALYSIS

make decisions and advance the burgeoning City so that it is functional and operational. While the process has been fraught with disagreement at times, the intent and heart behind the City's development debates has been positive.

Now the City is turning its focus to more operational matters as there is a significant amount of organizational, process, technology, relational and policy matters yet to firmly establish. Being a new City, it brings with it the positive of a considerable amount of control and better services, but also brings a significant need for the development of new processes, systems, relationships, and direction.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains required supplementary information and other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner like a private-sector business.

The *statement of net position* presents information on all the City's assets, deferred inflows of resources, and liabilities, with the difference between these items reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal years (e.g., uncollected taxes and earned but unused vacation leave).

Both government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, municipal court, public safety, public works, park, recreation, and cultural affairs, and housing and development and interest on long-term debt. The government-wide financial statements can be found on pages 15 and 16 of this report.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of South Fulton, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All the funds of the City can be divided into two (2) categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal period. Such information may be useful in evaluating the City's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's near-term financing decisions. Both the governmental fund balance sheet and the

CITY OF SOUTH FULTON, GEORGIA MANAGEMENT'S DISCUSSION AND ANALYSIS

governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains seven (7) individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance for the General Fund; TSPLOST Fund; Capital Grant Fund, and the Capital Projects Fund, all of which are considered to be major funds. Data from the other three (3) governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report. The basic governmental funds financial statements can be found on pages 17 through 19 of this report.

The City adopts an annual appropriated budget for its major governmental funds as well as its nonmajor governmental funds. Budgetary comparison statements have been provided for the governmental funds to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on page 20 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 21 through 40 of this report.

Required supplementary information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information such as the budgetary comparison schedule for the General Fund as presented on a generally accepted accounting principal basis in this section. Required supplementary information can be found on pages 41 through 43 of this report.

Combining and individual fund statements and schedules. In addition to the basic financial statements and accompanying notes, this report also presents combining and individual fund statements and schedules. This section can be found on pages 44 through 54 of this report.

Statistical section. In addition to the basic financial statements and accompanying notes, this report also presents various supplementary and statistical information such as 10-year presentation of revenues, expenditures, and tax rates. The statistical section can be found on pages 55 through 71 of this report.

CITY OF SOUTH FULTON, GEORGIA

MANAGEMENT'S DISCUSSION AND ANALYSIS

Government-wide Financial Analysis

Net position

As noted earlier, the net position may serve over time as a useful indicator of a government's financial position. The City's governmental activities net position increased from \$303,701,968 to \$321,312,763 in fiscal year 2020. Our analysis below focuses on the net position (**Table 1**) as compared to the previous fiscal year.

TABLE 1

City of South Fulton, Georgia's Statement of Net Position

	Governmental Activities		Business-type Activities		Total Primary Government	
	9/30/2020	9/30/2019	9/30/2020	9/30/2019	9/30/2020	9/30/2019
ASSETS						
Current assets	\$ 117,934,002	\$ 67,901,925	\$ -	\$ 196,528	\$ 117,934,002	\$ 68,098,453
Capital assets, net	274,394,407	273,437,808	-	-	274,394,407	273,437,808
Total assets	392,328,409	341,339,733	-	196,528	392,328,409	341,536,261
LIABILITIES						
Other liabilities	18,762,919	5,918,855	-	-	18,762,919	5,918,855
Long-term liabilities	23,113,561	4,426,070	-	-	23,113,561	4,426,070
Total liabilities	41,876,480	10,344,925	-	-	41,876,480	10,344,925
DEFERRED INFLOWS OF RESOURCES						
Deferred revenues	29,139,166	27,292,840	-	-	29,139,166	27,292,840
Total deferred inflows of resources	29,139,166	27,292,840	-	-	29,139,166	27,292,840
NET POSITION						
Net Investment in capital assets	268,365,263	270,736,966	-	-	268,365,263	270,736,966
Restricted	29,289,044	22,457,468	-	-	29,289,044	22,457,468
Unrestricted	23,658,456	10,507,534	-	196,528	23,658,456	10,704,062
Total net position	\$ 321,312,763	\$ 303,701,968	\$ -	\$ 196,528	\$ 321,312,763	\$ 303,898,496

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets exceeded deferred inflows of resources and liabilities by \$321,312,763. A significant portion of the City's net position, \$268,365,263, reflects its investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure); less any related debt used to acquire those assets that is still outstanding and less accumulated depreciation (net capital assets). The amount of net investment in capital assets equals 83.5% of the total net position compared to 89% of the prior fiscal year. The City used its capital assets to provide various services to its citizens; consequently, these assets are not available for future spending, including the payment of the related debt. The City of South Fulton's total net position also includes \$29,098,591 restricted for capital projects, \$165,846 restricted for public safety, and \$24,607 restricted for hospitality and tourism. The City reported its unrestricted net position surplus of \$23,658,456 which may be used to meet the City's ongoing obligations to its citizens and creditors.

Current assets increased by \$49,835,549 or 73% from \$68,098,453 to \$117,934,002 from several factors. The TSPLOST Fund had unspent revenues of \$7,339,753 and the Capital Projects Fund had unspent debt proceeds of \$15,234,632. Also contributing to the increase were excess revenues over expenditures for the General Fund of \$21,767,872. Total liabilities increased \$31,531,555 or 305%. Contributing to the increase was the issuance of \$17 million of revenue bonds and general increases in vendor and other operating liabilities of \$12,838,596 due to timing of payment of these liabilities.

CITY OF SOUTH FULTON, GEORGIA

MANAGEMENT'S DISCUSSION AND ANALYSIS

Table 2 summarizes these changes in net position as described above.

TABLE 2	City of South Fulton, Georgia's Statement of Activities					
	Governmental Activities		Business-type Activities		Total Primary Government	
	9/30/2020	9/30/2019	9/30/2020 *	9/30/2019	9/30/2020	9/30/2019
REVENUES						
Program revenues						
Charges for services	\$ 4,827,449	\$ 3,644,819	\$ -	\$ -	\$ 4,827,449	\$ 3,644,819
Operating grants and contributions	22,953,889	27,066,418	-	-	22,953,889	27,066,418
Capital grants and contributions	-	262,902,562	-	-	-	262,902,562
General revenues						
Property taxes	29,389,742	30,265,167	-	-	29,389,742	30,265,167
Title ad valorem taxes	1,658,468	395,350	-	-	1,658,468	395,350
Sales taxes	24,254,078	26,442,415	-	-	24,254,078	26,442,415
Franchise taxes	4,113,950	3,058,729	-	-	4,113,950	3,058,729
Business taxes	1,772,707	2,050,459	-	-	1,772,707	2,050,459
Alcoholic beverage taxes	332,706	262,382	-	-	332,706	262,382
Hotel/motel taxes	121,792	123,192	-	-	121,792	123,192
Transfer taxes	1,300,427	638,534	-	-	1,300,427	638,534
Insurance premium taxes	7,154,213	8,400	-	-	7,154,213	8,400
Other taxes	188,207	7,621	-	-	188,207	7,621
Miscellaneous revenues	311,258	175,865	-	-	311,258	175,865
Total revenues	<u>98,378,886</u>	<u>357,041,913</u>	<u>-</u>	<u>-</u>	<u>98,378,886</u>	<u>357,041,913</u>
EXPENSES						
General governments	14,031,490	11,092,633	-	-	14,031,490	11,092,633
Municipal court	778,800	849,522	-	-	778,800	849,522
Public safety	33,300,498	26,421,034	-	-	33,300,498	26,421,034
Public works	22,772,513	13,085,033	-	-	22,772,513	13,085,033
Parks, recreation, and cultural affairs	4,198,093	2,642,631	-	-	4,198,093	2,642,631
Housing and development	4,936,332	4,192,784	-	3,472	4,936,332	4,196,256
Interest charges	750,365	62,810	-	-	750,365	62,810
Total expenses	<u>80,768,091</u>	<u>58,346,447</u>	<u>-</u>	<u>3,472</u>	<u>80,768,091</u>	<u>58,349,919</u>
TRANSFERS	-	(200,000)	-	200,000	-	-
Change in net position	17,610,795	298,495,466	-	196,528	17,610,795	298,691,994
Beginning Net Position	303,701,968	5,206,502	-	-	303,701,968	5,206,502
Ending Net Position	<u>\$ 321,312,763</u>	<u>\$ 303,701,968</u>	<u>\$ -</u>	<u>\$ 196,528</u>	<u>\$ 321,312,763</u>	<u>\$ 303,898,496</u>

* See change in reporting entity footnote as the Development Authority is no longer reported as a blended component unit enterprise fund as was the case in fiscal year 2019. For fiscal year 2020, the Development Authority Fund is reported as a discretely presented component unit.

Governmental activities. The net position for governmental activities increased by \$17,610,795 in fiscal year 2020 and increased by \$298,495,466 in fiscal year 2019. Most of the increase in net position in fiscal year 2019 is due to donated capital assets (infrastructure) of \$262,902,565 that was received from Fulton County. The City's governmental activities are heavily reliant on taxes to support operations. Taxes of \$70,286,290 provided 71% of governmental revenues of general operations for fiscal year 2020.

Operating grants which include TSPLOST revenues decreased \$4,112,529 or 15% as prior fiscal year revenues included settlement of prior fiscal year allocations from Fulton County. Charges for services increased \$1,182,630 or 32% because of increases in building permits and tree restoration fees. Title ad valorem taxes increased \$1,263,118 or 319% as vehicle sales increased in line with national trends resulting from the pandemic. Sales taxes decreased \$2,188,337 or 8% as a result of pandemic related decreases in retail activity. Insurance premium taxes were \$7,154,213 in fiscal year 2020 compared to only \$8,400 in the prior fiscal year, as the City met all state requirements for the first time to collect this type of tax.

Overall, governmental expenses increased by \$22,421,644 or 38% in fiscal year 2020 from 58,346,447 in 2019 to \$80,768,091 in fiscal year 2020. This increase is the result of the completion of the final transition of all operations from Fulton County to the City. As the City began to fill the operational positions, personnel costs, contracted costs, and supplies have increased during fiscal year 2020 which resulted in the following increases by functions: General government expenses increased by \$2,938,857 or 26%; Public Safety expenses increased \$6,879,464 or 26%; and Parks, Recreation, and Cultural Affairs increased \$1,555,462 or 59%. Public works expenses increased \$9,687,480 or 74% as a result of the initial expenses of \$9,328,639 of TSPLOST funds.

CITY OF SOUTH FULTON, GEORGIA MANAGEMENT'S DISCUSSION AND ANALYSIS

Business-type activities. During fiscal year 2019, the City created a Development Authority Fund which is reported as a blended component unit/proprietary fund. The City's General Fund transferred \$200,000 to the Development Authority Fund during fiscal year 2019 and this Fund only reported expenses of \$3,472 and which resulted in a remaining cash balance and net position balance of \$196,528. For fiscal year 2020, this fund qualified as a discretely presented component unit and is reported separately from the Cities activities.

Financial Analysis of the Government's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. Following is analysis of the City's major funds.

General Fund. The General Fund is the chief operating fund of the City. As of September 30, 2020, the General Fund had unassigned fund balance of \$26,249,230 which represents 45.12% of operating expenditures. Table 3 below compares operating results of the General fund for fiscal years 2020 and 2019.

General Fund revenues increased \$8,953,981 or 12.61%. Property taxes decreased \$701,216 or 2.33% as certain properties were reallocated to Fulton County. Title ad valorem taxes increased \$1,263,118 or 319%; Transfer taxes increased \$661,893 or 103.66% and Franchise taxes increased \$1,055,221 or 34.5%, respectively, as the City resolved equitable distribution of these taxes with Fulton County. Sales taxes decreased \$2,188,337 or 8.28% as retail sales decreased from the pandemic. Licenses and permits increased \$1,406,275 or 63.64% as the City has taken full authority for these activities from Fulton County. Insurance premium taxes increased \$7,145,813 as the City became eligible for these tax revenues in fiscal year 2020.

General Fund expenditures increased \$5,300,946 or 10.02%. General government expenses increased \$2,655,124 or 24.19% as a result of increases in staffing, general liability insurance and legal fees. Parks, recreation, and cultural affairs expenses increased \$1,303,278 or 55.51% as the City directs more resources to these activities. Housing and development expenses increased \$706,023 or 17.06% as the City has fully taken over these functions from Fulton County. Public Safety expenses, by far the City's largest category of expenditures remained relatively consistent with the prior fiscal year increasing \$431,388 or 1.62%.

CITY OF SOUTH FULTON, GEORGIA
MANAGEMENT'S DISCUSSION AND ANALYSIS

TABLE 3

City of South Fulton, Georgia's General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances

	<u>9/30/2020</u>	<u>9/30/2019</u>	<u>\$ Increase (Decrease)</u>	<u>% Increase (Decrease)</u>
Revenues:				
Property taxes	\$ 29,383,953	\$ 30,085,169	\$ (701,216)	-2.33%
Title ad valorem taxes	1,658,468	395,350	1,263,118	319.49%
Sales taxes	24,254,078	26,442,415	(2,188,337)	-8.28%
Business taxes	1,772,707	2,050,459	(277,752)	-13.55%
Franchise taxes	4,113,950	3,058,729	1,055,221	34.50%
Insurance premium taxes	7,154,213	8,400	7,145,813	85069.20%
Transfer taxes	1,300,427	638,534	661,893	103.66%
Alcoholic beverage excise taxes	332,706	262,382	70,324	26.80%
Other taxes	188,207	7,621	180,586	2369.58%
Licenses & permits	3,615,853	2,209,578	1,406,275	63.64%
Intergovernmental	4,720,023	4,440,768	279,255	6.29%
Fines & forfeitures	429,389	452,019	(22,630)	-5.01%
Charges for services	712,663	766,625	(53,962)	-7.04%
Interest income	2,315	1,121	1,194	106.51%
Other revenues	308,943	174,744	134,199	<u>76.80%</u>
Total revenues	<u>79,947,895</u>	<u>70,993,914</u>	<u>8,953,981</u>	<u>12.61%</u>
Expenditures:				
General government	13,632,498	10,977,374	2,655,124	24.19%
Municipal court	765,531	838,857	(73,326)	-8.74%
Public safety	27,119,263	26,687,875	431,388	1.62%
Public works	7,997,993	7,825,205	172,788	2.21%
Parks, recreation, and cultural affairs	3,651,254	2,347,976	1,303,278	55.51%
Housing and development	4,845,484	4,139,461	706,023	17.06%
Debt service	168,000	62,329	105,671	169.54%
Total expenditures	<u>58,180,023</u>	<u>52,879,077</u>	<u>5,300,946</u>	<u>10.02%</u>
Excess of revenues over expenditures	<u>21,767,872</u>	<u>18,114,837</u>	<u>3,653,035</u>	<u>20.17%</u>
Other Financing Sources (Uses):				
Financed purchase from direct borrowings	-	2,393,808	(2,393,808)	100.00%
Transfers in	47,553	65,645	(18,092)	-27.56%
Transfers out	<u>(4,608,523)</u>	<u>(1,276,643)</u>	<u>(3,331,880)</u>	<u>260.99%</u>
Total other financing sources (uses)	<u>(4,560,970)</u>	<u>1,182,810</u>	<u>(5,743,780)</u>	<u>-485.60%</u>
Net change in fund balances	17,206,902	19,297,647	(2,090,745)	-10.83%
Fund balances (deficits), beginning of fiscal year	10,606,829	(8,690,818)	19,297,647	<u>-222.05%</u>
Fund balances, end of fiscal year	<u>\$ 27,813,731</u>	<u>\$ 10,606,829</u>	<u>\$ 17,206,902</u>	<u>162.22%</u>

TSPLOST Fund. During fiscal year 2019, the City created a TSPLOST Fund which received \$21,257,861 of intergovernmental revenue and had no expenditures; therefore, resulting in ending fund balance of \$21,257,861. Revenue figures from the Georgia Department of Revenue now show three years of historic data which indicates that the Transportation Special Purpose Local Option Tax program is running at a 90% collection rate as measured against Georgia's original projections at the time that the referendum was adopted. At this rate in a normal environment, it means all Tier 1 projects should be fully funded. Effective in Fiscal Year 2020, the City will begin oversight and management of all TSPLOST revenues and projects. The City receives 16.6% distribution that is first distributed to Fulton County and then to the City. Prior to this date, Fulton County maintained oversight of the completion of TPLOST projects. The City received additional TSPLOST funds of \$16,668,392 in fiscal year 2020 and used \$9,328,639 on various transportation projects primarily street resurfacing.

CITY OF SOUTH FULTON, GEORGIA MANAGEMENT'S DISCUSSION AND ANALYSIS

Capital Grant Fund. The City received \$1,222,517 and \$1,087,771 in fiscal years 2020 and 2019, respectively, of LMIG (Local Maintenance Improvement Grants) grants from the Georgia Department of Transportation. The City spent \$1,753,631 and \$433,824 in fiscal years 2020 and 2019, respectively, on various road resurfacing projects.

Capital Projects Fund. The City maintains a Capital Projects Fund for the purpose of tracking various capital expenditures financed from a combination of transfers from the General Fund, financed purchase arrangements, and the issuance of \$17,020,000 of Series 2020 Revenue Bonds through its Urban Redevelopment Agency. The City used \$8,600,192 of these funds for various capital projects in fiscal year 2020, primarily road resurfacing. As a result of the issuance of the 2020 revenue bonds, the City had debt service requirements of \$1,181,146 from this fund.

General Fund Budgetary Highlights

The City's budget has utilized a conservative approach based on the relevant information available. Emphasis was given to ensuring financial stability and long-term viability while providing revenue enhancement, instituting financial priorities methodologies and disciplined decision making. The City will pursue these goals in five (5) priorities to better serve the Citizens of the City of South Fulton and the following are the priorities: Invest in Developing Strong Teams. Grow Infrastructure and Solidify Finances, Increase Community Collaboration and Quality of Life, Focus on Economic Development, and Create an Efficient Government.

1. Invest in Developing Strong Teams

- Develop a cohesive servant-leader environment of trust and cooperation.
- Commit to a shared vision.
- Maintain the standards of professionalism.

2. Grow Infrastructure and Solidify Finances

- Build on current Revenue Sources.
- Diversify and create new Revenue Sources.
- Ensure Financial adequacy in reserves and fund balance.
- Reduce dependency on any single revenue source.

3. Increase Community Collaboration and Improve Quality of Life

- Strengthen relationships with county and state legislators.
- Build on alliances with surrounding municipalities to implement regional approach to service delivery.
- Offer healthy living and enrichment options in cultural affairs. Also enhance parks and recreation facilities that will improve the health and quality of life of the City's residents and visitors.

4. Economic Development

- Develop an economic development strategy – what are we best suited for?
 - ✓ Include existing business retention and expansion as well as recruitment of new.
 - ✓ Explore incentives and their roles in attracting new businesses.
 - ✓ Explore the role of a development authority and perhaps a downtown development authority particularly as a project funding mechanism.
 - ✓ Encourage small businesses and entrepreneurs – incubator.
- Identify key parcels that the City or development authority could acquire and use for economic development purposes.
 - ✓ Identify an area for a “downtown”
 - ✓ Identify redevelopment areas.

CITY OF SOUTH FULTON, GEORGIA MANAGEMENT'S DISCUSSION AND ANALYSIS

5. Create an Efficient Government

- Develop strategy or plan – to feed into recreation and cultural affairs strategic plan to enhance the City's parks and recreational facilities to be used by residents, business, and visitors to improve quality of life.
- Develop strategy or plan – to support service enhancements in fire, police, courts, economic development, zoning, procurement, and public works.
- Community engagement and communication in person and via social media exchanges.

The City will employ an annual mid-year budget process to review and re-align appropriations and priorities made during the annual budget process with any significant unexpected trends. This will ensure adjustments facilitating appropriations to be in alignment with expected resources. Differences between the original budget and final amended budget will then be resolved via official City Council action.

For fiscal year 2020, revenues over expenditures for the General Fund were \$11,961,230 better than the budgeted amount. Components of this variance are described below:

Total revenues were \$652,629 less than the final budgeted and \$6,125,943 better than the original budget. Actual property tax collections were \$640,608 lower than budgeted as property values stabilized and additional properties that were previously considered part of the City tax base were removed from the updated tax digest and properly returned to the Fulton Industrial District. Title ad valorem taxes were \$1,358,468 better than the original budget as vehicle sales were unexpectedly greater than projected during the pandemic. Sales taxes were \$745,922 less than originally budgeted as the pandemic reduced retail sales in the City. Insurance premium taxes were \$2,154,213 better than originally budgeted as the City was very conservative in its budgeting given the fact that the City had no prior experience with this revenue stream. Licenses and permits were \$1,727,353 better than originally budgeted as the City assumed these functions from Fulton County. Intergovernmental revenues were \$606,477 less than budgeted because of a miscalculation in the amount expected from intergovernmental agreements and ongoing needs for clarification on issues related to City limit demarcations.

Total expenditures were \$12,613,859 lower than budgeted as a factor of realigning expenditures within the General Fund to meet the operational needs of some departments. The Financial department expenditures were \$6,493,784 lower than budgeted as the unallocated contingency balance was retained to build fund balance. Police department expenditures were \$393,137 lower than budget because of less need in fiscal year 2020 in this department to replace outdated fleets of vehicles transitioned from Fulton County to the City. Public works expenditures were \$67,937 lower than budget due to less unexpected transition costs in fiscal year 2020 vs fiscal year 2019.

The Schedule of General Fund Revenues, Expenditures, and Changes in Fund Balance, Budget to Actual can be found on pages 41 through 43 of this report.

Capital Assets and Debt Administration

Capital assets. The City's capital assets for its governmental activities as of September 30, 2020 and 2019, amounted to \$274,394,407 and \$273,437,808, respectively. There was a significant increase in capital assets in fiscal 2019 over 2018 as a result of donated infrastructure assets in the amount of \$262,902,562 which was transferred from Fulton County and represents the City's largest area of investments in capital assets. Capital assets increased net \$956,599 in fiscal year 2020 represented by significant replacement of older vehicles of \$3,105,700, primarily police and fire vehicles, and significant investments in equipment of \$4,840,073 primarily police radios and body cameras. These increases in new assets were offset by current year depreciation of existing assets of \$7,333,612.

CITY OF SOUTH FULTON, GEORGIA

MANAGEMENT'S DISCUSSION AND ANALYSIS

City of South Fulton, Georgia's Capital Assets (net of depreciation)

TABLE 4

	<u>September 30, 2020</u>	<u>September 30, 2019</u>
Land	\$ 1,511,115	\$ 1,511,115
Construction in progress	324,438	359,932
Buildings	10,396,478	8,272,634
Vehicles	4,599,677	4,680,264
Furniture and fixtures	82,293	611,241
Machinery and equipment	5,093,946	358,111
Infrastructure	252,386,460	257,644,511
	<u>\$ 274,394,407</u>	<u>\$ 273,437,808</u>

Additional information on the City's capital assets can be found in Note 6 of this report.

Short-term borrowings. The City did not require short-term borrowing for fiscal years 2020 and 2019, respectively.

Long-term debt and obligations. At the end of fiscal year September 30, 2020, the City's net long-term debt increased by \$22,482,371 over the prior fiscal year. The largest increase was the issuance of \$17,020,000 of Series 2020 Revenue Bonds for various redevelopment projects. The City also entered into financed purchase agreements totaling \$3,534,970, primarily for purchases of police equipment and vehicles. Compensated absences increased \$2,526,182 as all public safety personnel were transferred from Fulton County to the City.

TABLE 5

City of South Fulton, Georgia's Long-term Debt

	<u>September 30, 2020</u>	<u>September 30, 2019</u>
Financed purchases	\$ 5,637,031	\$ 2,700,842
Compensated absences	4,251,410	1,725,228
Revenue bonds	17,020,000	-
	<u>\$ 26,908,441</u>	<u>\$ 4,426,070</u>

Additional information on the City's long-term debt can be found in Note 7 of this report.

Economic Factors and Next Year's Budgets and Rates

These factors were considered in preparing the City's budget for the 2021 fiscal year.

A Safer, Stronger South Fulton

The City is committed to ensuring that all residents feel and are safe, providing an environment where businesses can succeed and thrive. To that end, the fiscal year 2021 budget includes the following investments:

- Additional vehicles to expand the police and fire apparatus fleet;
- Investments in public safety personnel, allowing the City to recruit and retain qualified candidates;
- Investments in essential software related to crime suppression and investigations;
- Investments in infrastructure as a tool for transformation; and
- Commitment to transparency to build the public trust.

CITY OF SOUTH FULTON, GEORGIA MANAGEMENT'S DISCUSSION AND ANALYSIS

Destination South Fulton

Maintaining a strong, diverse, and resilient South Fulton requires that business and industry can operate in an environment that supports commerce. We accomplish this by nurturing small business assets, and intentionally connecting local businesses to government service delivery. Some ways the fiscal year 2021 budget supports South Fulton as a key destination for businesses include:

- Support for small business resource centers on Old National Highway and Roosevelt Highway;
- Financing key investments in land acquisition and development opportunities through funding for the South Fulton Development Authority;
- Funding revitalization efforts of key corridors throughout the city through expansion of the state supported Main Street Program; and
- Continuing the support and investment began in fiscal year 2020 to support the framework to ensure that local and small business are afforded the opportunity to compete for city procurement opportunities.

High Performing Government

As our City continues to grow, we must approve these critical investments to ensure that citizens in all seven (7) Districts benefit from our inclusive prosperity. It is imperative that we make all the critical investments in our fiscal year 2021 Budget and Financial Plan to ensure that residents in all seven (7) districts receive world class services and municipal support. Key among these activities is the ongoing development of the City's strategic plan. This plan will codify the Mayor-Council's vision for the City and provide strategic direction allowing for the development and implementation of departmental goals and performance measures. Building a government that works for the citizens of the City of South Fulton streamlines processes and improves efficiency.

The City will restrict the use of one-time revenues to capital projects when the City starts to accumulate fund balance.

Requests for Information

This comprehensive annual financial report is designed to provide a general overview of the City of South Fulton, Georgia's finances for all those with interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, Department of Finance and Administrative Services, City of South Fulton, 5440 Fulton Industrial Blvd, South Fulton, GA 30336.



City of South Fulton
5440 Fulton Industrial Blvd
Atlanta, GA 30336

CITY OF SOUTH FULTON, GEORGIA

STATEMENT OF NET POSITION SEPTEMBER 30, 2020

	Primary Government	Component Unit
	Governmental Activities	Development Authority
ASSETS		
Cash and cash equivalents	\$ 82,652,707	\$ 181,245
Accounts receivable	289,592	-
Taxes receivable	30,049,963	-
Due from other governments	3,803,068	-
Prepaid items	1,133,837	-
Due from component unit	1,660	-
Inventories	3,175	-
Capital assets:		
Nondepreciable	1,835,553	-
Depreciable, net of accumulated depreciation	272,558,854	-
Total assets	392,328,409	181,245
LIABILITIES		
Accounts payable	11,367,763	-
Accrued liabilities	3,208,163	-
Due to primary government	-	1,660
Retainage payable	392,113	-
Financed purchases from direct borrowings, due within one fiscal year	1,029,175	-
Financed purchases from direct borrowings, due in more than one fiscal year	4,607,856	-
Revenue bonds, due within one fiscal year	640,000	-
Revenue bonds, due in more than one fiscal year	16,380,000	-
Compensated absences, due within one fiscal year	2,125,705	-
Compensated absences, due in more than one fiscal year	2,125,705	-
Total liabilities	41,876,480	1,660
DEFERRED INFLOWS OF RESOURCES		
Deferred revenues	29,139,166	-
Total deferred inflows of resources	29,139,166	-
NET POSITION		
Net investment in capital assets	268,365,263	-
Restricted for capital projects	29,098,591	-
Restricted for public safety	165,846	-
Restricted for hospitality and tourism	24,607	-
Unrestricted	23,658,456	179,585
Total net position	\$ 321,312,763	\$ 179,585

The accompanying notes are an integral part of these financial statements.

CITY OF SOUTH FULTON, GEORGIA

STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

Functions/Programs					Net (Expenses) Revenues and Changes in Net Position	
	Expenses	Program Revenues			Primary Government	Component Unit
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions		
					Governmental Activities	Development Authority
Primary government:						
Governmental activities:						
General government	\$ 14,031,490	\$ 1,494	\$ -	\$ -	\$ (14,029,996)	\$ -
Municipal court	778,800	429,389	-	-	(349,411)	-
Public safety	33,300,498	491,023	5,062,980	-	(27,746,495)	-
Public works	22,772,513	-	17,890,909	-	(4,881,604)	-
Parks, recreation, and cultural affairs	4,198,093	194,990	-	-	(4,003,103)	-
Housing and development	4,936,332	3,710,553	-	-	(1,225,779)	-
Interest on long-term debt	750,365	-	-	-	(750,365)	-
Total governmental activities	<u>\$ 80,768,091</u>	<u>\$ 4,827,449</u>	<u>\$ 22,953,889</u>	<u>\$ -</u>	<u>(52,986,753)</u>	<u>-</u>
Component Unit:						
Development Authority	<u>\$ 16,943</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	<u>(16,943)</u>
General revenues:						
Property taxes					29,389,742	-
Title ad valorem taxes					1,658,468	-
Sales taxes					24,254,078	-
Franchise taxes					4,113,950	-
Business taxes					1,772,707	-
Alcoholic beverage taxes					332,706	-
Hotel/motel taxes					121,792	-
Transfer taxes					1,300,427	-
Insurance premium taxes					7,154,213	-
Other taxes					188,207	-
Interest					2,315	-
Miscellaneous revenues					308,943	-
Total general revenues					<u>70,597,548</u>	<u>-</u>
Change in net position					17,610,795	(16,943)
Net position, beginning of fiscal year, as restated					<u>303,701,968</u>	<u>196,528</u>
Net position, end of fiscal year					<u>\$ 321,312,763</u>	<u>\$ 179,585</u>

The accompanying notes are an integral part of these financial statements.

CITY OF SOUTH FULTON, GEORGIA

BALANCE SHEET GOVERNMENTAL FUNDS SEPTEMBER 30, 2020

ASSETS	General Fund	TSPLOST Fund	Capital Grant Fund	Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
Cash and cash equivalents	\$ 32,868,748	\$ 30,311,191	\$ 2,254,608	\$ 16,488,500	\$ 729,660	\$ 82,652,707
Accounts receivable	130,285	-	-	-	159,307	289,592
Taxes receivable, net	30,049,963	-	-	-	-	30,049,963
Due from other governments	2,374,105	1,428,963	-	-	-	3,803,068
Due from other funds	1,273,717	317,701	-	-	582,179	2,173,597
Due from component unit	1,660	-	-	-	-	1,660
Inventory	3,175	-	-	-	-	3,175
Prepaid items	1,133,837	-	-	-	-	1,133,837
Total assets	<u>\$ 67,835,490</u>	<u>\$ 32,057,855</u>	<u>\$ 2,254,608</u>	<u>\$ 16,488,500</u>	<u>\$ 1,471,146</u>	<u>\$ 120,107,599</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE						
LIABILITIES						
Accounts payable	\$ 6,406,672	\$ 3,068,128	\$ 1,753,631	\$ 132,356	\$ 6,976	\$ 11,367,763
Retainage payable	-	392,113	-	-	-	392,113
Accrued liabilities	3,065,180	-	-	-	-	3,065,180
Due to other funds	899,880	-	-	-	1,273,717	2,173,597
Total liabilities	<u>10,371,732</u>	<u>3,460,241</u>	<u>1,753,631</u>	<u>132,356</u>	<u>1,280,693</u>	<u>16,998,653</u>
DEFERRED INFLOWS OF RESOURCES						
Deferred revenues	29,139,166	-	-	-	-	29,139,166
Unavailable revenues - intergovernmental	-	-	-	-	150,538	150,538
Unavailable revenues - taxes	510,861	-	-	-	-	510,861
Total deferred inflows of resources	<u>29,650,027</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>150,538</u>	<u>29,800,565</u>
FUND BALANCE						
Fund balance:						
Nonspendable:						
Prepaid items	1,133,837	-	-	-	-	1,133,837
Inventory	3,175	-	-	-	-	3,175
Restricted for:						
Hospitality and tourism	-	-	-	-	24,607	24,607
Capital projects	-	28,597,614	500,977	-	-	29,098,591
Public safety	-	-	-	-	154,647	154,647
Assigned for:						
Capital projects	-	-	-	1,050	-	1,050
Committed for:						
Tree replacement	427,489	-	-	-	-	427,489
Capital projects	-	-	-	16,355,094	-	16,355,094
Unassigned (deficit)	26,249,230	-	-	-	(139,339)	26,109,891
Total fund balance	<u>27,813,731</u>	<u>28,597,614</u>	<u>500,977</u>	<u>16,356,144</u>	<u>39,915</u>	<u>73,308,381</u>
Total liabilities, deferred inflows of resources, and fund balance	<u>\$ 67,835,490</u>	<u>\$ 32,057,855</u>	<u>\$ 2,254,608</u>	<u>\$ 16,488,500</u>	<u>\$ 1,471,146</u>	
Amounts reported for governmental activities in the statement of net position are different because:						
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds.						274,394,407
Some receivables are not available to pay for current-period expenditures and, therefore, are deferred in the governmental funds.						661,399
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds.						(27,051,424)
Net position of governmental activities						<u>\$ 321,312,763</u>

The accompanying notes are an integral part of these financial statements.

CITY OF SOUTH FULTON, GEORGIA
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	General Fund	TSPLOST Fund	Capital Grant Fund	Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:						
Property taxes	\$ 29,383,953	\$ -	\$ -	\$ -	\$ -	\$ 29,383,953
Title ad valorem taxes	1,658,468	-	-	-	-	1,658,468
Sales taxes	24,254,078	-	-	-	-	24,254,078
Business taxes	1,772,707	-	-	-	-	1,772,707
Franchise taxes	4,113,950	-	-	-	-	4,113,950
Insurance premium taxes	7,154,213	-	-	-	-	7,154,213
Transfer taxes	1,300,427	-	-	-	-	1,300,427
Alcoholic beverage excise taxes	332,706	-	-	-	-	332,706
Other taxes	188,207	-	-	-	121,792	309,999
Licenses and permits	3,615,853	-	-	-	-	3,615,853
Fines and forfeitures	429,389	-	-	-	69,544	498,933
Charges for services	712,663	-	-	-	-	712,663
Intergovernmental	4,720,023	16,668,392	1,222,517	-	192,419	22,803,351
Interest income	2,315	-	-	-	-	2,315
Contributions and donations	11,500	-	-	-	-	11,500
Miscellaneous revenues	297,443	-	-	-	-	297,443
Total revenues	<u>79,947,895</u>	<u>16,668,392</u>	<u>1,222,517</u>	<u>-</u>	<u>383,755</u>	<u>98,222,559</u>
Expenditures:						
Current:						
General government	13,632,498	-	-	-	-	13,632,498
Municipal court	765,531	-	-	-	-	765,531
Public safety	27,119,263	-	-	-	548,031	27,667,294
Public works	7,997,993	9,328,639	-	-	-	17,326,632
Parks, recreation, and cultural affairs	3,651,254	-	-	-	63,295	3,714,549
Housing and development	4,845,484	-	-	-	-	4,845,484
Capital outlay	-	-	1,753,631	8,600,192	-	10,353,823
Debt service:						
Principal	162,540	-	-	436,241	-	598,781
Interest	5,460	-	-	364,304	-	369,764
Debt issuance costs	-	-	-	380,601	-	380,601
Total expenditures	<u>58,180,023</u>	<u>9,328,639</u>	<u>1,753,631</u>	<u>9,781,338</u>	<u>611,326</u>	<u>79,654,957</u>
Excess (deficiency) of revenues over (under) expenditures	21,767,872	7,339,753	(531,114)	(9,781,338)	(227,571)	18,567,602
Other financing sources (uses):						
Financed purchases from direct borrowings	-	-	-	3,534,970	-	3,534,970
Transfers in	47,553	-	-	4,461,000	147,523	4,656,076
Transfers out	(4,608,523)	-	-	-	(47,553)	(4,656,076)
Bond issuance	-	-	-	17,020,000	-	17,020,000
Total other financing sources (uses)	<u>(4,560,970)</u>	<u>-</u>	<u>-</u>	<u>25,015,970</u>	<u>99,970</u>	<u>20,554,970</u>
Net change in fund balances	17,206,902	7,339,753	(531,114)	15,234,632	(127,601)	39,122,572
Fund balances, beginning of fiscal year, as restated	10,606,829	21,257,861	1,032,091	1,121,512	167,516	34,185,809
Fund balances, end of fiscal year	<u>\$ 27,813,731</u>	<u>\$ 28,597,614</u>	<u>\$ 500,977</u>	<u>\$ 16,356,144</u>	<u>\$ 39,915</u>	<u>\$ 73,308,381</u>

The accompanying notes are an integral part of these financial statements.

CITY OF SOUTH FULTON, GEORGIA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$	39,122,572
--	----	------------

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation expense in the current period.		956,599
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Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the governmental funds.		156,327
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The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.		(19,956,189)
--	--	--------------

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds		(2,668,514)
--	--	-------------

Change in net position - governmental activities	\$	17,610,795
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The accompanying notes are an integral part of these financial statements.

CITY OF SOUTH FULTON, GEORGIA
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
AGENCY FUND
SEPTEMBER 30, 2020

	ASSETS	Municipal Court Fund
Cash		\$ 60,805
Total assets		<u>\$ 60,805</u>
	LIABILITIES	
Due to others		\$ 60,805
Total liabilities		<u>\$ 60,805</u>

The accompanying notes are an integral part of these financial statements.



NOTES TO THE FINANCIAL STATEMENTS



**CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of South Fulton, Georgia (the "City") have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

A. The Financial Reporting Entity

The City, which was incorporated by a voter approved referendum on November 8, 2016, commenced operations on May 1, 2017 pursuant to the election of a mayor and council on April 18, 2017. Policy-making and legislative authority are vested in the Mayor and City Council which consists of (7) seven council members and the Mayor. The government provides such services as general government administration, judicial services through its municipal court, code enforcement, building and zoning, housing and development, culture and recreation, and public works.

Discretely Presented Component Unit:

The South Fulton Development Authority (the "Development Authority") was established for the purposes of attracting development, industry, and employment opportunities to the City. The Board of the Development Authority is made up of nine (9) board members from the local community who are appointed by the Mayor and City Council. While there is a financial benefit or burden relationship as the City has provided support to the Development Authority, the Development Authority intends to issue debt on behalf of 3rd parties and will be collecting a fee to do so. It will not be functioning as a financing entity exclusively for the benefit of the City but rather for the community as a whole. Therefore, the Development Authority is reported in the City's financial statements as a proprietary type discretely presented component unit. Separate financial statements for the Development Authority are not prepared.

Blended Component Unit:

The South Fulton Downtown Development Authority (the "DDA") was established in 2020 by the City Council pursuant to the Georgia Downtown Development Authorities Law. It operates through a Board of Directors consisting of seven (7) members appointed by the City Council and Mayor and they may also be removed by the Mayor and City Council. The purpose of the DDA is to revitalize and redevelop the central business district of the City, promote the public good and general welfare, trade, commerce, industry and employment opportunities. The Downtown Development Authority will be reported in the City's financial statements as a blended component unit for the year ending September 30, 2021 as there is a financial benefit or burden relationship as the City will provide support to the DDA. There was no reportable activity for the DDA for the fiscal year ended September 30, 2020.

**CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. The statement of net position includes non-current assets and non-current liabilities. In addition, the government-wide statement of activities reflects depreciation expense on the City's capital assets. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to those who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. As such, property tax revenues will be recognized in the current fiscal year for the previous tax year's levy. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers property taxes to be available if they are collected within 60 days of the end of the current fiscal period for which they are levied. Other revenues susceptible to accrual are considered available if they are collected within 90 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to long-term liabilities, such as compensated absences and claims and judgments, are recorded only when payment is due.

**CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

Property taxes, sales taxes, franchise taxes, business taxes, excise taxes, and licenses and permits associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period if availability criteria are met. All other revenue items are considered to be measurable and available only when cash is received by the City.

In accordance with GASB Statement No. 33, "Accounting and Financial Reporting for Non-exchange Transactions," the corresponding assets (receivables) in non-exchange transactions are recognized in the period in which the underlying exchange occurs, when an enforceable legal claim has arisen, when all eligibility requirements have been met, or when resources are received, depending on the revenue source.

In accordance with GASB Statement No. 34, major individual governmental funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental funds:

The **General Fund** is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The **TSPLOST Fund** accounts for proceeds of a sales tax levied in Fulton County, which will be used by the City for the exclusive purpose of transportation improvement projects within the City.

The **Capital Grant Fund** is a capital projects fund used to account for expenditures related to the construction, acquisition, and/or installation of the City's capital assets paid with capital grants from federal and state sources.

The **Capital Projects Fund** is used to account for expenditures related to the construction, acquisition, and/or installation of the City's capital assets as well as debt issued by the City which will be used by the City to fund various capital projects within the City.

**CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

The City also reports the following fund types:

The **Special Revenue** funds are used to account for revenue sources which are legally restricted or committed to expenditures for specific purposes, such as, grants and hotel/motel taxes.

The **Capital Projects** funds are used to account for expenditures related to construction, acquisition, or installation of the City's capital assets.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, and 2) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

D. Budgets

Formal budgetary accounting is employed as a management control device for the funds of the City. The governmental fund budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. An annual operating budget is adopted for the General Fund, each special revenue fund, and each capital projects fund each fiscal year through passage of an annual budget ordinance and amended as required. During the fiscal year ended September 30, 2020, the original budget was amended through supplemental appropriations. These changes are reflected in the budgetary comparison schedule. All appropriations lapse at fiscal year-end. The City does not use encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.

E. Cash and Cash Equivalents

Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the City.

F. Receivables

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

**CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

G. Interfund Receivables and Payables

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year as well as all other outstanding balances between funds are reported as “due to/from other funds.”

H. Prepaid Items

Payments made to vendors for services that will benefit periods beyond September 30, 2020, are recorded as prepaid items in both government-wide and fund financial statements. These items are accounted for using the consumption method.

I. Inventories

Inventories are valued at cost, which approximates market, using the weighted average cost method. The consumption method is used to account for inventories. Under the consumption method, inventory items are recognized as expenditures when used.

J. Capital Assets

Capital assets, which include buildings, parks, furniture and fixtures, vehicles and machinery and equipment and infrastructure, are reported in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives is not capitalized.

Capital assets of the City are depreciated using the straight line method over the following useful lives:

Building	50 years
Vehicles	5 years
Furniture and fixtures	10 years
Machinery and equipment	5-10 years
Infrastructure	50 years

**CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

K. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time. The City has no items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has two types of items that qualify for reporting in this category. The first item, *unavailable revenue*, is only reported in the governmental funds balance sheet. The governmental funds report unavailable revenue from property taxes and intergovernmental revenue as these amounts are deferred and will be recognized as inflow of resources in the period in which the amounts become available. Additionally, the City reports deferred revenues for the 2020 property tax digest which is levied for operation of the 2021 fiscal year and thus reported as deferred revenues in the fund and in the Statement of Net Position.

L. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as “fund balance.” Fund equity for all other reporting is classified as “net position.”

Fund Balance – Generally, fund balance represents the difference between the assets and liabilities and deferred inflows of resources under the current financial resources measurement focus of accounting. In the fund financial statements, governmental funds report fund balance classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Fund balances are classified as follows:

- **Nonspendable** – Fund balances are reported as nonspendable when amounts cannot be spent because they are either (a) not in spendable form (i.e., items that are not expected to be converted to cash) or (b) legally or contractually required to be maintained intact.
- **Restricted** – Fund balances are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

**CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

L. Fund Equity (Continued)

- **Committed** – Fund balances are reported as committed when they can be used only for specific purposes pursuant to constraints imposed by formal action of the City Council through the adoption of a resolution. Only the City Council may modify or rescind the commitment, also through a resolution.
- **Assigned** – Fund balances are reported as assigned when amounts are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. The authority to assign fund balances remains with the City Council.
- **Unassigned** – Fund balances are reported as unassigned as the residual amount when the balances do not meet any of the above criterion. The City reports positive unassigned fund balance only in the general fund. Negative unassigned fund balances may be reported in all funds. The City, by resolution, has created a minimum fund balance policy to be no less than two-and-one-half months of its prior fiscal year's actual operating expenditures of the General Fund, in order to cover unforeseen emergencies and/or revenue shortfalls. The City's resolution states the minimum fund balance policy is effective beginning the City's third fiscal year which will be fiscal year ending September 30, 2021.

Flow Assumptions – When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the City's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the City's policy to use fund balance in the following order: (1) Committed, (2) Assigned, and (3) Unassigned.

Net Position – Net position represents the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources, in reporting which utilizes the economic resources measurement focus. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used (i.e., the amount that the City has spent) for the acquisition, construction or improvement of those assets.

Net position is reported as restricted using the same definition as used for restricted fund balance as described in the section above. All other net position is reported as unrestricted.

The City applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

M. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, deferred inflows of resources, and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

N. Compensated Absences

The compensated absences policy of the City provides for accumulation of up to 120 hours per employee. For the City's government-wide statements, an expense and a liability for compensated absences and the salary-related payments are recorded as leave is earned.

NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE FINANCIAL STATEMENTS AND FUND FINANCIAL STATEMENTS

A. Explanation of Certain Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Net Position

The governmental fund balance sheet includes reconciliations between *fund balance – total governmental fund* and *net position – governmental activities* as reported in the government-wide statement of net position. One element of that reconciliation explains that “Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds.” The details of this \$27,051,424 difference are as follows:

Financed purchases from direct borrowings	\$ (5,637,031)
Revenue bonds	(17,020,000)
Compensated absences	(4,251,410)
Accrued interest	<u>(142,983)</u>
Net adjustment to decrease <i>fund balances - total governmental funds</i> to arrive at <i>net position - governmental activities</i> .	<u><u>\$ (27,051,424)</u></u>

CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020

NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE FINANCIAL STATEMENTS AND FUND FINANCIAL STATEMENTS (CONTINUED)

B. Explanation of Certain Differences Between the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances and the Government-wide Statement of Activities

The governmental fund statement of revenues, expenditures, and changes in fund balance includes a reconciliation between net change in fund balance and change in net position of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains that "Governmental funds report capital outlays as expenditures, however, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense." The details of this \$956,599 difference are as follows:

Capital outlay	\$ 8,290,211
Depreciation expense	<u>(7,333,612)</u>
Net adjustment to increase <i>net change in fund balances - total governmental funds</i> to arrive at <i>change in net position - governmental activities</i>	<u>\$ 956,599</u>

Another element of that reconciliation explains that "The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position." The details of this \$19,956,189 difference are as follows:

Principal repayment on financed purchases	\$ 598,781
Issuance of financed purchases	(3,534,970)
Issuance of revenue bonds	<u>(17,020,000)</u>
Net adjustment to decrease <i>net change in fund balances - total governmental funds</i> to arrive at <i>change in net position - governmental activities</i> .	<u>\$ (19,956,189)</u>

Another element of that reconciliation explains that "Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds." The details of this \$2,668,514 difference are as follows:

Compensated absences	\$ (2,526,182)
Accrued interest	<u>(142,332)</u>
Net adjustment to decrease <i>net change in fund balances - total governmental funds</i> to arrive at <i>change in net position - governmental activities</i> .	<u>\$ (2,668,514)</u>

**CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

NOTE 3. LEGAL COMPLIANCE – BUDGETS

A. Budgets and Budgetary Accounting

The budget is officially adopted by the governing body prior to the beginning of its fiscal year, or a resolution authorizing the continuation of necessary and essential expenditures to operate the City will be adopted. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level, within the fund.

Transfers of appropriations within a department budget are allowed without City Council approval. Transfers of appropriations between non-departmental expenditure categories require the approval of the City Council. Increases in appropriations in a departmental budget or in a non-departmental expenditure category, require approval of the governing body in the form of amendments to the budget resolution.

For the fiscal year ended September 30, 2020, expenditures exceeded final budget in the following funds department, as follows:

Multiple Grant Fund:

Public safety	\$	319
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The excess of expenditures over budget were primarily funded by transfers from the General Fund.

NOTE 4. DEPOSITS AND INVESTMENTS

Custodial Credit Risk – Deposits: State statutes require all deposits and investments (other than federal or state government instruments) to be covered by depository insurance or pledged securities. Amounts that exceed standard depository insurance limits are required to be collateralized either (1) individually by the financial institutions through pledged obligations of the U.S. Government, obligations backed by the full faith and credit of the U.S. Government, obligations of the State of Georgia or other states, or obligations of counties, municipalities, or public authorities of the State of Georgia, or (2) participation in the State of Georgia Secure Deposit Program. As of September 30, 2020, the financial institution holding all of the City's deposits is a participant of the State of Georgia Secure Deposit Program, which is administered by the Office of the State Treasurer, requires participating banks holding deposits of public funds to pledge collateral at varying rates depending on tier assigned by the State. As of September 30, 2020, all of the City's bank balances were insured and/or collateralized as defined by GASB and required by State Statutes.

CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020

NOTE 5. RECEIVABLES

Property taxes are levied on property values assessed as of January 1, which is also the lien date. The City contracts with Fulton County to bill and collect City of South Fulton property taxes. The taxes were levied on September 1 based on the assessed value of property as listed on the previous January 1 and were due on October 31. Property taxes levied on September 1, 2020 are for the year ended September 30, 2021 and property taxes are recorded as receivables and unavailable revenue when levied. Revenues are recognized in governmental funds when available.

Receivables at September 30, 2020, including any applicable allowances for uncollectible accounts, are as follows:

	<u>General Fund</u>	<u>TSPLOST Fund</u>	<u>Nonmajor Governmental</u>	<u>Total</u>
Receivables:				
Accounts receivable	\$ 130,285	\$ -	\$ 159,307	\$ 289,592
Taxes	30,615,963	-	-	30,615,963
Other governments	2,374,105	1,428,963	-	3,803,068
Total receivables	33,120,353	1,428,963	159,307	34,708,623
Less allowance for uncollectible	566,000	-	-	566,000
Net total receivable	<u>\$ 32,554,353</u>	<u>\$ 1,428,963</u>	<u>\$ 159,307</u>	<u>\$ 34,142,623</u>

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CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020

NOTE 6. CAPITAL ASSETS

Capital asset activity for the City for the fiscal year ended September 30, 2020 is as follows:

	Beginning Balance	Increases	Decreases	Transfers	Ending Balance
Governmental activities:					
Nondepreciable capital assets:					
Land	\$ 1,511,115	\$ -	\$ -	\$ -	\$ 1,511,115
Construction in progress	359,932	324,438	-	(359,932)	324,438
Total	<u>1,871,047</u>	<u>324,438</u>	<u>-</u>	<u>(359,932)</u>	<u>1,835,553</u>
Depreciable capital assets:					
Buildings	8,702,209	-	-	2,505,517	11,207,726
Vehicles	5,622,050	3,105,700	-	(2,156,283)	6,571,467
Furniture and fixtures	617,048	20,000	-	(541,196)	95,852
Machinery and equipment	462,234	4,840,073	-	551,894	5,854,201
Infrastructure	262,902,562	-	-	-	262,902,562
Total	<u>278,306,103</u>	<u>7,965,773</u>	<u>-</u>	<u>359,932</u>	<u>286,631,808</u>
Less accumulated depreciation for:					
Buildings	(429,575)	(381,673)	-	-	(811,248)
Vehicles	(941,786)	(1,030,004)	-	-	(1,971,790)
Furniture and fixtures	(5,807)	(7,752)	-	-	(13,559)
Machinery and equipment	(104,123)	(656,132)	-	-	(760,255)
Infrastructure	(5,258,051)	(5,258,051)	-	-	(10,516,102)
Total	<u>(6,739,342)</u>	<u>(7,333,612)</u>	<u>-</u>	<u>-</u>	<u>(14,072,954)</u>
Total capital assets being depreciated, net	<u>271,566,761</u>	<u>632,161</u>	<u>-</u>	<u>359,932</u>	<u>272,558,854</u>
Governmental activities capital assets, net	<u>\$ 273,437,808</u>	<u>\$ 956,599</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 274,394,407</u>

Depreciation expense was charged to functions/programs of the City as follows:

Governmental activities:	
General government	\$ 54,587
Public safety	1,612,137
Public works	5,323,094
Parks, recreation, and cultural affairs	343,794
Total Depreciation Expense	<u>\$ 7,333,612</u>

CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020

NOTE 7. LONG-TERM DEBT

The following is a summary of long-term debt activity of the City for the year ended September 30, 2020:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental activities					
Financed purchases from					
direct borrowings	\$ 2,700,842	\$ 3,534,970	\$ (598,781)	\$ 5,637,031	\$ 1,029,175
Revenue bonds	-	17,020,000	-	17,020,000	640,000
Compensated absences	1,725,228	4,064,222	(1,538,040)	4,251,410	2,125,705
Total governmental activities					
long-term liabilities	<u>\$ 4,426,070</u>	<u>\$ 24,619,192</u>	<u>\$ (2,136,821)</u>	<u>\$ 26,908,441</u>	<u>\$ 3,794,880</u>

The City's compensated absences will be liquidated by the General Fund and purchases from direct financing will be liquidated by the General Fund and the Capital Projects Fund.

Financed Purchases from Direct Borrowings

In May 2019, the City entered into an agreement with Enterprise Fleet Management to finance the purchase of ten (10) vehicles for the City's Police Department. The vehicles are included in capital assets at a cost of \$317,937. Interest has been imputed at a rate of 1.88% and the City will make monthly payments through September 2023. The debt service requirements to maturity are as follows:

<u>Fiscal Year Ending September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 77,757	\$ 1,488	\$ 79,245
2022	78,995	869	79,864
2023	73,718	239	73,957
	<u>\$ 230,470</u>	<u>\$ 2,596</u>	<u>\$ 233,066</u>

CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020

NOTE 7. LONG-TERM DEBT (CONTINUED)

Financed Purchases from Direct Borrowings (Continued)

In October 2019, the City entered into an agreement with Enterprise Fleet Management to finance the purchase of twenty-seven (27) vehicles for the City's Police Department. The vehicles are included in capital assets at a cost of \$863,111. Interest has been imputed at a rate of .69% and the City will make monthly payments through June 2024. The debt service requirements to maturity are as follows:

Fiscal Year Ending September 30,	Principal	Interest	Total
2021	\$ 214,044	\$ 5,469	\$ 219,513
2022	215,844	3,669	219,513
2023	217,681	1,841	219,522
2024	76,721	169	76,890
	<u>\$ 724,290</u>	<u>\$ 11,148</u>	<u>\$ 735,438</u>

In November 2019, the City entered into an agreement with Motorola to finance the purchase of radio equipment for the City's Police Department. The radios are included in capital assets at a cost of \$1,358,424. Interest has been imputed at a rate of 3.07% and the City will make monthly payments through December 2024. The debt service requirements to maturity are as follows:

Fiscal Year Ending September 30,	Principal	Interest	Total
2021	\$ 255,508	\$ 41,704	\$ 297,212
2022	263,352	33,860	297,212
2023	271,437	25,775	297,212
2024	279,769	17,441	297,210
2025	288,358	8,852	297,210
	<u>\$ 1,358,424</u>	<u>\$ 127,632</u>	<u>\$ 1,486,056</u>

CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020

NOTE 7. LONG-TERM DEBT (CONTINUED)

Financed Purchases from Direct Borrowings (Continued)

In November 2019, the City entered into an agreement with KS Bank to finance the purchase of body cameras for the City's Police Department. The body cameras are included in capital assets at a cost of \$1,313,435. Interest has been imputed at a rate of 2.87% and the City will make annual payments through November 2023. The debt service requirements to maturity are as follows:

Fiscal Year Ending September 30,	Principal	Interest	Total
2021	\$ 261,663	\$ 31,357	\$ 293,020
2022	269,173	23,847	293,020
2023	276,898	16,122	293,020
2024	284,845	8,175	293,020
	<u>\$ 1,092,579</u>	<u>\$ 79,501</u>	<u>\$ 1,172,080</u>

In September 2019, the City entered into an agreement with Jones Bridge Road Associates, LLC, to finance the purchase of a building located at 7490 Old National Hwy, Atlanta, GA, 30296, to be used as a Public Safety facility. The building is included in capital assets at a cost of \$2,393,808. Interest has been imputed at a rate of 3.25% and the City will make monthly payments through December 2029. The debt service requirements to maturity are as follows:

Fiscal Year Ending September 30,	Principal	Interest	Total
2021	\$ 220,203	\$ 7,397	\$ 227,600
2022	224,951	7,557	232,508
2023	229,842	7,721	237,563
2024	234,880	7,890	242,770
2025	240,069	8,064	248,133
2026-2030	1,081,323	36,323	1,117,646
	<u>\$ 2,231,268</u>	<u>\$ 74,952</u>	<u>\$ 2,306,220</u>

As of September 30, 2020, the City had \$6,246,715 of assets, with associated accumulated depreciation of \$719,881, financed. The related depreciation expense for these assets is included in the capital asset depreciation expense.

CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020

NOTE 7. LONG-TERM DEBT (CONTINUED)

Revenue Bonds

In December 2019, the Urban Redevelopment Authority issued direct placement, Series 2020 Revenue Bonds to finance the City's urban redevelopment project. The bonds were issued for an original amount of \$17,020,000 bearing interest at 2.85% per annum payable semi-annually on February 1 and August 1 and maturing in February 2040. As of September 30, 2020, the outstanding principal is \$17,020,000. The bonds are secured by an ad valorem tax levied by the City. In the event of default, outstanding bonds payable accrue additional interest, but there is no acceleration clause enforceable for immediate payment upon default. The debt service requirements to maturity are as follows:

Fiscal Year Ending September 30,	Principal	Interest	Total
2021	\$ 640,000	\$ 475,950	\$ 1,115,950
2022	660,000	457,425	1,117,425
2023	680,000	438,330	1,118,330
2024	700,000	418,665	1,118,665
2025	720,000	398,430	1,118,430
2026-2030	3,915,000	1,668,319	5,583,319
2031-2035	4,505,000	1,069,391	5,574,391
2036-2040	5,200,000	379,050	5,579,050
	<u>\$ 17,020,000</u>	<u>\$ 5,305,560</u>	<u>\$ 22,325,560</u>

NOTE 8. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

The composition of interfund balances as of September 30, 2020 is as follows:

Receivable Fund	Payable Fund	Amount
General Fund	Nonmajor Governmental Funds	\$ 1,273,717
Nonmajor Governmental Funds	General Fund	582,179
TSPLOST Fund	General Fund	317,701
	Total	<u><u>\$ 2,173,597</u></u>

The outstanding balances between funds result mainly from the time lag between the dates that transactions are recorded in the accounting system and payments between funds are made.

**CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

NOTE 8. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS (CONTINUED)

Interfund transfers:

<u>Transfers In</u>	<u>Transfers Out</u>	<u>Amount</u>
General Fund	Nonmajor Governmental Funds	\$ 47,553
Capital Project Fund	General Fund	4,461,000
Nonmajor Governmental Funds	General Fund	147,523
	Total	<u>\$ 4,656,076</u>

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them.

NOTE 9. HOTEL/MOTEL LODGING TAX

The City has levied an occupancy tax of 8% for the rent of a guest room at a hotel or motel in the City as authorized by the Official Code of Georgia Annotated (O.C.G.A.) §48-13-51(b). For the fiscal year ended September 30, 2020, the City collected \$121,792 in hotel/motel tax revenues. Of this amount, \$47,553 or 39.04% was transferred to the General Fund and the remaining portion was expended for hospitality and tourism as stipulated by O.C.G.A. §48-13-51(b).

NOTE 10. COMMITMENTS AND CONTINGENT LIABILITIES

Contractual Commitments:

In addition to liabilities enumerated in the balance sheet at September 30, 2020, the City has contractual commitments on uncompleted contracts of \$4,929,326.

Litigation:

The City is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of management and legal counsel, the resolution of these matters will not have a material adverse effect on the financial condition of the City.

**CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

NOTE 11. JOINT VENTURE

Under Georgia law, the City, in conjunction with other cities around the Metropolitan Atlanta Georgia area, is a member of the Atlanta Regional Commission (ARC) and is required to pay annual dues thereto, which Fulton County has paid on behalf of the City of South Fulton. Membership in ARC is required by the Official Code of Georgia Annotated (OCGA) Section 50-8-34, which provides for the organization structure of ARC. ARC Board membership includes the chief elected official of each county and municipality of the area. OCGA 50-8-39.1 provides that the member governments are liable for any debts or obligations of the ARC. Separate financial statements may be obtained from ARC, 40 Courtland Street NE, Atlanta, Georgia 30303.

NOTE 12. RISK MANAGEMENT

The City is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The City participates in the Georgia Interlocal Risk Management Agency Fund, a public entity risk pool currently operating as a common risk management and insurance program for member local governments.

As part of the risk pool, the City is obligated to pay all contributions and assessments as prescribed by the pool, to cooperate with the pool's agents and attorneys, to follow loss reduction procedures established by the funds, and to report as promptly as possible, and in accordance with any coverage descriptions issued, all incidents which could result in the funds being required to pay any claim of loss. The City is also to allow the pool's agents and attorneys to represent the City in investigation, settlement discussions, and all levels of litigation arising out of any claim made against the City within the scope of loss protection furnished by the funds.

The funds are to defend and protect the members of the funds against liability or loss as prescribed in the member government contract and in accordance with the workers' compensation law of Georgia. The funds are to pay all costs taxed against members in any legal proceeding defended by the members, all interest accruing after entry of judgment, and all expenses incurred for investigation, negotiation or defense.

The City carries commercial insurance for these risks of losses. There have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the past two years.

**CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

NOTE 13. TAX ABATEMENTS

Fulton County has entered into property tax abatement agreements with local businesses through the Development Authority of Fulton County, for the purpose of attracting or retaining businesses within the County. For the fiscal year ended September 30, 2020, the City of South Fulton's ad valorem tax revenues were reduced by \$45,342 under agreements entered into by Fulton County.

NOTE 14. PRIOR PERIOD RESTATEMENT

During the fiscal year ended September 30, 2020, the City determined that a restatement to beginning fund balance of the Multiple Grant Fund was required in order to recognize grant revenue that was improperly reported as a deferred inflow of resources for unavailable revenue in the prior fiscal year. This restatement had no effect on beginning net position of governmental activities since the deferred inflow of resources is recognized as revenue under the accrual basis of accounting. The restatement is as follows:

Beginning fund balance, Multiple Grant Fund, as previously reported	\$ (409,568)
Effect of restatement	<u>420,767</u>
Beginning fund balance, Multiple Grant Fund, as restated	<u><u>\$ 11,199</u></u>

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CITY OF SOUTH FULTON, GEORGIA
NOTES TO THE BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2020

NOTE 15. CHANGE IN REPORTING ENTITY

During the fiscal year ended September 30, 2020, the South Fulton Development Authority (the "Development Authority"), previously reported as a proprietary-type blended component unit, was reclassified as a proprietary-type discretely presented component unit as the Development Authority can issue bonds on behalf of third parties in exchange for a fee. Therefore, the following restatement was required for the City's beginning business-type activities net position, the Development Authority Fund's beginning net position previously reported as a blended component unit (proprietary fund), and the Development Authority's beginning net position as a discretely presented component unit, to properly report the change in reporting entity:

Primary Government

	Total Primary Government
	<u> </u>
Net position - beginning of fiscal year, as previously reported	\$ 303,898,496
Effect of change in reporting entity:	<u>(196,528)</u>
Net position - beginning of fiscal year, restated	<u><u>\$ 303,701,968</u></u>

Blended Component Unit

	Development Authority Fund
	<u> </u>
Net position - beginning of fiscal year, as previously reported	\$ 196,528
Effect of change in reporting entity	<u>(196,528)</u>
Net position - beginning of fiscal year, restated	<u><u>\$ -</u></u>

Discretely Presented Component Unit

	Development Authority
	<u> </u>
Net position- beginning of fiscal year, as previously reported	\$ -
Effect of change in reporting entity	<u>196,528</u>
Net position - beginning of fiscal year, restated	<u><u>\$ 196,528</u></u>



REQUIRED SUPPLEMENTARY INFORMATION



CITY OF SOUTH FULTON, GEORGIA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL (GAAP BASIS)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Original Budget	Final Budget	Actual	Variance With Final Budget
Revenues:				
Property taxes	\$ 31,059,536	\$ 30,024,561	\$ 29,383,953	\$ (640,608)
Title ad valorem taxes	300,000	1,658,468	1,658,468	-
Sales taxes	25,000,000	24,254,078	24,254,078	-
Franchise taxes	2,400,000	3,689,410	4,113,950	424,540
Business taxes	2,024,000	1,772,960	1,772,707	(253)
Insurance taxes	5,000,000	7,154,213	7,154,213	-
Other taxes	75,000	31,191	188,207	157,016
Alcoholic beverage excise taxes	270,000	332,706	332,706	-
Transfer tax	350,000	1,300,427	1,300,427	-
Licenses and permits	1,888,500	3,615,853	3,615,853	-
Fines and forfeitures	340,000	429,389	429,389	-
Charges for services	712,920	712,410	712,663	253
Intergovernmental	4,395,996	5,326,500	4,720,023	(606,477)
Interest income	1,000	2,315	2,315	-
Contributions and donations	-	-	11,500	11,500
Miscellaneous revenues	5,000	296,043	297,443	1,400
Total revenues	73,821,952	80,600,524	79,947,895	(652,629)
Expenditures:				
Current:				
General government:				
Legislative:				
Personnel	923,274	912,247	749,152	163,095
Supplies	152,600	172,727	140,431	32,296
Other services and charges	302,400	276,181	239,716	36,465
Total Legislative	1,378,274	1,361,155	1,129,299	231,856
Mayor:				
Personnel	213,872	213,872	178,793	35,079
Supplies	14,000	14,286	13,335	951
Other services and charges	93,910	78,666	21,259	57,407
Total Mayor	321,782	306,824	213,387	93,437
City clerk:				
Personnel	437,204	437,204	355,548	81,656
Supplies	21,100	17,100	9,007	8,093
Other services and charges	560,540	593,944	483,807	110,137
Total City clerk	1,018,844	1,048,248	848,362	199,886
City manager:				
Personnel	920,514	920,514	843,295	77,219
Supplies	19,300	14,430	8,241	6,189
Other services and charges	519,970	305,898	128,892	177,006
Total City manager	1,459,784	1,240,842	980,428	260,414
Financial:				
Personnel	1,682,856	1,312,275	1,312,275	-
Supplies	30,000	15,552	15,552	-
Other services and charges	383,100	258,497	258,497	-
Contingency	2,600,000	6,493,784	-	6,493,784
Total Financial	4,695,956	8,080,108	1,586,324	6,493,784
Law:				
Other services and charges	600,000	1,600,000	1,113,681	486,319
Total Law	600,000	1,600,000	1,113,681	486,319
		6,509,336		(continued)

CITY OF SOUTH FULTON, GEORGIA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL (GAAP BASIS)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Original Budget	Final Budget	Actual	Variance With Final Budget
Human resources:				
Personnel	501,665	467,565	467,565	-
Supplies	60,500	10,889	10,889	-
Other services and charges	197,500	170,732	169,969	763
Total Human resources:	759,665	649,186	648,423	763
Communications:				
Personnel	442,220	442,220	281,954	160,266
Supplies	42,000	42,723	6,101	36,622
Other services and charges	337,604	219,191	136,487	82,704
Total Communications	821,824	704,134	424,542	279,592
IT and GIS:				
Personnel	828,695	520,862	382,947	137,915
Supplies	362,500	377,017	377,017	-
Other services and charges	1,494,419	1,134,570	1,134,570	-
Total IT and GIS	2,685,614	2,032,449	1,894,534	137,915
Purchasing:				
Personnel	296,960	296,960	246,489	50,471
Supplies	10,000	10,000	2,085	7,915
Other services and charges	130,500	130,500	70,291	60,209
Total Purchasing	437,460	437,460	318,865	118,595
General services administration:				
Personnel	688,194	880,571	822,482	58,089
Supplies	726,136	868,221	589,850	278,371
Other services and charges	2,978,000	3,054,759	3,045,516	9,243
Total General services administration	4,392,330	4,803,551	4,457,848	345,703
Risk management:				
Personnel	28,758	28,760	6,146	22,614
Supplies	2,737	2,737	372	2,365
Other services and charges	22,500	22,500	10,287	12,213
Total Risk management	53,995	53,997	16,805	37,192
Total General government	18,625,528	22,317,954	13,632,498	8,685,456
Municipal court:				
Personnel	582,903	500,391	467,624	32,767
Supplies	15,000	15,000	5,066	9,934
Other services and charges	417,180	347,429	292,841	54,588
Total Municipal court	1,015,083	862,820	765,531	97,289
Public safety:				
Police services:				
Personnel	14,218,834	12,150,459	11,821,837	328,622
Supplies	843,100	812,075	766,590	45,485
Other services and charges	720,100	470,533	451,503	19,030
Total Police	15,782,034	13,433,067	13,039,930	393,137
Fire services:				
Personnel	14,156,545	12,370,545	11,421,856	948,689
Supplies	705,000	678,430	485,003	193,427
Other services and charges	216,000	235,514	196,151	39,363
Total Fire services	15,077,545	13,284,489	12,103,010	1,181,479
E-911 services:				
Other services and charges	1,920,000	1,976,323	1,976,323	-
Total E-911 services	1,920,000	1,976,323	1,976,323	-
Total Public safety	32,779,579	28,693,879	27,119,263	1,574,616

(continued)

CITY OF SOUTH FULTON, GEORGIA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL (GAAP BASIS)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Original Budget	Final Budget	Actual	Variance With Final Budget
Public works:				
Personnel	640,704	640,703	366,567	274,136
Supplies	741,650	580,707	547,541	33,166
Other services and charges	6,376,463	6,844,520	7,083,885	(239,365)
Total Public works	7,758,817	8,065,930	7,997,993	67,937
Parks, recreation, and cultural affairs:				
Personnel	3,758,838	4,137,763	2,639,622	1,498,141
Supplies	609,000	850,443	679,504	170,939
Other services and charges	886,000	547,007	332,128	214,879
Total Parks, recreation, and cultural affairs	5,253,838	5,535,213	3,651,254	1,883,959
Housing and development:				
Planning and zoning:				
Personnel	2,877,301	2,044,010	2,044,010	-
Supplies	54,400	16,565	16,565	-
Other services and charges	2,080,737	2,444,821	2,444,821	-
Total Planning and zoning	5,012,438	4,505,396	4,505,396	-
Economic development:				
Personnel	469,525	469,525	234,705	234,820
Supplies	75,000	34,409	17,288	17,121
Other services and charges	213,500	140,756	88,095	52,661
Total Economic development	758,025	644,690	340,088	304,602
Total Housing and development	5,770,463	5,150,086	4,845,484	304,602
Debt service:				
Principal	-	162,540	162,540	-
Interest	-	5,460	5,460	-
Total debt service	-	168,000	168,000	-
Total expenditures	71,203,308	70,793,882	58,180,023	12,613,859
Excess of revenues over expenditures	2,618,644	9,806,642	21,767,872	11,961,230
Other financing sources (uses)				
Transfers in	-	-	47,553	47,553
Transfers out	(2,618,644)	(9,806,642)	(4,608,523)	5,198,119
Total other financing sources (uses)	(2,618,644)	(9,806,642)	(4,560,970)	5,245,672
Net change in fund balance	-	-	17,206,902	17,206,902
Fund balance, beginning of fiscal year	10,606,829	10,606,829	10,606,829	-
Fund balance, end of fiscal year	\$ 10,606,829	\$ 10,606,829	\$ 27,813,731	\$ 17,206,902

Note: See footnotes 1 and 3 of the basic financial statements for budgetary policies.



NONMAJOR GOVERNMENTAL FUNDS

Special Revenue Funds

Special revenue funds are used to account for specific revenues that are legally restricted or committed to expenditures for particular purposes.

Confiscated Assets Fund – This fund accounts for the use of confiscated assets by the Police Department; these funds are restricted by the applicable State of Georgia confiscation and seizure laws.

Multiple Grant Fund – This fund accounts for the restricted revenue streams resulting from various capital and operating grants awarded to the City.

Hotel/Motel Fund – This fund accounts for the collection of the restricted portion of hotel/motel taxes as required by the Official Code of Georgia Annotated (OCGA) §48-13-51(b).

CITY OF SOUTH FULTON, GEORGIA

COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS SEPTEMBER 30, 2020

	Special Revenue Funds			Total Nonmajor Governmental Funds
	Confiscated Assets Fund	Multiple Grant Fund	Hotel/Motel Tax Fund	
ASSETS				
Cash	\$ 147,734	\$ 522,355	\$ 59,571	\$ 729,660
Accounts receivable	-	150,538	8,769	159,307
Due from other funds	13,889	568,290	-	582,179
Total assets	<u>\$ 161,623</u>	<u>\$ 1,241,183</u>	<u>\$ 68,340</u>	<u>\$ 1,471,146</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
LIABILITIES				
Due to other funds	\$ -	\$ 1,229,984	\$ 43,733	\$ 1,273,717
Accounts payable	6,976	-	-	6,976
Total liabilities	<u>6,976</u>	<u>1,229,984</u>	<u>43,733</u>	<u>1,280,693</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable - intergovernmental	-	150,538	-	150,538
Total deferred inflows of resources	<u>-</u>	<u>150,538</u>	<u>-</u>	<u>150,538</u>
FUND BALANCES (DEFICITS)				
Restricted for:				
Hospitality and tourism	-	-	24,607	24,607
Public safety	154,647	-	-	154,647
Unassigned (deficit)	-	(139,339)	-	(139,339)
Total fund balances (deficits)	<u>154,647</u>	<u>(139,339)</u>	<u>24,607</u>	<u>39,915</u>
Total liabilities, deferred inflows or resources, and fund balances	<u>\$ 161,623</u>	<u>\$ 1,241,183</u>	<u>\$ 68,340</u>	<u>\$ 1,471,146</u>

CITY OF SOUTH FULTON, GEORGIA
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Special Revenue Funds			Total Nonmajor Governmental Funds
	Confiscated Assets Fund	Multiple Grant Fund	Hotel/Motel Tax Fund	
REVENUES				
Hotel/motel taxes	\$ -	\$ -	\$ 121,792	\$ 121,792
Intergovernmental	-	192,419	-	192,419
Fines and forfeitures	69,544	-	-	69,544
Total revenues	69,544	192,419	121,792	383,755
EXPENDITURES				
Current:				
Public safety	57,551	490,480	-	548,031
Parks, recreation, and cultural affairs	-	-	63,295	63,295
Total expenditures	57,551	490,480	63,295	611,326
Excess (deficiency) of revenues over (under) expenditures	11,993	(298,061)	58,497	(227,571)
OTHER FINANCING SOURCES (USES):				
Transfers in	-	147,523	-	147,523
Transfers out	-	-	(47,553)	(47,553)
Total other financing sources (uses)	-	147,523	(47,553)	99,970
Net change in fund balances	11,993	(150,538)	10,944	(127,601)
FUND BALANCES, beginning of fiscal year, as restated	142,654	11,199	13,663	167,516
FUND BALANCES (DEFICITS), end of fiscal year	\$ 154,647	\$ (139,339)	\$ 24,607	\$ 39,915

CITY OF SOUTH FULTON, GEORGIA
CONFISCATED ASSETS FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL (GAAP BASIS)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Budget			Variance With
	Original	Final	Actual	Final Budget
Revenues:				
Fines and forfeitures	\$ -	\$ 59,132	\$ 69,544	\$ 10,412
Total revenues	<u>-</u>	<u>59,132</u>	<u>69,544</u>	<u>10,412</u>
Expenditures:				
Public safety	-	59,132	57,551	1,581
Total expenditures	<u>-</u>	<u>59,132</u>	<u>57,551</u>	<u>1,581</u>
Net change in fund balances	-	-	11,993	8,831
Fund balances, beginning of fiscal year	<u>142,654</u>	<u>142,654</u>	<u>142,654</u>	<u>-</u>
Fund balances, end of fiscal year	<u><u>\$ 142,654</u></u>	<u><u>\$ 142,654</u></u>	<u><u>\$ 154,647</u></u>	<u><u>\$ 8,831</u></u>

CITY OF SOUTH FULTON, GEORGIA
MULTIPLE GRANT FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL (GAAP BASIS)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Budget			Variance With
	Original	Final	Actual	Final Budget
Revenues:				
Intergovernmental	\$ 4,198,772	\$ 192,419	\$ 192,419	\$ -
Total revenues	4,198,772	192,419	192,419	-
Expenditures:				
Public safety	4,198,772	490,161	490,480	(319)
Total expenditures	4,198,772	490,161	490,480	(319)
Deficiency of revenues under expenditures	-	(297,742)	(298,061)	(319)
Other financing sources:				
Transfers in	-	297,742	147,523	(150,219)
Total other financing sources	-	297,742	147,523	(150,219)
Net change in fund balances	-	-	(150,538)	(150,538)
Fund balances, beginning of fiscal year, as restated	11,199	11,199	11,199	-
Fund balances (deficit), end of fiscal year	\$ 11,199	\$ 11,199	\$ (139,339)	\$ (150,538)

CITY OF SOUTH FULTON, GEORGIA
HOTEL/MOTEL TAX FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL (GAAP BASIS)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Budget		Actual	Variance With Final Budget
	Original	Final		
Revenues:				
Hotel/motel taxes	\$ 240,000	\$ 121,792	\$ 121,792	\$ -
Total revenues	240,000	121,792	121,792	-
Expenditures:				
Tourism	150,000	63,295	63,295	-
Total expenditures	150,000	63,295	63,295	-
Excess of revenues over expenditures	90,000	58,497	58,497	-
Other financing uses:				
Transfers out	(90,000)	(47,553)	(47,553)	-
Total other financing uses	(90,000)	(47,553)	(47,553)	-
Net change in fund balances	-	10,944	10,944	-
Fund balances, beginning of fiscal year	13,663	13,663	13,663	-
Fund balances, end of fiscal year	<u>\$ 13,663</u>	<u>\$ 24,607</u>	<u>\$ 24,607</u>	<u>\$ -</u>

CITY OF SOUTH FULTON, GEORGIA
TSPLOST FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL (GAAP BASIS)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Budget			Variance With
	Original	Final	Actual	Final Budget
Revenues:				
Intergovernmental	\$ 17,952,330	\$ 17,951,476	\$ 16,668,392	\$ (1,283,084)
Total revenues	<u>17,952,330</u>	<u>17,951,476</u>	<u>16,668,392</u>	<u>(1,283,084)</u>
Expenditures:				
Capital outlay	<u>17,952,330</u>	<u>17,951,476</u>	<u>9,328,639</u>	<u>8,622,837</u>
Total expenditures	<u>17,952,330</u>	<u>17,951,476</u>	<u>9,328,639</u>	<u>8,622,837</u>
Net change in fund balances	-	-	7,339,753	7,339,753
Fund balances, beginning of fiscal year	<u>21,257,861</u>	<u>21,257,861</u>	<u>21,257,861</u>	<u>-</u>
Fund balances, end of fiscal year	<u>\$ 21,257,861</u>	<u>\$ 21,257,861</u>	<u>\$ 28,597,614</u>	<u>\$ 7,339,753</u>

CITY OF SOUTH FULTON, GEORGIA
CAPITAL GRANT FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL (GAAP BASIS)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Budget			Variance With
	Original	Final	Actual	Final Budget
Revenues:				
Intergovernmental	\$ -	\$ 1,222,517	\$ 1,222,517	\$ -
Total revenues	-	1,222,517	1,222,517	-
Expenditures:				
Capital outlay	-	1,753,631	1,753,631	-
Total expenditures	-	1,753,631	1,753,631	-
Net change in fund balances	-	(531,114)	(531,114)	-
Fund balances, beginning of fiscal year	1,032,091	1,032,091	1,032,091	-
Fund balances, end of fiscal year	\$ 1,032,091	\$ 500,977	\$ 500,977	\$ -

CITY OF SOUTH FULTON, GEORGIA
CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL (GAAP BASIS)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Budget		Actual	Variance With Final Budget
	Original	Final		
Expenditures:				
Debt service:				
Principal	\$ -	\$ 436,241	\$ 436,241	\$ -
Interest	-	364,304	364,304	-
Debt issuance costs	-	380,601	380,601	-
Capital outlay	11,160,089	8,600,192	8,600,192	-
Total expenditures	11,160,089	9,781,338	9,781,338	-
Other financing sources:				
Financed purchases from direct borrowings	-	3,536,067	3,534,970	1,097
Proceeds from bond issuance	9,499,348	17,020,000	17,020,000	-
Transfers in	1,660,741	4,461,000	4,461,000	-
Total other financing sources	11,160,089	25,017,067	25,015,970	1,097
Net change in fund balances	-	15,235,729	15,234,632	1,097
Fund balances, beginning of fiscal year	1,121,512	1,121,512	1,121,512	-
Fund balances, end of fiscal year	\$ 1,121,512	\$ 16,357,241	\$ 16,356,144	\$ 1,097

CITY OF SOUTH FULTON, GEORGIA

SCHEDULE OF PROJECTS CONSTRUCTED WITH PROCEEDS FROM TRANSPORTATION SPECIAL PURPOSE LOCAL OPTION SALES TAX (TSPLOST) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

PROJECT	ESTIMATED COST		EXPENDITURES			PROJECT COMPLETION
	ORIGINAL	CURRENT	PRIOR	CURRENT	TOTAL	
Corridor Resurfacing	\$ 4,358,198	\$ 4,358,198	\$ -	\$ 480,629	\$ 480,629	0%
Subdivisions Resurfacing	9,441,915	9,441,915	-	8,441,394	8,441,394	89%
Bridges	19,567,840	22,256,164	-	19,607	19,607	0%
ATMS - Flat Shoals Road	1,000,000	1,000,000	-	-	-	0%
Quick Response Projects (2%)	969,439	969,439	-	-	-	0%
PM/CM (5.5%)	3,077,183	3,077,183	-	387,009	387,009	13%
TOTAL TSPLOST	\$ 38,414,575	\$ 41,102,899	\$ -	\$ 9,328,639	\$ 9,328,639	

Note: TSPLOST projects in the City of South Fulton city limits will be completed with the TSPLOST revenue collected by Fulton County and distributed monthly to the City.



AGENCY FUND

Agency funds are used to account for assets held by the City as an agent for individuals.

Municipal Court Fund – To account for the collection of cash appearance bonds by the Municipal Court.

CITY OF SOUTH FULTON, GEORGIA

STATEMENT OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUND FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Balance September 30, 2019	Additions	Deductions	Balance September 30, 2020
MUNICIPAL COURT FUND				
Assets:				
Cash	\$ 68,298	\$ 529,140	\$ 536,633	\$ 60,805
Liabilities:				
Due to others	\$ 68,298	\$ 529,140	\$ 536,633	\$ 60,805



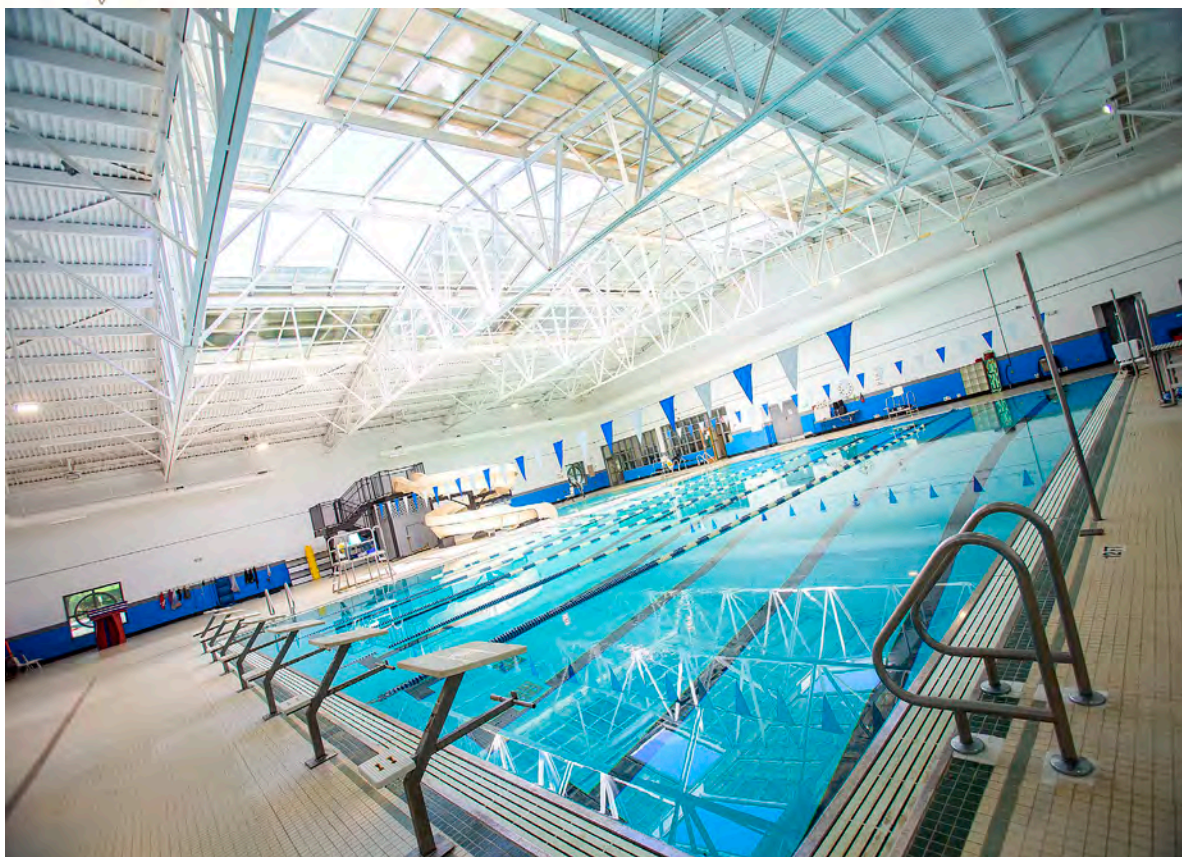
COMPONENT UNIT

Development Authority – To account for development activities undertaken throughout the City.

CITY OF SOUTH FULTON, GEORGIA
STATEMENT OF CASH FLOWS
COMPONENT UNIT - DEVELOPMENT AUTHORITY
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Development Authority Fund
CASH FLOWS FROM OPERATING ACTIVITIES	
Payments to suppliers and service providers	\$ (15,283)
Net cash used in operating activities	(15,283)
Net decrease in cash and cash equivalents	(15,283)
Cash and cash equivalents:	
Beginning of fiscal year	\$ 196,528
End of fiscal year	\$ 181,245
Reconciliation of operating loss to net cash used in operating activities:	
Operating loss	\$ (16,943)
Adjustments to reconcile operating loss to net cash used in operating activities:	
Change in assets and liabilities:	
Increase in due to primary government	1,660
Net cash used in operating activities	\$ (15,283)

The accompanying notes are an integral part of these financial statements.



STATISTICAL SECTION



STATISTICAL SECTION

This part of the City of South Fulton, Georgia's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

Page

Financial Trends..... 55

These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

Revenue Capacity 60

These schedules contain information to help the reader assess the City's most significant local revenue source, property tax.

Debt Capacity 64

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Demographic and Economic Information..... 67

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.

Operating Information 70

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial report.

CITY OF SOUTH FULTON, GEORGIA

NET POSITION BY COMPONENT LAST FOUR FISCAL YEARS (accrual basis of accounting)

	2020	2019	2018	2017
Governmental activities:				
Net investment in capital assets	\$ 268,365,263	\$ 270,736,966 ¹	\$ 13,090,650	\$ 291,584
Restricted	29,289,044	22,457,468 ²	-	-
Unrestricted	23,658,456	10,507,534	(7,935,621)	(6,155,811)
Total governmental activities net position	<u>321,312,763</u>	<u>303,701,968</u>	<u>5,155,029</u>	<u>(5,864,227)</u>
Business-type activities:				
Unrestricted	- ³	196,528 ³	-	-
Total business-type activities net position	<u>-</u>	<u>196,528</u>	<u>-</u>	<u>-</u>
Primary government:				
Net investment in capital assets	268,365,263	270,736,966	13,090,650	291,584
Restricted	29,289,044	22,457,468	-	-
Unrestricted	23,658,456	10,704,062	(7,935,621)	(6,155,811)
Total primary government net position	<u>\$ 321,312,763</u>	<u>\$ 303,898,496</u>	<u>\$ 5,155,029</u>	<u>\$ (5,864,227)</u>

Source: City's financial statements for the period and fiscal year 2017 and 2018, respectively, and Comprehensive Annual Financial Report for fiscal year 2019 and 2020.

Note: Fiscal period 2017 was the City's first period of operation and consisted of five (5) months of activity.

- ¹ Increase in net investment in capital assets in fiscal year 2019 is the result of the City receiving donated infrastructure capital assets from Fulton County in the amount of \$262,902,561.
- ² Increase in restricted net position in fiscal year 2019 is due to the City receiving \$21,257,861 of intergovernmental revenue from Fulton County relating to TSPLOST.
- ³ During fiscal year 2019, the City created a Development Fund which was reported as a blended component unit - Proprietary Fund. During fiscal year 2020, management reclassified this fund to a discretely presented component unit.

CITY OF SOUTH FULTON, GEORGIA

CHANGES IN NET POSITION LAST FOUR FISCAL YEARS (accrual basis of accounting)

	2020	2019	2018	2017
Expenses				
Governmental activities:				
General government	\$ 14,031,490	\$ 7,562,293	\$ 4,508,869	\$ 1,375,830
Municipal court	778,800	849,522	622,080	10,278
Public safety	33,300,498	26,421,034	32,787,168	12,113,136
Public works	22,772,513	16,615,373	7,339,476	1,798,802
Parks, recreation, and cultural affairs	4,198,093	2,642,631	4,987,263	1,813,405
Housing and development	4,936,332	4,192,784	2,828,989	862,905
Interest on long-term debt	750,365	62,810	322,566	20,233
Total governmental activities expenses	80,768,091	58,346,447	53,396,411	17,994,589
Business-type activities:				
Development	-	3,472 ³	-	-
Total business-type activities expenses	-	3,472	-	-
Program revenues				
Governmental activities:				
Charges for services:				
General government	\$ 1,494	\$ 518	\$ 650	\$ 250,382
Municipal court	429,389	452,019	274,348	-
Public safety	491,023	353,659	166,004	503,671
Parks, recreation, and cultural affairs	194,990	559,745	338,751	140,843
Housing and development	3,710,553	2,278,878	1,927,579	495,833
Operating grants and contributions	22,953,889	27,066,418 ²	3,630,149	-
Capital grants and contributions	-	262,902,562 ¹	13,029,454	157,313
Total governmental activities program revenues	27,781,338	293,613,799	19,366,935	1,548,042
Net (expense)/revenue:				
Governmental activities	(52,986,753)	235,267,352	(34,029,476)	(16,446,547)
Business-type activities	-	(3,472)	-	-
Total primary government net (expense) revenue	<u>\$ (52,986,753)</u>	<u>\$ 235,263,880</u>	<u>\$ (34,029,476)</u>	<u>\$ (16,446,547)</u>
General Revenues and Other Changes in Net Position				
Governmental activities:				
Taxes				
Property taxes	\$ 29,389,742	30,265,167	\$ 14,625,008	\$ -
Title ad valorem taxes	1,658,468	395,350	854,804	340,407
Sales taxes	24,254,078	26,442,415	24,650,013	9,708,371
Franchise taxes	4,113,950	3,058,729	1,760,981	328,410
Business taxes	1,772,707	2,050,459	1,946,092	15,647
Alcoholic beverage excise taxes	332,706	262,382	301,332	113,744
Hotel/motel taxes	121,792	123,192	93,044	-
Transfer taxes	1,300,427	638,534	277,621	-
Insurance premium taxes	7,154,213	8,400	4,809	-
Other taxes	188,207	7,621	2,762	75,668
Interest	2,315	1,121	232	73
Miscellaneous revenues	308,943	174,744	573,570	-
Gain on sale of capital assets	-	-	9,937	-
Transfers	-	(200,000)	-	-
Total governmental activities	70,597,548	63,228,114	45,100,205	10,582,320
Business-type activities:				
Transfers	-	200,000	-	-
Total business-type activities	-	200,000	-	-
Total primary government	<u>\$ 70,597,548</u>	<u>\$ 63,428,114</u>	<u>\$ 45,100,205</u>	<u>\$ 10,582,320</u>
Change in Net Position				
Governmental and business-type activities	<u>\$ 17,610,795</u>	<u>\$ 298,691,994</u>	<u>\$ 11,070,729</u>	<u>\$ (5,864,227)</u>

Source: City's financial statements for the period and fiscal year 2017 and 2018, respectively, and Comprehensive Annual Financial Report for fiscal year 2019 and 2020.

Note: Fiscal period 2017 was the City's first period of operation, and consisted of five months of activity.

- ¹ Increase in capital grants and contributions in fiscal year 2019 is the result of the City receiving donated infrastructure capital assets from Fulton County in the amount of \$262,902,561.
- ² Increase in operating grants and contributions in fiscal year 2019 is due to the City receiving \$21,257,861 of intergovernmental revenue from Fulton County relating to TSPLOST.
- ³ During fiscal year 2019, the City created a Development Fund which was reported as a blended component unit - Proprietary Fund. During fiscal year 2020, management reclassified this fund to a discretely presented component unit.

CITY OF SOUTH FULTON, GEORGIA

GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE

LAST FOUR FISCAL YEARS

(accrual basis of accounting)

Fiscal Year	Property Taxes	TAVT Taxes	Sales Taxes	Franchise Taxes	Business Taxes	Hotel/Motel Taxes	Other Taxes (1)	Total
2017	\$ -	\$ 340,407	\$ 9,708,371	\$ 328,410	\$ 15,647	\$ -	\$ 189,412	\$ 10,582,247
2018	14,625,008	854,804	24,650,013	1,760,981	1,946,092	93,044	586,524	44,516,466
2019	30,265,167	395,350	26,442,415	3,058,729	2,050,459	123,192	916,937	63,252,249
2020	29,389,742	1,658,468	24,254,078	4,113,950	1,772,707	121,792	8,975,553	70,286,290

Source: City's financial statements for the period and fiscal year 2017 and 2018, respectively, and Comprehensive Annual Financial Report for fiscal year 2019 and 2020.

Notes:

(1) Includes Alcoholic Beverage taxes, Transfer taxes, Insurance Premium taxes, and Other taxes.

CITY OF SOUTH FULTON, GEORGIA
FUND BALANCES OF GOVERNMENTAL FUNDS
LAST FOUR FISCAL YEARS
(modified accrual basis of accounting)

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
General Fund				
Nonspendable - Prepaid items	\$ 1,133,837	\$ 1,202,681	\$ 266,617	\$ 22,720
Nonspendable - Inventory	3,175	29,354	23,289	-
Committed - Tree replacement	427,489	-	-	-
Unassigned	26,249,230	9,374,794	(8,980,724)	(6,562,595)
Total General fund	<u>\$ 27,813,731</u>	<u>\$ 10,606,829</u>	<u>\$ (8,690,818)</u>	<u>\$ (6,539,875)</u>
All Other Governmental Funds				
Nonspendable - Prepaid items	\$ -	\$ 62,131	\$ 1,042,234	\$ -
Restricted - Hospitality and tourism	24,607	13,663	51,473	-
Restricted - Capital projects	29,098,591	22,289,952	-	-
Restricted - Public safety	154,647	142,654	-	-
Committed - Capital projects	16,355,094	-	-	-
Assigned - Capital projects	1,050	1,059,381	489,967	-
Unassigned (deficit)	(139,339)	(409,568)	(409,568)	-
Total all other governmental funds	<u>\$ 45,494,650</u>	<u>\$ 23,158,213</u>	<u>\$ 1,174,106</u>	<u>\$ -</u>

Source: City's financial statements for the period and fiscal year 2017 and 2018, respectively, and Comprehensive Annual Financial Report for fiscal year 2019 and 2020.

Note: Fiscal period 2017 was the City's first period of operation, and consisted of five months of activity.

CITY OF SOUTH FULTON, GEORGIA

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS LAST FOUR FISCAL YEARS (modified accrual basis of accounting)

	2020	2019	2018	2017
Revenues				
Taxes	\$ 70,280,501	\$ 63,072,251	\$ 44,575,456	\$ 10,198,183
Licenses and permits	3,615,853	2,209,578	1,822,564	716,326
Fines and forfeitures	498,933	668,616	278,348	33,130
Charges for services	712,663	766,625	606,420	641,273
Intergovernmental	22,803,351	27,153,510	3,122,290	-
Interest income	2,315	1,121	232	73
Contributions and donations	11,500	1,600	10,600	-
Miscellaneous revenues	297,443	173,144	573,570	-
Total revenues	<u>98,222,559</u>	<u>94,046,445</u>	<u>50,989,480</u>	<u>11,588,985</u>
Expenditures				
Current:				
General government	13,632,498	7,447,034	4,339,235	1,510,101
Municipal court	765,531	838,857	612,473	10,278
Public safety	27,667,294	27,128,928	31,764,104	12,113,136
Public works	17,326,632	11,355,545	7,339,476	1,798,802
Parks, recreation, and cultural affairs	3,714,549	2,443,333	4,862,923	1,813,405
Housing and development	4,845,484	4,139,461	2,735,477	862,905
Capital outlay	10,353,823	1,849,565	-	-
Debt service:				
Principal	598,781	5,743	-	-
Interest and debt issuance costs	750,365	62,810	322,566	20,233
Total expenditures	<u>79,654,957</u>	<u>55,271,276</u>	<u>51,976,254</u>	<u>18,128,860</u>
Excess (deficiency) of revenues over (under) expenditures	<u>18,567,602</u>	<u>38,775,169</u>	<u>(986,774)</u>	<u>(6,539,875)</u>
Other financing sources (uses)				
Proceeds from financed purchases from direct borrowings	3,534,970	2,706,585	-	-
Proceeds from sale of capital assets	-	-	9,937	-
Proceeds from bond issuance	17,020,000	-	-	-
Transfers in	4,656,076	1,142,288	1,083,805	-
Transfers out	(4,656,076)	(1,342,288)	(1,083,805)	-
Total other financing sources (uses)	<u>20,554,970</u>	<u>2,506,585</u>	<u>9,937</u>	<u>-</u>
Net change in fund balances	<u>\$ 39,122,572</u>	<u>\$ 41,281,754</u>	<u>\$ (976,837)</u>	<u>\$ (6,539,875)</u>
Debt service as a percentage of noncapital expenditures	1.9%	0.1%	0.6%	0.1%

Source: City's financial statements for the period and fiscal year 2017 and 2018, respectively, and Comprehensive Annual Financial Report for fiscal year 2019 and 2020.

Note: Fiscal period 2017 was the City's first period of operation, and consisted of five months of activity.

CITY OF SOUTH FULTON, GEORGIA

ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF ALL TAXABLE PROPERTY LAST FOUR CALENDAR YEARS

Tax Year	Real	Personal	Motor Vehicle	Public Utility	Total Property		Total Direct Tax Rate	Assessed Value as a % of Actual Value
					Total Taxable Assessed Value	Estimated Actual Taxable Value		
2017	\$ 1,905,777,870	\$ 960,655,460	\$ 59,199,320	\$ 144,357,012	\$ 3,069,989,662	\$ 7,674,974,155	7.149	40%
2018	2,408,502,730	765,227,830	-	143,445,632	3,317,176,192	8,292,940,480	11.579	40%
2019	2,718,707,870	497,655,930	4,376,100	149,500,033	3,370,239,933	8,425,599,833	11.579	40%
2020	3,058,256,040	369,378,820	4,055,560	166,813,111	3,598,503,531	8,996,258,828	12.899	40%

Source: GA Dept of Revenue - Tax Digest Consolidated Summary

CITY OF SOUTH FULTON, GEORGIA
PROPERTY TAX RATES - ALL OVERLAPPING GOVERNMENTS
DIRECT AND OVERLAPPING GOVERNMENTS
LAST FOUR CALENDAR YEARS
(rate per \$1,000 of assessed value)

Tax Digest Year	South Fulton			Fulton County			School District			State	Total Direct & Overlapping Rates
	Operating Millage	Debt Service	Total	Operating Millage	Debt Service Millage	Total Fulton County Millage	Operating Millage	Debt Service Millage	Total School District Millage		
2017	7.149	0.000	7.149	10.380	0.250	10.630	18.546	0.000	18.546	0.000	36.325
2018	11.579	0.000	11.579	10.200	0.230	10.430	17.796	0.000	17.796	0.000	39.805
2019	11.579	0.000	11.579	9.899	0.220	10.119	17.796	0.000	17.796	0.000	39.494
2020	12.899	0.000	12.899	9.899	0.220	10.119	17.796	0.000	17.796	0.000	40.814

Source: GA Dept of Revenue - Property Tax Millage Rates

CITY OF SOUTH FULTON, GEORGIA

PRINCIPAL PROPERTY TAXPAYERS CURRENT YEAR AND THREE YEARS AGO

Taxpayer	2020			2017		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
GEORGIA POWER COMPANY	\$ 41,057,221	1	1.14%			
NATIONAL DISTRIBUTING CO INC	-	2	0.00%			
CSX	21,654,061	3	0.60%			
DEVELOPMENT AUTHORITY OF FULTON COUNTY	17,560,781	4	0.49%			
BELLSOUTH TELECOMMUNICATIONS LLC	17,514,502	5	0.49%			
GEORGIA TRANSMISSION CORPORATION	15,458,796	6	0.43%			
CEAI SANDTOWN VISTA LLC & ZP FUND III LLC	15,052,680	7	0.42%			
MSC WEST ELEVEN LLC	12,428,520	8	0.35%			
WALTON LAKES LLC	12,042,641	9	0.33%			
UNITED NATURAL FOODS INC	11,999,880	10	0.33%			
				\$ 61,845,410	1	2.01%
COCA COLA COMPANY THE				36,380,330	2	1.19%
K P R US LLC				29,901,710	3	0.97%
COX ENTERPRISES INC				27,073,110	4	0.88%
HOMER LEASE COMPANY INC				26,017,040	5	0.85%
NATIONAL DISTRIBUTING CO INC				22,444,510	6	0.73%
UNITED NATURAL FOODS INC				15,864,840	7	0.52%
INTERCONTINENTAL EXCHANGE HOLDINGS INC				13,965,000	8	0.45%
CEAI SANDTOWN VISTA LLC & ZP FUND III LLC				12,950,830	9	0.42%
SVC MANUFACTURING INC				12,056,440	10	0.39%
WALTON LAKES LLC						
	<u>\$ 164,769,082</u>		<u>4.58%</u>	<u>\$ 258,499,220</u>		<u>8.42%</u>

CITY OF SOUTH FULTON, GEORGIA

PROPERTY TAX LEVIES AND COLLECTIONS LAST FOUR FISCAL YEARS

Fiscal Year Ended Sept 30	Total Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of Levy		Collected in Subsequent Years	Total Collections to Date		Total Taxes Outstanding
		Amount	Percentage of Levy		Amount	Percentage of Levy	
2017*	\$ 14,415,354	\$ -	0.0%	\$ 14,207,045	\$ 14,207,045	98.55%	\$ 208,309
2018	28,734,768	2,534,295	8.8%	26,008,985	28,543,280	99.33%	191,488
2019	27,536,893	4,168,449	15.1%	22,954,791	27,123,240	98.50%	413,653
2020	29,459,979	806,861	2.7%	-	806,861	2.74%	28,653,118

Source: City of South Fulton Finance Department

* 2017 Taxes delayed, due date 1/15/2018

CITY OF SOUTH FULTON, GEORGIA

RATIOS OF OUTSTANDING DEBT BY TYPE LAST FOUR FISCAL YEARS

Fiscal Year Ended September 30,	Governmental Activities			Percentage of Personal Income (1)	Per Capita (1)
	Financed Purchases	Revenue Bonds	Total		
2017	\$ -	\$ -	\$ -	- %	\$ -
2018	-	-	-	-	-
2019	2,700,842	-	2,700,842	-	93.68
2020	5,637,031	17,020,000	22,657,031	-	683.76

Source: City's financial statements for the period and fiscal year 2017 and 2018, respectively, and Comprehensive Annual Financial Report for fiscal year 2019 and 2020.

Notes: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

(1) See the Schedule of Demographic and Economic Statistics for personal income and population data.

DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
as of September 30, 2020

Governmental Unit	Debt Outstanding	Percentage Applicable to Government	Amount Applicable to Government
Overlapping Debt			
Fulton County, Georgia	\$ 412,455,147	4.31 %	\$ 17,785,066
Fulton County School District	32,715,000	8.12 %	2,655,149
City of South Fulton, Georgia direct debt	22,657,031	100 %	22,657,031
Total direct and overlapping debt	\$ 467,827,178		\$ 43,097,246

Source: Fulton County Comprehensive Annual Financial Report 2019

Assessed value data used to estimate applicable percentages provided by the State Department of Revenue.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the City. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and, therefore, responsible for repaying the debt, of each overlapping government.

The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the City's taxable assessed value that is within the government's boundaries and dividing it by the City's total taxable assessed value.

CITY OF SOUTH FULTON, GEORGIA

LEGAL DEBT MARGIN INFORMATION LAST FOUR FISCAL YEARS

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Debt limit	\$ 767,497,416	\$ 331,717,619	\$ 337,023,993	\$ 359,850,353
Total net debt applicable to limit	-	-	-	-
Legal debt margin	<u>\$ 767,497,416</u>	<u>\$ 331,717,619</u>	<u>\$ 337,023,993</u>	<u>\$ 359,850,353</u>
Total net debt applicable to the limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%

Legal Debt Margin

Assessed value	\$ 3,598,503,531
Add back: exempt real property	-
Total assessed value	<u>3,598,503,531</u>
Debt limit (10% of total assessed value)	359,850,353
Debt applicable to limit	
General obligation bonds	-
Legal debt margin	<u>\$ 359,850,353</u>

Note: Under state finance law, the City's outstanding general obligation debt should not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying the general obligation bonds.

CITY OF SOUTH FULTON, GEORGIA

DEMOGRAPHIC AND ECONOMIC STATISTICS INFORMATION LAST FOUR FISCAL YEARS

<u>Fiscal Year</u>	<u>Population (1)</u>	<u>Personal Income (1)</u>	<u>Per Capita Personal Income (1)</u>	<u>Median Age (1)</u>	<u>School Enrollment (2)</u>	<u>Unemployment Rate (3)</u>
2017	95,158	\$ 2,429,003,108	\$ 25,526	34.7	19,077	3.81 %
2018	97,277	2,683,483,322	27,586	36.3	18,828	3.70
2019	99,357	2,864,462,310	28,830	35.3	18,760	7.30
2020	99,152	3,285,500,672	33,136	34.9	21,906	3.70

(1) Source: U. S. Bureau of Labor Statistics

(2) Source: Fulton County Board of Education

(3) Bureau of Labor Statistics July, 2017

Note: 2017 population, per capita, and personal income are estimates based on past regional trends.

Note: School enrollment is based on beginning of school year.

CITY OF SOUTH FULTON, GEORGIA

PRINCIPAL EMPLOYERS CURRENT YEAR AND TWO YEARS AGO

Employer	2020			2018		
	Employees (1)	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment (1)
WALMART STORES EAST LP	1358	1	2.59 %			
PUBLIX SUPERMARKET	741	2	1.41			
COSTCO WHOLESALE CORPORATION	597	3	1.14			
HALPERNS STEAK AND SEAFOOD COMPANY LLC	550	4	1.05			
KROGER	508	5	0.97			
ALL-N-1 SECURITY SERVICES, INC	440	6	0.84			
FLEXIBLE STAFFING SOLUTIONS, INC.	250	7	0.48			
ENTERPRISE RENT A CAR	247	8	0.47			
JONES TRANSPORTATION INC	226	9	0.43			
CYMILLEUM MANAGEMENT LLC	206	10	0.39			
KROGER				233	1	5.83 %
MCDONALDS				184	2	4.61
HOME DEPOT				174	3	4.36
THE JON SMITH GROUP LLC				115	4	2.88
ARBOR TERRACE AT CASCADE				88	5	2.20
FRANKS DETAIL INC				61	6	1.53
STEELCASE INC				54	7	1.35
COMPREHENSIVE THERAPY CONSULTANTS INC				51	8	1.28
C H ROBINSON COMPANY INC				45	9	1.13
KEDPLASMA LLC				38	10	0.95
Totals	5,123		9.77 %	1,043		26.12 %

(1) Source: South Fulton Business Permit Renewals

CITY OF SOUTH FULTON, GEORGIA

FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION LAST FOUR FISCAL YEARS

	2017	2018	2019	2020
<u>Function/Program</u>				
<i>General Government</i>				
Administration	3	6	8	8
City Clerk	3	3	4	3
Finance	2	9	15	14
Purchasing	1	1	3	3
Licensing	3	3	3	3
Human Resources	2	3	5	3
Communication	1	2	5	4
Information Technology	2	2	9	4
Development Services	7	23	23	-
Economic Development	-	1	4	2
Code Enforcement	15	17	15	32
<i>Judicial</i>				
Municipal Court	-	5	7	7
<i>Public Safety</i>				
Police	161	161	178	154
Fire	173	173	178	159
<i>Public Works</i>				
Building & Grounds	-	-	15	12
<i>Parks and Recreation</i>	80	64	77	48
<i>Total</i>	<u>453</u>	<u>473</u>	<u>549</u>	<u>456</u>

Source: City of South Fulton Human Resources Department

Notes: All full-time employees, except sworn fire and police employees, are scheduled to work 2,080 hours per year (including vacation and sick).

Fire Department employees are scheduled to work 2,750 hours per year (including sick and vacation).

Police Department employees are scheduled to work 2184 hours per year (including sick and vacation)
Headcount number is inclusive of vacant, funded positions

CITY OF SOUTH FULTON, GEORGIA

OPERATING INDICATORS BY FUNCTION LAST FOUR FISCAL YEARS

Function	2017	2018	2019	2020
General Government				
Ordinances approved				
Special events held	41	52	36	39
Software applications supported	N/A	N/A	N/A	N/A
Grants managed	-	2	3	5
Police				
Calls for Service				
Part 1 Crimes Reported	-	49,718	77,536	91,690
Traffic citation issued	-	4,789	4,032	3,375
Physical Arrest	-	426.00	5,156.00	4,339
	-	1,011	2,031	1,809
Fire				
Incident responses*	4,541	13,048	15,946	17,097
Average response time	6:54	7:02	7:03	8:44
Fire Safety education classes	90	539	127	0:00
Smoke Alarm Installed	94	207	273	88
Inspection conducted	667	539	867	1,238
Public works				
Average days to repair pothole	N/A	8	4	3
Traffic signaled timed	N/A	N/A	N/A	N/A
Community Development				
New building permits issued	N/A	2,194	2,643	2,654
Parcels annexed	-	-	1	-
Culture and Recreation				
Annual program	N/A	N/A	N/A	N/A

Source: Various City and County departments.

Police, Fire, Public Works, Community Development Services, and

Culture and Recreation were not part of City of South Fulton for FY2017.

*Total Emergency Call Volume 17,097. South Fulton 15,948 and FID 1,149 (estimated)

CITY OF SOUTH FULTON, GEORGIA

CAPITAL ASSET STATISTICS BY FUNCTION LAST FOUR FISCAL YEARS

Function/Program	2017	2018	2019	2020
Police				
Police Stations	-	3	4	4
Patrol units and support vehicles	-	113	139	139
Police motorcycles	-	8	8	8
Segway	-	2	2	2
Fire (Services transferred in 2018)				
Fire Stations	-	9	9	9
Ladder units - front line	2	2	2	2
Ladder units - reserved	1	-	1	1
Engines - front line	10	9	9	9
Engines - reserved	2	1	2	2
Public Works				
Streets paved - (miles)	514	518	534	534
Streets Unpaved - (miles)	25	22	20	20
General Government				
Land (acres)				
Buildings				
Owned	-	27	27	27
Leased	-	5	5	5
Vehicles				
Owned	-	249	249	247
Leased	-	10	26	27
Parks - active and passive				
Park acreage (excluding Tom Lowe)	693	693	720	720
Greenway and walking trails (miles)*	2	2	2	2
Adaptive athletic fields	7	7	7	7
Athletic fields	29	29	29	29
Swimming pools**	2	2	2	2
Tennis courts	47	47	47	47
Recreation buildings	9	9	10	10
Playgrounds/ADA	14/1	14/1	14/1	14/1
Picnic shelters/restrooms	20	20	20	20
Concession Stands/Offices	5	5	5	5
Restrooms (outdoor)	22	22	22	22
Basketball Courts (outdoor)	5	5	5	5
Gymnasiums	3	3	3	3

Notes:

*Outdoor walking trails are at Sandtown, Trammell Crow, Wilkerson Mill, Cedar Grove, and Creel Parks. There is one indoor walking track at Welcome All Park. Estimated total miles are 2 for all trails/tracks.

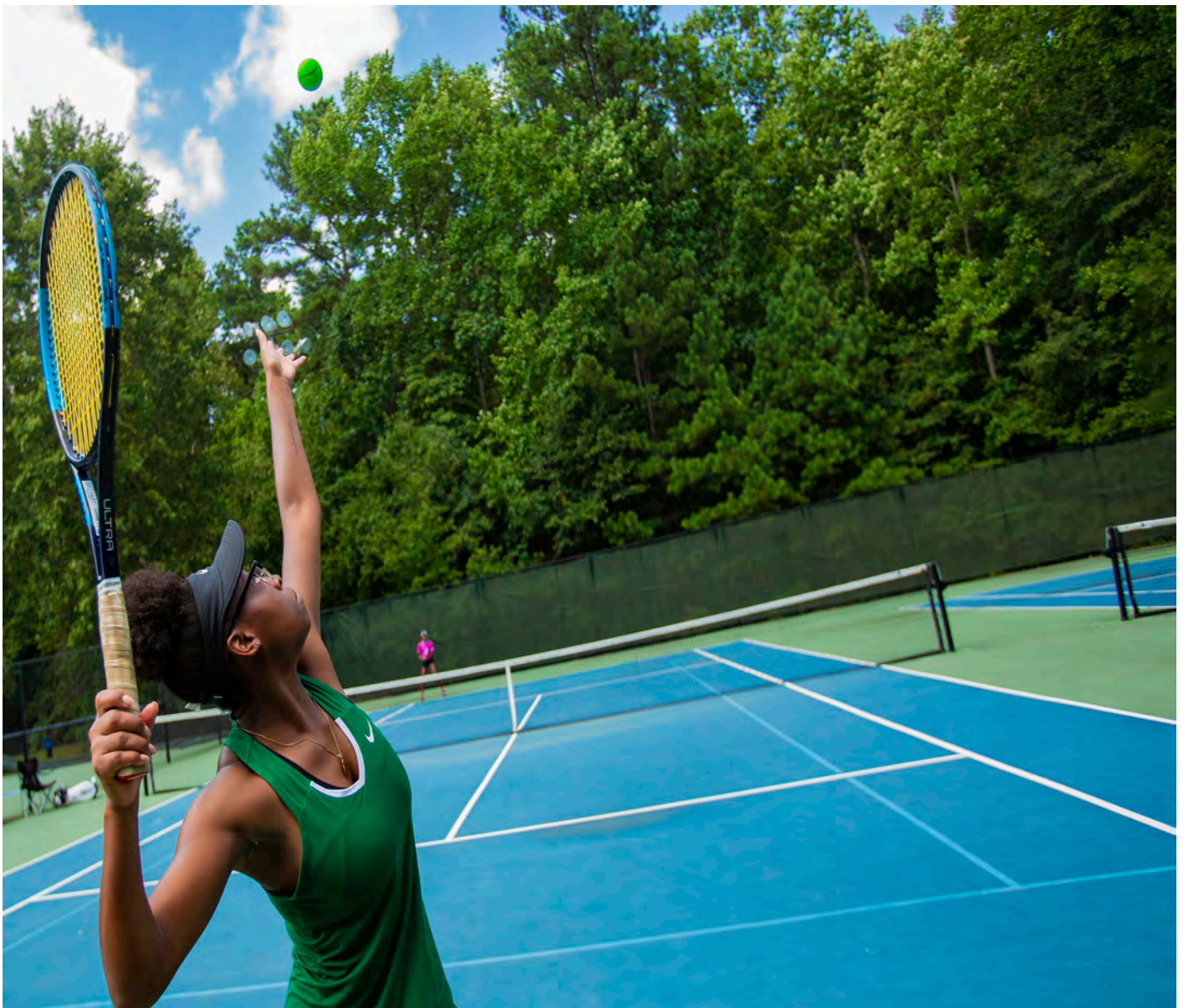
**Total swimming pools to include one (1) lap pool (25 yards with 7 lanes, shallow end 4 ft., middle 5 ft., deep end 12 ft.) and one (1) splash pool (30 ft. x 30 ft. and 3 ft in depth)

***43 hard surface courts and 4 clay courts

Source: Various City Departments



COMPLIANCE SECTION



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

**The Honorable Mayor and Members
of the City Council of the
City of South Fulton, Georgia**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of South Fulton, Georgia (the "City") as of and for the fiscal year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 24, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and responses as item 2020-001, that we consider to be a material weakness.

Compliance and Other Matters

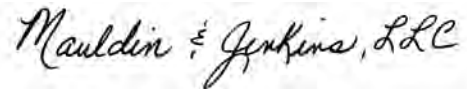
As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City's Response to the Finding

The City's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Atlanta, Georgia
May 24, 2021

CITY OF SOUTH FULTON, GEORGIA
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

SECTION I
SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

☒ yes ☐ no

Significant deficiency(ies) identified?

☐ yes ☒ none reported

Noncompliance material to financial statements noted?

☐ yes ☒ no

Federal Awards

There was not an audit of major federal awards programs for the fiscal year ended September 30, 2020 due to the City not expending \$750,000 or more in federal awards.

CITY OF SOUTH FULTON, GEORGIA
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

SECTION II
FINANCIAL STATEMENT FINDINGS AND RESPONSES

2020-001 Revenue Recognition and Prior Period Adjustment

Criteria: Internal controls should be in place to ensure that revenues are properly recognized and recorded in the correct reporting entity/fund.

Condition: Internal controls were not sufficient to detect material misstatements in the reporting of the City's intergovernmental revenue in the Multiple Grant Fund.

Context/Cause: During our audit for the fiscal year ended September 30, 2020, an audit adjustment was required to record an inter-fund receivable and intergovernmental revenue in the Multiple Grant Fund. Initially, the City recognized grant revenue in the General Fund that related to amounts that were deferred inflows of resources for unavailable revenue in the prior fiscal year in the Multiple Grant Fund. It was determined that the grant funds were actually received during fiscal year 2019 and therefore, should have been recognized as revenue in the Multiple Grant Fund as of September 30, 2019.

Effects/Possible Effects: In the Multiple Grant Fund, an audit entry was required to increase (debit) inter-fund receivables and increase (credit) beginning fund balance in the amount of \$420,767 while in the General Fund, an audit entry was required to decrease (debit) intergovernmental revenue and to increase (credit) inter-fund payables. The restatement of beginning fund balance of the Multiple Grant Fund was required as the revenue should have been recognized in the Multiple Grant Fund in fiscal year 2019 instead of remaining deferred.

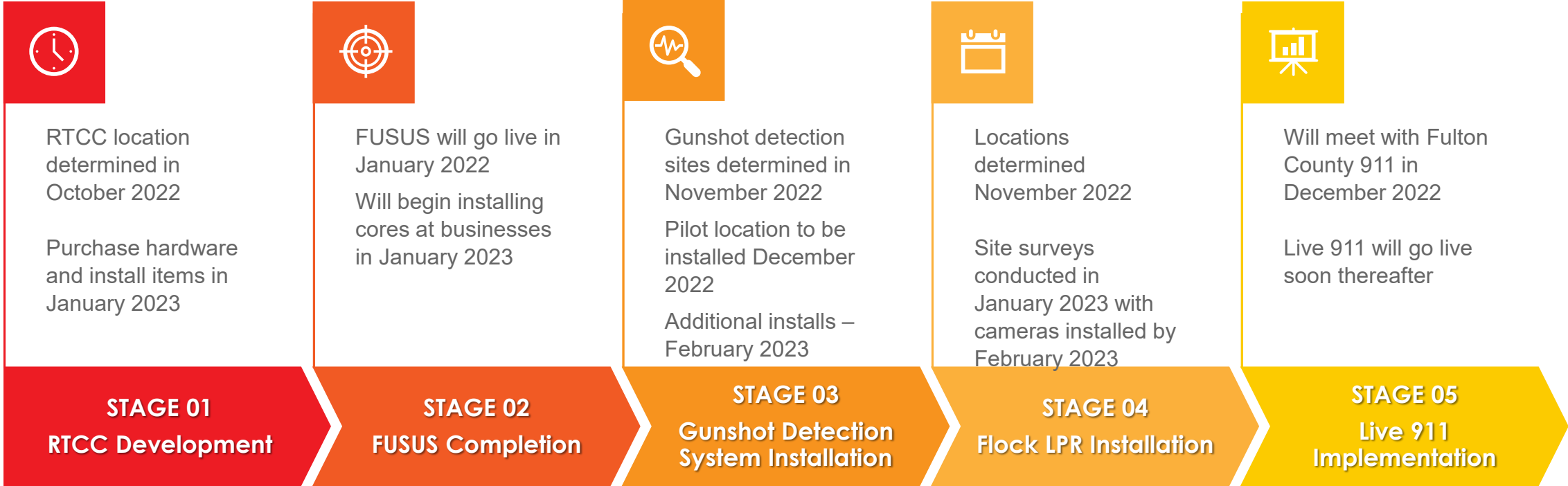
Recommendation: We recommend the City carefully review all revenue accounts to ensure its transactions are correctly classified and reported in the correct period and reporting entity/fund in accordance with the requirements under generally accepted accounting principles (GAAP).

Auditee's Response: Auditee concurs with the finding. We will take necessary steps in the future to ensure that revenues and unavailable revenues are properly recorded and classified in our accounting records.

SECTION III
FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

Not Applicable

South Fulton Police Department Gun Violence Reduction



Funding Source All items will be funded using the South Fulton Police Department General Fund	Project Completion All items should be in full operation by March of 2023	Responsible Party Capt. B. O’Neil – South Fulton PD will be responsible for arranging the installation and implementation of all items
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GOVERNMENT OF THE CITY OF SOUTH FULTON

khalid kamau
MAYOR



SHARON D. SUBADAN
CITY MANAGER

MEMORANDUM

TO: A Resolution Specifying The Permissible Uses For The Official Use Of The Seal And Other Official Insignia Of The City Of South Fulton

DATE: July 18, 2023

SUBJECT: A Resolution Specifying The Permissible Uses For The Official Use Of The Seal And Other Official Insignia Of The City Of South Fulton

REFERENCE:

CONCLUSION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Description	Type	Upload Date
Res2023 City logo and seal -	Cover Memo	7/14/2023

**A RESOLUTION SPECIFYING THE PERMISSIBLE USES FOR THE OFFICIAL USE
OF THE SEAL AND OTHER OFFICIAL INSIGNIA OF THE CITY OF SOUTH FULTON,
AND FOR OTHER PURPOSES**

(Sponsored by Councilmember Pritchett)

WHEREAS, the City of South Fulton ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof ("City Council"); and

WHEREAS, the City, pursuant to Section 3.10 (b) of its Charter, has the authority to adopt and provide for resolutions, rules and regulations, not inconsistent with the Charter and with the Constitution and laws of the State of Georgia; and

WHEREAS, the Council wishes to provide standard guidelines on management and uses of City seal and other City Insignia; and

WHEREAS, this Resolution is in the best interests of the City and its employees and residents.

**THE COUNCIL OF THE CITY OF SOUTH FULTON, GEORGIA, HEREBY
RESOLVES** as follows:

Section 1. The use of City Insignia shall be for the purposes directly connected with the official business of the City, its City Council, officers or departments, and for those matters expressly approved by the City Council. City Insignia is defined as the City seal, logo, motto, and any other intellectual property right owned by the City, including the names of City facilities.

Section 2. No person shall make, reproduce, manufacture, display or use the City's Insignia or its design or any design that closely resembles the City's Insignia for any purpose other than for official City purposes by an official of the City.

Section 3. The City Attorney and City Clerk are authorized to make non-substantive editing and renumbering revisions to this Resolution for proofing, codification, and supplementation purposes. The final version of all resolutions shall be filed with the City Clerk.

Section 4. All resolutions or parts thereof that are in conflict with this Resolution are, to the extent of such conflict, hereby repealed.

Section 5. The effective date of this Resolution shall be from the date of adoption, unless provided otherwise by the City Charter or state and/or federal law.

[signatures and voting tabulations appear on the following page]