



The Honorable William "Bill" Edwards, Mayor
The Honorable Mark Baker, District 7, Mayor Pro Tem
The Honorable Catherine F. Rowell, District 1 Councilmember
The Honorable Carmalitha Gumbs, District 2 Councilmember
The Honorable Helen Z. Willis, District 3 Councilmember
The Honorable Naeema Gilyard, District 4 Councilmember
The Honorable Rosie Jackson, District 5 Councilmember
The Honorable khalid kamau, District 6 Councilmember

REGULAR MEETING AGENDA

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Approval of Consent Agenda
 - a. Meeting Minutes - July 24, 2018, Work Session and Regular Meeting
 - b. Meeting Minutes - Tuesday, July 31, 2018, Special Called Meeting (Budget Hearing)
 - c. Meeting Minutes - Tuesday, August 7, 2018, 10:00am. **(Special Called Meeting - Budget Public Hearing)**
 - d. Meeting Minutes - Tuesday, August 7, 2018, 11:00am. **(Special Called Meeting)**
 - e. Meeting Minutes - Tuesday, August 7, 2018, 6:00pm. **(Special Called Meeting & Budget Public Hearing)**
 - f. Proclamation - Rev. Dr. Michael Baldwin Appreciation Day, July 22, 2018. **(Jackson)**
 - g. Proclamation - Bobbi Kristina Serenity House Day, July 26, 2018. **(Edwards)**

- h. Proclamation - Senator Leroy R. Johnson Day, July 28, 2018. **(Edwards)**
 - i. Proclamation - Mary Parker Foundation Appreciation Day, August 4, 2018. **(Rowell)**
 - j. Proclamation - Pratt-Cabbagestalk Family Reunion Day, August 4, 2018. **(Edwards)**
 - k. Proclamation - Halen Toney Appreciation Day, August 5, 2018. **(Rowell)**
 - l. Proclamation - New Life Presbyterian Day, August 12, 2018. **(Edwards)**
 - m. Request approval of an Agreement between the City of South Fulton Fire Rescue and Union City Fire to provide automatic aid during fire emergencies. **(Agr2018-023 - Automatic Aid w/Union City Fire)**
 - n. Request approval of an Employment Agreement with Mr. Keith Meadows. **(Agr2018-024 - Chief of Police Contract)**
 - o. Request approval of an Agreement for geographical information system software used for mapping services (e.g. building management, citizen engagement). **(Agr2018-025 - Enterprise License Agreement)**
- 5. Approval of the Regular Meeting Agenda
 - 6. Proclamations and Recognitions
 - a. Proclamation recognizing Executive Assistant District Attorney Clinton Rucker Appreciation Day. **(Edwards)**
 - b. Proclamation recognizing Touch of Life Chiro Appreciation Day. **(Rowell and Gumbs)**
 - c. Proclamation recognizing Dr. John Sidney Battle III Appreciation Day. **(Willis)**
 - d. Proclamation recognizing Mrs. Regina Belle Battle Appreciation Day. **(Willis)**
 - 7. Public Comment

Speakers will be granted up to two minutes each and public comment will not exceed 30 minutes. Speakers will not be allowed to yield or donate their time to other speakers. Please present your speaker card prior to the commencement of the public comment period.
 - 8. Presentations
 - a. FY19 Budget Presentation
 - b. Public hearing on the proposed FY2019 Budget.

9. Business

a. Ordinances

- i. **[SECOND READING]** Ordinance amending Title 6, Health and Sanitation, of the City Code of Ordinances to address nuisance properties, protect neighboring property values and encourage economic development and for other lawful purposes. **(Ord2018-028 - Rowell, Jackson and Willis)**
- ii. **[SECOND READING]** Ordinance to amend Title 2, Taxation, of the City Code, to create a Community Redevelopment Tax Incentive Program, to encourage property rehabilitation and for other lawful purposes. **(Ord2018-029 - Rowell and Willis)**
- iii. **[FIRST READING]** Ordinance amending Title 1, Administration with respect to the employment of city department heads and directors and for other lawful purposes. **(Ord2018-031)**
- iv. **[FIRST READING]** Ordinance to regulate the use of City of South Fulton purchasing and credit cards, enhance operational efficiency and for other lawful purposes. **(Ord2018-032 - Rowell, Gumbs, Willis, Gilyard & Jackson)**
- v. **[FIRST READING]** Ordinance establishing the City of South Fulton Public Arts Commission and for other lawful purposes. **(Ord2018-033 - Edwards and Rowell)**

10. Action Items

- i. Request approval of staff recommendation regarding Solid Waste Collection and Recycling Services.

11. Board Appointments

- a. Board of Code Enforcement
 - Appointment of Mr. Ronald Coleman to replace Ms. Jennifer Thompson. **(Edwards)**
- b. Planning Commission
 - Appointment of Ms. Jeannine K. Brown to replace Mr. Robert Dow. **(Gumbs)**

12. City Manager's Report

13. City Attorney's Report

14. Mayor and City Council Comments (Two minutes each)

15. Executive Session (CLOSED), if necessary

16. Adjournment



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Meeting Minutes - Tuesday, July 24, 2018

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Clerk

ATTACHMENTS:

Description	Type	Upload Date
Meeting Minutes Combined 7-24-2018	Cover Memo	8/6/2018



The Honorable William "Bill" Edwards, Mayor (present)
The Honorable Mark Baker District 7, Mayor Pro Tem (present)
The Honorable Catherine F. Rowell, District 1 Councilmember (present)
The Honorable Carmalitha Gumbs, District 2 Councilmember (present)
The Honorable Helen Z. Willis, District 3 Councilmember (present)
The Honorable Naeema Gilyard, District 4 Councilmember (present)
The Honorable Rosie Jackson, District 5 Councilmember (present)
The Honorable khalid kamau, District 6 Councilmember (present)

WORK SESSION MINUTES

1. Call to Order

Minutes:

The meeting was called to order by Mayor Edwards at 5:00pm. Following the roll call by the City Clerk, a quorum was present.

2. Discussion Items

a. Municipal Court Quarterly Update - Chief Judge Tiffany Sellers

Minutes:

Chief Judge Sellers made a presentation beginning with introductions of new employees, new Court programs, a newsletter being developed by the City Solicitor, IT enhancements, and an opportunity to partner with East Point Municipal Court for Saturday hearings.

She then introduced City Solicitor Jones to present a discussion regarding legislative intent of matters impacting citations seen in municipal court.

Mayor Edwards shared information regarding the intent of the signage limitations and related visibility for safety reasons.

b. Solid Waste Collections - Anthony Kerr, Purchasing Manager

Minutes:

Mr. Kerr began his presentation with the objective and an overview of the proposed solid waste collections. He then described the steps that had been taken with respect to the solicitation of the RFP. He shared the three vendors who responded and he indicated that Advanced Disposal Services was identified as the most responsive and responsible vendor. From there, he detailed the competitive procedures, the selection protocol, and the the factors considered in vendor selection. He then compared the various responses given by the three vendors. Lastly, he presented the vendor evaluation data, along with a recommendation.

Councilmember Willis requested information regarding community outreach by the recommended vendor. Mr. Kerr indicated that they proposed a newsletter and offered a written statement in this regard. She also inquired about what the vendor will do pertaining to a plan for seniors. City Manager Donald indicated that these matters will be addressed again when a contract is negotiated, now that the RFPs are completed.

Councilmember Gumbs inquired about the low number of proposers and asked staff how widely the proposal opportunity was advertised. She also requested how the panelists were selected to be a part of the evaluation of the proposals. Lastly, she inquired about the lack of local preference.

Councilmember Rowell requested more information regarding how commercial will be handled and she requested a high level summary regarding key information relative to the selection of vendors.

Councilmember Willis indicated her pleasure with utilizing Fulton County in the process.

Councilmember khalid indicated his disappointment with not seeing more in the RFP regarding pay for employees and more information regarding how to handle recycling. He also requested additional information from all three vendors regarding whether they provide this service in other places and how they propose handling recycling.

Staff indicated that they can provide that additional information to the City Council.

c. Opportunities in Economic Development - Elmer Stancil, Dentons

Minutes:

Mr. Stancil began his presentation with a definition of economic development, and an explanation of his background and experience. He also provided information regarding the firm he represents, Dentons, and how they assist their clients in the area of economic development. These services and experience include public policy, public finance, real estate and finance, corporate, and regulatory practices. He detailed how they utilize partnerships that they have all over the world, and he highlighted examples of Georgia developments in which they have been involved,

public/private partnerships outside of Georgia, and key regional clients. Lastly, he indicated that his partner Steven Labovitz was also present to answer questions that the City Council may have.

The City Manager then explained the reasons why he invited Dentons to make a presentation.

Councilmember Willis indicated that alot is going on in this area with respect to development. The City needs a seat at the table and she urged her colleagues to review the credentials of the Dentons firm.

d. Aerotropolis Greenway Draft Plan

Minutes:

Ms. Kirsten Mote, Program Director began her presentation of the project schedule and scope for the AeroATL Greenway draft plan.

Councilmember Willis requested a copy of the plan. There were technology-related problems in the prior transmission.

Councilmember khalid requested information regarding right-of-way cost. He indicated the City of East Point had already completed their right-of-way cost and requested Ms. Mote to share how that was accomplished.

Ms. Mote provided an explanation regarding their approach, and she highlighted all costs involved in the creation of the right-of-way. She explained the City of East Point did their own GreenWay Master Plan in 2017. AeroATL incorporated the City of East Point's recommendations into the plan. The City of East Point used TSPLOST for funding.

The Mayor suggested taking a look at the trail system plan that Fulton County prepared where they acquired properties along the Chattahoochee. Fulton County was approximately 8 parcels shy and a lot of the property along the trail included easements. He suggests the City obtain a copy of the Fulton County trail system plan.

3. Executive Session (CLOSED), if necessary

Motion (Recess): Councilmember Willis

Second: Councilmember Gumbs

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

a. A motion was made to recess the work session for a closed executive session regarding personnel, litigation, and real estate. The motion passed unanimously.

Motion (Approve): Councilmember khalid
Second: Mayor Pro Tem Baker
[Motion Passed]

Yea: 5 Baker, Gumbs, Jackson, khalid , Willis
Nay: 2 Gilyard, Rowell
Abstain: 0
Not Voting: 0

Minutes:

The City Clerk announced that as a result of the closed executive session regarding personnel the City Council took action confirming the City Manager's nomination of Mr. Keith Meadows as the permanent Police Chief and to authorize the City Manager to enter into an employment agreement consistent with the posted salary.

b. A motion was made to accept the City Manager's nomination of Mr. Keith Meadows as the permanent Police Chief. The motion passed.

Motion (): Councilmember khalid
Second: Mayor Pro Tem Baker
[Motion]

Yea: 5 Baker, Gumbs, Jackson, khalid , Willis
Nay: 2 Gilyard, Rowell
Abstain: 0
Not Voting: 0

Minutes:

c. A motion was made to authorize the City Manager to enter into contract negotiations with Mr. Meadows consistent with the posted salary. The motion passed.

4. Adjournment

Motion (Adjourn): Mayor Pro Tem Baker
Second: Councilmember Gumbs
[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to close the Executive Session. The motion passed unanimously.

The work session adjourned at 7:04pm.

Mark Massey, City Clerk



DIVIDER SHEET



The Honorable William "Bill" Edwards, Mayor (present)
The Honorable Mark Baker District 7, Mayor Pro Tem (present)
The Honorable Catherine F. Rowell, District 1 Councilmember (present)
The Honorable Carmalitha Gumbs, District 2 Councilmember (present)
The Honorable Helen Z. Willis, District 3 Councilmember (present)
The Honorable Naeema Gilyard, District 4 Councilmember (present)
The Honorable Rosie Jackson, District 5 Councilmember (present)
The Honorable khalid kamau, District 6 Councilmember (present)

REGULAR MEETING MINUTES

1. Call to Order

Minutes:

The meeting was called to order by Mayor Edwards at 7:05pm. Following the roll call by the City Clerk, a quorum was present.

Councilmember khalid announced there were three birthday celebrations recently: Deloris Baskin, Executive Assistant to the Mayor; Mayor Pro Tem Baker; and Anquilla Henderson, HR Director.

The City Manager introduced four additions to the staff: Christopher Pike, Economic Development Director; Ms. Jolene Butts-Freeman, Communications Director; Ms. Melanie Winfield, Assistant City Manager; and, Anthony Kerr, Purchasing Director.

The City Manager and the Mayor welcomed the new staff members and expressed thankfulness of their joining the team.

2. Invocation

Minutes:

The invocation was rendered by Pastor Warren L. Henry, Sr.

3. Pledge of Allegiance

Minutes:

The pledge of allegiance was recited in unison.

4. Approval of Consent Agenda

Motion (Hold): Councilmember Gilyard

Second: Councilmember khalid

[Motion Passed]

Yea: 4 Gilyard, Gumbs, Jackson, khalid

Nay: 3 Baker, Rowell, Willis

Abstain: 0

Not Voting: 0

Minutes:

a. A motion was made to hold the sanitation services item to the next city council meeting, August 14, 2018. Mayor Pro Tem Baker withdrew his second.

Councilmember khalid offered a second. The motion passed.

Councilmember Willis suggested Councilmembers meet with the City Manager and get all your questions and concerns answered because the Local Options Sales Tax monies are involved.

Motion (Approve as Amended): Councilmember Gumbs

Second: Councilmember khalid

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

b. A motion was made to approve the consent agenda as amended (letter a. and b., and holding letter c.). The motion passed unanimously.

- a. Meeting Minutes - Tuesday, July 10, 2018. (Work Session and Regular Meeting)
- b. Meeting Minutes - Monday, July 16, 2016. (Special Called Meeting)
- c. Request approval of staff recommendations for Sanitation Services.

5. Approval of the Regular Meeting Agenda

Motion (Hold): Councilmember Willis

Second: Councilmember Gumbs

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

a. A motion was made to hold the proposed ethics ordinance (Ord2018-030) and hold a work session at a later date. The motion passed unanimously.

Motion (Approve as Amended): Councilmember Rowell
Second: Councilmember Gumbs
[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

b. A motion was made to approve the regular meeting agenda as amended. The motion passed unanimously.

6. Public Comment

Minutes:

The following speakers offered public comment:

- **Mr. Harold E. Reid (District 2) - interested in the new hires for the City. Was pleased to hear the presentation from Dentons showing that others want the City to achieve its vision.**
- **Mr. Rickie Lewis - congratulations on becoming a City. Concerned with health issues at Camelot subdivision due to negligence of the HOA. Management does not adhere to code violations. Any assistance the City can provide would be appreciated.**
- **Mr. Jason Zepp (Waste Industries, Regional Vice President) - thank you for the motion in regards to sanitation services. We are active in the Chamber and are 56% invested in the City currently servicing 19,500 customers and we were the only haulers involved in "Keep South Fulton Beautiful". We are some of the safest in the industry. We also service Union City, Fayetteville, Stockbridge and Newnan.**
- **Mr. Walt Ritter (Advanced Disposal, District Manager) - they are extremely excited to work with COSF and to keep the smaller haulers working. They are available to answer any questions or concerns the Mayor or Council might have and are thankful for the opportunity to work with the City.**
- **Mr. A. W. Davis (District 4) - as an American he is proud to be a Republican and supporter of President Trump. He asked the audience to look up the Dr. Henry Kissenger speech on secrets. At a later date he will yield those secrets to us.**
- **Mr. Robert Sills (Attorney with Dentons) - here on behalf of his client (Atlanta**

Waste Industries). Respectfully request Council to conduct a thorough, additional review of the Solid Waste Disposal and Recycling RFP evaluators as pertinent information was omitted. We hope that during this due process the Council will make the most responsible decision for the best interest of the citizens.

- Ms. Glenda Collins (District 5) - hopes the Economic Development Director will work with Zoning for quality in our City. Advises the City not to enter into agreements with other cities without the input of the citizens before decisions are made.
 - Ms. Carmalitha Childs - asking for a yes vote on the Indigenous Peoples' Day Holiday.
 - Mr. Marcus Coleman - supports replacing Columbus Day with Indigenous Peoples' Day. He feels it's an important piece of legislation.
 - Mr. Roy J. Frink (District 5) - First Missionary Baptist Church. Thanks to Councilmembers Jackson and Khalid and Mayor Pro Tem Baker for support in allowing the word of God to be preached on that corner. Thank you from Pastor C. L. Carter and we would like your continued support.
 - Mr. Avon Spence (Fulton Sanitation) - in business over 9 years, concerned with the way small haulers were rated during the RFP process. The companies that were going to put him on the RFP process as a small hauler decided to omit him because there were no incentive points. Advance Disposal was the only sanitation company that kept Fulton Sanitation as part of their RFP regardless of the points.
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7. Business

a. Rezoning, Modifications, Variances (Public Hearings)

- i. Request for rezoning - **Z18-004 Applicant. (District 1)**
Rezoning from MIX with conditions to C-1 at 1180 Utoy Springs Road. **DEFERRED** AT 6/26/18 Council Meeting.

Motion (Deny): Councilmember Rowell

Second: Councilmember Gilyard

[Motion Passed]

Yea: 6 Baker, Gilyard, Gumbs, Jackson, Khalid, Rowell

Nay: 1 Willis

Abstain: 0

Not Voting: 0

Minutes:

Staff presented Z18-004 with a recommendation of approval with conditions followed by a public hearing.

Support: Attorney Harold Buckley, spoke on behalf of the applicant and Todd Jackson from GPS Hospitality.

Oppose: Ken Murray, Kellee Ross, Gwendolyn M. Cummings.

Mayor Edwards wants a remediation plan, he recommended that Research Drive be realigned with Utoy Springs Road.

Councilmember Rowell requested a remediation plan review and approval by the State to ensure it is adequate.

A motion was made to deny case# Z18-004. The motion passed.

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- ii. Request for rezoning - **Z18-006 Applicant. (District 4)**
Rezoning from R-3 with conditions to R-5A on Jones Road (Parcel ID 07050001430263) **DEFERRED** at 6/26/18 Council Meeting.

Motion (Approve): Councilmember Gilyard
Second: Councilmember Jackson
[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

Staff presented Z18-006 with a recommendation of approval, followed by a public hearing.

The applicant shared 2 letters from neighbors in support of the development. He indicated that the applicant has complied with the 34 point list submitted by Cedar Grove Community Association. He requested approval of the application by Council.

Support: Neil Koelbl, Angela R. Brown, Eliese Fisher.

A motion was made to approve case# Z18-006. The motion passed unanimously.

- iii. Request for modification - **M18-003 Applicant. (District 7)**
Modification to replace previously approved 20 single-family and 302 multifamily dwelling units with 216 townhouses, and increase the minimum heated floor area per unit to 1,100 square feet within the Renaissance at South Park residential subdivision. **DEFERRED** at 6/26/18 Council Meeting.

Motion (Defer): Mayor Pro Tem Baker
Second: Councilmember khalid
[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

Staff presented M18-003 with a recommendation for approval, followed by a public hearing.

Support: Attorney Nathan V. Hendricks, III (Pete), Gregory Wright, Betty Smalls, Tim Jenkins

Opposition: Michelle A. Mazyck

Councilmember Gilyard stated that an annual meeting that includes financial statements should be established. She inquired about the process for notices of violations to be sent to residents, and she asked why the request of violations were reduced from 4 to 3. Also, when is the HOA turned over to residents. (Applicant replied - when 70% of the homes are sold)

Councilmember Gilyard stated it is important that the Advisory Committee work closely with the developer for the transition of the HOA management company. All information and actions should be in writing, so all parties will be clear.

A motion was made to defer case# M18-003 for the next zoning agenda (August 28, 2018). The motion passed unanimously.

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- iv. Request for modification - **M18-004 Applicant. (District 4)**
Modification to reduce the side yard setback from 7.5' to 3.5' at 4644 Marching Lane within the Lexington Park subdivision.

Motion (Defer): Councilmember Gilyard
Second: Councilmember Gumbs
[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

Staff presented M18-004 with a recommendation of deferral as requested by the Applicant, followed by a public hearing.

Applicant: Michelle McCauley requested a deferral.

A motion was made to defer case# M18-004 to the next zoning agenda (August 28, 2018). The motion passed unanimously.

b. Resolutions

- i. Resolution adopting a City of South Fulton Human Resources Policies and Procedures Manual and for other lawful purposes. **(Res2018-044)**

Motion (Approve): Councilmember Willis

Second: Councilmember Jackson

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve Res2018-044. The motion passed unanimously.

- ii. Resolution finding necessity to exercise municipal powers under Georgia Urban Development Law to address community blight and for other lawful purposes. **(Rowell - Res2018-045)**

Motion (Approve): Councilmember Rowell

Second: Councilmember Willis

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve Res2018-045. The motion passed unanimously.

- iii. Resolution amending the City of South Fulton's Official Holiday Schedule, recognizing Indigenous Peoples' Day and for other lawful purposes. **(Baker - Res2018-046)**

Motion (Approve): Mayor Pro Tem Baker

Second: Councilmember Willis

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to approve Res2018-046. The motion passed unanimously.

c. Ordinances

- i. **[FIRST READING]** Ordinance to amend Title 2, Taxation, of the City Code, to create a Community Redevelopment Tax Incentive Program, to encourage property rehabilitation and for other lawful purposes. **(Rowell and Willis - Ord2018-029)**

Minutes:

FIRST READING HEARD

- ii. **[FIRST READING]** Ordinance to amend Title 1, Administration, of the City of South Fulton Code of Ordinances, to help ensure high ethical standards within the City and for other lawful purposes. **(Ord2018-030)**

Motion (Hold): Councilmember Willis

Second: Councilmember Gumbs

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to hold the proposed ethics ordinance (Ord2018-030) and hold a work session at a later date. The motion passed unanimously.

d. Action Items

- i. Presentation and request to adopt a tentative Millage Rate which will require a Levy of 11.579 mills for 2018.

Motion (Adopt): Councilmember khalid

Second: Councilmember Gilyard

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to adopt the tentative Millage Rate which will require a levy of 11.579 mills for 2018. The motion passed unanimously.

8. City Manager's Report

Minutes:

The City Manager gave his report followed by a question and comment period.

9. City Attorney's Report

Minutes:

The City Attorney asked Council for dates for the special training workshop.

Councilmember Willis requested to hold the workshop until after the budget process. She also inquired as to the status of the 17 pieces of legislation that should be adopted by the November transition timeframe.

The City Attorney indicated she will be meeting with the City Manager this coming week to address those items and the special training workshop can be held at Council's discretion.

The City Manager requested to add an item to the July 31st meeting, if Council is amendable, concerning the budget for Council's approval.

10. Mayor and City Council Comments (Two minutes each)

Minutes:

Each Councilmember gave an update concerning their individual district events and thanked citizens for their support.

Mayor Edwards announced the Mayor's Walk would be held tomorrow in District 3, starting in front of Publix. The Mayor also requested staff to add voice mail messages for City desk phones indicating the name of the staff person that has been reached.

11. Executive Session (CLOSED), if necessary

Minutes:

No executive session was held during the regular meeting.

12. Adjournment

Motion (Adjourn): Mayor Pro Tem Baker

Second: Councilmember khalid

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

The meeting adjourned at 9:36pm

Mark Massey, City Clerk



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Meeting Minutes- Tuesday, July 31, 2018

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Clerk

ATTACHMENTS:

Description	Type	Upload Date
Minutes Combined 7-31-2018	Cover Memo	8/6/2018



The Honorable William "Bill" Edwards, Mayor (present)
The Honorable Mark Baker District 7, Mayor Pro Tem (present)
The Honorable Catherine F. Rowell, District 1 Councilmember (present)
The Honorable Carmalitha Gumbs, District 2 Councilmember (present)
The Honorable Helen Z. Willis, District 3 Councilmember (present)
The Honorable Naeema Gilyard, District 4 Councilmember (present)
The Honorable Rosie Jackson, District 5 Councilmember (present)
The Honorable khalid kamau, District 6 Councilmember (present)

SPECIAL MEETING MINUTES

1. Call to Order

Minutes:

The meeting was called to order by Mayor Edwards at 6:10pm. Following the roll call by the City Clerk, a quorum was present.

2. Public Hearing

- a. Public hearing on the advertised tentatively adopted millage rate (11.579 mills) for 2018.**

Minutes:

CFO Frank Milazi made an introductory presentation, titled 2018 Tax Digest. He indicated this will be the first of three public hearings for the 2018 millage rate with the other two hearings on August 7th at 10:00am and 6:00pm.

Councilmember Rowell asked for further explanation and questioned the rollback at .0093. Wouldn't we have to look at the rate quoted at 6.219 plus with the County's 4.430 to get 10.649. Mr. Milazi indicated that would be up to the Council to cut down instead of getting the same.

Councilmember Willis inquired as to the meaning of short term borrowing. He explained it is the TAN. The TAN is Tax Anticipated Notes. Mr. Milazi explained the TAN was acquired based on the expected taxes.

Mayor Edwards asked Mr. Milazi to explain to the citizens in simple terms the meaning of taxes being addressed and the TAN. The Mayor then opened the public hearing.

The following five (5) citizens spoke:

- Mr. Anthony B. Williams (District 1) - representing Sandtown Park. Viewed the budget and requested when funds would be available for field improvement and concessions. The immediate improvements would be getting metal bleachers and a new scoreboard.
 - Ms. Marie Page-Hargrave (District 7) - request an explanation of a mill. Mr. Milazi gave her the explanation and Councilmember Willis read the definition of a mill. If the millage rate is not accepted, what services would be eliminated? It was explained if the millage rate is not accepted, the City Council must determine which services would be cut/eliminated.
 - Ms. Conchita Plater (District 1) - inquired why exemptions went down. Mr. Milazi explained homes sold and ages of residents changed which effected the exemptions. When voting for the City, she questioned if we are receiving the money we were promised. Yes, through Local Option Sales Tax (LOST). And, when we were SSD, we were told taxes would not increase and are those SSD exemptions still in effect. Yes.
 - Ms. Kathy Butler - are the \$30,000 homestead exemptions being offered in the City of South Fulton? Yes. If the school tax was reduced/eliminated it would greatly help the citizens. Maybe cities could get together and use other taxes to reduce the school tax.
 - Mr. A. W. Davis (District 4) - distributed a written document to the Mayor and Councilmembers concerning the history of tax assessment.
-

3. Adjournment

Motion (Adjourn): Councilmember Rowell

Second: Councilmember Gumbs

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to close the public hearing and adjourn the meeting. The motion passed unanimously.

The meeting was adjourned at 6:59pm.

- a. **Additional public hearings regarding the millage rate will be held on August 7, 2018, at 10:00am and 6:00pm.**



DIVIDER SHEET



SPECIAL MEETING MINUTES

The Honorable William "Bill" Edwards, Mayor (present)
The Honorable Mark Baker District 7, Mayor Pro Tem (present)
The Honorable Catherine F. Rowell, District 1 Councilmember (present)
The Honorable Carmalitha Gumbs, District 2 Councilmember (present)
The Honorable Helen Z. Willis, District 3 Councilmember (present)
The Honorable Naeema Gilyard, District 4 Councilmember (present)
The Honorable Rosie Jackson, District 5 Councilmember (present)
The Honorable khalid kamau, District 6 Councilmember (present)

1. Call to Order

Minutes:

Upon adjournment of the millage rate hearing at 7:00pm, the special called emergency meeting began.

The City Clerk announced that a Special Called (Emergency) Meeting was requested and then called by a majority of city councilmembers.

Before the meeting was called to order, Mayor Edwards addressed the City Council indicating that he asked earlier today, in writing, for the nature of this emergency meeting. He asked again today, for the nature of this emergency meeting.

The City Attorney indicated that she did not call the meeting, however, this meeting being set up looks like it was inadvertent. There was a communication made by the City Manager last night agreeing to defer this meeting to August 7th. So my (her) recommendation on such short notice was to defer the meeting to August 7th and the City Manager did agree to that last night by e-mail and that the e-mail was not transcribed to the entire Council. So that resulted in the confusion, so when it was communicated the City Manager agreed to defer (a meeting) to August 7th. The Councilmember she spoke to, supported the meeting being deferred to August 7th. So my (her) recommendation is for Council to defer this meeting to August 7th.

Mayor Edwards indicated there were a host of conflicting e-mails with conflicting thoughts. The Charter is clear as to what we can do and how we can do it. If it doesn't pass the muster of the Charter, then we don't even need to be considering the facts. I'm telling you this meeting was illegal, if we had taken part in it, it did not meet the muster of the Charter and I think as we go forward we do things a little different and have better communication.

Councilmember Rowell stated that she was unclear and would like someone to clarify because her understanding was this meeting was called because this was part of broader budget facts.

The City Manager indicated at the last Council Meeting notification was given that there needed to be a budget amendment for clean-up. So an initial poll/question was to see if it was appropriate and legal within the rules to introduce that as a part of this meeting. Then the City Attorney responded, you may be able to do it but it might be more appropriate to do it on the 7th. So I responded fine, let's do it on the 7th from my phone. She knew that but I don't think the Council did and I think the Council continued polling or responding and the meeting was set because people were available. And that is what occurred.

Councilmember Jackson indicated that she let it be known that you could not amend the agenda for a special called meeting according to the Charter. She brought that to the attention of several people. She thinks everything got turned around and it was thought/stated that she was calling the meeting today, but she knew nothing about the budget call.

2. Discussion Items

a. Consideration of a FY2018 budget amendment.

Motion (Approve): Councilmember khalid

Second: Mayor Pro Tem Baker

[Motion Not Carried]

Yea: 0

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

Councilmember khalid requested a polling for a time on August 7th for the budget amendment meeting. Councilmember Gilyard requested the City Manager to distribute all information pertaining to that meeting for review prior to, and not the day of the meeting. The City Manager indicated that staff was still working on the amendment, but once the amendment is ready and the Council has selected a date and time, all information will be supplied to Council.

Councilmember Rowell suggested 5:00pm on August 7th. She wanted to know when the budget book will be available to the public. The City Manager indicated that 'National Night Out' will take place that from 6:00pm-8:00pm and the budget book will be available within 30-45 minutes. Printed books will be available to Council on August 1st.

a. A motion was made by Councilmember khalid and seconded by Mayor Pro Tem Baker to have the budget amendment meeting on August 7, 2018, at 10:00am. The motion was not carried to a vote. No vote was taken.

The City Clerk indicated there currently are two public hearings scheduled for that day, 10:00am and 6:00pm.

Councilmember khalid wanted Council to be mindful that there are three agenda items to be addressed on August 7th and they need to be completed in a timely manner, so Council will be able to attend 'National Night Out'.

Motion (Recess): Councilmember Willis

Second: Mayor Pro Tem Baker

[Motion Approved]

Yea: 4 Baker, Gumbs, Jackson, Willis

Nay: 3 Gilyard, khalid, Rowell

Abstain: 0

Not Voting: 0

Minutes:

Councilmember Gilyard requested what the three agenda items are in reference.

Councilmember khalid stated they are: 1) millage rate; 2) amended budget; and 3) a contract issue.

Councilmember Willis asked if they could have an executive session today to address the contract issue, litigation.

The City Attorney indicated that actions taken today are limited to the topic of the budget amendment. So you can reschedule the budget amendment and then have a discussion on that, but you're not suppose to act today outside of that scope.

Councilmember Willis asked if they could have executive session today, but it would be limited to the budget amendment.

The City Attorney stated you can, but she still stands behind her recommendation that you defer that until August 7th. But if you want to, you can have that today. You would just have to: 1) it has to be urgent and it has to be an emergency, so if you feel the budget funding is an emergency then you can meet and discuss that issue. But my recommendation would be that, so you don't have to label this as an emergency, you move it to August 7th.

b. A motion was made by Councilmember Willis and seconded by Mayor Pro Tem Baker to recess to executive session to discuss what they can legally discuss on

3. Adjournment

Motion (Approve): Mayor Pro Tem Baker

Second:

[Motion Failed]

Yea: 0

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

The City Attorney advised the City Clerk to announce the nature of the emergency for purposes of the minutes.

The City Clerk announced the special called meeting, specifically the executive session, was for the purpose of receiving important information from the City Manager on the FY2018 true up.

a. A motion was made by Mayor Pro Tem Baker to have a special called meeting on August 7, 2018 at 11:00am to discuss budget amendments. The motion failed for lack of a second.

Motion (Approve): Councilmember Willis

Second: Mayor Pro Tem Baker

[Motion Approved]

Yea: 5 Baker, Gumbs, Jackson, Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 2 Gilyard, khalid

Minutes:

b. A substitute motion was made by Councilmember Willis and seconded by Mayor Pro Tem Baker for a special called meeting to be held on August 7, 2018 at 11:00am to have a discussion of a true up to the budget amendment.

Motion (Adjourn): Mayor Pro Tem Baker

Second: Councilmember Willis

[Motion Approved]

Yea: 5 Baker, Gumbs, Jackson, Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 2 Gilyard, khalid

Minutes:

c. A motion was made to adjourn the meeting. The motion passed.

The meeting adjourned at 7:40pm.

Mark Massey, City Clerk



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Meeting Minutes - Tuesday, August 7, 2018 10am

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Clerk

ATTACHMENTS:

Description	Type	Upload Date
Minutes_2018_8_7	Cover Memo	8/9/2018



The Honorable William "Bill" Edwards, Mayor (present)
The Honorable Mark Baker District 7, Mayor Pro Tem (present)
The Honorable Catherine F. Rowell, District 1 Councilmember (present)
The Honorable Carmalitha Gumbs, District 2 Councilmember (present)
The Honorable Helen Z. Willis, District 3 Councilmember (present)
The Honorable Naeema Gilyard, District 4 Councilmember (present)
The Honorable Rosie Jackson, District 5 Councilmember (present)
The Honorable khalid kamau, District 6 Councilmember (absent)

SPECIAL MEETING MINUTES

1. Call to Order - 10:00am

Minutes:

The meeting was called to order by Mayor Edwards at 10:02 am. Following the roll call by the City Clerk, a quorum was present.

The City Clerk made an announcement pertaining to the purpose of the public hearing being held to hear from the public regarding the advertised tentatively adopted millage rate. He asked speakers to complete a speaker card, and he indicated that speakers will be given two minutes each. He also indicated that if any speaker had a question, department heads will be on hand to address any of their concerns following the public hearing. Lastly, he asked that comments made during the public hearing be germane or specific to the advertised millage rate.

2. Public Hearing

- a. Public hearing on the advertised tentatively adopted millage rate (11.579 mills) for 2018.**

Minutes:

The following speakers made comments during the public hearing:

- **Ms. Damita Chatman** - thanked the Mayor and City Councilmembers for doing a great job. She also asked them to keep the millage rate, as is.
 - **Ms. Ivory M. Denson** - concerned that with the changes, there are increases in costs and no better services. She is concerned about bringing over employees from Fulton County. And she feels that having hearings in this manner, at 10am, is unconscionable. Lastly she asked that the City Council make this a well-run city run by African Americans.
-

3. Adjournment

Motion (Adjourn): Mayor Pro Tem Baker

Second: Councilmember Gumbs

[Motion Passed]

Yea: 6 Baker, Gilyard, Gumbs, Jackson, Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to close the public hearing and adjourn. The motion passed.

Councilmember Rowell requested the City Manager to put the proposed budget for 2019 on the new website.

The City Clerk announced that there was a public hearing regarding the millage rate on Tuesday, July 31 at 6pm. A special meeting will be held later today at 11am regarding a budget amendment request and a request to enter into an intergovernmental agreement (IGA) with Fulton County to conduct a special election regarding freeport exemptions. Lastly, he announced that the third public hearing will be held later today at 6pm.

Hearing no further business, the Mayor adjourned the meeting at 10:15 pm.



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Meeting Minutes - Tuesday, August 7, 2018 11am

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Clerk

ATTACHMENTS:

Description	Type	Upload Date
Minutes_2018_8_7_11am	Cover Memo	8/9/2018



The Honorable William "Bill" Edwards, Mayor (present)
The Honorable Mark Baker District 7, Mayor Pro Tem (present)
The Honorable Catherine F. Rowell, District 1 Councilmember (present)
The Honorable Carmalitha Gumbs, District 2 Councilmember (present)
The Honorable Helen Z. Willis, District 3 Councilmember (present)
The Honorable Naeema Gilyard, District 4 Councilmember (present)
The Honorable Rosie Jackson, District 5 Councilmember (present)
The Honorable khalid kamau, District 6 Councilmember (present)

SPECIAL MEETING MINUTES

1. Call to Order - 11:00am

Minutes:

The meeting was called to order by Mayor Edwards at 11:02am. Following the roll call by the City Clerk, a quorum was present.

***Immediately following the roll call, a motion was made to enter into a closed executive session regarding personnel.**

2. Action Items

- a. Request approval to amend the Fiscal Year 2018 Budget (**Res2018-048**)

Motion (Approve as Amended): Councilmember Rowell

Second: Councilmember Jackson

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

The City Manager gave information relative to the FY2018 budget amendments. He indicated this was an opportunity to true-up the budget. He also stated that there might possibly be another amendment during the last month of the budget fiscal year. When all the expenses are captured, there may be an additional budget amendment.

He stated there was an increase in revenue by approximately \$3 million overall, though it is lower than projected. The key expense areas requiring increases are provided below:

- For legal representation, an increase from \$500,000 to \$600,000;
- For public works an increase of \$520,000 for additional billing;
- There is a position for transportation director in the pay and class, and we're notifying the Council that the pay and class will stay the same, but we are changing the position title to public works director who will lead the transition;
- An increase of \$5,000 for an expense allowance per Councilmember, instead of \$4,000 previously reported in error (typo) through the end of the FY2018 budget year; and,
- There are two (2) additional areas: an allocation of approximately \$20,000 in services to assist in the Fulton Industrial Boulevard project management activity, and another \$20,000 for the zoning resolution consultant, as requested by Council, which was not specifically noted in the memo.

a. A motion was made to approve Res2018-048 as amended, thereby accepting the FY2018 mid-year budget modifications with the above changes and additions as outlined by the City Manager. The motion passed unanimously.

Councilmember Gilyard requested a more detailed FY2018 budget with all the information by department. The City Manager cited he would have the information by the close of business tomorrow.

Councilmember Rowell commended the City Manager on including the cost of mowing the grass throughout the City.

Motion (Previous Question): Councilmember Willis

Second: Councilmember Jackson

[Motion Approved]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

b. A motion was made to move to the previous question. The motion passed unanimously.

- b. Request approval to enter into an Intergovernmental Agreement (IGA) with Fulton County to conduct a special election for Freeport Exemptions at the November 6, 2018, general election. **(Agr2018-022)**

Motion (Approve): Councilmember Rowell
Second: Councilmember Gilyard
[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

A motion was made to approve Agr2018-022, an IGA with Fulton County to conduct a special election. The motion passed unanimously.

Mayor Edwards stated he would like to see a strategic plan on getting the word out to vote for the Freeport Exemption.

Councilmember khalid inquired concerning who would write the questions for the Freeport vote. The City Clerk indicated the City Attorney wrote the wording which was in today's handout packet on page 35 & 36, which would be submitted to Fulton County. Councilmember khalid also inquired as to any public education on the Freeport Exemption voting. Mayor Edwards indicated, yes there will be voter education.

Councilmember Gumbs inquired about cost for the election and how the education of the public will be done. The City Clerk indicated the cost will be \$25,829.63. The City Manager indicated in the budget amendment, the \$20,000.00 previously discussed would be allocated to help bring on consultants to help with the public education.

Councilmember Willis requested the City Manager provide the City Council with information pertaining to what strategy would be implemented to secure the Fulton Industrial corridor. She further indicated that the upcoming strategic session be used as an opportunity to share that information.

3. Executive Session (if necessary)

Motion (Recess): Councilmember Willis
Second: Mayor Pro Tem Baker
[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

a. A motion was made to recess the meeting for a closed executive session at 11:03am, to discuss personnel. The motion passed unanimously.

Motion (Adjourn): Mayor Pro Tem Baker
Second: Councilmember Gilyard
[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:
The City Clerk announced no action was taken during the Executive Session.

b. A motion was made to closed Executive Session The motion passed unanimously.

***The closed executive session began at 11:05 am and concluded at 11:44 am.**

4. Adjournment

Motion (Adjourn): Mayor Pro Tem Baker
Second: Councilmember Gilyard
[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:
A motion was made to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 12:00 pm.

The City Clerk announced there will be another millage rate public hearing today at 6:00pm at this same location, followed by National Night Out, as indicated by Councilmember khalid.

Mark Massey, City Clerk



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Meeting Minutes - Tuesday, August 7, 2018 6pm

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Clerk

ATTACHMENTS:

Description	Type	Upload Date
Minutes_2018_8_7_6pm	Cover Memo	8/9/2018



The Honorable William "Bill" Edwards, Mayor (present)
The Honorable Mark Baker District 7, Mayor Pro Tem (present)
The Honorable Catherine F. Rowell, District 1 Councilmember (present)
The Honorable Carmalitha Gumbs, District 2 Councilmember (present)
The Honorable Helen Z. Willis, District 3 Councilmember (present)
The Honorable Naeema Gilyard, District 4 Councilmember (present)
The Honorable Rosie Jackson, District 5 Councilmember (present)
The Honorable khalid kamau, District 6 Councilmember (present)

SPECIAL MEETING MINUTES

1. Call to Order - 6:00pm

Minutes:

The meeting was called to order by Mayor Edwards at 6:01pm. He reminded the citizens to attend 'The National Night Out' at the LA Fitness Center, 6385 Old National Highway. He then recognized Ms. Taelor Cromwell who will be a sophomore this year at North Carolina A&T State University. Ms. Cromwell had the opportunity to shadow the Mayor today. Following the roll call by the City Clerk, a quorum was present.

The City Clerk made an announcement pertaining to the purpose of the public hearing being held to hear from the public regarding the advertised tentatively adopted millage rate. He asked speakers to complete a speaker card, and he indicated that speakers will be given two minutes each. He also indicated that if any speaker had a question, department heads will be on hand to address any of their concerns following the public hearing. Lastly, he asked that comments made during the public hearing be germane or specific to the advertised millage rate.

2. Public Hearing

- a. Public hearing on the advertised tentatively adopted millage rate (11.579 mills) for 2018.**

Motion (Other): Councilmember Willis
Second: Councilmember Gilyard
[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 0
Abstain: 0
Not Voting: 0

Minutes:

Mayor Edwards opened the public hearing.

The following speakers made comments during the public hearing:

- **Mr. A. W. Davis (District 4) Supports millage rate increase. Important to start a City without a deficit and some of the assumptions may not pan-out with respect to revenues.**
- **Mr. Ronald Pou (District 6) Was opposed to the new City. He does not like the quickness of how the increase of 86% came about. He is frustrated and feels it is not right. He wants the Council to make this a great City.**

A motion was made to close the public hearing. The motion passed unanimously.

3. Adoption of Proposed Millage Rate

a. Resolution to adopt millage rate. **(Res2018-049)**

Motion (Approve): Councilmember Willis
Second: Councilmember khalid
[Motion Passed]

Yea: 5 Baker, Jackson, khalid , Rowell, Willis
Nay: 2 Gilyard, Gumbs
Abstain: 0
Not Voting: 0

Minutes:

a. A motion was made to approve Res2018-049 to adopt the millage rate at 11.579 mills. The motion passed, 5-2-0.

Motion (Previous Question): Councilmember Willis
Second: Councilmember Jackson
[Motion Passed]

Yea: 6 Baker, Gumbs, Jackson, khalid , Rowell, Willis
Nay: 1 Gilyard
Abstain: 0
Not Voting: 0

Minutes:

CFO Frank Milazi gave a presentation, titled 2018 Tax Digest. He gave detailed

information on how the increase of 86% was achieved and that it was not an increase in taxes. He stated there will be a budget hearing on Tuesday, August 14, 2018, and the public is invited.

Councilmember Gilyard stated she looked at Fulton County and the School Board and they reduced their millage rate slightly, so she looked at ways to reduce the City's millage rate and came up with a reduction from 11.579 to 11.25. It resulted in a \$963,000 decrease in the budget. After looking at the budget and making sure the service area would not absorb the cost, she also looked at the administrative side of the budget. In the personnel side of the budget on the third level there might be some room to reduce the budget. She deferred to the CFO.

CFO Milazi indicated that if the millage rate was reduced to 11.25 there would be a shortfall of \$963,000 and staff would have to redo the budget to find where they can make the cuts. But if you have specific areas where you want the cuts, then we will work with the City Manager and make the cuts as Council instructs.

b. A motion was made to call the previous question. The motion passed, 6-1-0.

4. Adjournment

Motion (Adjourn): Councilmember khalid

Second: Councilmember Gumbs

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

A motion was made to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 6:24pm

Mark Massey, City Clerk



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Proclamation - Rev. Dr. Michael Bladwin

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Clerk

ATTACHMENTS:

Description	Type	Upload Date
Proclamation - Rev.Dr.Michael Baldwin	Cover Memo	8/6/2018



City of South Fulton

WHEREAS, Michael Wayne Baldwin was born in South Georgia to Mr. and Mrs. Willie James Baldwin, Sr., as one of five children. He graduated with honors from Effingham County School System. He attended Thomas More College and received a BA in Business Administration and an Associate Degree in Economics;

WHEREAS, He began biblical studies at Carver Bible College and completed his Master of Divinity at Luther Rice Seminary in 2003. He was honored with a Doctorate of Divinity Degree from the Baptist International Bible Institute in 2007 and was inducted into Morehouse College's Ministers Hall of Fame;

WHEREAS, Rev. Baldwin is married to Sister Kenya Lynn Baldwin and they are the proud parents of four lovely children, Nicoli, Natlye, Michael II, Joshua and son-in-law, Maurice. They are also grandparents of Maurissa, Christian and Riyeen;

WHEREAS, Rev. Baldwin accepted his calling and was licensed to preach the Gospel of Jesus Christ in October 1993 at the First Baptist Church of Stewardship in Atlanta, GA. He was ordained in March 1995 at the New Pleasant Grove Baptist Church located in Forest Park, GA, where he also served as Pastor from August 1995 until June 1998;

WHEREAS, On Saturday, May 30, 1998, the Rev. Dr. Michael Wayne Baldwin was elected during a special election and has faithfully and spiritually fed the flock of believers where he was called by the Lord to Pastor at the Christians For Change Baptist Church. Under his leadership, an additional morning service was added, membership has increased tremendously, and more ministries have been developed to serve the needs of the congregation and community;

WHEREAS, Rev. Baldwin has the gift to bless others through his singing. With this anointed gift, he's had the esteem pleasure to sing with gospel greats such as the late James Cleveland, the late James Moore, Pastor Al Green, and most recently, Pastor John P. Kee; and,

NOW THEREFORE BE IT RESOLVED, that the Mayor and City Council recognizes and celebrates the 20th Pastoral Anniversary and do hereby proclaim Sunday, July 22, 2018 as Rev. Dr. Michael Wayne Baldwin Appreciation Day in the City of South Fulton.

Councilwoman Rosie Jackson

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City of South Fulton | August 14, 2018



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Proclamation - Bobbi Kristina Serenity House

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Clerk

ATTACHMENTS:

Description	Type	Upload Date
Proclamation - Bobbi Kristina Serenity House	Cover Memo	8/6/2018



City of South Fulton

WHEREAS, The City of South Fulton is proud to honor organizations who do so much to help the less fortunate members of our society;

WHEREAS, named for Bobbi Kristina Brown, a shining star whose life was cut tragically short due to a ravaging intimate relationship, Bobbi Kristina Serenity House is a nonprofit organization dedicated to providing a haven for victims of domestic violence;

WHEREAS, Bobbi Kristina Serenity House is committed to eliminating the epidemic of domestic violence and oppression against victims by changing current misogynistic beliefs and counteracting the institutions that encourage violence, seeking to give a voice to the voiceless;

WHEREAS, Bobbi Kristina Serenity House's guiding belief is building empowerment, and its dedicated workers and volunteers are stewards of helping victims and survivors regain power from deep within;

WHEREAS, Bobbi Kristina Serenity House leads the way to empowering domestic violence victims, educating them about its perils and moving them from crisis to confidence; and,

WHEREAS, Bobbi Kristina Serenity House truly shines a light and is a beacon to helping those in dire need.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Council of the City of South Fulton, denounces any act of domestic violence and honors the Bobbi Kristina Serenity House for its significant contributions in stamping out domestic violence and providing a safe sanctuary for victims of this despicable crime and do hereby proclaim **Thursday, July 26, 2018, as Bobbi Kristina Serenity House Day** in the City of South Fulton.



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Proclamation - Senator Leroy Johnson Day

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Clerk

ATTACHMENTS:

Description	Type	Upload Date
Proclamation - Senator Leroy R. Johnson Day	Cover Memo	8/6/2018



City of South Fulton

WHEREAS, Senator Leroy Johnson, in my eyes, is a “Gentleman’s Gentleman”, who has always been a friend, mentor, strong supporter and firm adviser;

WHEREAS, Senator Johnson was the first African American hired by the Fulton County Solicitor General’s office;

WHEREAS, Senator Johnson has a stellar political career laced with many “firsts”; first African American State Senator to be elected and serve in the legislature since 1907; first African American to be elected to public office in the Southeast, and the list goes on;

WHEREAS, not one to rest on his own laurels or bask in his own glory, Senator Johnson has a passion for youth and has been one who is always willing to mentor and prepare the next generation of leaders; advising them on how to avoid various pitfalls; ensuring that he leaves the world a much better place;

WHEREAS, he is quick to credit his time at Morehouse College with propelling him for a life of service and the desire to often work pro bono, after becoming an attorney, for those in need of legal representation but unable to afford an attorney; and,

WHEREAS, Senator Johnson is a man of deep abiding faith and believes the mission of the church has always been to help the entire community.

NOW THEREFORE BE IT RESOLVED THAT THE MAYOR AND CITY COUNCIL of the City of South Fulton is honored and privileged to join with family and friends in celebration of the 90th Birthday of Senator Johnson and do hereby proclaim **Saturday, July 28, 2018 as SENATOR LEROY R. JOHNSON DAY** in the City of South Fulton.



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Proclamation - Mary Parker Foundation

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Clerk

ATTACHMENTS:

Description	Type	Upload Date
Proclamation - Mary Parker Foundation	Cover Memo	8/6/2018



City of South Fulton

WHEREAS, the Mary Parker Foundation (MPF) is an extension of the heart and passion of its name sake who is an entrepreneur, author and lecturer with an inspiring 30+ year career navigating the automotive manufacturing and security industries;

WHEREAS, Mary Parker's career has lauded her accolades to include the Phoenix Trailblazer Award; United States Department of Commerce Regional Entrepreneur; Atlanta Area Council of Boy Scouts of America Silver Beaver Award and recognition as of one of the 100 Most Influential Women of Atlanta, but she is most proud of her work to raise other generations;

WHEREAS, the Mary Parker Foundation provides youth, aspiring entrepreneurs, and persons in need of a fresh start with the tools, support and resources necessary to not only succeed but bring others along the way;

WHEREAS, the Mary Parker Foundation's Raising Other Generations Award Gala has in its five years of existence awarded scholarship of nearly \$500,000;

WHEREAS, in addition to offering diverse programs to include the Back to School Carnival Bash; FACS which provides leadership development and entrepreneurship training and mentoring; and the Get FEARLESS Felony Expungement and Re-Entry Program; and,

WHEREAS, from Atlanta to Africa, the Foundation is impacting communities, influencing dreamers and inspiring the downtrodden and should be commended and recognized.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the City Council of the City of South Fulton recognize the contributions of Mary Parker and proclaim August 4, 2018, as **"MARY PARKER FOUNDATION APPRECIATION DAY"** in the City of South Fulton, Georgia.



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Proclamation - Pratt-Cabbagestalk

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Clerk

ATTACHMENTS:

Description	Type	Upload Date
Proclamation - Pratt-Cabbagestalk	Cover Memo	8/6/2018



City of South Fulton

WHEREAS, The Pratt-Cabbagestalk family comes from a long line of hard-working, determined people, who never gave up, despite the odds;

WHEREAS, recognizing God is the source of who they are, they have a strong religious foundation, diligent work ethics and an infinite love of family;

WHEREAS, Henry Prescott and his wife Amy, great grandfather of Minnie Pratt-Cabbagestalk, were born in slavery in 1834 and 1835, respectively;

WHEREAS, a fire occurred in the Federal Census Repository, destroying most of the 1900 census records for South Carolina, therefore, no U. S. census records can be found for the Prescott family during that timeframe;

WHEREAS, Frierson Prescott, Sr. the second oldest son of Henry and Amy was born in 1864, the year before the Emancipation Proclamation was signed by President Abraham Lincoln, which “freed” the slaves. He and his wife Emma gave birth to 13 children;

WHEREAS, the years 1920 and 1930 saw the household composition change dramatically, however the size did not. During the 1930’s the U. S. movement took possession of the Rose Hill Plantation and the family moved to a plantation in a different township;

WHEREAS, as a result of this movement, all families, black and white, living on plantations were displaced and there was a great migration of Prescott descendants to the Northeastern United States. They can now be found in every part of the United States;

WHEREAS, the movement began opening many doors of opportunity for the descendants. Before 1965 one could count the number of college graduates on one hand, but by 1975 there were more Prescott college graduates than sharecroppers; and

WHEREAS, the Prescott Family has seen the hand of God work many miracles in their lives. No longer slaves; no longer sharecroppers; they are doctors, lawyers, teachers, engineers, preachers, nurses, military personnel and other disciplines.

NOW THEREFORE BE IT RESOLVED, that the Mayor and City Council honor you as you gather to observe the family spirit of unity, love and togetherness and does hereby proclaim **Saturday, August 4, 2018, as the 46th PRATT-CABBAGESTALK FAMILY REUNION DAY** in the City of South Fulton.

Mayor William ‘Bill’ Edwards

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City of South Fulton | August 14, 2018



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Proclamation - Halen toney Appreciation Day

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Clerk

ATTACHMENTS:

Description	Type	Upload Date
Proclamation - Halen Toney Appreciation Day	Cover Memo	8/6/2018



City of South Fulton

WHEREAS, Envision Lead Grow's (ELG) comprehensive entrepreneurship program seeks to share the power of entrepreneurship with girls and young women;

WHEREAS, middle school girls learn the building blocks of becoming an entrepreneur and take part in exercises to help them think bigger, apply entrepreneurial and STEM infused skills to everyday life, and to make better decisions;

WHEREAS, at the end of the summer immersion camp, these young women leave with a solid business idea, a Passion Pitch they can use to sell their idea to others and confidence to take their company – and community – to the next level;

WHEREAS, from July 15-21st, the ELG Class of 2018 participated in a one-week long Summer Immersion program that is an all-expenses paid, sleepaway camp hosted at *Old Dominion University* in Norfolk, Virginia;

WHEREAS, at the end of the summer immersion camp, these young women leave with a solid business idea, a Passion Pitch they can use to sell their idea to others and confidence to take their company – and community – to the next level;

WHEREAS, the 2018 cohort included 124 participants from Memphis, TN; Norfolk, VA; Philadelphia, PA; Baltimore, MD; Washington, D.C, Greensboro, NC and Atlanta, GA;

WHEREAS, these Girl Bosses, new and returning, continue to grow through mentoring, webinars and conferences - Parts 2, 3, and 4 of ELG's on-going, repeated-practice program and will ultimately become CEO's of their own companies; and,

WHEREAS, City of South Fulton's own Halen Toney took first place with a Passion Pitch for her Thigh Magic undergarment invention and won \$500 and took the title as the #1 Girl Boss and her accomplishment deserves to be recognized.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the City Council of the City of South Fulton recognize Ms. Halen Toney's accomplishments as an emerging entrepreneur and proclaim August 5, 2018, as "**HALEN TONEY APPRECIATION DAY**" in the City of South Fulton, Georgia.

Councilwoman Catherine Foster Rowell, District 1



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Proclamation - First Presbyterian Church

DATE OF MEETING: 8/14/2018

DEPARTMENT: Mayor

ATTACHMENTS:

Description	Type	Upload Date
Proclamation - First Presbyterian Church	Cover Memo	8/8/2018



City of South Fulton

WHEREAS, on January 1, 1988, the new church development commission of the Presbytery of Greater Atlanta began its efforts to organize a new church in the College Park community. Twenty-five adults signed a commitment to mission statement and began worshipping on January 3, 1988 in the former Bethany Presbyterian Church building;

WHEREAS, on June 29, 1988 a petition, with 98 adult members, was presented to the Presbytery of Greater Atlanta. On August 21, 1988, New Life Presbyterian Church was organized with more than 125 members;

WHEREAS, the organizing pastor for New Life Presbyterian Church was Rev. Lonnie Oliver. Ever the Shepherd, Rev. Oliver increased membership to over 400, assisted 24 persons to discern their call to ministry, served as President of the National Black Presbyterian Caucus, and was named 1st Black Moderator of the Greater Atlanta Presbytery;

WHEREAS, after twenty (20) years of faithful and productive service, Rev Dr. Oliver retired as pastor of New Life on February 28, 2010, leaving a strong legacy of service, commitment and dedication;

WHEREAS, Rev. Billy Honor, Jr. was ordained and installed as Pastor of New Life in June 2011 and resigned on March 31, 2015;

WHEREAS, on August 13, 2017, after an extensive search, Rev. Hodaris Sadiki Williams was installed as the current pastor of New Life Presbyterian Church. A next generation preacher/theologian, his teaching and preaching is known to inspire people to advocate for social, political and economic justice for the marginalized. Under his leadership, New Life has experienced phenomenal growth in membership, upgrades and improvements to the temple, and has truly become a beacon of light in the community; and,

WHEREAS, currently home to several hundred people, New Life's doors are open to anyone who comes to worship God. We provide a wholistic ministry addressing the needs of children, youth, young adults, senior citizens, single, married couples and the homeless. The ministry of Christ flows beyond the four walls by providing awareness and support for Johnson C. Smith Theological Seminary, the National Black Presbyterian Caucus and several other national and local mission agencies.

NOW THEREFORE BE IT RESOLVED that Mayor and Council congratulates you on thirty years of faithful and dedicated service, thanks you for serving as a light in the community and do hereby proclaim Sunday August 12, 2018 as **NEW LIFE PRESBYTERIAN DAY** in the City of South Fulton.

Mayor William 'Bill' Edwards

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City of South Fulton | August 14, 2018



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Agr2018-023 Automatic Aid w/Union City Fire

DATE OF MEETING: 8/14/2018

DEPARTMENT: Attorney

ATTACHMENTS:

Description	Type	Upload Date
Agr2018-023 Automatic Aid w/Union City Fire	Cover Memo	8/9/2018

AGREEMENT OF AUTOMATIC AID

City of South Fulton Fire Rescue and Union City Fire

This agreement (referred to herein as "Agreement") is entered into by and between the City of South Fulton, a political subdivision of the State of Georgia, acting by and through its duly elected Mayor and Council, and Union City, Georgia, organized and existing under the laws of the State of Georgia (referred to herein as "Union City"), acting by and through its duly elected Mayor and Council (the parties collectively referred to herein as the "Parties.")

WITNESSETH:

WHEREAS, South Fulton and Union City are contiguous,

WHEREAS, South Fulton and Union City each maintain and staff a fire department for fire prevention, fire suppression, emergency medical, hazardous material, technical rescue, and support services;

WHEREAS, South Fulton and Union City have determined that it is to the mutual advantage and benefit of each of the Parties hereto that they render supplemental fire suppression, and to take part in joint training exercises; and

WHEREAS, it is the desire of the Parties hereto to enter into this Agreement for automatic aid (referred to herein as "Automatic Aid") pursuant to the 1983 Constitution of the State of Georgia, Article IX, Section II, Paragraph 3 and the Official Code of Georgia Annotated O.C.G.A. § 36-69-, et seq.- "The Georgia Mutual Aid Act."

NOW THEREFORE, in consideration, of the mutual covenants contained herein, and for other good and valuable consideration, the Parties hereunto agree as follows:

ARTICLE 1: AUTOMATIC AID

Paragraph 1.0 The Parties shall establish a mutually beneficial response district (referred to herein as the "Response District") which shall exist within and up to certain feasible boundary limits as designated and agreed upon by the South Fulton Fire Chief and Union City Fire Chief. Said agreed upon bounds will be recorded in a document written and signed by both the South Fulton Fire Chief and the Union City Fire Chief. Subsequently, that document shall be attached and incorporated into this Agreement as "Addendum A." The Response District may be changed to reflect additions or deletions of response areas with the written approval or both parties.

Paragraph 1.1 In the event of a fire emergency in the Response District, South Fulton and Union City shall furnish such fire resources as defined in addendum B to cope with the fire emergency, in addition to the first response assignment, but subject to the limitations herein after set forth in this Agreement.

Paragraph 1.2 The level of Automatic Aid shall exist at a level mutually agreed upon by the South Fulton Fire Chief and Union City Fire Chief. Said agreement shall be written and signed

by South Fulton Fire Chief and Union City Fire Chief. Subsequently, the document shall be attached to this Agreement as Addendum B.

Paragraph 1.3 It is further agreed that the Fire Chiefs of both City of South Fulton and Union City, or their designees, will ensure training is schedule between South Fulton Fire Rescue and Union City Fire annually. This will insure the operational efficiency of this automatic aid agreement.

ARTICLE 2: SUPERVISION

Paragraph 2.0 The furnishing jurisdiction shall dispatch a Chief Officer [Incident Command System (referred to herein as "ICS"), National Incident Management System (referred to herein as "NIMS") Qualified Incident Commander]. The Chief Officer shall coordinate resources of the furnishing jurisdiction and shall report to the Chief Officer of the receiving jurisdiction.

Paragraph 2.1 When the furnishing jurisdiction's [Incident Command System, National Incident Management System Qualified Incident Commander] Chief Officer arrives before the [Incident Command System, National Incident Management System Qualified Incident Commander] Chief Officer of the receiving jurisdiction, that officer shall coordinate and give the general directions as to the work to be done. This officer will be in command until properly relieved by the Chief Officer of the jurisdiction receiving aid.

Paragraph 2.2 Personnel who are being furnished will work under their own supervisors and with their own equipment except as provided in paragraph 2.0.

Paragraph 2.3 All general direction, relative to the work, will be given by the appropriate officers of the receiving jurisdiction to the [Incident Command System, National Incident Management System Qualified Incident Commander] Chief Officer of the furnishing jurisdiction under the authority of O.C.G.A. 36-69-3(b) & (e), except as provided in paragraph 2.1.

ARTICLE 3: LIABILITY

Paragraph 3.0 There is no special duty imposed by this Agreement on either Party and/or its respective personnel to respond to fire, rescue, or any other calls and/or requests pursuant to this Agreement as per O.C.G.A. 25-6-5-(a) and other applicable laws.

Paragraph 3.1 No employee of a Party shall be deemed to be an employee and/or agent of the other party because of any action or incident arising pursuant of this Agreement, as per O.C.G.A.25-6-5-(b) and other applicable laws.

Paragraph 3.2 All damages or repairs to any equipment or apparatus shall be the responsibility of the owner jurisdiction as per O.C.G.A.25-6-5-(c) and other applicable laws.

Paragraph 3.3 Equipment, personnel, and/or services provided pursuant to the Agreement as Automatic Aid, for periods or durations not exceeding 24 hours, shall be provided at no charge to the party requesting aid, unless an expendable item such as foam was provided. These expendable items shall be replaced by the party requesting aid. However, any expenses recoverable from third Parties shall be equitably distributed among responding parties. Nothing

herein shall operate to bar recovery of funds from any state or federal agency under any existing statute, regulation or law.

ARTICLE 4: CONSIDERATIONS

Paragraph 4.0 No party under this Agreement will be required to pay any compensation to any other party under this Agreement for services rendered pursuant to this Agreement.

Paragraph 4.1 It is expressly agreed that the mutual advantage and protection afforded by this Agreement is adequate consideration to both Parties for services rendered pursuant to this Agreement.

Paragraph 4.2 Each Party to this Agreement shall comply with the Workers Compensation laws of the State of Georgia at no cost to the other party.

Paragraph 4.3 Each Party shall pay the salaries, benefits, and all other compensation of its own personnel at no cost to the other party.

ARTICLE 5: RELEASE OF CLAIMS

Paragraph 5.0 Each Party agrees to release the other party from all liabilities, claims, judgements, costs, or demands for damage to its own property, whether directly or indirectly arising out of the use of any vehicle, equipment, or apparatus by the party to which said property does not, belong during the provision of service pursuant to this Agreement.

ARTICLE 6: INJURIES TO PERSONNEL

Paragraph 6.0 Any damage or other compensation which is required to be paid to any employee by reason of an injury occurring while their services are being utilized by the responding and/or receiving jurisdictions, pursuant to this Agreement, shall be the sole liability and responsibility of the party regularly employing that employee.

ARTICLE 7: THIRD PARTY BENEFICIARIES

Paragraph 7.0 This Agreement shall not be construed as, or deemed to be, an Agreement for the benefit of any third party, and no third party shall have any right of action hereunder, for any cause whatsoever.

ARTICLE 8: TERM OF AGREEMENT

Paragraph 8.0 This Agreement shall commence upon its approval and appropriate recording in the minutes by the respective governing bodies of the Parties. This Agreement shall stand automatically renewed by the Parties on January 1, and each year thereafter on January 1, unless and until such time as written notice of termination or notification is received by either Party at least ninety (90) days prior to the expiration of the first term or any renewal term thereafter.

ARTICLE 9: DISPATCHING OF ALARM AUTOMATIC AID

Paragraph 9.0 Fulton County emergency services (referred to herein as the "Fulton County 911 Center") will dispatch all first responder units as per this Agreement.

ARTICLE 10: ENTIRE AGREEMENT

Paragraph 10.0 This Agreement shall constitute the entire Agreement between the Parties and no modification thereof shall be binding unless evidenced by a subsequent signed written agreement.

Paragraph 10.1 This Agreement shall be the sole instrument for the provision of emergency fire and rescue service aid between the parties.

ARTICLE 11: TERMINATION

Paragraph 11.0 Either Party to this Agreement may terminate the Agreement, for any cause, by giving not less than ninety (90) days advance written notice to the other party.

ARTICLE 12: SEVERABILITY OF TERMS

Paragraph 12.0 In the event any part or provision of this Agreement is held to be invalid, the remainder of this Agreement shall not be affected thereby and shall continue in full force and effect.

ARTICLE 13: NOTICES

Paragraph 13.0 All notices or other communications required or permitted to be given under this Agreement shall be in writing.

All notices shall be deemed to have been duly delivered to the party intended to receive said notice or communication when delivered personally, in hand, or when mailed by certified or registered mail, return receipt requested, with proper postage prepaid and addressed to the appropriate party at the appropriate address as identified below:

To South Fulton:

City of South Fulton
Attn: City Manager
5440 Fulton Industrial Blvd
Atlanta, Ga 30336

City of South Fulton
Attn: Fire Chief
5440 Fulton Industrial Blvd Atlanta,
Ga 30336

To Union City:

City of Union City
Attn: City Manager
5060 Union Street
Union City, Ga 30291

City of Union City Attn:
Fire Chief
5060 Union Street
Union City, Ga 30291

ARTICLE 14: GOVERNING LAW

Paragraph 14.0 This Agreement shall be governed in all respects by the laws of the State of Georgia. Should any litigation arise under the provisions of the Agreement or related to this Agreement, proper venue shall lie in a court of competent jurisdiction in Fulton County.

ARTICLE 15: ADEQUATE COVERAGE FOR OWN JURISIDCITION

Paragraph 15.0 Each Party is responsible for providing adequate coverage for its own jurisdiction. Each Party's foremost responsibility is to its own citizens. The provisions of this Agreement shall not be construed to impose any responsibility or unconditional obligation on any Party to this Agreement to provide aid and assistance pursuant to a request from another Party. When a Party is unable to honor a request for aid and assistance, the Party will immediately inform the Party requesting aid that it will not be able to provide mutual aid.

ARTICLE 16: INSURANCE

Paragraph 16.0 Each party to this Agreement shall procure and maintain such insurance as is required by applicable federal and state law to cover its personnel, equipment, vehicles, property, and obligations hereunder, including but not limited to liability insurance, workers' compensation insurance, automobile liability insurance and property insurance. Each Party may self-fund its insurance obligation.

ARTICLE 17: COUNTERPARTS

Paragraph 17.0 This Agreement may be executed in any number of duplicate originals and each duplicate original shall be deemed to be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their authorized representatives below.

BY CITY OF SOUTH FULTON, GEORGIA:

Attest:

Mark Massey, City Clerk
Approved as to Form:

Bill Edwards, Mayor

Emilia C. Walker, City Attorney

Larry Few, Fire Chief

BY CITY OF UNION CITY, GEORGIA:

Attest:

Shandrella Jewett, City Clerk
Approved as to Form:

Vince Williams, Mayor

Dennis Davenport, City Attorney

Joe Maddox, Fire Chief

Addendum A

The 'Response District' for the 'Automatic Aid Response' Agreement between the City of South Fulton and the City of Union City Fire Departments will be considered the corporate limits of both cities. The assistance that will be furnished to each other in the 'Response District' is addressed in Addendum B. This 'Response District' is mutually beneficial to both City of South Fulton and Union City in responding to fire related emergencies. The 'Response District' may be modified through a written agreement of both the Fire Chiefs of City of South Fulton and Union City, or their designees, , as staffing, equipment, and local conditions within both municipalities evolve.

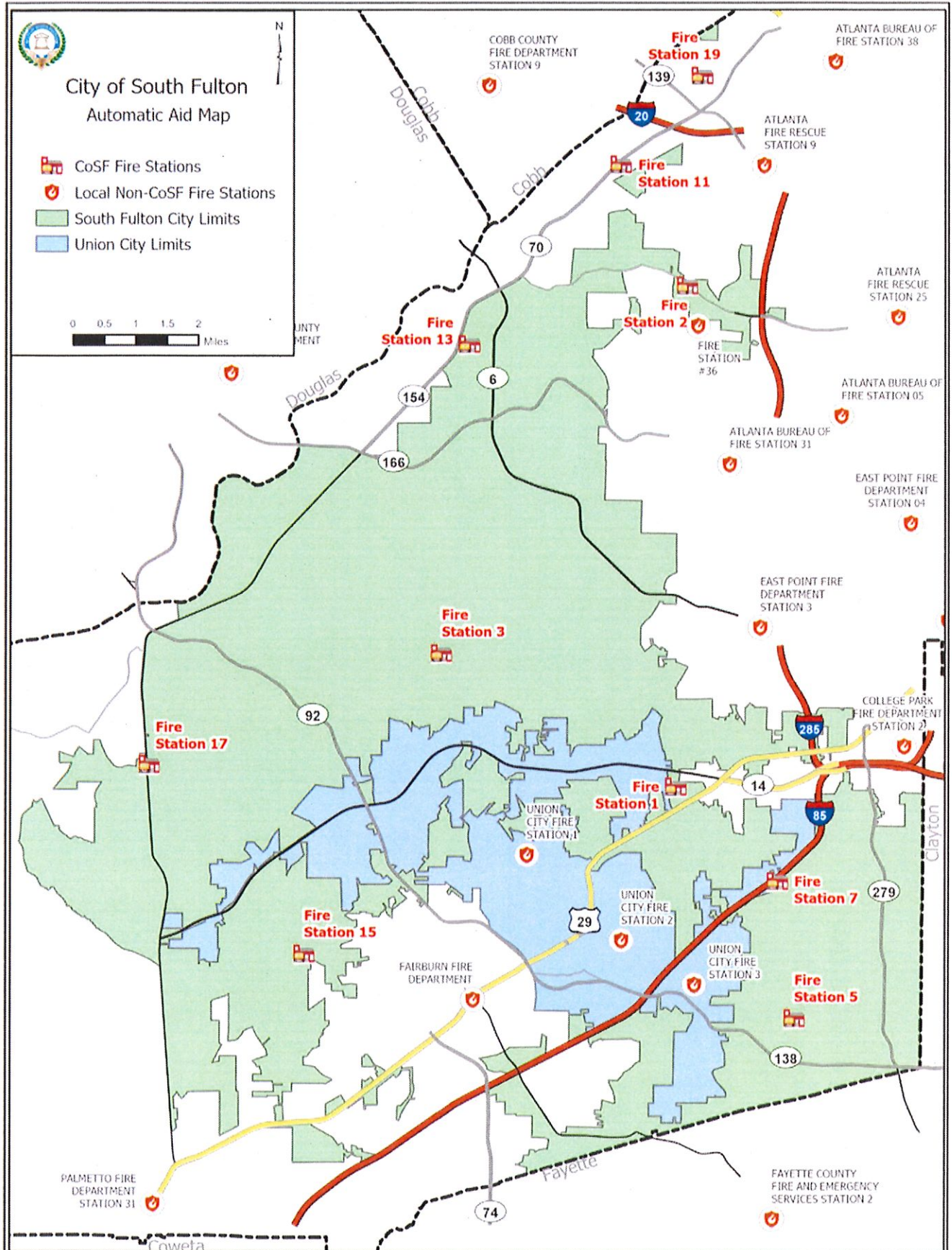
Addendum B

The 'Automatic Response' that may normally be expected within the ' Automatic Response District' for structure fire responses only will be:

South Fulton Fire Department: One (1) Ladder and/ or Engine Company.

Union City Fire Department: One (1) Ladder and/ or Engine Company.

"These response levels may be altered by written agreement between the Fire Chiefs of both City of South Fulton and Union City, or their designees, depending on local conditions or circumstances. Additionally, these response levels may be altered in the future as local staffing, equipment, and conditions evolve.





CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Agr2018-024 Police Chief Contract - Keith Meadows

DATE OF MEETING: 8/14/2018

DEPARTMENT: Attorney

ATTACHMENTS:

Description	Type	Upload Date
Agr2018-024 - Keith Meadows Agreement	Cover Memo	8/9/2018

PROFESSIONAL SERVICES AGREEMENT

This professional services agreement (referred to herein as “Agreement”) is made and entered into by and between the City of South Fulton, Georgia, (referred to herein as the “City”), and Keith Meadows (referred to herein as “Meadows”).

RECITALS

WHEREAS, the duly elected governing authority of the City are the Mayor and Council (referred to herein as “City Council”);

WHEREAS, the City Council approved the nomination of Meadows at the meeting held on July 24, 2018;

WHEREAS, the City wishes to employ Meadows as the Police Chief for the City, and the City and Meadows wish to document the terms of such arrangement; and

NOW, THEREFORE, in consideration of the foregoing, the mutual and dependent promises hereinafter set forth, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties, intending to be legally bound, do hereby agree as follows:

1. Effective Date and Term. This Agreement shall become effective (referred to herein as the “Effective Date”) upon: 1) the Agreement being executed by the City and 2) Meadows emailing or hand delivering a copy of the Agreement executed by him to the City at Mark.Massey@cityofsouthfultonga.gov. The City may withdraw this Agreement at any time prior to the Effective Date. This Agreement shall commence on the Effective Date and continue thereafter for a period of one (1) year. The Agreement shall renew automatically for successive two (2) year periods, unless otherwise terminated pursuant to the provisions herein. Notwithstanding, the Agreement may be considered for renegotiation every two (2) years, upon the City and/or Meadows’ request.

2. Position and Duties. The City hereby employs Meadows as its Police Chief, who shall have such responsibilities, duties, and authorities as are prescribed by the City charter (referred to herein as “Charter”), laws of the State of Georgia, federal law and the City’s code of ordinances, and such other lawful duties and responsibilities as are assigned to him by the City. Meadows agrees to fulfill such duties and responsibilities to the best of his abilities, in a professional and competent manner and in compliance with the policies, practices, laws and regulations that govern the City’s operation and administration. Unless Meadows is utilizing paid time off, he shall dedicate no less than forty (40) hours per week in the performance of his duties under this Agreement. Meadows shall devote his full-time attention and influence to the affairs, advancement and benefit of the City and shall not be employed by others or operate any outside business during the term of this Agreement, without the consent of the City. Meadows’ performance will be reviewed annually by the City Manager.

3. Compensation. For all services rendered by Meadows, the City shall compensate Meadows as follows:

(a) *Base Salary.* As of the Effective Date, the gross annual salary payable to Meadows shall be One Hundred Fifty Thousand Dollars and 00/100 Cents (\$150,000.00) per year payable on a regular basis in accordance with the City's standard payroll procedures, but not less than monthly (referred to here as the "Base Salary"). The Base Salary shall be subject to adjustment by the City from time-to-time in its discretion, but in no event shall the Base Salary be lowered unless consented to, in writing, by Meadows.

(b) *Benefits, and Other Compensation.* Meadows and his dependents shall be entitled to participate in and receive benefits under any qualified or supplemental retirement plan, health plan, deferred compensation plan, vision plan, dental plan, disability plan and life insurance plan or arrangement made available by the City during Meadows' active employment to its most senior officials, subject to and on a basis consistent with the terms, conditions and overall administration of such plans and arrangements.

(c) *Cell Phone and Vehicle.* The City agrees to provide Meadows a cell phone and vehicle for all business use.

4. **Professional Development.** The City agrees to pay for reasonable and customary travel and subsistence expenses of Meadows for City approved professional and official travel and training necessary to continue his professional development and for his performance of duties under this Agreement. Said expenses shall be subject to budget limitations and City travel policies.

5. **Dues and Subscriptions.** The City agrees to pay for the reasonable professional memberships, dues and subscriptions deemed by the City and Meadows as necessary for his participation in local, state, regional and national organizations and desirable for his continued professional advancement. All reimbursable expenses shall be appropriately documented in reasonable detail by Meadows upon submission of any request for reimbursement, and in a format and manner consistent with the City's expense reporting policies and applicable federal and state tax recordkeeping requirements.

6. **Termination; Rights on Termination.** This Agreement may be terminated in any of the following ways:

(a) *Termination by the City "For Cause."* The City may terminate this Agreement and Meadows' employment "For Cause" consistent with the disciplinary grounds/procedures set forth in the City's approved Human Resources policies and procedures manual (referred to herein as the "Policies and Procedures Manual.") "For Cause" shall mean those grounds for removal set forth in Section 2.16 of the Charter and the Policies and Procedures Manual. The date of termination shall be the date of the affirmative vote after an investigative hearing as set forth under Section 2.16(b)(1) of the Charter. Except as set forth in this provision, in the event of Meadows' termination For Cause, no compensation or benefits shall be payable to Meadows after the date of termination, except as provided for in Section 6(g) of this Agreement.

(b) *Termination by the City "For Other Cause."* The City may terminate this Agreement and Meadow's employment "For Other Cause." "For Other Cause" shall mean any grounds for removal, other than those set forth in the Charter and/or Policies and Procedures manual. In the event Meadows' employment is terminated For Other Cause, Meadows shall continue to receive his salary until the effective date of a final resolution of removal as set forth in

the Policy and Procedures Manual. Meadows shall thereafter be entitled to additional compensation pursuant to paragraph (c) of this section.

(c) *Payment for Termination by City For Other Cause.* In the event Meadows' employment is terminated by the City For Other Cause, then Meadows shall be entitled to: (i) all compensation earned and all benefits and reimbursements due through the effective date of termination; (ii) payment of a lump sum amount, payable within thirty (30) days of such termination date, equal to the Monthly Base Salary for a maximum of fifteen months, calculated from the date of Meadows' termination; and (iii) if Meadows elects continued coverage under the City's health insurance plan for himself and/or his qualified dependents pursuant to the Consolidated Omnibus Budget Reconciliation Act ("COBRA"), the City shall pay the costs of that continued COBRA coverage until the earlier of six (6) months from the date of termination or such time as Meadows becomes eligible for coverage under a subsequent employer's health plan, whichever is first.

(d) *Termination by Death or Disability.* This Agreement shall terminate automatically upon Meadows' death. The City may terminate this Agreement on the basis of a disability suffered by Meadows, in accordance with State and Federal law. As part of the decision-making on disability, Meadows and the City agree to engage in discussion about any and all possible accommodations. Upon termination of this Agreement on the basis of death or disability, no compensation shall be payable to Meadows or his estate, except as provided for in paragraph (g) of this section.

(e) *Termination by Meadows For Good Reason.* Meadows may terminate this Agreement "For Good Reason," effective ten (10) days after providing written notice to the City of such termination. "For Good Reason" shall mean a breach by the City of a material provision of this Agreement, as to be determined by a Court of law unless the parties agree in writing otherwise. Meadows shall provide the City with a written statement of the basis for Meadows' belief that For Good Reason cause exists and provide the City at least ten (10) days after receipt of such statement to cure the basis for such belief. In the event Meadows terminates his employment For Good Reason, then Meadows shall be entitled to compensation in the amount of six (6) months severance pay.

(f) *Termination by Meadows For Other Reason.* Meadows may terminate this Agreement "For Other Reason" by providing the City with notice of such termination not later than thirty (30) days prior to the effective date of such termination. "For Good Reason" shall mean any reason other than For Good Reason. In such event, no compensation or benefits shall be payable to Meadows after the date of termination, except as provided for in paragraph (g) of this section. Upon such notice, the City, at its discretion, may hire a replacement Police Chief and/or suspend Meadow's performance of duties by and through the effective termination date.

(g) *Payment for Termination by Death, Disability or For Other Reason by Meadows.* Upon termination of this Agreement by Meadows For Other Reason, or due to Meadows' death or disability, Meadows shall be entitled to receive all compensation earned and all benefits and reimbursements due through the effective date of termination or as set forth in the applicable benefits plan. In addition, in such cases of termination, the City shall offer Meadows and his qualified dependents continued coverage under the City's health insurance plan, pursuant to COBRA, at Meadows' expense, so long as Meadows or his dependents are eligible for COBRA coverage. No other compensation or benefits will be

due or payable to Meadows or his qualified dependents subsequent to termination by death, disability, or For Other Reason by Meadows.

(h) *Provisions that Survive Termination or Expiration of Agreement.* All rights and obligations of the City and Meadows under this Agreement shall cease as of the effective date of termination or expiration of this Agreement, except that the City's payment obligations under the paragraphs in this section shall survive such termination or expiration in accordance with their terms.

7. **Binding Effect.** This Agreement shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective heirs, legal representatives, successors, and assigns.

8. **Complete Agreement; Waiver; Amendment.** The City and Meadows have no oral representations, understandings, or agreements with the other covering the same subject matter as this Agreement. This Agreement, together with the other agreements explicitly referenced herein or attached hereto, is the final, complete, and exclusive statement of expression of the agreement between the City and Meadows with respect to the subject matter hereof, and supersedes any and all prior, existing or contemporaneous agreements or understandings of any kind or nature between the parties, and cannot be varied, contradicted, or supplemented by evidence of any prior or contemporaneous oral or written agreements. This written Agreement may not be later modified except by a further writing signed by a duly authorized official of the City or member of the Council and Meadows, and no term of this Agreement may be waived except by a writing signed by the party waiving the benefit of such term.

9. **Indemnification.** With the exception of intentional and/or willful misconduct and actions performed by Meadows connected to his performance of any criminal act, City shall defend, hold harmless and indemnify Meadows against any tort, professional liability claims or demands or other legal action arising out of an alleged act or omission occurring in the performance of Meadows duties as Police Chief. The City may compromise and settle any claim or suit falling within its duty to indemnify Meadows under this Section, with or without Meadows approval, and shall pay the amount of any settlement or judgment rendered thereto. Meadows shall be liable to the City for any judgments, legal fees and other expenses incurred by the City in any proceeding in which Meadows is found by a Court of law to be guilty of any intentional and/or willful misconduct or neglect in the performance of his duties connected to a criminal act.

10. **Notice.** Whenever any notice is required hereunder, unless specified herein otherwise, it shall be given in writing, via certified U.S. mail, addressed as follows:

To the City:	The City of South Fulton, Georgia Attn: City Clerk 5440 Fulton Industrial Blvd SW Atlanta, GA 30336
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With a copy to:	Emilia C. Walker, Esq.
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8024 Fair Oaks Court
Jonesboro, GA 30236

With a copy to:

City Manager
5440 Fulton Industrial Blvd SW
Atlanta, GA 30336

To Meadows:

XXXXXXX

11. Severability; Headings. If any portion of this Agreement is held invalid or inoperative, the other portions of this Agreement shall be deemed valid and operative and, so far as is reasonable and possible, effect shall be given to the intent manifested by the portion held invalid or inoperative. The section headings are for reference purposes only and are not intended in any way to describe, interpret, define or limit the extent of the Agreement or of any part hereof.

12. Jointly Drafted. The parties and their respective counsel have participated jointly in the negotiation and drafting of this Agreement. In the event that an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the parties, and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

13. Charter Compliance. This Agreement shall be subject to compliance with all provisions of the Charter. The Charter shall control in any instances where this Agreement and the Charter are inconsistent.

14. Governing Law. This Agreement shall in all respects be governed by and construed, including for venue purposes, in accordance with the laws of the State of Georgia, without regard for any state's principles of conflicts of laws.

[SIGNATURE PAGE IMMEDIATELY FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as follows:

CITY OF SOUTH FULTON, GEORGIA

By: _____
Odie Donald, II, City Manager

By: _____
William "Bill" Edwards, City Mayor

Approved as to Form:

City Attorney

Attest:

City Clerk

Keith Meadows:

[Add Notary]



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Agr2018-025 Enterprise License Agreement

DATE OF MEETING: 8/14/2018

DEPARTMENT: Attorney

ATTACHMENTS:

Description	Type	Upload Date
Agr2018-025 - Enterprise License Agreement	Cover Memo	8/9/2018



SOLE SOURCE LETTER

Environmental Systems Research Institute, Inc. (Esri)
380 New York Street
Redlands, CA 92373
E-mail: jricks@esri.com

DATE: April 20, 2018

TO: To Whom It May Concern

FROM: Jackie Ricks, Esri Contract Coordinator/Contracts & Legal Department

RE: Esri Sole Source Justification for Geographic Information System Software

This letter confirms that Esri, as owner and manufacturer, is the sole-source provider of software maintenance (technical support plus Esri software updates/upgrades) for Esri products in the United States.

Esri is the sole-source provider of the following Esri products in the U.S. commercial, state, and local government marketplace:

- AppStudio for ArcGIS
- ArcGIS Desktop & Extensions Subscription (Basic, Advanced, Standard)
- ArcGIS Desktop Advanced
- ArcGIS Desktop Standard
- ArcGIS Developer Subscription
- ArcGIS Enterprise
- ArcGIS for Aviation Bundle
- ArcGIS for Maritime Bundle
- ArcGIS for Server and extensions
- ArcGIS GeoAnalytics Server
- ArcGIS GeoEvent Server
- ArcGIS GIS Server and extensions
- ArcGIS Hub
- ArcGIS Image Server
- ArcGIS Monitor
- ArcGIS Online (excluding data owned by 3rd party providers)
- ArcGIS Runtime and Extensions
- Drone2Map for ArcGIS
- Esri Business Analyst Online
- Esri Business Analyst Server
- Esri Community Analyst
- Esri Defense Mapping Bundle
- Esri MapStudio
- Esri Maps Products
- Esri Services Packages
- Insights for ArcGIS
- Navigator for ArcGIS
- Portal & Hosted Portal for ArcGIS

In an effort to support diversity in federal contracting, Esri has authorized certain businesses (see GSA Advantage! for details) as resellers of perpetual licenses for the following Esri products to eligible entities purchasing under a GSA Schedule. Esri GSA resellers cannot sell Esri software to state or local entities:

- ArcGIS Desktop Advanced
- ArcGIS Desktop Standard

Esri also distributes certain software licenses in combination with non-Esri software or services through open-market value-added resellers and OEMs. If you have further questions, please contact me at 909-793-2853, extension 1-1990.


Jackie Ricks



May 9, 2018

Mr. Christopher Whatley
City of South Fulton
5440 Fulton Industrial Blvd
Atlanta, GA 30336

Dear Christopher,

The Esri Small Municipal and County Government Enterprise License Agreement (ELA) is a three-year agreement that will grant your organization access to Esri® term license software on an unlimited basis including maintenance on all software offered through the ELA for the term of the agreement. The ELA will be effective on the date executed and will require a firm, three-year commitment.

Based on Esri's work with several organizations similar to yours, we know there is significant potential to apply geographic information system (GIS) technology in many operational and technical areas within your organization. For this reason, we believe that your organization will greatly benefit from an enterprise license agreement.

An ELA will provide your organization with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Maintenance on all Esri software deployed under this agreement
- Complete flexibility to deploy software products when and where needed

The following business terms and conditions will apply:

- All current departments, employees, and in-house contractors of the organization will be eligible to use the software and services included in the ELA.
- If your organization wishes to acquire and/or maintain any Esri software during the term of the agreement that is not included in the ELA, it may do so separately at the Esri pricing that is generally available for your organization for software and maintenance.
- The organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.
- The organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate individuals as specified in the ELA who may directly contact Esri for Tier 2 technical support.
- The organization will provide an annual report of installed Esri software to Esri.

- Esri software and updates that the organization is licensed to use will be automatically available for downloading.
- The organization will act as an Esri reference site and will permit Esri to publicize its use of Esri software and services.
- The fee and benefits offered in this ELA proposal are contingent upon your acceptance of Esri's Small Municipal and County Government ELA terms and conditions.
- Licenses are valid for the term of the ELA.

This program offer is valid for 90 days. To complete the agreement within this time frame, please contact me within the next seven days to work through any questions or concerns you may have. To expedite your acceptance of this ELA offer:

1. Sign and return the whole agreement per the instructions in the terms and conditions.
2. On the first page of the ELA, identify the central point of contact/agreement administrator. The agreement administrator is the party that will be the contact for management of the software, administration issues, and general operations. Information should include name, title (if applicable), address, phone number, and e-mail address.
3. In the purchase order, identify the "Ship to" and "Bill to" information for your organization.
4. Send the purchase order and agreement to the address, email or fax noted below:

Esri
Attn: Customer Service SG-ELA
380 New York Street
Redlands, CA 92373-8100

e-mail: service@esri.com
fax documents to: 909-307-3083

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization.

Thank you very much for your consideration.

Best Regards,

Rob Hathcock

Rob Hathcock



Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: 909-793-2853 Fax: 909-307-3049
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

*To expedite your order, please attach a copy of
this quotation to your purchase order.
Quote is valid from: 09/13/2017 To: 12/12/2017*

Quotation # 20515018

Date: September 13, 2017

Customer # 556550 Contract #

City of South Fulton
GIS Dept
5440 Fulton Industrial Blvd
Atlanta, GA 30336

ATTENTION: Chris Whatley
PHONE: (470) 809-7251
FAX:

Material	Qty	Description	Unit Price	Total
110037	1	Populations of 50,001 to 100,000 Small Government Term Enterprise License Agreement Year 1	50,000.00	50,000.00
110037	1	Populations of 50,001 to 100,000 Small Government Term Enterprise License Agreement Year 2	50,000.00	50,000.00
110037	1	Populations of 50,001 to 100,000 Small Government Term Enterprise License Agreement Year 3	50,000.00	50,000.00
			Item Total:	150,000.00
			Subtotal:	150,000.00
			Sales Tax:	0.00
			Estimated Shipping & Handling(2 Day Delivery) :	0.00
			Contract Pricing Adjust:	0.00
			Total:	\$150,000.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Rob Hathcock

Email: rhathcock@esri.com

Phone: 1-678-417-1883 x8704

The items on this quotation are subject to the terms of this quotation and of your signed agreement with Esri, if applicable. If no such agreement covers any item, then Esri's standard terms and conditions found at <http://www.esri.com/legal/software-license> apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Acceptance of this quotation is limited to the terms of this quotation. State and local government entities in California or Maryland buying under the State Contract are also subject to the terms and conditions found at <http://www.esri.com/legal/supplemental-terms-and-conditions>. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings.

If sending remittance, please address to: Esri, P.O. Box 741076, Los Angeles, CA 90074-1076



Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: 909-793-2853 Fax: 909-307-3049
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

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City of South Fulton
GIS Dept
5440 Fulton Industrial Blvd
Atlanta, GA 30336

ATTENTION: Chris Whatley
PHONE: (470) 809-7251
FAX:

This quote displays the agreement in its entirety and will be invoiced at
\$50,000/year respectively.

*Thank you for your interest in the products and services offered by Esri. I have
provided a quotation per your request. Please review the attached "Terms and
Conditions" guidelines prior to submitting your order. To place an order for the
items referenced in this quote, please follow the instructions provided below:

PURCHASE ORDER: Send your digital, faxed, or original signed purchase order
to Esri Customer Service for processing. Faxes may be sent toll-free to (909) 307
-3083.

CREDIT CARD: If you would like to purchase the items on the quotation via
credit card, please call (800) 447-9778 and reference this quotation.

CHECK/MONEY ORDER: Please mail a copy of your quotation and payment to
Esri, P.O. Box 741076, Los Angeles, CA 90074-1076.

If you have any questions regarding this quotation, please feel free to contact me.
You will find my contact information at the bottom of the page. If you have
questions following placement of your order such as order confirmation, ship date,
etc., please contact Customer Service toll free at (888) 377-4575.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

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Phone: 1-678-417-1883 x8704

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City of South Fulton
GIS Dept
5440 Fulton Industrial Blvd
Atlanta, GA 30336

ATTENTION: Chris Whatley
PHONE: (470) 809-7251
FAX:

If you have made ANY alterations to the line items included in this quote and have chosen to sign the quote to indicate your acceptance, you must fax Esri the signed quote in its entirety in order for the quote to be accepted. You will be contacted by your Customer Service Representative if additional information is required to complete your request.

If your organization is a US Federal, state, or local government agency; an educational facility; or a company that will not pay an invoice without having issued a formal purchase order, a signed quotation will not be accepted unless it is accompanied by your purchase order.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

BY SIGNING BELOW, YOU CONFIRM THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION, AND YOU ARE AUTHORIZING ESRI TO ISSUE AN INVOICE FOR THE ITEMS INCLUDED IN THE ABOVE QUOTE IN THE AMOUNT OF \$_____, PLUS SALES TAXES IF APPLICABLE. DO NOT USE THIS FORM IF YOUR ORGANIZATION WILL NOT HONOR AND PAY ESRI'S INVOICE WITHOUT ADDITIONAL AUTHORIZING PAPERWORK.

Please check one of the following:

☐ I agree to pay any applicable sales tax.

☐ I am tax exempt, please contact me if exempt information is not currently on file with Esri.

Signature of Authorized Representative

Date

Name (Please Print)

Title

The quotation information is proprietary and may not be copied or released other than for the express purpose of system selection and purchase/license. This information may not be given to outside parties or used for any other purpose without consent from Environmental Systems Research Institute, Inc. (Esri).

Any estimated sales and/or use tax reflected on this quote has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state tax directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Rob Hathcock

Email: rhathcock@esri.com

Phone: 1-678-417-1883 x8704

The items on this quotation are subject to the terms of this quotation and of your signed agreement with Esri, if applicable. If no such agreement covers any item, then Esri's standard terms and conditions found at <http://www.esri.com/legal/software-license> apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Acceptance of this quotation is limited to the terms of this quotation. State and local government entities in California or Maryland buying under the State Contract are also subject to the terms and conditions found at <http://www.esri.com/legal/supplemental-terms-and-conditions>. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings.

If sending remittance, please address to: Esri, P.O. Box 741076, Los Angeles, CA 90074-1076

**Esri Use Only:**

Cust. Name _____

Cust. # _____

PO # _____

Esri Agreement # _____

Esri, 380 New York St., Redlands, CA 92373-8100 USA • TEL 909-793-2853 • FAX 909-793-5953

**SMALL ENTERPRISE AGREEMENT
COUNTY AND MUNICIPALITY GOVERNMENT
(E214-3)**

This Agreement is by and between the organization identified in the Quotation ("Customer") and **Environmental Systems Research Institute, Inc. ("Esri")**.

This Agreement sets forth the terms for Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the License Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the License Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

Table A
List of Products

Uncapped Quantities**Desktop Software and Extensions (Single Use)**

ArcGIS Desktop Advanced
ArcGIS Desktop Standard
ArcGIS Desktop Basic
ArcGIS Desktop Extensions: ArcGIS 3D Analyst,
ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst,
ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS
Schematics, ArcGIS Workflow Manager, ArcGIS Data
Reviewer

Enterprise Software and Extensions

ArcGIS Enterprise and Workgroup
(Advanced and Standard)
ArcGIS Enterprise Extensions: ArcGIS 3D Analyst,
ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst,
ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS
Workflow Manager

Enterprise optional servers

ArcGIS Image Server

Developer Tools

ArcGIS Engine
ArcGIS Engine Extensions: ArcGIS 3D Analyst, ArcGIS
Spatial Analyst, ArcGIS Engine Geodatabase Update,
ArcGIS Network Analyst, ArcGIS Schematics
ArcGIS Runtime (Standard)
ArcGIS Runtime Analysis Extension

Limited Quantities

One (1) annual Professional subscription to ArcGIS
Developer*
Two (2) Esri CityEngine Advanced Single Use Licenses
250 Level 1 ArcGIS Online Named Users
250 Level 2 ArcGIS Online Named Users
37,500 ArcGIS Online Service Credits
250 Level 1 ArcGIS Enterprise Named Users
250 Level 2 ArcGIS Enterprise Named Users
5 Insights for ArcGIS

OTHER BENEFITS

Number of Esri User Conference registrations provided annually	4
Number of Tier 1 Help Desk individuals authorized to call Esri	4
Maximum number of sets of backup media, if requested**	2
Self-Paced e-Learning	Uncapped
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement (Discount does not apply to Small Enterprise Training Package.)	

* Maintenance is not provided for these items

** Additional sets of backup media may be purchased for a fee

Customer may accept this Agreement by signing and returning the whole Agreement with a signed sales quotation, purchase order, or other document that matches the Quotation and references this Agreement ("Ordering Document"). **ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER'S ORDERING DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of Customer's Ordering Document incorporating this Agreement by reference, unless otherwise agreed to by the parties ("Effective Date").

Term of Agreement: Three (3) years

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

(Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

CUSTOMER CONTACT INFORMATION

Contact: _____

Telephone: _____

Address: _____

Fax: _____

City, State, Postal Code: _____

E-mail: _____

Country: _____

Quotation Number (if applicable): _____

1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the License Agreement, the following definitions apply to this Agreement:

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

"Fee" means the fee set forth in the Quotation.

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"License Agreement" means the applicable license agreement for Esri Products incorporated by this reference that is (i) found at <http://www.esri.com/legal/software-license> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri license agreement that supersedes such electronically acknowledged license agreement.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Customer during the Term of Agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support. Customer will receive Tier 2 Support from Esri.

2.0—ADDITIONAL GRANT OF LICENSE

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy, and Deploy quantities of the Products listed in Table A—List of Products for the term provided on the first page (i) for the applicable Fee and (ii) in accordance with the License Agreement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Customer locations, except for the purpose of hosting the Software or Data on Contractor Servers for the benefit of Customer.

3.0—TERM, TERMINATION, AND EXPIRATION

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference registrations terminate on expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-owned entities, either party may terminate this Agreement before any subsequent year if Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

4.0—PRODUCT UPDATES

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions of the License Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <http://support.esri.com/en/content/productlifecycles>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed during the Term of Agreement, but Customer will not be able to Deploy retired Products.

5.0—MAINTENANCE

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at <http://www.esri.com/legal>). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
2. The Tier 1 Help Desk will be fully trained in the Products.

3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.
4. The Tier 1 Help Desk will be the initial points of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case. The Tier 1 Help Desk may also use any other information and databases that may be developed to satisfactorily resolve the Case.
5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer.
6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.
2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.
4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.
5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—ADMINISTRATIVE REQUIREMENTS

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration date of this Agreement, Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—ORDERING, ADMINISTRATIVE PROCEDURES, DELIVERY, AND DEPLOYMENT

8.1 Orders, Delivery, and Deployment

- a. Upon the Effective Date, Esri will invoice Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Customer to download, operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee before the annual anniversary date for each additional year.
- b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri's federal ID number is 95-2775-732.
- c. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Customer will pay any such sales or use tax associated with the receipt of tangible media.

8.2 Order Requirements. Esri does not require Customer to issue a purchase order. Customer may submit a purchase order in accordance with its own process requirements, provided that if Customer issues a purchase order, Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each additional year.

- a. All orders pertaining to this Agreement will be processed through Customer's centralized point of contact.
- b. The following information will be included in each Ordering Document:
 - (1) Customer name; Esri customer number, if known; and bill-to and ship-to addresses
 - (2) Order number
 - (3) Applicable annual payment due

9.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "Ownership Change"). There will be no decrease in Fee as a result of any Ownership Change.

- 9.1 If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.
- 9.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.
- 9.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Proclamation - Clint Rucker - Edwards

DATE OF MEETING: 8/14/2018

DEPARTMENT: Mayor

ATTACHMENTS:

Description	Type	Upload Date
Proclamation - Clint Rucker	Cover Memo	8/9/2018



City of South Fulton

WHEREAS, Clinton Rucker, a proud citizen of the City of South Fulton, is currently the Executive Assistant District Attorney serving directly under District Attorney Paul L. Howard, Jr., having served Fulton County citizens for 24 years in the Fulton County District Attorney's Office;

WHEREAS, Clinton has delivered successful prosecutions in more than 150 homicide and high-profile cases collectively with a 98 percent conviction rate; including The State vs. James Sullivan, The Fulton County Courthouse shooting case of The State vs. Brian Nichols, The Atlanta Public Schools cheating scandal; and most recently The State vs. Claude "Tex" McIver;

WHEREAS, always one to seek justice on behalf of the citizens of the City of South Fulton, he was the lead prosecutor in the Amhurst murder and Chestnut Ridge shooting cases, in which the victim survived;

WHEREAS, Clinton believes that "to whom much is given, much is required", therefore, the career prosecutor trains young attorneys in trial strategies including jury selection, witness examination, opening statements and closing arguments;

WHEREAS, Clinton's cases are often featured on national television network programs including Dateline NBC, CBS 48 Hours, Investigation Discovery, A&E Cold Case, Snapped, and Court TV;

WHEREAS, Clinton is involved in numerous professional and civic organizations including the Leadership Atlanta Class of 2017, the Atlanta Bar and Gate City Bar Associations, the Lamar Inn of Court of Emory University, 100 Black Men of America, and Alpha Phi Alpha Fraternity, to name a few;

WHEREAS, The Emory University graduate has been honored over the course of his career by the State of Georgia House of Representatives, the National District Attorney's Association, and the Fulton County District Attorney's Office; and,

WHEREAS, Clinton was named the 2018 Assistant District Attorney of the Year by the State of Georgia Prosecuting Attorney's Council; making him Georgia's Top Prosecutor in his District.

NOW THEREFORE, BE IT RESOLVED, That the Mayor and Council commends Clinton Rucker, Esq. for his historic achievements and his public service to the citizens of the City of South Fulton and does hereby proclaim Tuesday, August 14, 2018 as "**EXECUTIVE ASSISTANT DISTRICT ATTORNEY CLINTON RUCKER APPRECIATION DAY**" in the City of South Fulton.



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Proclamation - Touch of Life Chiro - Rowell & Gumbs

**DATE OF
MEETING:** 8/14/2018

DEPARTMENT: City Council



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Proclamation - Dr. John Sidney Battle

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Council

ATTACHMENTS:

Description	Type	Upload Date
Proclamation - Dr. John Sidney Battle, III	Cover Memo	8/10/2018



City of South Fulton

WHEREAS, Bishop Designate, Dr. John Sidney Battle III was ordained in 1999 at Little Vine Baptist Church by Reverend R. L. Jones and was later appointed Associate Pastor and Youth Director;

WHEREAS, Dr Battle and his family relocated to Atlanta in 2004 and joined New Shield of Faith Christian Ministries. In 2007, he and his wife accepted the call to serve as Senior Pastor and First Servant respectively of New Shield of Faith Christian ministries (NSOF);

WHEREAS, in 2009, Dr. Battle became the recipient of the Choice Pastor of the Year Award given by the Atlanta Gospel Choice Awards of Georgia and later received a proclamation from the City of Atlanta for his work in the Pittsburgh Community;

WHEREAS, On January 1, 2014 Dr. Battle answered the call to pastor Spread the Word Christian Ministries (STW) in South Fulton, Georgia and Since 2014, Dr. Battle has pastored both New Shield of Faith and Spread The Word with faithfulness, determination and love;

WHEREAS, In May 2010, Dr. Battle graduated from Beulah Heights University with his master's in biblical studies and in May 2014, he completed the Master of Divinity at ITC (Interdenominational Theological Center) both in Atlanta, GA. In June 2018, he received his Doctor of Ministry degree from the United Theological Seminary of Dayton, Ohio. As of June 2018, his ministry has been elevated to Bishop Designate, Dr. John S. Battle, III;

WHEREAS, with 12 years of playing professional basketball for the NBA, Dr. Battle understands first-hand how to galvanize diverse people to produce winning outcomes. Bishop Designate has used his myriad experiences in life, on and off the court, to reach people by creating a unique style that compels people to view ministry non-traditionally and get them involved in kingdom building in a refreshing and exciting way; and,

WHEREAS, he is a devoted family man. He cherishes his wife and partner in ministry, Rev. Regina Belle Battle (affectionally referred to as First Servant) and his family, their five adult children who are all actively engaged in and support their ministry efforts.

NOW THEREFORE BE IT RESOLVED, that the Mayor and the City Council of the City of South Fulton congratulates Dr. John Sidney Battle on his service and contributions to the citizens of South Fulton and does hereby proclaim Tuesday, August 14, 2018, as **“DR. JOHN SIDNEY BATTLE III DAY”** in the City of South Fulton, Georgia.



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Proclamation - Regina Belle Battle

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Council

ATTACHMENTS:

Description	Type	Upload Date
Proclamation - Regina Belle Battle	Cover Memo	8/9/2018



City of South Fulton

WHEREAS, Regina Belle Battle is an Academy Award and Multi Grammy award winning singer, songwriter and actress who first started her career in the mid1980s;

WHEREAS, as a famous entertainer, Mrs. Regina Belle Battle has enjoyed career success for which many can only imagine, with a string of hits including Make It Like It Was, If I Could, Baby Come to Me, and This Is Love. Mrs. Battle has made a career following her heart and moving gracefully between the worlds of R&B, Gospel and Jazz;

WHEREAS, Regina Belle cultivated her natural gifts at Dwight Morrow High School and the Manhattan School of Music for Preparatory College where she studied classical voice training with Inga Wolfe. She later enrolled at the elite Rutgers University where she pursued Africana Studies and Music;

WHEREAS, Regina Belle's decision to answer the call of God stemmed from a sense of defeat. It was her spiritual Father, Bishop Paramore, who proclaimed her calling to preach. She would quickly learn that ministry extends beyond the pulpit. Using personal resources, Regina Belle and her family started their ministry for the homeless from their home from 1997 to 2000;

WHEREAS, since 1991, Regina Belle continues to enjoy a strong and enduring marriage to former NBA player, John S. Battle, III. The couple raised five children and have four grandchildren whom they adore; and,

WHEREAS, Mrs. Regina Belle Battle, works alongside Pastor John S. Battle, III as an ordained minister, First Servant, and Minister of Music of their three churches: New Shield of Faith Worship Center in Atlanta, Georgia, Spread the Word Christian Ministries in South Fulton, Georgia, and Bread of Life in Newnan, Georgia. Regina Belle was recently featured on TV One's Unsung series for her outstanding career.

NOW THEREFORE BE IT RESOLVED that the Mayor and the City Council of the City of South Fulton congratulates Mrs. Regina Belle Battle on her service and contributions to the citizens of South Fulton and does hereby proclaim Tuesday, August 14, 2018, as **"REGINA BELLE BATTLE DAY"** in the City of South Fulton, Georgia.



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Presentation of the proposed FY2019 Budget

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Manager

ATTACHMENTS:

Description	Type	Upload Date
COSF_Budget_Proposal	Cover Memo	8/9/2018



CITY OF SOUTH FULTON FISCAL YEAR 2019 PROPOSED BUDGET

Moving South Fulton Forward

CITY OF SOUTH FULTON LEGISLATIVE BODY

William Edwards — Mayor At-Large

Mark Baker, District 7 and Mayor Pro-Tem

Catherine Rowell, District 1

Carmalitha Gumbs, District 2

Helen Willis, District 3

Naeema Gilyard, District 4

Rosie Jackson, District 5

khalid kamau, District 6

CITY MANAGER

Odie Donald II, MBA

ASSISTANT CITY MANAGER/ CHIEF OPERATING OFFICER

Melanie Winfield, JD

CITY TREASURER & CHIEF FINANCIAL OFFICER

Frank Milazi CPFA, CPFIM

PREPARED BY

Sharon Haynes, Budget Manager, CPA, CPFO

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City Manager's Transmittal Letter

GOVERNMENT OF THE CITY OF SOUTH FULTON

Office of the City Manager

WILLIAM "BILL" EDWARDS
MAYOR



ODIE DONALD II
CITY MANAGER

July 31, 2018

The Honorable Mayor William "Bill" Edwards
and City of South Fulton Council
5440 Fulton Industrial Blvd. SW
South Fulton, Georgia 30336

Dear Honorable Mayor Edwards and City Council,

On behalf of the citizens of the City of South Fulton and the multiple departments and staff, I am honored to transmit to you the proposed City of South Fulton Fiscal Year 2019 Budget, focused on "Moving South Fulton Forward." This budget provides an in-depth look at our financial and operational future as well as highlights the commitments made to the citizens of South Fulton. I will outline critical investments of over \$70 million in key areas such as public safety, parks and recreation, planning and zoning, economic development, and public works (specifically transportation) focused on ensuring the City of South Fulton successfully completes transition and remains *South Fulton Strong*.

The budget before you reflects the ideas and priorities of South Fulton residents and delivers on our unified commitment of world class service delivery for every South Fulton resident. From again investing heavily in the administration of Parks and Recreation to allocating funding over the next five years for the continued modernization of our fleet, this budget continues to Move South Fulton Forward. This budget also maintains critical investments to build a safer, stronger South Fulton and to ensure our residents have access to transparency tools that will put them squarely in the center of our government's accountability efforts.

A Safer, Stronger South Fulton

The City is committed to ensuring that all residents feel and are safe, providing an environment where businesses can succeed and thrive. To that end, the FY2019 budget includes the following investments:

- New vehicles to expand the police and fire apparatus fleet
- Investments in public safety personnel, allowing the City to recruit and retain SFPD officers
- Investments in essential software related to crime suppression and investigations
- Investment in 311 activities to reduce the burden on 911 related to non-emergency calls

Destination South Fulton

Maintaining a strong, diverse, and resilient South Fulton requires that business and industry have the ability to operate in an environment that supports commerce. We accomplish this by nurturing small business assets, and intentionally connecting local businesses to government

service delivery. Some ways the FY2019 Budget supports South Fulton as a key destination for businesses include:

- A \$100,000 investment in a business incubator
- The alignment of business services under economic development
- A \$25,000 investment in retention focused incentives and grants for small businesses operating within the City limits
- Investing in outreach and education events targeting business and industry, allowing for business open houses and connection events

High Performing Government

As our City continues to grow, we must approve these critical investments to ensure that citizens in all seven Districts benefit from our inclusive prosperity. It is imperative that we make all of the critical investments in our Fiscal Year 2019 Budget and Financial Plan to ensure that residents in all seven districts receive world class services and municipal support. Key among these activities is the development of the City's strategic plan. This plan will codify the Mayor-Council's vision for the City and provide strategic direction allowing for the development and implementation of departmental goals and performance measures. Building a government that works for the citizens of South Fulton streamlines processes and improves efficiency. The FY2019 budget supports these efforts by:

- Allocating more than \$1 million in technology investments ensuring efficient government operations across all service areas
- Funding for 311 operations
- Allocating \$100,000 for a pay and class study to review staff and Council salaries
- Standing up an Office of Risk Management
- Investing in professional development and staff training
- Investing to expand and connect new and existing transparency initiatives such as *OpenGov*, the Mayor's Walk (and subsequent reporting tools), performance management software, and the *See.Click.Fix* reporting platform.
- Expanding the existing contracting and procurement functions to include contract monitoring and compliance expertise
- Committing \$275,000 for tax collection support, asset management, and fiscal operations support

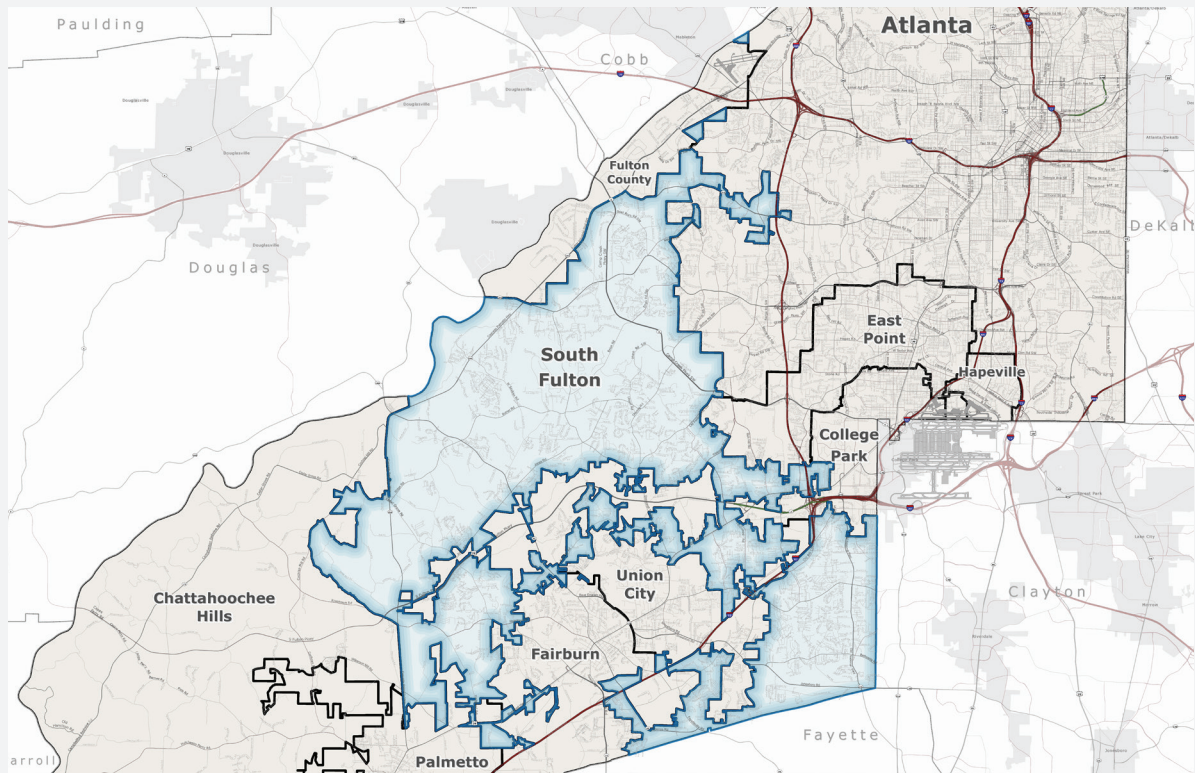
In a city with the potential of ours, we can and should make all of the critical investments necessary to ensure that residents in all seven districts receive world class service delivery in a safe environment focused on inclusive prosperity. I am honored to serve our dynamic elected officials in reaching this goal.

In Service,



Odie Donald II

Executive Summary



The City of South Fulton was incorporated in May of 2017 and is a part of the Metropolitan Atlanta area. South Fulton is the third largest City in Fulton County and the fifth largest city in the State of Georgia, serving a population of 95,158 according to the U.S. Census Bureau report's estimate for 2016. The City's daytime population remains consistent at more than 110,000 due to the concentration of major industries and business districts located within the City, including; wholesale trade, educational services, retail trade, waste management and remediation, food services and agriculture.

The City is home to the South Fulton Parkway Corridor which runs through one of the districts and is only minutes from Hartsfield-Jackson Atlanta International Airport. The Old National Highway Corridor is one of the region's most densely populated areas and serves as the largest commercial corridor within the City's limits. The Fulton Industrial District is recognized as one of the largest industrial and business areas in the metropolitan Atlanta region, and is adjacent to the City. Portions of Camp Creek's industrial and commercial businesses are also housed within the City's borders. The City also houses the Wolf Creek Amphitheater, an outdoor recreation and concert venue.

Policymaking and legislative authority of the government is vested in the Mayor and seven Councilmembers. Three council members are elected for a four-year term and four for a two-year term. Councilmembers are elected by district, while the Mayor is elected at large. Terms of office begin after the certification of the election and swearing into office.

TRANSITION OF SERVICES

The City of South Fulton is statutorily required to transition all municipal services by November of 2018. It is with great pride that I confirm our progress, as the City is well on its way to meeting this substantial milestone having transitioned several departments to date.

SUMMARY OF TRANSITIONED DEPARTMENTS

- Community Development (July 3, 2017)
 - » Planning & Zoning
 - » Permits
 - » Code Enforcement
 - » Business Licensing
- Public Safety
 - » Fire & Rescue (February 26, 2018)
 - » Police (March 26, 2018)
- Parks & Recreation (May 28, 2018)

In addition to services transitioned from the County to the City, the municipal court became fully operational in November 2017 and has since expanded services to six days per week to ensure a quick resolution to all local citations and criminal violations. Both the City's executive and judicial branches have collaborated internally and externally to offer a variety of resources in support of diversion services including:

- Service Learning Programs
- Mental health professionals and treatment
- Job skills training
- Community service opportunities

The transition of Public Works is slated to be completed within the first quarter of fiscal year 2019 as well as the provision of Sanitation services. The completion of these services will satisfy state requirements for cityhood and qualify us to continue receiving local options sales tax as part of our main funding source. Therefore, we proudly proclaim that the City of South Fulton is open for business.

One key area of consideration is the City's acquisition of Arts Centers and the associated costs of facilities and programs. The transition of both transportation and potentially arts related activities will occur in FY2019, as such placeholders based on historical data have been included in the proposed budget. The service delivery models for each service are expected to be slightly different, with the aim of also being less costly to implement.

The City of South Fulton has remained focused on keeping the promise of our elected body to provide exceptional customer service and reducing the negative perceptions related to municipal service delivery. A review of the crime statistics for the comparative period of March 2017 to May 2017 versus the same period in 2018 reveals a 40% or more decrease in criminal activities, including: burglaries (-40%), aggravated assault (-40%), motor vehicle thefts (MVT) (-46%), theft from motor vehicle (TFMV) (-42%), shoplifting (-59%), and arson (66%). This level of crime reduction is a testament to the City of South Fulton's commitment to our residents.



City of South Fulton Mayor's Community Walk - District 1

TRANSPARENCY

It is the intent of the City to operate under the veil of transparency making available our fiscal expenditures and check disbursement records via our website for analysis by implementing the following seven initiatives:

- Implementation of the OpenGov platform: this platform serves as a gateway for obtaining information and key documents about how the City spends tax dollars and other revenues to provide services to South Fulton's residents and businesses.
- Relaunch of the City of South Fulton Website - the revamped City of South Fulton website is scheduled to launch in two phases with full implementation by September 11, 2018.
- FY19 Budget Open House: a series of an interactive public events that involves residents in the City's administrative budget formulation process.
- The South Fulton Monthly: a monthly newsletter sharing up to the minute news and events impacting the City of South Fulton.
- City Manager's report – a monthly report providing updates on efforts of the City of South Fulton in alignment with the Mayor and Council's stated priorities as reported through the City Manager's Office.
- Mayor's Community Walk and report: a monthly administrative activity focused on increasing access to City services, improving community relations, and proactively addressing community issues. A preliminary report is issued 7 – 10 calendar days following the activation, with a formal report released within thirty business days.
- Leadership on Location: a quarterly activity focused on allowing employees to share service delivery challenges and submit recommendations to senior management for review and implementation.



Budget Open House 3



Budget Priorities & Goal Setting Meeting



BUDGET SUMMARY

Mayor and Council have set lofty yet attainable goals in response to the needs of South Fulton's residents. To accomplish these goals and deliver world class municipal services, the City must provide the appropriate level of resources and financial capacity. The transmittal of this budget to you is for \$97,760,250. The budget is balanced. Projected revenues exceed proposed appropriations with a surplus of a million dollars. However, these appropriations will not move the City completely out of the negative fund balance. It is important to note that the City began its operations with a \$12 million Tax Anticipation Note (TAN). Still, we anticipate a positive fund balance in the 2020 fiscal year, which aligns with the three-year average in which most new municipalities reach this milestone. Detailed below is a fund summary of budgeted funds for fiscal year 2019.

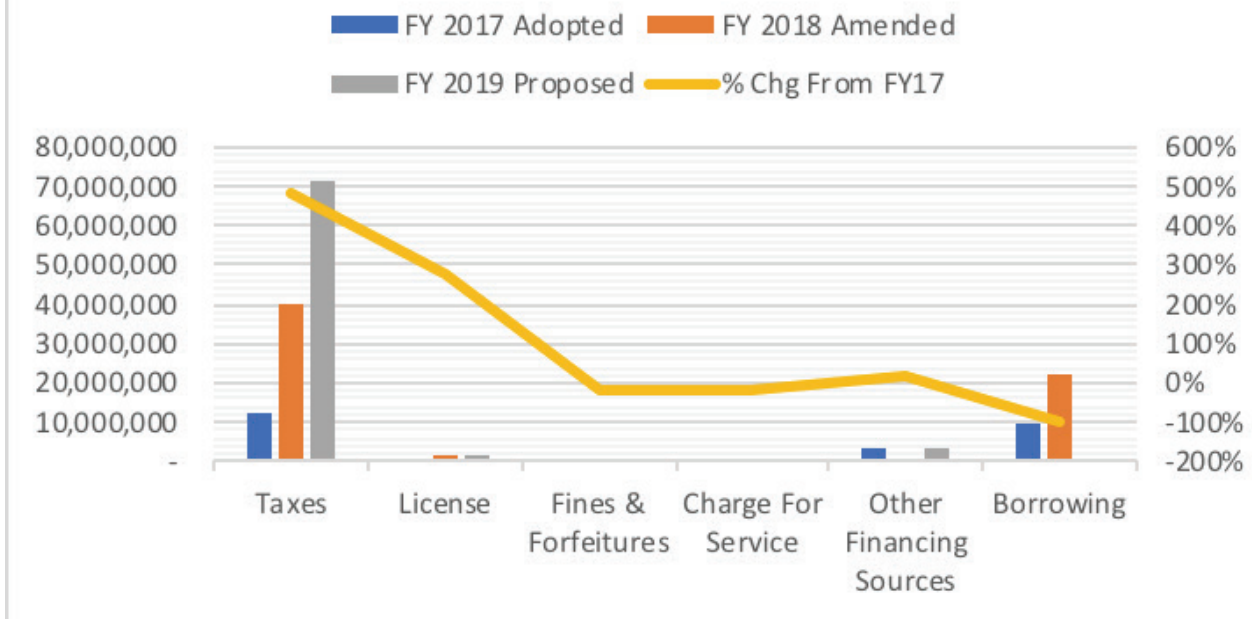
City of South Fulton

Budget for Fiscal Year 2019

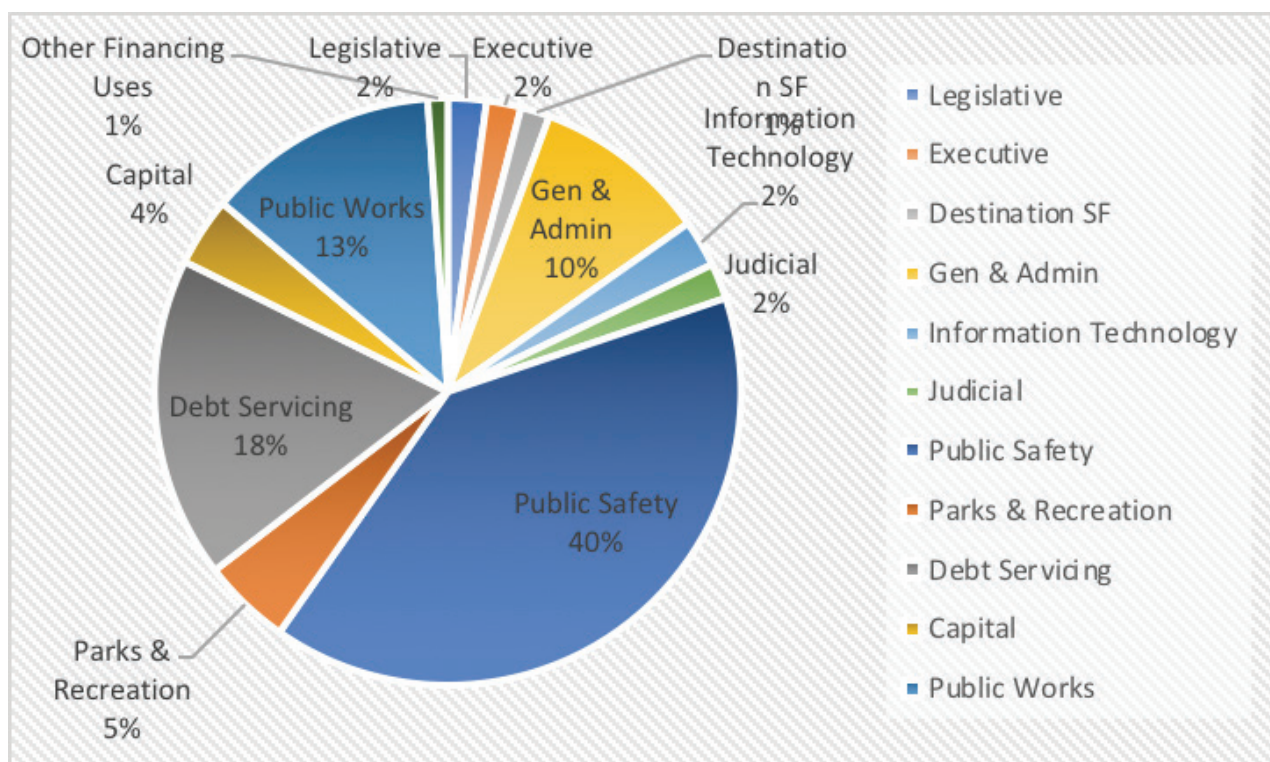
October 1, 2018 to September 30, 2019

FUND	REVENUES FUND	2018 AMENDED	2019 PROPOSED	CHANGE
100	General Fund	\$43,080,926	\$70,491,300	\$27,410,374
208	Older American Fund	\$0	\$0	\$0
215	E- 911 Fund	\$0	\$0	\$0
225	Restricted Grant Fund	\$0	\$496,620	\$496,620
275	Hotel/Motel Fund	\$0	\$180,000	\$180,000
335	TSPLOST	\$0	\$17,592,330	\$17,592,330
350	Capital Project	\$0	\$0	\$0
540	Solid Waste Fund	\$0	\$9,000,000	\$9,000,000
410	Debt Service	\$22,000,000	\$0	(\$22,000,000)
	TOTAL REVENUES	\$65,080,926	\$97,760,250	\$54,679,324
	EXPENSES			
100	General Fund	\$50,397,780	\$53,181,444	\$2,783,664
208	Older American Fund	\$0	\$10,000	\$10,000
215	E- 911 Fund	\$1,287,500	\$1,500,000	\$212,500
225	Restricted Grant Fund	\$0	\$496,620	\$496,620
275	Hotel/Motel Fund	\$0	\$0	\$0
335	TSPLOST	\$0	\$17,592,330	\$17,592,330
350	Capital Project	\$980,000	\$2,631,558	\$1,651,558
540	Solid Waste Fund	\$0	\$9,000,000	\$9,000,000
410	Debt Service	\$12,336,000	\$12,336,000	\$0
	TOTAL EXPENSES	\$65,001,280	\$96,747,952	\$31,746,672
	NET SURPLUS/DEFICIT			
		\$79,646	\$1,012,298	

Three Year Revenue



As the City continues to grow, we have seen an increase in our receipts and appropriations. From the inaugural year of 2017 when the City officially began operations, there has been a focused effort to increase the services available to residents, while constantly evaluating the connection to stated priorities with stakeholder needs.

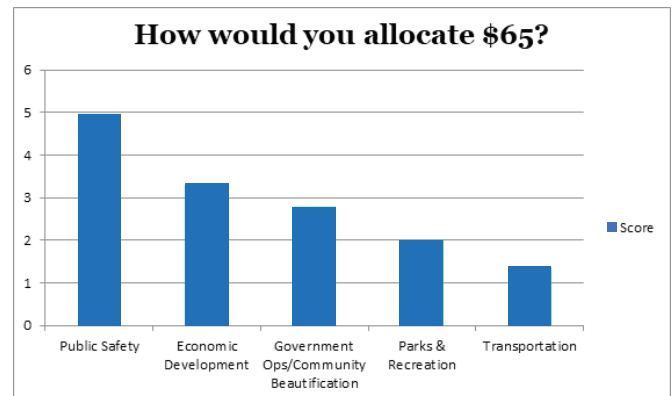
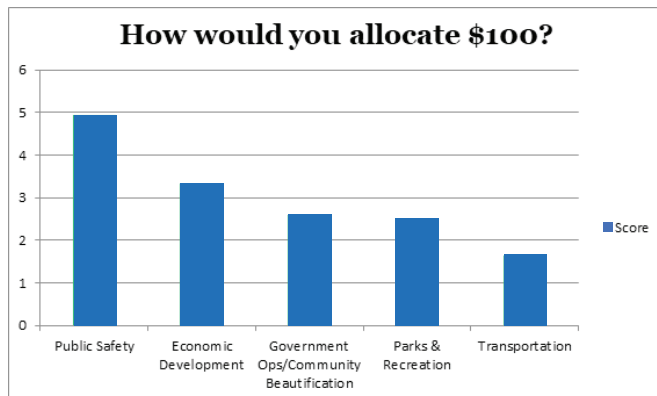


The proposed appropriations for FY2019 will not only continue the provision of world class services, but with the anticipated collection of taxes, the City will be able to retire our outstanding TAN and forgo any additional borrowing in the foreseeable future.

TRANSPARENCY IN BUDGETING

Often when formulating municipal budgets on behalf of residents and businesses who will receive these services, the very recipients are left out of the process. As part of the City's FY2019 budget formulation process, staff conducted a series of budget open house events to give our citizens and businesses an opportunity to voice their budget priorities and allocate funds to all major expenditure areas. Additionally, staff conducted an electronic survey which allowed South Fulton stakeholders to provide similar insights on budget priorities.

During the process, three events were activated in which citizens were asked to allocate funds to ten city service areas utilizing two different budgets: a budget of \$100, and then a budget of \$65. The varying budgets and caveats provided during the exercise did not sway the prioritization, nor were residents influenced to allocate funds any differently. Ninety-five percent (95%) of respondents from both the electronic survey and the open houses ranked public safety as their top-priority, even with a substantially smaller available budget. Surprisingly, economic development followed as the citizens' second priority, while government operations and community beautification tied for third priority. Parks and recreations, infrastructure, and constituent services tied for fifth, with planning and zoning and sanitation serving as the final focus area.



CONCLUSION

The City of South Fulton and its residents are resilient. Gaining the authority associated with cityhood is in no way a small or insignificant feat. While I am excited about the many opportunities ahead for the City of South Fulton in fiscal year 2019, it is imperative that we highlight the progress made in fiscal year 2018. During this period, the City fully transitioned all municipal services identified by Mayor and Council, with the exception of sanitation and transportation. These two services are currently underway, with sanitation awaiting Council approval and transportation scheduled to transition in quarter one of FY2019.

South Fulton Leaders

The City operates under the Council/Manager form of government, where the council is the legislative body that makes policy decisions for administration and fiscal operations of the city and approves legislation. The Mayor is presiding officer of the city council and responsible for the efficient and orderly administration of the City's affairs. The City Manager is the Chief Administrative Officer and is responsible to council and the citizens of South Fulton, for the administration of all city affairs. The City is empowered to levy a property tax on both real and personal property located within its boundaries and is qualified to levy all other taxes granted to municipalities within the State of Georgia.



Mayor William
"Bill" Edwards



Councilwoman
Catherine
Foster-Rowell



Councilwoman
Carmalitha Gumbs



Councilwoman
Helen Willis



Councilwoman
Naeema Gilyard



Councilwoman
Rosie Jackson



Councilman
khalid kamau



Councilman
Mark Baker



City Manager
Odie Donald II



City Clerk
Mark Massey

Strategic Goals and Priorities

Mayor and Council identified the following priorities as part of the strategic goals for the development of the City of South Fulton in July 2017¹.

COUNCIL BUDGET PRIORITIES

1. Improve parks and recreation
2. Improve public safety – police and fire
3. Economic development
4. Planning – update comprehensive plan
5. Create and implement branding and messaging

While council did not vote on FY 2018 strategic goals during the Mayor-Council work session held on July 16, 2018, there was consensus to remove Marketing (Branding) as a strategic goal. However, it was also made clear that branding the City and increasing awareness of available services and opportunities among residents is a key area of focus. Key areas of focus provided by Council for FY2019 include:

1. **PARKS AND RECREATION** – To develop a Parks and Recreation Vision and Master Plan that ensures access to world class facilities for all ages.
2. **PUBLIC SAFETY** – To attract and retain qualified persons to serve our citizens and engage residents in public education programs to keep the line of communication open between police and the citizenry to help in reducing crime and solving cases.
3. **PUBLIC WORKS** – To facilitate proper maintenance of city-owned properties, assets and infrastructure.
4. **TECHNOLOGY** – To continue the upgrade and maintenance of a state-of-the-art technology information system – linking all city buildings via fiber and bringing online the appropriate servers and systems required to operate in today’s technological environment.
5. **ECONOMIC DEVELOPMENT** – To continue developing an economic development strategy best suited for the City of South Fulton - including existing business retention and expansion as well as recruitment of new businesses, while exploring the role of a development authority, and perhaps, a downtown development authority particularly to be leveraged as a project funding mechanism, and identification of a downtown area as well as key areas for redevelopment.
6. **PLANNING** – To develop a definitive plan of action related to updating the 2035 Comprehensive Plan. This plan should be implemented by an identified consultant who will be tasked with engaging the community, reviewing the current land use and zoning activities within city limits, and recommending updates in the best interest of the city.

¹ City of South Fulton Strategic Planning Session 07/26/17

Principal Issues in the FY2019 Budget

As a fairly new entity, the City of South Fulton is faced with a myriad of challenges in reaching the vision set forth by our elected officials and citizens. Solving these challenges through resource allocation is the key component to meeting the expectations to the City's key stakeholders.

STAFF CAPACITY

The City has built the bulk of its capacity through the transition of existing employees and services from Fulton County. This has required a complex adjustment to projected personnel expenditures and preferred service delivery models to maintain and deliver adequate services. This model for establishing the City's workforce has also resulted in the need to review the composition of the current pay and class plan focusing on salary and wages, as staff positions at the County, often held salaries well-above what was budgeted or what is sustainable for the City. Additionally, some areas of staffing pose a challenge due to the metropolitan areas growing economy and a dwindling unemployment rate. The City competes with neighboring municipalities and in some cases the private sector to attract and to retain qualified and competent staff.

POLICY

The development and implementation of the appropriate policies and procedures has also proved to be a challenge. While Mayor and Council, working with staff, have developed and adopted policies on important service areas such as finance and debt, there is still more work to be done, such as; human resources policies and procedures, travel and training, and zoning. Providing a laser like focus on key policy areas will allow for the seamless implementation of key administrative activities.

CAPITAL INVESTMENT

Although the City of South Fulton is in many ways still in its infancy, an inventory of existing city infrastructures, such as roads and parks, shows a need for repairs and upgrades. The City has prioritized its projects, and, work on only the most urgent projects, as well as, identify external resources such as grant funded projects, in key areas such as; Fire, Police, Roads, and Parks.

Currently, the City operates a total of 31 facilities. Of these, 27 are owned and 4 are leased. All owned facilities currently require some form of capital investment. This poses a significant cost burden for which the City must account for. This proposed budget addresses a feasible and sustainable interim resolution spread over 5 years, focused on maintenance improvements.

MUNICIPAL OPERATIONS

Another issue facing the city is the connectivity and accessibility of municipal operations. The temporary location of city hall is outside of the city limits, as is the growing court system, which in support of efficient public safety coordination requires a centralized location. This coordination will require the City to be creative in acquiring connected facilities and providing these services within budget. While these services are currently operational, the City will publish a Request for Proposal for a newly constructed city hall that meets the needs of our budding city, without taking on the cost for financing construction. Acquiring these new facilities through long-term leases will allow the City to centralize operations within city limits and increase efficiency, without significantly increasing costs.

COORDINATING THE TAX ASSESSMENT, MILLAGE RATE, & BUDGET FORMULATION PROCESS

The timing related to the millage rate decision and the delivery of the budget has been condensed due to differences between the City and County's fiscal year. The City is on an October 1 – September 30 fiscal year, while the County operates on the calendar year. The differences between the two entities administrative timelines has resulted in timing related challenges in budget formulation. As a result, the proposed budget is based on the proposed millage rate of 11.579 mills. Council has expressed an interest in reducing the millage rate for 2019. It should be noted that any reduction will have a significant impact on the proposed budget, and the City's ability to deliver the level of services desired. For example, a reduction of .5 mills completely eliminates the surplus currently identified in the proposed budget. A reduction of 1 mill would eliminate both the proposed surplus as well as the ability to implement desired capital improvements.

TRANSITIONING PUBLIC WORKS SERVICES FROM THE COUNTY

The current model of transitioning all staff from the County to the City is one that has produced a variety of challenges to daily operations as well as the acquisition of key assets. With the transition of transportation pending, continuing with this model projects to have long-term serious negative impacts for the City. Public Works as implemented by the County is both complex and costly.

As the City prepares for the transition, the costs allocated by the County have been included in the proposed budget. It is the desire of the City to adjust the current model offered by the County to align with the vision of Mayor-Council to meet the needs of the City. It should also be noted that the proposed FY2019 budget related to sanitation assumes a revenue/expense neutral proposal of \$9 million. However, actual revenues and expenditures are expected to differ slightly, potentially resulting in a profit.

The City has successfully transitioned multiple departments and associated personnel from the County in FY2018 and FY2018. Throughout this process, it has become apparent that investment in the support infrastructure provided through the Fulton County Public Works model is a vital component missing from the City's operations. The maintenance and facility support personnel and infrastructure maintained by the County does not transition to the City as a part of transition. As a result, the transition of Public Works includes the provision of sanitation and transportation services, but not the facility maintenance and fleet management support infrastructure.

This nuance should serve as a key consideration, as not appropriately allocating resources to these activities will negatively impact service delivery. Council is encouraged to move swiftly in approving the hiring of a Public Works Director and a sanitation service provider to ensure services are delivered timely. Getting ahead of these issues with innovative forward-thinking solutions will aid in the continued progress of the City.

Moving the City Forward Through Innovations

City building, in itself, is innovative. To successfully solve the challenges facing the City, strategic resource allocation is imperative. The proposed FY2019 budget addresses the issues facing the City, while proactively preparing for the growing needs on the horizon.

IMPLEMENTING SHARED SERVICES

The City aims to leverage a shared service model to manage the accelerated growth associated with transitioning services, as well as to standardize processes and service throughout administrative activities. Shared services by definition is the provision of a service by one part of an organization or group, where that service had previously been found, in more than one part of the organization or group. Thus, the funding and resourcing of services is shared and the providing department effectively becomes an internal service provider. The key here is the idea of 'sharing' within an organization or group. This sharing needs to fundamentally include shared accountability of results by the unit from where the work is migrated to the provider.

There are two arguments for sharing services. The first of which focuses on the 'less of a common resource' argument, which argues if you have fewer managers, IT systems, buildings or vehicles and if you use less of some resource, it will reduce costs. The second argument is 'efficiency through industrialization,' which assumes that efficiencies follow from specialization and standardization – resulting in the creation of 'front' and 'back' offices. The typical method is to simplify, standardize and then centralize, using an IT 'solution' as the means to share resources.

While the transition model employed to transition services to the City has provided some challenges, it has also yielded a variety of talented staff persons across multiple service functions. Leveraging these staff talents to increase capacity is an opportunity to offset the initial excessive personal costs absorbed during transition and align both staff and costs appropriately. One area in which the FY2019 budget leverages shared services is related to facility maintenance. Through the transition of Parks and Recreation the City acquired staff resources

and equipment to support a variety of maintenance activities. Realigning these resources to Public Works' general services activities helps to offset the void created through transitioning multiple departments without the infrastructure provided by the County.

INVESTING IN PUBLIC SAFETY

Public safety is the number one priority of the City. During FY2019 the City transitioned staff and resources from the County and hired the first permanent police chief in its history. Like many other departments, the transition resulted in personnel discrepancies related to pay and class. The initial pay and class plan has three classifications for sworn officers, with no true delineation between the classifications. This has resulted in the majority of sworn officers occupying the lowest classification, and in turn the lowest class of pay.

In an effort to rectify classification issues and support the inaugural members of our public safety workforce, the proposed FY2019 budget combines the Police Officer I, II, and III classification. The City has also expanded the Sergeant classification providing an array of promotional opportunities as the department grows. These adjustments represent a clear good faith effort to "right-size" the budget and significantly increase the entry wages for police officers, making the City more competitive in universal efforts to attain quality police officers.

In addition to adjusting police classifications, the FY2019 proposed budget allocates \$250,000 in overtime, to ensure that public safety efforts are funded appropriately. The budget also proposes key citizen investments highlighted by the launch of a private security camera program funded through \$25,000 in grants housed under the Department of Community and Regulatory Affairs.

ALIGNING RESOURCES

One key area identified through FY2018 is the need to appropriately align resources and improve the overall effectiveness of service delivery. While there is a need to streamline processes and activities across almost every service area, one key identified area is in the administration of economic and community development services. The FY2019 proposed budget realigns what was the Department of Community Development and the Department of Economic Development.

The realignment across the two departments more appropriately aligns the community and regulatory functions of grants administration, code enforcement, planning and zoning under the newly created Department of Community and Regulatory Affairs (DCRA). Subsequently all business services functions are realigned with traditional economic development functions with a renewed focus on business retention and attraction through the creation of a branded economic development department under the moniker Destination South Fulton. The two departments and their functions remain intertwined, as the regulatory and business services functions are reliant on the success and coordination of the other, adding an additional layer of accountability in service delivery.

FOSTERING AN ATMOSPHERE OF ECONOMIC INCLUSION

In addition to realigning resources focused on economic development and business services, the proposed FY2019 budget also provides key investments focused on ensuring economic inclusion for business and industry. Chief among these is a \$100 thousand investment in a City-administered business incubator. Further, through the grant making process the budget provides administrators the opportunity to support small business retention activities and emergency response activities through a total allocation of \$50 thousand.

INVESTING IN WORLD CLASS SERVICE DELIVERY

One of the key pennants in the call for cityhood is improved customer service. The proposed FY2019 budget doubles down on FY2018 investments to expand and integrate customer service efforts. The creation of the Office of Program and Performance Management aligns all internal and external resources, centralizing the administration of the newly acquired 311 Platform with GIS mapping technology and records management activities. This alignment and a subsequent FY2019 investment will fully launch a 311-call center, allowing residents to report on issues and acquire information through a live staff member, the City website and TELL line, or the City's official application.

INNOVATING PUBLIC WORKS

Leveraging a shared services model has benefits across the City's service delivery model. Nowhere is there more potential than in the Public Works department. Aligning fleet, facility, and general maintenance resources under one department allows the City to meet service requirement expectations. Additionally, re-envisioning transportation services towards a model that places more responsibility on staff leaders to engage in day-to-day operations, expand transportation maintenance activities, and appropriately leverage contractors in key focus areas allows South Fulton transportation activities to further align with the Council's broader vision for transportation, community, and economic development.

BUILDING CAPACITY THROUGH CONTRACTUAL SERVICES

As the City rapidly moves toward optimum capacity, there is still a need for contractual services. Specifically, those services rendered by subject matter experts become more vital as the City grows. During FY2018 the City identified key areas of support required through contracted support including building inspections and security services. Renegotiating these agreements in FY2018 projects to have positive impacts on the proposed FY2019 budget and service delivery overall. One key area of need and investment in both FY2018 and FY2019 is in attaining the support of a specialized financial services firm specializing in asset management, policy development and implementation, and operational support and monitoring areas in which the City lacks sufficient resources.

Financial Structure & Policy

The City Council very early in its administration adopted several policies to serve as a foundation for long and short-range planning, facilitate decision making, and provide direction to the City Council and operational staff for handling the City's day to day financial business. Significant policies and corresponding charter sections can be reviewed as listed below:

SEC. 1-8002 - FISCAL YEAR AND BUDGET CALENDAR.

- (a) The fiscal year for the City shall commence on October 1 and end on September 30 of each following year.
- (b) The City Manager shall submit to the Council at least two months prior to the start of the municipal fiscal year a budget message and a budget report, accompanied by a draft of the recommended municipal appropriations ordinance, in a form and manner as may be prescribed by ordinance, which shall provide for the appropriation of the funds necessary to operate all the various departments, and to meet the current expenses of the City for the next fiscal year.

SEC. 1-8003 – MUNICIPAL BUDGET POLICY.

- (a) The City Council shall annually appropriate by ordinance, the funds necessary to operate all the various agencies and departments, and to meet the current expenses of the City for the next fiscal year. The City Council shall comply with all state laws applicable to budget hearings, public notices, public inspection of budget documents, and budget adoption.
- (b) The City Council shall not appropriate funds for any given fiscal year, which, in aggregate, exceed a sum equal to the amount of unappropriated surplus funds expected to have accrued in the City treasury at the beginning of the fiscal year, together with an amount not greater than the total municipal receipts from existing revenue sources anticipated to be collected in the fiscal year, less refunds as estimated in the budget report and amendments thereto.
- (c) All appropriated funds, except for the mandatory appropriations required by law and those required to meet contractual obligations or the continued appropriation and authorization of state or federal grants, remaining unexpended and not contractually obligated at the expiration of the municipal appropriations ordinance, shall lapse and return to the City's general fund.

- (d) All state or federal funds received by the city are hereby continually appropriated in the exact amounts

and for the purposes authorized and directed by the state or federal government making the grant.

(e) The adoption of an annual budget for the next fiscal year shall not in itself constitute specific approval for the expenditures identified therein which shall be subject to the requirements set forth in Section 6.24 of the City Charter.

(f) The appropriation for each department, office, bureau, board, commission, function or line item for which appropriation is made shall be for a specific amount of money and, except where required by state law or expressly by ordinance, no appropriation shall allocate to any object the proceeds of any tax or a part or percentage thereof.

(g) When possible, the City will finance all current expenditures with current revenues and will avoid budgetary procedures that balance current expenditures through the obligation of future resources. The city will avoid using short term financing to meet operating budget requirements.

(h) All budgets for governmental funds (general, special revenue and capital project) must be balanced. Budgets for proprietary funds (enterprises and internal service) will be prepared to establish fees and charges and to maintain managerial control.

(I) Department appropriations. In addition to the provisions set forth in this Chapter:

(1) The City budget shall be adopted at the legal level of control, which is the fund/department level, and no department may exceed its appropriated funds.

(2) Transfers of appropriations within a department shall require the approval of the City Financial Officer. Transfers of appropriations between departments for funds, an increase in personal services appropriation(s), or an increase in the level of authorized positions shall require approval of the City Council.

(3) Department directors and elected officials are directed to operate within budget limitations to prevent emergency situations.

(j) The City will maintain a budgetary accounting control system to ensure adherence to the adopted annual budget and will prepare timely financial reports comparing actual revenues and expenditures with budgeted amounts.

(k) All budgets will be adopted on a basis of accounting consistent with generally accepted accounting principles (GAAP) as applicable to governments, including all relevant Government Accounting Standards Board (GASB).

SEC. 1-8004 – BUDGET ORDINANCES.

(a) Each municipal appropriations ordinance, now in force or hereafter adopted with all amendments as are adopted from time to time, shall continue in force and effect for the next fiscal year after adoption and it shall then expire except for any mandatory appropriations required to meet contractual obligations or the continued appropriation and authorization of state or federal grants.

(b) The budget ordinance shall make appropriations in such sums as the City Council may deem sufficient if those sums are the same as those presented in the City Manager's proposed budget. The budget ordinance or resolution shall be adopted at a public meeting which shall be advertised in accordance with the procedures set forth in Chapter 81 of Title 36 of the Official Code of Georgia Annotated.

(c) The City Council may adopt supplementary appropriations as set forth in this ordinance.

(1) In addition to the appropriations made by the municipal appropriations ordinance and amendments thereto, the City Council may make additional appropriations by an affirmative vote in favor of an

ordinance making such a change. Such ordinance shall be known as supplementary appropriations ordinances, provided no supplementary appropriation shall be made unless there is an unappropriated surplus in the City treasury or the revenue necessary to pay the appropriation has been collected into the general fund of the City treasury as provided by law.

(2) In no event shall a supplementary appropriations ordinance continue in force and effect beyond the expiration of the municipal appropriations ordinance in effect when the supplementary appropriations ordinance was adopted and approved.

SEC. 1-8005. – MUNICIPAL FUND BALANCE.

(a) The city shall maintain a prudent level of financial resources to protect against financial disruptions of City and to provide services in the case of temporary revenue shortfalls, unpredicted one-time expenditures, natural disasters or emergencies and to maintain sufficient working capital and cash flow to meet current financial needs always.

(b) The city's definition of fund balance for its governmental fund types will conform to generally accepted accounting principles (GAAP) as applicable to governments, including all relevant Government Accounting Standards Board (GASB). For the purposes of this Ordinance, and in accordance with GASB 54, the following terms shall be defined as follows:

(1) Assigned — financial resources whose use is restricted by management based on the intended use of those resources per the City Council of the City;

(2) Committed — financial resources whose use is restricted by action of the City Council which will remain binding unless removed in the same matter creating the restriction;

(3) No spendable — financial resources that will never convert to cash, that will not convert to cash soon enough to affect the current period, or that must be maintained intact pursuant to legal or contractual requirements;

(4) Restricted — financial resources that are subject to externally enforceable legal restrictions such as debt covenants, federal or state grant requirements, private donors/contributors, or other governmental entities;

(5) Unassigned — any residual net resources available after consideration of designation of no spendable, restricted, committed or assigned fund balance.

(c) The City's general fund may maintain all five (5) components of fund balance.

(d) The lowest level of fund balance classification for the City's special revenue funds will be committed fund balance. Committed fund balance will be used first when paying expenses, unless the expense is for purchases which were listed as being used from restricted fund balance classification.

(e) The lowest level of fund balance classification for the City's capital project funds will be assigned fund balance for the funding of specific projects. An assigned fund balance will be spent first unless the expenditure(s) is tied to a restricted fund balance amount. Once a project is completed, any fund balance remaining will be transferred back to the fund(s) which was the original funding source.

(f) Debt service funds will only classify fund balances as non-spendable or restricted. When debt expenses are paid, the City will use restricted fund balance first. All debt services funds will maintain a fund balance at a level to retire the debt. Once all debt is retired, or the fund balance is sufficient to retire all remaining debt, any remaining fund balance will be transferred to other City funds or projects as directed by the Governing Body.

(g) The City shall maintain as an ending unassigned fund balance for its general fund of at least two and

one-half (2½) months of its prior fiscal year's actual amounts budgetary basis operating expenditures of its general fund as reflected in the City's most recent annual audit report's statement of "Budgetary Comparison Schedule - General Fund." If governmental accounting standards change which eliminate the inclusion of the "Budgetary Comparison Schedule - General Fund", a statement of similar nature should be used in its place.

(1) If the general fund's unassigned fund balance falls below the minimum targeted level as defined in this policy, the City Council shall approve and adopt a plan to restore the general fund's unassigned fund balance to its target level within a twenty-four (24) month period. If due to severe financial hardship of the City, the general fund's unassigned fund balance cannot be restored within this period, the City Council shall establish a different time.

(2) Any general fund's unassigned fund balances which exceed the minimum level established by this policy may be appropriated by the City Council for non-recurring capital projects, equipment or other operating uses.

(3) The City Council shall avoid the appropriation of general fund's unassigned fund balance for recurring operating or capital expenditures unless there is some extraordinary, non-recurring event which would require the appropriation to meet the needs of the citizenry or an emergency.

(h) The City shall classify its enterprise funds' net assets as Restricted, Unrestricted or Invested in Capital Assets. The City's Unrestricted Net Assets of all its enterprise funds should be sufficient to cover operating expenses and infrastructure replacements. Unrestricted Net Assets will be spent first unless the expense was for a restricted asset.

SEC. 1-8006. - ACCOUNTING AND AUDITING POLICY.

(a) All funds of the City will be audited in compliance with O.C.G.A. §§ 36-81-7, and 36-81-20, and Generally Accepted Audit Standards as issued by Auditing Standards Board of the American Institute of Certified Public Accountants and Government Auditing Standards as issued by the Comptroller General of the United States of America.

(b) The City's annual financial report will be prepared in accordance with generally accepted accounting principles (GAAP) as issued by the Financial Accounting Standards Board of the American Institute of Certified Public Accountants and with generally accepted governmental accounting principles as issued by the Governmental Accounting Standards Board.

(c) The City will maintain accurate records of all its assets to insure a high degree of stewardship for public property.

(d) The City shall maintain an ongoing system of financial reporting to meet the needs of the mayor and council, department directors, and the public. The reporting system will provide for budgetary control, for monitoring of the cost of providing services, and for comparative analysis.

SEC. 1-8007. - DEBT POLICY.

(a) As mandated by Article 9, Section 5, Paragraph 1 of the Constitution of the State of Georgia, the City's direct general obligation indebtedness not exceed ten percent (10%) of assessed value of all taxable property within the City's limits.

(b) The City shall confine long term indebtedness to capital improvements projects.

(c) The City will strive to not use short term debt for funding current operations.

(d) The City will use approved general obligation debt to fund general purpose public improvements which cannot be financed from current revenues, available general fund balances, or other current sources of capital financing.

(e) Long term financing of the city's enterprise funds will be used only when revenues of the debt issuing fund is sufficient to satisfy operating expenses and debt service requirements.

SEC. 1-8008. - INVESTMENT POLICY AND CASH MANAGEMENT.

(a) The City will maintain a conservative program of investing all funds under the direction of the Mayor and the City Treasurer.

(b) The City investment program shall comply with all state and federal laws, rules and regulations for investing public funds and with safekeeping/security requirements.

(c) The City's investment program shall be operating based on these principles; provided, however, this section shall create no cause of action in any person:

(1) Safety — Principal is protected from loss with secure investment practices and collateralization.

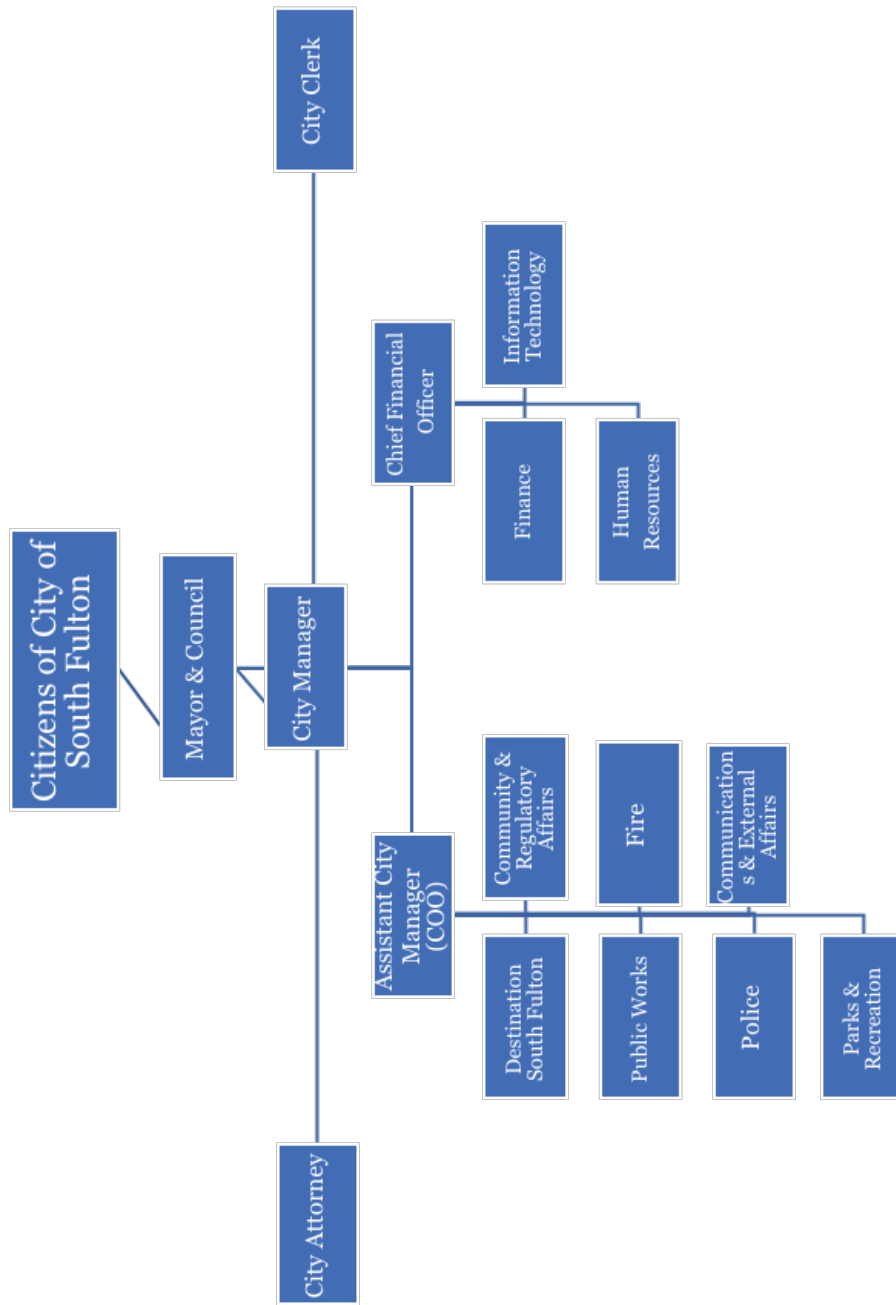
(2) Liquidity — Investments are readily convertible to cash when needed without incurring principal losses.

(3) Return of investment — Earning yields are maximized without diminishing the above principal.

(d) The City shall ensure that all public funds are collateralized in accordance with state and federal law, thereby guaranteeing the safety of public deposits. The City will establish administrative procedures to maintain such pledged collateral and will utilize pooled collateral systems provided by the state and local depositories when possible.

(e) The City will periodically reevaluate its banking services and will initiate competitive negotiation and bidding processes, if deemed necessary. The process may include the development of an RFP requesting quotations for banking services, services fees and earning rates available. Selection of a bank for banking services will be based on receiving the most efficient and cost-effective proposals.

Organization Structure



Budget Process

Following the inaugural election, the city convened for a strategic session and agreed on priorities to address within its first term. The identified priorities guided the budget development and formulation process. O.C.G.A. 36-81-3 requires the adoption of a balanced budget. With this in mind, the FY2019 budget process for the City of South Fulton engaged all stakeholders to meet this requirement.

The below schedule highlights the areas of the City's FY19 budgeting process, with the functions and the responsible party/parties for each section.

(1) BUDGET DEVELOPMENT

1. Strategic Planning Session – Strategic Goals & Priorities (Legislative & Executive)
2. Citizens Engagement – Public Comments, Town Halls, Surveys - (Residents)
3. Budget Kickoff – Review process and calendar – (Finance/Department Directors)
4. Revenue Forecast (Finance)
5. City Manager Open House on Proposed Budget (Citizens, City Manager, Directors)
6. Request for Expenditure (Department Directors)

(2) BUDGET REVIEW

1. Review of expenditure request and justification - Budget Manager
2. Analysis and adjustments to ensure a balanced budget – Budget Manager, CFO, Directors
3. Review and recommendation of department proposals – City Manager
4. Submission to Mayor and Council – City Manager
5. Legislative Review and Input – Mayor and Council

(3) BUDGET ADOPTION

1. Public Hearings and Reading of the Budget
2. Adoption of the Budget – Mayor and Council

(4) BUDGET MONITORING & AMENDMENTS

1. Approval of purchase orders – Department Directors
2. Review of Monthly expenditure reports – Controller / Directors / City Council
3. Budget transfers – CFO
4. Budget Amendments - unfunded expenditures or shortfalls – City Council

City of South Fulton Fiscal 2019 Budget Calendar

ACTIVITY	TIME FRAME	LEAD/RESPONSIBILITY
Budget Kick-Off Meeting	April 25, 2018	Budget Manager/Finance
5 Year Capital Budget Forms Released	April 25, 2018	Budget Manager
5 Year Capital Budget Forms Due	May 18, 2018	Departments/Finance
Preparation of 5 Year Capital Budget	May 18 - May 30, 2018	Budget Manager/Finance/Grants
Submission of 5 Year CIP to CMO for Review	May 30, 2018	City Manager
Revenue Forecast	May 30, 2018	Finance Team/Budget Manager
OPERATING BUDGET		
Generate and distribute FY2019 Department Budget Worksheets to Departments (Including Revenue Projection Worksheets)	June 4, 2018	Budget/Finance
Generate Personnel Roster with Benefits	June 4, 2018	Human Resources
Department Heads review of personnel with HR (current & new hires)	June 5 – 8, 2018	CMO / HR / Departments & Finance
Operating Budget Preparation	June 11 – 15, 2018	Departments
Budget Overview to Council	June 26, 2018	Budget manager
BUDGET OPEN HOUSE	June 29 - July 17, 2018	City Manager
COMPLETION OF OPERATING BUDGET	JULY 5, 2018	FINANCE, BUDGET MANAGER
DRAFT PROPOSED BUDGET TO CITY MANAGER	JULY 6, 2018	BUDGET MANAGER
DEPARTMENTS BUDGET REVIEW	JULY 6, 2018	CITY MANAGER, DIRECTORS, FINANCE, BUDGET MANAGER
CITY MANAGER's DEPARTMENTAL BUDGET Reviews	July 6 – 13, 2018	City Manager, Departments, Finance, HR
TRANSMITTAL OF PROPOSED FY2019 OPERATING & CAPITAL BUDGETS TO MAYOR AND COUNCIL	July 31, 2018	City Manager
First Reading of Proposed Millage rate	July 31, 2018	Treasurer
Second Reading of Millage rate	August 7, 2018	Treasurer

City of South Fulton Fiscal 2019 Budget Calendar

THIRD READING AND ADOPTION OF MILLAGE RATE	AUGUST 7, 2018	TREASURER, MAYOR & COUNCIL
Presentation of FY2019 to Mayor and Council	August 14, 2018	City Manager
FIRST READING OF BUDGET & PUBLIC HEARING	AUGUST 14, 2018	CITY MANAGER/CITY COUNCIL/RESIDENTS
Budget Ad in Daily Report	August 22, 2018	CITY CLERK, FINANCE
SECOND READING OF BUDGET & PUBLIC HEARING	SEPTEMBER 11, 2018	CITY COUNCIL
FINAL ADOPTION OF FY2019 BUDGET	SEPTEMBER 11, 2018	CITY COUNCIL
UPLOAD FY19 BUDGET TO WEBSITE	SEPTEMBER 2018	BUDGET MANAGER / IT

Financial Summaries

City of South Fulton Three Year Financial Summary

City of South Fulton Three Year Financial Summary

General Fund

	FY 2017	FY 2018	FY 2019
REVENUES	Actual	Amended	Proposed
Taxes	10,198,183	40,276,546	64,317,936
License	716,326	1,195,000	1,600,000
Fines & Forfeitures	33,130	200,000	200,000
Charge for Service	641,273	730,000	750,000
Other Financing Sources	73	679,080	3,696,500
Total Revenues	11,588,985	43,080,626	70,564,436
Borrowings	10,000,000	22,000,000	-
Total	21,588,985	65,080,626	70,564,436

	FY 2017	FY 2018	FY 2019
EXPENDITURES	Actual	Amended	Proposed
Legislative	517,411	1,058,002	1,482,288
Executive	213,807	527,295	1,323,420
Destination South Fulton (ED)	-	199,084	4,329,422
Gen & Admin	1,109,181	4,200,691	3,507,814
Information Technology	120,749	966,565	1,806,581
Judicial	10,278	879,755	1,366,502
Public Safety	12,113,136	29,201,670	27,786,703
Parks & Recreation	1,813,405	4,895,326	3,395,232
Public Works	1,798,802	8,469,092	8,933,682
Other Financing Uses	411,858	14,603,500	15,727,358
Total Expenditures	18,108,627	65,000,980	69,659,002
Fund Balance	(6,519,642)	79,646	905,434
Beginning Fund Balance	0.00	(6,519,642)	(6,439,996)
Ending Fund Balance	(6,519,642.0)	(6,439,996)	(5,534,562)

City of South Fulton
Three Year Financial Summary
E-911

	FY 2017	FY 2018	FY 2019
REVENUES	Actual	Amended	Proposed
Transfer from General Fund			1,500,000
Total	-	-	-

	FY 2017	FY 2018	FY 2019
EXPENDITURES	Actual	Amended	Proposed
E-911 Service			1,300,000
Radio Charges			200,000
Total Expenditures	-	-	1,500,000
Fund Balance	0	-	-
Beginning Fund Balance	0.00	0.00	0.00
Ending Fund Balance	0.00	0.00	0.00

City of South Fulton
Three Year Financial Summary
Restricted Grant Funds

	FY 2017	FY 2018	FY 2019
REVENUES	Actual	Amended	Proposed
SAFER Grant (Fire)			496,620
Total Revenues	-	-	496,620
Total	-	-	496,620

	FY 2017	FY 2018	FY 2019
EXPENDITURES	Actual	Amended	Proposed
Regular Wages (15 FF1)			496,620
Total Expenditures	-	-	496,620
Fund Balance	0	-	-
Beginning Fund Balance	0.00	0.00	0.0
Ending Fund Balance	0.00	0.00	0.0

City of South Fulton
Three Year Financial Summary
Hotel/Motel Fund

	FY 2017	FY 2018	FY 2019
REVENUES	Actual	Amended	Proposed
Hotel/Motel Taxes	-	60,000	180,000
Total Revenues	-	60,000	180,000
			-
Total	-	60,000	180,000
	FY 2017	FY 2018	FY 2019
EXPENDITURES	Actual	Amended	Proposed
Tourism Development			
Other Financing Uses			
Total Expenditures	-	-	-
Fund Balance	0	60,000	180,000
Beginning Fund Balance	0.00	0.00	60,000.00
Ending Fund Balance	0.00	60,000.00	240,000.00

City of South Fulton**Three Year Financial Summary****Capital**

	FY 2017	FY 2018	FY 2019
REVENUES	Actual	Amended	Proposed
Transfer from General Fund		980,000	2,631,358
Total	-	980,000	2,631,358

	FY 2017	FY 2018	FY 2019
EXPENDITURES	Actual	Amended	Proposed
Fire			447,527
Police			545,506
Municipal Court			54,960
Community Development Service			52,990
Parks & Recreation			572,130
General Government Administration			304,945
Information Technology			22,500
Transportation		980,000	630,800
Total Expenditures		980,000	2,631,358
Fund Balance	0 -		-
Beginning Fund Balance	0.00	0.00	0.00
Ending Fund Balance	0.00	0.00	0.00

City of South Fulton

Three Year Financial Summary

TSPLOST

	FY 2017	FY 2018	FY 2019
REVENUES	Actual	Amended	Proposed
Transportation Local Option Sales Tax			17,592,331
Total	-	-	-
	FY 2017	FY 2018	FY 2019
EXPENDITURES	Actual	Amended	Proposed
Bridges			1,500,000
Maintenance			5,464,771
Improvements			10,527,560
Project Management			100,000
Total Expenditures	-	-	17,592,331
Fund Balance	0	-	-
Beginning Fund Balance	0.00	0.00	0.00
Ending Fund Balance	0.00	0.00	0.00

City of South Fulton

Three Year Financial Summary

Sanitation

	FY 2017	FY 2018	FY 2019
REVENUES	Actual	Amended	Proposed
Fees for Service			9,000,000
Total	-	-	9,000,000
	FY 2017	FY 2018	FY 2019
EXPENDITURES	Actual	Amended	Proposed
Contracted Service			9,000,000
Total Expenditures	-	-	9,000,000
Fund Balance	0	-	-
Beginning Fund Balance	0.00	0.00	0.00
Ending Fund Balance	0.00	0.00	0.00

City of South Fulton
Three Year Financial Summary
Debt Service

	FY 2017	FY 2018	FY 2019
REVENUES	Actual	Amended	Proposed
Loan Proceeds	10,000,000	12,336,000	
Total	10,000,000	12,336,000	-
	FY 2017	FY 2018	FY 2019
EXPENDITURES	Actual	Amended	Proposed
Interest Expense	20,000	316,000	
Principal			12,000,000
Total Expenditures	20,000	316,000	12,000,000
Fund Balance	9,980,000	12,020,000	(12,000,000)
Beginning Fund Balance	0.00	9,980,000.00	22,000,000.00
Ending Fund Balance	9,980,000.00	22,000,000.00	10,000,000.00

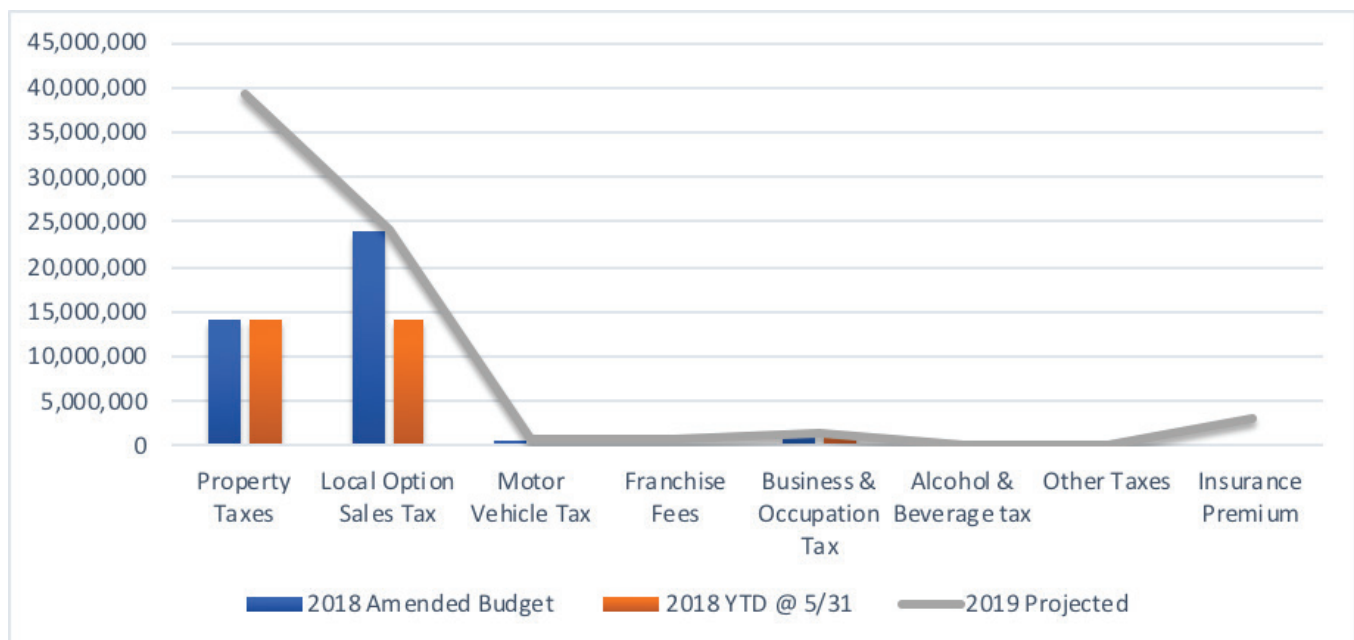
Primary Sources of Revenue

Currently the City of South Fulton is reliant on taxes to fund operations. Ad valorem, sales and use and franchise fee taxes are the primary sources of the City's income. The revenue projections for the fiscal year 2019 is ninety percent based on tax revenues. The increased projections from prior year actual is mainly due to the assumptions made in the revenue forecasting. The largest increase came from ad valorem tax projections based on a projected increase in property values ², retention of all assessed revenues from ad valorem taxes; anticipated receipt of the Business Insurance tax ³; and the hiring of a consulting firm to aid in identification, billing, and collection of business taxes.

REVENUES	\$ AMOUNT	% OF INCOME
Taxes	64,317,936	91%
License	1,600,000	2%
Fines & Forfeitures	200,000	0.2%
Charge for Service	750,000	1%
Other Financing Sources	3,696,500	5%
TOTAL REVENUES	70,564,4369	100%

TAXES

The City of South Fulton will fund its day to day operations and capital improvements for the fiscal year 2019 from taxation, license and permits, fines and forfeitures, and charges for service. Taxes contribute the most revenues and is derived from Property (Ad Valorem), sales taxes, business and insurance premiums, alcoholic beverage taxes, and franchise fees. The below graph shows the various taxes and the projected revenues for the upcoming year.



² Atlanta Journal Constitution (Five things to know about Fulton County Taxes 5/20/18)

³ Timing issue with when the tax is paid made the City ineligible for receipt in FY 2018.

OTHER TAXES

Other taxes include mobile homes tax, intangible tax, and real estate transfer tax. These are all expected to change at an immaterial rate.

FINES & FORFEITURES

Municipal Court Revenue

Municipal Court Revenue is generated from fines and forfeitures in the South Fulton Municipal Court. State law and local ordinances govern these bond/fine schedules.

LICENSES & PERMITS

This section contains business licenses, non-business licenses and permits, regulatory fees, penalties and interest.

Proposed Expenditures

For the fiscal year 2019, the City proposes a total of \$72.8 million of general fund expenditures to include repayment of a long-term tax anticipation note for \$12,000,000. This is a 118% increase over our fiscal year 2018 budget. The increases cover many factors, including; fully staffing of all transitioned departments and those expected to arrive in 2019, anticipated increases in general liability and workers compensation insurance, and fulfilling office leases for public safety outlets. The proposed budget also provides for investment in limited capital projects and providing for funding towards economic development highlighted by impactful investments in small business through incubation.

	2018	2018 EST CURRENT	2019	2019
DEPARTMENTS	AMENDED	YEAR ACTUAL 5/30	REQUEST	ADOPTED
MAYOR				
Personnel	\$135,297	\$79,061	\$143,850	
Operations	\$13,263	\$6,070	\$32,329	
Subtotal	\$148,560	\$85,131	\$176,179	
CITY CLERK				
Personnel	\$609,875	\$282,077	\$390,785	
Operations	\$88,111	\$52,939	\$306,244	
Subtotal	\$697,986	\$335,016	\$697,029	
DISTRICT 1				
Personnel	\$25,377	\$18,177	\$75,793	
Operations	\$8,111	\$8,925	\$12,300	
Subtotal	\$33,488	\$27,103	\$88,093	
DISTRICT 2				
Personnel	\$25,377	\$10,173	\$74,633	
Operations	\$8,111	\$9,980	\$12,300	
Subtotal	\$33,488	\$20,154	\$86,933	
DISTRICT 3				
Personnel	\$25,378	\$9,769	\$74,695	
Operations	\$8,111	\$8,550	\$12,300	
Subtotal	\$33,489	\$18,319	\$86,995	
DISTRICT 4				
Personnel	\$25,378	\$10,452	\$74,515	
Operations	\$8,111	\$4,154	\$12,300	
Subtotal	\$33,489	\$14,606	\$86,815	
DISTRICT 5				
Personnel	\$25,378	\$15,709	\$75,147	
Operations	\$8,111	\$10,086	\$12,300	
Subtotal	\$33,489	\$25,795	\$87,447	

DISTRICT 6

Personnel	\$25,378	\$10,211	\$73,232
Operations	\$8,111	\$9,427	\$12,300
Subtotal	\$33,489	\$19,638	\$85,532

DISTRICT 7

Personnel	\$25,378	\$11,616	\$74,965
Operations	\$8,111	\$10,673	\$12,300
Subtotal	\$33,489	\$22,289	\$87,265

CITY MANAGER

Personnel	\$506,645	\$175,065	\$927,420
Operations	\$97,087	\$56,964	\$396,000
Subtotal	\$603,732	\$232,029	\$1,323,420

FINANCE

Personnel	\$856,260	\$315,483	\$1,118,930
Operations	\$131,746	\$115,508	\$432,800
Subtotal	\$988,006	\$430,991	\$1,551,730

**CONTRACTS &
PROCUREMENT**

Personnel	\$250,000	\$66,001	\$328,773
Operations	\$0	\$0	\$139,000
Subtotal	\$250,000	\$66,001	\$467,773

COMMUNICATION

Personnel	\$250,000	\$36,237	\$267,038
Operations	\$109,500	\$9,854	\$200,900
Subtotal	\$359,500	\$46,091	\$467,938

HUMAN RESOURCES

Personnel	\$264,431	\$176,222	\$543,532
Operations	\$111,925	\$106,103	\$207,500
Subtotal	\$376,356	\$282,325	\$751,032

**INFORMATION
TECHNOLOGY**

Personnel	\$199,958	\$67,340	\$317,399
Operations	\$766,607	\$871,514	\$1,489,182
Subtotal	\$966,565	\$938,854	\$1,806,581

**DESTINATION SOUTH
FULTON**

Personnel	\$1,286,403	\$667,568	\$2,393,322
Operations	\$270,000	\$10,350	\$1,936,100
Subtotal	\$1,556,403	\$677,918	\$4,329,422

RISK MGMT.

Personnel	\$515,211	\$0	\$234,441
Operations	\$0	\$0	\$34,900
Subtotal	\$515,211	\$0	\$269,341

**ECONOMIC
DEVELOPMENT**

Personnel	\$117,584	\$0	\$0
Operations	\$81,500	\$0	\$0
Subtotal	\$199,084	\$0	\$0

FIRE

Personnel	\$5,343,867	\$2,510,996	\$12,026,058
Operations	\$9,041,396	\$8,086,102	\$706,439
Subtotal	\$14,385,263	\$10,597,098	\$12,732,497

GENERAL SERVICES

Personnel	\$0	-\$13,309	\$1,391,883
Operations	\$1,209,832	\$262,035	\$2,770,696
Subtotal	\$1,209,832	\$248,726	\$4,162,579

POLICE

Personnel	\$15,103,833	\$1,177,828	\$11,874,701
Operations	\$1,578,053	\$435,042	\$1,679,505
Subtotal	\$16,681,886	\$1,612,870	\$13,554,206

**PARKS &
RECREATION**

Personnel	\$2,782,738	\$0	\$2,352,477
Operations	\$1,972,588	\$3,530,673	\$1,042,755
Subtotal	\$4,755,326	\$3,530,673	\$3,395,232

PUBLIC WORKS

Personnel	\$0	\$0	\$3,681,103
Operations	\$6,852,182	\$4,316,711	\$1,090,000
Subtotal	\$6,852,182	\$4,316,711	\$4,771,103

MUNICIPAL COURT

Personnel	\$343,494	\$147,671	\$862,602
Operations	\$536,261	\$193,526	\$503,900
Subtotal	\$879,755	\$341,197	\$1,366,502

LEGAL

\$500,000 \$417,024 \$650,000

**NON-DEPT &
TRANSFERS**

Animal Control	\$593,076	\$442,746	\$0
Storm Water Control	\$300,000		\$0
Transfer to E-911	\$1,287,500	\$292,703	\$1,500,000
Transfer Older Americans			\$10,000
Contingency	\$12,937		\$100,000
Capital	\$980,000		\$2,631,358
PERSONNEL	\$28,228,028	\$5,774,348	\$39,377,294
OPERATIONS	\$26,577,405	\$19,267,659	\$17,945,708
TOTAL GEN FUND EXPENDITURES	\$54,805,433	\$25,042,007	\$57,323,002
DEBT SERVICING			\$12,336,000
TOTAL PROPOSED EXPENDITURE			\$69,659,002

Capital & Debt

Capital Planning Process

DEFINITION OF CAPITAL ASSETS & PROJECTS

The City of South Fulton will maintain capital assets to include property, plant, equipment and infrastructure. These assets will have an individual cost of \$5,000 or more for an individual item. The asset will have a useful life beyond one fiscal period. Assets will be recorded at cost or fair market value if received by donation.

Capital Projects will be outlays of high monetary value over \$5,000, life expectancy greater than 1 year and within the approved Capital budget. Whenever possible the City will strive to get community involvement in the development of capital projects. These projects will also have the following characteristics:

- Non-recurring in nature
- Last a long time.
- Sometimes revenue generating.

All Capital Expenditures must be approved as part of each departmental budget in the Capital Improvement Fund. Before committing to a Capital Improvement Project, the City Manager or his/her designee must verify fund availability, which must be signed off by the Chief Financial Officer.

Citywide capital improvements are assessed and prioritized based on the City's objectives and goals, the City's comprehensive work plan, and the City's pending strategic plan.

Proposed Capital Outlay

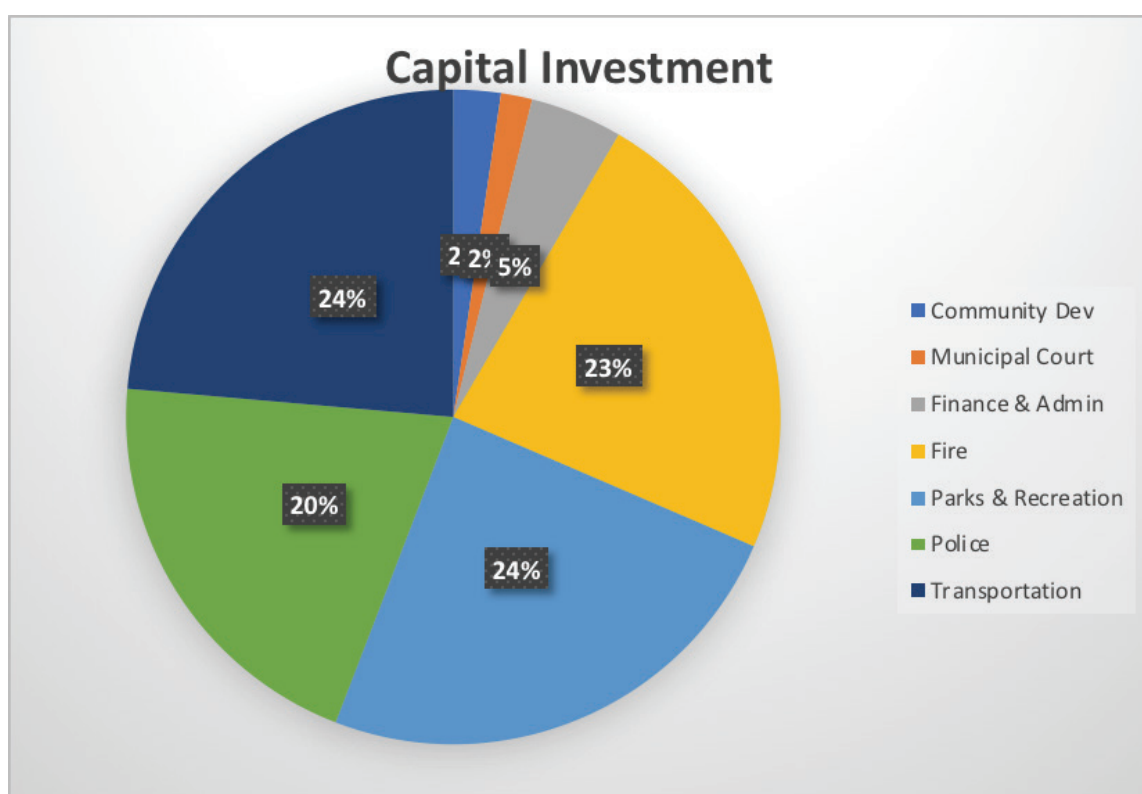
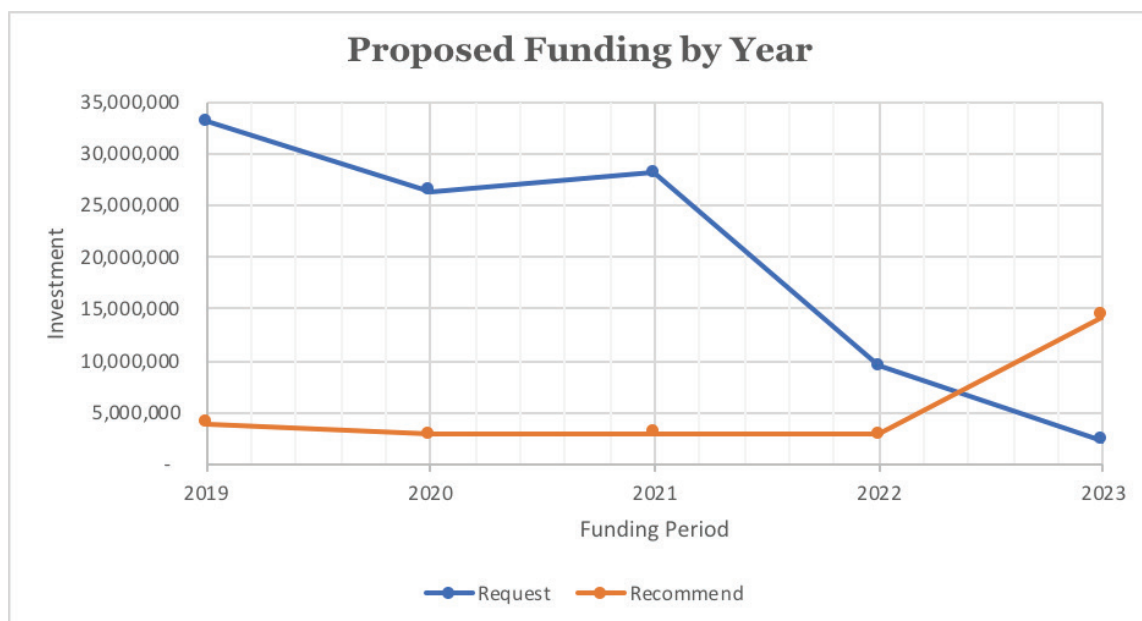
The proposed capital outlay for the fiscal year 2019 is \$20,223,689. This includes \$17,592,331 of expected grant funds from the Transportation Special Local Option Sales tax (TSPLOST) to continue the infrastructure improvements to our roadway, bridges and sidewalks.

We are proposing a transfer from the general fund of \$2,631,358 for funding of Parks and Facilities, New Fire Engines, Vehicles, Computer and software and building improvements. The recommended projects for fiscal year 2019 are detailed in the following table.

**City of South Fulton
Capital Project List**

Requested Item/Project	Department	FY2019	Comment
Buildings & Building Improvement	Fire	150,000	Fire Stations, repairs, new furnishings
	Police	18,000	Canine house, Leasehold improvement
	Parks	255,000	Lightning and HVAC replacement
Subtotal		423,000	
	IT	15,000	VOIP, security monitoring
	Finance & Admin	280,000	Workforce Solutions
	Risk	24,945	Claims management system
	Fire	16,800	Target Solution & Rocket Internet
	Police	42,664	SAP, E ticketing, leads online.
Subtotal		379,409	
	IT	7,500	Back up Batteries
	Police	44,425	Printers, laptops, iPod
Subtotal		51,925	
Machinery & Equip	Fire	210,727	Engine, Safety house, hoses, ladders
	Police	215,417	Mobile radios,
	Parks	56,000	Loaders, lawnmowers
Subtotal		482,144	
Vehicles	Community Dev	52,990	Ford F150
	Fire	70,000	Ladder Truck, Van, Ford F250
	Police	225,000	Dodge, Durango, Chevy Tahoe, Patrol
	Parks	90,230	Passenger vans, crew cabs
	Court	54,960	
	Public Works	236,000	Street Sweeper, 12 Pool Cars
Subtotal		729,180	
Roadways & Sidewalks	Public Works	314,800	GDOT Required match
Culverts	Public Works	80,000	GDOT Required match
Subtotal		394,800	
Facility & Park Renovations	Parks	170,900	
Subtotal		170,900	
Total (Excluding Topmost)		2,631,358	

As to be expected for the City at this point in its development, needs far exceeded the current financial capacity for funding. Below within the graph is an illustration of the dollar amounts received in request versus what the City is proposing to fund. In keeping with the City's goal to eliminate its negative fund balance and accumulate some positive fund balance, capital projects will be funded either through grant funds or utilization of the PAY AS YOU GO (PAYGO) method. That funding will be dependent on collection of anticipated revenues.



City of South Fulton						
Capital Project List						
<u>Proposed Expenditures By Department</u>						
		Proposed Expenditures For Planning Years				Proposed Five Year
Departments	FY2019	FY2020	FY2021	FY2022	FY2023	Total
<u>Public Safety</u>						
Fire	\$ 447,527	\$ 1,240,433	\$ 1,241,633	\$ 1,503,423	\$ 8,459,096	\$ 12,892,111
Police	\$ 545,506	\$ 153,714	\$ 55,407	\$ 62,000	\$ -	\$ 816,627
Courts	\$ 54,960					
Total Public Safety	\$ 1,047,993	\$ 1,394,147	\$ 1,297,040	\$ 1,565,423	\$ 8,459,096	\$ 13,708,738
<u>Community Development Ser.</u>						
	\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 264,950
Total Community Development	\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 264,950
<u>Parks & Recreation</u>						
	\$ 572,130	\$ 650,730	\$ 395,125	\$ 233,125	\$ 293,125	\$ 2,144,235
Total Culture and Recreation	\$ 572,130	\$ 650,730	\$ 395,125	\$ 233,125	\$ 293,125	\$ 2,144,235
<u>Finance & Administration</u>						
Information Technology	\$ 304,945	\$ 304,945	\$ 304,945	\$ -	\$ -	\$ 914,835
	\$ 22,500	\$ 38,000	\$ 38,000	\$ 38,000	\$ 25,000	\$ 161,500
Total Finance Admin & IT	\$ 327,445	\$ 342,945	\$ 342,945	\$ 38,000	\$ 25,000	\$ 1,076,335
<u>Public Works</u>						
Transportation	\$ 630,800	\$ 519,800	\$ 415,000	\$ 240,000	\$ 4,770,000	\$ 6,575,600
						\$ -
Total Public Works	\$ 630,800	\$ 519,800	\$ 415,000	\$ 240,000	\$ 4,770,000	\$ 6,575,600
Total By Department	\$ 2,631,358	\$ 2,960,612	\$ 2,503,100	\$ 2,129,538	\$ 13,600,211	\$ 23,769,858
<u>Asset By Type:</u>						
	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Buildings	\$ 423,000	\$ 465,000	\$ 415,000	\$ 325,000	\$ 7,390,000	\$ 9,018,000
Parks & Facilities	\$ 170,900	\$ 289,500	\$ 244,000	\$ 157,000	\$ 217,000	\$ 1,078,400
Machinery & Equipment	\$ 482,144	\$ 748,043	\$ 676,843	\$ 716,843	\$ 575,516	\$ 3,199,388
Vehicles	\$ 729,180	\$ 472,010	\$ 385,905	\$ 622,695	\$ 622,695	\$ 2,832,485
Computers and Software	\$ 431,334	\$ 466,259	\$ 366,352	\$ 68,000	\$ 25,000	\$ 1,356,945
Transportation	\$ 394,800	\$ 519,800	\$ 240,000	\$ 240,000	\$ 4,770,000	\$ 5,989,600
Total By Asset	\$ 2,631,358	\$ 2,960,612	\$ 2,328,100	\$ 2,129,538	\$ 13,600,211	\$ 23,474,818
TSPLOST	17,592,331	16,637,357	19,671,118	779,519	-	\$ 54,680,325
Total Proposed CIP	20,223,689	19,597,969	21,999,218	2,909,057	13,600,211	78,155,143

Debt

Debt service represents principal and interest payments on outstanding debt for all funds. The City of South Fulton's debt is related to an outstanding Tax Anticipation Note (TAN) in the amount of \$12,000,000. The City intends to repay this note in December 2018 when it comes due. There are no general obligation or revenue bonds outstanding by the City.

Department Information

The City of South Fulton's workforce is one of its greatest assets. Employees are the engine that drives the City. Staff have implemented a team approach to achieve common goals across the city's unique service areas, ensuring the provision of world class service. To this end, the personnel request for fiscal year 2019 includes requests for new positions as well as the re-allocation of staff and title changes appropriate to position.

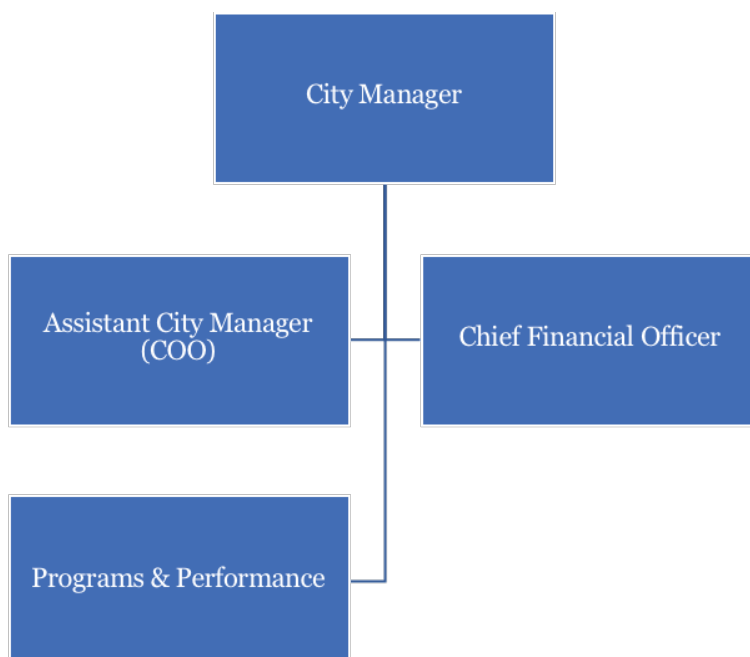
The below chart highlights the funded positions from fiscal year 2018 with the proposed request for fiscal year 2019.

City of South Fulton Budgeted Full Time Position by Department

Department	FY 18 Budgeted Positions	FY 19 Proposed Positions	Change	Notes
Mayor's Office	2	2	0	
City Council	14	14	0	
City Clerk	3	3	0	
Municipal Court	6	11	5	1 Admin, 3 case managers, 1 Muni clerk
City Manager Office	4	7	3	GIS Manager & MIS Analyst, Performance Manager
Communications	2	3	1	Audio technician
Destination South Fulton	41	41	0	Building Inspectors, Deputy Director
Contracts & Procurement	1	3	2	Purchasing Analyst, Procurement Officer
Finance	8	10	2	Finance Director, Admin Coordinator
Fire	173	165	(8)	Transfers to Hr., Finance, Gen. Services
General Services	1	34	33	Grounds crew, Mechanics and Fleet Management
Human Resources	3	6	3	HR Generalist
Information Tech	2	3	1	Help Desk Technician
Parks & Recreation	106	51	(55)	Transfers to HR & Gen. Services
Police	161	154	(7)	Reduction in recruits
Public Works	0	53	53	Proposed transition staff
Total Positions	527	560	33	6% Increase from FY 18 Funded Positions

City Manager

The City Manager is the chief administrative officer of the city. This office is responsible for the administration of all city affairs.



FY 2019 Goals

PUBLIC SAFETY

1. Develop and implement a recruitment and retention plan for police officers and firefighters
2. The recruitment and hiring of uniform personnel remains a priority. The Proposed FY19 Budget includes funding to address additional training capacity and includes funding to increase hiring in both police and fire beyond anticipated levels if exceeded.
3. Implement technology enhancements, staffing strategy(recruitment/retention), and facility support to launch a 311 Call Center
4. Improvement and enhancement of customer service efforts continue, while many initial tasks related to technology integration and implementation are complete, and facility accommodations are budgeted for FY2019.
5. Implement a communication notification process and protocols to alert City Council and citizens on public safety emergencies, security threats, and other critical matters

MOBILITY SOLUTIONS & INFRASTRUCTURE

1. Develop and implement an infrastructure management program (IMP) to ensure systematic approach to infrastructure repairs, rehabilitation, and maintenance in concert with other capital programs

NOTE: Transportation services are scheduled to be transitioned during quarter one of FY2019. Upon transition Transportation staff focused on mobility and street maintenance services will develop a plan for a dedicated Infrastructure Management Program (IMP), to address streets, sidewalks, alleys, pavement markings and pedestrian ramps. The IMP is expected to generate a 5-year outlook of the department workplan to methodically address infrastructure maintenance. The 5-year plan is expected to be completed by quarter three of FY2019.

ECONOMIC & NEIGHBORHOOD VIABILITY

1. Develop an Economic Development Strategy that has an objective of business attraction and retention,

and fosters and aligns with regional goals and objectives, potentially including Tax abatements, Tax Allocation Districts, a Land Bank program, 2035 Comprehensive Plan, etc.

2. Develop and implement a new business diversity strategy that will facilitate opportunity creation, build capacity of local and small businesses, and expand diversity compliance activities

QUALITY OF LIFE

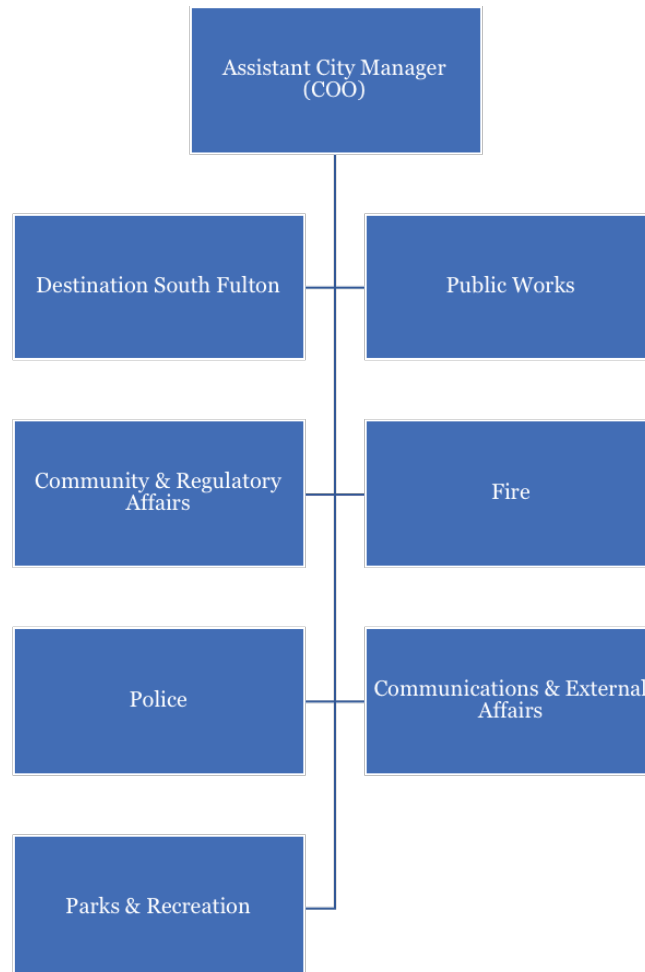
1. Revamp Code Enforcement and Nuisance Abatement Services and continue process improvements to enhance service delivery
2. Explore city-managed Animal Control Services and continue process improvement activities to address public safety and live release issues

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

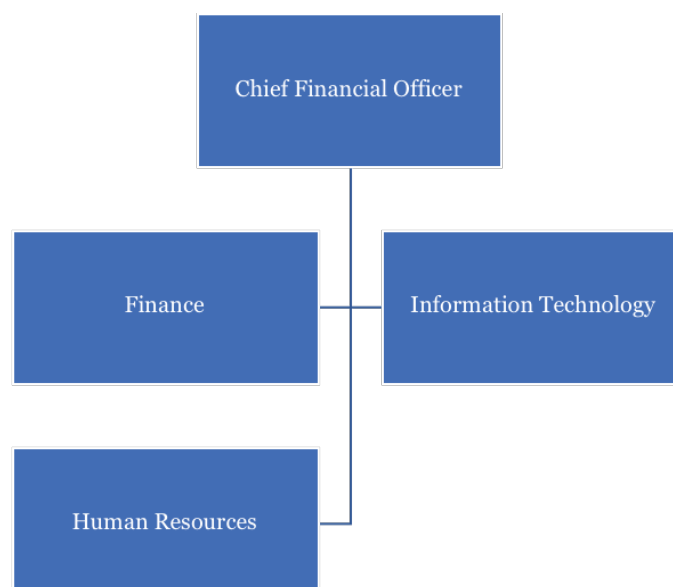
1. Propose a responsible and transparent budget, and develop and recommend a 2-year budgeting process for proposed implementation with the FY 2020-21 budget
2. Revamp the Open Records Request system to increase transparency, accountability, and compliance across the organization
3. In collaboration with the Mayor-Council work to develop a Council Committee structure in alignment with the new six key strategic priorities
4. Successful implementation of new organizational structure to better reflect and address current operating needs of the City
5. Complete vendor selection and Phase One implementation of a new Customer Response Management system (311) to improve customer “line of sight

Department Organization

Assistant City Manager (Chief Operating Officer)



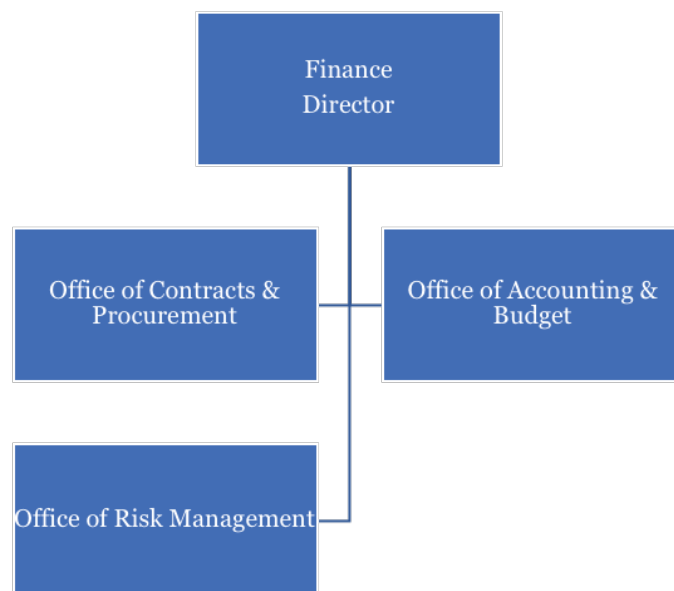
Chief Financial Officer



Finance

The Finance Department is responsible for advising the Governing Body and the City Manager of the city of South Fulton on financial matters. The department is headed by a Chief Financial Officer. The Finance Department is composed of Accounting, Budgeting, and Payroll.

Department Organization



Objectives

The primary objectives of the Finance Department are to ensure that the City's financial assets are protected through implementation of sound financial policies and procedures and to provide users with meaningful financial data. The Finance Department serves as the primary advisor to the Governing Body and Management about all financial issues. This responsibility requires that we be service oriented relative to the financial needs of all departments within the City, while still assuring that all transactions adhere to City's policies and procedures, generally accepted accounting principles, and rules established by the authoritative governing bodies. The accounting Division performs general accounting, Accounts Receivables, Payables and Miscellaneous revenue collections, debt management, annual audit report coordination, investment management and financial reporting.

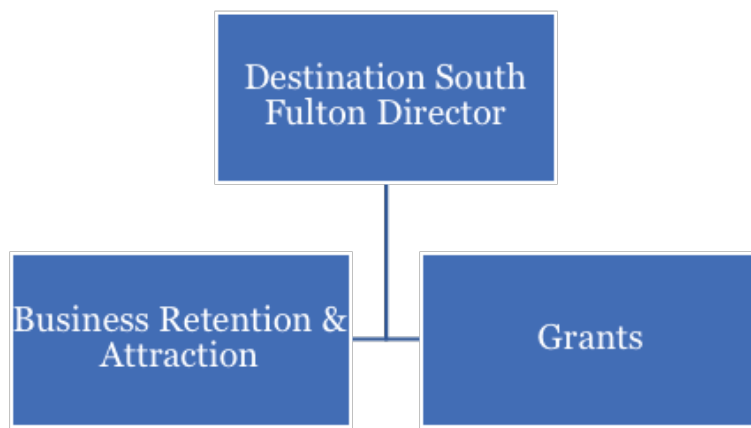
FY 2019 Goals

- Apply for the Government Finance Officers Association (GFOA) award for achievement in financial reporting for the City's Comprehensive Annual Financial Report.
- Provide a monthly status report on expenditures and revenues to departments by the 15th day of the following month.
- Work in close cooperation with the City's Financial Advisor, to monitor all existing debt and notes to make sure that fiscal responsibility is fully implemented.
- Start building fund balance towards a minimum of 16 percent of the total budget expenditure.
- Plan to attain unqualified independent audit opinion for 2019 fiscal year.

Destination South Fulton

Destination South Fulton serves as the beacon for business and industry and their coordination with the City. The department provides support to business and industry through a host of business services including business licensing and permitting in coordination with the Department of Community and Regulatory Affairs. To provide efficient services to our customers, the City of South Fulton has consolidated the intake and processing of Building Construction Permitting, Licensing, and Inspections services to now stand alongside business development functions.

Department Organization



Objectives

The objective of Destination South Fulton is to serve as a catalyst for economic prosperity by cultivating initiatives and securing resources that will encourage investment in the community and enhance the lives of citizens. This is done by maximizing the quality of life, employment opportunities, and tax base of the City. Destination South Fulton provides strategic services that direct and guide development by encouraging financial investment, proper land use, and economic opportunities that are compatible, sustainable, and most beneficial to the City and surrounding communities.

FY 2019 Goals

- Partner with sister departments to cultivate a business-friendly government environment through the creation of a “One-Stop-Shop” permit process through submittals of building permits, plan review and inspections, land disturbance, storm water management and tree preservation
- Partner with sister departments to administer Code Enforcement education program to assist residence & business owners on proper licensing requirements and proactive care and maintenance of their properties
- Identify strategic development locations for future mixed-use development opportunities to help stimulate the local economy
- Development of Business Incentives to attract, retain and expand employment opportunities and business creation for area residents.
- Develop an Economic Development Strategic Plan to help guide business recruitment and retention.
- Explore the establishment a local development authority to assist with the implementation of key parts of the Economic Development Strategic Plan

Human Resources

The Human Resources Department is the heartbeat of City Administration. Every employee hired by the City of South Fulton interacts with Human Resources. Human Resources is responsible for managing the full range of workforce services including: Recruiting and Retention; Benefits Administration; Payroll and Timekeeping, Employee Relations; Personnel Records Management; Personnel Transactions (classification and compensation administration, appointments, promotions, transfers, separations, leaves of absence and many other functions involving personnel administration and management); Organizational Development and Learning; Local, State and Federal Personnel Compliance; Policy Administration and Interpretation; and Performance Management.

Department Organization



Human Resources
Director

Objectives

The Human Resources Department strives to provide exceptional customer service to employees, potential employees, external partners, and anyone requiring personnel related assistance. The team focuses on recruiting and retaining talented and skilled professionals to meet the city-wide objectives established by the City Manager and governing body. The team is also responsible for ensuring staff and managers comply with the established Human Resources policies and procedures.

FY 2019 Goals

- Implement rewards and recognition initiatives to encourage positive employee morale and engagement.
- Ensure performance management processes are designed and executed to align and maximize employee's performance with the goals of the City.
- Streamline the benefits administration process and generate cost savings through the partnership of a benefit broker.
- Formalize the City's salary administration through the engagement of a consulting firm. The selected firm will conduct a comprehensive classification and compensation study for the City's official pay and class plan. Scope includes: acquiring competitive benchmarking, developing a salary structure for the City, and drafting a compensation policy.
- Recruit and retain a talented workforce to meet the needs of the City.

Information Technology

The Information Technology Department is responsible for the technology resources of the City, providing direct services to the City employees and indirect service to our constituents and visitors.

Department Organization



Information Technology
Director

Objectives

The objective of the department is to provide technical leadership and support that is efficient, secure and innovative to support the strategy and goals of City leadership.

FY 2019 Goals

- Upgrade the network infrastructure that supports the City
- Create and implement a technical training program that will set a foundation for a more technically sound operation across the City
- Work toward the implementation of Smart and Interoperable Cities
- Improve the IT security posture of the City by implementing a city wide Physical Security Platform

Communications & External Affairs

The Communications Department develops and manages the internal and external communications and public relations program for the City of South Fulton. It also distributes educational information to the public through news releases, the South Fulton Monthly e-newsletter, social media, the City website, and other forms of printed and electronic media.

Department Organization



Communications & External
Affairs Director

Objectives

The objective of the department is to market the City’s services and programs in creative, innovative ways that appeal to the needs of its citizens and to promote a positive City image that attracts people to live, work, invest and play in the City of South Fulton.

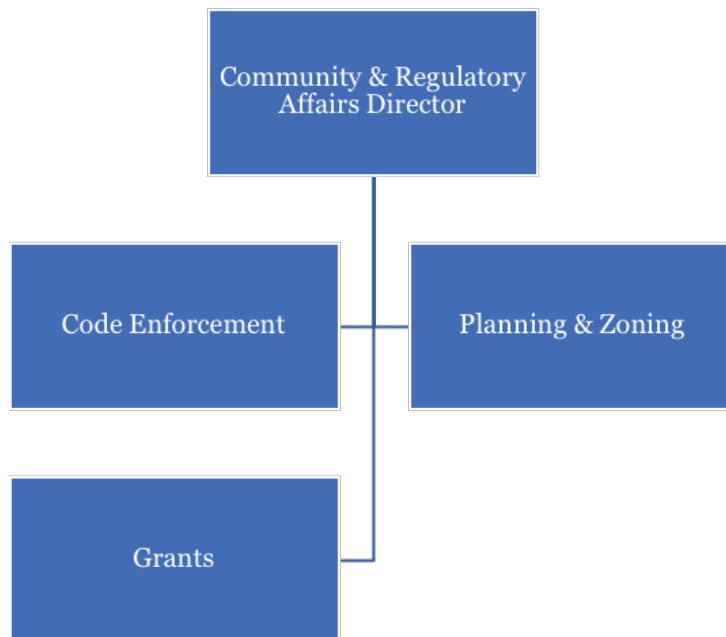
FY 2019 Goals

- Enhance communications with City of South Fulton residents about City issues, projects and services.
- Enhance the City’s internal and external communications and brand identity to raise its visibility among key audiences, including residents, business owners, key influencers and media.
- Increase local, regional and national awareness of the benefits of living, working, investing and visiting the City of South Fulton

Community & Regulatory Affairs

The Department of Community & Regulatory Affairs provides Zoning and Planning, Grants Administration, and Code Enforcement Services. The Department coordinates closely with several other municipalities, including the City of Atlanta’s Department of Watershed Management, Fulton County’s Fire Rescue and Public Works to ensure compliance with state and local codes and regulations throughout the development process to ensure compliance with state and local codes and regulations throughout the development process.

Department Organization



DIVISIONS:

Planning and Zoning

Responsible for long range planning; regional planning and coordination; development review, analysis, compliance; and discretionary permit processing.

Code Enforcement

Responsible for attaining compliance with community standards such as property maintenance, zoning and land use, signs, special events, public nuisances established in the city's Code of Ordinances and Community Development Services Code. The division works to gain voluntary compliance through education, communication and cooperation.

Grants Administration Division

The Grant Administrator ensures fairness in all aspects of the grant process including grant development, application, evaluation and award; and ensures compliance with the mandated and procedural requirements of granting agencies.

Objectives

The objective of the Department is to provide effective management of the City's physical development, managing and guiding growth to assure sustainable, protecting and enhancing existing and future stable communities and planning for the revitalization of declining areas through sound planning initiatives while articulating the community's vision for the City's future.

FY 2019 Goals

The Community Services Department is an integral part of continuing in the efforts of furthering the City of South Fulton as a beautiful place to live, work, and visit. The department is committed to achieving this goal through current and strategic services that directs and guides residential and commercial development by encouraging land uses that are compatible, sustainable, and most beneficial to the City and its surrounding communities.

Fiscal Year 2019 will consist of:

- Updating the City's 2035 Comprehensive Plan
- Drafting and adopting the City's 1st Zoning Resolution (Standards) and all other relative files
- Creating a Nuisance Abatement Ordinance
- Partner with sister departments to cultivate a business-friendly government environment through the creation of a "One-Stop-Shop" permit process through submittals of building permits, plan review and inspections, land disturbance, storm water management and tree preservation
- Partner with sister departments to administer Code Enforcement education program to assist residence & business owners on proper licensing requirements and proactive care and maintenance of their properties

Fire and Rescue

The Fire Rescue Department is responsible for providing emergency service delivery to the citizens and visitors of South Fulton, Ga. Services include fire suppression, disaster mitigation, rescue and emergency medical services, as well as fire prevention, fire code inspection and enforcement activities. The department is headed by a Fire Chief and has three divisions: Community Risk Reduction/Logistics, Fire and EMS Operations, and Safety and Member Services.

Department Organization



Fire and EMS Operations Division

The Fire and EMS Section is responsible for providing fire suppression services, emergency medical services, hazardous material response, technical rescue response and assistance in other types of emergencies. These services are provided through a network of stations, each equipped with one or more emergency response vehicles, staffed with Firefighters. The Training Division is responsible for the departmental training needs, which include driver certification, officer development and various specialized training in hazardous material, technical rope rescue and emergency medical related courses.

Station # 1	5165 Welcome All Road
Station # 2	4035 Stonewall Tell Road
Station # 3	3175 Bethsaida Road
Station # 5	5965 Buffington Road
Station # 7	6615 Rico Road
Station # 11	4760 Fulton Industrial Blvd*
Station # 13	5980 Plummer Road
Station # 15	6720 Cedar Grove Road
Station # 17	8675 Ridge Road
Station # 19	3965 Aero Drive *

* Stations and services are currently contracted through Fulton County Government.

Community Risk Reduction Division

The Community Risk Reduction Section is responsible for enforcing appropriate statutes, ordinances, and regulations related to fire and life safety. This section insures code compliance by reviewing plans of proposed new construction or modifications to existing buildings to ensure proper fire protection and the issuance of various permits (i.e. burning, blasting and fireworks). Additionally, this section oversees life safety education and investigations, which determines the cause and origin of all fires, explosions and hazardous incidents.

Safety and Member Services

The Safety and Member Services Section directs, coordinate and control the Administrative functions of the department to include human resources, budget, payroll, purchasing, grants and strategic planning.

Objectives

The City of South Fulton Fire Rescue Department exists to provide an environment that is fire safe to all residents and visitors in the City of South Fulton, Georgia. The Fire Rescue Department's main objective is its simplistic motto: "Service to all, Second to none".

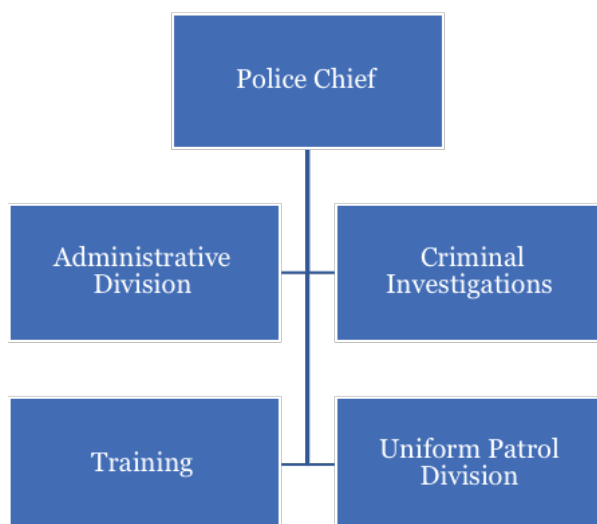
FY 2019 Goals

- Establish Automatic Aid Agreements with fire departments located in South Fulton County.
- Reduce the average response time by thirty (30) seconds.
- Lower the ISO (Insurance Services Office)
- Install 250 smoke alarms (based on donations and budget) in private residences.

Police

The South Fulton Police Department is the law enforcement branch for the City of South Fulton. The police department sworn personnel's main function is to enforce all laws and ordinances to promote a safer environment. There are five main divisions: Office of the Chief of Police, Administrative Division, Criminal Investigations, Training and Uniform Patrol Division. Ultimately, the police department strives to be proactive rather than reactive to criminal activity.

Department Organization



Objectives

The police department’s main objective is to ensure all people feel safe and secure. All Police Department Divisions and Sections work closely together to reduce criminal activity, increase officer presence in residential and commercial areas, and implement community programs to foster a strong relationship between the police department and the community we serve to strengthen the identified areas and problems for improvement.

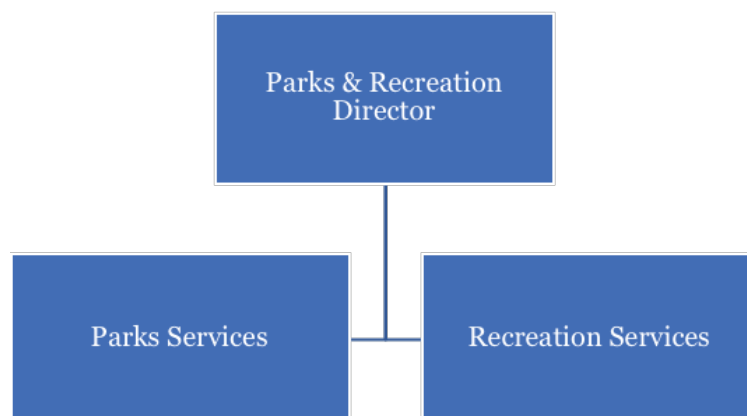
FY 2019 Goals

- Increase Manpower with POST Certified and Non-certified employees
- Decrease Response Times for Priority 1 calls
- Implement Community Programs to address the public’s issues and concerns
- Redesign the police beat structure with current GIS information
- Pilot the implementation of Department issued officer body cameras
- Upgrade to new Report Management System
- Implement e-ticket equipment and software with Court Services
- Provide Part I Weekly Statistical Information by Council District
- Provide Statistical Information online for public use

Parks & Recreation

The Department of Parks & Recreation plans, organizes, and directs comprehensive park and recreation services. This is inclusive of design, construction, renovation and maintenance for 17 parks and 693 acres and all specialized facilities. The department manages the planning and execution of overall recreation services. This includes tennis centers, natatorium, gymnasiums, recreation centers, community buildings, and athletic fields. All programs conducted at these facilities are the responsibility of the department. The scope also includes partnerships with associations, contractors, vendors, and the community at large.

Department Organization



Objectives

Our objective is to provide affordable recreational, physical and cultural opportunities for all of City of South Fulton residents, with a focus on families, youth development, seniors, active adults and building healthy communities. The programs and services offered by the Department will provide excellent value and quality and emphasize the equitable distribution of resources throughout the City. We will offer these programs in safe, attractive and well-maintained facilities that will reflect our community's needs and interests.

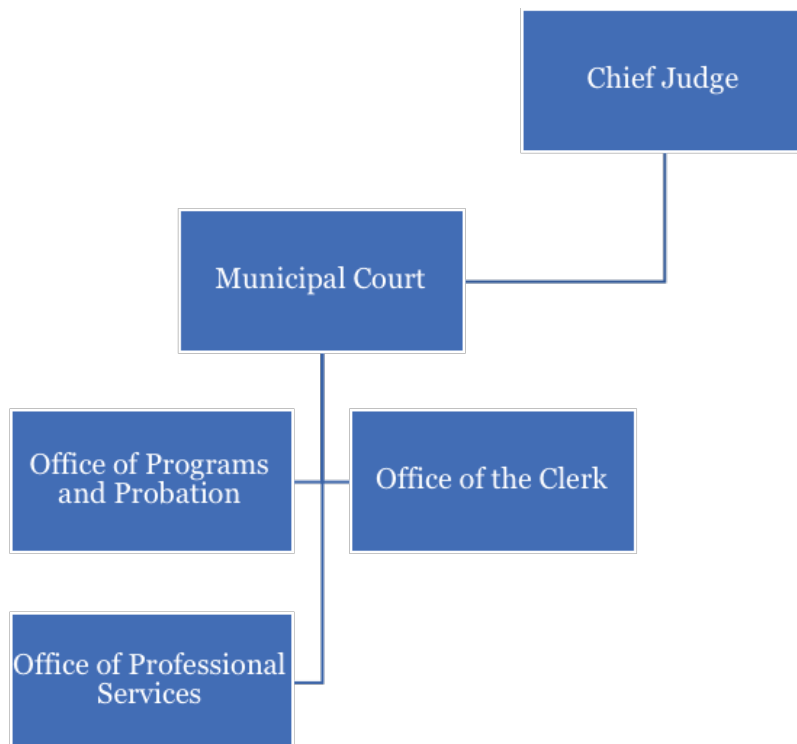
FY 2019 Goals

- Develop a Parks Master Plan
- Enhance, diversify and add additional Recreational Programs
- Maintain and upgrade facilities and infrastructure
- Provide STEM based educational programming at strategic locations across the parks system

Municipal Courts

The City Council is authorized by OCGA 36-32-1, et seq. in addition to the City Charter, to establish and maintain a Municipal Court having jurisdiction over the violation of City ordinances and over such matters as are by general law made subject to the jurisdiction of Municipal Court. The Municipal Court is managed by a full-time Court Administrator and presided over by the Chief Judge.

Department Organization



Objectives

The overall objective of the South Fulton Municipal Court is to provide an impartial forum for the administration of justice that balances the rule of law with the respect of all persons.

FY 2019 Goals

- Secure a permanent or semi-permanent Court/Office location.
- Hire additional Court Staff:
 - Two (2) Pro-Temp Judges
 - One (1) Full-Time Administrative Coordinator¹
 - Three (3) Full-time Judicial Case Managers
 - One (1) additional Full-time Municipal Court Clerk
- Continue resolving cases within 30-60 days of the issuance of the citation, so that there is no backlog.

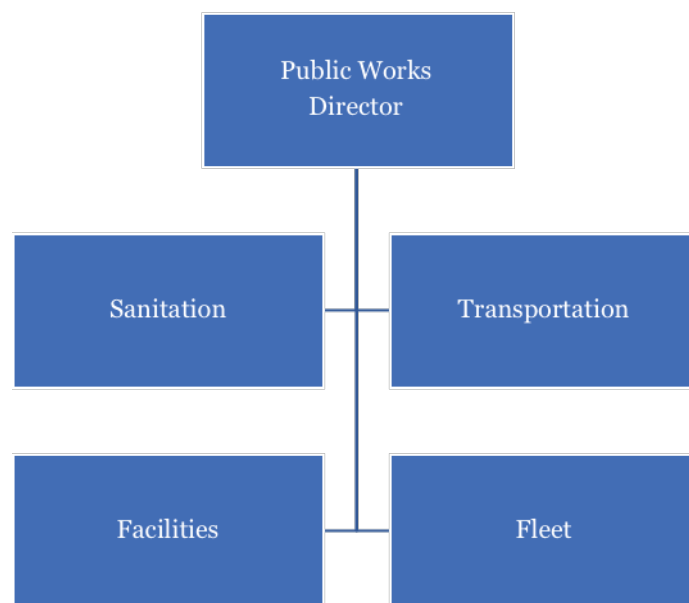
Departments listed here are to be transitioned or staffed during FY2019 for the first time and have yet to develop departmental goals.

Public Works – To be transitioned in fiscal year 2019.

Public Works

The Department of Public Works (DPW) provides the basic foundation of day-to-day comfort including stormwater management services; maintenance of paved and unpaved roads, bridges, and traffic signals; and management of the City’s proposed Comprehensive Transportation Plan.

Department Organization



Objectives

The goal of the Department is to protect the health, safety and welfare of citizens through systematic planning, construction, maintenance and operation of the stormwater and transportation infrastructure in the most sustainable, efficient and environmentally sound manner.

Proposed Positions Budgeted With Budget Salaries

Job Title	Grade	Min	Mid	Max
ACCOUNTANT	25	\$58,856	\$73,471	\$88,087
ACCOUNTING ASSOCIATE	19	\$41,513	\$51,822	\$62,131
ADMINISTRATIVE COORDINATOR I	18	\$39,536	\$49,354	\$59,172
ADMINISTRATIVE COORDINATOR II	19	\$41,513	\$51,822	\$62,131
ADMINISTRATIVE MANAGER, FIRE	26	\$63,564	\$79,349	\$95,134
ADMINISTRATIVE MANAGER, POLICE	26	\$63,564	\$79,349	\$95,134
ADMINISTRATIVE SECRETARY	15	\$36,181	\$45,166	\$54,151
ADMINISTRATIVE SPECIALIST	12	\$33,111	\$41,333	\$49,556
ADMINISTRATIVE TECHNICIAN	10	\$31,210	\$38,961	\$46,711
ADMINISTRATIVE CLERK	6	\$27,730	\$34,616	\$41,502
AQUATICS INSTRUCTOR	15	\$36,181	\$45,166	\$54,151
AQUATICS SUPERVISOR	19	\$41,513	\$51,822	\$62,131
ARBORIST	19	\$41,513	\$51,822	\$62,131
ASSISTANT CITY MANAGER	35	\$127,065	\$158,619	\$190,172
AUDIO/VISUAL TECHNICIAN	17	\$38,385	\$47,917	\$57,448
BUDGET ANALYST	22	\$48,056	\$59,990	\$71,924
BUDGET MANAGER	30	\$86,478	\$107,953	\$129,428
BUILDING PERMIT INSPECTOR	18	\$39,536	\$49,354	\$59,172
BUSINESS TAX INSPECTOR	16	\$37,267	\$46,521	\$55,775
BUSINESS TAX SPECIALIST	11	\$32,146	\$40,129	\$48,112
CHIEF FINANCIAL OFFICER	34	\$117,653	\$146,869	\$176,086
CITY CLERK	29	\$80,072	\$99,957	\$119,841
CITY ENGINEER	28	\$74,141	\$92,552	\$110,964
CLERK OF MUNICIPAL COURT	25	\$58,856	\$73,471	\$88,087
CODE ENFORCEMENT ADMINISTRATOR	27	\$68,649	\$85,697	\$102,744
CODE ENFORCEMENT MANAGER	24	\$54,496	\$68,029	\$81,562
CODE ENFORCEMENT OFFICER I	15	\$36,181	\$45,166	\$54,151

CODE ENFORCEMENT TEAM LEADER	18	\$39,536	\$49,354	\$59,172
COMMUNICATIONS & EXT AFFAIRS DIRECTOR	31	\$93,396	\$116,589	\$139,782
CONSTRUCTION & OPERATIONS MANAGER	27	\$68,649	\$85,697	\$102,744
CONTROLLER	31	\$93,396	\$116,589	\$139,782
CREW LEADER	13	\$34,104	\$42,573	\$51,042
CREW SUPERVISOR	19	\$41,513	\$51,822	\$62,131
CREW SUPERVISOR, SENIOR	20	\$43,589	\$54,413	\$65,237
CRIME SCENE SUPERVISOR	21	\$45,768	\$57,133	\$68,499
CRIMINAL INFORMATION SYSTEMS TECHNICIAN	14	\$35,127	\$43,850	\$52,574
DEPUTY CITY CLERK	26	\$63,564	\$79,349	\$95,134
DEPUTY COURT ADMINISTRATOR - PROFESSIONAL SERVICES	25	\$58,856	\$73,471	\$88,087
Consumer & Regulatory Affairs Manager	26	\$63,564	\$79,349	\$95,134
DEPUTY DIRECTOR, HUMAN RESOURCES	29	\$80,072	\$99,957	\$119,841
DEPUTY DIRECTOR, PLANNING	29	\$80,072	\$99,957	\$119,841
DEPUTY DIRECTOR, TRANSPORTATION	29	\$80,072	\$99,957	\$119,841
DEVELOPMENT SERVICES MANAGER	24	\$54,496	\$68,029	\$81,562
DEVELOPMENT SITE INSPECTOR	20	\$43,589	\$54,413	\$65,237
DIGITAL COMMUNICATIONS SPECIALIST	20	\$43,589	\$54,413	\$65,237
DIRECTOR, COMMUNITY DEVELOPMENT SERVICES	31	\$93,396	\$116,589	\$139,782
DIRECTOR, FINANCE	32	\$100,868	\$125,917	\$150,965
DIRECTOR, HUMAN RESOURCES	31	\$93,396	\$116,589	\$139,782
DIRECTOR, PARKS & RECREATION	31	\$93,396	\$116,589	\$139,782
Director, Risk Management	29	\$80,072	\$99,957	\$119,841
DIRECTOR, TRANSPORTATION	31	\$93,396	\$116,589	\$139,782
ECONOMIC DEVELOPMENT ADMINISTRATOR	28	\$74,141	\$92,552	\$110,964
ENGINEERING TECHNICIAN	18	\$39,536	\$49,354	\$59,172

ENGINEERING TECHNICIAN, SENIOR	20	\$43,589	\$54,413	\$65,237
ENVIRONMENTAL COURT COORDINATOR	19	\$41,513	\$51,822	\$62,131
EQUIPMENT OPERATOR	10	\$31,210	\$38,961	\$46,711
EQUIPMENT OPERATOR, SENIOR	12	\$33,111	\$41,333	\$49,556
EROSION AND SOIL INSPECTOR	19	\$41,513	\$51,822	\$62,131
EXECUTIVE ASSISTANT	19	\$41,513	\$51,822	\$62,131
EXECUTIVE ASSISTANT MAYOR	21	\$45,768	\$57,133	\$68,499
External Affairs Manager/ Lobbyist	26	\$63,564	\$79,349	\$95,134
FACILITY MANAGER	25	\$58,856	\$73,471	\$88,087
FINANCIAL SYSTEMS MANAGER	26	\$63,564	\$79,349	\$95,134
FIRE BATTALION CHIEF	27	\$68,649	\$85,697	\$102,744
FIRE CAPTAIN	26	\$63,564	\$79,349	\$95,134
FIRE CHIEF	34	\$117,653	\$146,869	\$176,086
FIRE DEPUTY CHIEF	31	\$93,396	\$116,589	\$139,782
FIRE DEPUTY MARSHAL	26	\$63,564	\$79,349	\$95,134
FIRE EDUCATION SPECIALIST	18	\$39,536	\$49,354	\$59,172
FIRE LIEUTENANT	24	\$54,496	\$68,029	\$81,562
FIRE MARSHALL	29	\$80,072	\$99,957	\$119,841
FIRE PREVENTION OFFICER	19	\$41,513	\$51,822	\$62,131
FIREFIGHTER I	18	\$39,536	\$49,354	\$59,172
FIREFIGHTER II	19	\$41,513	\$51,822	\$62,131
FIREFIGHTER III	20	\$43,589	\$54,413	\$65,237
FISCAL SUPPORT SPECIALIST	13	\$34,104	\$42,573	\$51,042
FLEET MANAGER	26	\$63,564	\$79,349	\$95,134
FLEET SERVICE COORDINATOR, POLICE	20	\$43,589	\$54,413	\$65,237
FLEET SERVICES COORDINATOR	20	\$43,589	\$54,413	\$65,237
FORENSIC TECHNICIAN	16	\$37,267	\$46,521	\$55,775
GENERAL SUPERVISOR, ROADS	23	\$50,459	\$62,990	\$75,520
GIS ANALYST	20	\$43,589	\$54,413	\$65,237
GIS SPECIALIST SUPERVISOR	24	\$54,496	\$68,029	\$81,562
GRANTS ADMINISTRATOR	27	\$68,649	\$85,697	\$102,744
GRAPHIC DESIGNER	20	\$43,589	\$54,413	\$65,237

GROUNDS & PARKS MAINTENANCE WORKER	8	\$29,419	\$36,724	\$44,029
HEAVY EQUIPMENT MECHANIC	16	\$37,267	\$46,521	\$55,775
HEAVY EQUIPMENT OPERATOR	15	\$36,181	\$45,166	\$54,151
HR GENERALIST	22	\$48,056	\$59,990	\$71,924
HUMAN RESOURCES SPECIALIST	14	\$35,127	\$43,850	\$52,574
INFORMATION TECHNOLOGY DIRECTOR	31	\$93,396	\$116,589	\$139,782
IT Service Desk Analyst	16	\$37,267	\$46,521	\$55,775
LEGISLATIVE SPECIALIST (COUNCIL AID)	PT	SET RATE		
LIFEGUARD	8	\$29,419	\$36,724	\$44,029
MAINTENANCE WORKER	6	\$27,730	\$34,616	\$41,502
MAINTENANCE WORKER, SENIOR	8	\$29,419	\$36,724	\$44,029
MANAGEMENT / POLICY ANALYST I	18	\$39,536	\$49,354	\$59,172
MANAGEMENT / POLICY ANALYST III	23	\$50,459	\$62,990	\$75,520
MARKETING SPECIALIST	13	\$34,104	\$42,573	\$51,042
MUNICIPAL COURT ADMINISTRATOR	27	\$68,649	\$85,697	\$102,744
MUNICIPAL COURT CLERK	14	\$35,127	\$43,850	\$52,574
NETWORK ADMINISTRATOR	24	\$54,496	\$68,029	\$81,562
NETWORK SPECIALIST	20	\$43,589	\$54,413	\$65,237
OCCUPATIONAL HEALTH AND SAFETY MANAGER	21	\$45,768	\$57,133	\$68,499
Park Patrol Officer	19	\$41,513	\$51,822	\$62,131
PARK SERVICES MANAGER	26	\$63,564	\$79,349	\$95,134
PARK SERVICES SUPERVISOR	19	\$41,513	\$51,822	\$62,131
PAYROLL & LEAVE SPECIALIST	11	\$32,146	\$40,129	\$48,112
PERMIT SPECIALIST	11	\$32,146	\$40,129	\$48,112
PLANNER I	18	\$39,536	\$49,354	\$59,172
PLANNER II	20	\$43,589	\$54,413	\$65,237
PLANNER III (Senior)	23	\$50,459	\$62,990	\$75,520
PLANS REVIEWER	20	\$43,589	\$54,413	\$65,237
POLICE CAPTAIN	28	\$74,141	\$92,552	\$110,964
POLICE CHIEF	34	\$117,653	\$146,869	\$176,086
POLICE DEPUTY CHIEF	31	\$93,396	\$116,589	\$139,782
POLICE DETECTIVE	21	\$45,768	\$57,133	\$68,499

POLICE LIEUTENANT	24	\$54,496	\$68,029	\$81,562
POLICE MAJOR	29	\$80,072	\$99,957	\$119,841
POLICE OFFICER I	19	\$41,513	\$51,822	\$62,131
POLICE OFFICER II	20	\$43,589	\$54,413	\$65,237
POLICE SERGEANT	22	\$48,056	\$59,990	\$71,924
PRE-TRIAL OFFICER	19	\$41,513	\$51,822	\$62,131
PROBATION OFFICER	19	\$41,513	\$51,822	\$62,131
Procurement Analyst	20	\$43,589	\$54,413	\$65,237
Procurement Officer	24	\$54,496	\$68,029	\$81,562
PROFESSIONAL ENGINEER	27	\$68,649	\$85,697	\$102,744
PROGRAMS & PROBATION MANAGER	25	\$58,856	\$73,471	\$88,087
PROGRAMS AND PERFORMANCE ADMINISTRATOR	28	\$74,141	\$92,552	\$110,964
PUBLIC RELATIONS SPECIALIST	18	\$39,536	\$49,354	\$59,172
PURCHASING/ PROCUREMENT MANAGER	27	\$68,649	\$85,697	\$102,744
RECORDS ADMINISTRATOR	23	\$50,459	\$62,990	\$75,520
RECORDS AND DOCUMENTS COORDINATOR	13	\$34,104	\$42,573	\$51,042
RECORDS AND DOCUMENTS SUPERVISOR	19	\$41,513	\$51,822	\$62,131
Recreation Athletics Specialist	15	\$36,181	\$45,166	\$54,151
RECREATION CENTER SUPERVISOR	19	\$41,513	\$51,822	\$62,131
RECREATION CENTER SUPERVISOR, ASSISTANT	18	\$39,536	\$49,354	\$59,172
RECREATION MANAGER	25	\$58,856	\$73,471	\$88,087
RECREATION SPECIALIST	8	\$29,419	\$36,724	\$44,029
RISK MANAGER	25	\$58,856	\$73,471	\$88,087
SENIOR BUDGET ANALYST	23	\$50,459	\$62,990	\$75,520
Senior HR Manager	28	\$74,141	\$92,552	\$110,964
SIGN FABRICATOR	12	\$33,111	\$41,333	\$49,556
STORM WATER INSPECTOR	17	\$38,385	\$47,917	\$57,448
TRAFFIC OPERATIONS MANAGER	27	\$68,649	\$85,697	\$102,744
TRAFFIC SIGNAL TECHNICIAN	18	\$39,536	\$49,354	\$59,172
TRAFFIC SIGNALS SUPERVISOR	21	\$45,768	\$57,133	\$68,499
TRAFFIC SIGNS & MARKINGS SPECIALIST	12	\$33,111	\$41,333	\$49,556
TSPLOST Program Manager	27	\$68,649	\$85,697	\$102,744

Glossary

Glossary & Definition Guide

Account Number: A system of numbering used to categorized accounting transactions into functions, such as Regular Wages, Health Insurance and Repairs. The City of South Fulton follows the Georgia Uniform Guide in developing Accounting numbers.

Accounting Period: A length of time for which financial statements, budgets or other reports are prepared. This can be monthly, quarterly or annually.

Accounting Procedures: All processes which identify, record, classify and summarize financial information to produce financial records.

Accounting System: The total structure of records and procedures which identify record, classify summarize and report information on the financial position and results of operations of a government.

Accounts Payable: Amounts owed by the City to Suppliers

Accounts Receivable: Amounts owed to the City for services rendered.

Accrual Basis: One method of accounting under which transactions are recognized when they occur, regardless of when cash flow occurs.

Ad Valorem Tax: A tax levied on the assessed value of real property. Also known as Property Tax.

Audit: An examination of the financial records, internal controls of the City to determine managements compliance to Generally Accepted Accounting Standards and Other applicable rules.

Balanced Budget: A budget in which projected revenues exceeds or equals appropriations.

Budget: A financial estimate of planned expenditures for a given period and the proposed means of financing.

Budget Amendment: A Legal procedure to adjust the budget above the legal level of adoption. Must be approved by the Legislature.

Budget Transfer: The reallocation of funds within a department.

Capital Improvement Plan CIP: A plan for purchasing capital expenditures over a period of years to meet capital needs arising from the long-term work program.

Contingency: Funds set aside for future appropriation with the approval of the City Council.

Current Assets: Those assets, which are available or can be made available to finance current operations or to pay current liabilities. Those assets, which will be used or converted into cash within one year.

Debt Limit: The maximum amount of gross or net debt which is legally permitted.

Debt Service: The payment of principal and interest on borrowed funds, such as bonds.

Deficit: An excess of liabilities and reserves of a fund over its assets.

Department: The official government unit for a particular operation and having a specific responsibility.

Depreciation: The decrease in value of physical assets due to use and the passage of time.

Division / Office: Used interchangeably to represent a sub-unit or sections within a governmental department.

Encumbrance: An amount of money committed for the payment of goods and services not yet received or paid for.

Fiscal Year: A 12-month period to which the operating budget applies and at the end of which a government determines its financial position and the results of its operations.

Fixed Assets: Assets of a long-term character which are not intended to be sold for profit, but which are to be used in an organization's normal course of business, such as land, buildings, and improvements other than buildings, machinery, and equipment.

Franchise: A special privilege granted by a government permitting the continuing use of Public property, such as city streets, and usually involving the elements of monopoly and regulation.

Fund: A set of interrelated accounts to record assets, liabilities, equity, revenues, and expenditures associated with a specific purpose.

Fund Balance: The fund equity (excess of assets over liabilities) of governmental funds.

Fund Type: In governmental accounting, all funds are classified into seven generic funds; Types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

GAAP: Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund: A fund containing revenues such as property taxes not designated by law for a special purpose.

Levy: To impose taxes, special assessments or service charges for the support of governmental activities.

Liabilities: Debts or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Millage: The tax rate on real property-based value.

Ordinance: A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status.

Personnel Costs: Refers to all costs directly associated with employees, including salaries and fringe benefits.

Professional Services: Expenditures incurred by the City to obtain the services of recognized, licensed professionals such as doctors, engineers, certified public accountants, etc.

Reserve: (1) An account used to earmark a portion of fund balance to indicate that it has been earmarked for a purpose; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution: A special or temporary order of a legislative body; an order of a legislative.

Surplus: An excess of the assets of a fund over its liabilities and reserved equity.

Taxes: Compulsory charges levied by a government for financing services performed for the common benefit. Taxes levied by the Fulton County are approved by the City Council and are within limits determined by the State.

Tax Rate: The amount of tax stated in terms of a unit of the tax base. For example, 25 mills per dollar of assessed valuation of taxable property.

Taxable Value: The assessed value of property minus the homestead exemption and any other exemptions which may be applicable.

Attachments

City of South Fulton Summary of Revenue Projection

Revenue Categories	FY2017 Adopted	FY2018 Amended	FY2019 Proposed
Local Option Sales Tax	9,500,000	24,044,920	24,000,000
Real and Personal Property Tax	1,811,634	14,000,000	33,907,936
Franchise Fees	-	600,000	800,000
Insurance Premium Tax	-	-	3,000,000
Business & Occupation Tax	-	1,115,000	1,600,000
Alcoholic Beverage Tax	800,000	1,626	60,000
Hotel/Motel Tax	70,000	-	-
Recording Intangible Tax	108,000	15,000	200,000
Motor Vehicle Tax	-	500,000	700,000
Interest Earnings	-	300	500
Fines and Forefietures	174,291	200,000	200,000
Other Charges for Services	347,683	730,000	750,000
Rent ad Royalties	450,000	-	-
Other Revenues	80,000	-	50,000
Intergovernmental Revenue	3,125,000	679,080	3,696,000
Donations	-	-	-
Reimbursement for damaged property	-	-	-
Transfer from other funds	-	-	-
Building Permits and Inspection Fees	320,000	1,195,000	1,600,000
Loan Proceeds	10,000,000	22,000,000	-
Gland Total	26,786,609	65,080,926	70,564,436

City of South Fulton
Detail Revenue Projection

Account Num	Account Description	FY 19 Budget	2018 Amended	2018 Actual
100-31-1100	Real Property Current Year Note 1	33,907,936	14,000,000	13,953,714
100-31-1200	Real Property Prior Year	0	0	0
100-31-1300	Property Tax Refund		0	0
100-31-1310	Motor Vehicle	700,000	500,000	482,403
100-31-1320	Mobile Home	0	0	0
100-31-1340	Intangibles Regular And Recording	100,000	0	72,474
100-31-1390	Interest	0	300	377
100-31-1600	Real Estate Transfer Intangible	100,000	15,000	40,223
100-31-1700	Franchise Taxes	800,000	600,000	341,513
100-31-3100	Local Option Sales And Use Tax Note 3	24,000,000	24,044,920	14,246,719
100-31-4200	Alcoholic Beverage Excise Tax	60,000	1,626	7,648
100-31-6100	Business And Occupation Tax	1,600,000	1,115,000	1,431,184
100-31-6200	Insurance Premiums Tax	3,000,000	0	0
100-31-9900	Other	50,000	0	241
100-32-2200	Building Permits	1,600,000	1,195,000	857,239
100-32-2210	Zoning And Land Use	1,500	0	1,480
100-32-2230	Sign Permits	5,000	0	3,207
100-32-2900	Other Community Development Rev.	7,500	0	6,700
100-34-2120	Accident Reports	0	0	0
100-34-2130	False Alarms	0	0	0
100-34-2136	Police-Wrecker Service	98,000	0	64,556
100-34-2139	Police-Local Revenue Misc	0	0	0
100-34-2162	Police-Fingerprinting Fees	11,500	0	7,465
100-34-2163	Police-Police Reports	38,250	0	25,503
100-34-2165	Police-Advertising Fees	0	0	0
100-34-2170	Police-Work Permit	3,405	0	2,270
100-34-2171	Police-Whiskey & Beer License	0	0	0
100-34-2174	Police-CCW Fees	8,402	0	5,601
100-34-2175	Police-Expungements	680	0	454
100-34-2176	Police-Temporary Alcohol Beverage Permit	0	0	0
100-34-2200	Special Fire Protection Services	0	0	0
100-34-2201	Fire-Local Revenue Misc	0	0	0
100-34-2210	False Alarms	0	0	0
100-34-2232	Fire-Inspections and Plan Review	33,200	0	22,091
100-34-7500	Program Fees	0	0	0
100-34-7501	Recreation-Adult Swim Lessons	20,700	0	0
100-34-7502	Recreation-Atlanta Hawks Youth Basketbal	0	0	0
100-34-7503	Recreation-Gymnastics	2,500	0	300
100-34-7504	Recreation-Open Swim	18,000	0	4,623
100-34-7505	Recreation-Swim Lessons	0	0	0
100-34-7506	Recreation-Swordfish Swim Lessons	4,000	0	0
100-34-7507	Recreation-Water Aerobics	7,200	0	0
100-34-7508	Recreation-Youth Swim Lessons	8,100	0	0
100-34-7509	Recreation-Zumba	0	0	234
100-34-7510	Recreation-After School Program	85,000	0	38,942
100-34-7515	Recreation-Open Gym	10,000	0	8,274

City of South Fulton
Detail Revenue Projection

Account Num	Account Description	FY 19 Budget	2018 Amended	2018 Actual
100-34-7520	Recreation-Facility Rentals	48,500	0	11,626
100-34-7530	Recreation-Fitness	5,510	0	0
100-34-7535	Recreation-Line Dance Aerobics	0	0	0
100-34-7537	Recreation-Youth Track & Field	4,620	0	18,603
100-34-7540	Recreation-Flag Football	350	0	0
100-34-7545	Recreation-Youth Football	5,000	0	0
100-34-7550	Recreation-Youth Baseball	5,000	0	0
100-34-7555	Recreation-Youth Softball	0	0	0
100-34-7557	Recreation-Youth Cheerleading	1,500	0	0
100-34-7560	Recreation-Tennis	15,000	0	11,935
100-34-7570	Recreation-Kickball	0	0	0
100-34-7572	Recreation-Youth Karate	0	0	80
100-34-7575	Recreation-Youth Soccer	0	0	0
100-34-7580	Recreation-Youth Basketball	0	0	0
100-34-7585	Recreation-Youth Volleyball	0	0	0
100-34-7590	Recreation-Summer Camp Program	50,000	0	0
100-34-7595	Recreation-Specialty Camp	3,000	0	0
100-34-7600	Periodical Subscription Fees	0	0	0
100-34-7700	Other Tuition Charges	0	0	0
100-34-7900	Other Culture And Recreation Fees And Ch	0	0	0
100-34-9000	Other Charges For Services	249,083	730,000	21
100-34-9300	Bad Check Fees	0	0	0
100-35-1160	Juvenile	0	0	0
100-35-1170	Municipal	200,000	200,000	86,867
100-35-1300	Confiscations	0	0	0
	IGA REVENUE	3,696,000	679,080	
	TOTAL REVENUE	70,564,436	43,080,926	31,754,567

City of South Fulton
Department Budget Request FY 2019
Revenue & Expenditure Summary

Revenue Categories	FY2017 (Actual)	2018 Amended	2018 Est Current 5/30	2019 Requested	2019 ed	% Change over Amended
Property Taxes	\$340,407	\$ 14,000,000	\$ 14,006,677	\$ 33,907,936		142%
Sales Taxes	\$9,708,371	\$ 24,044,920	\$ 14,246,719	\$ 24,000,000		0%
Franchise Fees	\$0	\$ 600,000	\$ 341,513	\$ 800,000		33%
Business & Occupation Tax	\$15,647	\$ 1,115,000	\$ 1,447,080	\$ 1,600,000		43%
Alcoholic Beverage and Exercise Tax	\$58,090	\$ 1,626	\$ 12,950	\$ 60,000		3590%
Insurance Premium Tax		\$ -		\$ 3,000,000		0%
Intangibles, Regular & Recording		\$ 15,000	\$ 86,625	\$ 100,000		567%
Real Estate Transfer Tax		\$ 6,000	\$ 46,352	\$ 100,000		1567%
Motor Vehicle Tax		\$ 500,000	\$ 484,640	\$ 700,000		40%
Other Taxes	\$75,668	\$ 50,000		\$ 50,000		0%
Interest Earnings	\$73	\$ 300		\$ 500		
Fines and Forfeitures	\$33,130	\$ 200,000	\$ 90,867	\$ 200,000		0%
License & Permits	\$716,326	\$ 1,195,000	\$ 1,039,602	\$ 1,600,000		34%
Charges for Services	\$641,273	\$ 730,000	\$ 305,023	\$ 750,000		3%
IGA - Revenues	\$0	\$ 623,080	\$ 968,831	\$ 3,696,000		493%
Miscellaneous Revenues			\$ (4,498)			
Borrowings		\$ 22,000,000	\$ -			
Total Revenues	\$11,588,985	\$ 65,080,926	\$ 33,072,382	\$ 70,564,436		8%

Functions	FY2017 (Actual)	2018 Amended	2018 Est Current Year Actual 5/30	2019 Requested	2019 Recommend ed	% Change over 2018 Amended Budget
Animal Control	\$280,054	\$ 593,076		\$ -		-100%
City Clerk	\$405,739	\$ 662,825	\$ 335,016	\$ 677,029		2%
Mayor	\$38,494	\$ 148,797	\$ 85,131	\$ 169,174		14%
Council District 1		\$ 33,488	\$ 27,103	\$ 88,093		163%
Council District 2		\$ 33,488	\$ 20,154	\$ 86,933		160%
Council District 3		\$ 33,489	\$ 18,319	\$ 86,995		160%
Council District 4		\$ 33,489	\$ 14,606	\$ 86,815		159%
Council District 5		\$ 33,489	\$ 25,795	\$ 87,447		161%
Council District 6		\$ 33,489	\$ 19,638	\$ 85,532		155%
Council District 7	\$73,178	\$ 33,489	\$ 22,289	\$ 87,265		161%
City Manager Office		\$ 527,295	\$ 232,029	\$ 1,323,420		151%
Communications	\$16,451	\$ 336,204	\$ 46,091	\$ 467,938		39%
Community & Regulatory Affairs	\$862,905	\$ 1,512,971	\$ 1,224,725	\$ 3,504,994		132%
Risk Management	\$13,212			\$ 269,341		0%
Contracts & Procurement		\$ 250,000	\$ 66,001	\$ 467,773		87%
Court	\$10,278	\$ 879,755	\$ 341,197	\$ 1,366,502		55%
Destination South Fulton (ED)		\$ 199,084	\$ -	\$ 1,121,852		464%
Finance	\$321,616	\$ 738,184	\$ 430,990	\$ 1,541,730		109%
Fire and Rescue	\$5,219,413	\$ 14,338,810	\$ 10,597,098	\$ 12,732,497		-11%
General Services		\$ 1,209,832	\$ (13,309)	\$ 4,162,579		244%
Human Resources	\$88,872	\$ 376,356	\$ 210,119	\$ 751,032		100%
Information Technology	\$120,749	\$ 966,565	\$ 878,735	\$ 1,806,581		87%
Legal	\$217,983	\$ 500,000	\$ 417,024	\$ 650,000		30%
Police	\$6,613,669	\$ 14,862,860	\$ 1,612,870	\$ 13,554,206		-9%
Public Works	\$1,798,802	\$ 6,852,182	\$ 4,316,711	\$ 4,460,684		-35%
Parks and Recreation	\$1,813,405	\$ 4,895,326	\$ 3,530,673	\$ 3,395,232		-31%
Capital Projects Transfer		\$ 980,000		\$ 2,631,358		169%
Storm water Management		\$ 300,000		\$ -		-100%
Transfer Out E-911		\$ 1,287,500	\$ 292,703	\$ 1,500,000		17%
Contingency		\$ 12,937		\$ 100,000		673%
Senior - Citizens Fund				\$ 10,000		
Total Expenses General Fund	\$17,894,820	\$ 52,664,981	\$ 24,751,707	\$ 57,273,002		9%
TAN Payment	\$20,233	\$ 12,336,000		\$ 12,336,000		0%
T-Splst						
Sanitation						
Total Budgeted Expenditure	\$17,915,053	\$ 65,000,981	\$ 24,751,707	\$ 69,609,002		7%
Net Surplus/Expenditure	-\$6,326,068	\$ 79,946	\$ 8,320,675	\$ 955,434		

Expenditures by Department

Departments	2018 Amended	2018 Est Current Year Actual 5/30	2019 Request	2019 Recommended
Mayor				
Personnel	\$135,297	\$79,061	\$136,845	
Operations	\$13,263	\$6,070	\$32,329	
<i>Subtotal</i>	<i>\$148,560</i>	<i>\$85,131</i>	<i>\$169,174</i>	
City Clerk				
Personnel	\$609,875	\$282,077	\$390,785	
Operations	\$88,111	\$52,939	\$286,244	
<i>Subtotal</i>	<i>\$697,986</i>	<i>\$335,016</i>	<i>\$677,029</i>	
District 1				
Personnel	\$25,377	\$18,177	\$75,793	
Operations	\$8,111	\$8,925	\$12,300	
<i>Subtotal</i>	<i>\$33,488</i>	<i>\$27,103</i>	<i>\$88,093</i>	
District 2				
Personnel	\$25,377	\$10,173	\$74,633	
Operations	\$8,111	\$9,980	\$12,300	
<i>Subtotal</i>	<i>\$33,488</i>	<i>\$20,154</i>	<i>\$86,933</i>	
District 3				
Personnel	\$25,378	\$9,769	\$74,695	
Operations	\$8,111	\$8,550	\$12,300	
<i>Subtotal</i>	<i>\$33,489</i>	<i>\$18,319</i>	<i>\$86,995</i>	
District 4				
Personnel	\$25,378	\$10,452	\$74,515	
Operations	\$8,111	\$4,154	\$12,300	
<i>Subtotal</i>	<i>\$33,489</i>	<i>\$14,606</i>	<i>\$86,815</i>	
District 5				
Personnel	\$25,378	\$15,709	\$75,147	
Operations	\$8,111	\$10,086	\$12,300	
<i>Subtotal</i>	<i>\$33,489</i>	<i>\$25,795</i>	<i>\$87,447</i>	
District 6				
Personnel	\$25,378	\$10,211	\$73,232	
Operations	\$8,111	\$9,427	\$12,300	
<i>Subtotal</i>	<i>\$33,489</i>	<i>\$19,638</i>	<i>\$85,532</i>	
District 7				
Personnel	\$25,378	\$11,616	\$74,965	
Operations	\$8,111	\$10,673	\$12,300	
<i>Subtotal</i>	<i>\$33,489</i>	<i>\$22,289</i>	<i>\$87,265</i>	

Expenditures by Department

Departments	2018 Amended	2018 Est Current Year Actual 5/30	2019 Request	2019 Recommended
City Manager				
Personnel	\$506,645	\$175,065	\$927,420	
Operations	\$97,087	\$56,964	\$396,000	
<i>Subtotal</i>	<i>\$603,732</i>	<i>\$232,029</i>	<i>\$1,323,420</i>	
Finance				
Personnel	\$856,260	\$315,483	\$1,118,930	
Operations	\$131,746	\$115,508	\$422,800	
<i>Subtotal</i>	<i>\$988,006</i>	<i>\$430,991</i>	<i>\$1,541,730</i>	
Contracts & Procurement				
Personnel	\$250,000	\$66,001	\$328,773	
Operations	\$0	\$0	\$139,000	
<i>Subtotal</i>	<i>\$250,000</i>	<i>\$66,001</i>	<i>\$467,773</i>	
Communications				
Personnel	\$250,000	\$36,237	\$267,038	
Operations	\$109,500	\$9,854	\$200,900	
<i>Subtotal</i>	<i>\$359,500</i>	<i>\$46,091</i>	<i>\$467,938</i>	
Human Resources				
Personnel	\$264,431	\$176,222	\$543,532	
Operations	\$111,925	\$106,103	\$207,500	
<i>Subtotal</i>	<i>\$376,356</i>	<i>\$282,325</i>	<i>\$751,032</i>	
Information Technology				
Personnel	\$199,958	\$67,340	\$317,399	
Operations	\$766,607	\$871,514	\$1,489,182	
<i>Subtotal</i>	<i>\$966,565</i>	<i>\$938,854</i>	<i>\$1,806,581</i>	

Expenditures by Department

Departments	2018 Amended	2018 Est Current Year Actual 5/30	2019 Request	2019 Recommended
Community & Regulatory Affairs				
Personnel	\$1,286,403	\$667,568	\$1,922,394	
Operations	\$270,000	\$10,350	\$1,582,600	
<i>Subtotal</i>	<i>\$1,556,403</i>	<i>\$677,918</i>	<i>\$3,504,994</i>	
Risk Mgmt.				
Personnel	\$515,211	\$0	\$234,441	
Operations	\$0	\$0	\$34,900	
<i>Subtotal</i>	<i>\$515,211</i>	<i>\$0</i>	<i>\$269,341</i>	
Destination South Fulton				
Personnel	\$117,584	\$0	\$821,352	
Operations	\$81,500	\$0	\$300,500	
<i>Subtotal</i>	<i>\$199,084</i>	<i>\$0</i>	<i>\$1,121,852</i>	
Fire				
Personnel	\$5,343,867	\$2,510,996	\$12,026,058	
Operations	\$9,041,396	\$8,086,102	\$706,439	
<i>Subtotal</i>	<i>\$14,385,263</i>	<i>\$10,597,098</i>	<i>\$12,732,497</i>	
General Services				
Personnel	\$0	-\$13,309	\$1,391,883	
Operations	\$1,209,832	\$262,035	\$2,770,696	
<i>Subtotal</i>	<i>\$1,209,832</i>	<i>\$248,726</i>	<i>\$4,162,579</i>	
Police				
Personnel	\$15,103,833	\$1,177,828	\$11,874,701	
Operations	\$1,578,053	\$435,042	\$1,679,505	
<i>Subtotal</i>	<i>\$16,681,886</i>	<i>\$1,612,870</i>	<i>\$13,554,206</i>	
Parks & Recreation				
Personnel	\$2,782,738	\$0	\$2,352,477	
Operations	\$1,972,588	\$3,530,673	\$1,042,755	
<i>Subtotal</i>	<i>\$4,755,326</i>	<i>\$3,530,673</i>	<i>\$3,395,232</i>	
Public Works				
Personnel	\$0	\$0	\$3,370,684	
Operations	\$6,852,182	\$4,316,711	\$1,090,000	
<i>Subtotal</i>	<i>\$6,852,182</i>	<i>\$4,316,711</i>	<i>\$4,460,684</i>	

Expenditures by Department

Departments	2018 Amended	2018 Est Current Year Actual 5/30	2019 Request	2019 Recommended
Municipal Court				
Personnel	\$343,494	\$147,671	\$862,602	
Operations	\$536,261	\$193,526	\$503,900	
<i>Subtotal</i>	<i>\$879,755</i>	<i>\$341,197</i>	<i>\$1,366,502</i>	
Legal	\$500,000	\$417,024	\$650,000	
Non-Dept & Transfers				
Animal Control	\$593,076	\$442,746	\$0	
Storm Water Control	\$300,000		\$0	
Transfer to E-911	\$1,287,500	\$292,703	\$1,500,000	
Transfer Older Americans			\$10,000	
Contingency	\$12,937		\$100,000	
Capital	\$980,000		\$2,631,358	
Personnel	\$28,228,028	\$5,774,348	\$39,410,294	
Operations	\$26,577,405	\$19,267,659	\$17,862,708	
Total Gen Fund Exp	\$54,805,433	\$25,042,007	\$57,273,002	
Debt Servicing			\$12,336,000	
Total Proposed Expenditure			\$69,609,002	

District 1

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 13,000	\$ 8,500	\$ 53,776		<i>Salary and benefits now</i>
Health Insurance	\$ 8,190	\$ 5,405	\$ 8,500		<i>includes cost for legislative aide</i>
Retirement (401(a) and 457 Plans)		\$ 616	\$ 4,302.08		
Social Security (FICA)	\$ 806	\$ 517	\$ 3,334		
Workers Compensation			\$ 172		
Medicare	\$ 780	\$ 130	\$ 780		
Dental and Vision	\$ 201	\$ 327	\$ 479		
Unemployment Insurance		\$ 283	\$ 840		
Vehicle Allowance	\$ 2,400	\$ 2,400	\$ 3,600		<i>Monthly stipend</i>
Long-Term and Short-Term Disability					
Life Insurance			\$ 10		
Total Personnel Cost	\$ 25,377	\$ 18,177	\$ 75,793	\$0	

Professional	\$ 350	\$ 656	\$ 1,000		
Mobile Phones		\$ 329	\$ 1,200		
Printing and Binding			\$ 500		
Travel		\$ 2,691	\$ 3,000		<i>Reimbursable travel</i>
Education and Training	\$ 5,000	\$ 3,833	\$ 3,500		
Dues and fees	\$ 261	\$ 360	\$ 500		
Supplies:			\$ -		
Office Supplies	\$ 1,000	\$ 591	\$ 1,000		
Hospitality	\$ 1,500	\$ 465	\$ 1,000		
Books and Periodicals			\$ 200		
Postage			\$ 400		
Total Operating	\$ 8,111	\$ 8,925	\$ 12,300		
Total Budget	\$ 33,488	\$ 27,103	\$ 88,093		

Position	FY 18 Funded	FY 19 Proposed
Council Member	1	1
Legislative Assistant	1	1
Total Positions	2	2

District 2

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 13,000	\$ 8,500	\$ 53,776		
Health Insurance	\$ 8,190		\$ 7,618		
Retirement (401(a) and 457 Plans)		\$ 616	4,302		
Social Security (FICA)	\$ 806	\$ 621	\$ 3,334		
Workers Compensation			\$ 172		
Medicare	\$ 780	\$ 153	\$ 780		
Dental and Vision	\$ 201		\$ 201		
Unemployment Insurance		\$ 283	\$ 840		
Vehicle Allowance	\$ 2,400		\$ 3,600		<i>Monthly Stipend</i>
Long-Term and Short-Term Disability					
Life Insurance			\$ 10		
Total Personnel	\$ 25,377	\$ 10,173	\$ 74,633	\$ -	

Professional Services	\$ 350	\$ 615	\$ 1,000		
Mobile Phones		\$ 329	\$ 1,200		
Travel		\$ 5,549	\$ 3,000		<i>Reimbursable travel</i>
Education and Training	\$ 5,000	\$ 2,115	\$ 3,500		
Printing and Binding			\$ 500		
Dues and Fees	\$ 261	\$ 110	\$ 500		
Books and periodicals			\$ 200		
Hospitality	\$ 1,500		\$ 1,000		
Office Supplies	\$ 1,000	\$ 1,262	\$ 1,000		
Postage			\$ 400		

Total Operating	\$ 8,111	\$ 9,980	\$ 12,300		
Total Budget	\$ 33,488	\$ 20,154	\$ 86,933		

Position	FY 18 Funded	FY 19 Proposed
Council Member	1	1
Legislative Assistant	1	1
Total Positions	2	2

District 3

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 13,000	\$ 8,500	\$ 53,776		
Health Insurance	\$ 8,190		\$ 7,618		
Retirement (401(a) and 457 Plans)			\$ 4,302		
Social Security (FICA)	\$ 806	\$ 588	\$ 3,237		
Workers Compensation			\$ 172		
Medicare	\$ 780	\$ 146	\$ 780		
Dental and Vision	\$ 202	\$ 252	\$ 360		
Unemployment Insurance		\$ 283	\$ 840		
Vehicle Allowance	\$ 2,400		\$ 3,600		Monthly Stipend
Long-Term and Short-Term Disability					
Life Insurance			\$ 10		
Total Personnel	\$ 25,378	\$ 9,769	\$ 74,695	\$ -	

Professional Services	\$ 350	\$ 2,072	\$ 1,000		
Mobile Phones		\$ 329	\$ 1,200		
Travel		\$ 2,666	\$ 3,000		Reimbursable travel
Education and Training	\$ 5,000	\$ 2,209	\$ 3,500		
Printing and Binding			\$ 500		
Dues and Fees	\$ 261		\$ 500		
Hospitality	\$ 1,500	\$ 98	\$ 1,000		
Office Supplies	\$ 1,000	\$ 1,176	\$ 1,000		
Books and Periodicals			\$ 200		
Postage			\$ 400		
Total Operating	\$ 8,111	\$ 8,550	\$ 12,300		
Total Budget	\$ 33,489	\$ 18,319	\$ 86,995		

Position	FY 18 Funded	FY 19 Proposed
Council Member	1	1
Legislative Assistant	1	1
Total Positions	2	2

District 4

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 13,000	\$ 8,500	\$ 53,776		
Health Insurance	\$ 8,190		\$ 7,618		
Retirement (401(a) and 457 Plans)	\$ -	\$ 770	\$ 4,302		
Social Security (FICA)	\$ 806	\$ 623	\$ 3,237		
Workers Compensation			\$ 172		
Medicare	\$ 780	\$ 154	\$ 780		
Dental and Vision	\$ 202	\$ 122	\$ 180		
Unemployment Insurane	\$ -	\$ 283	\$ 840		
Vehicle Allowance	\$ 2,400		\$ 3,600		Monthly Stipend
Long-Term and Short-Term Disability					
Life Insurance			\$ 10		
Personnel	\$ 25,378	\$ 10,452	\$ 74,515	\$ -	

Professional Services	\$ 350	\$ -	\$ 1,000		
Mobile Phones	\$ -	\$ 329	\$ 1,200		
Travel		\$ 2,758	\$ 3,000		Reimbursable travel
Printing & Binding			\$ 500		
Dues and Fees	\$ 261	\$ -	\$ 500		
Education & Training	\$ 5,000	\$ 1,067	\$ 3,500		
Hospitality	\$ 1,500		\$ 1,000		
Office Supplies	\$ 1,000		\$ 1,000		
Books and Periodicals			\$ 200		
Postage			\$ 400		
Operations	\$ 8,111	\$ 4,154	\$ 12,300	\$ -	
Total Budget	\$ 33,489	\$ 14,606	\$ 86,815	\$ -	

Position	FY 18 Funded	FY 19 Proposed
Council Member	1	1
Legislative Assistant	1	1
Total Positions	2	2

District 5

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 13,000	\$ 8,500	\$ 53,776		
Health Insurance	\$ 8,190	\$ 5,406	\$ 8,100		
Retirement (401(a) and 457 Plans)	\$ -	\$ 616	\$ 4,302		
Social Security (FICA)	\$ 806	\$ 512	\$ 3,237		
Workers Compensation			\$ 172		
Medicare	\$ 780	\$ 128	\$ 780		
Dental and Vision	\$ 202	\$ 264	\$ 330		
Unemployment Insurance	\$ -	\$ 283	\$ 840		
Vehicle Allowance	\$ 2,400		\$ 3,600		<i>Monthly Stipend</i>
Long-Term and Short-Term Disability					
Life Insurance			\$ 10		
Total Personnel	\$ 25,378	\$ 15,709	\$ 75,147	\$ -	

Professional Services	\$ 350	\$ 500	\$ 1,000		
Travel		\$ 6,052	\$ 3,000		
Education & Training	\$ 5,000	\$ 2,913	\$ 3,500		<i>Reimbursable travel</i>
Printing and Binding			\$ 500		
Dues and Fees	\$ 261	\$ -	\$ 500		
Mobile Phones	\$ -	\$ 332	\$ 1,200		
Hospitality	\$ 1,500	\$ 44	\$ 1,000		
Office Supplies	\$ 1,000	\$ 245	\$ 1,000		
Books and Periodicals			\$ 200		
Postage			\$ 400		
Total Operations	\$ 8,111	\$ 10,086	\$ 12,300	\$ -	
Total Budget	\$ 33,489	\$ 25,795	\$ 87,447	\$ -	

Position	FY 18 Funded	FY 19 Proposed
Council Member	1	1
Legislative Assistant	1	1
Total Positions	2	2

District 6

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$13,000	\$8,500	\$53,776		
Health Insurance	\$8,190		\$7,618		
Retirement (401(a) and 457 Plans)	\$0	\$650	\$4,302		
Social Security (FICA)	\$806	\$623	\$3,334		
Workers Compensation			\$172		
Medicare	\$780	\$155	\$780		
Dental and Vision	\$202	\$0			
Unemployment Insurance	\$0	\$283	\$840		
Vehicle Allowance	\$2,400		\$2,400		<i>Monthly Stipend</i>
Long-Term and Short-Term Disability					
Life Insurance			\$10		
Total Personnel	\$25,378	\$10,211	\$73,232	\$0	

Professional Services	\$350	\$308	\$1,000		
Travel		\$4,793	\$3,000		<i>Reimbursable travel</i>
Mobile Phones		\$329	\$1,200		
Printing and Binding			\$500		
Dues and Fees	\$261	\$16	\$500		
Education & Training	\$5,000	\$3,472	\$3,500		
Hospitality	\$1,500	\$289	\$1,000		
Office Supplies	\$1,000	\$220	\$1,000		
Books & Periodicals			\$200		
Postage			\$400		
Total Operating	\$8,111	\$9,427	\$12,300		
Total Budget	33,489	19,638	85,532		

Position	FY 18 Funded	FY 19 Proposed
Council Member	1	1
Legislative Assistant	1	1
Total Positions	2	2

District 7

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 13,000	\$ 8,500	\$ 53,776		
Health Insurance	\$ 8,190	\$ 1,024	\$ 7,618		
Retirement (401(a) and 457 Plans)	\$ -	\$ 736	\$ 4,302		
Social Security (FICA)	\$ 806	\$ 521	\$ 3,237		
Workers Compensation			\$ 172		
Medicare	\$ 780	\$ 130	\$ 780		
Dental and Vision	\$ 202	\$ 422	\$ 630		
Unemployment Insurance	\$ -	\$ 283	\$ 840		
Vehicle Allowance	\$ 2,400		\$ 3,600		<i>Monthly Stipend</i>
Long-Term and Short-Term Disability					
Life Insurance			\$ 10		
Total Personnel	\$ 25,378	\$ 11,616	\$ 74,965	\$ -	

Professional	\$ 350	\$ 111	\$ 1,000		
Printing and Binding			\$ 500		
Travel		\$ 7,129	\$ 3,000		<i>Reimbursable Travel</i>
Education & Training	\$ 5,000	\$ 2,825	\$ 3,500		
Dues and fees	\$ 261	\$ -	\$ 500		
Mobile Phones	\$ -	\$ 329	\$ 1,200		
Office Supplies	\$ 1,000	\$ 279	\$ 1,000		
Hospitality	\$ 1,500	\$ -	\$ 1,000		
Books and Periodicals			\$ 200		
Postage			\$ 400		
Total Operating	\$ 8,111	\$ 10,673	\$ 12,300	\$ -	
Total Budget	\$ 33,489	\$ 22,289	\$ 87,265	\$ -	

Position	FY 18 Funded	FY 19 Proposed
Council Member	1	1
Legislative Assistant	1	1
Total Positions	2	2

City Clerk

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 507,469	\$ 247,758	\$ 317,020		Legislative aides moved to district
Health Insurance	\$ 24,741	\$ 1,017	\$ 19,872		
Retirement (401(a) and 457 Plans)	\$ 53,663	\$ 10,832	\$ 25,362		
Insurance : Life	\$ 171	\$ -	\$ 62		
Social Security (FICA)	\$ 13,764	\$ 15,341	\$ 19,655		
Workers Compensation	\$ 1,500		\$ 1,712		
Medicare	\$ 7,358	\$ 3,742	\$ 4,597		
Dental and Vision	\$ 1,209	\$ -	\$ 545		
Unemployment Insurance	\$ -	\$ 3,387	\$ 1,960		
Long-Term and Short-Term Disability					
	\$ -				
Personnel	\$ 609,875	\$ 282,077	\$ 390,785	\$ -	

Purchased Contracted Services:					
Official/administrative					
Professional	\$ 21,164	\$ 17,315	\$ 160,000		
Technical	\$ 10,000	\$ 7,420	\$ 32,706		
Software License	\$ 3,200	\$ 3,155	\$ 3,200		
Copy Machine (rental)			\$ 3,000		
Mobile Phones	\$ 1,000	\$ 659	\$ 2,400		
Advertising	\$ 2,835	\$ 835	\$ 1,600		
Printing	\$ 3,665	\$ 1,511	\$ 10,000		
Travel			\$ 10,000		
Dues and fees	\$ 22,264	\$ 6,966	\$ 28,000		
Education and Training	\$ 6,315	\$ 1,750	\$ 5,000		
Operating Supplies	\$ -	\$ 483	\$ -		
Office Supplies	\$ 8,000	\$ 4,985	\$ 10,500		
Postage	\$ 1,018	\$ 78	\$ 1,438		
Hospitality	\$ 8,650	\$ 4,758	\$ 15,900		
Books and periodicals	\$ -	\$ 399	\$ 2,500		
CAPITAL OUTLAYS - Others	\$ -	\$ 2,625	\$ -		
Operations	\$ 88,111	\$ 52,939	\$ 286,244	\$ -	
Total Budget	\$ 697,986	\$ 335,016	\$ 677,029	\$ -	

Position	FY 18 Funded	FY 19 Proposed
City Clerk	1	1
Deputy Clerk	2	2
Executive Assistant	1	1
Total Positions	4	4

Mayor

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 98,000	\$ 66,159	\$ 101,800		
Health Insurance	\$ 16,380	\$ 2,510	\$ 8,000		
Insurance: Life	\$ 114	\$ -	\$ 20		
Retirement (401(a) and 457 Plans)	\$ 9,800	\$ 4,766	\$ 10,180		
Social Security (FICA)	\$ 6,076	\$ 3,967	\$ 6,312		
Workers Compensation	\$ 300		\$ 550		
Medicare	\$ 1,421	\$ 994	\$ 1,494		
Dental and Vision	\$ 806	\$ -	\$ 4,050		
Unemployment Insurance	\$ -	\$ 665	\$ 840		
Vehicle Allowance	\$ 2,400		\$ 3,600		
Long-Term and Short-Term Disability					
Workers Compensation		\$ -			
Total Personnel	\$ 135,297	\$ 79,061	\$ 136,845	\$ -	

Professional Services		\$ 162	\$ 1,000		
Mobile Phones	\$ -	\$ 599	\$ 1,200		
Official/Administrative	\$ -	\$ 70	\$ 6,429		Mayor's day, GMA, S. Metro Dev
Travel		\$ 920	\$ 3,000		
Education & Training	\$ 3,000	\$ 1,472	\$ 3,500		
Dues and Fees	\$ 3,400	\$ -	\$ 10,300		Nat'l league of Mayors & AA Association
Hospitality	\$ 1,500	\$ 490	\$ 1,500		
Postage	\$ -	\$ 4	\$ 400		
Office Supplies	\$ 5,363	\$ 2,353	\$ 5,000		
Expense Allowance					
Total Operating	\$ 13,263	\$ 6,070	\$ 32,329	\$ -	
Total Budget	\$ 148,560	\$ 85,131	\$ 169,174	\$ -	

Position	FY 18 Funded	FY 19 Proposed
Mayor	1	1
Executive Assistant	1	1
Total Positions	2	2

City Manager

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 422,000	\$ 147,198	\$ 749,320		
Health Insurance	\$ 24,570	\$ 7,230	\$ 34,729		
Insurance: Life	\$ 171	\$ -	\$ 115		
Retirement (401(a) and 457 Plans)	\$ 33,000	\$ 8,068	\$ 74,932		
Social Security (FICA)	\$ 20,460	\$ 8,745	\$ 46,458		
Workers Compensation			\$ 4,046		
Medicare	\$ 4,785	\$ 2,229	\$ 10,865		
Dental and Vision	\$ 1,209	\$ 442	\$ 4,434		
Unemployment Insurance	\$ 450	\$ 1,153	\$ 2,520		
Vehicle Allowance					
Long-Term and Short-Term Disability					
		\$ -			

Total Personnel	\$ 506,645	\$ 175,065	\$ 927,420	\$ -
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Professional Services	\$ 60,000	\$ 44,685	\$ 225,000		Lobbyist, youth council, call center
Official/Administrative	\$ 11,764	\$ -	\$ 40,000		
Technical	\$ 3,093	\$ 2,092	\$ 50,000		Data, performance and SME
Rental	\$ 4,500	\$ 1,440	\$ 5,000		
Mobile Phones	\$ 3,000	\$ 1,088	\$ 5,000		
Travel	\$ 2,400	\$ 1,839	\$ 15,000		
Printing	\$ 1,000	\$ -	\$ 3,000		
Education & Training	\$ 2,250	\$ 895	\$ 25,000		
Dues and Fees	\$ 2,000	\$ -	\$ 20,000		
Office Supplies	\$ 2,000	\$ 1,135	\$ 3,000		
Postage	\$ 500	\$ -			Moved to General Services
Hospitality	\$ 1,000	\$ 210	\$ 5,000		
Capital Outlay	\$ 3,580	\$ 3,580			
Operating	\$ 97,087	\$ 56,964	\$ 396,000	\$ -	
Total Expenditures	\$ 603,732	\$ 232,029	\$ 1,323,420	\$ -	

Positions	FY 18 Funded	FY 19 Proposed	
City Manager	1	1	
Assistant City Manager	1	1	
Performance & Accountability	1	1	
Executive Assistant	1	1	
GIS Manager		1	Transfer from Development Services
MIS Analyst		1	Transfer from Development Services
Administrative Clerk		1	
Records Officer	1	1	
Total Positions	5	8	

Municipal Courts

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 253,476	\$ 114,002	\$ 660,000		
Health Insurance	\$ 32,760	\$ 13,309	\$ 75,691		
Insurance: Life	\$ 2,236	\$ -	\$ 115		
Retirement (401(a) and 457 Plans)	\$ 25,348	\$ 9,238	\$ 66,000		
Social Security (FICA)	\$ 15,715	\$ 6,701	\$ 39,732		
Workers Compensation	\$ 976	\$ -	\$ 3,564		
Medicare	\$ 3,675	\$ 1,654	\$ 9,570		
Dental and Vision	\$ 9,308	\$ 603	\$ 4,500		
Unemployment Insurance	\$ -	\$ 2,164	\$ 3,430		
Vehicle Allowance					
Long-Term and Short-Term Disability					
Total Personnel	\$ 343,494	\$ 147,671	\$ 862,602	\$ -	

Professional Services	\$ 473,755	\$ 147,396	\$ 40,000		Court reporting, interpreter, loomis
Contractual	\$ -		\$ 361,600		Judge, Solicitor, Public Defender
Communication	\$ -	\$ 1,258	\$ 6,600		
Software License	\$ 10,000	\$ 372			
Building Rental	\$ 15,500	\$ 22,900	\$ 50,000		
Software			\$ 1,500		
Travel	\$ 2,500	\$ 1,108	\$ 10,000		
Printing and Binding	\$ 1,700	\$ 1,405	\$ 2,500		
Dues and Fees	\$ 4,500	\$ 982	\$ 5,000		
Education & Training	\$ 4,500	\$ 2,145	\$ 5,000		
Hospitality	\$ 2,000	\$ 413	\$ 2,500		
Merchant Service Charges	\$ -	\$ 574	\$ 1,200		
Office Supplies	\$ 4,806	\$ 4,010	\$ 7,500		
Postage	\$ 2,500	\$ 358	\$ 2,500		
Mobile Phones			\$ 8,000		
Computers	\$ 14,500	\$ 10,605			Moved to IT
Total Operations	\$ 536,261	\$ 193,526	\$ 503,900	\$ -	
Total Budget	\$ 879,755	\$ 341,197	\$ 1,366,502	\$ -	

Positions	FY 18 Funded	FY 19 Proposed
Municipal Court Administrator	1	1
Senior Court Clerk	2	1
Court Clerk	1	1
Municipal Court Clerk		4
Administrative Coordinator	1	1
Program & Probation Manager		1
Judicial Case manager	1	2
Total Positions	6	11

Contracts & Procurement

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 200,000	\$ 51,178	\$ 245,300		
Health Insurance	\$ 25,000	\$ 5,921	\$ 36,192		
Retirement (401(a) and 457 Plans)	\$ 10,000	\$ 3,887	\$ 24,530		
Social Security (FICA)	\$ 12,000	\$ 3,050	\$ 15,209		
Workers Compensation			\$ 883		
Medicare	\$ 3,000	\$ 766	\$ 3,557		
Dental and Vision		\$ 864	\$ 1,736		
Unemployment Insurance		\$ 335	\$ 1,338		
Long-Term and Short-Term Disability					
Life Insurance			\$ 29	\$ -	
Total Personnel	\$ 250,000	\$ 66,001	\$ 328,773	\$ -	

Purchased Contracted Services:					
Professional			\$ 100,000		
Communication(Mobile Phones)			\$ 3,000		
Advertising			\$ 5,000		
Printing			\$ 2,500		
Travel			\$ 2,500		
Education & Training			\$ 10,000		
Dues and fees			\$ 2,500		
Office Supplies			\$ 7,500		
Postage					
Hospitality			\$ 6,000		
Operations	\$ -	\$ -	\$ 139,000	\$ -	
Total Budget			\$ 467,773	\$ -	

Positions	FY 18 Funded	FY 19 Proposed
Purchasing Manager	1	1
Purchasing Agent		1
Purchasing Analyst		1
Total Positions	1	3

Community & Regulatory Affairs

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 700,705	\$ 515,975	\$ 1,424,106		
Health Insurance	\$ 368,580	\$ 69,355	\$ 209,709		
Retirement (401(a) and 457 Plans)	\$ 91,031	\$ 35,460	\$ 142,411		
Social Security (FICA)	\$ 78,114	\$ 29,903	\$ 88,295		
Workers Compensation	\$ 6,000		\$ 4,557		
Medicare	\$ 33,925	\$ 7,305	\$ 20,650		
Dental and Vision	\$ 4,980	\$ 3,325	\$ 16,555		
Unemployment Insurance		\$ 6,245	\$ 15,680		
Insurance Life	\$ 3,068		\$ 432		
Long-Term and Short-Term Disability					
Vehicle allowance					
Total Personnel	\$ 1,286,403	\$ 667,568	\$ 1,922,394	\$ -	

Purchased Contracted Services:					
Official/administrative	\$ 250,000	\$ 267,839	\$ -		
Professional		\$ 3,115	\$ 625,000		
Technical			\$ 9,600		
Software License	\$ -	\$ 15,120		GIS/ESRI and Planning & Zoning	
Vehicle Maintenance and Repairs	\$ -	\$ 384			
Office equipment and repair			\$ 4,000		
Special Events			\$ -		
Advertising	\$ 5,000	\$ 175	\$ 5,000		
Printing	\$ 2,500	\$ 2,421	\$ 2,500		
Travel			\$ 5,000		
Education & Training			\$ 10,000	Pending modification	
Dues and fees	\$ 1,500	\$ 1,208	\$ 1,500		
Office Supplies	\$ (2,500)	\$ 2,560	\$ 4,500		
Postage	\$ 6,000	\$ 4,161	\$ 7,500		
Uniforms	\$ 7,500	\$ -	\$ 2,500		
Hospitality			\$ 2,500		
Mobile Telephone			\$ 4,000		
Grants (SBA)			\$ 25,000		
Animal Control			\$ 874,000		
Total Operations	\$ 270,000	\$ 10,350	\$ 1,582,600	\$ -	
Total Budget	\$ 1,556,403	\$ 677,918	\$ 3,504,994	\$ -	

Community & Regulatory Affairs

Positions	FY 18 Funded	FY 19 Proposed
Deputy Director Community Development	1	1
Code Enforcement Administrator	1	1
Administrative Technician	1	2
Arborist	1	1
Code Enforcement Team Leader	3	2
Code Enforcement Officer 1	10	12
Code Enforcement Officer 11	3	1
Enviromental Court Cordinator	1	1
Development Site Inspector	2	2
Grants Manager	0	1
Planner II	2	2
Planner III (Senior)	2	2
City Engineer	1	1
Records & Documents Coordinator		1
Total	28	30

Communications

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 132,500	\$ 30,309	\$ 207,900		
Health Insurance	\$ 16,380	\$ 2,334	\$ 18,352		
Retirement (401(a) and 457 Plans)	\$ 41,035	\$ 874	\$ 20,790		
Social Security (FICA)	\$ 25,442	\$ 1,799	\$ 13,306		
Workers Compensation	\$ 300	\$ -	\$ 748		
Medicare	\$ 5,950	\$ 485	\$ 3,015		
Dental and Vision	\$ 3,412	\$ 123	\$ 895		
Unemployment Insurance	\$ -	\$ 313	\$ 1,960		
Vehicle Allowance					
Life Insurance			\$ 72		
Total Personnel	\$ 225,019	\$ 36,237	\$ 267,038	\$ -	

Professional Services			\$ 150,000		
Contracted	\$ 105,500	\$ 9,694	\$ 15,000		
Technical Services					
Software License			\$ 1,900		
Printing and Binding			\$ 8,000		
Travel			\$ 2,500		
Dues and Fees	\$ 1,500	\$ -	\$ 1,500		
Education and Training			\$ 5,000		
Hospitality			\$ 2,000		
Computer Supplies			\$ 4,000		
Office Supplies			\$ 1,000		
Operating Supplies	\$ 2,500	\$ 160	\$ 10,000		
Total Operating Expenses	\$ 109,500	\$ 9,854	\$ 200,900	\$ -	
Total Budget	\$ 334,519	\$ 46,091	\$ 467,938	\$ -	

Positions	FY 18 Funded	FY 19 Proposed
Director	1	1
Public Relations Specialist	1	1
New Audio Visual Tech		1
Total Positions	2	3

Destination South Fulton

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$117,584		\$617,562		
Health Insurance			\$101,297		
Retirement (401(a) and 457 Plans)			\$49,405		
Social Security (FICA)			\$37,177		
Workers Compensation					
Medicare			\$8,955		
Dental and Vision			\$6,956		
Unemployment Insurance					
Unemployment Claims					
Total Personnel	\$117,584		\$821,352	\$0	
Professional Services			\$75,000		
Special Events			\$25,000		
Advertising			\$20,000		
Printing and Binding			\$7,500		
Dues and Fees	75000		\$3,500		
Education and Training	2500		\$10,000		
Hospitality			\$2,000		
Office Supplies	2000		\$3,000		
Mobile Phones			\$2,000		
Postage	1000		\$2,500		
Grants (SBA)	1000		\$50,000		
Business Development			\$100,000		
Total Operating	81,500		\$300,500	\$0	
Total Budget	\$199,084	\$0	\$1,121,852		

	Positions	FY 18 Funded	FY 19 Proposed
*	Economic Dev Director	1	1
	<i>Consumer & Regulatory Affairs</i>		
New	<i>Manager</i>	0	1
*	<i>Accounting Associate</i>	1	1
*	<i>Business Tax Specialist</i>	1	1
*	<i>Business Tax Inspector</i>	1	1
New	<i>Building Permits Inspector</i>	0	3
New	<i>Permit Specialist</i>	0	3
*	<i>Consumer Service Manager</i>	1	1
	Total	5	12

*These positions are proposed to
be moved from Development
services*

Finance

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 669,120	\$ 252,478	\$ 855,617		
Health Insurance	\$ 65,520	\$ 22,247	\$ 101,436		
Insurance: Life	\$ 456	\$ -	\$ 456		
Retirement (401(a) and 457 Plans)	\$ 66,912	\$ 18,324	\$ 85,562		
Social Security (FICA)	\$ 41,485	\$ 15,036	\$ 51,508		
Workers Compensation	\$ 1,200	\$ -	\$ 2,738		
Medicare	\$ 9,703	\$ 3,662	\$ 12,406		
Dental and Vision	\$ 1,864	\$ 1,081	\$ 5,777		
Unemployment Insurane	\$ -	\$ 2,655	\$ 3,430		
Vehicle Allowance					
Long-Term and Short-Term Disability					
Unemployment Claims					
Total Personnel	\$ 856,260	\$ 315,483	\$ 1,118,930	\$ -	

Purchased Contracted Services:					
Official/administrative		\$ -			
Professional	\$ 65,925	\$ 64,866	\$ 275,000		
Audit	\$ 30,000	\$ 28,250	\$ 75,000		
Technical	\$ 10,000	\$ (133)	\$ 10,000		
Software License	\$ -	\$ 4,062	\$ -		Moved to IT
Mobile Phone	\$ -	\$ 806	\$ 7,200		
Rental of Equipment and Vehicles			\$ 1,500		
Advertising			\$ 5,000		
Printing	\$ 5,500	\$ -	\$ 1,000		
Travel	\$ -	\$ 1,303	\$ 8,000		
Education & Training	\$ 2,500		\$ 12,000		
Dues and fees	\$ 5,821	\$ 975	\$ 4,000		
Bank Charges	\$ -	\$ 6,644	\$ 9,600		
Office Supplies	\$ 10,000	\$ 5,528	\$ 12,500		
Postage	\$ 2,000	\$ 182			Gen Service
Interest- Debt Service	\$ -	\$ 3,025			In Debt Service
Hospitality			\$ 1,000		
Books and periodicals			\$ 1,000		
Operating	\$ 131,746	\$ 115,508	\$ 422,800	\$ -	
Total Budget	\$ 988,006	\$ 430,991	\$ 1,541,730	\$ -	

Positions	FY 18 Funded	FY 19 Proposed
Chief Financial Officer	1	1
Finance Director		1
Controller	1	1
Budget Manager	1	1
Accountant	3	3
Payroll Specialist		1
Budget Analyst		1
<i>Administrative Coordinator</i>		1
Total Position	6	10

Transfer from Fire

New

Fire

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 3,290,026	\$ 2,004,427	\$ 8,794,329		
Overtime			\$ 100,000		
Health Insurance	\$ 1,416,870	\$ 116,510	\$ 1,178,337		
Retirement (401(a) and 457 Plans)	\$ 323,003	\$ 182,136	\$ 870,718		
Insurance -Life	\$ 1,650	\$ -	\$ 1,661		
Insurance- Cander and LTD	\$ -	\$ 6,332	\$ 15,000		
Social Security (FICA)	\$ 200,262	\$ 118,608	\$ 529,419		
Workers Compensation	\$ 25,950	\$ -	\$ 168,851		
Medicare	\$ 46,835	\$ 27,739	\$ 127,518		
Dental and Vision	\$ 39,271	\$ 9,042	\$ 68,250		
Paramedic Incentive			\$ 33,370		
Unemployment Insurance	\$ -	\$ 46,202	\$ 138,606		
Cancer Coverage			\$ -		
Unemployment Claims					
Total Personnel	\$ 5,343,867	\$ 2,510,996	\$ 12,026,058	\$ -	

Professional IGA	\$ 8,404,283	\$ 7,641,146			
Purchased Professional and Tech	\$ 25,000	\$ 175	\$ 30,000		
False Alarm Contract Fee	\$ 1,750	\$ -	\$ -		
Vehicle Maintenance and Repairs	\$ 50,000	\$ 13,976			Budgeted in General Service
Office Equipment and repair			\$ 5,000		
Facility Maintenance and Repairs	\$ 16,000	\$ 51,700	\$ -		Budgeted in General Service
Equipment Rental		\$ 23,915	\$ 30,000		
Mobile Phones	\$ 1,500	\$ 13,935	\$ 21,000		
Advertising	\$ 1,200	\$ -	\$ 1,000		
Printing	\$ 2,000	\$ 30	\$ 1,999		
Travel	\$ -	\$ 2,096	\$ 10,380		
Dues and Fees	\$ 1,600	\$ -	\$ 1,660		
Education and Training	\$ 5,000	\$ 7,745	\$ 34,350		
Office Supplies	\$ 7,775	\$ 2,530	\$ 44,500		
Operating Supplies		\$ 828	\$ 2,000		
Water/Sewage	\$ 6,348	\$ 3,997	\$ 10,000		Off Campus facilities
Natural Gas	\$ 8,400	\$ 4,548	\$ 15,000		Off Campus facilities
Electricity	\$ 45,540	\$ 12,281	\$ 30,000		Off Campus facilities
Gasoline/Fuel	\$ 35,000	\$ 51,300	\$ 150,000		
Hospitality	\$ -	\$ 169	\$ 2,500		
Uniforms	\$ 300,000	\$ 246,632	\$ 200,000		
Small Equipment	\$ 20,000	\$ 2,015	\$ 32,050		
Other Supplies	\$ 45,000	\$ -	\$ 55,000		
Pharmacy/Med Supplies	\$ 15,000	\$ -	\$ 30,000		
Machinery and Equipment	\$ -	\$ 1,697	\$ -		
Vehicles	\$ 50,000	\$ 5,387	\$ -		
Total Operating	\$ 9,041,396	\$ 8,086,102	\$ 706,439	\$ -	
Total Budget	\$ 14,385,263	\$ 10,597,098	\$ 12,732,497	\$ -	

Fire

Positions	FY 18 Funded	FY 19 Proposed	
<i>Admin Coordinator I</i>	<i>2</i>	<i>1</i>	<i>1 Move to Finance</i>
<i>Admin Coordinator II</i>	<i>1</i>	<i>1</i>	
<i>Admin Mgn, Fire</i>	<i>1</i>	<i>1</i>	
Admin Spec	1	0	
Dep Fire Chief	3	3	
Dept HR Gen	1	0	<i>Moved to HR</i>
Fire Bat Chief	6	6	
Fire Captain	34	34	
Fire Chief	1	1	
Fire Ed Off	1	1	
Fire Fighter I	74	74	
Fire Fighter II	22	22	
Fire Fighter III	25	25	
Fire Lt.	7	8	
Fire Prev Off.	1	1	
Fleet Mgr.	1	0	<i>Moved to PW</i>
Hvy Eqp Mechanic	1	0	
Fire Marshall	1	1	
Mechanic	1	0	
Total	184	179	

General Services

Account Name	2018 Amended	2018 Est as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries			\$ 1,075,126		
Health Insurance			\$ 106,962		
Retirement Contribution			\$ 86,010		
Social Security (FICA)			\$ 66,658		
Workers Compensation	\$ -	\$ (13,309)	\$ 33,006		
Medicare			\$ 15,589		
Dental and Vision			\$ 6,850		
Unemployment Ins			\$ 1,470		
Vehicle Allowance					
Long-Term and Short-Term					
Life Insurance			\$ 211		
Total Personnel		\$ (13,309)	\$ 1,391,883	\$ -	
Professional Services	\$ -	\$ 8,338	\$ 20,000		
Advertising			\$ 1,000		
Software License	\$ 25,341	\$ 24,304			
Cleaning Services	\$ -	\$ 691	\$ 10,000		
Mobile Phones	\$ -	\$ 5,937	\$ 9,000		
Printing and Binding	\$ -	\$ 2,527	\$ 4,500		
Office Supplies	\$ -	\$ 2,321	\$ 2,500		
Postage	\$ 500	\$ 280	\$ 21,500		
Utilities-Water/Sewage	\$ 65,449	\$ -	\$ 261,796		
Utilities- Natural Gas	\$ 130,898	\$ -	\$ 130,000		City Hall
Utilities- Electricity	\$ 130,898	\$ -	\$ 130,000		City Hall
General Liability Ins	\$ 226,746	\$ 96,857	\$ 700,000		
Property Insurance	\$ 110,000		\$ 110,000		
Building Improvements	\$ 70,000	\$ -	\$ 350,000		
Building Lease	\$ 450,000	\$ 104,915	\$ 565,400		City Wide
Vehicle Rentals	\$ -	\$ 13,804	\$ 25,000		City Wide excluding police
Vehicle Maintenance			\$ 400,000		City Wide
Uniforms	\$ -	\$ 1,124	\$ 25,000		
Operating Supplies	\$ -	\$ 937	\$ 5,000		
Operations	\$ 1,209,832	\$ 262,035	\$ 2,770,696	\$ -	
Total Budget	\$ 1,209,832	\$ 248,726	\$ 4,162,579	\$ -	

Positions	FY 18 Funded	FY 19 Proposed
Facility Manager	1	1
General Service Technician		2
Crew Leader		2
GroundsKeeper		22
Park Service Manager		1
Park Service Supervisor		1
Fleet Manager		1
Fleet Cordinator		1
Heavy Equipment Mechanic		2
Fleet Mechanic		1
Total	1	34

11 PT

Human Resources

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 197,787	\$ 136,719	\$ 431,815		
Health Insurance	\$ 24,570	\$ 17,130	\$ 29,677		
Insurance:Life	\$ 171	\$ 171	\$ 340		
Retirement (401(a) and 457 Plans)	\$ 23,100	\$ 10,182	\$ 43,182		
Social Security (FICA)	\$ 14,322	\$ 7,924	\$ 25,995		
Workers Compensation	\$ 450	\$ -	\$ 1,382		
Medicare	\$ 3,350	\$ 1,968	\$ 6,261		
Dental and Vision	\$ 681	\$ 1,159	\$ 4,880		
Vehicle Allowance					
Unemployment Claims	\$ -	\$ 969			
Total Personnel	\$ 264,431	\$ 176,222	\$ 543,532	\$ -	

Purchased Contracted Services:					
Official/administrative					
Professional	\$ 93,560	\$ 93,560	\$ 125,000		
Advertising			\$ 1,000		
Mobile Phones	\$ -	\$ -	\$ 1,000		
Printing			\$ 2,500		
Travel	\$ 2,665	\$ 2,842	\$ 9,000		
Education & Training			\$ 9,000		
Dues and fees	\$ 5,000	\$ 2,710	\$ 2,000		
Office Supplies	\$ 6,000	\$ 2,038	\$ 5,000		
Postage	\$ 700	\$ 29	\$ 1,000		
Hospitality	\$ 4,000	\$ 1,060	\$ 1,000		
Employee Engagement			\$ 40,000		
Books and periodicals			\$ 1,000		
Rewards & Recognition			\$ 10,000		
Software License	\$ -	\$ 3,864			Moved to IT
Total Operating	\$ 111,925	\$ 106,103	\$ 207,500	\$ -	
Total Budget	\$ 376,356	\$ 282,325	\$ 751,032	\$ -	

Positions	FY 18 Funded	FY 19 Proposed
Director of Human Resources	1	1
Senior Human Resources Manager	0	1
Human Resource Generalist	1	4
Total	2	6

Transfers from P&R and Fire

Information Technology

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 155,000	\$ 51,538	\$ 231,000		
Health Insurance	\$ 16,380	\$ 7,346	\$ 40,230		
Insurance: Life	\$ 114	\$ -	\$ 114		
Retirement (401 (a) and 457 Plans)	\$ 15,500	\$ 3,869	\$ 23,100		
Social Security (FICA)	\$ 9,610	\$ 3,013	\$ 14,322		
Workers Compensation	\$ 300	\$ -	\$ 739		
Medicare	\$ 2,248	\$ 705	\$ 3,350		
Dental and Vision	\$ 806	\$ 264	\$ 2,864		
Unemployment insurance	\$ -	\$ 605	\$ 1,680		4
Vehicle Allowance					
Total Personnel	\$ 199,958	\$ 67,340	\$ 317,399	\$ -	

Purchased Contracted Services:					
IGA	\$ 500,000	\$ 417,023			
Professional	\$ 171,000	\$ 83,412	\$ 50,000		
Software License	\$ 200,000	\$ 91,224	\$ 795,000		City Wide
Communication	\$ -	\$ 60,085	\$ 160,182		
Education & Training	\$ 2,500	\$ -	\$ 12,000		
Travel			\$ 4,500		
Telecommunications	\$ 75,132	\$ 60,086	\$ 230,000		Citywide
MOBILE PHONES	\$ 197,600	\$ 158,980	\$ 7,000		
Computers & Hardware	\$ 12,000	\$ 704	\$ 180,000		City Wide
Office Supplies	\$ 375	\$ -	\$ 500		
Network & Infrastructure			\$ 50,000		
Total Operating	\$ 1,158,607	\$ 871,514	\$ 1,489,182	\$ -	
Total Budget	\$ 1,358,565	\$ 938,854	\$ 1,806,581	\$ -	

Positions	FY 18 Funded	FY 19 Proposed
Director	1	1
Network Admin	1	1
Help Desk		1
Total	2	3

Legal

Account Name	FY2018 Requested	FY2018 Recommended	2018 Est Current as of 05/31/18	Notes
Salaries				
Health Insurance				
Retirement (401 (a) and 457 Plans)				
Social Security (FICA)				
Workers Compensation				
Medicare				
Dental and Vision				
Paramedic Incentive				
Housing Stipend				
Life Insurance and AD&D				
Vehicle Allowance				
Long-Term and Short-Term Disability				
Gym Membership Reimbursement				
Unemployment Claims				
Total Personnel				

City Attorney	\$ 500,000	\$ 417,024	\$ 500,000	
Other Legal Matters			\$ 150,000	
Education and Training				
Software Licensing Fee				
Office Supplies				
Mobile Data Charges				
Telephone Service				
Operating Supplies				
Computers				
Total Operating	\$ 500,000	\$ 417,024	\$ 650,000	
Total Budget				

Parks & Recreation

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 1,875,000		\$ 1,661,944		
Health Insurance	\$ 573,300		\$ 233,496		
Retirement (401(a) and 457 Plans)	\$ 187,500		166,194		
Social Security (FICA)	\$ 116,250		\$ 100,049		
Workers Compensation	\$ 370		\$ 43,543		
Medicare	\$ 27,188		\$ 24,098		
Dental and Vision	\$ 2,538		\$ 22,560		
Overtime			\$ 100,000		
Insurance -Life	\$ 592		\$ 592		
Long-Term and Short-Term Disability					
Unemployment Claims			\$ -	\$ -	
Total Personnel	\$ 2,782,738		\$ 2,352,477	\$ -	

Professional Services	\$ 1,337,313	\$ 3,504,869	\$ 250,000		
Contracted Service	\$ 16,650		\$ 100,000		
Repairs and Maintenance	\$ 213,500				
Vehicle Maintenance and Repairs	\$ 20,000	\$ 18,110			
Operating Supplies			\$ 45,000		
Advertising	\$ 625		\$ 300		
Printing and Binding	\$ 15,000		\$ 20,000		
Travel	\$ 6,000		\$ 17,137		
Insurance Deductible & Claims			\$ 100,000		
Dues and Fees	\$ 11,000		\$ 7,000		
Education and Training	\$ 500		\$ 5,000		
Hospitality	\$ 27,000		\$ 20,000		
Mobile Phones			\$ 28,368		
Office Supplies	\$ 10,000		\$ 32,000		
Recreation Supplies	\$ 10,000		\$ 24,000		
Vehicles	\$ 45,000	\$ 2,360			
Water/Sewage			\$ 85,000	\$ -	
Fuel			\$ 40,500		
Natural Gas			\$ 20,450	\$ -	
Electricity			\$ 163,000	\$ -	
Uniforms	\$ 260,000	\$ 5,334	\$ 55,000		
Security Service					
Special Events			\$ 30,000		
Capital Request					
Total Operating	\$ 1,972,588	\$ 3,530,673	\$ 1,042,755	\$ -	
Total Budget	\$ 4,755,326	\$ 3,530,673	\$ 3,395,232	\$ -	

Parks & Recreation

Positions		FY 18 Funded	FY 19 Proposed	
	Director, Parks and Recreation	1	1	
	<i>Executive Assistant</i>	1	0	
	Administrative Coordinator I	2	1	Moved to HR
	Administrative Coordinator II	1	0	
	Customer Service Agent	1	1	
	Aquatics Instructor	1	1	
	Aquatics Supervisor	1	1	
	Crew Leader	2	0	
	Grounds and Parks Maintenance Worker	22	0	Moved to General Services
1FT *8 PT	Lifeguard	12	9	
	Park Services Manager	3	0	Moved to General Services
	<i>Recreation Athletic Supervisor</i>	0	0	
PT	<i>Recreation Athletic Specialist</i>	0	0	
	Recreation Manager	1	1	
	<i>Park Ranger</i>	0	8	
	Recreation Supervisor, Assistant	7	7	
	Recreation Center Supervisor	4	5	
1 FT 13 PT	Recreation Specialist	14	15	
New	Program Manager		1	
	Total	73	51	

Police

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 12,934,901	\$ 871,915	\$ 8,651,293		
Health Insurance	\$ 1,392,300	\$ 134,187	\$ 1,133,192		
Life Insurance	\$ 554	\$ -	\$ 1,546		
Retirement (401 (a) and 457 Plans)	\$ 321,268	\$ 77,531	\$ 692,103		
Social Security (FICA)	\$ 248,983	\$ 51,582	\$ 536,380		
Workers Compensation	\$ 24,150	\$ -	\$ 489,663		
Medicare	\$ 58,230	\$ 12,064	\$ 125,444		
Dental and Vision	\$ 43,130	\$ 6,226	\$ 70,080		
Pension-Employees	\$ 80,317	\$ -			
Unemployment Insurance	\$ -	\$ 24,323	\$ 25,000		
Overtime			\$ 150,000		
Total Personnel	\$ 15,103,833	\$ 1,177,828	\$ 11,874,701	\$ -	
Professional	\$ 41,000	\$ 1,045	\$ 41,000		
False Alarm Contract Fees			\$ 5,000		
Technical			\$ 25,000		
Communication	\$ 52,000	\$ -	\$ 70,000		
Vehicle Maintenance and Repairs	\$ 150,000	\$ 35,595	\$ -		Gen Services
Maintenance	\$ -	\$ 2,499	\$ 15,000		
Building Lease	\$ 128,968	\$ -	\$ -		
Mobile Phones	\$ 50,000	\$ 8,429	\$ 50,000		
Advertising	\$ 5,400	\$ -	\$ 3,800		
Printing	\$ 17,000	\$ 3,742	\$ 10,000		
Travel			\$ 16,620		
Dues and fees	\$ 3,685	\$ 100	\$ 1,085		
Rental of Equipment and Vehicles	\$ -	\$ 7,912	\$ 15,000		
Education and Training	\$ 20,000	\$ 555	\$ 60,000		
Office Supplies	\$ 16,000	\$ 1,996	\$ 73,000		
Postage	\$ 2,000	\$ 171			Gen Services
Operating Supplies and EMS Supplies	\$ 5,000	\$ -	\$ 30,000		
Training Supplies	\$ 18,000	\$ -	\$ 40,000		
Gasoline/Fuel	\$ 250,000	\$ 3,043	\$ 300,000		
Uniforms	\$ 450,000	\$ 179,959	\$ 250,000		
Small Equipment	\$ 140,000	\$ -	\$ 190,000		
Other Supplies	\$ 29,000	\$ -	\$ 75,000		Includes Ammunition
Vehicles	\$ 200,000	\$ 189,996	\$ -		
City Jail			\$ 250,000		Moved from Courts
Publications			\$ 9,000		
Law Enforcement Liability			\$ 150,000		Claims against Police
Total Operating	\$ 1,578,053	\$ 435,042	\$ 1,679,505	\$ -	
Total Budget	\$ 16,681,886	\$ 1,612,870	\$ 13,554,206	\$ -	

Police

Positions	FY 18 Funded	FY 19 Proposed
Chief of Police	1	1
Deputy Police Chief	1	1
Major	2	2
Captain	9	9
Lieutenant	19	16
Pilot	1	0
Sergeant	2	15
Detective	10	10
Police Officer III (abolish)	17	0
Police Officer II (Police Officer)	30	70
Police Officer I (Recruits)	56	12
Admin Coord II	2	3
Admin Spec	4	2
Admin Tech	3	2
Crime Scene Supv	1	1
Admin Manager(GCIC)		1
Criminal Information		
<i>New</i> Technician		4
Records & Docs Sup		1
Executive Assistant	1	1
Fleet SV Coor	1	0
Forensic Tech	1	3
Admin Manager Police		1
Total	161	154

Public Works

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries			\$ 2,429,362		
Health Insurance			\$ 285,201		
Retirement (401(a) and 457 Plans)			\$ 242,936		
Social Security (FICA)			\$ 146,248		
Workers Compensation			\$ 136,066		
Medicare			\$ 35,226		
Dental and Vision			\$ 4,376		
Overtime			\$ 90,000		
Housing Stipend					
Unemployment Insurance			\$ 761		
Vehicle Allowance					
Long-Term and Short-Term Disability					
Life Insurance			\$ 509		
Total Personnel			\$ 3,370,684		

Professional & Contractual					
Professional Services	\$ 6,852,182	\$ 4,316,711	\$ 50,000		<i>IGA previous years cost</i>
Technical Services			\$ 100,000		Signage
Insurance Deductible & Claims			\$ -		
Vehicle Maintenance & Repairs					
Road & Bridge Repair & Maint			\$ 200,000		
Rent/Lease Equipment			\$ 50,000		
Operating Supplies			\$ 110,000		
General Liability/Excess			\$ 90,000		
Membership/Dues			\$ 5,000		
Inclement weather			\$ 20,000		
Maintenance Supplies			\$ 150,000		
Motor Veh/Operating Supplies			\$ 75,000		
Uniforms			\$ 60,000		
Tools			\$ 25,000		
Printing			\$ 3,000		
Office Supplies			\$ 50,000		
Gas			\$ 90,000		
Mobile Telephone			\$ 12,000		
Total Operating	\$ 6,852,182	\$ 4,316,711	\$ 1,090,000	\$ -	
Total Budget	\$ 6,852,182	\$ 4,316,711	\$ 4,460,684	\$ -	

Public Works

Positions	FY 18 Funded	FY 19 Proposed
Admin Coord I	2	2
Admin Coord II	1	1
Admin Sectretary	1	1
Admin Tech	2	2
Con & Oper Mgr	1	1
Crew Supv	6	6
Crew Supv, Sr	1	1
Dep Dir, Trasport	1	1
Eng Techn	2	2
Eng Techn, Sr.	1	1
Equip Oper	1	1
Equip Oper, Dr	1	1
Gen Supv Roads	1	1
Graph Des	1	1
HVY EQU OPER	3	3
MAINT WRKR	17	17
MAINT WRKR SR	4	4
MGMT POL III	1	1
PLANNER III	1	1
SIGN FABRIC	1	1
STAFF ENGIN	1	1
TRAFF SIG&MRK S	1	1
TRAFF SIGN SUPV	1	1
TRAFFIC OPER MG	1	1
Total	53	53

These are the list of

*Employees forwarded
by Fulton County*

Risk Management

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Salaries	\$ 515,211		\$ 176,000		
Health Insurance			\$ 30,625		
Retirement (401(a) and 457 Plans)			\$ 14,080		
Social Security (FICA)			\$ 10,604		
Workers Compensation					
Medicare			\$ 2,552		
Dental and Vision			\$ 560		
Unemployment Insurance					
Life Insurance			\$ 20		
Long-Term and Short-Term Disability					
Total Personnel	\$ 515,211		\$ 234,441	\$ -	

Purchased professional and technical ser					
Official/administrative					
Professional			\$ 20,000		
Mobile Phones			\$ 2,400		
Printing			\$ 2,000		
Travel			\$ 2,500		
Education & Training			\$ 4,000		
Dues and fees			\$ 1,500		
Office Supplies			\$ 2,500		
Gasoline			\$ -		
Hospitality			\$ -		
Operations	\$ -		\$ 34,900	\$ -	
Total Budget	\$ 515,211	\$ -	\$ 269,341	\$ -	

Positions	FY 18 Funded	FY 19 Proposed
Risk Management Director		1
Risk Manager	1	1
Total Positions	1	2

Other Financial Uses

Account Name	2018 Amended	2018 Est Current as of 05/31/18	2019 Request	2019 Recommended	Notes
Animal Control	\$ 593,076		\$0		Moved to Dev Services
E-911	\$ 1,287,500		\$1,500,000		
Storm water	\$ 300,000				In Public Works
Older Americans			\$10,000		
Capital			\$2,631,358		
Debt Servicing	\$ 12,336,000		\$12,336,000		
Contingency	\$ 12,937		\$100,000		
Total Transfers	\$ 14,529,513	\$0	\$16,577,358		
Total Budget	\$ 29,059,026	\$ -	\$ 33,154,716	\$ -	

City of South Fulton
Capital Project List
Proposed Expenditures By Department

Departments	Proposed Expenditures For Planning Years				Proposed Five Year	
	FY2019	FY2020	FY2021	FY2022	FY2023	Total
<u>Public Safety</u>						
Fire	\$ 447,527	\$ 1,240,433	\$ 1,241,633	\$ 1,503,423	\$ 8,459,096	\$ 12,892,111
Police	\$ 545,506	\$ 153,714	\$ 55,407	\$ 62,000	\$ -	\$ 816,627
Courts	\$ 54,960					
Total Public Safety	\$ 1,047,993	\$ 1,394,147	\$ 1,297,040	\$ 1,565,423	\$ 8,459,096	\$ 13,708,738
<u>Community Development Ser.</u>						
	\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 264,950
Total Community Development	\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 264,950
<u>Parks & Recreation</u>						
	\$ 572,130	\$ 650,730	\$ 395,125	\$ 233,125	\$ 293,125	\$ 2,144,235
Total Culture and Recreation	\$ 572,130	\$ 650,730	\$ 395,125	\$ 233,125	\$ 293,125	\$ 2,144,235
<u>Finance & Administration</u>						
	\$ 304,945	\$ 304,945	\$ 304,945	\$ -	\$ -	\$ 914,835
Information Technology	\$ 22,500	\$ 38,000	\$ 38,000	\$ 38,000	\$ 25,000	\$ 161,500
Total Finance Admin & IT	\$ 327,445	\$ 342,945	\$ 342,945	\$ 38,000	\$ 25,000	\$ 1,076,335
<u>Public Works</u>						
	\$ 630,800	\$ 519,800	\$ 415,000	\$ 240,000	\$ 4,770,000	\$ 6,575,600
Total Public Works	\$ 630,800	\$ 519,800	\$ 415,000	\$ 240,000	\$ 4,770,000	\$ 6,575,600
Total By Department	\$ 2,631,358	\$ 2,960,612	\$ 2,503,100	\$ 2,129,538	\$ 13,600,211	\$ 23,769,858

Asset By Type:

	FY2019	FY2020	FY2021	FY2022	FY2023	Total
Buildings	\$ 423,000	\$ 465,000	\$ 415,000	\$ 325,000	\$ 7,390,000	\$ 9,018,000
Parks & Facilities	\$ 170,900	\$ 289,500	\$ 244,000	\$ 157,000	\$ 217,000	\$ 1,078,400
Machinery & Equipment	\$ 482,144	\$ 748,043	\$ 676,843	\$ 716,843	\$ 575,516	\$ 3,199,388
Vehicles	\$ 729,180	\$ 472,010	\$ 385,905	\$ 622,695	\$ 622,695	\$ 2,832,485
Computers and Software	\$ 431,334	\$ 466,259	\$ 366,352	\$ 68,000	\$ 25,000	\$ 1,356,945
Transportation	\$ 394,800	\$ 519,800	\$ 240,000	\$ 240,000	\$ 4,770,000	\$ 5,989,600
Total By Asset	\$ 2,631,358	\$ 2,960,612	\$ 2,328,100	\$ 2,129,538	\$ 13,600,211	\$ 23,474,818
TSPLOST	17,592,331	16,637,357	19,671,118	779,519	-	\$ 54,680,325
Total Proposed CIP	20,223,689	19,597,969	21,999,218	2,909,057	13,600,211	78,155,143

City of South Fulton
Capital Project List
Community Dev Services

Requested Item/Project VEHICLE	QTY	Justification	Proposed Expenditures For Planning Years					Five Year		Funding Source
			FY2019	FY2020	FY2021	FY2022	FY2023	Total		
Motor Vehicles (Ford F150) 4 per year	10	To replace old Vehicles and save on repairs	52,990	52,990	52,990	52,990	52,990	-	-	General Fund
Subtotal			\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 264,950		
Funding Source			\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 52,990	\$ 264,950		

Proposed Changes

- (1) Can one mapping software be used
- (2) Improve upon Existing system Edmonds
- (3) 10 rather than 16 Vehicles over 5 years

City of South Fulton
Capital Project List
Finance & Admin

Requested Item/Project	QTY	Justification	Proposed Expenditures For Planning Years					Five Year Total	Funding Source	
			FY2019	FY2020	FY2021	FY2022	FY2023			
EQUIPMENT										
Risk Mgmt. -Origami claims mgmt. system	1	A system that compiles all claims and allows employees to file claims using their phones	24,945	24,945	24,945			74,835	-	General Fund General Fund
Work Force System	1	To assist with HR , Purchasing, and Financial Management	280,000	280,000	280,000			840,000	-	General Fund
								-	-	General Fund
								-	-	
Total Proposed Capital			\$ 304,945	\$ 304,945	\$ 304,945	\$ -	\$ -	\$ 914,835		
Total Proposed Funding										
Funding Source										

Funding Source

Proposed Changes

*Explore using one of the existing programs
(Paycheck, Edmonds, OpenGov) or
change entire MIS system*

City of South Fulton
Capital Project List
Fire

Requested Item/Project	QTY	Justification	Proposed Expenditures For Planning Years				Five Year		Funding Source	
			FY2019	FY2020	FY2021	FY2022	FY2023	Total		
Buildings										
Fire Station - Old National Hwy Construction Station #1	1	New station proposed based on growth in area						3,000,000	3,000,000	Debt funding Seek contributions
	1	Current building has exceeded its lifecycle						3,500,000	3,500,000	
	1	New station proposed based on growth in area						3,500,000	3,500,000	General Fund
		Many needed repairs to existing bldgs.	150,000	250,000	300,000	325,000	350,000	1,375,000		
Subtotal			\$ 150,000	\$ 250,000	\$ 300,000	\$ 325,000	\$ 7,350,000	\$ 8,375,000	\$	
Equipment										
Hydraulic Extrication Equipment Hoses & Nozzles Fire Safety House Fire Apparatus (Engines) *	9	Replace obsolete equipment	86,400	86,400	86,400	86,400	86,400	86,400	432,000	General Fund
		For compliance to NFPA 1962 safety rules	69,327	69,327	69,327	69,327			277,308	General Fund
	1	Current house is out of service	55,000						55,000	General Fund
	2	Replace aged equipment	\$ 210,727	\$ 644,843	\$ 644,843	\$ 644,843	\$ 575,516	\$ 2,720,771		
Subtotal										
COMPUTERS & SWARE										
Rocket Internet for Apparatus	12	Provide GPS to apparatus	16,800	16,800	\$ -	\$ -	\$ -	\$ -	33,600	General Fund
Subtotal			\$ 16,800	\$ 16,800	\$ -	\$ -	\$ -	\$ -	33,600	
Vehicle										
Aerial Ladder Truck * 15 person passenger van Ford F250 Chevrolet Tahoe	2	Reduce downtime due to mechanical repairs								General Fund/Grant
	1	Replace existing fleet due to high repairs	40,000	266,790	266,790	533,580	533,580	533,580	1,600,740	
	3	Replace existing fleet due to high repairs	30,000	30,000	30,000				40,000	General Fund
	1	Replace existing fleet due to high repairs		32,000					90,000	General Fund
Subtotal			\$ 70,000	\$ 328,790	\$ 296,790	\$ 533,580	\$ 533,580	\$ 32,000	1,762,740	
Total Proposed Capital			\$ 447,527	\$ 1,240,433	\$ 1,241,633	\$ 1,503,423	\$ 8,459,096	\$ 12,892,111		
Total Proposed Funding										

Proposed Changes'
(1)Defer all new construction pending a positive fund balance, also seek business contribution
(2) Remove new station engine pending construction
(3) Buy second truck in Year 4

City of South Fulton
Capital Project List
Information Technology

Requested Item/Project	QTY	Justification	Proposed Expenditures For Planning Years					Five Year		Funding Source
			FY2019	FY2020	FY2021	FY2022	FY2023	Total		
COMPUTERS & SWARE										
VOIP Phone System		More cost effective communication system						-		General Fund
Battery Backup		Batteries for Battery Backup for network resources	7,500					7,500		General Fund
Network & Security Monitoring		Monitor state of network to ensure security	15,000	13,000	13,000	13,000		54,000		General Fund
City Training		Program to monitor users for security issues		25,000	25,000	25,000	25,000	100,000		General Fund
								-		
Total Proposed Capital			\$ 22,500	\$ 38,000	\$ 38,000	\$ 38,000	\$ 25,000	\$ 161,500		
Total Proposed Funding										
Funding Source										

City of South Fulton
Capital Project List
Parks & Recreation

Requested Item/Project		Proposed Expenditures For Planning Years					Five Year	
	QTY	Justification	FY2019	FY2020	FY2021	FY2022	FY2023	Total
VEHICLES								
15 Person Passenger Vans	5	For operational use	36,125	36,125	36,125	36,125	36,125	180,625
2018 F350 Crew Cab	2	For operational use	27,760	27,760				55,520
	2	For operational use	26,345	26,345				52,690
Subtotal			\$ 90,230	\$ 90,230	\$ 36,125	\$ 36,125	\$ 36,125	\$ 288,835
EQUIPMENT								
Skid Steer Loader (2)	2	Replace non operational and aged equipment	40,000	40,000				80,000
Hustler 60 inch Zero Turn	4	Replace non operational and aged equipment	16,000	16,000				32,000
Subtotal			\$56,000	\$56,000	\$0	\$0	\$0	\$ 112,000
BUILDING(LIGHTING)								
HVAC - Burdett & Sandtown	2	Centers do not currently have any air or heat,	100,000	100,000				200,000
LED Lighting -Burdett, Sandtown Welcome All,	3	Lighting is outdated and failing, upgrades are cost effi	115,000	75,000	75,000			265,000
Remote access security cameras	5	To enhance and increase security at parks and facilities	40,000	40,000	40,000	40,000	40,000	200,000
Subtotal			\$255,000	\$215,000	\$115,000	\$40,000	\$40,000	\$ 665,000
FACILITY & PARK RENOVATIONS								
Rebuild - Hard Courts	4	Repair of hard surface and clay tennis courts	60,500	121,000	121,000	121,000	121,000	544,500
HD Top Dressing-Clay Courts	4	Rebuilding courts will make extend life, add to rev.	12,400					12,400
Park playground #2(Sandtown, Welcome All)		Replaced aged and outdated equipment	18,000	18,000	18,000	18,000	18,000	90,000
Cedar Grove Park		Replace old and potential hazardous equipment	18,000	18,000	18,000	18,000	18,000	90,000
Old National Football Fields	1	Sod replacement necessary every 5 years per safety standards. All fields all an average of 10 year old sod	22,000	22,000				44,000
Sandtown Football Fields				70,500	87,000			157,500
Welcome All Football Fields							60,000	-
Baseball Fields Multiple Locations			40,000	40,000				140,000
Subtotal			\$170,900	\$289,500	\$244,000	\$157,000	\$217,000	\$ 1,078,400
Total Proposed Capital			\$ 572,130	\$ 650,730	\$ 395,125	\$ 233,125	\$ 293,125	\$ 2,144,235
Proposed Grant Funding			\$ 173,000	\$ 203,500	\$ 180,000	\$ 18,000	\$ 78,000	\$ 652,500
Total Proposed Capital Funding			\$ 399,130	\$ 447,230	\$ 215,125	\$ 215,125	\$ 215,125	\$ 1,491,735

City of South Fulton
Capital Project List
Public Works

Requested Item/Project	QTY	Justification	Proposed Expenditures For Planning Years				Five Year		Funding Source
			FY2019	FY2020	FY2021	FY2022	FY2023	Total	
Bridges & Culverts									
Oakley & Broadanax Creek		Local match for GDOT	80,000					80,000	GDOT
Replacement of Culvert on Cascade Rd		Potential for GDOT funding					1,300,000	1,300,000	GDOT
Roadways& Sidewalks									
Old National Highway Ph2 Sidewalks		Local match for GDOT	210,000	240,000	240,000	240,000	270,000	1,200,000	General Fund & GDOT
Fairburn Widening and Intersection Improvement at Cascade		Local project						-	
Resurfacing Major corridors		Local match LMIG grant	104,800	104,800			3,200,000	3,200,000	Seek funding LMIG
VEHICLE								209,600	
Streetsweeper		Highway and Street maintenance	140,000	175,000	175,000			490,000	TSPLOST
		Pool Cars	96,000	96,000				192,000	
		Total Proposed Capital	\$ 630,800	\$ 519,800	\$ 415,000	\$ 240,000	\$ 4,770,000	\$ 6,671,600	
Funding Source		Total Proposed Funding							

City of South Fulton
Capital Project List
Municipal Court

Requested Item/Project	QTY	Justification	Proposed Expenditures For Planning Years				Five Year	
			FY2019	FY2020	FY2021	FY2022	FY2023	Total
Vehicle								
Ford Explorer	1	S. Fulton has court in Union City three days a week. Vehicle is for transporting court clerks	35,000					35,000
E-Ticket Integration Courtware		To work with court division in issuance of tickets	19,960					
Total			54,960					35,000

City of South Fulton
Capital Project List
Police

Requested Item/Project			QTY	Justification		FY2019	FY2020	FY2021	FY2022	FY2023	Total	Funding Source
BUILDING												
Canine Dog & School			1	To aid in apprehension, tracking humans, solving case		18,000					18,000	General Fund
Subtotal						\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000	General Fund
VEHICLES												
Dodge Charges Uniform Patrol			35	Replace outdated fleet		150,000	90,000	175,140	175,140	175,140	765,420	General Fund
Dodge Durango			20	Replace outdated fleet		30,000	60,000	60,000	60,000	60,000	270,000	General Fund
Chev Tahoe			4	For K 9 Unit		45,000					45,000	General Fund
Subtotal						\$ 225,000					\$ 1,080,420	
EQUIPMENT												
Equipment for Interviewing room						8,000					-	
Canine Vehicle Equipment											-	General Fund
Insight ANPAS Thermal Sight			1	Equip Tactical team with weapons and gear		15,099					15,099	General Fund
Recon Robol XL Portable			1	Equip Tactical team with weapons and gear		15,145					15,145	General Fund
Ecotech Night Vision			1	Equip Tactical team with weapons and gear		15,104					15,104	General Fund
Krimesite Capture Master Kit			1	To process crime scenes & investigations		21,995					21,995	General Fund
Biological Evidence Drying Cabinet			1	To process crime scenes & investigations		8,624					8,624	General Fund
Mini Crime Scope Advance Forensic			1	To process crime scenes & investigations		11,250					11,250	General Fund
Rocket Cameras in Car/Body worn			30	Equipment to operate body cameras		10,000					10,000	Condemn Funds
Genetic LPR Tag reader			8	License plate reader		48,000	32,000	32,000	32,000		144,000	General Fund
Havis transport prisoner cage			2			12,000					12,000	General Fund
Invision SWAT Motorola Radios			18	To properly equip SWAT officers		35,000					35,000	General Fund
Ballistic Vest and rifles			50			-					-	General Fund
Defense MK 18-56 Caliber barrel			15			15,200	47,200	32,000	32,000	-	30,400	General Fund
Subtotal						\$ 215,417	\$ 47,200	\$ 32,000	\$ 32,000	\$ -	\$ 318,617	
COMPUTERS & SWARE												
Mobile Fingerprint Readers			15	For use by Sworn Officers		17,664	17,664	8,982			44,310	General Fund
Software Formultics Gang Intelligence			1	Administrative functions		25,000					25,000	General Fund
BrotherP17 USB Printers			50	To support police department functions		14,425	28,850	14,425			57,700	
CF-54 Laptops for vehicles			30	For administrative functions		30,000	60,000		30,000		120,000	
Subtotal						87,089	106,514	23,407	30,000	-	127,010	
Total Proposed Expenditures						\$ 545,506	\$ 153,714	\$ 55,407	\$ 62,000	\$ -	\$ 1,544,047	
Total Proposed Funding Source												

City of South Fulton
Capital Project List
TSPLOST

Requested Item/Project	QTY	Justification	FY2019	FY2020	FY2021	FY2022	FY2023	Five Year Total	Funding Source
BRIDGES									
Butner Road SW at camp Creek			1,440,000	540,000				1,980,000	TSPLOST
Enron Road at Camp Creek			60,000	150,000				210,000	TSPLOST
Bethsaida over Morning Creek					1,350,000			1,350,000	TSPLOST
MAINTENANCE & SAFETY									
See TSPLOST Detail project listing			5,464,771	9,044,797	4,852,838			19,362,406	TSPLOST
SAFETY & IMPROVEMENTS									
See TSPLOST Detail project listing			10,527,560	6,802,560	7,402,960			24,733,080	TSPLOST
OTHER									
Quick Response Projects Construction Mgmt.			100,000	100,000	4,417,275	779,519		1,648,045	TSPLOST
								5,396,794	TSPLOST
								-	TSPLOST
Total Proposed Capital			\$ 17,592,331	\$ 16,637,357	\$ 19,671,118	\$ 779,519	\$ -	\$ 54,680,325	
Total Proposed Funding									

Funding Source



**Capital Improvement Plan - Potential Grant Funding
Fiscal Years 2019-2023**

SUMMARY

To promote a strategic approach to grant seeking and to enhance the City's ability to coordinate grant activity on a Citywide scale the Transportation Department has identified potential grant funding for planned 2019 - 2021 Capital Projects. Grant funds will be used to support enhancements to sidewalks and to support bridge replacements.

Old National Highway Sidewalks, Phase II	2019	2020	2021	Project Description
Total Project Costs	\$ 1,048,000	\$ -	\$ 4,638,000	Transit-oriented streetscape along both sides of Old National Highway (S.R. 279) beginning at Flat Shoals Road and continues to Jonesboro Road.
Potential Grant Funds	\$ 300,000	\$ -	\$ 4,388,000	
Local Match	\$ 748,000	\$ -	\$ 200,000	
New Hope Road Sidewalks	2019	2020	2021	Project Description
Total Project Cost	\$ -	\$ 3,550,000	\$ -	Continuous pedestrian connectivity along New Hope Road
Potential Grant Funds	\$ -	\$ 2,480,000	\$ -	
Local Match	\$ -	\$ 1,070,000	\$ -	
Demooney Road over Deep Creek	2019	2020	2021	Project Description
Total Project Cost	\$ -	\$ 185,000	\$ 1,819,829	Bridge replacement
Potential Grant Funds	\$ -	\$ 148,000	\$ 1,455,863	
Local Match	\$ -	\$ 37,000	\$ 363,966	
Cochran Road over Deep Creek	2019	2020	2021	Project Description
Total Project Cost	\$ -	\$ 138,000	\$ 2,017,827	Bridge replacement
Potential Grant Funds	\$ -	\$ 110,400	\$ 1,614,262	
Local Match	\$ -	\$ 27,600	\$ 403,565	
Cochran Road over Camp Creek	2019	2020	2021	Project Description
Total Project Cost	\$ -	\$ 138,000	\$ 2,023,262	Bridge replacement
Potential Grant Funds	\$ -	\$ 110,400	\$ 1,618,612	
Local Match	\$ -	\$ 27,600	\$ 404,650	



Capital Improvement Plan - Potential Grant Funding
Fiscal Years 2019-2023

Department: Public Works/Transportation

Contact: Antonio Valenzuela

Project Name: Old National Highway Sidewalks, Phase II

Project #: T265

Description: Please provide a description of the proposed project

The project consists of a transit-oriented streetscape along both sides of Old National Highway (S.R. 279) beginning at Flat Shoals Road and continues to Jonesboro Road. Design of sidewalk system consists of 2-foot wide stamped concrete installed at the back of the existing curb, a 5 to 6 foot-wide sidewalks on both sides of Old National Highway, landscaping, and signal upgrades. Signal upgrades will be completed at the intersections along Old National Highway and (Bethsaida Road/Creel Road/Woodward Road/McGhee Landing and Flat Shoals Road). The project length is 2.6 miles.

Justification: State why this project is needed and the urgency

Sidewalks are needed to provide the "last mile" of sidewalk connectivity. There are existing sidewalks along both sides of Old National Highway (S.R. 279). Most of the developed property lots have sidewalks along their frontage and for those property lots that are not developed, there are no sidewalks associated with the frontage and consequently there are gaps in the sidewalk along this stretch of the road. Currently, there are defined foot paths in the shoulder on both sides of the road in this area where pedestrians travel on a regular basis and show the desire for sidewalks along this stretch of the road.

Expenditures:	Qty.	2019	2020	2021	2022	2023	Total
Right-of-way	n/a	\$ 1,048,000					\$ 1,048,000
Utilities	n/a			\$ 210,000			\$ 210,000
Construction	n/a			\$ 4,200,000			\$ 4,200,000
							\$ -
Total		\$ 1,048,000	\$ -	\$ 4,410,000	\$ -	\$ -	\$ 5,458,000
Funding Source:		2019	2020	2021	2022	2023	Total
Right-of-way	Fed	\$ 300,000					\$ 300,000
	Loc	\$ 748,000					\$ 748,000
Utilities	Fed			\$ 160,000			\$ 160,000
	Loc			\$ 50,000			\$ 50,000
Construction	Fed			\$ 2,588,000			\$ 2,588,000
	Loc			\$ 840,000			\$ 840,000
Construction	TAP			\$ 800,000			\$ 800,000
	LOC			\$ 200,000			\$ 200,000
Total		\$ 1,048,000	\$ -	\$ 4,638,000		\$ -	\$ 5,686,000

NOTE: Green indicates that funds are already programmed in the ARC's 2018-23 Transportation Improvement Program (TIP).

Red are TAP funds City is seeking for in August 2018. "LOC" indicates the required local match.



Capital Improvement Plan - Potential Grant Funding
Fiscal Years 2019-2023

Department: Public Works/Transportation

Contact: Antonio Valenzuela

Project Name: New Hope Road Sidewalks

Project #: T266

Description: Please provide a description of the proposed project

The project consists of 5-foot sidewalks along New Hope Road between Campbellton Road and Danforth Road, which is approximately 1.9 miles. Additionally, a 2-foot stamped concrete will be installed between the curb & gutter and sidewalks and drainage is required. The project will tie to the GDOT roundabout project (PI 731830), Campbellton Rd @New Hope Rd/Boat Rock Road. Roundabout letting is scheduled for FY 2019.

Justification: State why this project is needed and the urgency

This project will provide continuous pedestrian connectivity along New Hope Road between the existing sidewalks north of Danforth and the proposed sidewalks to the south and west. This project is part of a larger Sandtown Pedestrian Network, which will connect pedestrians along New Hope Road and Campbellton Road to an elementary and middle school and Sandtown Park, all of which are located on Campbellton Road.

Expenditures:	Qty.	2019	2020	2021	2022	2023	Total
Utilities	n/a		\$ 100,000				\$ 100,000
Construction	n/a		\$ 2,209,865				\$ 2,209,865
							\$ -
							\$ -
Total		\$ -	\$ 2,309,865	\$ -	##	##	\$ 2,309,865
Funding Source:		2019	2020	2021	2022	2023	Total
Utilities	Fed		\$ 80,000				\$ 80,000
	Loc		\$ 20,000				\$ 20,000
Construction	Fed		\$ 1,400,000				\$ 1,400,000
	Loc		\$ 800,000				\$ 800,000
Construction	TAP		\$ 1,000,000				\$ 1,000,000
	LOC		\$ 250,000				\$ 250,000
Total		\$ -	\$ 3,550,000	\$ -	\$ -	\$ -	\$ 3,550,000

NOTE: Green indicates that funds are already programmed in the ARC's 2018-23 Transportation Improvement Program (TIP).

Red are TAP funds City is seeking for in August 2018. "LOC" indicates the required local match.



Capital Improvement Plan - Potential Grant Funding
Fiscal Years 2019-2023

Department: Public Works/Transportation

Project Name: Demooney Road over Deep Creek

Contact: Antonio Valenzuela

Project #: T270

Description: Please provide a description of the proposed project

The proposed project will replace the bridge carrying Demooney Road over Deep Creek. The project begins 1,000 ft. southwest of the existing bridge and ends 980 ft. northeast of the existing bridge. This project would replace the existing substandard bridge over Deep Creek with a new structure and new roadway approaches. The proposed mainline will consist of two 12'-0" travel lanes and curb and gutter in each direction. Sidewalks will be constructed in each direction for the full project length. A 2.0' buffer will be provided between the sidewalk and curb.

Justification: State why this project is needed and the urgency

The bridge is being replaced Due to its age, the overall sufficiency rating, and structural integrity of the substructure. The bridge was built in 1949 and has a sufficiency rating of 12.00 and the overall condition of the bridge would be classified as fair. The design loading is listed as H15. The original abutments have collapsed and were left in place as retaining walls. There are minor cracks and spalls on the underside. The superstructure beams are in satisfactory condition with minor spot corrosion and spalls. The substructure is in fair condition and has been shored.

Expenditures:	Qty.	2019	2020	2021	2022	2023	Total
Right-of-way	n/a		\$ 185,000				\$ 185,000
Utilities	n/a			\$ 100,000			\$ 100,000
Construction	n/a			\$ 2,724,107			\$ 2,724,107
							\$ -
Total		##	\$ 185,000	\$ 2,824,107	##	##	\$ 3,009,107
Funding Source:		2019	2020	2021	2022	2023	Total
Right-of-way	TAP		\$ 148,000				\$ 148,000
	LOC		\$ 37,000				\$ 37,000
Utilities	TAP		\$ -	\$ 80,000			
	LOC		\$ -	\$ 20,000			\$ 20,000
Construction	TAP			\$ 1,375,863			\$ 1,375,863
	LOC	\$ -	\$ -	\$ 343,966			\$ 343,966
Total		\$ -	\$ 185,000	\$ 1,819,829		\$ -	\$ 2,004,829

NOTE: Green indicates that funds are already programmed in the ARC's 2018-23 Transportation Improvement Program (TIP).

Red are TAP funds City is seeking for in August 2018. "LOC" indicates the required local match.



Capital Improvement Plan - Potential Grant Funding
Fiscal Years 2019-2023

Department: Public Works/Transportation

Contact: Antonio Valenzuela

Project Name: Cochran Road over Deep Creek

Project #: T276

Description: Please provide a description of the proposed project

The proposed project will replace the bridge carrying Cochran Road over Deep Creek. The project begins 280 ft. south of the existing bridge and ends 280 ft. north of the existing bridge. This project would replace the existing substandard bridge over Deep Creek with a new structure and new roadway approaches. The proposed mainline will consist of two 11'-0" travel lane and curb and gutter in each direction. Sidewalks will be constructed in each direction for the full project length. A 2.0' buffer will be provided between the sidewalk and curb.

Justification: State why this project is needed and the urgency

The 77-yearold bridge is being replaced due to the age of the structure, the weight restrictions of the bridge, the structurally deficient classification, and the unknown foundation of the substructure. The bridge was built in 1940 and consists of a single span of steel beams on concrete pier walls. This bridge is classified as structurally deficient and is currently posted for weight restrictions. The superstructure is in serious condition with heavy corrosion and section loss of the steel beams. The substructure is in satisfactory condition with minor deterioration of the concrete wall abutments. This bridge is classified as having an unknown foundation and there are signs of scour at the abutments.

Expenditures:	Qty.	2019	2020	2021	2022	2023	Total
Right-of-way	n/a		\$ 145,000				\$ 145,000
Utilities	n/a			\$ 100,000			\$ 100,000
Construction	n/a			\$ 1,719,827			\$ 1,719,827
							\$ -
Total		\$ -	\$ 145,000	\$ 1,819,827	\$ -	\$ -	\$ 1,964,827
Funding Source:		2019	2020	2021	2022	2023	Total
Right-of-way	TAP		\$ 110,400				\$ 110,400.00
	LOC		\$ 27,600				\$ 27,600.00
Utilities	TAP			\$ 80,000			
	LOC			\$ 20,000			\$ 20,000.00
Construction	TAP			\$ 1,534,262			\$ 1,534,261.60
	LOC			\$ 383,565			\$ 383,565.40
Total		\$ -	\$ 138,000	\$ 2,017,827	\$ -	\$ -	\$ 2,155,827.00

NOTE: Green indicates that funds are already programmed in the ARC's 2018-23 Transportation Improvement Program (TIP).

Red are TAP funds City is seeking for in August 2018. "LOC" indicates the required local match.



Capital Improvement Plan - Potential Grant Funding
Fiscal Years 2019-2023

Department: Public Works/Transportation

Contact: Antonio Valenzuela

Project Name: Cochran Road over Camp Creek

Project #: T277

Description: Please provide a description of the proposed project

The proposed project will replace the bridge carrying Cochran Road over Camp Creek. The project begins 220 ft. southwest of the existing bridge and ends 200 ft. northeast of the existing bridge. This project would replace the existing substandard bridge over Camp Creek with a new structure and new roadway approaches. The proposed mainline will consist of two 11'-0" travel lanes and curb and gutter in each direction on the bridge. Sidewalks will be constructed in each direction along the bridge. A 2.0' buffer will be provided between the sidewalk and curb and will be constructed as stamped concrete

Justification: State why this project is needed and the urgency

The bridge is being replaced due to its age of the structure, the weight restrictions of the bridge, the structurally deficient classification, and the unknown foundation of the substructure. The bridge was built in 1920 and consists of two (2) spans of steel beams on concrete pier walls. This bridge is classified as structurally deficient and is currently posted for weight restrictions. The design load of this bridge is unknown. The overall condition of this bridge would be classified as satisfactory. The deck is in satisfactory condition with minor cracking throughout. The superstructure is in satisfactory condition with minor corrosion of the steel beams. The substructure is in satisfactory condition with minor deterioration of the concrete wall abutments. This bridge is classified as having an unknown foundation and there are signs of scour at the intermediate bent.

Expenditures:	Qty.	2019	2020	2021	2022	2023	Total
Right-of-way	n/a		\$ 138,000				\$ 138,000
Utilities	n/a			\$ 100,000			\$ 100,000
Construction	n/a			\$ 1,923,252			\$ 1,923,252
							\$ -
Total		\$ -	\$ 138,000	\$ 2,023,252	\$ -	\$ -	\$ 2,161,252
Funding Source:		2019	2020	2021	2022	2023	Total
Right-of-way	TAP		\$ 110,400				\$ 110,400.00
	LOC		\$ 27,600				\$ 27,600.00
Utilities	TAP			\$ 80,000			\$ 80,000.00
	LOC		\$ -	\$ 20,000			\$ 20,000.00
Construction	TAP			\$ 1,538,602			\$ 1,538,601.60
	LOC		\$ -	\$ 384,650			\$ 384,650.40
Total		\$ -	\$ 138,000	\$ 2,023,252		\$ -	\$ 2,161,252.00

NOTE: Green indicates that funds are already programmed in the ARC's 2018-23 Transportation Improvement Program (TIP).

Red are TAP funds City is seeking for in August 2018. "LOC" indicates the required local match.

**Capital Improvement Plan - Potential Grant Funding
Fiscal Years 2019-2023**



SUMMARY

To promote a strategic approach to grant seeking and to enhance the City's ability to coordinate grant activity on a Citywide scale the Parks and Recreation Department has identified potential grant funding for planned 2019 Capital Projects. Grant funds will be used to support enhancements for City baseball fields, tennis courts, and playgrounds.

Sandtown Baseball Fields	2019	Project Description
Total Project Cost	\$ 60,000	Sod replacement to upgrade field conditions
Potential Grant Funds	\$ 60,000	
South Fulton Tennis Center	2019	Project Description
Total Porject Cost	\$ 133,400	Repair hard surface and clay tennis courts
Potential Grant Funds	\$ 10,000	
Cedar Grove Park	2019	Project Description
Total Project Cost	\$ 90,000	Replacement and upgrades of playground equipment.
Potential Grant Funds	\$ 15,000	



**Capital Improvement Plan - Potential Grant Funding
Fiscal Years 2019-2023**

Department: Parks & Recreation
Contact: Tony Phillips

Project Name: Athletic Fields Upgrades
Project #:

Description: Please provide a description of the proposed project

Sod replacement to upgrade field conditions on primary athletic and multipurpose fields.

Justification: State why this project is needed and the urgency

Sod replacement is a necessity for natural grass athletic fields to maintain adequate and safe playing surfaces. Standards require replacement every five years. All current fields have a minimum of 10 year old sod.

Expenditures:	Oty.	2019	2020	2021	2022	2023	Total
Old National Football Fields	1	\$ 44,000					\$ 44,000
Sandtown Football Fields				\$ 87,000			\$ 87,000
Welcome All Football Fields			\$ 70,500				\$ 70,500
Baseball Fields Multiple		\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 300,000
Total		\$ 104,000	\$ 130,500	\$ 147,000	\$ 60,000	\$ 60,000	\$ 501,500
Funding Source:		2018	2019	2020	2021	2022	Total
Baseball Tomorrow Fund - Sandtown		\$ 60,000.00					\$ 60,000.00
Potential Grant funding pending grant							\$ -
							\$ -
							\$ -
Total		\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ 60,000.00



**Capital Improvement Plan - Potential Grant Funding
Fiscal Years 2019-2023**

Department: Parks & Recreation
Contact: Tony Phillips

Project Name: Tennis Court
Project #:

Description: Please provide a description of the proposed project

Rebuild 20 hard courts and heavy duty top dressing for 4 clay courts at the South Fulton Tennis Center.

Justification: State why this project is needed and the urgency

Repair hard surface and clay tennis courts deemed to be hazardous upon inspection. The urgency is a result of significant deterioration of playing surfaces of playing surfaces of the tennis courts at the South Fulton Tennis Center. Rebuilding the courts will make them sustainable for 5 to 7 years. Moreover, the tennis center stands to generate significant additional revenue through tournaments, and related tennis programming as a result of mended playing surfaces.

Expenditures:	Qty.	2019	2020	2021	2022	2023	Total
Rebuild hard courts	4	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 160,000	\$ 644,000
HD Top Dressing - Clay Courts	4	\$ 12,400					\$ 12,400
							\$ -
							\$ -
Total		\$ 133,400	\$ 121,000	\$ 121,000	\$ 121,000	\$ 160,000	\$ 656,400

Funding Source:	2,018	2,019	2,020	2,021	2,022	Total
US Tennis Association - Facility Assistance	\$ 10,000					\$ 10,000
Potential funding pending grant award						\$ -
South Fulton Tennis Center						\$ -
						\$ -
Total	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000



**Capital Improvement Plan - Potential Grant Funding
Fiscal Years 2019-2023**

Department: Parks & Recreation

Contact: Tony Phillips

Project Name: Playgrounds

Project #:

Description: Please provide a description of the proposed project

Replacement and upgrades of playground equipment.

Justification: State why this project is needed and the urgency

New playgrounds needed to replace out-dated and hazardous playgrounds to create safe and positive play areas for children.

Expenditures:	Qty.	2019	2020	2021	2022	2023	Total
Cedar Grove Park	1	\$ 90,000					\$ 90,000
							\$ -
							\$ -
							\$ -
Total		\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

Funding Source:	2018	2019	2020	2021	2022	Total
KaBoom! Build it Yourself	\$ 15,000.00					\$ 15,000.00
Potential funding pending grant						\$ -
If awarded, fundraise per grant guidelines	\$ 8,500					\$ 8,500.00
Total	\$ 23,500.00	\$ -	\$ -	\$ -	\$ -	\$ 23,500.00



City of South Fulton

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CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Public Hearing on the proposed FY2019 Budget

**DATE OF
MEETING:** 8/14/2018

DEPARTMENT: Finance



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Ord2018-028 Nuisance Ordinance

DATE OF MEETING: 8/14/2018

DEPARTMENT: Attorney

ATTACHMENTS:

Description	Type	Upload Date
Ord2018-028 Nuisance Ordinance	Cover Memo	8/9/2018

1 STATE OF GEORGIA
2 COUNTY OF FULTON
3 CITY OF SOUTH FULTON
4

5 ORDINANCE NO 2018-028
6

7 AN ORDINANCE AMENDING TITLE 6, HEALTH AND SANITATION, OF THE CITY
8 CODE OF ORDINANCES TO ADDRESS NUISANCE PROPERTIES, PROTECT
9 NEIGHBORING PROPERTY VALUES AND ENCOURAGE ECONOMIC
10 DEVELOPMENT AND FOR OTHER LAWFUL PURPOSES.
11

12 (Sponsored by Councilmembers Rowell, Jackson and Willis)
13

14 WHEREAS, the City of South Fulton ("City") is a municipal corporation duly
15 organized and existing under the laws of the State of Georgia;
16

17 WHEREAS, the duly elected governing authority of the City is the Mayor and
18 Council thereof ("City Council");
19

20 WHEREAS, the City Council has a strong interest in growth management and
21 the promotion of health, safety, aesthetics and the general welfare of the community;
22

23 WHEREAS, pursuant to O.C.G.A § 41-2-1 et al. and City Charter Sections
24 1.12(b)(24) and 3.10(a), the City is authorized to abate nuisances and regulate property
25 that is detrimental to the health, sanitation, cleanliness, welfare, and safety of the
26 inhabitants of the City; and
27

28 WHEREAS, the City Council finds this ordinance to be in the best interests of the
29 health, safety, and general welfare of the City.
30

31 THE MAYOR AND COUNCIL OF THE CITY OF SOUTH FULTON HEREBY
32 ORDAINS as follows:
33

34 Section 1: The City of South Fulton Code of Ordinances, Title 6, Health and
35 Sanitation, is hereby amended by creating a new Chapter 3, Nuisances, which shall
36 read as follows:
37

38 **TITLE 6 – HEALTH AND SANITATION**
39

40 **CHAPTER 3 – NUISANCES**
41

42 **Sec. 6-3001. Short Title.**
43

44 This Chapter shall be known as the "City of South Fulton Nuisance Ordinance."
45

46 **Sec. 6-3002. Definitions.**

As used in this chapter, the term:

- (a) *Applicable codes* means any optional housing or abatement standard provided in O.C.G.A. title 8, chapter 2 as adopted by ordinance or operation of law, or other property-maintenance standards as adopted by ordinance or operation of law, or general nuisance law, relative to the safe use of real property; any fire or life safety code as provided for in O.C.G.A. title 25, chapter 2; and any building codes adopted by local ordinance prior to October 1, 1991, or the minimum standard codes provided in O.C.G.A. title 8, chapter 2 after October 1, 1991, provided that such building or minimum standard codes for real-property improvements shall be deemed to mean those building or minimum standard codes in existence at the time such real property improvements were constructed unless otherwise provided by law.
- (b) *Closing* means causing a dwelling, building, or structure to be vacated and secured against unauthorized entry.
- (c) *Drug crime* means an act which is a violation of O.C.G.A. title 16, chapter 13, chapter 2, known as the "Georgia Controlled Substances Act".
- (d) *Dwellings, buildings, or structures* means any building or structure or part thereof used and occupied for human habitation or commercial, industrial, or business uses, or intended to be so used, and includes any outhouses, improvements, and appurtenances belonging thereto or usually enjoyed therewith and also includes any building or structure of any design. As used in this chapter, the term "dwellings, buildings, or structures" shall not mean or include any farm, any building or structure located on a farm, or any agricultural facility or other building or structure used for the production, growing, raising, harvesting, storage, or processing of crops, livestock, poultry, or other farm products.
- (e) *Graffiti* means any inscriptions, words, figures, paintings, or other defacements that are written, marked, etched, scratched, sprayed, drawn, painted, or engraved on or otherwise affixed to any surface of public or private property by means of any aerosol paint container, broad-tipped marker, gum label, paint stick, graffiti stick, etching equipment, brush, or other device capable of scarring or leaving a visible mark on any surface without prior authorization from the owner or occupant of the property.
- (f) *Governing authority* means the City Council of the City of South Fulton, Georgia.
- (g) *Interested party* means:
 - (1) The "owner";
 - (2) Persons in possession of said property and premises;

(3) Those parties having an interest in the property as revealed by a certification of title to the property conducted in accordance with the title standards of the State Bar of Georgia;

(4) Those parties having filed a notice in accordance with O.C.G.A. § 48-3-9; and

(5) Any other party having an interest in the property whose identity and address are reasonably ascertainable from the records of the municipality or records maintained in the county courthouse or by the clerk of court; provided, however, interested party shall not include the holder of the benefit or burden of any easement or right-of-way whose interest is properly recorded which interest shall remain unaffected.

(h) *Municipality* means the City of South Fulton, Georgia.

(i) *Owner* means the holder of the title in fee simple and every mortgagee of record.

(j) *Public authority* means any member of the governing authority, any director of a public housing authority, or any officer who is in charge of any department or branch of government (municipal, county or state) relating to health, fire, life safety, building regulations, or to other activities concerning dwellings, buildings, or structures, or use of private property within the city.

(k) *Public officer* means the city or the city manager, who is authorized to exercise the powers prescribed by chapter, and any officer, agent or employee of the city to whom the city or city manager delegates such authority.

(l) *Repair* means altering or improving a dwelling, building, or structure so as to bring the structure into compliance with the applicable codes in the jurisdiction where the property is located and the cleaning or removal of debris, trash, and other materials present and accumulated which create a health or safety hazard in or about any dwelling, building, or structure.

(m) *Resident* means any person residing in the jurisdiction where the property is located on or after the date on which the alleged nuisance arose.

Sec. 6-3003. Duty of owners, occupants and persons maintaining disorderly premises.

- a. *Owners.* It is the duty of the owner of every dwelling, building, structure, or private property within the city to construct and maintain such dwelling, building, structure, or property in conformance with state law and applicable codes in force within the city or such laws and ordinances which regulate and prohibit activities on private property and which declare it to be a public nuisance to construct or

maintain any dwelling, building, structure, or use private property in violation of such codes, laws or ordinances.

b. *Owners and occupants.* The owner and occupant of property within the city shall each be independently responsible for keeping the premises, including all buildings thereon and the full yard thereof, clean and free from all garbage, refuse, filth, dirt, ashes, trash, rubbish and other offensive materials.

c. Persons maintaining disorderly house or other premises.

1. *Citation upon written notice.* Any person, including owners, tenants, lessees, lessors, promoters, renters, business groups and/or managers, who keeps and maintains, either by themselves or with others, a common, ill-governed and disorderly house or other premises within the city, to the encouragement of gaming, drinking, illicit drug activity or other misbehavior, to the common disturbance of the neighborhood or orderly citizens, shall be guilty of an offense against the city; provided, however, before any person is charged under this paragraph, written notice shall be mailed to the owner of tax record of the property, and mailed to the property address to the attention of the "occupant," by the chief of police stating the conduct which is complained of, giving fair notice of this subsection and the conduct proscribed thereby.

2. *Citation upon oral request to cease and desist.* Any person, including owners, tenants, lessees, lessors, promoters, renters, business groups and/or managers, who allow any boisterous, noisy, drunken or riotous persons to assemble or remain in their house, apartment or upon their property, to the encouragement of gaming, drinking, illicit drug activity, or other misbehavior, to the common disturbance of the neighborhood or orderly citizens, after receiving oral notice from a police officer that boisterous, noisy, drunken or carousing activities have caused complaint and annoyance to the common disturbance of the neighborhood or orderly citizens, shall be guilty of an offense against the city; provided, however, no person shall be charged under this paragraph unless the owner or person in possession of the premises has been afforded an opportunity to cease the disturbance and/or disburse the assembly or offending person from the premises. This subsection shall not preclude a police officer from arresting any individual for criminal trespass where such individual knowingly and without authority remains on private property after being notified by the owner or lawful occupant to depart.

Sec. 6-3004. Fines and enforcement.

Any person who willfully refuses to comply with the provisions of this chapter shall be cited to appear before the municipal court and, upon conviction, shall be fined not less than \$100.00. Each day of a continued violation shall constitute a separate offense.

Sec. 6-3005. Non-exclusivity.

The city may issue citations for violations of this chapter and the city code in addition to filing a complaint in rem as provided in this chapter. Nothing in this chapter shall be construed to impair or limit in any way the power of the city to define and declare nuisances and to cause their removal or abatement by other summary proceedings.

Sec. 6-3006. Declaration of property as a public nuisance.

Any dwelling, building, structure, or private property which is not constructed or maintained as required under this section is hereby declared a public nuisance. Additionally, every dwelling, building, structure, or private property within the city which constitutes an endangerment to the public health or safety as a result of unsanitary or unsafe conditions on grounds that it:

- (1) is constructed or maintained in violation of state law and/or applicable codes in force within the city;
- (2) is unfit for human habitation or commercial, industrial, or business use or occupancy due to inadequate provisions for ventilation, light, air, sanitation, or open spaces;
- (3) poses an imminent harm to life or other property resulting from fire, flood, hurricane, tornado, earthquake, storm or other natural catastrophe;
- (4) is vacant and used in the commission of drug crimes;
- (5) is occupied and used repeatedly for the commission of illegal activities, including facilitating organized crime or criminal enterprises, after written notice to the owner of such activities conducted therein;
- (6) is abandoned; or
- (7) is subject to activities or land uses regularly occurring thereon that are in violation of applicable laws and ordinances, including the zoning ordinance of this city;

is hereby declared a public nuisance.

Sec. 6-3004. Powers of city manager or his designee.

- (a) In carrying out his duties pursuant to this chapter, the city manager or his designee to whom his authority is assigned shall, in addition to those powers otherwise conferred upon or delegated to him by the Charter and other ordinances of the city, be empowered to:

- (1) Investigate and inspect the condition of dwellings, buildings, structures, and private property within the city to determine those structures and property uses in violation of this chapter. Entries onto private property shall be made in a manner so as to cause the least possible inconvenience; provided, however, the public officer shall not enter into any occupied dwelling or structure without first having obtained the consent of the owner or a person in possession. In those cases where consent to entry is denied after reasonable request, the public officer may

231 apply to the municipal court for an administrative search warrant upon
232 showing probable cause that a violation exists;

- 233
- 234 (2) To retain experts including certified real estate appraisers, qualified
235 building contractors, and qualified building inspectors, engineers,
236 surveyors, accountants, and attorneys, upon need and prior approval by
237 the City Council;
- 238
- 239 (3) To appoint and fix the duties of such officers and employees of the city as
240 he deems necessary to carry out the purposes of this chapter; and
- 241
- 242 (4) To delegate any of his functions and powers under this chapter to such
243 officers, employees and agents as he may designate.
- 244

245 **Sec. 6-3005. Complaint in rem in municipal court; procedure; lien; appeal.**

246

- 247 (a) **Investigation of nuisance property.** The city or public officer may investigate
248 whether a nuisance exists upon evidence that a nuisance is being maintained
249 or whenever a request is filed with the public officer by a public authority or by
250 at least five residents of the municipality charging that any dwelling, building,
251 structure, or property is unfit for human habitation or for commercial, industrial,
252 or business use and not in compliance with applicable codes; is vacant and
253 being used in the commission of drug crimes; or constitutes an endangerment
254 to the public health or safety as a result of unsanitary or unsafe conditions, the
255 public officer may make an investigation or inspection of the specific dwelling,
256 building, structure, or property and make a written report of his findings. The
257 city shall be guided in the investigation by documenting conditions, which
258 include but are not limited to:
- 259
- 260 (1) Defects therein increasing the hazards of fire, accidents, or other
261 calamities;
- 262
- 263 (2) Lack of adequate ventilation, light, or sanitary facilities;
- 264
- 265 (3) Dilapidation;
- 266
- 267 (4) Disrepair by failure to conform to applicable codes and ordinances;
- 268
- 269 (5) Structural defects which render the structure unsafe for human habitation
270 or occupancy;
- 271
- 272 (6) Uncleanliness; or
- 273
- 274 (7) The presence of graffiti which is visible from adjoining public or private
275 property.
- 276

(b) **Filing of Complaint.** If the public officer's investigation or inspection identifies that any dwelling, building, structure, or property is unfit for human habitation or for commercial, industrial, or business use and not in compliance with applicable codes; is vacant and being used in connection with the commission of drug crimes; or constitutes an endangerment to the public health or safety as a result of unsanitary or unsafe conditions, the public officer may cause for the filing of a complaint in rem in the municipal court of the city against the lot, tract, or parcel of real property on which such dwelling, building, or structure is situated or where such public health hazard or general nuisance exists and shall cause summons and a copy of the complaint to be served on the interested parties in such dwelling, building, or structure. The complaint shall identify the subject real property by appropriate street address and official tax map reference; identify the interested parties; state with particularity the factual basis for the action; and contain a statement of the action sought by the public officer to abate the alleged nuisance. The summons shall notify the interested parties that a hearing will be held before the municipal court at a date and time certain and at a place within the county or municipality where the property is located. Such hearing shall be held not less than 15 days nor more than 45 days after the filing of said complaint in the proper court. The interested parties shall have the right to file an answer to the complaint and to appear in person or by attorney and offer testimony at the time and place fixed for hearing.

(c) **Service of complaints and other notices.** Summons and copies of the complaint shall be served in the following manner:

- (i) *Property posting.* In all cases, a copy of the complaint and summons shall be conspicuously posted on the subject dwelling, building, structure, or property within three business days of filing of the complaint and at least 14 days prior to the date of the hearing.
- (ii) *Interested parties.* At least 14 days prior to the date of the hearing, the public officer shall mail copies of the complaint and summons by certified mail or statutory overnight delivery, return receipt requested, to all interested parties whose identities and addresses are readily ascertainable. Copies of the complaint and summons shall also be mailed by first-class mail to the property address to the attention of the occupants, if any. For interested parties whose mailing address is unknown, a notice stating the date, time, and place of the hearing shall be published in the newspaper in which the sheriff's advertisements appear in such county once a week for two consecutive weeks prior to the hearing; and
- (iii) *Lis pendens.* A notice of lis pendens shall be filed in the office of the clerk of superior court in which the dwelling, building, structure, or property is located at the time of filing the complaint in municipal court.

(iv) *Affidavit of service.* The public officer shall cause for an affidavit of service to be filed of record in the municipal court prior to the hearing showing compliance with the service requirements of this section. Such affidavit shall constitute a prima facie showing of minimum procedural due process and shall constitute sufficient proof that service was perfected.

(v) *Subsequent notices.* Orders and other filings made subsequent to service of the initial complaint shall be served in the manner provided in this section on every interested party who answers the complaint or appears at the hearing. Any interested party who fails to answer or appear at the hearing shall be deemed to have waived all further notice in the proceedings.

(c) **Determination by Court.** If, after such notice and hearing, the court determines that the dwelling, building, or structure in question is unfit for human habitation or is unfit for its current commercial, industrial, or business use and not in compliance with applicable codes; is vacant and being used in connection with the commission of drug crimes; or constitutes an endangerment to the public health or safety as a result of unsanitary or unsafe conditions, the court shall state, in writing, findings of fact in support of such determination and shall issue and cause to be served upon the interested parties that have answered the complaint or appeared at the hearing an order:

(1) If the repair, alteration, or improvement of the said dwelling, building, or structure can be made at a reasonable cost in relation to the present value of the dwelling, building, or structure, requiring the owner, within the time specified in the order, to repair, alter, or improve such dwelling, building, or structure so as to bring it into full compliance with the applicable codes relevant to the cited violation; and, if applicable, to secure by closing the structure so that it cannot be used in connection with the commission of drug crimes; or

(2) If the repair, alteration, or improvement of the said dwelling, building, or structure in order to bring it into full compliance with applicable codes relevant to the cited violations cannot be made at a reasonable cost in relation to the present value of the dwelling, building, or structure, requiring the owner, within the time specified in the order, to demolish and remove such dwelling, building, or structure and all debris from the property.

For purposes of this section, the court shall make its determination of reasonable cost in relation to the present value of the dwelling, building, or structure without consideration of the value of the land on which the structure is situated; provided, however, that costs of the preparation necessary to repair, alter, or improve a structure may be considered; and, provided further, that if the unsatisfactory

condition is limited solely to the presence of graffiti, the dwelling, building or structure shall not be ordered demolished or closed, but its owner may be ordered to repair the same by cleaning or removal of the graffiti. Income and financial status of the owner shall not be a factor in the court's determination. The present value of the structure and the costs of repair, alteration, or improvement may be established by affidavits of real estate appraisers with a Georgia appraiser classification as provided in O.C.G.A. title 43, chapter 39A, qualified building contractors, or qualified building inspectors without actual testimony presented. Costs of repair, alteration, or improvement of the structure shall be the cost necessary to bring the structure into compliance with the applicable codes relevant to the cited violations in force in the jurisdiction.

- (d) **Duty to comply with Order.** If the owner fails to comply with an order to repair or demolish the dwelling, building, or structure, the public officer may cause such dwelling, building, or structure to be repaired, altered, or improved or to be vacated and closed or demolished. Such abatement action shall commence within 270 days after the expiration of time specified in the order for abatement by the owner. The public officer shall cause to be posted on the main entrance of the building, dwelling, or structure a placard with the following words:

"This building is unfit for human habitation or commercial, industrial, or business use and does not comply with the applicable codes or has been ordered secured to prevent its use in connection with drug crimes or constitutes an endangerment to public health or safety as a result of unsanitary or unsafe conditions. The use or occupation of this building is prohibited and unlawful."

- (e) **Stay of time for abatement.** Any time during which such action is prohibited by a court order issued pursuant to subsection (c) of this section or any equitable relief granted by a court of competent jurisdiction shall not be counted toward the 270 days in which such abatement action shall commence.
- (e) **Salvage.** If the public officer has the structure demolished, reasonable effort shall be made to salvage reusable materials for credit against the cost of demolition. The proceeds of any moneys received from the sale of salvaged materials shall be used or applied against the cost of the demolition and removal of the structure, and proper records shall be kept showing application of sales proceeds. Any such sale of salvaged materials may be made without the necessity of public advertisement and bid. The public officer and governing authority are relieved of any and all liability resulting from or occasioned by the sale of any such salvaged materials, including, without limitation, defects in such salvaged materials.
- (f) **Lien.** The amount of the cost of demolition, including all court costs, appraisal fees, administrative costs, and all other costs necessarily associated with the abatement action, including restoration to grade of the real property after

demolition, shall be a lien against the real property upon which such cost was incurred. The lien shall attach to the real property upon the filing of a certified copy of the order requiring repair, closure, or demolition in the office of the clerk of superior court in Fulton County and shall relate back to the date of the filing of the lis pendens notice required under this chapter. The clerk of superior court shall record and index such certified copy of the order in the deed records of the county and enter the lien on the general execution docket. The lien shall be superior to all other liens on the property, except liens for taxes to which the lien shall be inferior, and shall continue in force until paid. After filing a certified copy of the order with the clerk of superior court, the public officer shall, within 90 days of the completion of repairs, demolition or closure, forward a copy of the order and a final statement of costs to the city and appropriate parties for collection and enforcement purposes.

(h) **Enforcement of lien.** It shall be the duty of the county tax commissioner or municipal tax collector or city revenue officer, who is responsible or whose duties include the collection of municipal taxes, to collect the amount of the lien in conjunction with the collection of ad valorem taxes on the property and to collect the amount of the lien as if it were a real property ad valorem tax, using all methods available for collecting real property ad valorem taxes, including specifically O.C.G.A. § 48-4-5; provided, however, that the limitation of O.C.G.A. § 48-4-78 which requires 12 months of delinquency before commencing a tax foreclosure shall not apply; provided, further, that redemption of property from the lien may be made in accordance with the provisions of O.C.G.A. §§ 48-4-80 and 48-4-81. The applicable authority may initiate enforcement of liens imposed under this section at any time following receipt of the final determination of costs from the public officer. The unpaid lien amount shall bear interest and penalties from and after the date of final determination of costs in the same amount as applicable to interest and penalties on unpaid real property ad valorem taxes. The tax commissioner shall remit the amount collected to the city. The tax commissioner may retain an amount equal to the cost of administering collection of the lien. Nothing in this Chapter shall prevent the city from foreclosing on a lien filed pursuant to this Chapter in lieu and/or in addition to collecting on the lien in conjunction with the collection of ad valorem taxes.

(j) **Alternative collection and enforcement.** The city may initiate its own collection and enforcement efforts and/or may waive and release any such lien imposed on property by agreement with the property owner(s) and/or interested parties.

(k) **Appeal.** Review of a court order requiring the repair, alteration, improvement, or demolition of a dwelling, building, or structure shall be by appeal to the superior court as provided by law.

Sec. 6-3006. Limitation of liability for code enforcement; no special duty created.

It is the intent of this chapter to protect the public health, life safety and general welfare of properties and occupiers of buildings and structures within the city in general, but not to create any special duty or relationship with any individual person or to any specified property within or without the boundaries of the city. Approval of a permit and inspection of a property shall in no manner guarantee or warrant to the owner or occupants thereof that said property has been constructed, maintained, or operated in conformance with applicable codes, laws and regulations. The city reserves the right to assert all available immunities and defenses in any action seeking to impose monetary damages upon the city, its officers, employees and agents arising out of any alleged failure or breach of duty or relationship as may now exist or hereafter be created. To the extent any federal or state law, regulation, or ordinance requires compliance as a condition precedent to the issuance of a permit, plan or design approval, inspection or other activity by the city, its officers, employees and agents, issuance of such permit, approval, or inspection shall not be deemed to constitute a waiver or estoppel of the condition precedent, and it shall remain the obligation and responsibility of the owner, his design professional(s), and contractor(s) to satisfy such legal requirements.

Section 2. It is hereby declared to be the intention of the Mayor and Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

(b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 3. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 4. The effective date of this Ordinance shall be the date of adoption unless provided otherwise by the City Charter or state and/or federal law.

Section 5. Instruction to City Clerk. Unless vetoed, the City Clerk is hereby directed to forward a copy of this ordinance to the Chief of Police and Municipal Court Judge(s), Solicitor(s) and Public Defender(s).

The foregoing ORDINANCE No. 2018-028, adopted on _____ was offered by Councilmember _____, who moved its approval. The motion was seconded by Councilmember _____, and being put to a vote, the result was as follows:

“SECOND READING”

	AYE	NAY
William “Bill” Edwards, Mayor	_____	_____
Mark Baker, Mayor Pro Tem	_____	_____
Catherine Foster Rowell	_____	_____
Carmalitha Lizandra Gumbs	_____	_____
Helen Zenobia Willis	_____	_____
Gertrude Naeema Gilyard	_____	_____
Rosie Jackson	_____	_____
khalid kamau	_____	_____

THIS ORDINANCE adopted this _____ day of _____ 2018. CITY OF SOUTH
FULTON, GEORGIA.

“SECOND READING”

WILLIAM “BILL” EDWARDS, MAYOR

ATTEST:

MARK MASSEY, CITY CLERK

APPROVED AS TO FORM:

EMILIA C. WALKER, CITY ATTORNEY



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Ord2018-029 Anti-Blight Tax

DATE OF MEETING: 8/14/2018

DEPARTMENT: Attorney

ATTACHMENTS:

Description	Type	Upload Date
Ord2018-029 Anti-Blight Tax	Cover Memo	8/9/2018

1 **STATE OF GEORGIA**
2 **COUNTY OF FULTON**
3 **CITY OF SOUTH FULTON**

4
5 **ORDINANCE NO 2018-029**
6

7 **AN ORDINANCE TO AMEND TITLE 2, TAXATION, OF THE CITY CODE, TO**
8 **CREATE A COMMUNITY REDEVELOPMENT TAX INCENTIVE PROGRAM, TO**
9 **ENCOURAGE PROPERTY REHABILITATION AND FOR OTHER LAWFUL**
10 **PURPOSES.**

11
12 **(Sponsored by Councilwoman Rowell and Willis)**
13

14 **WHEREAS**, the City of South Fulton ("City") is an incorporated Georgia
15 municipality that is authorized to enact ordinances;
16

17 **WHEREAS**, the duly elected governing authority of the City of South Fulton,
18 Georgia is the Mayor and Council thereof ("City Council");
19

20 **WHEREAS**, the Mayor and Council have a strong interest in growth
21 management and the promotion of health, safety, aesthetics and the general welfare of
22 the community;
23

24 **WHEREAS**, Chapter 9, Section 2 Paragraph VII of the Georgia Constitution
25 recognizes that the existence in a community of real property which is maintained in a
26 blighted condition increases the burdens of state and local government by increasing
27 the need for governmental services, including but not limited to social services, public
28 safety services, and code enforcement services;
29

30 **WHEREAS**, that same provision of the Georgia Constitution recognizes that
31 rehabilitation of blighted property decreases the need for such government services;
32

33 **WHEREAS**, pursuant to O.C.G.A § 41-2-1 et al. and the City Charter Sections
34 1.12(b)(13) and 3.10(a), the City is authorized to regulate property that is detrimental to
35 the health, sanitation, cleanliness, welfare, and safety of the inhabitants of the City; and
36

37 **WHEREAS**, the City Council finds this ordinance to be in the best interests of the
38 health, safety, and general welfare of the City.
39

40 **THE COUNCIL OF THE CITY OF SOUTH FULTON HEREBY ORDAINS** as
41 follows:
42

43 **Section 1:** The City of South Fulton Code of Ordinances, Title 2, Taxation, is hereby
44 amended by creating a new Chapter 9, Anti-Blight Tax, which shall read as follows:
45

46 **TITLE 2 – TAXATION**

47
48 CHAPTER 9 – ANTI-BLIGHT TAX
49

50 **Sec. 2-9001. Short Title.**
51

52 This Chapter shall be known as the “City of South Fulton Anti-Blight Tax Ordinance.”
53

54 **Sec. 2-9002. Purpose.**
55

56 The existence of real property which is maintained in a blighted condition increases the
57 burden of the state and local government by increasing the need for government
58 services, including but not limited to social services, public safety services, and code
59 enforcement services. Rehabilitation of blighted property decreases this need for such
60 government services.
61

62 In furtherance of its objective to eradicate conditions of slum and blight within the city,
63 this city council, in exercise of the powers granted to municipal corporations at Chapter
64 61, Urban Redevelopment, of Title 36 of the Official Code of Georgia Annotated, has
65 designated those areas of the city where conditions of slum and blight are found or are
66 likely to spread.
67

68 In recognition of the need for enhanced governmental services and in order to
69 encourage private property owners to maintain their real property and the buildings,
70 structures and improvement thereon in good condition and repair, and as an incentive to
71 encourage community redevelopment, a community redevelopment tax incentive
72 program is hereby established as authorized by Chapter IX, Section II, Paragraph VII(d)
73 of the 1983 Constitution of the State of Georgia.
74

75 **Sec. 9003. Definitions.**
76

77 (a) ‘Blighted property’, ‘blighted’, or ‘blight’ means any urbanized or developed
78 property which:
79

80 (1) Presents two or more of the following conditions:
81

82 (A) Uninhabitable, unsafe, or abandoned structure;
83

84 (B) Inadequate provisions for ventilation, light, air, or sanitation;
85

86 (C) An imminent harm to life or other property caused by fire, flood,
87 hurricane, tornado, earthquake, storm, or other natural catastrophe
88 respecting which the governor has declared a state of emergency
89 under the state law or has certified the need for disaster assistance
90 under federal law; provided, however, this division shall not apply to
91 property unless the relevant public agency has given notice in
92 writing to the property owner regarding specific harm caused by the

property and the owner has failed to take reasonable measures to remedy the harm;

(D) A site identified by the federal Environmental Protection Agency as a superfund site pursuant to 42 U.S.C. Section 9601, et seq., or having environmental contamination to an extent that requires remedial investigation or a feasibility study;

(E) Repeated illegal activity on the individual property of which the property owner knew or should have known; or

(F) The maintenance of the property is below state, county, or municipal codes for at least one year after written notice of the code violation to its owner; and

(2) Is conducive to ill health, transmission of disease, infant mortality, or crime in the immediate proximity of the property.

Property shall not be deemed blighted solely because of esthetic conditions.

(b) 'Building inspector' means a certified inspector possessing the requisite qualifications to determine minimal code compliance.

(c) 'Community redevelopment' means any activity, project, or service necessary or incidental to achieving the redevelopment or revitalization of a redevelopment area or portion thereof designated for redevelopment through an urban redevelopment plan or thorough local ordinances relating to the repair, closing, and demolition of buildings and structures unfit for human habitation.

(d) 'Governing authority' means the City Council of the City of South Fulton, a Georgia municipal corporation.

(e) 'Millage' or 'millage rate' means the levy, in mills, which is established by the governing authority for purposes of financing, in whole or in part, the levying jurisdiction's general fund expenses for the fiscal year.

(f) 'Person' means such individual(s), partnership, corporations, business entities and associations which return real property for ad valorem taxation or who are chargeable by law for the taxes on the property.

(g) 'Public officer' means the city or city manager or such officer or employee of the city as designated by the city or city manager to perform the duties and responsibilities hereafter set forth in this chapter.

Sec. 9005. Ad Valorem Tax Increase on Blighted Property

- 139 (a) There is hereby levied on all real property within the city which has been officially
140 identified as maintained in a blighted condition an increased ad valorem tax by
141 applying a factor of seven (7.0) to the millage rate applied to the property, so that
142 such property shall be taxed at a higher millage rate generally applied in the
143 municipality, or otherwise provided by general law; provided, however, real
144 property on which there is situated a dwelling house which is being occupied as
145 the primary residence of one or more persons shall not be subject to official
146 identification as maintained in a blighted condition and shall not be subject to
147 increased taxation.
148
- 149 (b) Such increased ad valorem tax shall be applied and reflected in the first tax bill
150 rendered following official designation of a real property as blighted.
151
- 152 (c) Revenues arising from the increased rate of ad valorem taxation shall, upon
153 receipt, be segregated by the city manager and used only for community
154 redevelopment purposes, as identified in an approved urban redevelopment
155 program, including defraying the cost of the city's program to close, repair, or
156 demolish unfit building and structures.
157

158 **Sec. 9004. Identification of Blighted Property.**
159

- 160 (a) In order for a parcel of real property to be officially designated as maintained in a
161 blighted condition and subject to increased taxation, the following steps must be
162 completed:
163
- 164 (1) An inspection must be performed on the parcel of property. In order for an
165 inspection to be performed,
166
- 167 (A) A request may be made by the public officer or by at least five
168 residents of the city for inspection of a parcel of property, said
169 inspection to be based on the criteria as delineated in ordinance, or
170
- 171 (B) The public officer may cause a survey of existing housing
172 conditions to be performed, or may refer to any such survey
173 conducted or finalized within the previous five years, to locate or
174 identify any parcels which may be in a blighted condition and for
175 which a full inspection should be conducted to determine if that
176 parcel of property meets the criteria set out in this chapter for
177 designation as being maintained in a blighted condition.
178
- 179 (2) A written inspection report of the findings for any parcel of property
180 inspected pursuant to subsection (1) above shall be prepared and
181 submitted to the public officer. Where feasible, photographs of the
182 conditions found to exist on the property on the date of inspection shall be
183 made and supplement the inspection report. Where compliance with
184 minimum construction, housing, occupancy, fire and life safety codes in

effect within the city are in question, the inspection shall be conducted by a certified inspector possessing the requisite qualifications to determine minimal code compliance.

(3) Following completion of the inspection report, the public officer shall make a determination, in writing, that a property is maintained in a blighted condition, as defined by this chapter, and is subject to increased taxation.

(4) The public officer shall cause a written notice of his determination that the real property at issue is being maintained in a blighted condition to be served upon the person(s) shown on the most recent tax digest of Fulton County as responsible for payment of ad valorem taxes assessed thereon; provided, however, where through the existence of reasonable diligence it becomes known to the public officer that real property has been sold or conveyed since publication of the most recent tax digest, written notice shall be given to the person(s) known or reasonably believed to then own the property or be chargeable with the payment of ad valorem taxes thereon, at the best address available. Service in the manner set forth at O.C.G.A. § 41-2-12 shall constitute sufficient notice to the property's owner or person chargeable with the payment of ad valorem taxes for purpose of this section, except that posting of the notice on the property will not be required.

(b) The written notice given to the person(s) chargeable with the payment of ad valorem taxes shall notify such person of the public officer's determination the real property is being maintained in a blighted condition and shall advise such person of the hours and location at which the person may inspect and obtain the public officer's determination and any supporting documentation. Persons notified that real property of which the person(s) is chargeable with the payment of ad valorem taxes shall have 30 days from the receipt of notice in which to request a hearing before the city's municipal court. Written request for hearing shall be filed with the public officer and shall be date stamped upon receipt. Upon receipt of a request for hearing, the public officer shall notify the municipal court and the building inspector or person who performed the inspection and prepared the inspection report.

(c) Within 30 days of the receipt of a request for hearing, the municipal court clerk shall set a date, time and location for the hearing and shall give at least ten business days notice to the person(s) requesting the hearing, the public officer and the building inspector or person who performed the inspection and prepared the inspection report. Notice of scheduled hearings shall be published as a legal advertisement in the Daily Reporter, or other designated legal organ in Fulton County, at least five days prior to the hearing. Hearings may be continued by the municipal court judge upon request of any party, for good cause.

- (d) At the hearing, the public officer shall have the burden of demonstrating by a preponderance of the evidence that the subject property is maintained in a blighted condition, as defined by this chapter. The municipal court judge shall cause a record of the evidence submitted at the hearing to be maintained. Upon hearing from the public officer and/or their witnesses and the person(s) requesting the hearing and/or their witnesses, the judge of municipal court shall make a determination either affirming or reversing the determination of the public officer. The determination shall be in writing and copies thereof shall be served on the parties by certified mail or statutory overnight delivery. The determination by the court shall be deemed final. A copy of such determination shall also be served upon the Tax Commissioner of Fulton County, who shall include the increased tax on the next regular tax bill rendered on behalf of the city.
- (e) Persons aggrieved by the determination of the court affirming the determination of the public officer may petition the Superior Court of Fulton County for a writ of certiorari within 30 days of issuance of the court's written determination.

Sec. 9006. Remediation or Redevelopment.

- (a) A property owner or person(s) who is chargeable with the payment of ad valorem taxes on real property which has been officially designated pursuant to this chapter as property maintained in a blighted condition may petition the public officer to lift the designation, upon proof of compliance with the following:
- (1) Completion of work required under a plan of remedial action or redevelopment approved by the city's planning and development director which addresses the conditions of blight found to exist on or within the property, including compliance with all applicable minimum codes; or
 - (2) Completion of work required under a municipal court abatement order entered in a proceeding brought pursuant to Title 6, Health and Sanitation, Chapter 2, Nuisances, of the city code.
- (b) Before action on a petition to lift the designation, the public officer shall cause the property to be thoroughly inspected by a building inspector who, by written inspection report, shall certify that all requisite work has been performed to applicable code in a workmanlike manner, in accordance with the specifications of the plan of remedial action or redevelopment, or applicable court order. Upon finding required work to be satisfactorily performed, the public officer shall issue a written determination that the real property is no longer maintained in a blighted condition. Copies of this determination shall be served upon the person(s) chargeable with the payment of ad valorem taxes, and upon the Tax Commissioner of Fulton County.
- (c) All plans for remedial action or redevelopment shall be in writing, signed by the person(s) chargeable with the payment of ad valorem taxes on the real property

and the director of the city's Community Development Service Department, and contain the following:

- (1) The plan shall be consistent with the city's comprehensive plan and all laws and ordinances governing the subject property, and shall conform to any urban redevelopment plan adopted for the area within which the property lies;
- (2) The plan shall set forth in reasonable detail the requirements for repair, closure, demolition, or restoration of existing structures, in accordance with minimal statewide codes; where structures are demolished, the plan shall include provisions for debris removal, stabilization and landscaping of the property;
- (3) On parcels of five acres or greater, the plan shall address the relationship to local objectives respecting land uses, improved traffic, public transportation, public utilities, recreational and community facilities, and other public improvements;
- (4) The plan shall contain verifiable funding sources which will be used to complete its requirements and show the feasibility thereof;
- (5) The plan shall contain a timetable for completion of required work; and
- (6) Any outstanding ad valorem taxes (state, school, county and city, including the increased tax pursuant to this chapter) and governmental liens due and payable on the property must be satisfied in full.

Sec. 9007. Decrease of Tax Rate.

- (a) Real property which has had its designation as maintained in a blighted condition removed by the public officer, as provided in this Chapter, shall be eligible for a decrease in the rate of city ad valorem taxation by applying a factor of 0.5 to the city millage rate applied to the property, so that such property shall be taxed at a lower millage rate than the millage rate generally applied in the municipality or otherwise provided by general law; such decreased rate of taxation shall be applied beginning with the next tax bill rendered following removal of official designation of a real property as blighted. The decreased rate of taxation may be given in successive years, depending on the amount of cost expended by the person(s) chargeable with payment of ad valorem taxes on the property to satisfy its remediation or redevelopment, with every \$25,000.00 or portion thereof equaling one year of tax reduction; provided, however, that no property shall be entitled to reduction in city ad valorem taxes for more than four successive years.
- (b) In order to claim entitlement for a decreased rate of taxation, the person(s) chargeable with payment of ad valorem taxes on the property shall submit a

notarized affidavit to the public officer, supported by receipts or other evidence of payment, of the amount expended.

Sec. 9008. Notice to Tax Commissioner.

It shall be the duty of the public officer to notify the Tax Commissioner of Fulton County in writing as to designation or removal of designation of a specific property as maintained in a blighted condition. Such notice shall identify the specific property by street address and tax map, block and parcel number, as assigned by the Fulton County Tax Assessor's Office. The public officer shall cooperate with the tax commissioner to assure accurate tax billing of those properties subject to increased or reduced ad valorem taxation under this chapter.

Section 2. It is hereby declared to be the intention of the Mayor and Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

(b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 3. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 4. The effective date of this Ordinance shall be the date of adoption unless provided otherwise by the City Charter or state and/or federal law.

Section 5. Instruction to City Clerk. Unless vetoed, the City Clerk is hereby directed to forward a copy of this ordinance, to the City Tax Department, Chief of Police and to the Municipal Court Judge(s), Solicitor(s) and Public Defender(s).

365 The foregoing ORDINANCE No. **Res2018-029**, adopted on _____ was
366 offered by Councilmember _____, who moved its approval. The motion was
367 seconded by Councilmember _____, and being put to a vote, the result
368 was as follows:

369
370 **“SECOND READING”**

371			
372			
373			
374		AYE	NAY
375	William “Bill” Edwards, Mayor	_____	_____
376	Mark Baker, Mayor Pro Tem	_____	_____
377	Catherine Foster Rowell	_____	_____
378	Carmalitha Lizandra Gumbs	_____	_____
379	Helen Zenobia Willis	_____	_____
380	Gertrude Naeema Gilyard	_____	_____
381	Rosie Jackson	_____	_____
382	khalid kamau	_____	_____

383
384
385

THIS ORDINANCE adopted this _____ day of _____ 2018. CITY OF SOUTH
FULTON, GEORGIA.

“SECOND READING”

WILLIAM “BILL” EDWARDS, MAYOR

ATTEST:

MARK MASSEY, CITY CLERK

APPROVED AS TO FORM:

EMILIA C. WALKER, CITY ATTORNEY



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Ord2018-031 Department Head and Director

DATE OF MEETING: 8/14/2018

DEPARTMENT: Attorney

ATTACHMENTS:

Description	Type	Upload Date
Ord2018-031 Department Head and Director	Cover Memo	8/9/2018

GOVERNMENT OF THE CITY OF SOUTH FULTON

Office of the City Manager

WILLIAM “BILL” EDWARDS
MAYOR



ODIE DONALD II
CITY MANAGER

MEMORANDUM

TO: The Honorable William Edwards

FROM: Frank S. Milazi, CFO *F.S. Milazi*

DATE: August 5, 2018

SUBJECT: Fiscal Impact Statement – Directors and Department Heads

REFERENCE: **Administration: Directors and Department Heads**

CONCLUSION

Funds are sufficient in the fiscal year 2018 budget to implement the proposed ordinance.

BACKGROUND

This ordinance seeks to amend The City of South Fulton Code of Ordinances, Title 1, Administration, Chapter 6, Municipal Employees, to authorize the City Manager as the office responsible for the hiring and termination of Directors and Department heads. The ordinance specifies the basis of hiring and removal from office.

FINANCIAL IMPACT

No financial impact is anticipated from the ordinance beyond the normal personnel expense budgeted annual for compensation of Directors and Department Heads.

1 **STATE OF GEORGIA**
2 **COUNTY OF FULTON**
3 **CITY OF SOUTH FULTON**

4
5 **ORDINANCE No. 2018-031**
6

7 **AN ORDINANCE AMENDING TITLE 1, ADMINISTRATION WITH RESPECT TO THE**
8 **EMPLOYMENT OF CITY DEPARTMENT HEADS AND DIRECTORS AND FOR**
9 **OTHER LAWFUL PURPOSES.**
10

11 **WHEREAS**, the City of South Fulton ("City") is an incorporated Georgia
12 municipality that is authorized to enact ordinances;
13

14 **WHEREAS**, the duly elected governing authority of the City is the Mayor and
15 Council thereof ("City Council");
16

17 **WHEREAS**, Sections 1.12 and 3.21 of the City Charter provides that City
18 ordinances shall "have the force and effect of law" and "shall become law upon [their]
19 return to the city clerk;"
20

21 **WHEREAS**, Section 3.10(d) of the City Charter provides that "[e]ach department
22 shall consist of such officers, employees, and positions of employment as may be
23 provided by this charter or by ordinance and shall be subject to the general supervision
24 and guidance of the mayor and councilmembers;" and
25

26 **WHEREAS**, the City Council finds this ordinance to be in the best interests of the
27 health, safety and general welfare of the City.
28

29 **THE MAYOR AND COUNCIL OF THE CITY OF SOUTH FULTON HEREBY**
30 **ORDAINS** as follows:

31 **Section 1:** The City of South Fulton Code of Ordinances, Title 1, Administration,
32 Chapter 6, Municipal Employees, is hereby amended to read as follows:
33

34 **TITLE 1, ADMINISTRATION**

35
36 **CHAPTER 6, MUNICIPAL EMPLOYEES**
37

38 **Sec. 1-6007. Appointment and Removal of Department Heads and Directors.**
39

40 The following process shall govern the employment of department heads and directors:

- 41 (a) *Duties*. Each city department shall be managed by a department head or director
42 who shall be responsible for overseeing the day-to-day operations of their
43 department and perform such duties and functions as provided by the city council
44 and charter.
45

- (b) *Appointment.* Department heads and directors, with the exception of the police chief, shall be appointed by the city manager, unless provided otherwise by the city charter.
- (c) *Qualifications.* Except as otherwise provided by the city charter, department heads and directors shall be appointed solely on the basis of their respective administrative and professional qualifications.
- (d) *Supervision.* Department heads and directors shall serve under the daily direction and supervision of the city manager.
- (e) *Compensation.* Department heads and directors shall receive such compensation as prescribed by the city council.
- (f) *Removal.* The city manager shall be authorized to suspend and/or terminate any department head or director hired and/or appointed by him.

Section 2. It is hereby declared to be the intention of the Mayor and Council that:

(a) All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

(b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 3. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 4. The effective date of this Ordinance shall be the date of adoption unless provided otherwise by the City Charter or state and/or federal law.

89 The foregoing **ORDINANCE No. 2018-031**, adopted on _____ was
90 offered by Councilmember _____, who moved its approval. The motion was
91 seconded by Councilmember _____, and being put to a vote, the result
92 was as follows:

93
94 **“FIRST READING”**

95			
96			
97			
98		AYE	NAY
99	William “Bill” Edwards, Mayor	_____	_____
100	Mark Baker, Mayor Pro Tem	_____	_____
101	Catherine Foster Rowell	_____	_____
102	Carmalitha Lizandra Gumbs	_____	_____
103	Helen Zenobia Willis	_____	_____
104	Gertrude Naeema Gilyard	_____	_____
105	Rosie Jackson	_____	_____
106	khalid kamau	_____	_____

107
108
109

THIS ORDINANCE adopted this _____ day of _____ 2018. CITY OF SOUTH
FULTON, GEORGIA.

"FIRST READING"

WILLIAM "BILL" EDWARDS, MAYOR

ATTEST:

MARK MASSEY, CITY CLERK

APPROVED AS TO FORM:

EMILIA C. WALKER, CITY ATTORNEY



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Ord2018-032 Purchasing Card

DATE OF MEETING: 8/14/2018

DEPARTMENT: Attorney

ATTACHMENTS:

Description	Type	Upload Date
Ord2018-032 Purchasing Card	Cover Memo	8/9/2018

GOVERNMENT OF THE CITY OF SOUTH FULTON

Office of the City Manager

WILLIAM "BILL" EDWARDS
MAYOR



ODIE DONALD II
CITY MANAGER

MEMORANDUM

TO: The Honorable William Edwards

FROM: Frank Milazi 

DATE: July 17th, 2018

SUBJECT: Fiscal Impact Statement – Purchasing Card Policy

REFERENCE: **Credit Cards**

CONCLUSION

Funds are sufficient in the fiscal year 2018 budget to implement the proposed resolution.

BACKGROUND

The proposed resolution seeks to create a policy governing the use of government issued credit card to legislative and executive City staff. The proposed resolution prohibits the use of the cards for any personal use and requires submission of all receipts within a designated number of hours of a purchase. The policy specifies procedures to limit the risk of misuse and or liability to the City by limiting the purchasing limit of the cards and authorizing regular audits of purchase.

FINANCIAL PLAN IMPACT

The proposed resolution has no financial impact.

1 STATE OF GEORGIA
2 COUNTY OF FULTON
3 CITY OF SOUTH FULTON
4

5 ORDINANCE No. 2018-032
6

7 AN ORDINANCE TO REGULATE THE USE OF CITY OF SOUTH FULTON
8 PURCHASING AND CREDIT CARDS, ENHANCE OPERATIONAL EFFICIENCY AND
9 FOR OTHER LAWFUL PURPOSES.
10

11 (Sponsored by Councilwoman Rowell, Gumbs, Willis, Jackson & Gilyard)
12

13 WHEREAS, the City of South Fulton ("City") is a municipal corporation duly
14 organized and existing under the laws of the State of Georgia;
15

16 WHEREAS, the duly elected governing authority of the City is the Mayor and
17 Council thereof ("City Council");
18

19 WHEREAS, O.C.G.A. § 36-80-24 authorizes the use of purchasing and credit
20 cards for municipalities;
21

22 WHEREAS, the City wishes to regulate the use of city purchasing and credit
23 cards by way of this Ordinance; and
24

25 WHEREAS, the City desires to safeguard and promote the public health, safety,
26 and general welfare of all citizens through the adoption of this ordinance.
27

28 THE MAYOR AND COUNCIL OF THE CITY OF SOUTH FULTON HEREBY
29 ORDAINS as follows:
30

31 Section 1: The City of South Fulton Code of Ordinances, Title 1, Administration,
32 is hereby revised by amending Chapter 9, Purchasing, Contracting and Disposition of
33 Property, to read as follows:
34

35 TITLE 1 – ADMINISTRATION
36

37 CHAPTER 9. - PURCHASING, CONTRACTING AND DISPOSITION OF PROPERTY.
38

39 Sec. 1-9001. City manager authorization.
40

41 The city manager shall be authorized, in addition to the mayor, to sign all lawful
42 contracts approved by the city to the extent allowed by law. In addition, the city
43 manager may make purchases on behalf of the city as to approved appropriations
44 within the city budget, up to the amount of \$25,000.00 per transaction, with the
45 exception that he may not in any calendar month obligate the city to any sum in

excess of the monthly budget or one-twelfth of the annual approved city budget authorizing such expense.

Sec. 1-9002. Purchasing card policy.

- a. **Purpose.** The purpose of this policy is to set requirements and standards for the City of South Fulton Purchasing Card Program. The policy is not intended to replace current State of Georgia statutes but is intended to comply with such state laws and establish more efficient guidelines for elected officials using such purchasing cards. At no time should a city issued purchasing card or credit card be used for personal purchases regardless of the circumstances. Utilizing the purchasing card or credit card for personal use or for any item or service not directly related to such official's public duty may result in disciplinary action including, but not limited to, felony criminal prosecution. All purchases utilizing a city purchasing card or city credit card must be in accordance with these guidelines and with state law.
- b. **Scope.** This purchasing card policy, as set forth under O.C.G.A. § 36-80-24(c), authorizes the use of city purchasing and credit cards by the persons named below who shall abide by all applicable local, state and federal laws concerning such use:
 1. Mayor and City Council
 3. City Manager
 4. Department Heads
- c. **Public inspection.** In accordance with O.C.G.A. § 36-80-24(b), any documents related to purchases using city purchasing cards or city credit cards shall be available for public inspection.
- d. **Transaction limits.** Transaction limits are hereby established to insure compliance with state purchasing laws, maintain proper budgetary controls, and to minimize excessive use of any individual credit line. The single transaction limit for each individual credit line shall be up to \$1,000. The monthly card limit for each individual credit line shall not to exceed \$5,000 per month. Both limits will be extended only with the use of purchase order authorized by the chief financial officer.
- e. **Purchasing restrictions.** City officials and personnel may not use a city purchasing card or city credit card for the following:
 - a. Any purchases of items for personal use.
 - b. Cash refunds or advances.

- 92
- 93 c. Any transaction amount greater than the transaction limits set for by
- 94 this chapter, unless authorized by the chief financial officer.
- 95
- 96 d. Items specifically restricted by this policy, unless a special
- 97 exemption is granted by the municipal governing authority.
- 98
- 99 e. Alcohol or liquor of any kind. Such purchases should not be made
- 100 with the purchasing card and may not be reimbursed by the city.
- 101
- 102 f. Purchases or transactions made with the intent to circumvent the
- 103 city purchasing policy, transactional limits, or state law.
- 104
- 105 2. City officials and personnel may use city purchasing cards or city credit
- 106 cards to purchase goods and/or services not prohibited by this policy or
- 107 state law. Such purchases include, but are not limited to:
- 108
- 109 a. Purchases of items for official city use which fall within the
- 110 transactional restrictions of this policy.
- 111
- 112 b. Purchase of lodging, fuel, food, non-alcoholic beverages, or
- 113 education and training materials while on city business.
- 114
- 115 c. Emergency purchases necessary to protect city property.
- 116
- 117 f. **Administrator.** The city hereby designates the city chief financial officer, in
- 118 coordination with finance guidelines, as the program administrator of city
- 119 purchasing and credit cards. The finance department shall issue such cards
- 120 receive and review monthly credit card statements, reconcile and inform the chief
- 121 financial officer of any discrepancies. The chief financial officer shall act on
- 122 reported findings. In addition, the chief financial officer and finance department
- 123 shall:
- 124
- 125 1. Serve as a liaison between the city's cardholders and the issuers of such
- 126 cards;
- 127 2. Maintain all credit card statements and records;
- 128 3. Provide instruction, training, and assistance to cardholders;
- 129 4. Secure all cardholder information;
- 130 5. Keep cardholders up-to-date on new or changing information;
- 131 6. Upon receipt of information indicating fraudulent use or lost/stolen cards
- 132 immediately report it to appropriate parties, including the issuer;
- 133 7. Ensure all card accounts are being utilized properly as set forth by local, state
- 134 and federal law;
- 135 8. Define the city's policy and procedures for proper documentation and storage
- 136 of receipts, logs, and approvals required under this policy;

- 137 9. Identify any changes to named persons authorized to use a city purchasing or
138 credit card;
139 10. Perform any other duties assigned by the city or chief financial officer in
140 complying with local state and federal law.
141

142 g. **Accounting and auditing.** The chief financial officer, in an effort to ensure
143 compliance with city policy and state law, will conduct monthly/quarterly reviews
144 and audits of all city purchasing card or city credit card transactions. The review
145 is designed to ensure compliance, identify non-compliance issues and misuse,
146 and through corrective measures assist the city with improving compliance. The
147 monthly review and audit should happen within fifteen days of the start of each
148 month. After completing the monthly/quarterly audit the Administrator shall notify
149 cardholders of any violations or questions the chief financial officer has that
150 occurred within that previous month. Depending on the severity of the violation,
151 the chief financial officer may recommend to the chief financial officer to suspend
152 or revoke the use of the city purchasing card or city credit card after notification
153 to the cardholder and to the municipal governing authority. Any unresolved
154 violations should be reported to the municipal governing authority and the city
155 attorney in writing immediately.
156

157 h. **Violations.** The use of a city purchasing card or city credit card may be
158 suspended or revoked when the Administrator, after consultation with the city
159 attorney, determines that the cardholder has violated the approved policies or
160 state law regarding the use of the city purchasing card or city credit card. The city
161 purchasing card or city credit card shall be revoked whenever a cardholder is
162 removed from office with the city and shall be suspended if such elected official
163 has been suspended from office.
164

165 i. **Agreement.** Before being issued a city purchasing card or city credit card under
166 this policy and state law, all authorized users of city purchasing cards or city
167 credit cards shall execute a signed writing agreeing that such user will use such
168 cards in accordance with local, state and federal law.
169
170

171 *****
172

173 **Section 2.** It is hereby declared to be the intention of the Mayor and Council that: (a)
174 All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were,
175 upon their enactment, believed by the City Council to be fully valid, enforceable and
176 constitutional.

177 (b) To the greatest extent allowed by law, each and every section, paragraph, sentence,
178 clause or phrase of this Ordinance is severable from every other section, paragraph,
179 sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause
180 or phrase of this Ordinance is mutually dependent upon any other section, paragraph,
181 sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 3. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 4. The effective date of this Ordinance shall be the date of adoption unless provided otherwise by the City Charter or state and/or federal law.

Section 5. *Instruction to City Clerk.* Unless vetoed, the City Clerk is hereby directed to forward a copy of this ordinance to the city finance department.

The foregoing **ORDINANCE No. 2018-032**, adopted on _____ was offered by Councilmember _____, who moved its approval. The motion was seconded by Councilmember _____, and being put to a vote, the result was as follows:

“FIRST READING”

	AYE	NAY
William “Bill” Edwards, Mayor	_____	_____
Mark Baker, Mayor Pro Tem	_____	_____
Catherine Foster Rowell	_____	_____
Carmalitha Lizandra Gumbs	_____	_____
Helen Zenobia Willis	_____	_____
Gertrude Naeema Gilyard	_____	_____
Rosie Jackson	_____	_____
khalid kamau	_____	_____

219 THIS ORDINANCE adopted this _____ day of _____ 2018. CITY OF SOUTH
220 FULTON, GEORGIA.

221
222
223
224 **"FIRST READING"**
225
226
227

228
229 _____
230 WILLIAM "BILL" EDWARDS, MAYOR
231
232
233

234
235 ATTEST:
236
237

238 _____
239 MARK MASSEY, CITY CLERK
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242
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245

246 APPROVED AS TO FORM:
247
248

249 _____
250 EMILIA C. WALKER, CITY ATTORNEY
251
252
253
254
255



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Ord2018-033 Public Arts Commission

DATE OF MEETING: 8/14/2018

DEPARTMENT: Attorney

ATTACHMENTS:

Description	Type	Upload Date
Ord2018-033 Public Arts Commission	Cover Memo	8/9/2018

GOVERNMENT OF THE CITY OF SOUTH FULTON

Office of the City Manager

WILLIAM “BILL” EDWARDS
MAYOR



ODIE DONALD II
CITY MANAGER

MEMORANDUM

TO: The Honorable William Edwards

FROM: Frank S. Milazi, CFO *F.S. Milazi*

DATE: August 4, 2018

SUBJECT: Fiscal Impact Statement – Public Arts Commission

REFERENCE: **Public Arts Commission**

CONCLUSION

Funds are sufficient in the fiscal year 2018 budget to implement the proposed ordinance.

BACKGROUND

This ordinance seeks to establish a Public Arts Commission to oversee the acquisition, display, reproduction and lease of public art in the City of South Fulton. The Ordinance does not spell out any compensation for the commission members. However, it speaks to request for funding to be submitted to the City Council. Therefore, based on Public Arts Commission in neighboring cities, there is anticipated to be some financial cost to the City with the adoption of this ordinance.

FINANCIAL IMPACT

This ordinance is expected to have financial impact on the financial resources of the city. The table below shows most recent budgeted funds for Public Arts Commissions. It is anticipated the City of South Fulton commission will operate in a manner similar. Therefore, an estimated cost is expected to be between \$10,000 and \$134,000 annually.

City	FY18	FY19
Duluth	\$ 45,000	\$ 36,000
Norcross	\$ 133,991	\$ 113,721
Snellville	\$ 10,000	\$ -
Avg	\$ 62,997	\$ 74,860

1 **STATE OF GEORGIA**
2 **COUNTY OF FULTON**
3 **CITY OF SOUTH FULTON**
4

5 **ORDINANCE NO. 2018-033**

6 **AN ORDINANCE ESTABLISHING THE CITY OF SOUTH FULTON PUBLIC ARTS**
7 **COMMISSION AND FOR OTHER LAWFUL PURPOSES.**

8 **(Sponsored by Councilperson Rowell and Mayor Edwards)**

9
10 **WHEREAS**, the City of South Fulton ("City") is a municipal corporation duly
11 organized and existing under the laws of the State of Georgia;

12
13 **WHEREAS**, the duly elected governing authority of the City is the Mayor and
14 Council thereof ("City Council");

15
16 **WHEREAS**, cities use public art to showcase their personalities, character and
17 history;

18 **WHEREAS**, it is the purpose and intent of the City Council to invest in public arts
19 and to establish an Arts Commission to serve in an advisory capacity to the Mayor, City
20 Council and City Manager on promoting, encouraging and increasing support for the
21 arts;

22 **WHEREAS**, the City Council finds this ordinance to be in the best interests of the
23 health, safety, and general welfare of the City.

24
25 **THE MAYOR AND COUNCIL OF THE CITY OF SOUTH FULTON HEREBY**
26 **ORDAINS** as follows:

27
28 **Section 1:** The City of South Fulton Code of Ordinances is hereby amended by
29 creating a new Chapter 8, Arts & Entertainment, to Title 11, Parks and Recreation,
30 which shall read as follows:

31
32 **TITLE 11 – PARKS & RECREATION**

33
34 **CHAPTER 8 - ARTS & ENTERTAINMENT**
35

36 **Sec. 11-8001. Short title.**

37 This Chapter shall be known as the "South Fulton Public Arts Ordinance."

38 **Sec. 11-8002. Definitions.**

39 As used in this chapter, the following words and phrases are used and shall mean:

- 40 A. "Accession" means the formal process used to accept and record an artwork as a
41 Public Art Collection item.
- 42 B. "Acquisition" means the transfer of title to the city of valuable property including
43 artwork by purchase, donation, bequest, transfer or exchange.
- 44 C. "Artist" means an individual generally recognized by critics and peers as a
45 professional practitioner of the visual, performing or language arts or a
46 combination thereof, based on the professional practitioner's body of work,
47 educational background, experience, past commissions, exhibition/performance
48 record, publications and production of artworks.
- 49 D. "Artworks" must be specified or designed by an artist and include public arts as
50 defined herein;
- 51 a. Sculpture may be made of any material or combination of materials; may
52 be free standing, wall-supported, suspended, mounted, installed, kinetic,
53 electronic or mechanical.
- 54 b. Murals or paintings may be made of any material or combination of
55 materials with traditional or non-traditional means;
- 56 c. Earthworks, glass, organic materials (i.e fiber, clay, wood, etc), mosaics,
57 photographs, prints, calligraphy, ephemera, textiles, found objects and any
58 media or combination of media including audio, video, film, holographic or
59 computer-generated technologies or other art genres currently known or
60 which may come to be known; and
- 61 d. Tangible manifestations (i.e. CDs, DVDs, scripts, photographs, videos,
62 films, scores, etc.) of choreography, theatrical performances, performance
63 art, happenings, music, television and film or other performing or language
64 art genres currently known or which may come to be known.
- 65 e. Artworks may be permanent, temporary, fixed or portable, may be integral
66 part of a building, facility or structure integrated with the work of other
67 design professionals.

68 The following, unless specified or designed by an artist, are not considered
69 artwork:

- 70 a. Reproductions, by mechanical or other means, of original artworks.
71 However, limited editions controlled by the artist or original prints, cast
72 sculptures or photographs, may be considered artworks.
- 73 b. Decorative, ornamental or functional elements not specified or designed
74 by an artist.
- 75 c. Elements generally considered as being components of architecture or
76 landscape design such as vegetative materials, pools, paths, benches,
77 receptacles, fixtures, planters, etc.
- 78 d. Art objects which are mass produced, ordered from a catalog, or of
79 standard design (such as benches or fountains), wayfinding or other
80 functional elements such as graphics, signage, advertising or maps.

- 81 E. "Capital Improvement Program Project" means any permanent public
82 improvement project, or portion or phase thereof, set forth in the Capital
83 Improvements Program budget as adopted by city council.
- 84 F. "Public Art Collection" means artworks which have been accessioned and are
85 publicly owned, possessed, or controlled by the city and administered by the
86 commission. Incoming loans of artwork shall be incorporated into the *Civic Art*
87 *Collection* for the duration of the loan but are not considered acquisitions.
- 88 G. "Commission" means the City of South Fulton Public Arts Commission.
- 89 H. "Deaccession" means the formal process used to permanently remove an
90 artwork from the *Public Art Collection*.
- 91 I. "Disposal" means the permanent exchange, sale, destruction or transfer of an
92 artwork from the Public Art Collection.
- 93 J. "Extraordinary artwork maintenance" means any maintenance or conservation to
94 the sound condition of an artwork that requires specialized services.
- 95 K. "Open and accessible" means available for use by the general public during
96 normal hours of business operation consistent with the use of the premises.
- 97 L. "Ordinary artwork maintenance" means the routine oversight of the operation and
98 cleaning of and around artworks.
- 99 M. "Public art" means artwork acquired or created using funds appropriated by the
100 city and located in public places.
- 101 N. "Public Art Fund" means a separate fund established in the city treasury into
102 which funding for collection management activities; funding for public arts project
103 management activities; monetary bequests and donations for specific or
104 unspecified cultural use; grants; grant matching funds; and Hotel/Motel Tax funds
105 may be deposited.
- 106 O. "Supplemental funds: means those funds contributed by individuals,
107 corporations, foundations or government grants and placed in the Public Art
108 Fund in addition to those funds made available for the collection of two percent of
109 hotel/motel taxes for implementing the purposes of the Two Percent for Arts
110 Ordinance and other public art projects recommending by the commission and
111 approved by the Council.
- 112 P. "Public exhibition of the visual, literary, film/video arts" shall mean paintings,
113 lithographs, reproductions, photographs, murals, handcrafted arts, stained glass,
114 statues, sculptures and other forms of media arts.
- 115 Q. "Public places" shall mean land, buildings and structures owned or controlled by
116 the city.
- 117 R. "Works of art" shall mean paintings, reproductions, photographs, murals,
118 handcrafted arts, stained glass, statues or other sculptures, monuments,
119 fountains, arches and other structures of a permanent or temporary nature
120 intended for ornament or commemoration.

121 **Sec. 11-8003. Arts Commission.**

The City of South Fulton Public Arts Commission is hereby established consisting of eight members who shall represent the following areas:

- a. Individual artist
- b. Arts organizations
- c. Arts patrons
- d. Educators
- e. The business community
- f. General public

The mayor's appointee shall serve as chair, and each city council members shall have one appointee whose terms will serve concurrently with their appointing city council member's term of office. The chair shall only vote in cases of a tie. Commission members cannot serve more than two full terms, or a total of eight years.

Sec. 11-8004. Commission quorum.

Four Commission members shall constitute a quorum authorized to transact business.

Sec. 11-8005. Commission meeting and reporting.

The commission shall meet not less than monthly, and report to the city council on an as-needed basis, but not less than twice per year. The commission may adopt by-laws, subject to confirmation by the city council, and shall operate in accordance with Robert's Rules of Order, 11th Edition, newly revised, as said publication may be updated from time to time.

Sec. 11-8006. Duties and functions.

The commission's duties and functions shall be as follows:

1. Advocate for the role and value of arts in civic life and promote greater public participation in, and access to public art.
2. Oversee funding allocations in support of non-profit arts and culture organizations, artists, festivals and artworks in public development;
3. Oversee artworks owned and controlled by the city to contribute to the quality of life, the economic vitality and the vibrancy of the city;
4. Make recommendations for city funding to the city council using objective criteria and evaluation panels, as appropriate;
5. Serve in an advisory capacity on projects and programs designed to promote the arts in public places throughout the city and encourage the private sector to include the arts in private developments; and
6. Serve as the city's federal and state local arts program liaison.
7. Advise on the acquisition and placement of works of art on city property.
 - a. No work of art shall be installed or removed from public areas of city property without a review by the commission.

- 159 8. Receive and accept applications for public art funds and use objective criteria to
160 evaluate and recommend to the city council the allocation of said funds.
- 161 9. Advocate for and explore alternative sources of arts funding including, but not
162 limited to, grants, donations and corporate sponsorships.
- 163 a. Explore funding opportunities with private sector, local, regional, state and
164 federal governments, and international entities.
- 165 10. Prepare and recommend for the city's council's review a Public Art Plan and
166 guidelines to carry out the city's art program, which shall include, but not be
167 limited to, the methods for selection of artists or works of arts and for the
168 placement of works of arts.
- 169 a. Public hearings shall be held by the commission during the preparation of
170 the plan and any amendments thereto.
- 171 b. Advise on the development, implementation, evaluation and/or change of
172 the city's arts policy, legislation, programs and services.
- 173 11. Advise the city council regarding the possible purchase of works of art or
174 commissioning the design, execution and/or placement of works of art.
- 175 a. The commission shall give special attention to the placement of
176 appropriate art in parks and gateways to the city.
- 177 12. Receive input from the city manager regarding operation and maintenance
178 expenses associated with a work of art.
- 179 a. If the city manager finds that a proposed work of art requires extraordinary
180 operation of maintenance expenses, the commission shall either select
181 another work of art; or
- 182 b. Submit with its recommendation to the city manager and city council a
183 statement of overriding consideration for why the work of art should be
184 utilized notwithstanding its extraordinary operation or maintenance
185 expense.
- 186 13. In cooperation with the city manager, promulgate for city council appropriate
187 guidelines consistent with the ordinance to facilitate implementation of the
188 responsibility of the commission and city manager hereunder.
- 189 14. In instances of artworks to be placed in new construction projects initiated by the
190 city, to achieve a greater degree of artistic harmony, artists should be
191 recommended by the commission and confirmed by the city manager before city
192 approval of the architect's schematic design.

193 **Sec. 11-8007. Control of artworks.**

194 No artworks shall be contracted for, exhibited on, or erected on public places, or
195 become the property of the city by acquisition or otherwise, or be in the custody of the
196 city by loan or otherwise, or be in the custody of the city by loan or otherwise, unless
197 such artworks, shall first have been submitted to, reviewed and accepted by the
198 commission.

199 No existing artworks owned by or in the custody of the city shall be deaccessioned,
200 removed, relocated, conserved, altered, exhibited or disposed of in any way without the
201 review, recommendation and approval of the commission.

202 **Sec. 11-8008. Management of artworks.**

203 All collection management activities shall be the responsibility of the commission.
204 Ordinary artwork maintenance of artworks in the Public Art Collection is the responsibility
205 of the city department at which the artwork is sited and shall be undertaken at the
206 direction of commission.

207 **Sec. 11-8009. Acquisition of artworks.**

208 The commission may authorize the purchase of artworks for inclusion in the Public Art
209 Collection following the review and recommendation of the commission.

210 Commission staff shall, on behalf of the city, accept with or without conditions, or reject
211 donations, bequests or incoming loans or artwork following the review and
212 recommendation of the commission. Title to all donated and bequeathed artworks
213 accepted by the city and accessioned into the Public Art Collection shall be vested and
214 held in the name of the city .

215 **Sec. 11-80010. Deaccession of artworks.**

216 When an artwork is deaccessioned and disposed of through sale, the artwork shall be
217 sold through methods either administered by or approved by the Purchasing Agent who
218 may administer acceptance of all deeds of conveyance necessary and property to affect
219 a duly authorized sale or exchange.

220 **Sec. 11-80011. Loans from the civic art collection.**

221 The commission is authorized to loan artworks from the Public Art Collection to city
222 departments, agencies, institutions, organizations or galleries. Loans with any non-city
223 entities shall be subject to confirmation by the city council.

224 **Sec. 11-80012. Reproductions or adaptations of artworks.**

225 The commission is authorized to negotiate with the copyright holder for each artwork in,
226 or proposed for inclusion in the Public Art Collection for the purpose of acquiring a
227 license to make, or cause to be made reproductions or adaptations of artwork.
228 Reproductions or adaptations of artworks are made according to the terms and conditions
229 of the licensing agreement.

230 **Sec. 11-80013. Proceeds from the sale, loan, reproduction or adaption of**
231 **artworks.**

232 All monies received from the sale of artworks from the Public Art Collection must be
233 expended on new acquisitions. Proceeds from the loan of artworks or from the

licensing of the making of reproduction or adaptations thereof, less any payments due, shall be deposited into the Public Art Fund.

Section 2. It is hereby declared to be the intention of the Mayor and Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the city council to be fully valid, enforceable and constitutional.

(b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 3. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 4. The effective date of this Ordinance shall be the date of adoption unless provided otherwise by the City Charter or state and/or federal law.

259 The foregoing **ORDINANCE No. 2018-033**, adopted on _____ was
260 offered by Councilmember _____, who moved its approval. The motion was
261 seconded by Councilmember _____, and being put to a vote, the result
262 was as follows:

263

264

265 **“FIRST READING”**

266

267

268

269

270 William “Bill” Edwards, Mayor

271 Mark Baker, Mayor Pro Tem

272 Catherine Foster Rowell

273 Carmalitha Lizandra Gumbs

274 Helen Zenobia Willis

275 Gertrude Naeema Gilyard

276 Rosie Jackson

277 khalid kamau

278

279

280

AYE

NAY

281 THIS ORDINANCE adopted this _____ day of _____ 2018. CITY OF SOUTH
282 FULTON, GEORGIA.

283
284
285
286 “FIRST READING”
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291 _____
292 WILLIAM “BILL” EDWARDS, MAYOR
293
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298 ATTEST:
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300

301 _____
302 MARK MASSEY, CITY CLERK
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309 APPROVED AS TO FORM:
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311

312 _____
313 EMILIA C. WALKER, CITY ATTORNEY
314
315
316



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Solid Waste Collection and Recycling

DATE OF MEETING: 8/14/2018

DEPARTMENT: City Manager

ATTACHMENTS:

Description	Type	Upload Date
Solid Waste Collectoin and Recycling Services	Cover Memo	8/9/2018

GOVERNMENT OF THE CITY OF SOUTH FULTON

Office of the City Manager

WILLIAM "BILL" EDWARDS
MAYOR



ODIE DONALD II
CITY MANAGER

MEMORANDUM

TO: The Honorable Mayor William "Bill" Edwards and City of South
Fulton City Council

FROM: Odie Donald II 

DATE: July 17, 2018

SUBJECT: RFP No. 18-003: Solid Waste Collection and Recycling Services

Overview/Objective

The City of South Fulton consists of approximately 100,000 residents making up approximately 35,000 households and covering approximately 86 square miles. The City determined it to be in its best interest to consolidate waste collection services for residents under one vendor to ensure reliability and consistency in the waste collection services provided to residents.

City Action

The City issued RFP No: 18-003 for Solid Waste Collection and Recycling Services. Three (3) vendors responded to the RFP and submitted proposals.

1. Advanced Disposal Services;
2. Waste Industries; and
3. BFI Waste Services d/b/a Republic Services.

Upon review and evaluation of the Proposals, **Advanced Disposal Services** was identified as the most responsive and responsible vendor.

Selection Protocol

Vendor review and selection was conducted by a panel of five (5) independent representative from various City departments including Parks & Recreation, Finance and a representative from Fulton County. The panel independently reviewed all submitted proposals and graded them based on a pre-determined criterion. Included in the evaluation criteria, were measures of responsiveness and level of responsibility in addition to price. Each evaluator submitted their evaluation to the Purchasing Manager. The Purchasing Manager tallied all independent evaluations (See Exhibit "A") and the vendor with the highest average score was selected as the prospective awardee.

Factors Considers in Vendor Selection

The City has a vested interest in protecting and promoting the best interest of its residents. This consideration is also incorporated into the City's procurement

submitted by the evaluation panel, ***Advanced Disposal Services*** has been⁴ identified as the prospective awardee. While Advanced Disposal Services did not have the most competitive cost proposal, they had a plan to use all new trash cans and equipment, including new garbage trucks, beginning from day one of service. Additionally, they had local presence near the City of South Fulton and they also identified local and current waste collection service providers to serve as subcontractors and made satisfactory representation that they are engaged in negotiations with said providers. Waste Industries has the most competitive cost proposal; however, they did not have any plans for new equipment, did not have a plan for engaging small and local businesses, nor did they have any local presence. Republic Services had the least competitive cost proposal and did not have plans to secure any new garbage trucks in fulfillment of this contract. These factors were all considered considering the best interest of the City of South Fulton.

As a result, it is the staff recommendation that the contract for Solid Waste Collection and Recycling Services be awarded to ***Advanced Disposal Services***.

Should you need further information regarding this correspondence, please contact Odie Donald II at odie.donald@cityofsouthfultonga.gov.

GOVERNMENT OF THE CITY OF SOUTH FULTON

WILLIAM "BILL" EDWARDS
MAYOR



ODIE DONALD II
CITY MANAGER

MEMORANDUM

TO: The Honorable Mayor William "Bill" Edwards and City of South
Fulton City Council

THROUGH: Frank Milazi
Chief Financial Officer 

FROM: Anthony Kerr, Sr.
Purchasing Manager 

DATE: August 2, 2018

SUBJECT: **RFP No. 18-003: Solid Waste Collection and Recycling Services**
Questions from City Council Members

Overview

The City of South Fulton determined it was in its best interest to seek a contractor to provide waste collection services to the approximately 100,000 residents within City limits. To that end, the City issued RFP No: 18-003 for Solid Waste Collection and Recycling Services. Three (3) vendors responded to the RFP and submitted proposals.

1. Advanced Disposal Services;
2. Waste Industries; and
3. BFI Waste Services dba Republic Services.

Upon review and evaluation of the proposals, Advanced Disposal Services was identified as the most responsive and responsible vendor. The Purchasing Manager made a recommendation to Mayor and City Council for Advanced Disposal Services to be selected as the vendor for the waste collection services solicited under RFP No: 18-003. The City Council has expressed concerns as to whether Advanced Disposal Services is in fact the most responsive and responsible vendor. This memorandum is intended to bring clarity to the procurement process and to address some of the concerns expressed by City Council Members.

The Procurement Process

RFP No: 18-003 was drafted and administered by Fulton County Government on behalf of the City of South Fulton. The committee consisted of a representative from Fulton County's solid waste management department, City of South Fulton representatives from Parks & Recreation, Community Development Services, Fire and Finance; each selected based on their familiarity and experience with the procurement process. Each evaluator reviewed and graded each proposal individually based on the attached Evaluation Criteria, Evaluation Committee Guidelines and RFP Scoring Rating System (See Exhibit A).

Questions from City Council Members

Questions from Council Member Naeema Gilyard

1. "You do know that I asked for information regarding the components of the \$8 million dollar cost, how it was determined over the \$7 million proposal."
2. "I want to know exactly what role Fulton County played as the purchasing agent plus the members of the committee that made the selection and more specifics relating to how they arrived at the decision."

Answer from Purchasing Manager

Per the evaluation criteria, the cost proposal accounts for 35% of the total possible score. The cost proposal along with every graded section of the proposals were scored based on the attached RFP Scoring Rating System. Each evaluator scored the gradable sections of each proposal based on this system. The vendor with the highest cumulative score was recommended for selection. It is not the lowest cost proposal nor the vendor with the highest cost proposal score that will receive recommendation for award, but the vendor with the highest overall score. As previously stated, Fulton County administered the solicitation and had a staff member on the selection committee.

Question from Council Member Helen Zenobia Willis

1. "Will you please have Mr. Kerr provide feedback on how the recommended vendor responded to the items listed in the RFP and if they yielded the highest tabulation for these areas?"
 - a. 9.4.8 Public Education
 - b. 9.5.3 Discounts to Senior Citizens

Answer from Purchasing Manager

Section 9.4.8: Public Education: Advanced Disposal Services indicated that they would work with Keep South Fulton Clean & Beautiful to circulate publications and printed materials to the public. They indicated they will update their website to include relevant information on collection routes, send informational letters directly to residents, and purchase newspaper advertisements. Additionally, Advanced Disposal Services provided images of sample flyers and brochures to be used in their public education plan. Advanced Disposal Services did receive the highest tabulation for this graded section.

Section 9.5.3: Discounts to Senior Citizens: This section was not included in the final draft of the RFP and therefore, not a factor in the vendor selection process.

Question from Council Member Carmalitha Gumbs

1. "Was this a sealed bid and was it identified or advertised as such? There is nothing that should preclude public inspection of these documents. Certainly, we are being a transparent local government and not following some other cities lead when it comes to the contracting process."

Answer from Purchasing Manager

This solicitation was not in the form of an Invitation to Bid (ITB), but rather in the form of a Request for Proposal (RFP). However, the RFP does include a request for a sealed cost proposal which by process is not opened and considered until the evaluation committee meets and all other parts of the proposals are reviewed and graded. This RFP solicitation was administered by Fulton County pursuant to their procurement process which has been adopted by the City of

Questions by Council Member Naeema Gilyard

1. "Please make sure that my questions from 7/24 are answered, that documentation to confirm or deny issues submitted to us by the union and waste industries is submitted to us so we can make an informed vote. I want to make sure we are as transparent as possible and have all the facts we need. The topic is a concern for many citizens for many different reasons particularly the cost, quality of service plus and small contractors."

Answer from Purchasing Manager

A request for a response to the allegation made by the Union and by Waste Industries has not been made to Advanced Disposal Services. These and any documentary requests should, in equity, be made equally on all proponents and would require the RFP to be amended to place equal or similar burden on all prospective vendors. The RFP allowed for oral interviews where the City would have had an opportunity to interview all respondents. Due to time constraints the City elected not to conduct oral interviews as a part of the evaluation process. The RFP made it clear to the prospective vendors what documents and information would be considered responsive and how each proposal would be evaluated. Procurement believes that confronting a prospective vendor with derogatory information from other interested parties including a competing vendor while not subjecting all other prospective vendors to the same or similar scrutiny is inconsistent with procurement best practices and ultimately may not be in the City's best interest. With that said, the City Council is the governing body for the City of South Fulton, therefore, upon direct and explicit instruction to do so procurement will make request upon vendor; however, it is not advisable to do so.

Conclusion

Ultimately the award of this contract is a City Council decision. The procurement staff issued the RFP and evaluated the responses based on the pre-disclosed selection and evaluation criteria. Advanced Disposal Services emerged as the most responsive and responsible vendor and was recommended for award. Based on the foregoing, the City Council has 3 choices:

1. Accept the recommendation and move forward with the recommended vendor
2. Reject the recommendation and instruct the panel (or assemble a new evaluation panel) to re-evaluate based on the criteria outlined in the RFP.
3. Reject the recommendation and instruct the purchasing manager to re-solicit the service.

Procurement stands ready willing and able to carry out the City Councils' directions.

Exhibit A

Evaluation Criteria, Evaluation Committee Guidelines & RFP Scoring Rating System

EVALUATION CRITERIA

4.1 PROPOSAL EVALUATION – SELECTION CRITERIA

Evaluation Committee Member: # _____

RFP#: 18-003

Title: Solid Waste and Recycling Services

Vendor: _____

The following criteria will be used to evaluate the proposals submitted in response to this RFP:

Evaluation Criteria	Weight	Assessment	Evaluator Score	Final Score
9.3 Technical Proposal Section 1: Qualification and Experience	24%			
9.4 Technical Proposal Section 2: Methodology and Operations	30%			
9.4.9 Small Business Utilization Plan	8%			
9.5 Cost Proposal Section 3: Cost Proposal	30%			
Local Business	3%			
Locally Owned Business	5%			
TOTAL POINTS	100%			

A written comment is required to justify any assessment lower than “Adequate”, for scores of marginal or poor you must provide a reason.

Evaluation Committee Guidelines

The Evaluation Committee (EC) has the authority to review and evaluate proposers' technical responses in response to a specific Request for Proposals (RFP).

General guidelines:

1. **Identifying Evaluation Committee Members.** Members of the EC should be identified prior to the solicitation issuance. Members of the EC should have professional interest and expertise to evaluate proposals and make recommendations that could lead to the selection of one or more proposers. The Purchasing Director must approve the Evaluation Committee Members. The Purchasing Staff Representative for the solicitation shall serve on the EC as an ex-officio member and will facilitate all Evaluation and Negotiation Meetings. He/she may not score proposers' responses.
2. **Initial Review of Proposers' Responses.** After the official closing of the solicitation, the Purchasing Staff Representative will review received responses for compliance with the submittal criteria and content requirements.
3. **Confidentiality Agreement and Disclosure Form.** Prior to beginning the evaluation process, the Purchasing Staff Representative must determine whether any members of the EC may have a conflict of interest with any firm that has submitted a response. Each individual EC member must sign and execute a Confidentiality Agreement and Disclosure Form.
4. **Submitting Responses to the EC.** The EC members who have executed the Confidentiality Agreement and Disclosure Form will be provided with all proposers' responses that passed the administrative review as well as the appropriate evaluation forms to capture scoring. The EC must comply with the scoring guidelines identified below.
5. **Independent and Individual Review.** Each EC member will individually and independently review each proposer's response. The EC member must assign a written assessment to each question. In addition, the EC member must include a written comment justifying any assessment lower than "Adequate", for scores of "Marginal" or "Poor". During the initial review, the EC member should note any clarification questions the EC member suggests asking the proposer. After completing the initial evaluation, the EC member will submit the evaluation documentation and any identified clarification questions to the Purchasing representative.
6. **Scoring Rating System.** Each question's possible score will be multiplied by its assigned weight to obtain the applicable score for that proposer's response to the question. The RFP Scoring Rating System sheet is attached.
7. **Convening EC Committee Meetings.** After the Purchasing Staff Representative has consolidated each individual EC member's scores into the master evaluation spreadsheet, he/she will schedule a meeting for all EC members to meet and discuss initial scores. The EC

members will discuss the individual scores and, as a result of the discussion, each member may adjust the member's individual scoring up or down as appropriate. There is no requirement that all EC members reach agreement on the score for a particular question/requirement. Once each EC member has completed and submitted their scores of the Technical Proposals, the Purchasing Staff Representative will average the individual scores to determine the proposer's score for that particular question/requirement.

8. Analyzing Cost Proposals. For RFPs, the Purchasing Representative will analyze the cost proposals independently, but may perform the analysis concurrently with the EC's evaluation of the proposers' technical responses. The Purchasing Representative may contact Finance Staff for cost analysis assistance if needed. Purchasing and Finance Representatives will not disclose the cost proposals or the cost analysis to the EC until after the Technical Proposals have been scored. The EC may elect to conduct oral presentations/product demonstrations or request additional material prior to receiving the Cost Proposals and cost analysis.
9. Overall Scores Preceding Negotiations. Each proposer meeting all mandatory requirements will receive a total combined score by adding the proposer's technical score to the proposer's cost score.
10. Convening a Negotiation Team. If the EC elects to initiate negotiations, then a Negotiation Team (NT) will convene. The Purchasing Representative must follow the guidelines found in the RFP.
11. Capturing Negotiation Results & Award Recommendation. If the County elects to negotiate with identified proposers, the proposer will each be asked to submit a Proposal Revision following each round of negotiations, which Proposal Revision will then augment the original RFP submission. Each Proposal Revision will be evaluated and re-scored by the EC utilizing the same evaluation criteria.
12. Maintaining Agency Records. All evaluation/negotiation documents/forms completed by each EC member, the EC and NT will be collected by the Purchasing Representative and become part of the official records and subject to the Georgia Open Records Act.

RFP Scoring Rating System

1. **Scoring Rating System.** Each question's possible score will be multiplied by its assigned weight to obtain the applicable score for that proposer's response to the question. The following rating system applies:

Assessment	Scoring Guidelines	Evaluator Score
No Response (Only Applies to Mandatory Scored)	- The narrative response provided constitutes a material deviation from the requirement - No narrative response provided - When the response does not meet a mandatory requirement or deviates from the requirement	Fail or Disqualified
Poor	- Fails to address the component or the proposer does not describe any experience related to the component - Proposal is inadequate in most basic requirements, specifications, or provisions for the specific criteria - Proposal minimally addresses the requirements, but one or more major considerations of the component are not addressed, or so limited that it results in a low degree of confidence in the bidder's response or proposed solution.	0.00
Marginal	Proposal meets many of the basic requirements specifications, or provision of the specific items, but is lacking in some essential aspects for the specific criteria	0.25
Adequate	Proposal adequately meets the minimum requirements, specification, or provision of the specific item, and is generally capable of meeting the county's needs for specific criteria	0.50
Good	Proposal more than adequately meets the minimum requirements, specification or provision of the specific criteria, and exceeds those requirements in some aspects for the specific criteria	0.75
Excellent	- Fully meets all requirements and exceeds several requirements - Proposal exceeds minimum requirements, specification and provision in most aspects for the specific criteria	1.00

2. Each EC representative must individually and independently review proposals using the scoring guidelines.

RFP Scoring Rating System

3. A written comment is required to justify any assessment lower than "Adequate", for scores of "Marginal" or "Poor".



CITY OF SOUTH FULTON SOLID WASTE COLLECTIONS

**PRESENTED BY:
ANTHONY KERR
PURCHASING MANAGER**

**CITY OF SOUTH FULTON
5440 FULTON INDUSTRIAL BLVD, SOUTH FULTON, GA 30336**



OBJECTIVE & OVERVIEW

The City of South Fulton consists of approximately 100,000 residents making up approximately 35,000 households and covering approximately 86 square miles.

The City determined it to be in its best interest to consolidate waste collection services for residents under one vendor to ensure reliability and consistency in the waste collection services provided to residents.





CITY ACTION

WASTE ORDINANCE – APPROVED MARCH 27, 2018

- Establishes Protocols for City-wide Waste Collection/Disposal
 - ✓ i.e. Residential, Commercial Waste, Yard Waste & Recyclables
 - ✓ Serviced by Residential, Commercial & Construction Debris Providers
- Prescribes Surcharges/Fees for Disposal Facilities, Service Providers & Users
- Establishes RFP Process & Minimum Provider Selection Standards
- Establishes Collection Times (generally M-F, 7am-7pm)
- Requires Monthly and Annual Reports from Service Providers
- Prohibits Hazardous & Negligent Misconduct
- Prescribes Process & Penalties for Noncompliance





CITY ACTION

The City issued RFP No: 18-003 for Solid Waste Collection and Recycling Services. Three (3) vendors responded to the RFP and submitted proposals.

- Advanced Disposal Services;
- Waste Industries; and
- BFI Waste Services d/b/a Republic Services.

Upon review and evaluation of the Proposals, Advanced Disposal Services was identified as the most responsive and responsible vendor.





COMPETITIVE PROCEURES

Over \$25,000.00

- Complete the Formal Solicitation Request Form

NOTE: The number of days are estimates only and may vary by solicitation.

SIX (6) STAGES OF PROCUREMENT





SELECTION PROTOCOL

Vendor review and selection was conducted by a panel of five (5) independent representatives from various City departments including Parks & Recreation, Finance and a representative from Fulton County.

- Independently reviewed all submitted proposals.
- Graded proposals based on a pre-determined criterion.
- Submitted graded evaluations to the Purchasing Manager.
- The Purchasing Manager tallied all independent evaluations.
- Vendor with the highest average score was selected as the prospective awardee.





SELECTION PROTOCOL: FACTORS CONSIDERED IN VENDOR SELECTION

LOCAL BUSINESS PARTICIPATION

The City is interested in giving local and existing Solid Waste collection service providers an opportunity to participate in this solicitation. The selected vendors were asked to put forth their plan to include these businesses in the opportunity.

EQUIPMENT & OPERATION

In the solicitation documents the City expressed interest in residents being provided with new trash cans within a 3-year period.

COST OF SERVICES

The final major consideration that was factored into the selection process was the cost of services to the City and ultimately the residents.





SELECTION PROTOCOL: VENDOR RESPONSES

LOCAL BUSINESS PARTICIPATION

ADVANCED DISPOSAL

Has local presence near the City and has plans to work with small and local businesses. They produced subcontract with Lathan Sanitation and made representation that they are in negotiation with other specified local service providers.

WASTE INDUSTRIES

Has no local presence and silent on small business and local business utilization plan.

REPUBLIC SERVICES

Has local presence near the City; they also have a subcontract agreement with Latham Sanitation but was silent on specific plan to engage local and existing service providers.





SELECTION PROTOCOL: VENDOR RESPONSES

EQUIPMENT & OPERATIONS

ADVANCED DISPOSAL

Will produce new trash cans on day-1 of service, additionally will purchase 20 new trucks for use in the service of this contract.

WASTE INDUSTRIES

Made no indication of producing new trash cans and will not make any investment into new equipment.

REPUBLIC SERVICES

Will produce new trash cans within 8 – 15 weeks of award and made no representation of providing new garbage trucks.





SELECTION PROTOCOL: VENDOR RESPONSES

COST OF SERVICES

ADVANCED DISPOSAL

Advanced Disposal made a competitive cost proposal. The first-year cost was proposed at **\$8,185,800** per 35,000 households annually.

WASTE INDUSTRIES

Waste Industries had the most competitive cost proposal. The first-year cost was proposed at **\$7,362,600** per 35,000 households annually.

REPUBLIC SERVICES

Republic Services had the least competitive cost proposal. The first-year cost was proposed at **\$12,700,800** per 35,000 households annually.





SELECTION PROTOCOL: VENDOR EVALUATION

Evaluation Tabulation: RFP 18-003 (Solid Waste and Recycling Service)

	Waste Industries	Advanced Disposal	Republic Services
Evaluator 1	70.50%	89%	48.50%
Evaluator 2	76.50%	87.50%	62%
Evaluator 3	76.50%	88%	69.50%
Evaluator 4	84%	87%	69%
Evaluator 5	69%	95%	56%
Total Average	75.30%	89.20%	61.00%





VENDOR SELECTION/RECOMMENDATION

Upon consideration of the responsiveness of the vendors to the RFP solicitation document and upon review and tabulation of all the independent evaluation sheets submitted by the evaluation panel, **Advanced Disposal Services** has been identified as the prospective awardee:

Plan to use all new trash cans and equipment, including new garbage trucks, beginning from day one of service

Local presence near the City of South Fulton

Identified local waste collection service providers to serve as subcontractors and made satisfactory representation that they are engaged in negotiations with local providers



VENDOR SELECTION/RECOMMENDATION

WASTE INDUSTRIES

**Has the most
competitive
cost
proposal**

**No plans for
new
equipment**

**No plans to
engage small
or local
businesses**





VENDOR SELECTION/RECOMMENDATION

REPUBLIC SERVICES

**Had the least
competitive cost
proposal**

**No plans to secure any
new garbage trucks in
fulfillment of this
contract**





VENDOR SELECTION/RECOMMENDATION

Based on the foregoing, it is my recommendation in my capacity of Purchasing Manager that the contract for Solid Waste Collection and Recycling Services be awarded to:

Advanced Disposal Services





Q & A





CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Board of Code Enforcement

**DATE OF
MEETING:** 8/14/2018

DEPARTMENT: Planning



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL REGULAR MEETING



SUBJECT: Planning Commission

**DATE OF
MEETING:** 8/14/2018

DEPARTMENT: Planning
