

CITY OF SOUTH FULTON, GEORGIA
WORK SESSION - Welcome All Park Multipurpose Facility, 4255 Will Lee Rd, South Fulton,
GA 30349
Tuesday, December 12, 2023, 4:00 PM



SOUTH FULTON CITY COUNCIL MISSION STATEMENT:

To provide exceptional customer service that sustains a safe, inclusive, innovative, and an economically vibrant city.

The Honorable khalid kamau, Mayor
The Honorable Catherine F. Rowell, District 1 Councilmember
The Honorable Carmalitha Gumbs , District 2 Councilmember
The Honorable Helen Z. Willis, District 3 Councilmember
The Honorable Jaceey Sebastian, District 4 Councilmember
The Honorable Corey A. Reeves, District 5 Councilmember
The Honorable Natasha Williams-Brown, District 6 Councilmember
The Honorable Linda B. Pritchett, District 7 Councilmember

COUNCIL WORK SESSION MEETING AGENDA

- I. 4:00 p.m. Call to Order - Mayor khalid
- II. 4:01 p.m. Roll Call - Corey Adams, City Clerk
- III. 4:03 p.m. City Manager Items - Sharon Subadan, Interim City Manager
 - 1. City Manager Monthly Reports (inclusive of the Finance and Public Works Reports)
 - a. Briefing on city contracts/purchases exceeding \$100,000.
 - b. Update City Initiatives Aligned with Strategic Plan
 - 2. State of the City Administration Presentation presented by Sharon D. Subadan
- IV. City Attorney's Report (not discussed in Public, per City Attorney)
- V. 4:30 p.m. Presentations
 - 3. 4:30 p.m Emergency Vehicle Access Ordinance (Police-Fire)
 - 4. 5:10 p.m. City of South Fulton 2024 Legislative Package (A.R. Long Company)

5. 5:30 p.m. Municipal Election Update and Public Notice of Local and State Redistricting (City Attorney, A.R. Long and Company)

VI. 6:00 p.m. Adjournment of Meeting



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL WORK SESSION



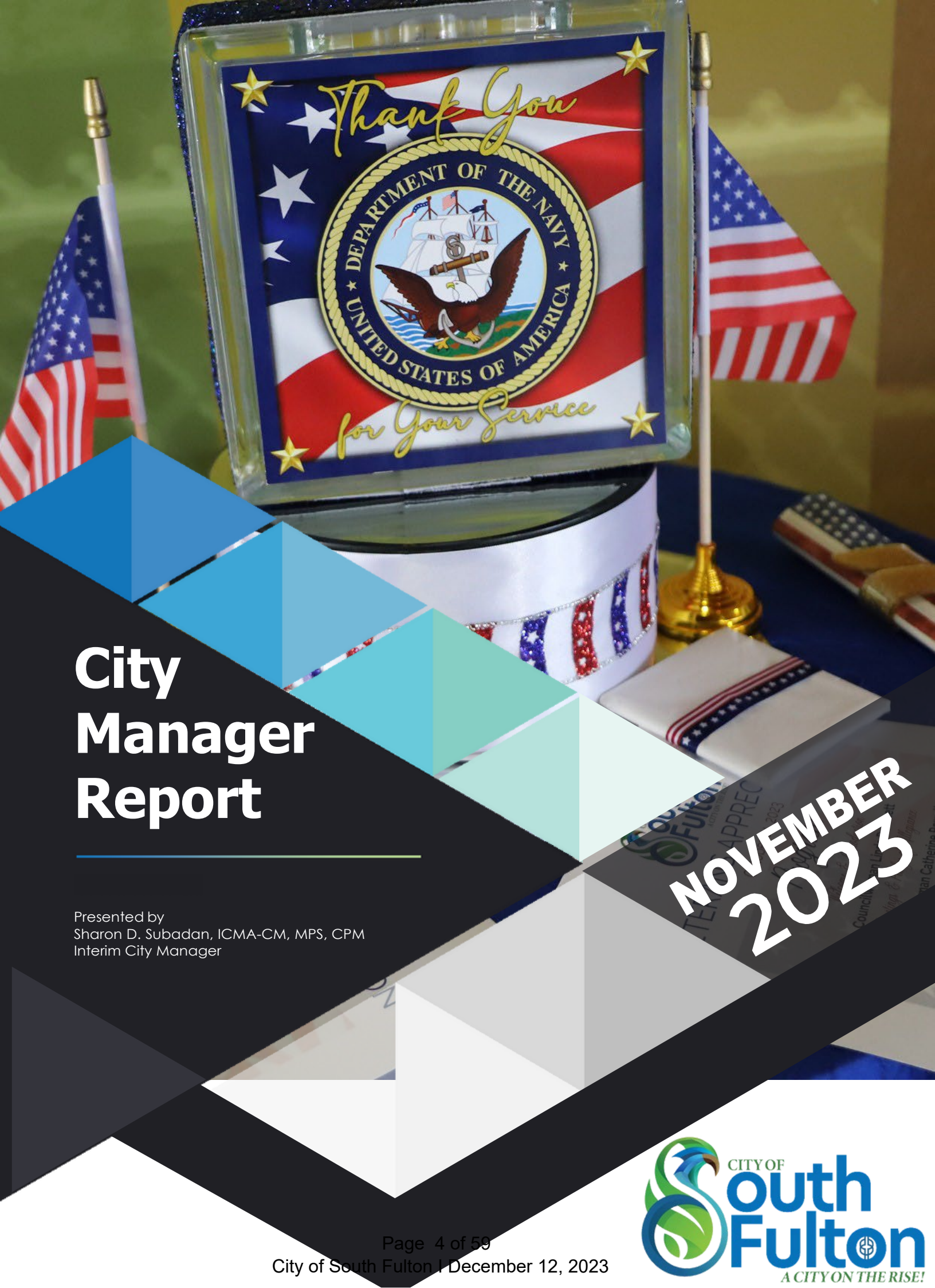
SUBJECT: City Manager Monthly Reports

DATE OF MEETING: 12/12/2023

DEPARTMENT: City Manager

ATTACHMENTS:

Description	Type	Upload Date
November Monthly CM Report_FINAL-1	Cover Memo	12/8/2023



City Manager Report

Presented by
Sharon D. Subadan, ICMA-CM, MPS, CPM
Interim City Manager

NOVEMBER
2023



A MONTH OF THANKS

The city recognized and celebrated community veterans this month with our 1st Annual Veterans Day parade and Chili Cook-off. In collaboration with District 4, we hosted the 2023 Thanksgiving Giveaway.

Greetings, Honorable Mayor and City Council Members,

Happy Holidays! The Halloween decorations and costumes are packed away, we have picked the best of the apples at our favorite apple orchard, enjoyed hayrides and community parades, and November has arrived to remind us of all we have to be grateful. And it is with such gratitude that I bring to you this November report.

The Council approved the Classification and Compensation (Pay) Study as recommended. The new pay system will go into effect on Jan 1, 2024. At the end of the month, all employees will be notified of their new classification, grade, step, and rate. This new system puts us in a great position to lead the market in recruitment and retention. We are happy to recognize our employees' hard work and dedication and offer competitive wages across the board.

The Council approved the following Procurement and Contracts awards for a total of \$6,022,265.82:



- The donation of 15 Portable Power Stations, valued at **\$1,900.00**, from EBC Cares for Police Fleet Usage.
- Midwest Industrial Supply, Inc., for **\$192,975.00** to furnish all necessary to provide standby dust abatement services. This includes but is not limited to labor, tools, equipment, transportation, supervision, administrative costs (direct and indirect), and all efforts necessary to perform and complete the specifications as solicited in the Invitation to Bid. The contract term shall be for one (1) year with the option to renew for a three (3) additional twelve (12) month period.
- Agreement W. W. Grainger, Inc., for Maintenance, Repair, and Operations, for an estimated annual amount of **\$150,000.00**.
- Agreement with Integrated Science and Engineering, Inc. (ISE) to provide inventory, mapping, assessment, dry weather screening, and other associated stormwater utility services. The agreement is a "piggyback" of the City of Brookhaven Contract with Integrated Science and Engineering, Inc. (ISE) dated March 29th, 2023. The contract is for **\$499,720.00**.
- Wrecker Towing Services Annual Contract to the primary vendor, Youngz Towing and Transport, and S and W Services of Atlanta, Inc., the secondary vendor. (Contract Costs Paid by Those Towed)
- Southern Environmental Services, Inc., to demolish and prepare the Cliftondale Multipurpose Center site for the new construction for an amount not to exceed **\$377,670.82**.
- Purchase 4715 Frederick Drive with associated furniture and other items for **\$4,800,000**. The 6+ acre campus reflects the City's dedication to fostering a thriving community and reinforcing its position as a hub for innovation. The General Fund Reserves will fund the purchase, requiring a budget amendment.

As the holiday season approaches, I want to thank you all for your steadfast support and dedication to the City's administration and operations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sharon', written over a light blue horizontal line.

Sharon D. Subadan, ICMA-CM, MPS, CPM
Interim City Manager

The City of South Fulton's

Five Strategic Focus Areas

GOAL 1

Invest in Developing Strong Teams

Develop a cohesive, servant-leader environment of trust and cooperation; commit to a shared vision while maintaining the epitome of professionalism.

GOAL 2

Grow Infrastructure and Solidify Finances

Build and diversify our revenue sources to ensure financial adequacy and stability to reduce dependence on any single source.

GOAL 3

Increase Community Collaboration and Quality of Life.

Strengthen relationships with our county and state legislators and surrounding municipalities that will aid the City of South Fulton in taking a regional approach to services. Launch initiatives and create change to improve our quality of life, including public safety.

GOAL 4

Focus on Economic Development

Promote a healthy and prosperous economy that supports small businesses, entrepreneurs, tourism, and public-private partnerships. Define and promote who the city is and market it to stakeholders.

GOAL 5

Create an Efficient Government

Create internal operations and systems to provide quality and efficient municipal services to improve the quality of life for residents and businesses.



FINANCE MANAGEMENT REPORT

AS OF OCTOBER 31, 2023

FINANCE DEPARTMENT GOALS

GOAL 1: INVEST IN DEVELOPING STRONG TEAMS

Finance: Grow the department with qualified and experienced team members. Build a strong collaborative team-work environment through motivational skills development techniques that foster professionalism and improve service delivery.

GOAL 2: GROW INFRASTRUCTURE AND SOLIDIFY FINANCES

Finance: Diversify the City's financial portfolio and increase alternative revenue sources to mitigate inflationary risk and increase Rainy Day reserves. Improve the City's Liquidity and Financial Stability to fund Capital and Infrastructure Investments for Future Focus growth.

GOAL 3: DEPARTMENTAL STRATEGIC GOALS

Finance: Unqualified Audits, timely monthly and annual close-outs, over 95% collection rates, timely payment of invoices, development and execution of a fiscally prudent fully funded budget, formulation and application of best practice policies and procedures. Compliance with internal controls.

GOAL 4: FOCUS ECONOMIC DEVELOPMENT

Finance: Aggressively seek alternative innovative revenue and grant funding sources that focus on economic and community development initiatives.

GOAL 5: CREATE AN EFFICIENT ENVIRONMENT

Finance: Implement transition from Edmunds to Tyler ERP to improve the efficiency and effectiveness of the Finance Department to deliver services to internal and external customers. Provide formal training, coaching, and on-the-job training to motivate staff and improve performance.

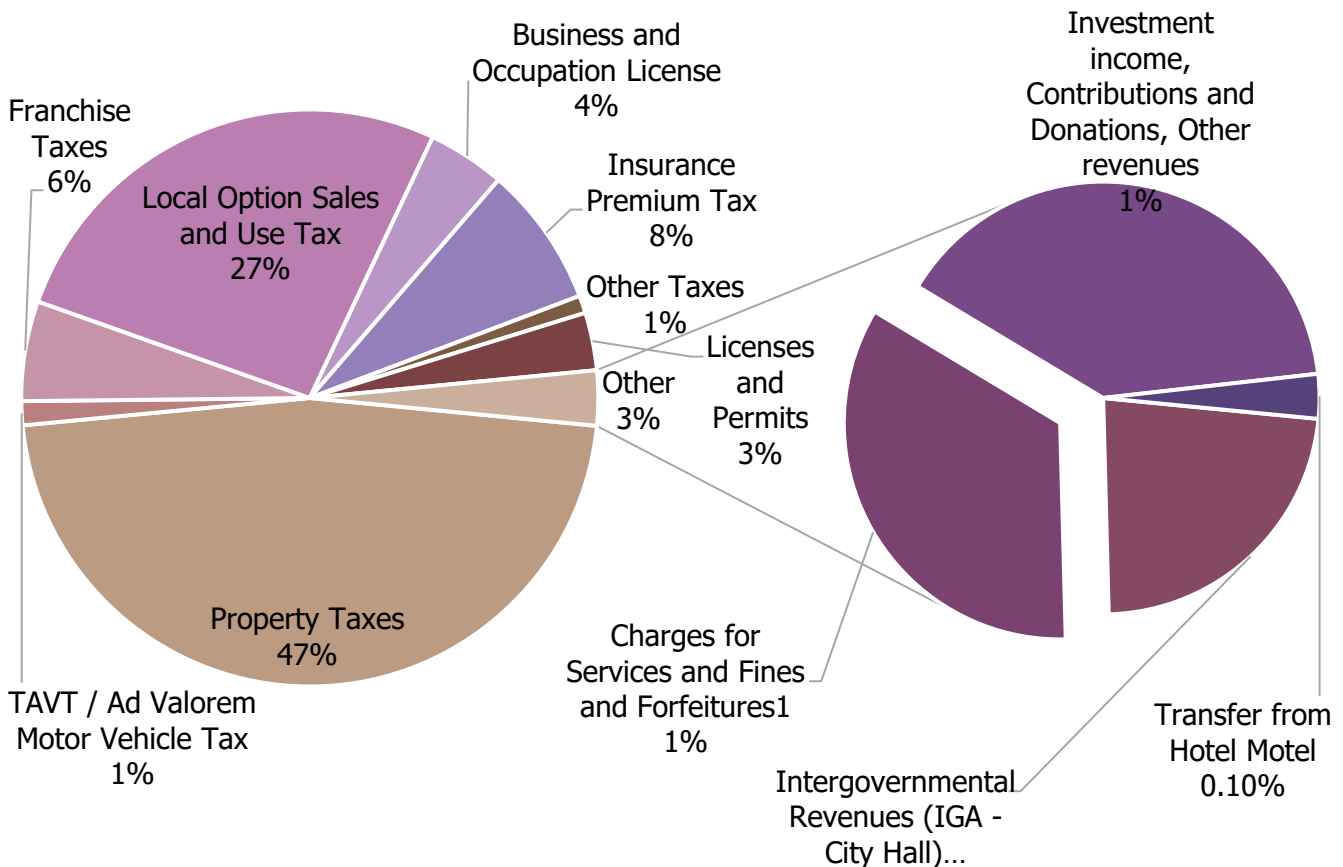
General Fund Summary of Revenues
As of Oct 31, 2023

October = 0.0833 percent of the fiscal year

Revenue Description	FY2024 Budget	As of Oct 31, 2023	% of FYTD Revenue Collected vs Budget
Property Taxes	\$ 59,506,871	\$ 6,054,350	10%
TAVT / Ad Valorem Motor Vehicle Tax	1,700,000	256,067	15%
Franchise Taxes	7,100,000	516,928	7%
Local Option Sales and Use Tax	33,700,000	2,972,414	9%
Business and Occupation License	5,500,000	400	0%
Insurance Premium Tax	10,000,000	9,585,498	96%
Other Taxes	1,250,000	130,970	10%
Licenses and Permits	4,095,350	10,145	0%
Intergovernmental Revenues (IGA - City Hall)	900,000	-	0%
Charges for Services and Fines and Forfeitures ¹	1,328,598	65,738	5%
Investment income, Contributions and Donations, Other revenues	1,546,052	411,537	27%
Transfer from Hotel Motel	130,000	-	0%
Budgeted use of reserves	23,527,745	-	0%
Total Revenues	\$ 150,284,616	\$ 20,004,047	13%

Reconciliation and closing entries are pending that may change final results.

FY2024 General Fund Primary Sources of Revenue



General Fund Property Tax Revenue
Historical Analysis
As of October 31, 2023

Year	Budget	Actual	% of Budget Collected
2024	\$ 59,506,871	\$ 6,054,350	10.17%
2023	53,018,000	51,257,549	96.68%
2022	32,002,911	31,576,670	98.67%
2021	29,055,109	29,049,192	99.98%
2020	29,000,000	29,221,527	100.76%
2019	27,705,093	29,489,657	106.44%
2018	28,672,577	30,180,075	105.26%

Reconciliation and closing entries are pending that may change final results.

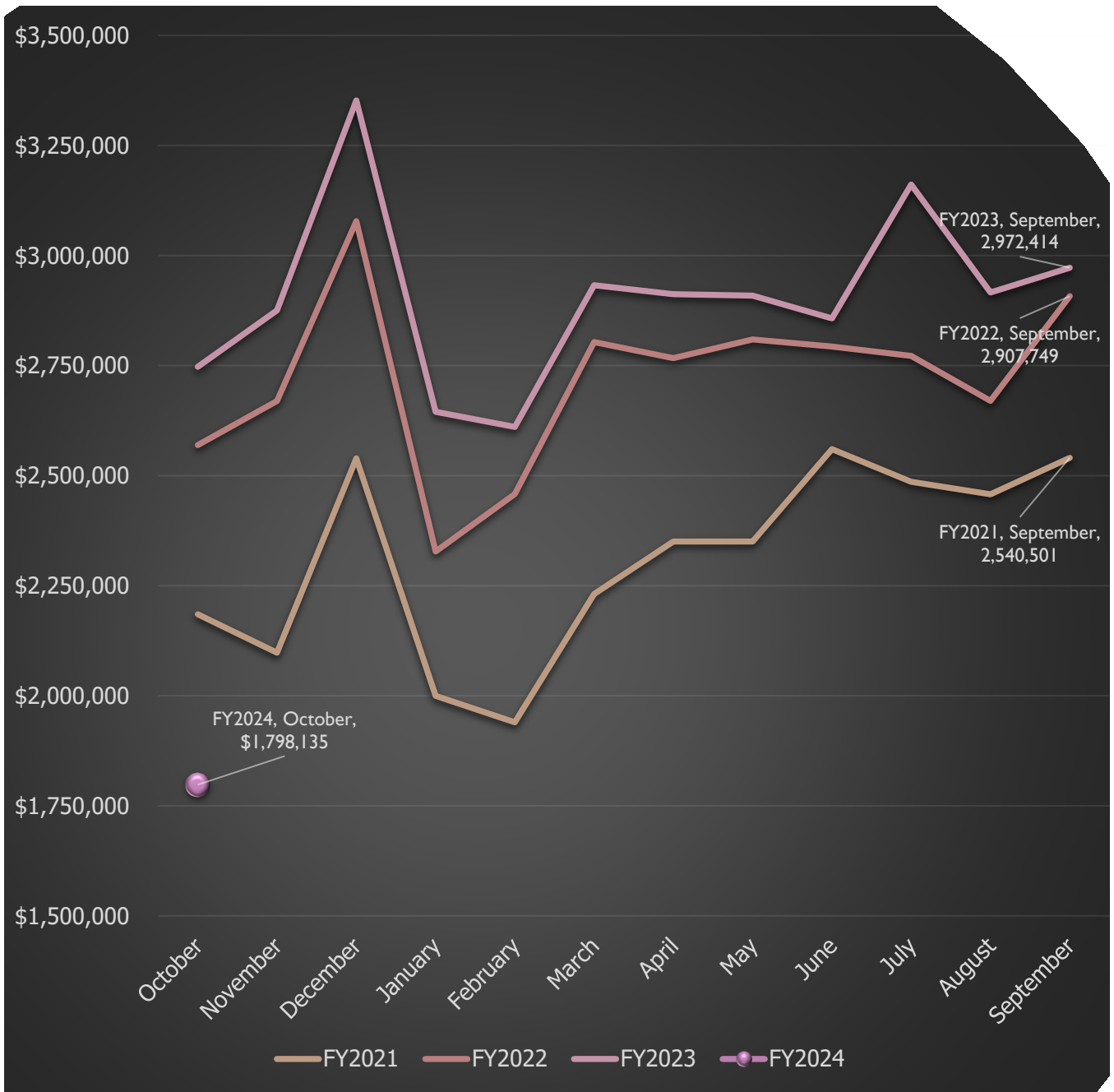
Local Option Sales Tax as of October 31, 2023

October = 0.0833 percent of the fiscal year

	Local Option Sales Tax (LOST) Collections by Year by Month					% Change from Prior Year
Month	2021	2022	2023	2024		
October	\$ 2,185,149	\$ 2,569,622	\$ 2,747,196	\$ 3,056,247	11%	
November	2,098,040	2,669,570	2,875,393		8%	
December	2,539,331	3,078,156	3,352,481		9%	
January	1,999,859	2,327,867	2,645,233		14%	
February	1,939,710	2,458,424	2,610,682		6%	
March	2,231,220	2,803,530	2,932,651		5%	
April	2,350,323	2,767,113	2,912,373		5%	
May	2,350,521	2,809,306	2,909,073		4%	
June	2,560,204	2,793,289	2,857,348		2%	
July	2,486,024	2,772,231	3,161,244		14%	
August	2,457,732	2,669,748	2,916,153		9%	
September	2,540,501	2,907,749	2,972,414		2%	
TOTAL	\$ 27,738,614	\$ 32,626,605	\$ 34,892,239	\$ 3,056,247	-91%	

Reconciliation and closing entries are pending that may change final results.

**Local Option Sales Tax
Historical Monthly Collection
as of October 31, 2023**

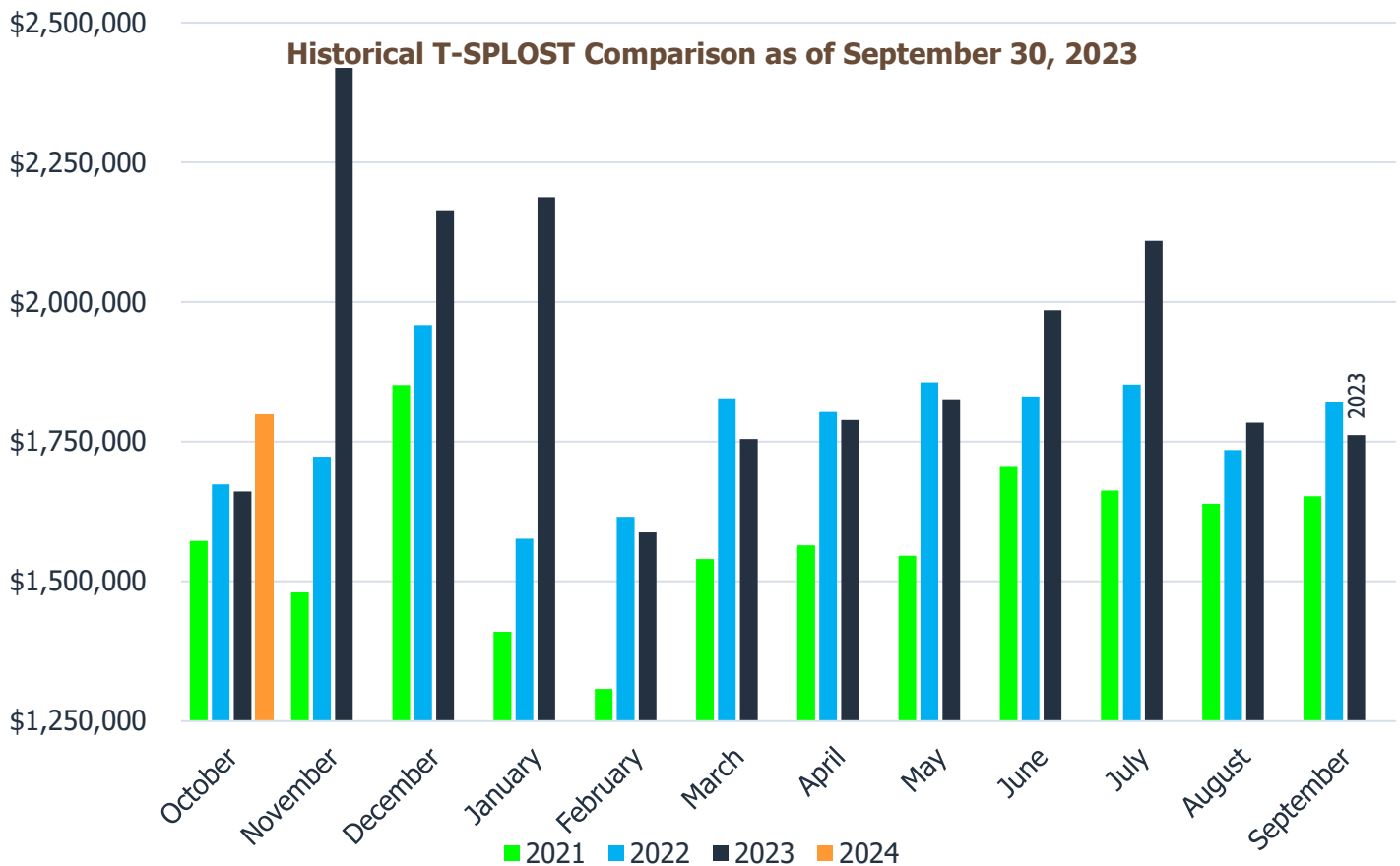


Transportation – Special Purpose Local Option Sales Tax (T-SPLOST)
as of October 31, 2023

October = 0.0833 percent of the fiscal year

	Transportation Special Purpose Local Option Sales Tax (TSPLOST)				% Change from Prior Year
	Collections by Year by Month				
Month	2021	2022	2023	2024	
October	\$ 1,572,407	\$ 1,673,566	\$ 1,660,778	\$ 1,798,135	8%
November	1,480,262	1,723,042	2,419,003		40%
December	1,851,254	1,958,624	2,164,072		10%
January	1,409,863	1,576,321	2,187,612		39%
February	1,307,487	1,615,575	1,587,691		-2%
March	1,539,997	1,827,802	1,754,616		-4%
April	1,564,591	1,803,081	1,788,970		-1%
May	1,545,970	1,856,049	1,826,021		-2%
June	1,704,920	1,831,139	1,985,203		8%
July	1,662,616	1,852,218	2,109,608		14%
August	1,638,898	1,735,146	1,783,995		3%
September	1,652,359	1,821,245	1,761,646		-3%
TOTAL	\$ 18,930,624	\$ 21,273,808	\$ 23,029,214	\$ 1,798,135	-92%

Reconciliation and closing entries are pending that may change final results.



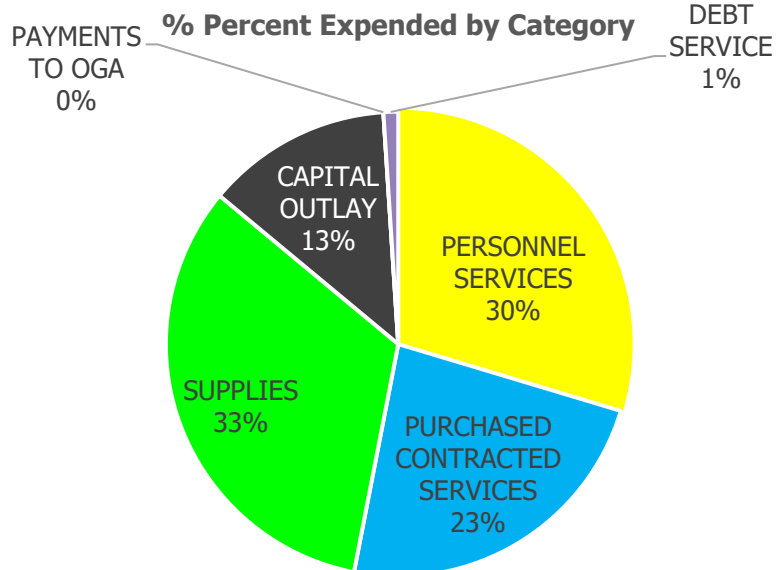
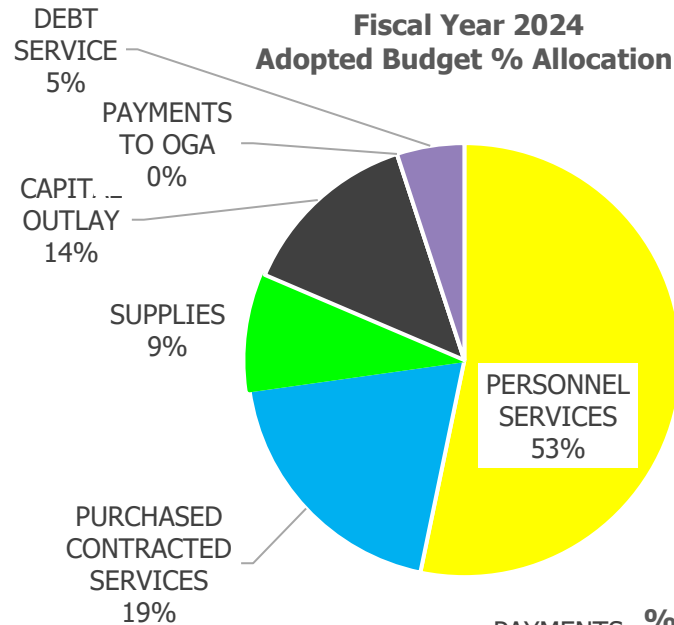
General Fund Summary of Expenditures and Encumbrances (Open Purchase Orders) by Category

As of Oct 31, 2023

October = 0.0833 percent of the fiscal year

Expenditure Category	2024 Adopted Budget	Fiscal Year-to-Date Expenditures	Encumbrances (Open Purchase Orders)	FYTD Exp plus Encumbrances	% of Budget Used
PERSONNEL SERVICES	\$ 76,362,077	\$ 4,346,671	\$ -	\$ 4,346,671	6%
PURCHASED CONTRACTED SERVICES	27,991,877	792,639	2,641,208	3,433,847	12%
SUPPLIES	12,398,348	999,507	3,836,035	4,835,543	39%
CAPITAL OUTLAY	19,418,667	697	1,898,009	1,898,706	10%
PAYMENTS TO OGA	-	-	-	-	0%
DEBT SERVICE	7,215,317	49,579	100,421	150,000	2%
TRANSFERS	4,398,330	-	-	-	0%
TOTAL GENERAL FUND EXPENDITURES	\$ 147,784,616	\$ 6,189,093	\$ 8,475,674	\$ 14,664,767	10%

Reconciliation and closing entries are pending that may change final results.



General Fund Summary of Expenditures and Encumbrances (Open Purchase Orders)
As of Oct 31, 2023

October = 0.0833 percent of the fiscal year

Department Description	2024 Adopted Budget	Fiscal Year-to- Date Expenditures	Encumbrances (Open Purchase Orders)	FYTD Exp plus Encumbrances	% of Budget Used
DISTRICT Total	\$ 891,150	\$ 109,376	\$ 1,410	\$ 110,786	12%
CITY CLERK	1,900,531	39,633	14,038	53,671	3%
MAYOR	144,352	29,288	11,892	41,180	29%
CITY MANAGER	2,413,536	80,615	2,830	83,445	3%
FINANCE AND ADMINISTRATIVE SERVICES	11,983,216	105,439	8,822	114,261	1%
GRANTS	352,191	-	105	105	0%
CONTRACTS AND PROCUREMENT	1,042,429	84,555	41,570	126,126	12%
LAW	2,033,615	58,129	69,146	127,276	6%
INFORMATION TECHNOLOGY	4,448,061	463,777	1,106,388	1,570,166	35%
HUMAN RESOURCES	1,498,005	58,646	-	58,646	4%
RISK MANAGEMENT- FINANCE DEPT	3,652,038	9,114	23,638	32,751	1%
FACILITIES	1,813,983	82,339	313,376	395,714	22%
COMMUNICATIONS	11,886	31,546	1,961	33,507	282%
PUBLIC AFFAIRS	1,647,851	13,320	10,635	23,955	1%
GENERAL SERVICES	7,852,889	145,009	373,186	518,196	7%
MUNICIPAL COURT	1,163,673	54,777	29,500	84,277	7%
POLICE ADMINISTRATION	27,621,765	1,969,110	863,312	2,832,422	10%
FIRE ADMINISTRATION	27,965,591	1,421,337	349,899	1,771,236	6%
FIRE PREVENTION	-	82,364	-	82,364	100%
PUBLIC WORKS ADMINISTRATION	19,418,521	625,363	4,552,626	5,177,989	27%
PARKS AND RECREATION	13,339,302	306,588	386,471	693,059	5%
CULTURAL AFFAIRS	1,822,685	105,734	51,160	156,894	9%
COMMUNITY AND REGULATORY AFFAIRS	4,747,339	96,823	206,965	303,788	6%
CODE ENFORCEMENT	4,083,648	137,420	18,830	156,250	4%
ECONOMIC DEVELOPMENT-DESTINATION SF	1,270,527	56,622	37,580	94,202	7%
ECONOMIC DEVELOPMENT-RED OAK	267,503	22,168	334	22,502	8%
ECONOMIC DEVELOPMENT-OLD NATIONAL	-	-	-	-	0%
*EXPENSES IN OTHER FUNDS funded by GENERAL FUND	4,398,330	-	-	-	0%
TOTAL GENERAL FUND EXPENDITURES	\$ 147,784,616	\$ 6,189,093	\$ 8,475,674	\$ 14,664,767	10%

Reconciliation and closing entries are pending that may change final results.

General Fund Summary of Personnel Costs by Department
As of Oct 31, 2023

October = 0.0833 percent of the fiscal year

Department Description	Fiscal Year 2024 Adopted Budget	Fiscal Year-to- Date Expenditures	Percent (%) of Budget Used
DISTRICT Total	\$ 480,950	\$ 65,554	14%
CITY CLERK	1,435,224	34,947	2%
MAYOR	77,352	11,868	15%
CITY MANAGER	1,722,536	68,041	4%
FINANCE AND ADMINISTRATIVE SERVICES	4,959,616	97,924	2%
GRANTS	256,691	-	0%
CONTRACTS AND PROCUREMENT	828,929	8,874	1%
LAW	906,865	55,846	6%
INFORMATION TECHNOLOGY	1,278,711	83,029	6%
HUMAN RESOURCES	1,150,335	50,744	4%
RISK MANAGEMENT- FINANCE DEPT	861,488	9,114	1%
FACILITIES	-	-	0%
COMMUNICATIONS	456,405	31,546	7%
PUBLIC AFFAIRS	425,707	11,922	3%
GENERAL SERVICES	1,482,122	41,971	3%
MUNICIPAL COURT	647,798	27,937	4%
POLICE ADMINISTRATION	23,904,665	1,534,416	6%
FIRE ADMINISTRATION	23,315,590	1,374,812	6%
Fire Prevention	-	82,364	0%
Public Works Administration	2,254,304	206,594	9%
PARKS AND RECREATION	3,906,867	237,929	6%
CULTURAL AFFAIRS	1,115,985	61,394	6%
COMMUNITY AND REGULATORY AFFAIRS	2,397,639	95,775	4%
CODE ENFORCEMENT	1,993,648	119,814	6%
ECONOMIC DEVELOPMENT-DESTINATION SF	450,747	34,257	8%
ECONOMIC DEVELOPMENT-RED OAK	106,403	-	0%
TOTAL GENERAL FUND PERSONNEL COSTS	\$ 76,416,576	\$ 4,346,671	6%

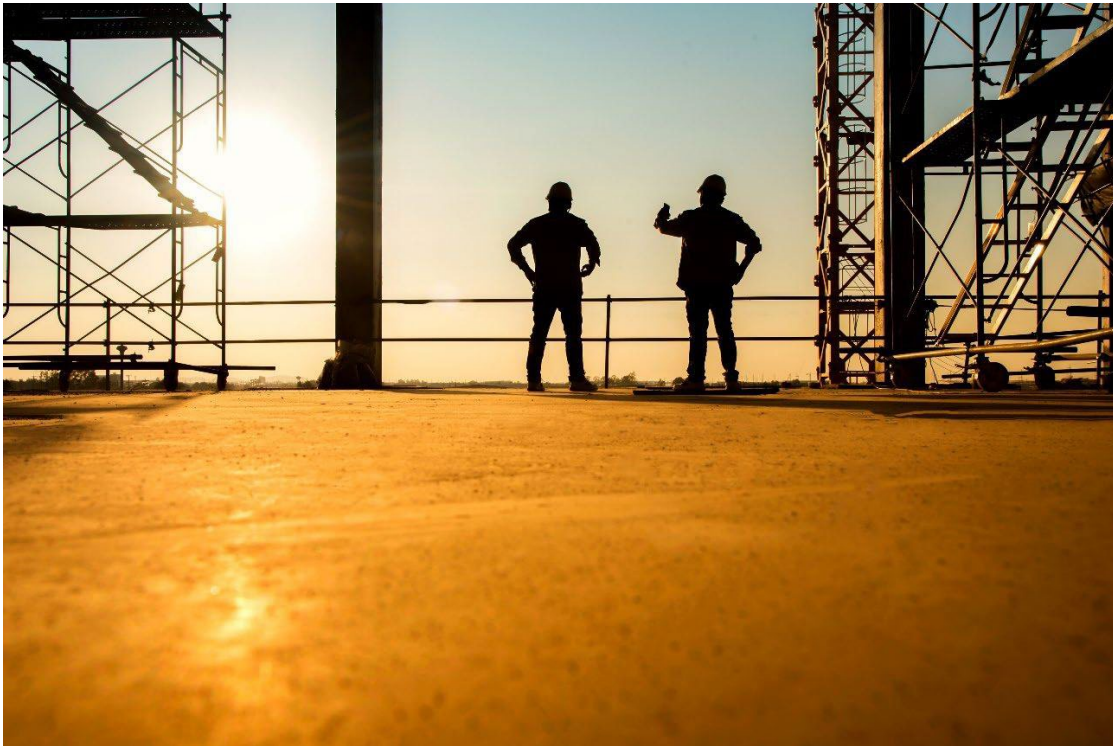
Reconciliation and closing entries are pending that may change final results.



GOAL 1

Grow Infrastructure and Solidify Finances

The City of South Fulton has six projects being funded by the ARC. These projects are in various stages of construction, and the city's transportation department is working with the Georgia Department of Transportation (GDOT) for design, construction, and completion.



Under Construction

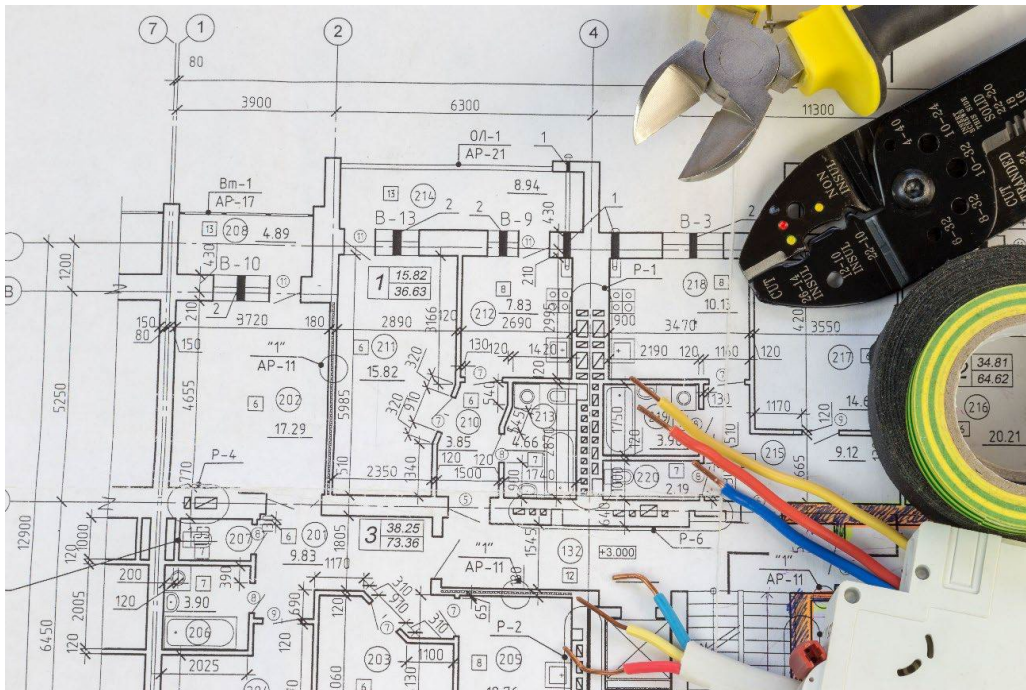
Project 1:

Oakley Rd over Broadanax Creek Bridge Replacement in Council District 7. This project is under construction and scheduled for completion by March 31, 2024. The Notice to Proceed was given to Williams Contracting Co., LLC on 3/10/2023.

Project 2:

Buffington Rd Widening and Reconstruction from Royal South Parkway to SR14/US29 in Council District 5. This GDOT-managed project is also under construction.

Notice to Proceed was given to C.W. Matthews Contracting Co. Inc. on 6/20/2023. Scheduled for completion by August 31, 2026.



Design Phase

Project 3:

The New Hope Rd sidewalk from Boat Rock Rd to Danforth Rd. in Council District 1. The final design is complete. Right-of-Way has been certified, and the scheduled construction let date per GDOT is January 19, 2024.

Project 4:

Cochran Rd. over Camp Creek Bridge Replacement in Council District 2. The scheduled Construction Let Date is May 17, 2024. The city submitted the Final Design plans to GDOT. GDOT is in the Final Design Review Phase.

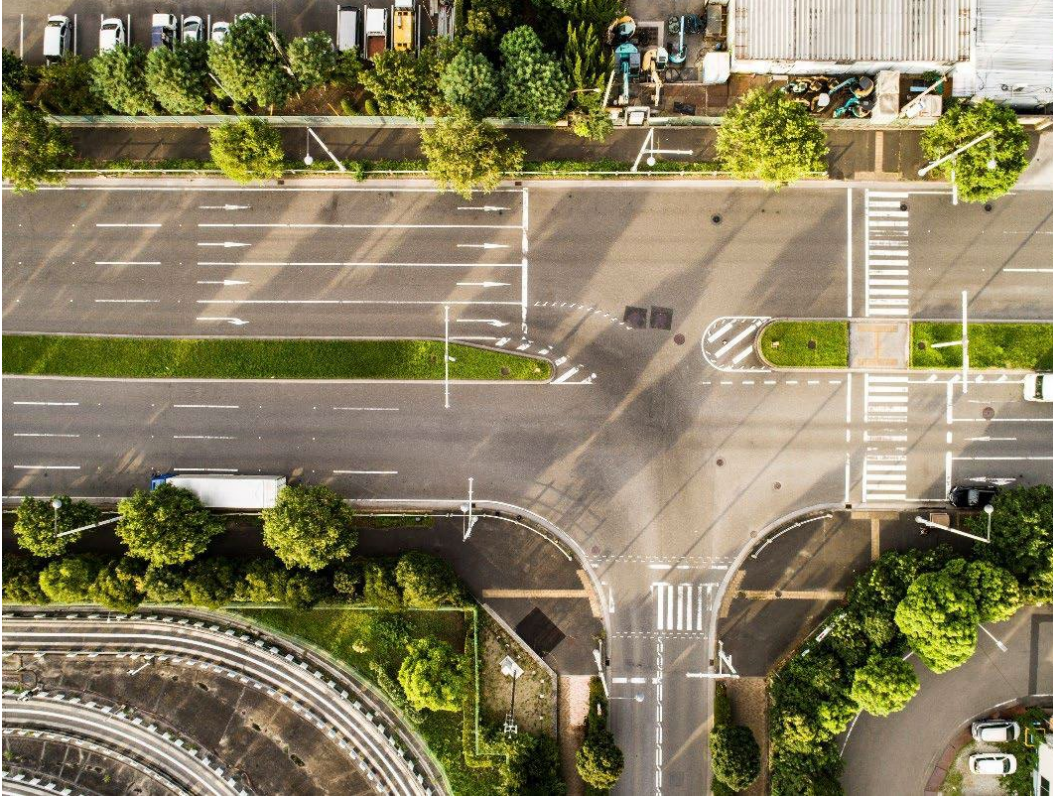
Project 5:

Old National (SR279) Sidewalks from Flat Shoals to Jonesboro Rd (SR138) in Council Districts 6 and 7. This project has experienced delays during the design phase because of issues with the previous design firm. A new design firm, Atlas, is now assuming all design responsibilities. Atlas reviews and updates the prior design plans before submitting them to GDOT for Final Plan Review. GDOT shows that all 22 parcels the previous designer had identified have been acquired. Though our transportation staff is confident no additional right-of-way (ROW) will be needed, Atlas will confirm before submitting final Plans. ROW certification is on pace to be completed by the end of March, per GDOT notes. If all goes to plan, then there will be a July 2024 let, which will be FY '25 funding. According to GDOT, they had this project with a construction let date of June 2024, which would have FY '24 funding

from the ARC. Director Valenzuela states that GDOT is on board with shifting the construction start time to FY '25 funding allocation.

Project 6:

Sidewalks are on both sides of SR70 Fulton Industrial Blvd. between Lakeview Court and Westpark Place, and intersection improvements at SR70 at Cascade Rd. are in District 1. This project is in the preliminary design phase. Plan approval is scheduled for Spring '24, with construction let in FY'25. According to the County Clerk, an IGA has been signed with the Fulton Industrial Community Improvement District (FICID). According to the FICID, they will be doing the letting for this project.



November 2023 Transportation Update

The following is the November 2023 Transportation Update Report. This report overviews fifty-one (51) transportation projects in the City of South Fulton queue. The various stages for these projects are Planning, Design, Under Construction, Out-to-Bid, and approved for Construction.

The report will detail projects in TSPLOST I, TSPLOST II, and Federal projects within Transportation within the following stages:

1. Planning: Eighteen (18) total projects.
 2. Design: Twenty-seven (27) total projects. *
 3. Under Construction: Six (6) Total projects. *
 4. Out-To-Bid & Approved for Construction: Seven (7) total projects. *
- **Planning Phase (18 Total) All in TSPLOST II. Detail Below**
 - **TSPLOST II projects**
 - i. The City Council has approved several design engineers for standby design engineering services. Once an executed contract for all three firms is entered into, the Department of Transportation can engage the firms to

flesh out cost estimates and the full scope of work for the projects below.
The next phase is the Design phase. *

- ii. These projects include signal upgrades, intersection improvements, bridge replacements, and Pedestrian/ Bicycle Improvements in District 1(3), District 2(6), District 3(1), District 4(4), District 5(2), District 6(3), and District 7(3).
- iii. Several of these projects span multiple districts, as outlined below.

<u>Project #</u>	<u>Project Name</u>	<u>Funding</u>	<u>Status</u>	<u>District</u>
PBI-906	Welcome All Rd - From Roosevelt Hwy to Will Lee Rd. Pedestrian Bike Improvements.	TSPLOST II	Planning	3
PBI-914	Union Rd - From Campbellton Rd to Vandiver Rd. Pedestrian Bike Improvements.	TSPLOST II	Planning	2
PBI-911	Merk Rd - From Camp Creek Parkway to Aldredge Rd. Pedestrian Bike Improvements.	TSPLOST II	Planning	2
PBI-910	Jerome Rd - From Old Notional Hwy to Old Bill Cook Rd. Pedestrian Bike Improvements.	TSPLOST II	Planning	5
PBI-909	Fulton Industrial Blvd area - various locations. Pedestrian Bike Improvements. Once sites are determined, a design consultant will be brought on.	TSPLOST II	Planning	1
PBI-908	Flat Shoals Road - Old National Hwy to Buffington Rd. Pedestrian Bike Improvements.	TSPLOST II	Planning	5,6,7
PBI-903	Cascade Road - From City of Atlanta Limits to Fulton Industrial. Blvd. Pedestrian Bike Improvements.	TSPLOST II	Planning	1
PBI-902	Bethsaida Road - From Old National Hwy to Nunn Woods Way. Pedestrian Bike Improvements.	TSPLOST II	Planning	6,7
SU-711	Cascade Road - From City of Atlanta Limits to New Hope Road, connected vehicle signal communication upgrades. Design Consultant to be brought on in 2024	TSPLOST II	Planning	1
OSI-631	Union Road at Thames Road Intersection Improvements.	TSPLOST II	Planning	2
OSI-629	Ono Rd/Hobgood Rd to Rivertown Road Intersection Improvements.	TSPLOST II	Planning	4
OSI-628	Old Fairburn Road to Thaxton Road Intersection Improvements.	TSPLOST II	Planning	2
OSI-622	Butner Road at Aldredge Road. Intersection Improvements.	TSPLOST II	Planning	2
OSI-600	Bethsaida Road at Creel Road/West Rd. Intersection Improvements.	TSPLOST II	Planning	6,7

OSI-623	Bethlehem Road at Cedar Grove Road Intersection Improvements.	TSPLOST II	Planning	4
OSI-620	Aldredge Road at Merk Road Intersection Improvements.	TSPLOST II	Planning	2
B-508	Koweta Road Bridge Over Deep Creek Replacement.	TSPLOST II	Planning	4
B-505	Derrick Road Bridge Over Deep Creek Tributary Replacement.	TSPLOST II	Planning	4

- **Design Phase (19 projects). Detail Below ***

- **Federal Projects in the design phase (5) ***

- SR 92 @ Butner Road (CR 1374)/ Ridge Rd. Roundabout in District 4. ROW Phase. GDOT ROW Acquisition, GDOT Construction Let in Fall 2024. *
- Cochran Road over Camp Creek bridge replacement in District 2. GDOT is in the Final Design Review Phase. The scheduled construction let date is 5-17-24. *
- The sidewalk project along New Hope Rd between Campbellton Rd and Danforth Rd will include a roundabout at Boat Rock Road in District 1. ROW has been certified. January 2024 Construction Let. *
- Sidewalks along Old National Highway from Flat Shoals Rd to Jonesboro Rd. Also, signal upgrades: Bethsaida Rd, Creel Rd, Woodward Rd, McGhee Landing, and Flat Shoals Rd in Districts 6 and 7. ROW phase. July 2024 Construction Let. The Council Approved Atlas as the Engineer of Record to complete the design at the 9/26/23 council meeting. NTP was given to Atlas to assume all design responsibilities and is reviewing the previous design plans to submit to GDOT. *
- Fulton Industrial Blvd sidewalks between Lakeview Court and Westpark and Fulton Industrial Blvd @ Cascade Road intersection improvements, both in District 1. All agreements between the City and GDOT are in place; The Concept reports are in GDOT review. Both projects are part of the Fulton Industrial Community Improvement District (FICID). Projects will be let for construction through the FICID; the City of South Fulton is listed as the local Municipality. *

- **TSPLOST I Projects in the Design phase (12) Details below ***

- All projects are in various design stages.
- These projects include bridge replacements, intersection improvements, signal upgrades, and sidewalks in District 1(1), District 2(2), District 3(7), District 4(2), District 5(2), District 6(2), and District 7(2). Several projects are across multiple districts.

- **TSPLOST II Projects are in the design phase (2). Bridge replacements.**

- Design is nearing completion for Demooney Rd over Deep Creek Bridge Replacement with sidewalks on both sides of the bridge in Districts 3 and 4. The design is to be completed by early 2024. ROW Phase. September 2024 Construction let. *

- ii. Stacks Rd Bridge Replacement over CSX Railroad in District 5. Complete design by Fall 2024. ROW Acquisition for 3 parcels is to start in December 2023. *

Project #	Project Name	District	Funding
T-284	Kimberly Rd at Cascade Rd intersection upgrade. Design nearing completion. Right-of-Way (ROW) submitted to the city for review. *	1	TSPLOST 1
OSI-700	Flat Shoals Road Signal Upgrades. ROW phase. As of 11/30/23, the Design is complete. *	5,6,7	TSPLOST 1
OSI-618	Welcome All Rd @ Scarborough Rd intersection improvement Incl. Roundabout. Design completed. ROW Phase with Summer 2024 construction let date. *	3	TSPLOST 1
OSI-617	Welcome All Rd @ Jaillette Rd intersection improvement. Design completion by January 2024. ROW Phase. Summer 2024 Construction let date. *	3	TSPLOST 1
OSI-616	Stonewall Tell Road at Jones Road/Pittman Road intersection Improvement. Right-Of-Way (ROW)Phase. Summer 24 Const. let.	3	TSPLOST 1
OSI-615 OSI-613	Stonewall Tell Rd @ Union Rd intersection improvement, incl. Roundabout and Old Fairburn Road @ Union Road intersection improvement. ROW phase. Projects to be let as a single project for construction due to proximity for Summer '24. *	3	TSPLOST 1
OSI-608	Enon Road at Stonewall Tell Road intersection improvement, Including roundabout. Archeological resources (graves) encountered working to mitigate with final design changes.	2,3	TSPLOST 1
OSI-607	Demooney Rd @ West Stubbs Rd. Intersection improvement. Incl. Roundabout. Design Phase. Const. let Summer 24.	3,4	TSPLOST 1
OSI-605	SR 92 @ Jones Rd/Demooney Rd intersection improvement, incl. single-lane roundabout. Managed and funded under GDOT's safety program. *	4	TSPLOST 1
OSI-603	Butner Rd @ Pittman Rd. Notice to Proceed (NTP) for ROW authorization forthcoming. There are 9 parcels to acquire. Plan review to be scheduled. *	3	TSPLOST 1
OSI-601 B-500	Butner Road @ Camp Creek Parkway intersection improvement & Butner Rd over Camp Creek bridge replacement. Lighting agreement with Georgia Power approved. Projects are scheduled to be let together for construction in May 2024. ROW Phase. *	2	TSPLOST 1
B-502	Bethsaida Rd (CR 581) over Morning Creek bridge replacement. This project will be managed and funded by GDOT under their Local Bridge Replacement Program. Construction Let Date 7-15-25. *	5,6,7	TSPLOST 1

- **Under Construction (9) Projects ***

- **Federal Projects Under Construction (3) ***

- i. Oakley Road (CR 614) over Broadanax Creek bridge replacement in District 7. This GDOT-managed project will include sidewalks on both sides. Project completion estimation is March 31, 2024. Williams Contracting Company, LLC has the contract for \$1,992,985.75. *
 - ii. Buffington Road From Royal South Parkway to Rock Quarry Road upgrades to include sidewalks on both shoulders and operational improvements at each intersection along the path. This is a GDOT-managed project in District 5. C.W. Matthews has the contract for \$29,985,361.50. The Construction completion date is 8-31-26. *
 - iii. Buffington Road from Rock Quarry Road to SR 14/US 29 upgrades. The existing bridge over South Fulton Parkway will be replaced, and four lanes and sidewalks will be allowed. This is a GDOT-managed project in District 5. C.W. Matthews has the contract at \$12,541,197.45. The Construction completion date is 8-31-26. *

- **TSPLOST I & 2 Under Construction (5) ***

- i. Sidewalks along both sides of Danforth Rd extending from Cascade Rd to Rehoboth Circle for approximately 0.715 miles in District 1. IGA signed by South Fulton for Georgia Power utility relocation, which has started. CMC, Inc. has the contract at \$1,394,740. On target for March 2024 Completion. *
 - ii. Campbellton Rd @ Stonewall Tell Rd intersection improvement, including sidewalks, turn lanes, and a new traffic signal in Districts 1 and 2. The City of Atlanta entered into an IGA with the City to relocate water lines. March 2024 completion target date. CMC, Inc. has the contract at \$3,174,180.
 - iii. Converting Roosevelt Highway (SR14) at Washington Rd signalized T intersection into a single-lane roundabout and other improvements in District 3. This is a GDOT project, which GDOT advertised and closed the Construction bid on 9-22-23. GDOT issues Notice to Proceed to Knight & Associates on 11-30-23. Expected completion date: 9-30-25. *
 - iv. The Cochran Road Bridge Replacement over Deep Creek will impact Districts 2 and 4. Construction Bid 23-75 closed 9-11-23. Approved for Construction on 9-26-23. BRTU was awarded the construction contract for \$3,895,677.40. Contract executed. Scheduled to be completed by February 2025. *
 - v. TSPLOST II Resurfacing bid closed on September 8, 2023. 12 resurfacing projects in District 1; 5 in District 2; 17 in District 3; 14 in District 4; 6 in District 5; 6 in District 6; and 7 in District 7. Several resurfacing corridor projects go across several districts. The 3-Tier

Resurfacing Contract was approved at the September 26, 2023, City Council meeting to ER Snell for \$21,726,739.66. Contract executed. Notice to Proceed given to ER Snell for 25 projects. *

- **Other Funding Sources (1)**

- i. Culvert replacement at the crossing of Loch Lomond Trail over Kimberly Creek. The City of Atlanta (COA) is installing the culvert due to damage caused by a COA water main in District 1. Scheduled to be completed by the end of December 2023. *

- **Currently Out-To-Bid & Approved for Construction (5) Projects ***

- **TSPLOST I Projects Currently out to bid (1) ***

- i. Enon Road sidewalks, from Lynarbor Ln to Sanford J. Jones Blvd. to impact District 2. One parcel for Condemnation. AEI is the Engineer of Record. Construction Bid 23-86 was advertised on November 22, 2023, and bids are due 1-03-24. *

- **TSPLOST I & II Projects Approved for Construction (4) ***

- i. Rivertown Road @ Cedar Grove Road intersection improvement to include a roundabout in District 4. Construction Bid 23-74 closed 9-11-23. Approved for construction at the October 10, 2023, City Council meeting to CMC, Inc. for \$2,533,310.10. Awaiting contract execution for construction timeline *
 - ii. Butner Road @ Union Road intersection improvement will include streetlights and the addition of a roundabout to address congestion and reduce the severity of accidents at this intersection, sidewalks, and other improvements impacting districts 2 and 3. Construction Bid 23-73 closed 9-11-23. Approved for construction at the October 10, 2023, City Council meeting to SD and C for \$3,818,695.55. Awaiting contract execution for construction timeline. *
 - iii. Enon Road over Camp Creek Tributary bridge replacement in District 1. Construction Bid 23-70 closed 9-8-23. Approved for construction at the October 10, 2023, City Council meeting to Baldwin Paving Co., Inc. for \$1,649,822.75. *
 - iv. Fairburn Road upgrades from Cascade Rd to North Utoy Creek include sidewalks, North and South Creek bridge replacements, and other improvements in District 1. Construction Bid 23-85 closed on 11-27-23. Looking to be approved for construction in a City Council meeting following bid tabulations. *



**GENERAL SERVICES
NOVEMBER 2023
REPORT**



GOAL 5

Create an Efficient Government

The newly established General Service Department will have its core mission to provide the City of South Fulton with well-maintained, energy-efficient, safe, clean, and environmentally sustainable facilities across all functional areas of the city. We currently have direct responsibility for 38 facilities, including Parks, Fire Stations, Police Precincts, and administrative facilities, which include city hall and one public entertainment venue: the Wolf Creek Amphitheatre.

We will accomplish our mission by providing overall care, maintenance, and upkeep of these facilities by implementing cost-effective maintenance, renovation, and rehabilitation protocols and incorporating green initiatives where possible and practical.

Through Our Capital Improvement Program (CIP), we will commission the design and construction, the purchase, renovation, and rehabilitation of existing and future City facilities, including buildings, parks, and other physical structures. An update for the City of South Fulton CIP projects is listed in the following pages.

Facility Name: Sandtown Recreation Center

Facility Address: 5320 Campbelltown Rd. SW
Atlanta, GA 30331

District Information: District 1
Council Dr. Catherine Rowell

Project Name: Sandtown Renovation



Project Description: A four-phase comprehensive renovation, as outlined below.

Phase 1

- Interior upgrades and pressure washing entrance.
- Floor and Rubber base replacement
- Ceiling tile replacement
- LED Lighting upgrade
- Epoxy flooring in the lower shower room
- Level flooring in the upper multipurpose room
- Painted interior, including doors and window trimming.

Phase 2:

- Exterior upgrades and pressure washing entrance.
- Waterproof exterior.
- Replace soft stucco.
- Replace the wood frame on the exterior gym windows.
- Gymnasium floor replacement: scrape sealing and recoat.

Phase 3:

- Restroom Renovations
- Mold Remediation (locker room & shower area)
- Fire Alarm System Upgrades & Replacement

Phase 4:

- Entry Door Upgrades & Replacement.
- Exterior Walkway Repair and Leveling.
- Exterior ADA Upgrade to Entrance.
- Gymnasium Emergency Exit Door Replacement.
- Emergency Exit Concrete Landing & Walkway Construction.
- Recreation Equipment Upgrades and Additions.

Contract Detail: Council approval on 03.28.23 of a contract with Paryani Construction under a statewide contract

Funding Source: FY23 Facilities CIP Budget for \$628,289, URA Funding for \$245,000, General Fund Reserves for \$150,000

Funding Details:

Phase 1: Interior Renovations (Cost: \$126,560)
Phase 2: Exterior & Gymnasium Renovations (Cost: \$746,729).
Phase 3: Restroom Renovations Change Order approved: \$180,897.40.
Mold Remediation (Cost \$7,741)
Fire Alarm System (Cost \$17,513)
Phase 4: Entry & Gym Doors (Cost: \$25,724)
Walkway Repairs & ADA (Cost: \$10,158)
Emergency Exit Concrete Landings & Walks (Cost TBD)

Phase 1 Update: Completed as of June 2023.

Phase 2 Update: Completed October 13, 2023. A minor leak from RTU, determined to be cold air on metal trusses causing condensation. The system will be re-tested in the Spring of 2024 to verify.

Phase 3 Updates: Restroom Renovations completed November 17, 2023.
Mold Remediation is to be completed by November 29, 2023,
Fire Alarm Upgrades are to be completed by November 28, 2023,
Mold Remediation and Fire system re-inspection are scheduled for November 29, 2023.

Phase 4 Updates: Entry & Exit Doors are to be completed by December 22, 2023,
Exterior Improvements are to be completed by January 30, 2024

Facility Name: Fire Station # 4

Facility Address: 5890 Plummer Rd
Atlanta, Ga. 30336

District Information: District 1
Council Dr. Catherine Rowell

Project Name: Fuel Station Design

Project Description: Robert & Company is providing design services for an upgraded COSF fueling station to replace the existing Fire Station # 4 station. Their scope of services includes detailed construction drawings and specifications of the fuel station that are to be used for bidding and construction.

Contract Detail: Robert & Company was awarded a contract for professional services via a competitive RFP process.

Funding Source: FY22 Facilities CIP Budget for \$112,000

Project Update: Final design revisions submittal. Outside resources will review MEPs.

Start: July 2022

Est. Completion: November 2023



Facility Name: Wolf Creek Amphitheatre

Facility address: 3025 Merk Rd.
College Park, GA 30349

District Information: District 2
Council Carmalitha Gumbs

Project Name: Amphitheatre Upgrades

Project Description: A two-phased repair and upgrade, as outlined below.



Phase 1: Renovation of the Upper & lower-level restrooms
Renovation of the Greenrooms behind the stage
And renovation of the VIP Pavilions(skyboxes)
(Cost. \$488,000)

VIP Rentals (Sky boxes)

- Repair and Paint walls
- Replace HVAC Units
- Replace sliding doors
- Replace (4) Awnings
- Repaint (concession booths)
- Replace lighting with LED (concessions booths)

Upper/Lower Restrooms

- Paint Restrooms
- Change Lighting to LED
- Replace Mirror
- Painting of Concrete Flooring

Greenrooms/Dressing Rooms

- Repair and Paint walls
- Replace flooring

Phase 2: Parking Lot Resurfacing
Cost (\$183,956)

- Overlay and sealing of cracks
- Restriping

Contract Detail: The Council approved a statewide contract with Osprey Management on 03.28.23.

Funding Source:	FY23 Wolf Creek CIP Budget for \$672,000.
Project Update:	Revised scope of work based on walk-through. The contractor is finalizing the new scope.
Est. Start:	Delayed until final transfer of property from Fulton County. Estimated Start is set for December 2023.
Est. Completion:	The contractor will provide the construction schedule upon receiving the notice to proceed.

Facility Name: Wilkerson Mill Park

Facility Address: 8095 Wilkerson Mill Rd.
Fairburn, Ga. 30213.

District Information: District 4
Council Jaceey Sebastian.

Project Name: Women and Men Restroom
Upgrades



Project Description: Upgrade of men's and women's restrooms to include replacement of toilets and sinks, adding changing tables, replacement of light fixtures, painting interior walls and epoxy flooring in men's restroom.

- Women's (12x14)
- Repaint partitions
- Remove and reset toilets (3)
- Remove and reset sinks (2)
- Changing Station (1)
- LED lighting (2)
- Men's: (9x17)
- Repaint partition walls
- Remove and reset sinks (2)
- LED lighting (2)

Funding Source: FY23 Facilities CIP Budget for \$25,000.

Project Update: The initial scope of work has been completed. The sewer contractor is to begin exterior sewer repairs on 10/12/23.

Start Date: August 14, 2023.

Completion: October 27, 2023.

Facility Name: Burdett Park/Gym
Facility Address: 2945 Burdette Rd,
College Park, Ga. 30349.

District Information: District 4
Council Corey Reeves

Project Name: Burdette Gymnasium Renovations.

Project Description: Interior and Exterior Upgrades to include parking lot restoration. The project was awarded in 3 phases.

Phase 1: Interior Renovations in the multipurpose area and entrance.
Cost: \$157,832.76.

- (2) 4x6 windows wall between the computer lab and dance room.
- Replace and refresh all ceiling tiles.
- Install a dance floor in the back section of the multipurpose space.
- Install new carpet in the upper section of the multipurpose space.
- Install a retractable partition wall between the dance floor and the multipurpose space.
- Paint interior walls, doors, and trim from multipurpose room to entryway.
- Add new flooring material in the common hallway areas.

Phase 2: Building Exterior Renovations.
Cost \$49,187.41

- Repair siding and paint exterior,
- Repair gutters, and
- Paint handrails and metal fence.
- Additional Siding needs replacing (Cost \$12,116.48).

Phase 3: Parking Lot Improvements.
Cost: \$266,286.22.

- Overlay and Striping of the parking lot.

Contract Detail: Council approval to enter a statewide contract with Osprey Management during the 03.28.23 agenda.

Funding Source: FY23 Facilities CIP Budget of \$473,306.



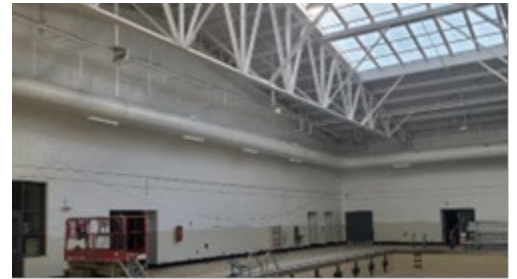
Project Update:

- Phase 1:** Paint multipurpose room and epoxy floors.
Completed November 2023.
- Phase 2:** Change Order to replace addition siding to go before Council for approval, tentatively first meeting in December.
- Phase 3:** Contractor to start parking lot mill and overlay the week of October 16th, 2023. Work inspected and punch list generated. Re-inspection is scheduled for November 27, 2023.
- Start Date:** July 5, 2023
- Est. Completion:** December 2023 (subject to change waiting on updated schedule to be provided).

Facility Name: Welcome All Recreation Center.

Facility Address: 4255 Will Lee Road,
South Fulton, Ga. 30349.

District Information: District 3
Council Helen Willis.



Project Name: Welcome All Pool and HVAC Repairs

Project Description: Pool and pump repairs with routine maintenance agreement. HVAC replacement with routine maintenance. The project will be executed in two tasks via a contractor-subcontractor agreement.

Task 1: Pool Pack Replacement. To be completed by Paryani Real Estate, LLC

- Demolish and Remove Existing HVAC System
- Install New Up-sized HVAC System
- Install New Dehumidification System

Task 2: Pool and Pump Repairs. To be completed by United Pool Construction via a subcontract agreement with Paryani Real Estate, LLC

- Main and side pool filter replacement
- Replacement of pool gutter system and grates.
- Replumbing of the main pool pump room
- Replacement of slide pool flow meter and replumbing of pump room piping.
- Replacement of missing or broken white goods and fittings for both pools.
- Replacement of broken surge modulating tank float valve in the main pool.

Contract Detail: Task #1 was approved by the council during the November 14, 2023, meeting. Authorizing entering an existing Statewide contract with Paryani Real Estate for \$896,925. A change order to the contract for Taks #2 will be brought before the council during the first meeting in December 2023. After finalization of the cost.

Funding Source: FY23 Facilities CIP Budget.

Project Update: Task 1: The contract has been signed and the purchase order generated. The contractor is awaiting the bonds from the Surety Company for delivery to the city.

Task 2: The contractor and subcontractor are finalizing the cost of the repairs. Final costs are due to the city the week of November 27, 2023.

Facility Name: Trammel Crow Park Tennis Courts

Facility Address: 4980 Cascade Road, SW
South Fulton, GA 30331

District Information: District 1
Council Dr. Catherine Rowell



Project Description: Rebuild four tennis courts, including new fencing, concrete containment curb, new net foundation and supports, painting of fence post, re-stripping of new court surfaces, and installation of ADA-compliant ramp and hand railings.

Project Update: The council approved entering a contract with Signature Tennis Courts during the September 26, 2023, meeting. The contract calls for rebuilding four tennis courts, which will include new fencing, concrete, containment curb, new net foundation and supports, painting of fence post, re-stripping of new court surfaces, and installation of ADA-compliant ramp and hand railings. The contract was executed on November 16, 2023.

FY 2023 Projects in Planning Stages

Cedar Grove Park

- Roof upgrades, painting of pavilions, and parking lot expansion.
- Bids open, awaiting bid tabulation.

Cliftondale Park – South Fulton Recreation Center Demolition

- Demolition Contract Issued to Southeaster Environmental Services.
- Bonds submitted November 21, 2023
- Notice-to-proceed to be issued November 28, 2023

FY 2024 Projects in Planning Stages

Cedar Grove Park Outdoor Pool

- The first round of bidding was completed on October 18, 2023. However, only one company responded. The submitted bid exceeded the City's budget by more than \$1M.
- Project is to be readvertised as a design-build project under the RFP format.

Burdette Park Outdoor Pool

- The first round of bidding was completed on October 18, 2023. However, only one company responded. The submitted bid exceeded the City's budget by more than \$1M.
- Project is to be readvertised as a design-build project under the RFP format.

5774 Old National Highway (Jackson Music Store)

- The change order to demolish the Jackson Music store instead of renovating the facility was issued on November 14, 2023.
- The contractor is waiting on the bonds from the surety company.
- The notice to proceed will be issued once the bonds are submitted.

FY 2024 Facility & Land Acquisitions

4725 Frederick Drive – Proposed Government Services Complex

- The contract to purchase the facility will go before the council for approval on November 28, 2023
- The due diligence period has commenced and is expected to be completed on or before December 15, 2023.
- Pieper O'Brien is completing the final space planning. The final layout will be completed on or before December 15, 2023.

5615 Old National Highway Lease

- The change order to the professional services agreement with Peiper O'Brien was issued on November 6, 2023. The signed change order has not yet been returned to the city.
- The final space planning and design is underway with Peiper O'Brien and is expected to be completed by mid-January.
- The lease agreement has been presented to the mayor for his signature.
- The agreement must receive Fulton County's Board of Commissioner's Approval.

Wolf Creek Amphitheater

- The City has exercised its option to extend the lease of the property until December 31, 2024, or the transfer of the property, whichever comes first.
- The environmental assessment has been completed, and the draft report has been issued to the City.
- The ESA has recommended conducting a phase II environmental assessment, including limited soil, groundwater, and air sampling. The city is waiting on the final proposal for phase II.
- The County has applied to the State to expand the Merk Miles landfill permitted boundary, including portions of the amphitheater site.
- Simultaneously with phase II, the City will apply for entry into the States Brownfield Program and apply for a limitation of liability for the site.

4760 Fulton Industrial Blvd. – Fire Station #11

- The city is preparing to close this facility on or before December 31, 2023.

4810 Miller Road – Former FC Fire Station

- The city is preparing to close this facility on or before December 31, 2023.

915 New Hope Road – Southwest Arts Center

- The city is preparing to close this facility on or before December 31, 2023.

4980 Cascade Road – Trammel Crow Park

- The city is preparing to close this facility on or before December 31, 2023.

4645 Butner Road – Cliftondale Park

- The city is preparing to close this facility on or before December 31, 2023.

FY 2024 Facility Maintenance Initiatives

Welcome All Park Recreation Center

Johnson Controls, Inc. conducted a comprehensive inspection and diagnostic of the boilers at the Recreation Center in October 2023. The goal of the inspection was to provide the city with an evaluation of the necessary repairs and parts replacement for the continued operation of the boilers. General Services is expecting the final report and proposal from Johnson Controls shortly.

Mold was discovered beneath the flooring in the weight room during replacement. General Services has contracted with Hughes Environmental to have the mold remediated under an emergency purchase order for \$3,975. The work is expected to commence the week of November 27, 2023, and be completed within three days. Confirmatory air sampling will be conducted following remediation.



**SOLID WASTE
NOVEMBER 2023
REPORT**



The City of South Fulton regulates those that collect solid waste inside the city limits for commercial and residential properties. For more information, please visit our website by using the QR Code above. Below is a summary of key areas and activities from October 27 through November 24, 2023.

Merk Miles: November 3rd Reopening

On October 24, the City Council approved Latham Home Sanitation to become the operator of Merk Miles Citizens Convenience Center. The facility officially reopened on November 3.

The facility received some cosmetic and safety improvements as part of the reopening. In addition, recycling was expanded to include glass for the first time.



Luis Martinez of Public Works
installing new signage for Merk Miles.

Residential Solid Waste Program

November represented the sixth month of this program's operation. Our focus continues to be quality service to every resident.

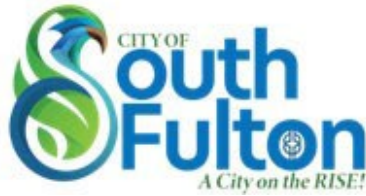
Requests for Service

Service requests continue to normalize. The only variable to increase was the number of new homes in the City of South Fulton requesting service for the first time.

Table 1: Monthly Requests Captured

Requests for Service Item	2023						YTD
	Jun	July	Aug	Sept	Oct	Nov	
Back Door Service	5	17	15	4	4	4	49
Extra Cart Request	703	298	152	127	114	82	1,476
New Construction-Add New Service	21	53	50	46	68	57	295
Bulk Service Request (Scheduled)	302	401	367	357	423	271	2,121

Source: TracEZ



SOLID WASTE GROUP

Monthly Report for
November 2023



The largest requests continue to be for Bulk Service Collections with just over 350 requests received per month on average.

Complaints

Complaints continue to decrease. The highest Key Performance Indicator continues to be Missed Curbside Garbage, averaging just over 20 per week. Please see table below:

Table 2: Monthly Complaints by Category

Service Complaints		2023						YTD
Item		Jun	Jul	Aug	Sept	Oct	Nov	
Missed Bulk		2	6	5	1	2	1	17
Damaged Cart - Repair or Replace		22	22	19	14	12	8	97
Missed Back Door Garbage		28	32	28	14	12	5	119
Missed Curbside Garbage		402	191	79	100	87	46	905
Waste Administration - Spills / Litter		12	9	3	4	2	1	31

Source: TracEZ



**HUMAN RESOURCES
NOVEMBER 2023
REPORT**

GOAL 1

Invest in Developing Strong Teams

Report period: November 2023 **Prepared by:** Patricia Redfern

Metric	Total
# of New Hires	212 YTD (21 Temporary)
# of Terminations	123 YTD: 91 Voluntary and 32 Involuntary
Turnover Rate	23% YTD; Projected 25% total YTD
Filled Requisitions	138 YTD
Open Requisitions	46
Training	Social Security 101 Supervisor Training for Parks – Web-based and in-person Cigna Wellness Webinar – The Power of Gratitude Student Loan Webinar
# of WC Incidents	1 November, 30 YTD
# of Vehicle Accidents	5 November, 42 YTD



Special Projects:

Class and Comp Study

Recruitment for HR Team

CBA

Identifying recruitment services (Indeed, LinkedIn, etc.)



**PUBLIC AFFAIRS
NOVEMBER 2023
REPORT**

City of South Fulton Public Affairs Report November 2023

In the month of November, the Public Affairs Department continued its commitment to transparent communication, community engagement, and public information dissemination. Key highlights include significant progress in digital outreach, community events, and proactive communication initiatives.

I. Digital Outreach

Website Analytics:

Total Website Visits: 29,000

Top Visited Pages:

- Open Records Requests
- Sanitation

Online Service Utilization: Average engagement time 1 minute and 5 seconds

II. Community Engagement

Events Calendar

November 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01	02	03	04 Chili Cook-off and Veterans Day Parade 2023 Chili Cookoff District 2 Beyond the Beats with Mental Health
05	06 South Fulton Development Authority Board Retreat South Fulton Development Authority Meeting CZIM Meeting District 5 Monday Night Community Meeting	07 Election Day	08 Red Oak Main Street Board Meeting	09	10	11 Veteran's Day
12	13 City of South Fulton Convention and Visitors Bureau Meeting District 5 Monday Night Community Meeting	14 City Council Work Session City Council Zoning Public Hearing City Council Regular Meeting	15 Old National District Advisory Board Meeting Old National District Advisory Board Meeting Planning Commission Meeting	16 Public Arts Commission Meeting Zoning Board of Appeals	17 Fitness with a Cop Downtown Development Authority Meeting	18 Cascade Road Community Cleanup District 5 Coffee with a Cop
19	20 Thanksgiving Giveaway CZIM Meeting District 5 Monday Night Community Meeting	21	22	23 Thanksgiving Break	24 Thanksgiving Break	25
26	27 District 5 Monday Night Community Meeting	28 City Council Work Session City Council Regular Meeting	29	30	01	02

Key Events held during the month:



Veterans Parade and Chili Cookoff



South Fulton PD Walk and Talk



Fitness with a Cop



Coffee with a Cop



Thanksgiving Turkey Giveaway



District 4 Thanksgiving Giveaway



Ronnie Thames Silent Hero Awards

III. Looking Ahead:

1. Future Events:

<i>Event Name</i>	Location	Date of Event
D4 Holiday Tree Lighting Event	6000 Lynmark Way	12/5/2023
Georgia Summit		12/4/2023
Georgia Public Policy Town Hall	Eco. Development Office	12/5/2023
District 2/Fire Drill for Seniors	Fire station 4	12/14/2023
Senior Jingle Jam	Wolf Creek Library	12/6/2023
A Day with Santa	Creel Park	12/9/2023
Chaplain's Social & Community Brunch	Wolf Creek Library	12/12/2023
Elbert Outlaw Classic	Burdett Park	12/14-16/2023
District 1 Holiday Mixer and Toy Drive	Southwest Arts Center	12/15/2023
District 2-Deck the Halls Toy Drive	Wolf Creek Amphitheater	12/16/23
Jingle Jangle Christmas Toy Giveaway	Welcome All Park	12/16/2023
AgroChristmas for Kids		12/16/2023
Christmas with a Cop	Heritage Park Clubhouse	12/18/2023
Old National Christmas Party	Crestview Conference Center	12/23/2023
D2/D3 Christmas Luncheon	Welcome All Park	TBD
Development Meeting with Commissioner Arrington	Welcome All Park	TBD
Blood Drive	Southwest Arts Center	12/21/23

2. Website Enhancements:

- Addition of a page dedicated to events held throughout the city and at Wolf Creek Amphitheater.
- Dedicated News Page
- Gathering content for and uploading construction projects to Zencity
- Creation of a mobile Intranet platform for city staff to receive real-time information.



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL WORK SESSION



SUBJECT: State of the City Administration Presentation presented by Sharon D. Subadan

DATE OF MEETING: 12/12/2023

DEPARTMENT: City Manager



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL WORK SESSION



SUBJECT: 4:30 p.m Emergency Vehicle Access Ordinance

DATE OF MEETING: 12/12/2023

DEPARTMENT: City Manager

ATTACHMENTS:

Description	Type	Upload Date
Ordinance- Emergency Vehicle Access	Cover Memo	12/8/2023

STATE OF GEORGIA

COUNTY OF FULTON

CITY OF SOUTH FULTON

ORD2023-_____

AN ORDINANCE TO AMEND APPENDIX D SUBDIVISION REGULATIONS, ARTICLE VIII DESIGN STANDARDS, SECTION 8.6 GATED COMMUNITIES TO ADD SUBSECTION 8.6.2 EMERGENCY VEHICLE ACCESS; AND FOR OTHER LAWFUL PURPOSES.

(Sponsored by Councilmember Rowell, Williams-Brown, Pritchett, Gumbs)

WHEREAS, pursuant to City Charter Section 3.10 (b), the City Council is authorized to adopt ordinances and amendments it deems necessary, expedient, or helpful for the health, welfare, safety, comfort and well-being of the inhabitants of the City; and

WHEREAS, pursuant to City Charter Section 3.10 (c), the City Council is authorized to establish, abolish, merge, or consolidate offices, positions of employment, departments, and agencies of the City as it shall deem necessary for the proper administration of the affairs of the government of the City; and

WHEREAS, the Mayor and City Council of the City of South Fulton finds that this Ordinance is in the best interest of the public health, safety, and welfare.

THE CITY COUNCIL OF THE CITY OF SOUTH FULTON HEREBY ORDAINS as follows:

Section 1. The Code of Ordinances, City of South Fulton, Georgia, Appendix D Subdivision Regulations, Article VIII Design Standards, Section 8.6 Gated Communities is amended as follows:

8.6.2. – Emergency Vehicle Gate access.

(a) Definitions.

- (1) *RFID* means radio frequency identification and, for the purpose of this section, refers to a mode of access to open a gate in a gated community utilizing radio frequency waves to activate the gate's locking mechanism and opening the gate.
 - (2) *SOS* means siren operating sensor and, for the purpose of this section, refers to a sensor that triggers the opening of gated access as a result of the emergency vehicle siren.
 - (3) *Emergency vehicle* means any marked or unmarked law enforcement vehicle, fire truck, fire rescue staff vehicle, ambulance and/or ambulance staff vehicle and rescue units.
 - (4) *Gated development* means any property which may be fenced and has a secured gate located at the roadway entrance to the facility, preventing free access by the public.
- (b) Each gated development, access to which is limited by security gate(s) which are unmanned or otherwise not physically attended by a person on a 24-hour basis shall be required to install an RFID/SOS gate access system on each roadway entrance gate to allow for silent radio frequency or siren-activated access by emergency vehicles. This requirement shall apply to all such gates that exist or are installed as part of the gated development, whether leading outside the development or internal to the development.

- (c) Failure to install the required RFID/SOS gate access system in conformance with the provisions of this section shall be a violation of this ordinance. This section shall be administered by the South Fulton Police Department.
- (d) The provisions of this section are intended to ensure minimum level of access by emergency personnel during emergencies and shall not be construed to guarantee the safety of a gated development during an emergency.

Section 2. It is hereby declared to be the intention of the Mayor and Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

(b) To the greatest extent allowed by law, every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance.

Section 3. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section 4. The City Attorney, City Clerk and contracted City Codifier are authorized to make non-substantive formatting and renumbering edits to this ordinance for proofing, codification, and supplementation purposes. The final version of all ordinances shall be filed with the clerk.

Section 5. The effective date of this Ordinance shall be the date of adoption unless provided otherwise by the City Charter or state and federal law.

[signatures and voting tabulations appear on the following page]



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL WORK SESSION



SUBJECT: 5:10 p.m. City of South Fulton 2024 Legislative Package

DATE OF MEETING: 12/12/2023

DEPARTMENT: City Manager

ATTACHMENTS:

Description	Type	Upload Date
A. R. Long Company - City of South Fulton 2024 Legislative Agenda (DRAFT 2)	Cover Memo	12/8/2023



CITY OF SOUTH FULTON

2024 LEGISLATIVE AGENDA

November 1, 2023



Legislative Agenda Items

- I. Housing Squatters
- II. South Fulton Public Facilities Authority
- III. PadSplit
- IV. Liquor License Renewal
- V. Trucking Violation Cameras
- VI. Regulate Corporate Ownership of Private Homes
- VII. EMS Licensing
- VIII. Rent Control Legislation

Priorities to Advocate

- IX. Department of Public Works Project Requests

Issues of Importance to Closely Monitor

- X. Municipal Deannexation
- XI. Medical Cannabis Dispensaries

I. Housing Squatters

Create language for a bill aimed to give municipal law enforcement the authority to carry out ejections; deputizing city police officers to eject squatters from property they do not own or lease.

II. South Fulton Public Facilities Authority

Create a Public Facilities Authority for the City of South Fulton. Many cities and counties across the State have asked the Legislature to create a Public Facilities Authority (PFA) to help them leverage debt at low interest rates for large capital projects (i.e., A City Hall). In Fulton County, recently, the Legislature created PFAs for Milton, Johns Creek, and Sandy Springs, among others. In DeKalb recently, the Legislature created a PFA for Decatur, Brookhaven, Dunwoody and Tucker. South Fulton has an Urban Redevelopment Agency (URA), but it has its limitations, and most cities have a PFA in their toolbox to do capital projects.

III. PadSplit

Oppose any legislation that would permit PadSplit, or similar operations in single family zoned properties, in the City. PadSplit leases homes from owners and in turn manages and rents the homes out. Draft potential language forcing PadSplit properties to operate under identical rules and regulations as Group Home properties.

IV. Liquor License Renewal

Introduce legislation that would require a current liquor license business owner in a city to apply for additional liquor licenses for each additional new business operating in the same city, instead of automatically being grandfathered-in for each additional new business if current liquor license has been held for a minimum of 12 consecutive months.

V. Trucking Violation Cameras

Legislation aimed to permit automated violation-detection cameras for the purpose of preventing tractor trailer violations within City limits. With a beam height of 13 feet 6 inches, if beam is broken, picture is taken of front tag to cite trucking company of violation. Additionally, the proposed measure would include an increase in the amount penalty fines.

VI. Regulate Corporate Ownership of Private Homes

A Measure urging the Georgia General Assembly to protect communities by considering legislation aimed to regulate mass corporate ownership of private residential homes.

VII. EMS Licensing

Strongly advocate for current legislation House Bill 124 by Rep. Roger Bruce relating to emergency medical services (EMS), so as to provide that first responders of municipal fire departments may engage in the emergency medical transportation of patients.

VIII. Rent Control Legislation

House affordability is a major issue in the City of South Fulton. This priority is to advocate for Senate Bill 125 authored by Sen. Donzella James regarding landlord and tenant in general, so as to repeal Code Section 44-7-19 relating to restrictions on rent regulation by local governments.

IX. Department of Public Works Projects

- Campbellton Road widening 2-4 lanes scoping study, starting at Reynolds Road to Lower River Road in Douglas County.
- Cascade Road at I285 Interchange Improvements (DDI).
- Cascade Palmetto Highway SR154 widening from 2-4 lanes, starting at Campbellton Road to SR92

X. Municipal Deannexation

Closely monitor and oppose current House Bill 374 authored by Rep. Brad Thomas (R – Holly Springs) – Relating to municipal annexation of territory, to provide for municipal deannexation by application of 100 percent of property owners, and for other purposes.

XI. Medical Cannabis Dispensaries

Educate the Georgia Access to Medical Cannabis Commission on the many opportunities to partner with the City of South Fulton on medical cannabis licensing and medical cannabis dispensaries. Following and supporting all Georgia medical cannabis legislation, including the expansion of illnesses covered, licenses issued and dispensaries in operation.



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL WORK SESSION



SUBJECT: 5:30 p.m. Municipal Election Update and Public Notice of Local and State Redistricting

DATE OF MEETING: 12/12/2023

DEPARTMENT: Mayor
