

CITY OF SOUTH FULTON, GEORGIA
VIRTUAL - WORK SESSION
Tuesday, December 14, 2021, 4:00 PM



The Honorable William "Bill" Edwards, Mayor
The Honorable Catherine F. Rowell, District 1 Councilmember
The Honorable Carmalitha Gumbs, District 2 Councilmember
The Honorable Helen Z. Willis, District 3 Councilmember
The Honorable Naeema Gilyard, District 4 Councilmember
The Honorable Corey A. Reeves, District 5 Councilmember
The Honorable khalid kamau, District 6 Councilmember
The Honorable Mark Baker, District 7 Councilmember

COUNCIL WORK SESSION MEETING AGENDA

- I. Call to Order
- II. Roll Call
- III. Presentations
 - 1. Zoning Ordinance Text Amendments Detailed Overview – Lee Walton, Wood Environment and Infrastructure Solutions
 - 2. South Fulton Streetlight Master Plan – David Lintoot, Project Manager – TSW
 - 3. Sanitation Ordinance – Don Toms, Assistant City Manager
- IV. Monthly Reports
 - 4. Finance Monthly Report
 - 5. City Attorney Monthly Report
 - 6. City Manager Monthly Report
 - a. Personnel Policy Changes – Niki Graham, Human Resources
- V. Executive Session (if needed)

When an Executive Session is Required, one will be called for the following issues: 1) Personnel, 2) Litigation or 3) Real Estate
- VI. Adjournment of Meeting



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL WORK SESSION



SUBJECT: Zoning Ordinance Text Amendments Detailed Overview

DATE OF MEETING: 12/14/2021

DEPARTMENT: Planning

ATTACHMENTS:

Description	Type	Upload Date
Lee Walton Text Amendment Presentation 12.14.21	Cover Memo	12/9/2021



Dec.14, 2021 City Council Work Session Zoning Ordinance Text Amendments Detailed Overview

COMMUNITY DEVELOPMENT &
REGULATORY AFFAIRS
DEPARTMENT AND WOOD

Proposed Text Amendments

- TA21-003:** Gas Stations In M-2 Heavy Industrial Zoning Classification – Councilwoman Rowell
- TA21-004:** Modifications to the Cedar Grove Overlay District and Cedar Grove Agricultural Overlay District to reference the existing standards of the Cedar Grove Agricultural Subdivision Ordinance (Article VII of Appendix D of the City of South Fulton Code of Ordinances) – Councilwoman Gilyard
- TA21-005:** Creation of the Red Oak Community Overlay – Councilwoman Willis and the 2021 Comprehensive Plan
- TA21-006:** Expanded Standards for review of proposed Special Uses in the City – City Council
- TA21-007:** Minimum Home Size addition in AG-1 – City Staff
- TA21-008:** “Recreational Courts” added to Section 302.09 and Definitions – City Staff
- TA21-009:** Zoning Denial Timing Change from 6 months to 1 year – City Staff
- TA21-010:** Expansion of Fulton Industrial Business District Overlay area to include recent annexation – City Staff
- TA21-011:** Landscaping Edits to Fulton Industrial Business District Overlay – enhancement of landscaping requirements for industrial zoned properties on Fulton Industrial by changing Section 510.0 (a) to match Section 506.05 – City Staff
- TA21-012:** Modification to the Permit Process for Special Events with fewer than 250 attendees – City Staff
- TA21-013:** Modifications to R-5A District Standards/Creation of Tiny Home Development District – Councilman Reeves

Proposed Text Amendments

- Zoning currently makes distinction between Gas Stations with FIB Frontage and others
- Amendment will require Special Use approval for all Gas Stations equally in all locations
 - Special Use possible in C-2, M-1 and M-2 Districts Only
- Section 302.15 will be deleted (currently requires gas stations on FIB to have frontage on the roadway)
- Table 2-4 (Principal Use Table: Non-Residential Districts) will be amended as follows:

447	Gas Stations	AG-1	C-1	C-2	O-I	MIX	M-1	M-2	
447110	Gasoline Stations located on Fulton Industrial Boulevard			S			A <u>S</u>	S	302.15
447110	Gasoline Stations not located on Fulton Industrial Boulevard			S			S	S	

Proposed Text Amendments

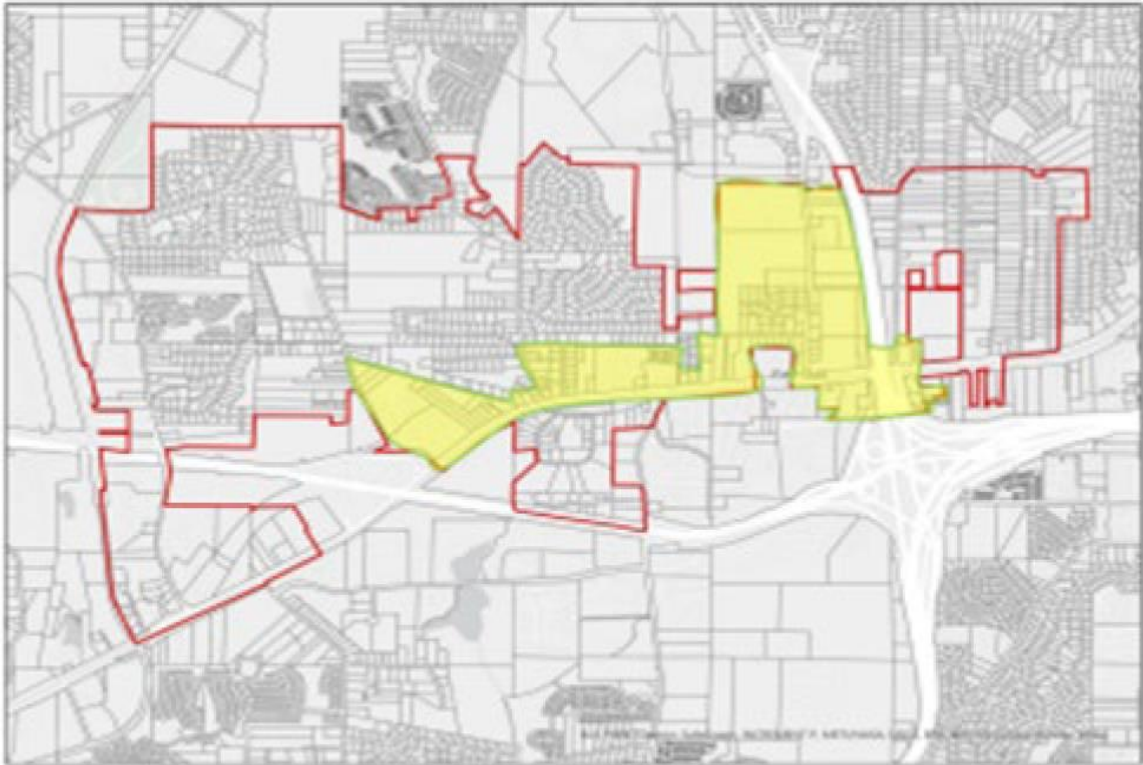
- Cedar Grove Overlay District and Cedar Grove Agricultural Overlay District currently do not reference the existing standards of the Cedar Grove Agricultural Subdivision Ordinance (Article VII of Appendix D of the City of South Fulton Code of Ordinances)
 - These are important development standards for Cedar Grove area
 - Currently ‘on the books’ but not well recognized, and not updated from old Fulton County references
- Amendment adds Article VII reference in Section 507.03 (Cedar Grove Overlay)
- Amendment adds Article VII reference in Section 508.05 (Cedar Grove Agricultural Overlay)
- Amendment corrects Section 508.06 to reference Zoning Article 10 (Inactive) for MIX-CGA and CUP-CGA (relocated to Inactive with Zoning Ordinance approved in 2020)
- Amendment corrects Article VII of Appendix D (Subdivision Regulations) to appropriately reference City of South Fulton as governing jurisdiction

Proposed Text Amendments

- Creation of a Red Oak Community Overlay was discussed during process of developing new Zoning Ordinance adopted in 2020
 - **Councilwoman Willis supports/sponsors**
 - **The 2021 Comprehensive Plan establishes policy basis**
- Amendment creates Red Oak Community Overlay as Section 14 of Article 5
 - Provides map of overlay boundaries; recognizes Red Oak as designated in 2021 Comp Plan
 - Provides Purpose/Intent and Provisions consistent with other established overlays, addressing:
 - Architectural Review Process
 - Landscape, Buffer and Street Tree Requirements
 - Accessory Site Features, Fencing and Walls
 - Sidewalks/Pedestrian Paths
 - Lighting
 - Building Design, Materials and Colors (includes Graphic Color Palate)
- Recognizes Potential for Redevelopment in Red Oak; Promotes Desirable Outcomes and Protects against Blight and Depreciation

Proposed Text Amendments

- Includes all properties within the Red Oak Historic District boundaries, including properties within the Red Oak Business District



 Red Oak Historic District
 Red Oak Business District

Proposed Text Amendments

- Existing standards for review of Special Use applications are found in Section 803.06
- These standards have not been modified from the precedent Fulton County Zoning standards
- Amendment retains existing 14 standards and adds 6 new/additional standards:
 - 15. “Availability of other land suitable for proposed use and effect on balance of land uses;
 - 16. Effect on character of the neighborhood;
 - 17. Suitability of proposed uses;
 - 18. Effect on adjacent property;
 - 19. Economic use of current zoning;
 - 20. Other conditions.”
- These 6 new standards have precedent in City of Atlanta Zoning
- They provide greater flexibility for Special Use review by Staff, Planning Commission and Council
 - Intended to help address concerns about proliferation of certain uses that require Special Use approval
 - Understood to be highly defensible approach to add flexibility in Special Use review process

Proposed Text Amendments

- Currently no minimum heated floor area requirement in AG-1
- Amendment adds requirement to be the same as in R-1 by revising Table 4-2:

Table 4-2 Area Regulations for Lots and Principal Buildings

Zoning District ↓	Lot Area (minimum acres or square feet)	Setbacks (minimum feet)				Lot Width (minimum feet)	Lot Frontage (minimum feet)	Development Frontage (minimum feet)	Height (maximum feet)	Heated Floor Area (minimum square feet) (g.f. = ground floor)	Density (maximum dwelling units per gross acre)	Lot Coverage (maximum percent)
		Front ²		Side	Rear							
		To lot line	Staggered									
AG-1	1 acre with frontage on paved road	60'	N/A	25' to interior lot line 40' to street	50'	100'	35'	N/A	40'	< 2 story: 1,800 sq.ft. on g.f. ≥ 2 story: 2,000 sq.ft. with 1,200 sq.ft. on g.f.	N/A	N/A
	3 acres with frontage on unpaved road											

Proposed Text Amendments

- Amendment changes wording in Table 2-4 (Principal Use Table: Non-Residential) from “Tennis Courts” to “Recreational Court, Public”
 - Less specific and responsive to wider range of court interests/options today
 - Existing Recreational Court definition applies

713	Amusements and Recreation, Outdoor	AG-1	C-1	C-2	O-I	MIX	M-1	M-2	
713990	Tennis Courts			S			S	S	<u>302.09</u>

be amended to read as follows:

713	Amusements and Recreation, Outdoor	AG-1	C-1	C-2	O-I	MIX	M-1	M-2	
713990	Recreational court, public			S			S	S	<u>302.32</u>

TA21-009

TEXT AMENDMENT

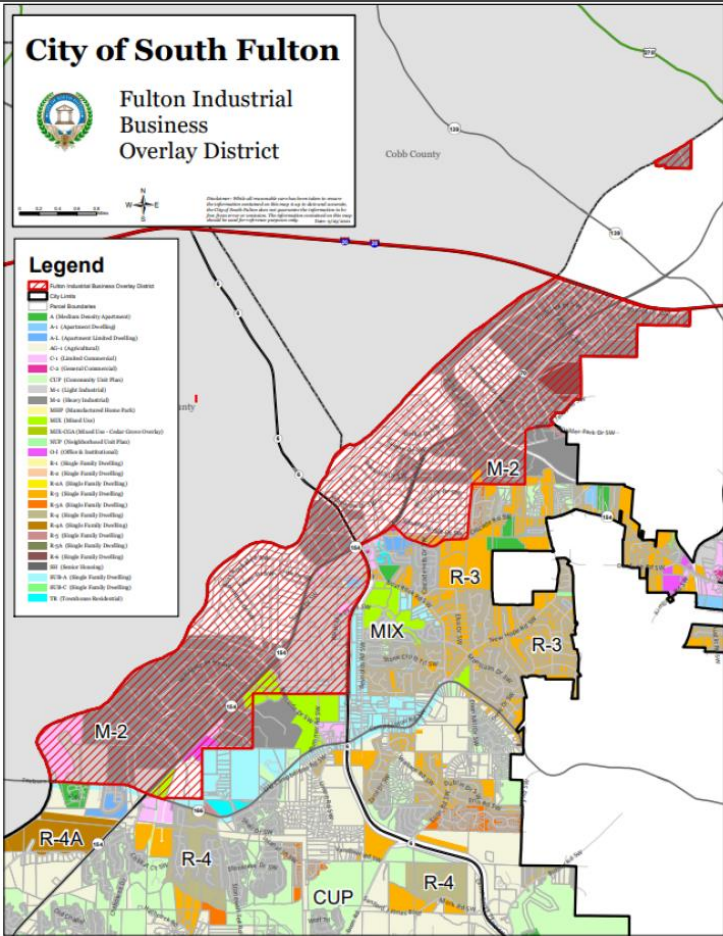
ZONING DENIAL TIMING CHANGE

Proposed Text Amendments

- If Rezoning or Special Use Application is Denied by City Council, current Zoning requirement is 6 month Waiting Period before Re-Application
- Amendment to Section 803.01 changes to 12-month Waiting Period
 - Consistent with similar zoning provisions/requirements in many peer communities

Proposed Text Amendments

- Fulton Industrial Business Overlay District boundaries as represented in 2020 Zoning Ordinance do not reflect FIB area annexation completed in 2021
- Amendment incorporates recently annexed FIB properties into Overlay District by updating the Boundary Map referenced in Section 510



Proposed Text Amendments

- Landscaping Edits to Fulton Industrial Business District Overlay are intended to enhance landscaping requirements for industrial zoned properties on Fulton Industrial by changing Section 510.0 (FIB Overlay District) to match Section 506.05 (from Cascade Corridor Overlay District)
- Amendment adds the following in Section 510.08:
 - 15-foot wide landscape strip along any public street (exceeding Article 4 requirement)
 - Compliance with Tree Preservation Ordinance
 - Minimum height of 3-feet for shrubs at time of planting
 - Minimum tree size of 2-inch caliper (DBH at time of planting) with hardwood trees spaced at 30 feet
 - 10-foot wide landscape strip along any interior property line adjacent to nonresidential zoning or use (Article 4 provides requirement for greater if adjacent to residential)

Proposed Text Amendments

- Existing language in Zoning about Permit Process for Special Events has caused confusion
- Amendment removes language in 3 different Zoning sections that refers to Special events: 304.01, 304.02 and 904.19 (s)
- After this amendment is made, the basis for the Special Event Permit Process will be Title 17 Chapter 9 (Streets, Sidewalk and Public ROW code) in the Code of Ordinances and additional sections that regulate Public Parks and that regulate assemblies in public places
- Additional ordinance modifications are being worked on to coordinate these ordinances; it will remain outside of the Zoning Ordinance

Proposed Text Amendments

- Intent of proposed change to R-5A is to allow development of smaller Single-Family Detached homes on small lots in a walkable, attractive neighborhood setting with open space
- R-5A currently allows 4,000 s.f. lots and has minimum heated floor area standard of 850 s.f.
- Amendment proposes to maintain same minimum lot size (4,000 s.f.) but reduce minimum heated floor area requirement to 400 s.f.
- Amendment also proposes changes to setbacks and building height
- Amendment includes detailed standards for neighborhood design including the following:
 - Minimum overall size of 2 acres and Maximum overall size of 20 acres
 - Perimeter setbacks (25 ft. to 40 ft.)
 - Requirement to cluster homes into “Pocket Neighborhoods” with between 5 and 36 homes each
 - Requirement to set aside Common Open Space with minimum 200 s.f. per housing unit
 - Requirement to locate most houses around open space, or in close walking distance
- Amendment includes requirement that all structures must be site-built or modular homes with permanent foundations; no allowance for temporary or mobile structures (including containers)

Proposed Text Amendments

- Amendment proposes these changes to Table 4-1 on R-5A Setbacks, Building Height and Size:

R-5A	4,000 sq.ft.	20'	Yes, see Sec. 403.03(c)	0'-7': conditions apply ² 14' between dwellings 20' to street	20'	N/A unless specified in conditions of zoning	35'	N/A	40'	850 sf	N/A	N/A
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Zoning District	Lot Area	Setbacks				Lot Width	Lot Frontage	Development Frontage	Height	Heated Floor Area	Density	Lot Coverage
		Front		Side	Rear							
		To lot line	Staggered									
R-5A	4,000 sq.ft.	10'	Yes, see Sec 403.03	5'	10'	N/A unless specified in conditions of zoning	35'	N/A	30'	400 sf Minimum	N/A	N/A

Proposed Text Amendments

- “Pocket Neighborhood” and Common Open Space concepts are illustrated in this sketch
- Zoning approval for an R-5A development with Tiny Homes, Cottage Homes, Standard Homes or a combination would require master plan approval with review based on the proposed standards in the Amendment

POCKET NEIGHBORHOOD
COMMON OPEN SPACE

POCKET NEIGHBORHOOD
COMMON OPEN SPACE



Proposed Text Amendments

- The Minimum heated floor area size of 400 s.f. proposed by Amendment is consistent with Georgia Dept. of Community Affairs definition of “Tiny House”
- Georgia DCA definition includes Recreational Vehicles and Manufactured Homes, but local ordinances can allow or disallow those types



GEORGIA TINY HOUSE FACT SHEET

Overview

"Tiny houses" have received a lot of attention and interest in recent years. A tiny house is typically defined as a single-family home, generally 400 square feet or less, excluding lofts. Tiny homes are built in different ways, and it is important to identify which types of tiny homes fall within the scope and application of building codes. The four types of tiny homes are:

1. Recreational vehicles
2. Manufactured (mobile) homes
3. Residential (modular) Industrialized Buildings
4. Site-built dwellings

Proposed Text Amendments

- Following approval of this Amendment or similar allowing Tiny Homes, COSF would need to adopt *International Residential Code Appendix Q – Tiny Houses*:



TINY HOME
INDUSTRY
ASSOCIATION

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What is the IRC Appendix Q?

In an nutshell, Appendix Q is a model building code for foundation-based tiny houses, providing building safety standards for houses that are 400 square feet and under.

It relaxes various requirement in the main body of the IRC. Specifically, the Appendix Q addresses the issues related to safety and maximizing efficient design of tiny house. Attention is specifically given to features such as compact stairs, including handrails and headroom, ladders, reduced ceiling heights in lofts and guard and emergency escape and rescue opening requirements of lofts. [Read the entire Appendix Q for tiny houses here.](#)

Importantly, it is up to each state and/or municipality to adopt Appendix Q into its residential building code.

<https://tinyhomeindustryassociation.org/appendix-q/>

Proposed Text Amendments

- R-5A Amendment approach was proposed based on a number of factors:
 - Very few existing R-5A zoned tracts of land (all identified are developed or in process of development per existing R-5A standards)
 - Does not result in creation of a new single-family zoning district with higher density allowance
 - Current minimum heated space requirement is not dramatically higher than proposed 400 s.f.
 - Current standards of R-5A are not ideal with respect to promoting attractive, walkable neighborhood designs with open space

Timeline of Legislative Actions

City of South Fulton Community Development and
Regulatory Affairs Department Presents



Zoning Ordinance Update Meetings

NOVEMBER 8

Community Information meeting (CZIM)
6 PM

NOVEMBER 9

Mayor and Council Work Session
4 PM

NOVEMBER 16

Planning Commission Public Hearing
6 PM

DECEMBER 14

Mayor and Council's Public Hearing and 1st
Reading of Zoning Ordinance Text Amendment
4 PM

DECEMBER 21

2nd Reading of Zoning Ordinance Text
Amendment and eligibility to be voted upon
4 PM

 **Live**

via YouTube
@cityofsouthfulton

What is a zoning ordinance?

The zoning ordinance is the formal categorization of land-use policies applicable to land within a municipality that sets the legal framework. The zoning ordinance establishes permitted land uses and distinguishes between different land use types.

How does the zoning ordinance affect you?

The zoning ordinance ensures that incompatible land uses are not located adjacent to one another. It can assist property owners in identifying what can or cannot be built on their property and how those properties can be used. The general purpose of most zoning ordinances is to protect the health, safety, and welfare of the public and the expectations of owners and prospective owners.



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL WORK SESSION



SUBJECT: South Fulton Streetlight Master Plan

DATE OF MEETING: 12/14/2021

DEPARTMENT: City Manager

ATTACHMENTS:

Description	Type	Upload Date
SouthFulton_Presentation_CityCouncil1_FINAL	Cover Memo	12/9/2021



SOUTH FULTON

STREETLIGHT MASTER PLAN

City Council Meeting #1
December 14th, 2021

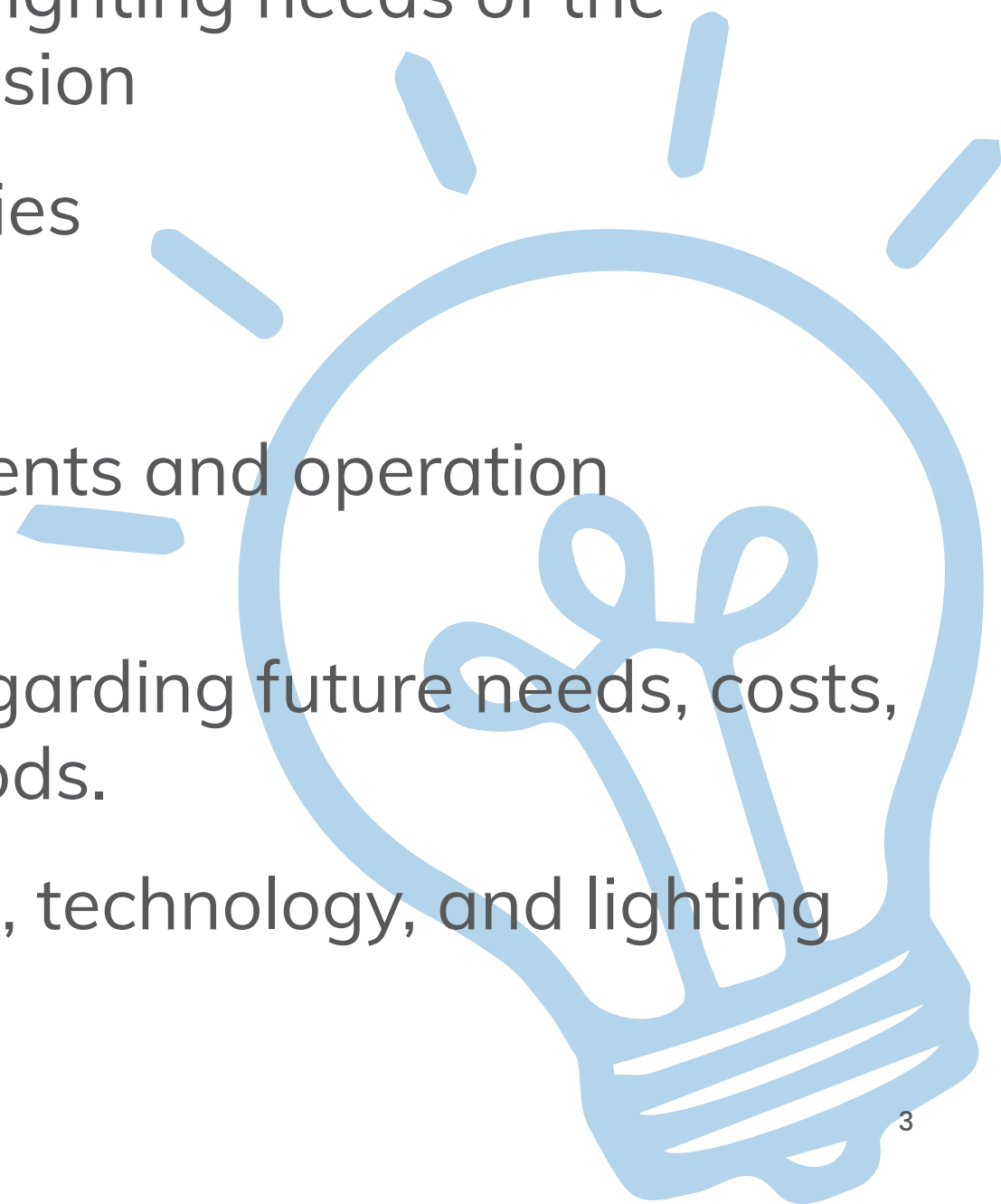
Agenda

- Streetlight Master Plan Scope
- Schedule + Process
- Overview of Lighting
- Public Input Results
- Next Steps
- Closing Remarks/Questions

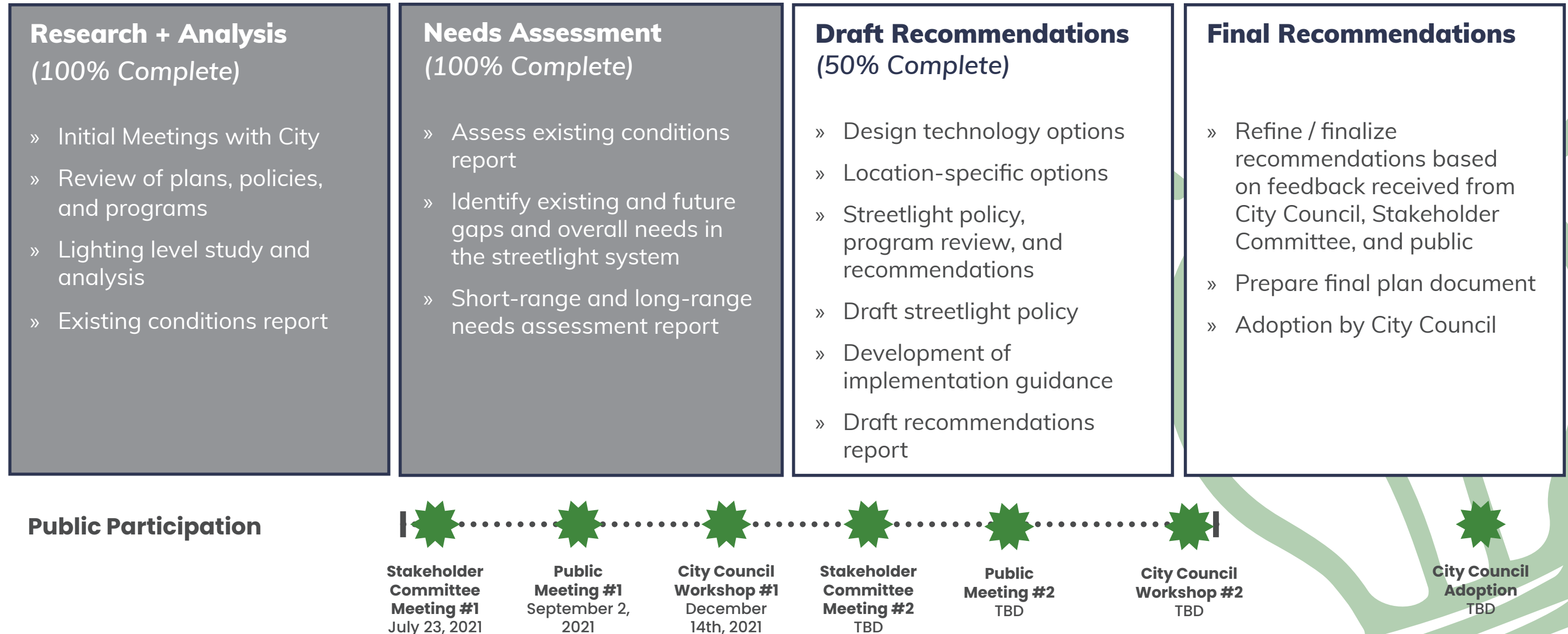


Streetlight Master Plan Scope

- Identify ways to meet existing and future street lighting needs of the community in a manner that reflects the City's vision
- Defined approach based on available technologies
- Address safety needs of all transportation users
- Guide future streetlight infrastructure improvements and operation programs
- Make recommendations and suggest policies regarding future needs, costs, priorities, future investments, and funding methods.
- Provide design standards, fixture styles, spacing, technology, and lighting levels



Schedule + Process



Overview of Lighting

Inventory of Existing Lights

Total Light Count = +/- 11,500 lights

Utility Company:

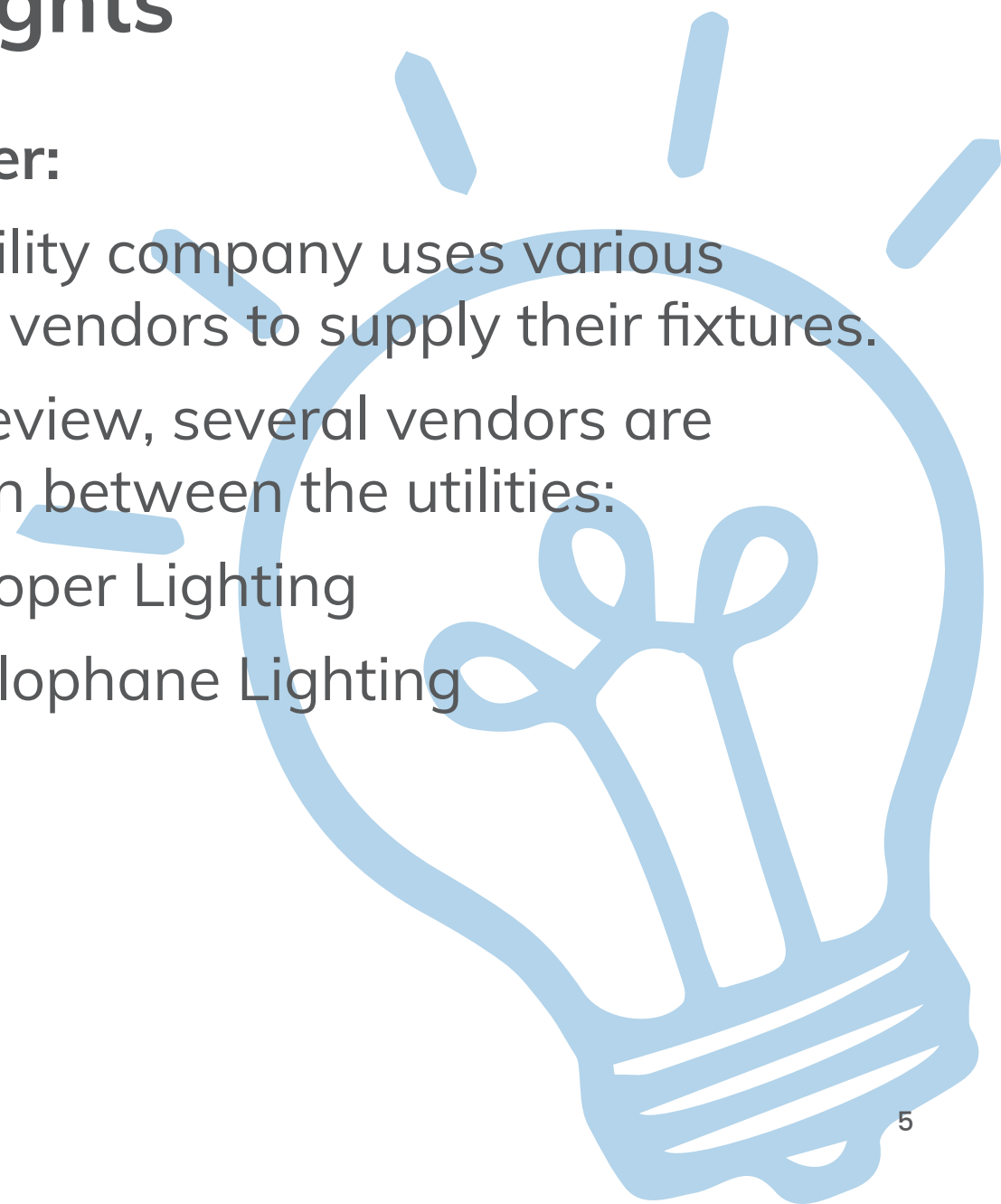
- Greystone: +/- 4,000 lights
- Georgia Power: +/- 7,500 lights

LED:

- LED: 7,400 lights (64%)
- Non-LED: 4,100 lights

Manufacturer:

- Each utility company uses various lighting vendors to supply their fixtures.
- In our review, several vendors are common between the utilities:
 - Cooper Lighting
 - Holophane Lighting



Overview of Lighting

Lamp Type:

- High-pressure sodium: 4,100 lights (36%)
- LED: 7,400 lights (64%)
- Metal halide: 11 lights (> 1%)

High-pressure sodium



LED



Overview of Lighting

Fixture Type:

Roadway Lamps (13%)



Post Top (30%)



Cobra Head Lamp - 55%



Other - 2%

Lighting Level Study & Analysis

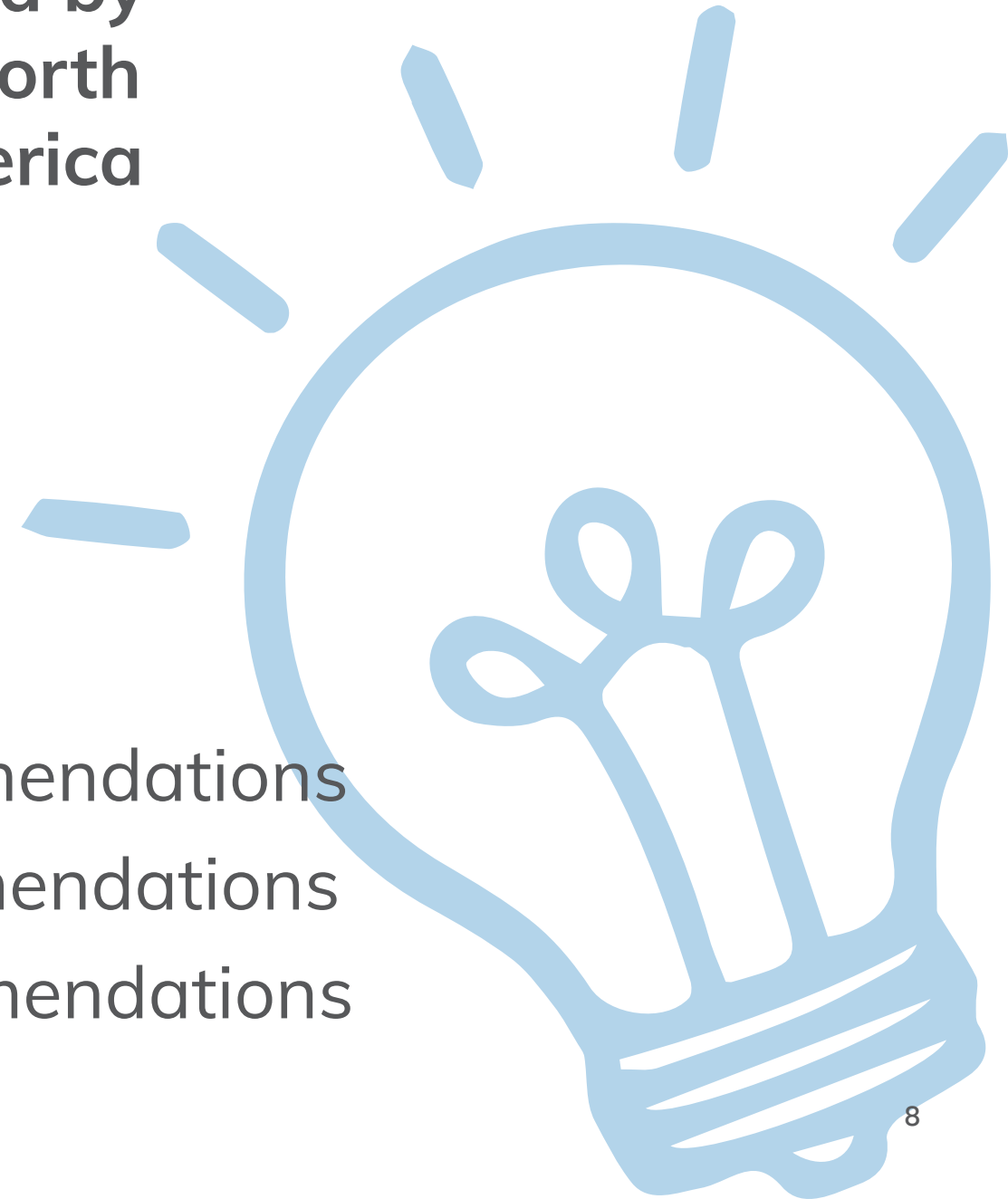
The team analyzed 91 targeted corridors provided by the city and rated them based on standards set forth by Illuminating Engineering Society of North America (IESNA)

Criteria

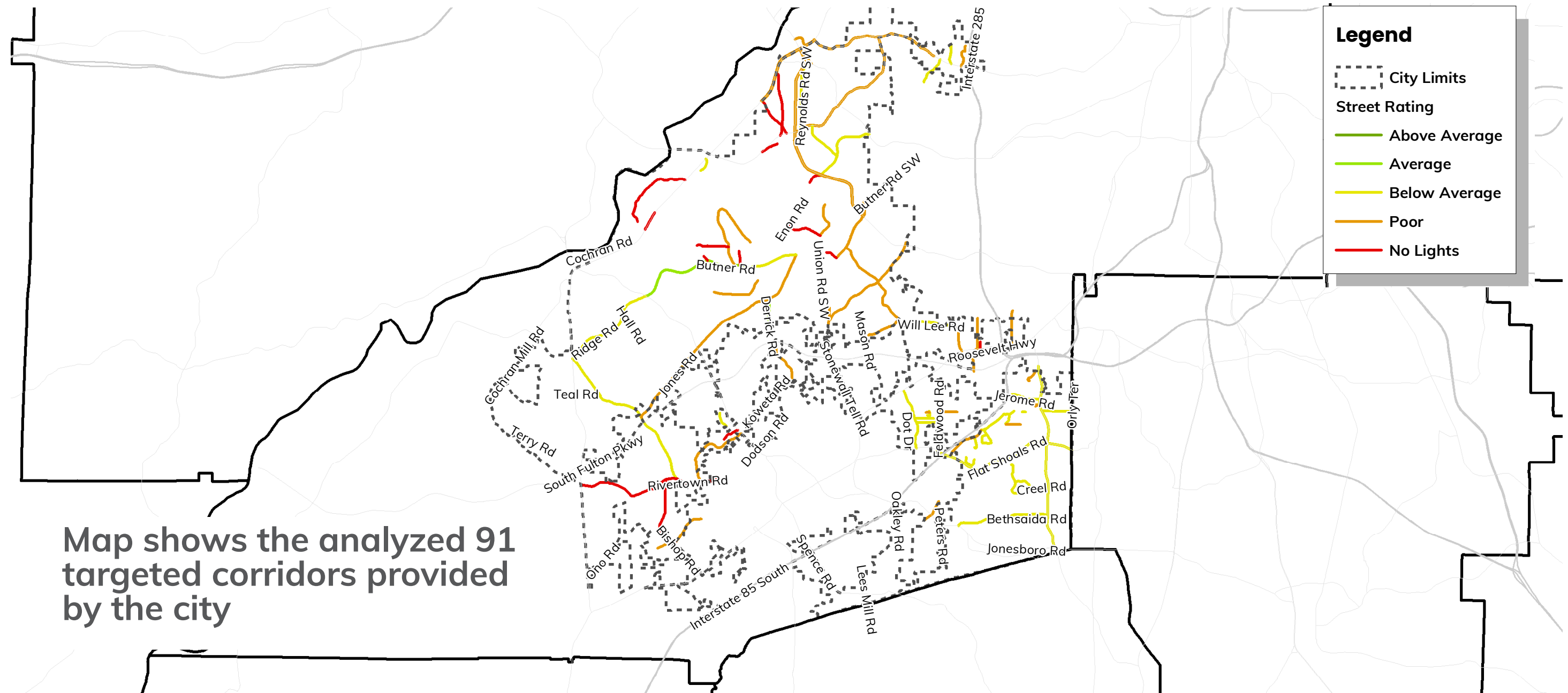
- Road Surface
- Pedestrian Conflict
- Roadway Type

Ratings

- 1 - No Light
- 2 - Poor
- 3 - Below Recommendations
- 4 - Meets Recommendations
- 5 - Above Recommendations



Lighting Level Study & Analysis Results



Map shows the analyzed 91 targeted corridors provided by the city

What We Have Learned

The City of South Fulton Ordinances call for...

- Streetlights and pedestrian lights are provided by the developers of new subdivisions
 - *Lighting layout shall be approved by the Community Development and Regulatory Affairs Director*
 - *Lights shall be 30' above the ground, mounted on arms no less than 5' in length*
 - *Lights shall be less than 300' feet apart*
 - *At least one light per intersection*
- The developer shall pay all costs and submit proof of payment to the Director and provide a maintenance agreement with the utility company.

Per City Ordinance No. 2018-049," An ORDINANCE ADOPTING THE CITY OF SOUTH FULTON SUBDIVISION REGULATIONS AS APPENDIX D TO THE CITY CODE OF ORDINANCES AND FOR OTHER LAWFUL PURPOSES"

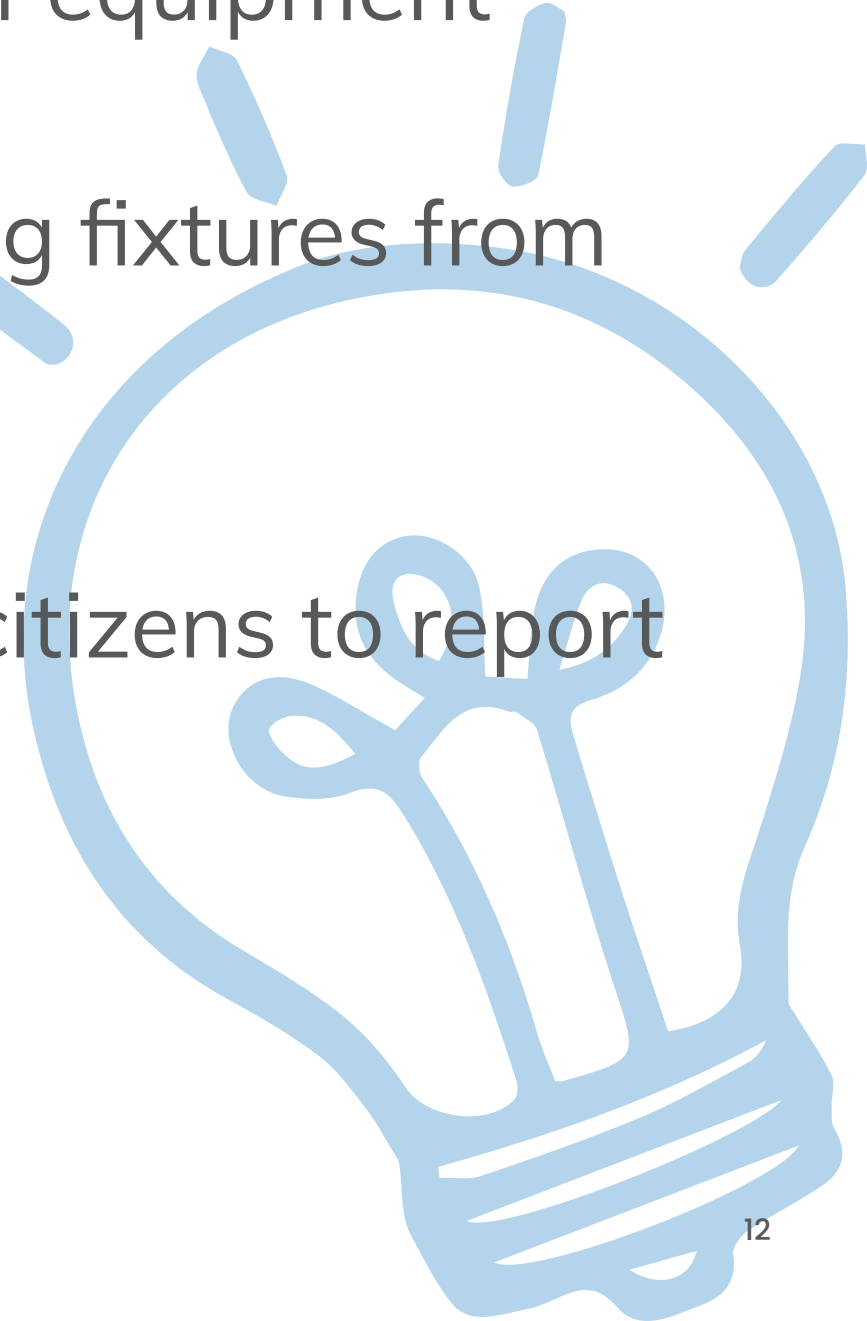
What We Have Learned

Throughout the City of South Fulton...

- Streetlight fixtures and poles installed have to be approved by both the City and utility company.
- There are requirements that regulate how far apart fixtures must be and where they must be located.
- When a subdivision is located in a zoning overlay district, light standards shall comply with the requirements of the overlay district.
- The City of South Fulton pays for all streetlight consumption costs.
- Some municipalities (Sandy Springs, Brookhaven) charge their citizens for streetlights as a line item on their utility bills or annual property tax bill.

What We Have Learned

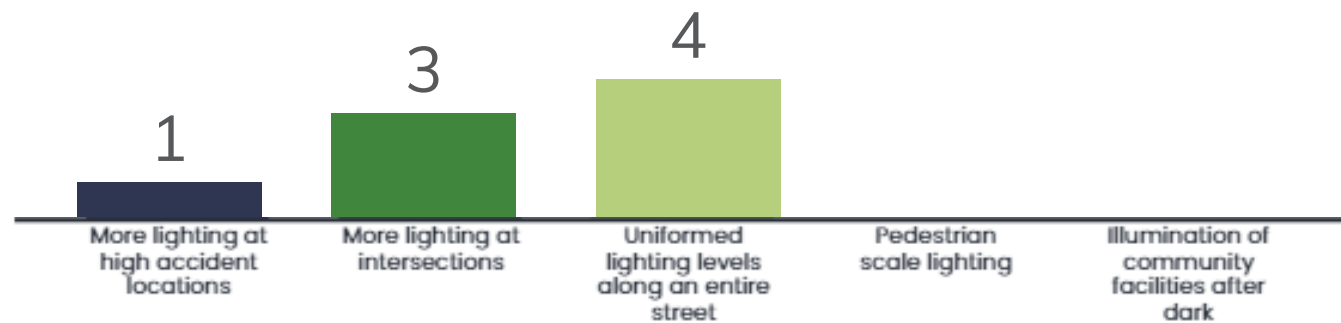
- There appears to be very little standardization of equipment throughout the City of South Fulton.
- As of late, Georgia Power appears to be installing fixtures from Cooper Lighting.
- The utility company maintains the light fixtures.
- The utility companies provide online portals for citizens to report issues with the light poles.



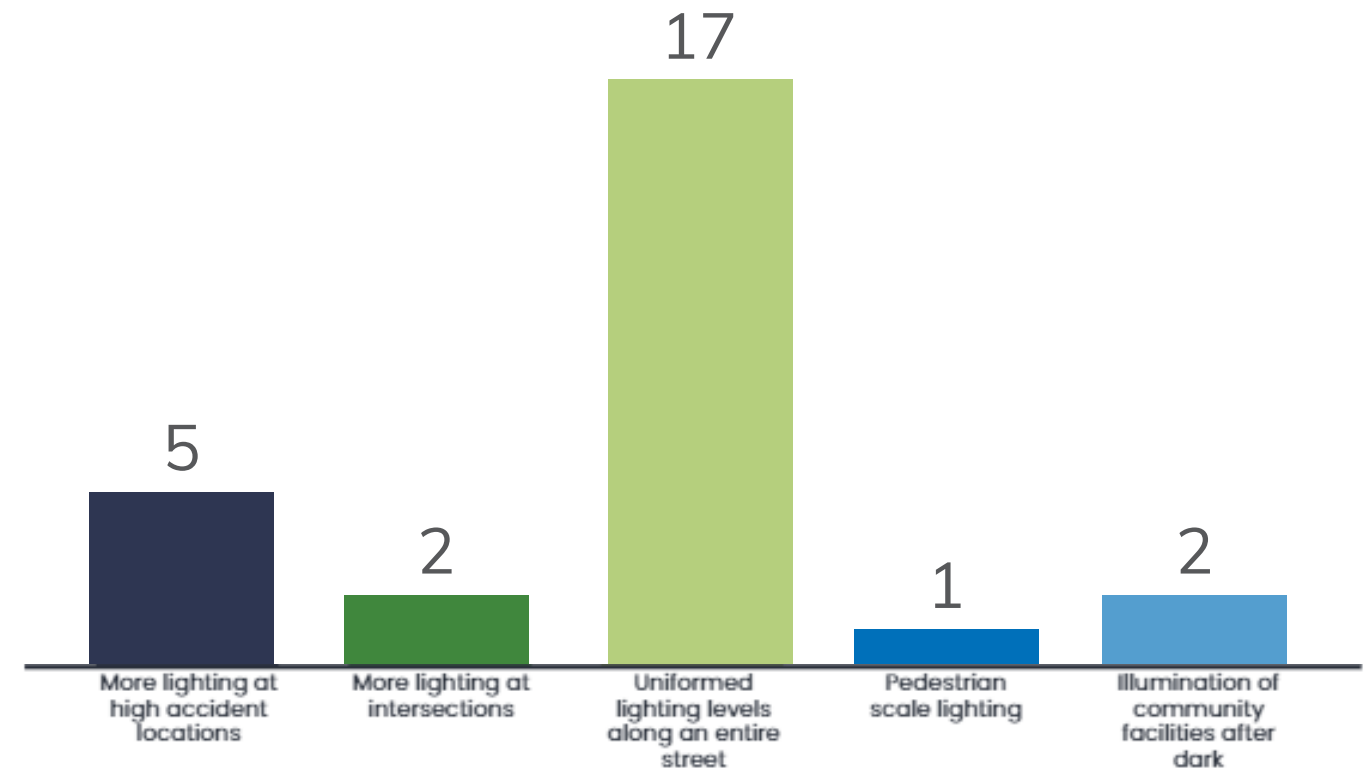
Public Input Results

What do you want to see as a priority when it comes to streetlighting?

Steering Committee



General Public



Public Input Results

Is light from the streetlight spilling over onto private property a concern for you?

Steering Committee

2
Yes

7
No

0

I don't know

General Public

4
Yes

3

I don't know

22
No

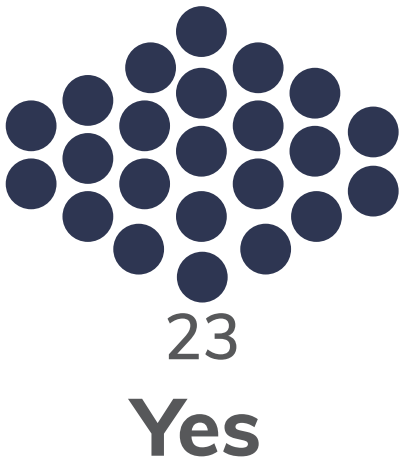
Public Input Results

Do you think the streetlights, either by design, style, or other means, should be used to help define an area or neighborhood of the city?

Steering Committee



General Public



Public Input Results

Do you feel like the streetlights in the City of South Fulton currently provide adequate lighting on the streets?

Steering Committee

0
Yes

2

I don't know

7
No

1
Yes

General Public

3

I don't know

25
No

Public Input Results

Where in the City of South Fulton is there a need for additional lighting?

Steering Committee

- Butner Rd
- Camp Creek Pkwy
- Campbellton Rd
- Campbellton-Fairburn Rd
- New Hope Rd
- Ridge Rd
- South Fulton Pkwy

General Public

- Buffington Rd
- Cedar Grove Rd
- Jones Rd
- New Hope Rd
- Old Fairburn Rd
- Ridge Rd

Public Input Results

Are there physical features that need improvement so that lighting can be effective? If so, where?

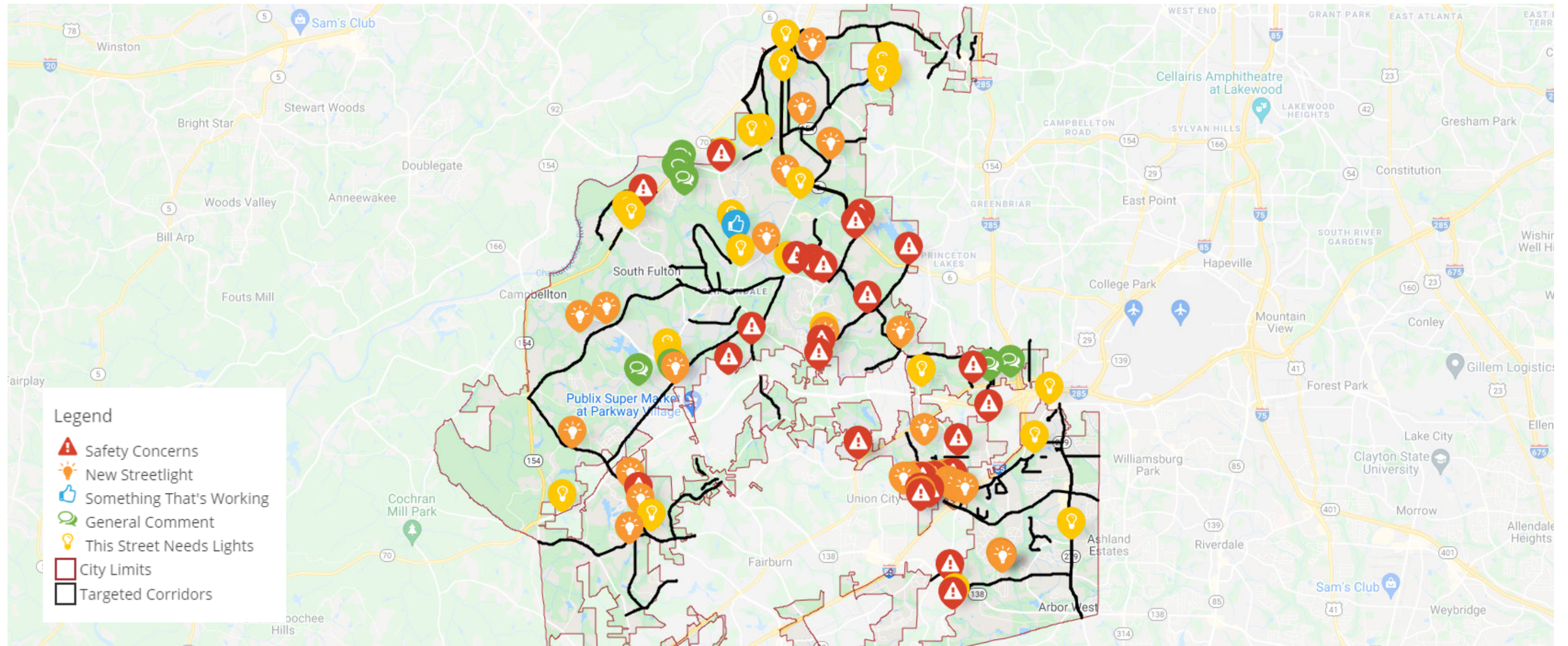
Steering Committee

- Butner Rd
- Greentree Trl
- New Hope Rd between Cascade Rd and Boat Rock Rd
- Old Fairburn Rd

General Public

- Campbellton Rd and New Hope Rd
- Cedar Grove Rd between Rivertown Rd and Cascade-Palmetto Hwy
- Greentree Trl by Wolf Creek Bridge
- Jones Rd and Campbellton Rd
- Jones Rd and South Fulton Pkwy
- Old Fairburn Rd between Camp Creek Pkwy and Union Rd
- Bethsaida Rd

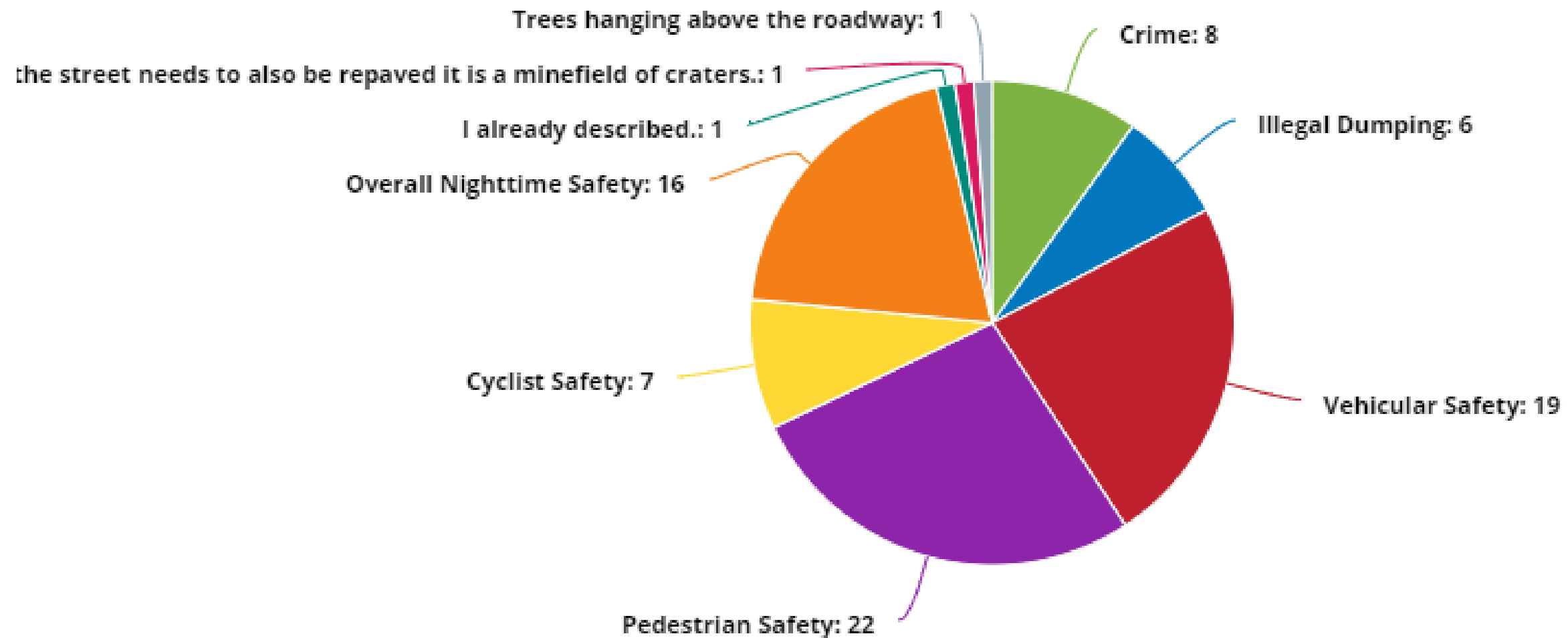
Public Input Results



Public Input Results



What are the safety concerns?



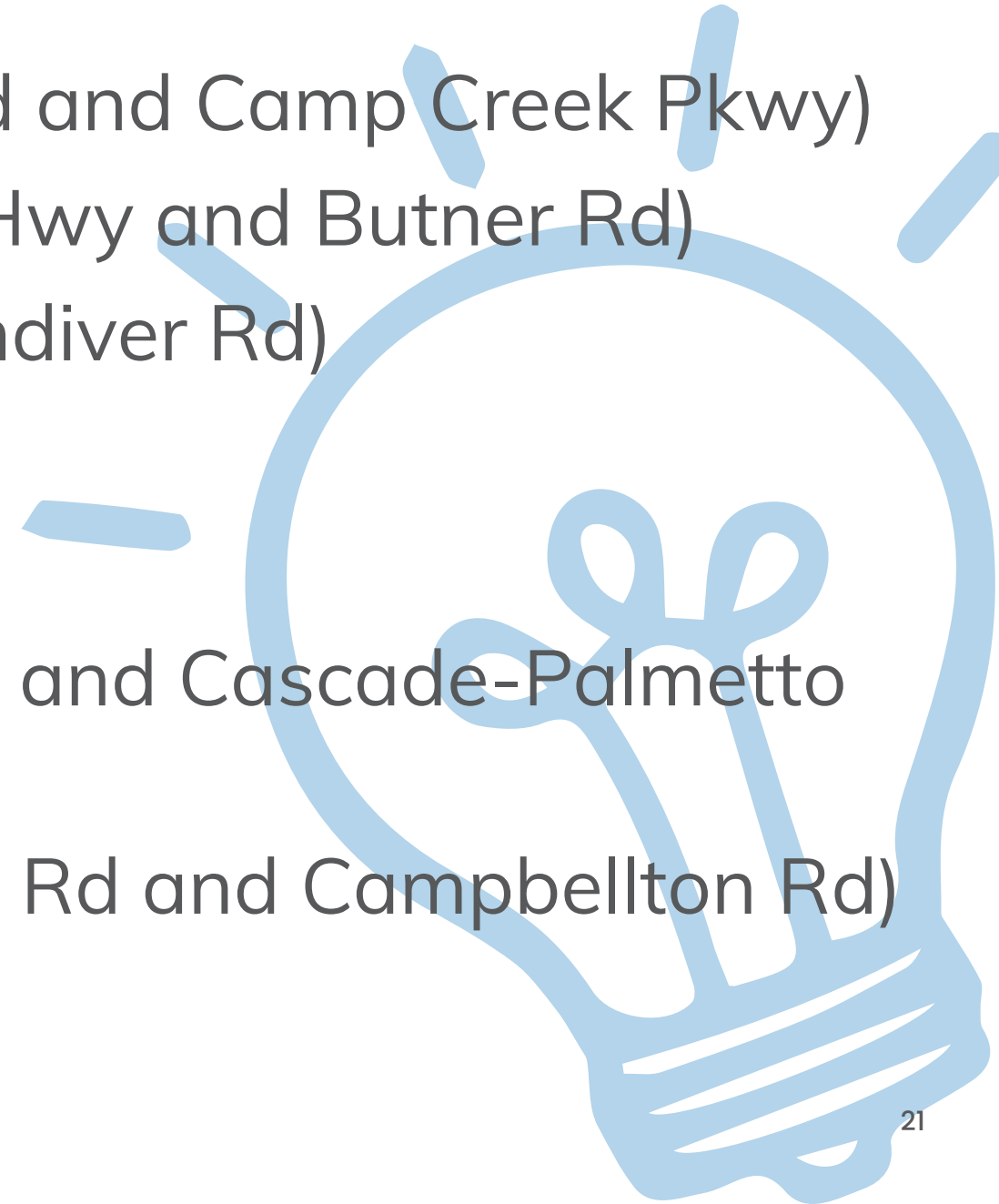
Where Else Should We Study?

Already Lit:

- Boat Rock Rd (between Fulton Industrial Blvd and Camp Creek Pkwy)
- Demooney Rd (between Cascade-Palmetto Hwy and Butner Rd)
- Enon Rd (between Stonewall Tell Rd and Vandiver Rd)

Hard to Light:

- Campbellton-Fairburn Rd (between Jones Rd and Cascade-Palmetto Hwy)
- Cascade-Palmetto Hwy (between W. Stubbs Rd and Campbellton Rd)



Where Else Should We Study?

Partially or Mostly Lit:

- Feldwood Rd (between Roosevelt Hwy and Morning Creek Dr)
- Flat Shoals Rd (between Interstate 85 and Bagby Ct)
- Old Bill Cook Rd (between Springfield St and Live Oak Trl)
- Owl Rock Rd (between Campbellton Rd and Union Rd)
- Roosevelt Hwy (between White City Rd and Janice Dr)
- Stonewall Tell Rd (between Enon Rd and Campbellton Rd)
- Stonewall Tell Rd (between Derrick Rd and Union Rd)
- Vandiver Rd (Enon Rd and Union Rd)
- W. Stubbs Rd
- Butner Rd (between Campcreek and Thaxton Rd)



Where Else Should We Study?

Underground Distribution Lines:

- Smoke Ridge Ct

Where Fixtures Can Be Added:

- Campbellton Rd (between Cascade-Palmetto Hwy and Camp Creek Pkwy)

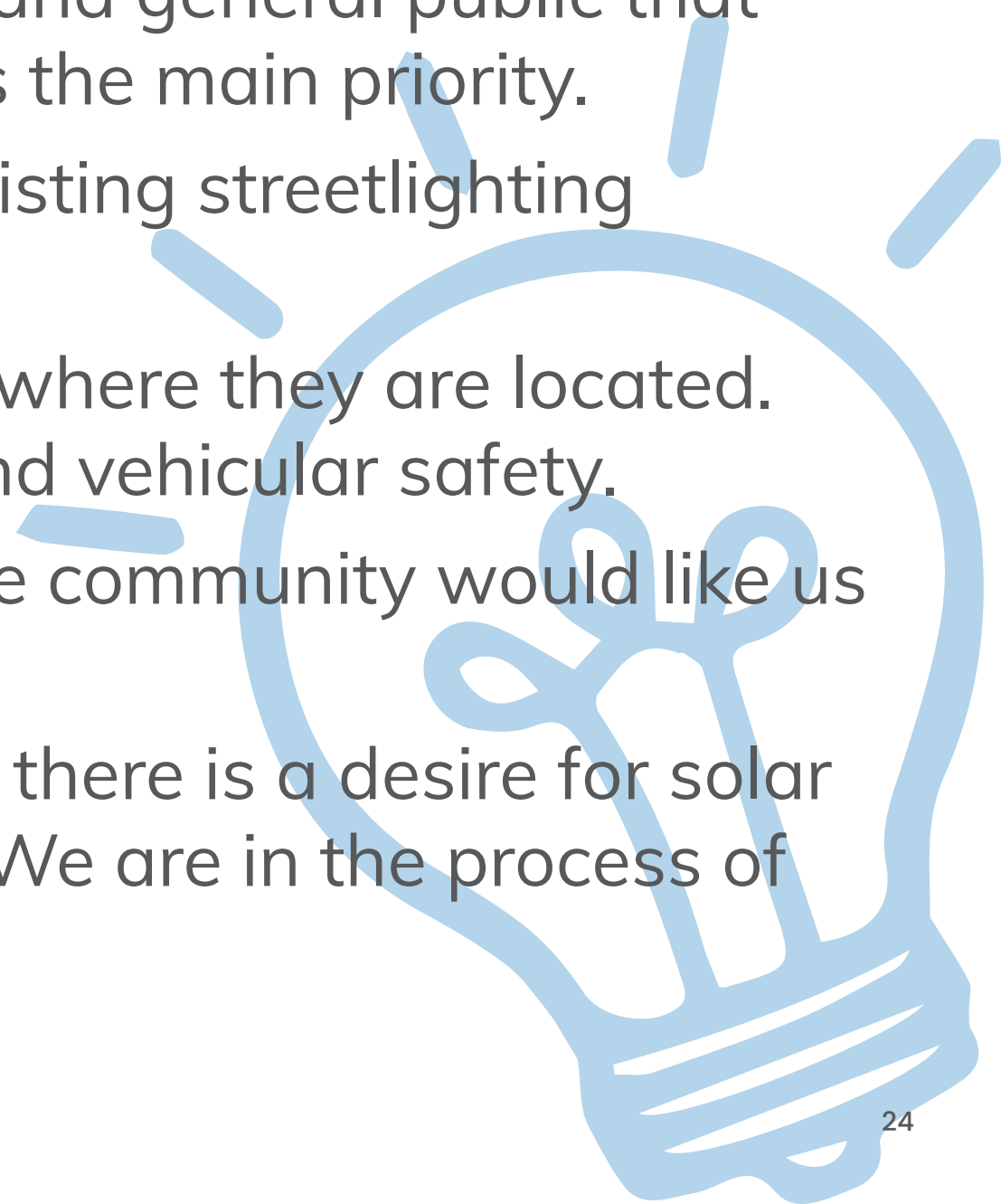
Where Fixtures Can't Be Added:

- South Fulton Pkwy (between Cascade-Palmetto Hwy and Derrick Rd)



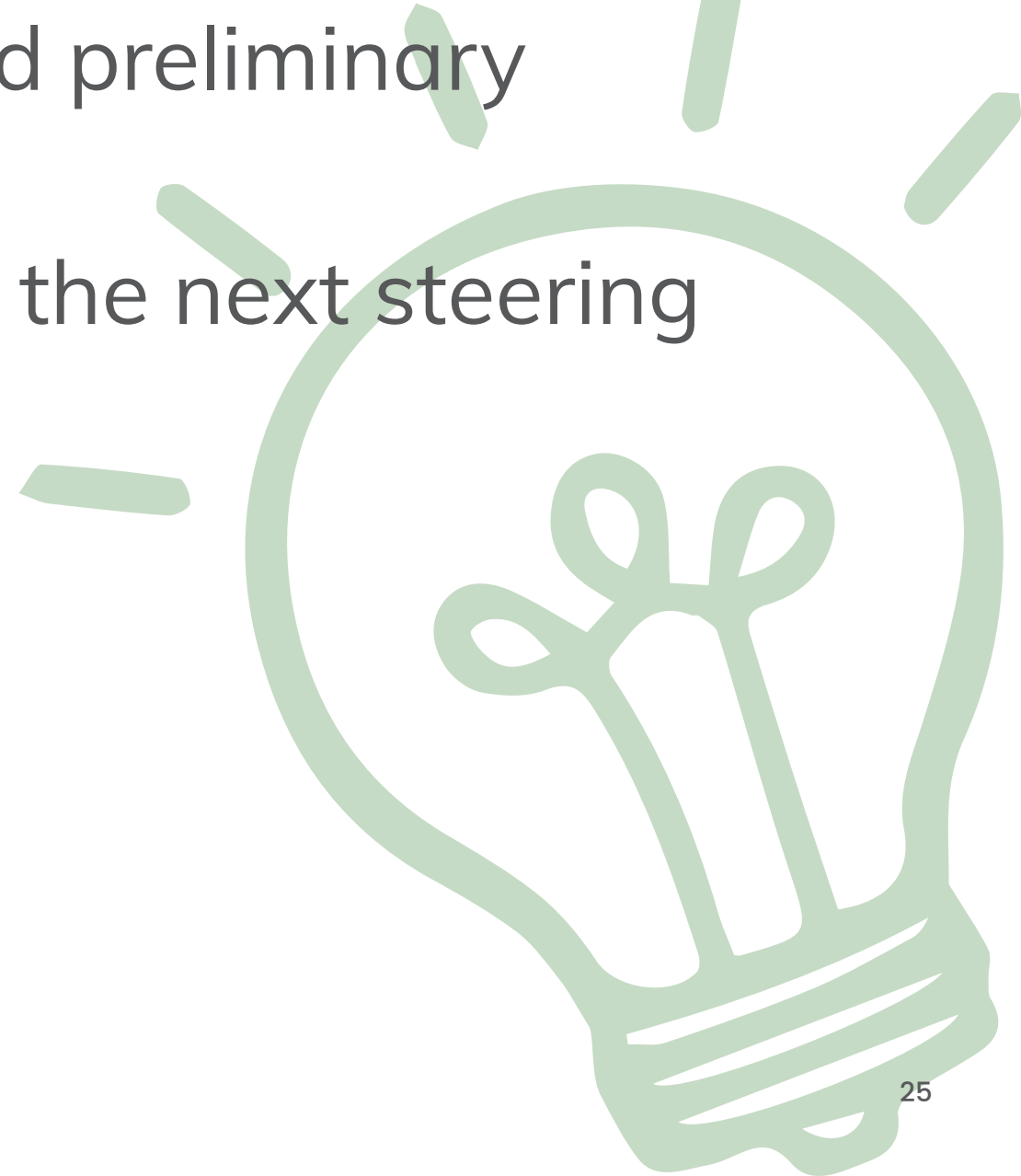
Major Takeaways

- We got consensus from the steering committee and general public that uniformed lighting levels along an entire street is the main priority.
- We confirmed with the community where the existing streetlighting problems are located.
- We understand what safety concerns exist and where they are located. Most of these issues are related to pedestrian and vehicular safety.
- We know that there are other street corridors the community would like us to examine and then create recommendations.
- We have heard from members of the public that there is a desire for solar lighting and other smart city lighting initiatives. We are in the process of investigating these.



Next Steps

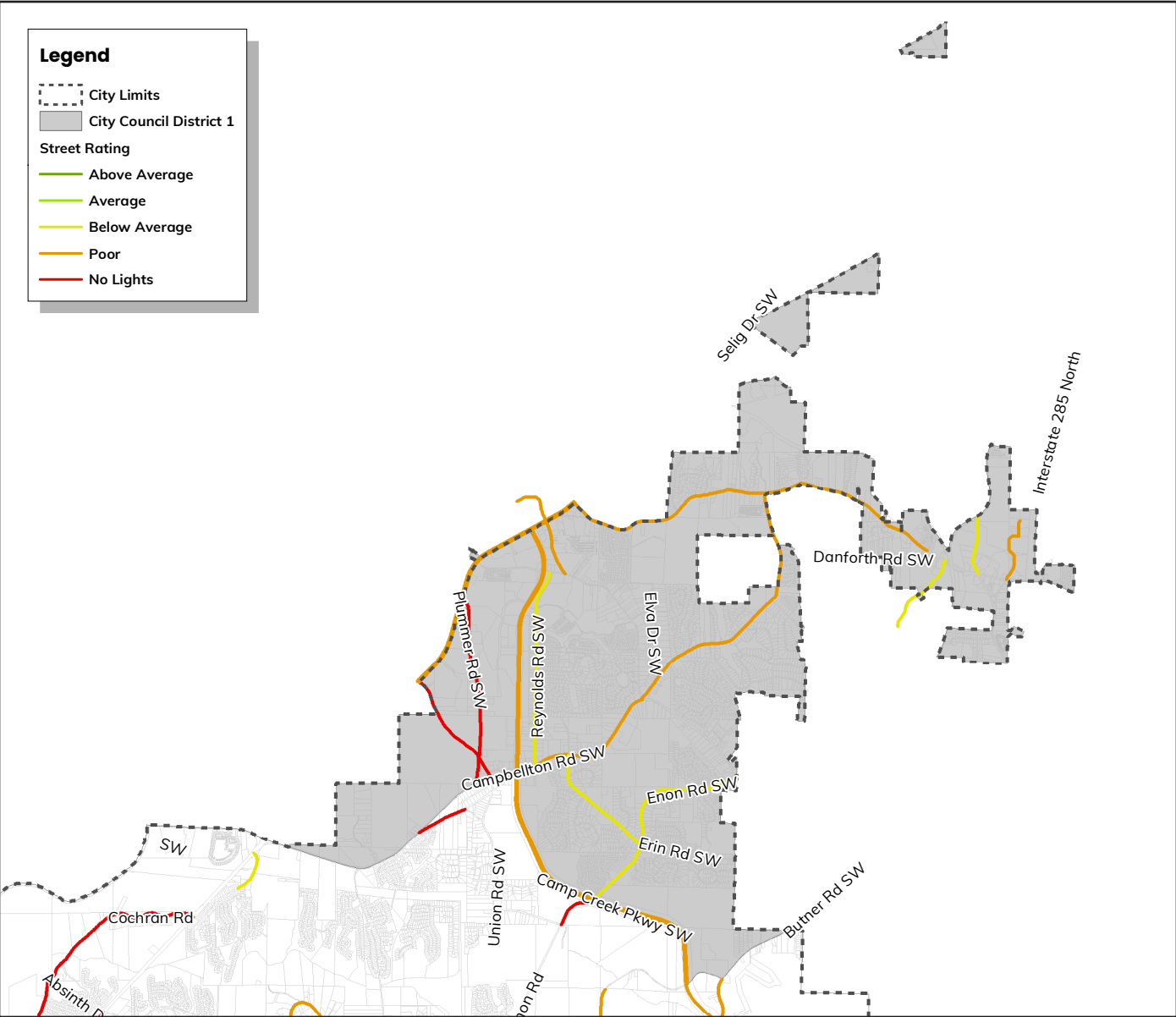
- The results of public engagement, along with the technical needs assessment results, have informed preliminary recommendations.
- The team is in the process of scheduling the next steering committee meeting and public meeting.





Q&A

District 1



District 1 Analysis (10.81 sq mi):

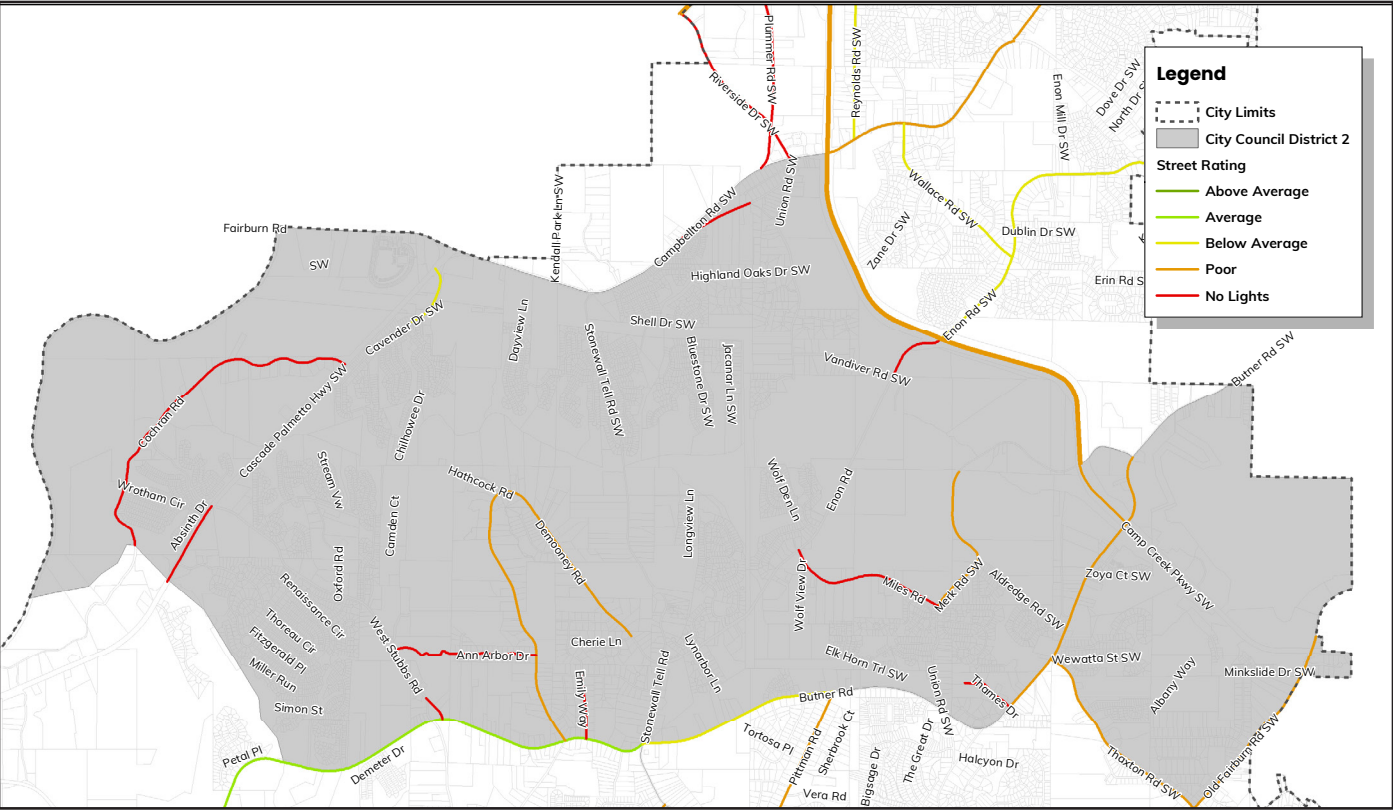
	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	1,052	647	0
Subdivision Lights	664	464	0
LED	460	622	0
Non-LED	592	25	0

District 1 Targeted Corridors (26 mi):

	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	143	86	0
Subdivision Lights	6	12	0
LED	87	85	0
Non-LED	56	1	0

64% LED lights
Average IESNA Rating 2.1 on a scale of 1-5 (poor)

District 2



District 2 Analysis (16.10 sq mi)

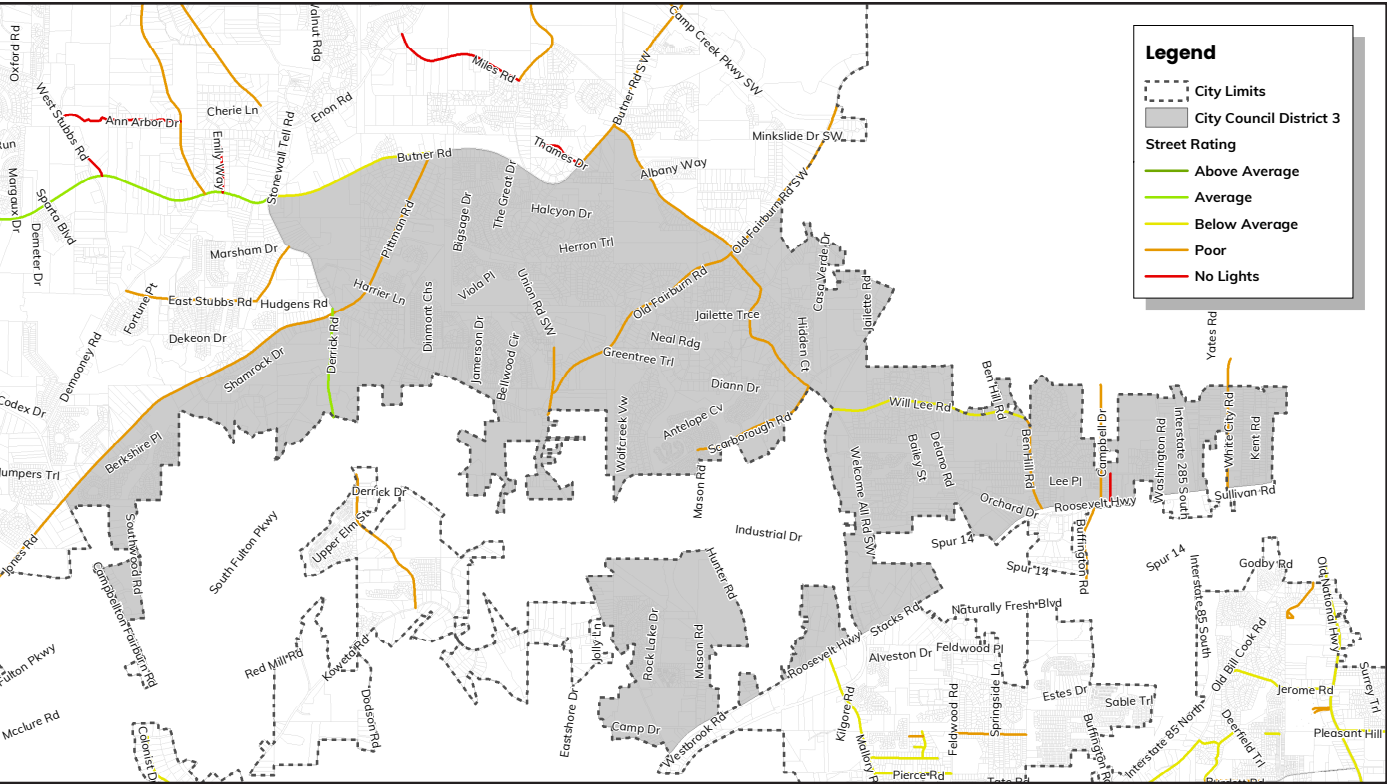
	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	184	1422	1
Subdivision Lights	88	1135	0
LED	64	1363	1
Non-LED	120	59	0

District 2 Targeted Corridors (18 mi):

	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	53	64	0
Subdivision Lights	8	9	0
LED	37	62	0
Non-LED	16	2	0

89% LED lights
Average IESNA Rating 1.6 on a scale of 1-5 (poor)

District 3



District 3 Analysis (10.42 sq mi)

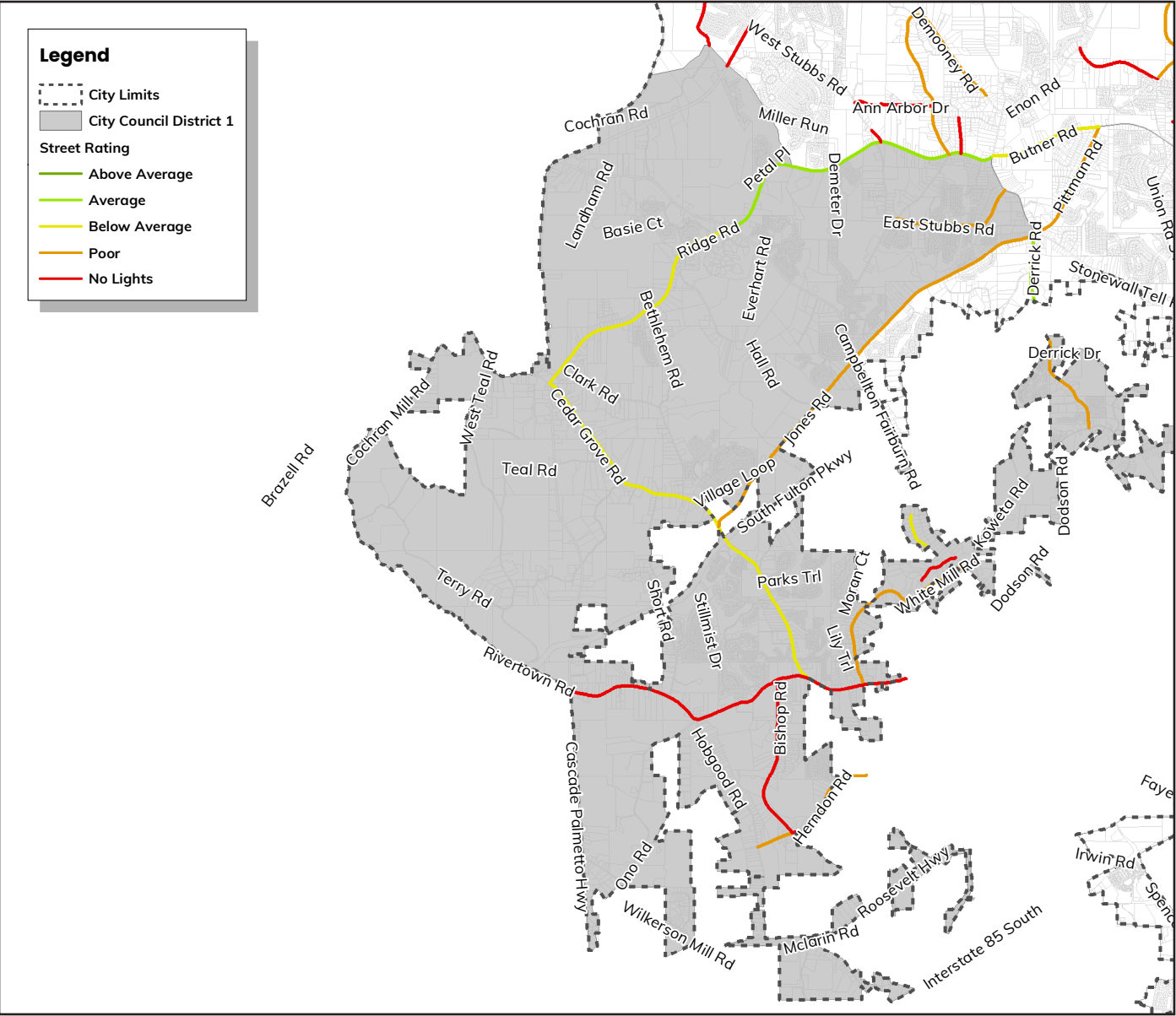
	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	1,515	463	0
Subdivision Lights	991	369	0
LED	725	453	0
Non-LED	790	10	0

District 3 Targeted Corridors (12 mi):

	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	161	30	0
Subdivision Lights	41	5	0
LED	118	30	0
Non-LED	43	0	0

60% LED lights
Average IESNA Rating 2.3 on a scale of 1-5 (poor)

District 4



District 4 Analysis (30 sq mi)

	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	106	1444	0
Subdivision Lights	0	1140	0
LED	21	1325	0
Non-LED	85	119	0

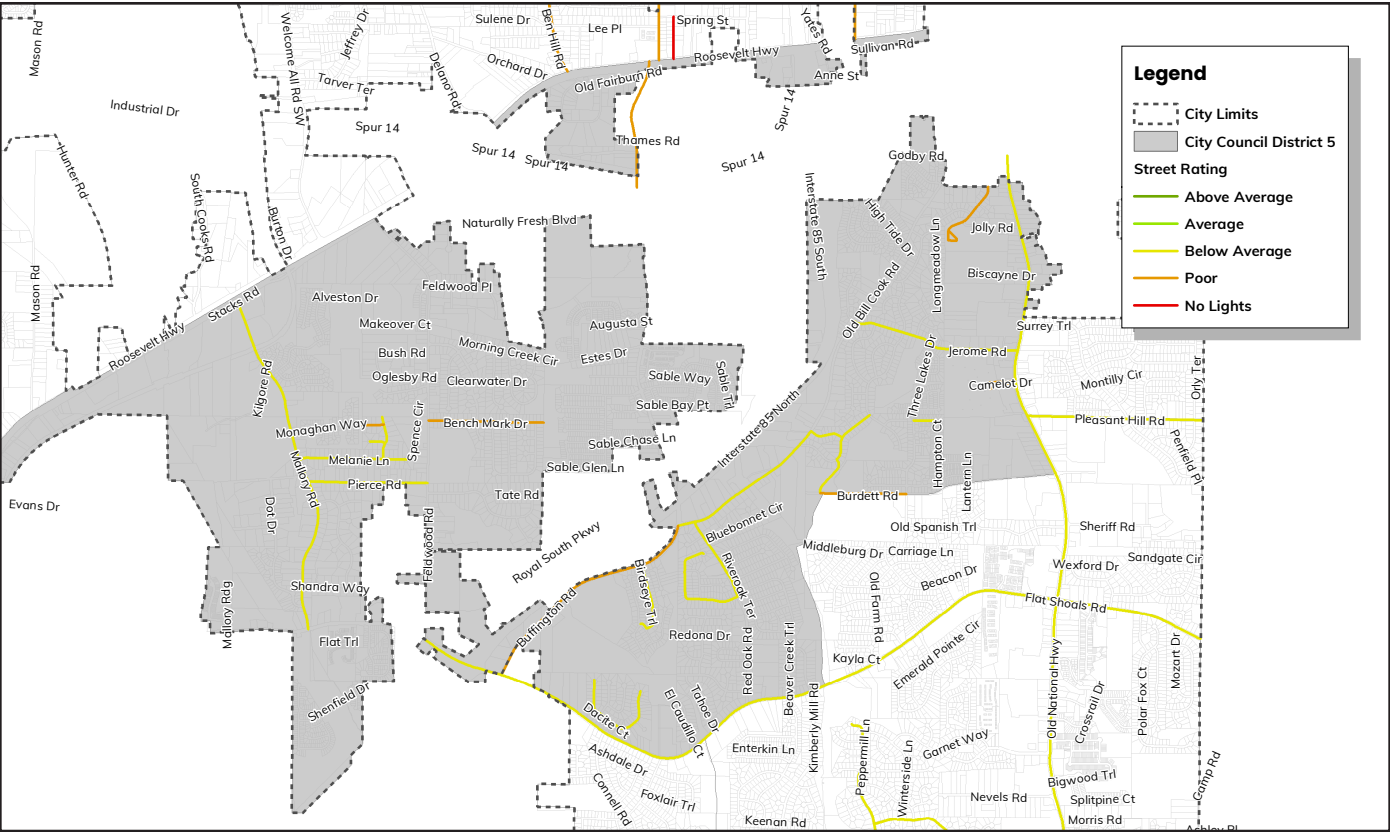
District 4 Targeted Corridors (23 mi):

	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	18	125	0
Subdivision Lights	0	20	0
LED	10	120	0
Non-LED	8	5	0

87% LED lights

Average IESNA Rating 2.1 on a scale of 1-5 (poor)

District 5



District 5 Analysis (5.76 sq mi)

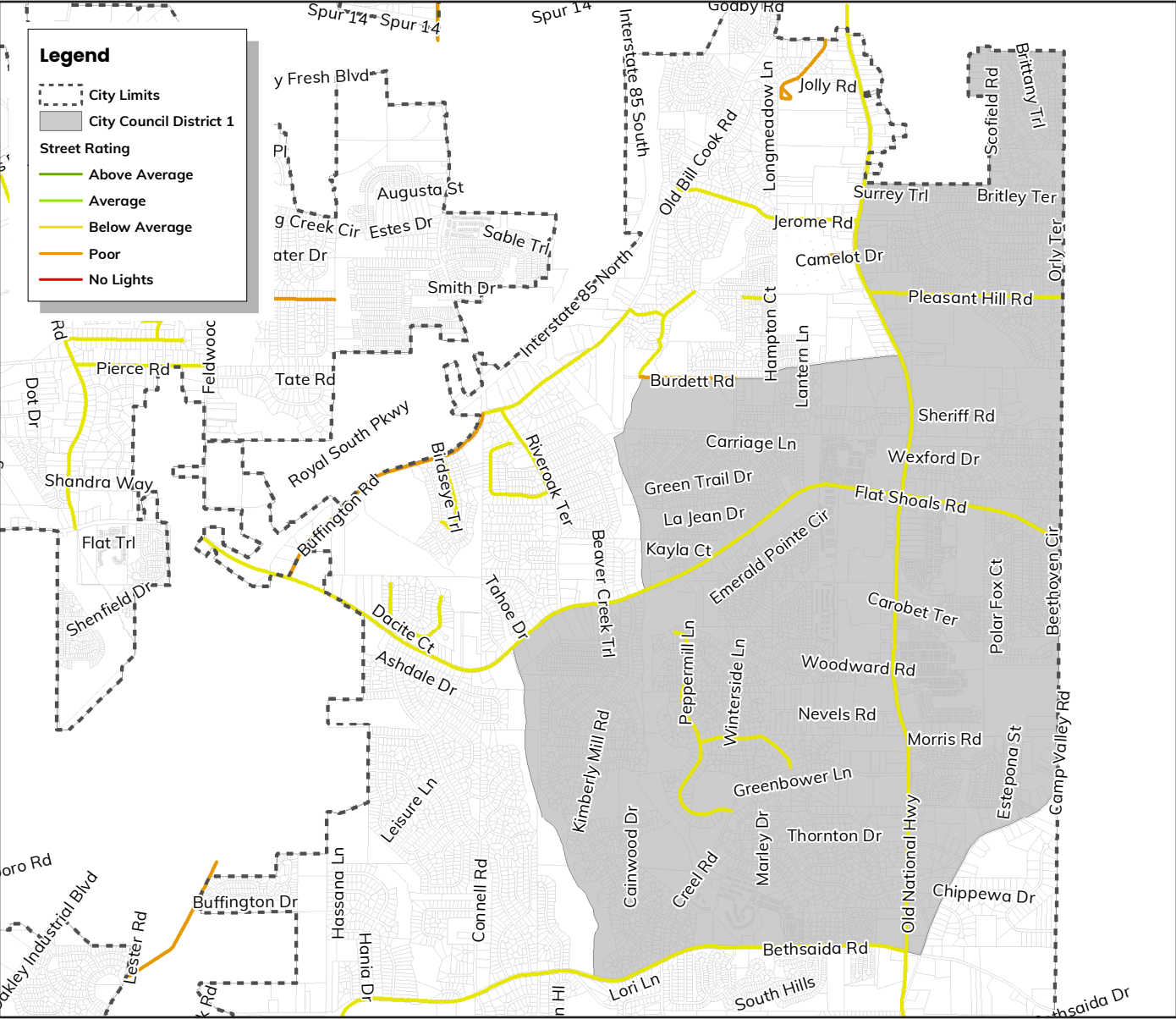
	Georgia Power (Un-Reg)	Greystone Power	Coweta- Fayette EMC
Total No. of Lights	823	0	0
Subdivision Lights	649	0	0
LED	823	0	0
Non-LED	0	0	0

District 5 Targeted Corridors (15 mi):

	Georgia Power (Un-Reg)	Greystone Power	Coweta- Fayette EMC
Total No. of Lights	156	0	0
Subdivision Lights	84	0	0
LED	156	0	0
Non-LED	0	0	0

52% LED lights
Average IESNA Rating 2.7 on a scale of 1-5 (below average)

District 6



District 6 Analysis (4.68 sq mi)

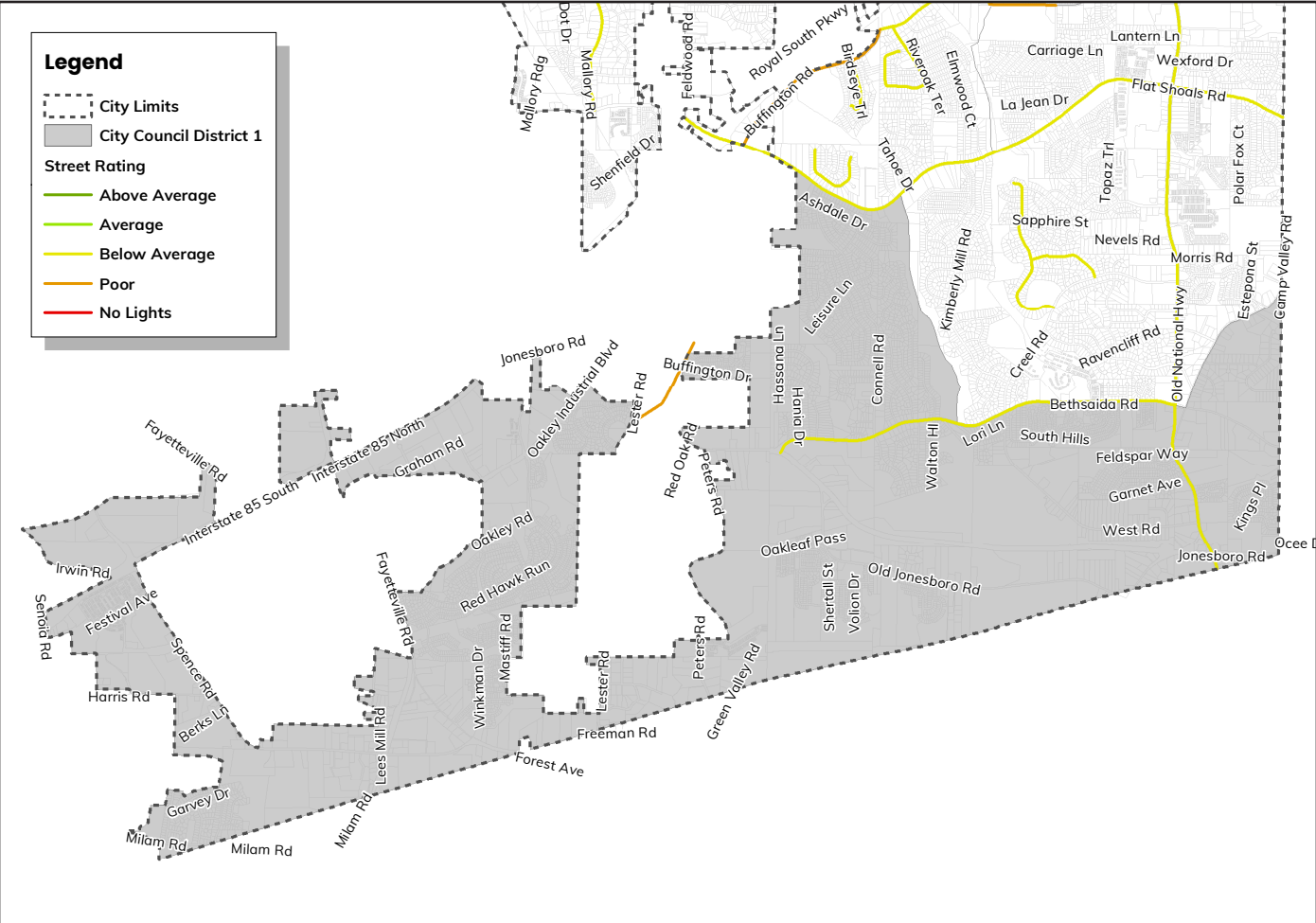
	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	1,565	0	0
Subdivision Lights	745	0	0
LED	1,437	0	0
Non-LED	824	0	0

District 6 Targeted Corridors (3.3 mi):

	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	106	0	0
Subdivision Lights	32	0	0
LED	63	0	0
Non-LED	43	0	0

47% LED lights
Average IESNA Rating 3.0 on a scale of 1-5 (below average)

District 7



District 7 Analysis(8.54 sq mi)

	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	1,576	0	0
Subdivision Lights	1,437	0	0
LED	802	0	0
Non-LED	774	0	0

District 7 Targeted Corridors (10.1 mi):

	Georgia Power	Greystone Power	Coweta-Fayette EMC
Total No. of Lights	23	0	0
Subdivision Lights	13	0	0
LED	20	0	0
Non-LED	3	0	0

51% LED lights
Average IESNA Rating 2.8 on a scale of 1-5 (below average)



CITY OF SOUTH FULTON
COUNCIL AGENDA ITEM
COUNCIL WORK SESSION



SUBJECT: Sanitation Ordinance

**DATE OF
MEETING:** 12/14/2021

DEPARTMENT: City Manager



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL WORK SESSION



SUBJECT: Finance Monthly Report

DATE OF MEETING: 12/14/2021

DEPARTMENT: Finance

ATTACHMENTS:

Description	Type	Upload Date
Monthly Financial Report - As of Oct 31, 2021	Cover Memo	12/9/2021



CITY OF SOUTH FULTON

FINANCIALS FOR THE 2021 FISCAL YEAR AS OF OCTOBER 31, 2021

PRESENTED BY

RACHEL BEMBRY, CPA
INTERIM FINANCE DIRECTOR

General Fund Summary of Revenues
For the Month Ending October 31, 2021

REVENUE	FY2022 Budget	YTD Revenue	% of YTD Revenue Collected
Property Taxes	\$ 33,452,911	\$ 3,986,006	12%
Motor Vehicle	1,600,000	186,738	12%
Franchise	7,500,000	314,670	4%
Local Option Sales Tax	22,000,000	2,540,501	12%
Business and Occupation	2,500,000	34,210	1%
Other Taxes	7,400,000	7,083,624	96%
Licenses and Permits	3,729,000	367,629	10%
IGA FID and City of Atl	680,000		0%
Charges for Services	4,404,000	441,935	10%
Other Revenue	8,236,619	200	0%
TOTAL REVENUES	\$ 91,502,530	\$ 14,955,512	16%

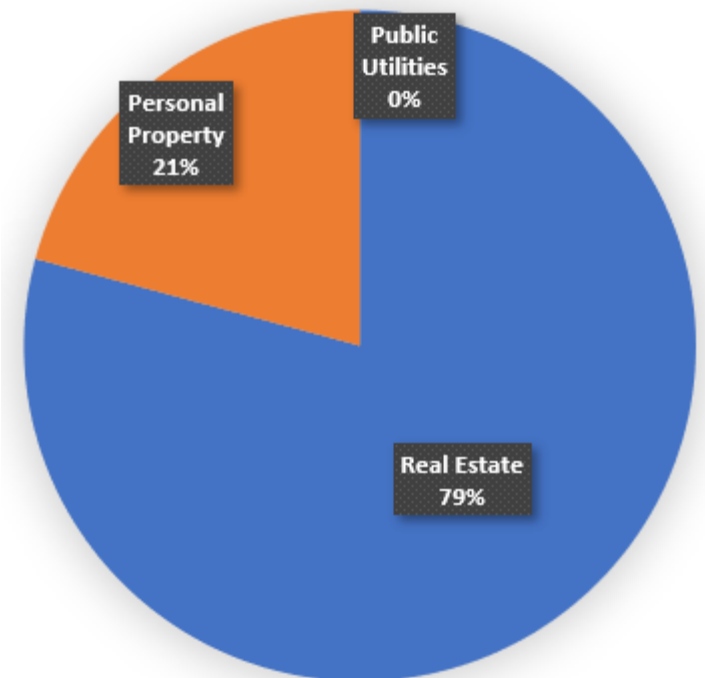
General Fund Summary of Expenditures For the Month Ending October 31, 2021

ACCOUNT DESCRIPTION	FY2022 Budget	YTD Expenditure	% of Budget Used YTD
District Total	\$ 1,276,506	\$ 67,052	5%
City Clerk	590,374	19,945	3%
Mayor	261,538	13,243	5%
City Manager	1,034,482	50,852	5%
Finance	1,604,104	96,292	6%
Contracts & Procurement	415,242	21,103	5%
Law	1,550,610	38,615	2%
Information Technology	3,912,406	50,181	1%
Human Resources	783,567	41,047	5%
Risk Management	1,087,406	-	0%
Communications	732,926	18,369	3%
Facilities	1,416,000	32,756	2%
General Administrative Services	1,752,321	105,876	6%
Municipal Court	785,605	47,322	6%
Police Administration	20,963,782	886,388	4%
Fire Administration	16,906,025	696,176	4%
Public Works	10,820,135	757,971	7%
Parks and Recreation	4,965,328	155,135	3%
Cultural Affairs	1,029,474	50,889	5%
Community & Regulatory Affairs	3,127,941	111,421	4%
Code Enforcement	2,399,913	12,979	1%
Economic Development	663,639	22,629	3%
Main Street-Red Oak	126,176	-	0%
Main Street-Old National	133,176	-	0%
Debt Service/ Interfund Transfers	13,163,854	-	0%
GENERAL FUND EXPENDITURES TOTALS	\$ 91,502,530	\$ 3,296,243	4%

**City of South Fulton – General Fund
YTD Tax Revenues
For the Month Ending October 31, 2021**

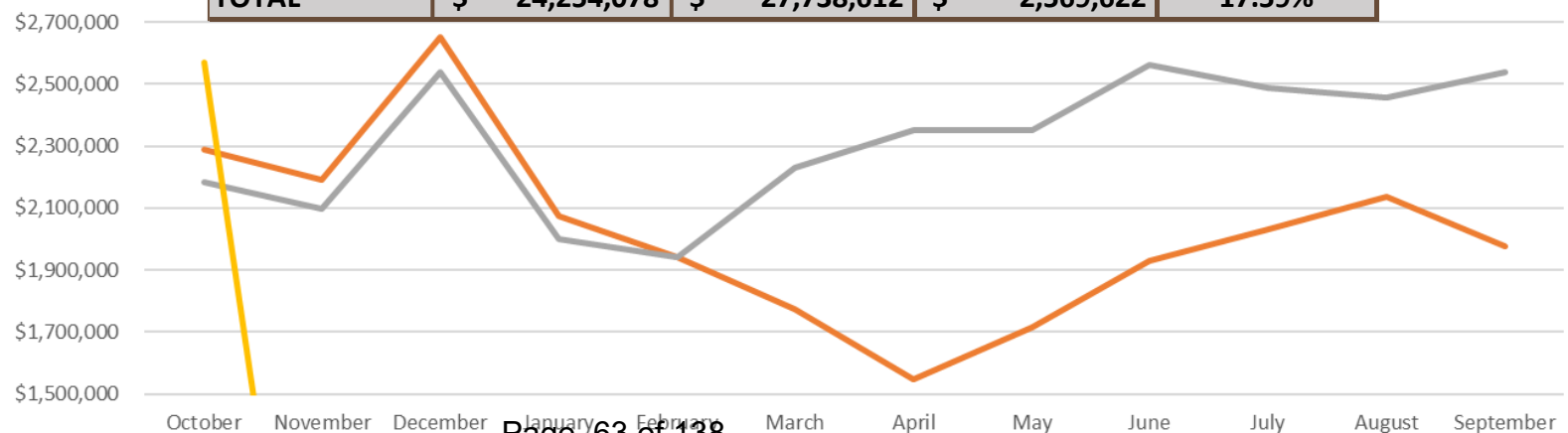
Property Taxes - Tax Year Billing Amounts		
2021	\$	32,975,343
2020		29,549,190
2019		29,549,032
2018		28,693,253
2017	\$	14,328,175

Tax Year Collection Amounts and Collection Rate			
2021	\$	3,971,994	12.05%
2020		29,099,204	98.48%
2019		29,141,377	98.62%
2018		28,563,820	99.55%
2017	\$	14,179,723	98.96%



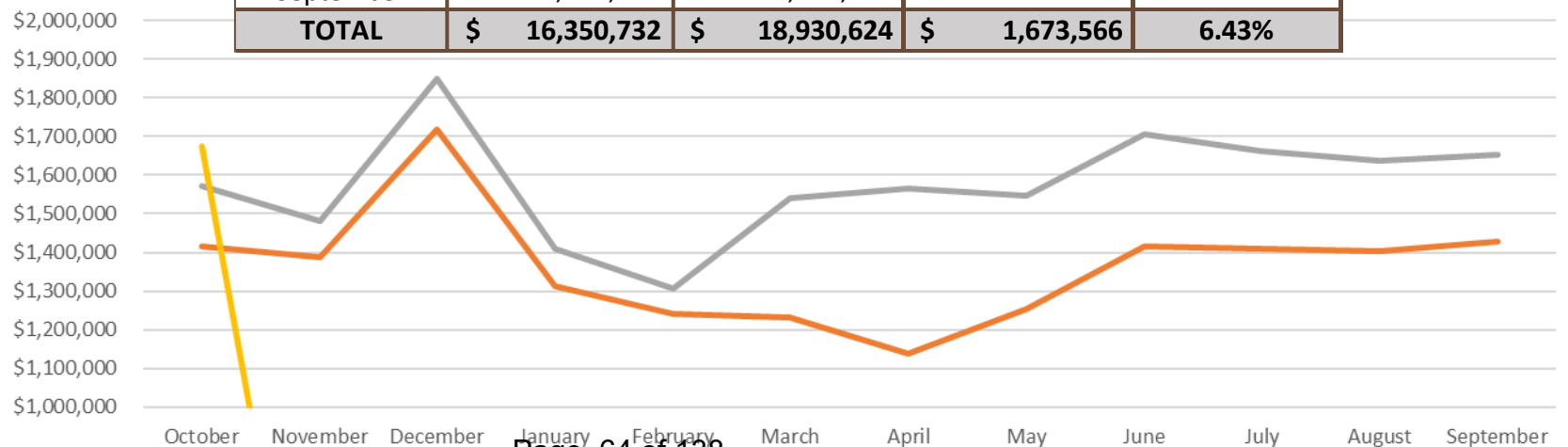
General Fund YTD LOST Revenues For the Month Ending October 31, 2021

Month	2020 Collections	2021 Collections	2022 Collections	% Change from Prior Year
October	\$ 2,286,786	\$ 2,185,149	\$ 2,569,622	17.59%
November	2,192,474	2,098,040	-	
December	2,650,082	2,539,331		
January	2,074,490	1,999,859		
February	1,939,328	1,939,710		
March	1,775,044	2,231,220		
April	1,547,744	2,350,323		
May	1,713,590	2,350,521		
June	1,931,084	2,560,204		
July	2,032,706	2,486,024		
August	2,134,752	2,457,732		
September	1,975,997	2,540,501		
TOTAL	\$ 24,254,078	\$ 27,738,612	\$ 2,569,622	17.59%

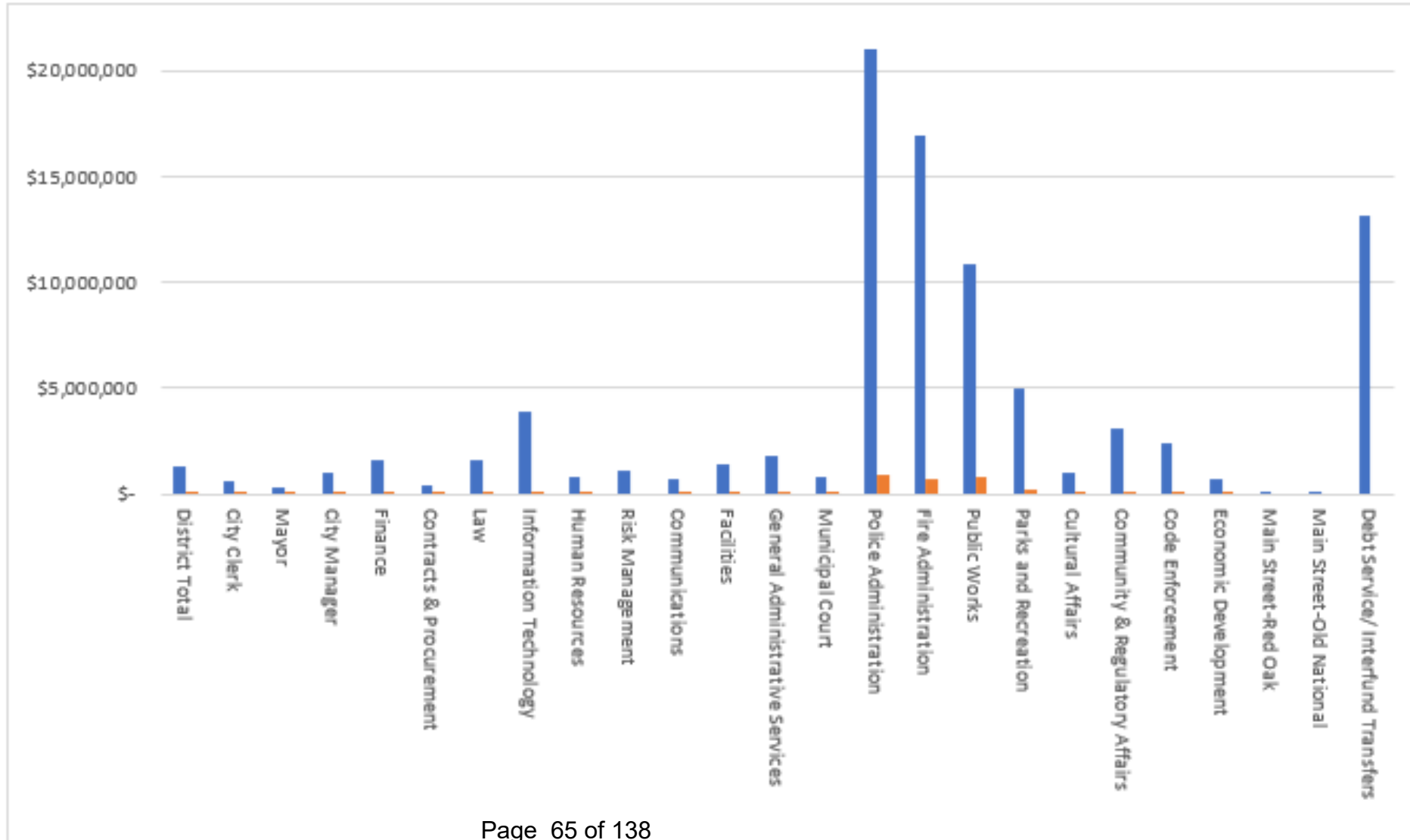


General Fund YTD TSPLOST Revenues For the Month Ending October 31, 2021

Month	2020 Collections	2021 Collections	2022 Collections	% Change from Prior Year
October	\$ 1,417,004	\$ 1,572,407	\$ 1,673,566	6.43%
November	1,387,637	1,480,262	-	
December	1,717,523	1,851,254		
January	1,311,619	1,409,863		
February	1,240,099	1,307,487		
March	1,232,016	1,539,997		
April	1,138,223	1,564,591		
May	1,251,964	1,545,970		
June	1,414,248	1,704,920		
July	1,408,633	1,662,616		
August	1,402,803	1,638,898		
September	1,428,963	1,652,359		
TOTAL	\$ 16,350,732	\$ 18,930,624	\$ 1,673,566	6.43%



General Fund Summary of Expenditures For the Month Ending October 31, 2021



All Funds Summary of Revenues & Expenditures

For the Month Ending October 31, 2021

REVENUE	FY2022 Budget	YTD Revenue
General Fund	91,502,530	14,955,512
Blighted Properties	300,000	-
Confiscated Assets	25,000	-
E-911 Fund	1,913,410	-
American Rescue Plan	5,500,000	-
Restricted Grants	1,000,000	-
Hotel Motel	150,000	60,172
T-SPLOST	8,000,000	1,652,359
Capital Grant (LMIG)	1,500,000	-
Capital Local	12,257,869	-
Capital URA	-	-
Solid Waste	520,000	-
Wolf Creek Ampitheatre	50,000	-
ALL FUND TOTAL REVENUES	122,668,809	16,668,043
EXPENDITURES	FY2022 Budget	YTD Expenditure
General Fund (includes Court Operations)	91,502,530	3,299,507
Blighted Properties	300,000	-
Confiscated Assets	92,000	-
E-911 Fund	1,913,410	-
American Rescue Plan	6,627,626	-
Restricted Grants	1,000,000	49,818
Hotel Motel	150,000	-
T-SPLOST	8,000,000	9,932
Capital Grant (LMIG)	1,500,000	-
Capital Local	12,257,869	27,750
Capital URA	5,670,919	15,425
Solid Waste	520,000	3,226
Wolf Creek Ampitheatre	50,000	-
ALL FUND TOTAL EXPENDITURES	129,534,354	3,405,658
Excess (Deficit) of Revenues over (under) Expenditures	(6,865,545)	13,262,384

City of South Fulton
Cash Balance Report
For the Month Ending October 31, 2021

Bank Account (Last 4)	Account Description	Bank Balance
1185	Comm Dev Escrow	\$ 6,521,008
1193	Tree Fund Escrow	2,769,800
2505	Confiscated Funds	246,285
1543	Grant Fund	594,823
9539	Hotel Motel	142,345
8141	TSPLOST	38,994,441
7193	URA Bond Proceeds	16,354,792
7207	URA Sinking Fund	1,115,950
4214	Solid Waste	182,147
1444	Court	808,976
3435	Pooled Cash	60,313,754
3427	Payroll	-
4342	Savings	45,000,965
TOTAL		\$ 173,045,287

City of South Fulton

Confiscated Assets Report

For the Month Ending October 31, 2021

Bank Balance	Confiscated Funds	246,285
---------------------	--------------------------	----------------

Inflows:		
Cash Confiscated	Federal	-
Cash Confiscated	State	-
Cash Confiscated	Local	-
TOTAL		-

Outflows:		
Vehicle Maintenance and Repairs		-
Small Tools and Equipment		-
TOTAL		-



QUESTIONS?



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL WORK SESSION



SUBJECT: City Attorney Monthly Report

**DATE OF
MEETING:** 12/14/2021

DEPARTMENT: Attorney



CITY OF SOUTH FULTON

COUNCIL AGENDA ITEM

COUNCIL WORK SESSION



SUBJECT: City Manager Monthly Report

DATE OF MEETING: 12/14/2021

DEPARTMENT: City Manager

ATTACHMENTS:

Description	Type	Upload Date
City Manager Report - October 2021 FINAL	Cover Memo	12/9/2021
Memo - Human Resources Policies and Procedures Revisions	Cover Memo	12/10/2021



CITY MANAGER MONTHLY

October 2021

Report



Greetings Honorable Mayor and City Council Members,

I am honored to present a summary of the City's monthly administrative activities. South Fulton is one of Georgia's largest cities, with a population of more than 100,000 residents, home to more than 1,800 businesses, covering a diverse geographic area of more than 85 square miles. Leveraging Council's five key priorities (1. Improve Parks and Recreation 2. Improve Public Safety 3. Economic Development 4. Updating Comprehensive & Land Use Plans 5. Create Branding & Messaging) for the City, our staff is committed to ensuring our residents receive world class customer service, and access to resources that support a safe, inclusive, innovative, and economically vibrant city.

While this report provides a look back on October, it is important to address current activities related to the upcoming 2020 and 2021 T-SPLOST Resurfacing Projects. To date, the Public Works Department has strategized two years' worth of resurfacing projects under one year. Projects scheduled for 2020 and 2021 were let under a one-year contract to minimize price increases on asphalt and mobilization.

The current resurfacing schedule reflects an anticipated completion timeframe of February 2022 for the last milling and paving project. Please note that all schedules presented for pending projects are weather permitting.

Please accept this report as a summary of the City's successful outcomes from October of FY2022.

Regards,

Tammi Saddler Jones

Tammi Saddler Jones
City Manager



1. IMPROVE PARKS AND RECREATION

Department Programming

- Program Participation**

	October 2021	YTD
After School	423	663
Daily Fitness (Weight Room & Cardio Room)	319	1,475
Dance Fall Session	146	292
Lap Swim	62	443
Music Fall Session	24	48
Open Gym	74	418
Swim Team	432	1,246
Theatre Fall Session	25	50
Visual Arts Fall Session	58	116
Walking Track	163	1,836
Total	1,726	6,587

**The report has been revised to reflect program participation for each month.*

Project Status

Project	Status	Task Remaining
Parks Master Plan	In Progress	Making provisions based on new Director's requests; Presentation to Mayor and Council
Outdoor Fitness Equipment – Wilkerson Mill Park	In Progress	Installation
Ball Field Equipment & Scoreboards for Sandtown	Pending	Funds will be amended into the FY22 budget; Awaiting budget amendment



Programs, Events & Activities Forecast

Events/Activities	Description	Event Date(s)
Children of Origin, The Musical	Rehearsal for upcoming performance	October 1 -2, 2021 Various Times Southwest Arts Center
Children of Origin, The Musical	Performance	October 2, 2021 7pm Southwest Arts Center
The Next Hundred Years Exhibition Opening	Exhibition reception and Artists' talk	October 5, 2021 7pm Southwest Arts Center
The Next Hundred Years Exhibition	Artwork displayed for patrons to view	October 19 – December 4, 2021 10am - 4pm Southwest Arts Center
True Colors Theatre	Auditions, call backs and rehearsal	October 1 - 4, 2021 Various Times Southwest Arts Center
AXAM Dance Theatre Experience	Rehearsal held for performance "OZ"	October 2 - 29, 2021 Various Times Southwest Arts Center
AXAM Dance Theatre Experience	Performance "OZ"	October 30, 2021 12pm Southwest Arts Center
Seniors Card Night	Senior Citizens come out and enjoy an evening of Bid Whist, Spades & Pinochle	October 9 & 23, 2021 1pm - 7pm Welcome All Park
Trunk or Treat	Citizens enjoyed a day of fun visiting trunks for treats	October 30, 2021 2pm - 6pm Welcome All Park



2. IMPROVE PUBLIC SAFETY - **CODE ENFORCEMENT, POLICE AND FIRE**

Code Enforcement and Code Board

SeeClickFix Violations

	October 2021	YTD
Open	48	48
Closed	144	144
Total	192	192

Violations Reported in Edmunds

	October 2021	YTD
Open	102	102
Closed	19	19
Total	121	121

Code Enforcement Board

	October 2021	YTD
Code Board Cases	77	77
Municipal Court	10	10
Total	87	87

**Average cases include maintenance of property (trash, debris, and high weeds), junk vehicles, and property maintenance violations.*

***The numbers reported above are for fiscal year 2022 (FY22).*



Fire Department

CRR - South Fulton Fire Rescue Monthly Report – October 2021		
Fire Rescue Activities	Current Month	YTD
COLUMN #1:		
Emergency Call Volume		
Fire	28	28
Overpressure Rupture, Explosion, Overheat	2	2
EMS/Rescue	758	758
Hazardous Condition	16	16
Service Calls	129	129
Good Intent Calls	383	383
False Alarms & False Calls	116	116
Severe Weather/Natural Disaster	0	0
Special Incident Types	1	1
Non-Specific	0	0
Total	1,433	1,433
Average Response Time	9:48	9:48
COLUMN #2		
Community Risk Reduction (CRR) Activities		
Company Level Inspections	0	0
CRR Final and Existing Business Inspection Requests	114	114
Company Level Inspections - Vacant Buildings	0	0
COLUMN #3		
Fire Safety Education		
Number of Classes	6	6
Number of Students	2,153	2,153
Number of Special Events	3	3
Number of Persons Contacted	0	0
Number of Apparatus Requests	0	0



COLUMN #4		
Homes Visited	0	0
Smoke Detectors Installed (via fire station requests)	8	8
COLUMN #5		
Fee Schedule Collection		
Fire Safety Inspections	\$ 525.00	\$ 525.00
Personal Care Homes/ Day Care Inspections	\$ 350.00	\$ 350.00
Fire Alarm Reviews	\$ -	\$ -
Fire Sprinkler Review	\$ -	\$ -
Blasting Permits	\$ 300.00	\$ 300.00
Open Records Request	\$ -	\$ -
Special Events	\$ -	\$ -
Combustible Permits	\$ -	\$ -
Fireworks Permits	\$ -	\$ -
Business Inspections	\$ -	\$ -
Burn Permits	\$ -	\$ -
Tent Permit	\$ -	\$ -
Fire Extinguisher Training	\$ -	\$ -
2021 Year-To Date Total	\$ 1,175.00	\$ 1,175.00

**The numbers reported above are for fiscal year 2022 (FY22).*

Department Updates

- The South Fulton Fire Rescue Department participated in several special events during the month of October to include a Fire Safety event hosted by Ace Hardware on Old National Highway, video shoot to promote the Senior Safety Weather Alert Radio giveaway, and Trunk or Treats at Sandtown Middle School and Welcome All Park.
- The South Fulton Fire Rescue Department completed 1,364 hours of training during October 2021.
- The South Fulton Fire Rescue Department had an average year-to-date response time of 9:48.



Police Department

Crime By Month	28 DAY COMPSTAT							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Murder	3	0	0	1	0	0	0	4
Rape	0	0	0	1	0	0	0	1
Robbery	0	2	0	4	0	2	1	9
Aggravated Assault	8	8	5	5	7	8	2	43
Burglary	4	0	5	1	1	3	3	17
Larceny / From Auto	5	7	8	3	6	8	6	43
Larceny / Other	12	18	21	17	13	16	20	117
Auto Theft	6	6	6	6	5	4	8	41
TOTALS	38	41	45	38	32	41	40	275

Department Updates

- The South Fulton Police Department had six (6) Police Officers in the Field Training Program.
- On October 9, 2021, the South Fulton Police Department participated in a multi-division gun buyback event where 45 rifles and handguns were recovered.
- The South Fulton Police Department Field Operations Division responded to 6,745 Calls for Service during the month of October 2021 and had an average response time of 13:08.



3. ECONOMIC DEVELOPMENT



AT WORK

Economic Development Project List

- **Lead** - A lead is a potential project that has not been qualified but might eventually become a prospect. A Lead is generally a project that is going through a due diligence phase and working to secure funding.
- **Prospect** - Projects that have been qualified. A Prospect is generally a project that has gone through a due diligence phase and has secured the resources necessary to bring the project to fruition.

Project	Description	Status	Action	District
Motherland Project	Proposal for an African Cultural Museum	Lead	Project is on hold	City
Sandtown Crossing	Possible townhome development around passive park adjacent to Publix	Lead	Developer is in due diligence phase	1
Spirits	Corporate Headquarters Relocation	Lead	Working to determine site location and incentives	1
RiverFront District	200 Acre Mixed-use development along the Chattahoochee River	Prospect	Developer has purchased property and is currently working on site plan design	2
Town Center	600 Acre development potential site for City center	Lead	Developer is in due diligence phase	2
Camp Creek Parkway & Enon Road	46 Acre Mixed-use development with Townhomes, multi-family, retail	Prospect	Developer is currently working to develop concept and plans to submit	3
Vista Camp Creek	Workforce housing project	Complete	Renovation is complete and residents have moved in	3
Halperns Steak & Seafood	Expansion project	Hold	Project placed on hold due to COVID-19	3
Red Oak Plaza	Mixed-use development	Lead	Working with property owner to implement plan completed by Georgia Power	3



CollabSouth: Work continues to finalize terms of the Old National lease agreement. Due to

Cedar Grove & South Fulton Parkway	42 Acre Residential development with small commercial	Prospect	Developer has purchased property and is currently working on site plan design	4
Campbellton Old Town Master Plan	Mixed-use Redevelopment plan for historic Campbellton	Prospect	Master Plan is complete and approved by Mayor and Council	4
Old National Park Development	Mixed-use development	Lead	Developer is in due diligence phase	6
Renaissance at South Fulton	16 Acre Mixed Tenancy, Family and HFOP development	Lead	Developer is in due diligence phase	6
Old National & Jonesboro Road	13 Acre Mixed-use development	Lead	Project is on hold due to the death of one of the principals in the project	7

delays, construction of center scheduled to be completed in Fall 2021.



Business License

- **October 2021 Business Licenses Processed**
 - 28 New Business Licenses
 - 24 Renewed Business Licenses
- **Total Business Licenses Processed**
 - 589 (YTD – New Businesses)
 - 52 (October 2021)

Permits and Buildings

Permit Type	October 2021	YTD
New Residential	14	499
New Commercial	2	4
New Industrial	0	0
Trades (MEP/Residential – Alteration or Addition)	138	1,462
Land Disturbance Permits (LDP)	4	24
Signs	6	45
Fences	8	103
Total	172	2,137



Online GIS Application Views

- **Public Facing Viewers**
 - Address Points – 104,997
 - City Limit – 1,290
 - City County Districts – 3,065
 - COSF Hard to Count Areas – 2
 - COSF Undeveloped Properties – 3
 - Current Zoning – 496
 - My Elected Representative – 19
 - Property Information Viewer – 613
 - Public Works Information Viewer – 49
 - Tax Parcel – 2,296
 - Zoning and Land Use Viewer – 655

Project Status

Project	Status
Cartegraph – Public Works	In Progress
COSF to FirstNet for Public Safety – 60% complete Police; 90% complete Fire	In Progress
Record Management System – Legal	In Progress
Records Management System – Police (Central Square Enterprises)	In Progress
ERP (Procurement process pending)	In Progress
ImageTrend – Fire Department Records Management Solution	In Progress
Broadband Grants	Pending
Gateway Signs – Technical requirements being reviewed	Pending
Certificate of Occupancy – Access to COs prior to incorporation	Pending
Infrastructure Upgrade	Pending



4. PLANNING – REVIEW AND UPDATE COMPREHENSIVE AND LAND USE PLAN

Zoning Applications & Certifications

Staff has processed a total of 137 zoning applications, 258 zoning certifications and 257 open records requests as of October 31, 2021.

Zoning Cases

There were 4 zoning applications received during the filing deadline period for October 2021.

- 1 Rezoning
- 2 Use Permits
- 1 Modification
- 0 Variances
- 0 Concurrent Variances
- 0 Administrative Permits



5. CREATE AND IMPLEMENT BRANDING AND MESSAGING

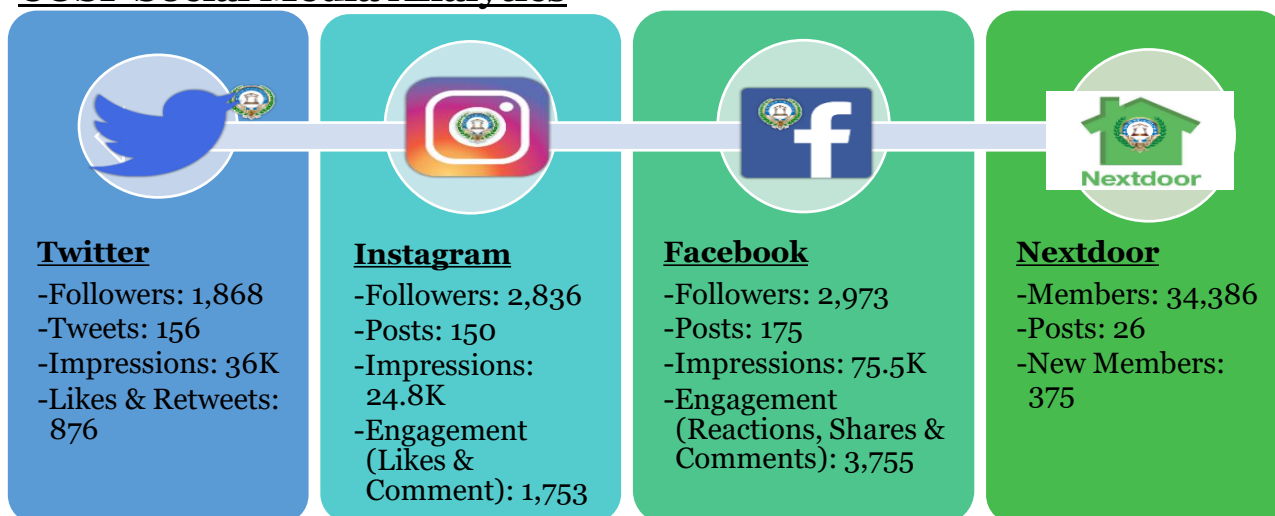
I. City Newsletters

The Communications Department publishes The South Fulton Voice, a bi-weekly newsletter for citizens, and a daily internal newsletter for employees called The Daily Digest. Editions Released in October:

October 12, 2021 – <https://conta.cc/3qncR34> Open Rate: 9%, Click Rate: 1%

October 26, 2021 – <https://conta.cc/3odtvPQ> Open Rate: 26%, Click Rate: 3%

II. COSF Social Media Analytics



III. City Website Analytics

- Visits: 33,201
- Returning Visits: 8,435
- Page Views: 58,943
- Total Searches: 3,649
- Downloads: 15,793

IV. YouTube Analytics

- Subscribers: 1,674
- Views: 3,679
- Watch Time: 521.2 Hours
- Impressions: 36,057

Should you need further information regarding this correspondence, please contact Tammi Saddler Jones at tammi.jones@cityofsouthfulton.ga.gov.



CALENDAR OF EVENTS

October



2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9 District 2 Gun Buyback
10	11 Indigenous Peoples Day	12 City Council Work Session – 4 p.m. Zoning Public Hearing 6 p.m.	13 Workforce Wednesday Mobile Career Center Community Zoning Information Meeting	14 Public Arts Commission Meeting	15 Downtown Development Authority	16 Red Oak Arts Festival
17	18 South Fulton Convention and Visitors Bureau Board	19 Zoning Appeals Board	20	21	22	23 District 1 Community Cleanup
24	25 South Fulton Development Authority 1 p.m.	26 City Council Regular Meeting – 4 p.m.	27 Comprehensive Plan Public Meetings 6:30 p.m.	28 Comprehensive Plan Public Meetings at 2 and 6:30 p.m.	29	30 Trunk or Treat



COSF NEW HIRES



	Hire Date	Job Title	Department
Erica Lauren-Bragg	10/12/2021	Firefighter (<i>Rehire</i>)	Fire
Jake Jenkins	10/12/2021	Assistant Fire Chief	Fire
Jimmie Gittens	10/12/2021	Assistant Fire Chief	Fire
Joey Kendall	10/25/2021	Firefighter	Fire
Timothy Haney	10/25/2021	Firefighter	Fire
Erik Michael	10/25/2021	GIS Analyst	Information Technology
David Miller	10/25/2021	Firefighter	Fire
Steven Maxwell	11/1/2021*	Deputy Director	Parks & Recreation
Jasmine Owens	11/3/2021*	Administrative Assistant to the City Manager	City Manager's Office

**Job offered in October 2021*



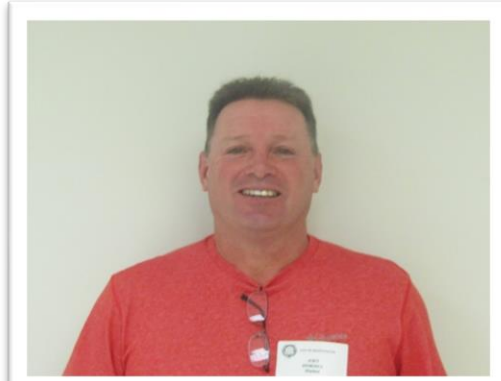
Erica Lauren-Bragg



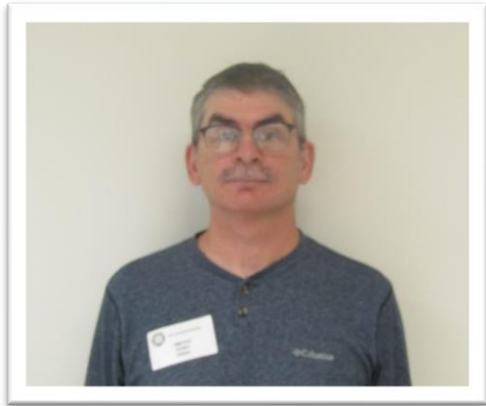
Jake Jenkins



Jimmie Gittens



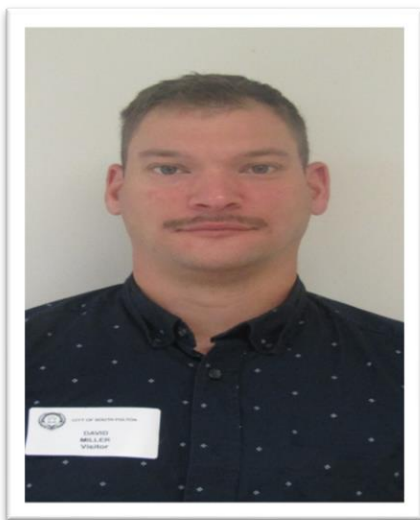
Joey Kendall



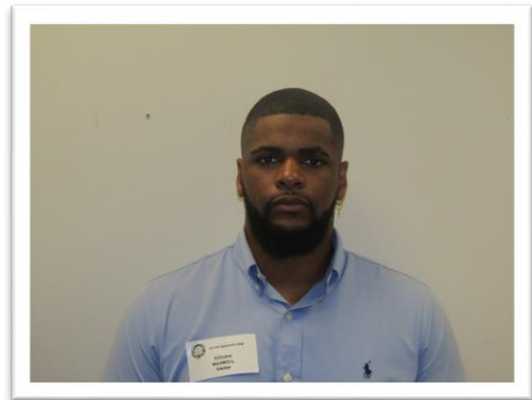
Timothy Haney



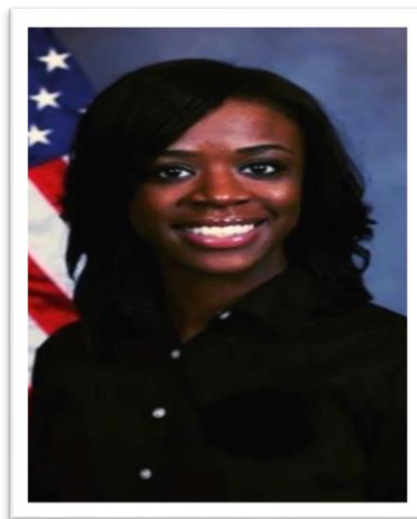
Erik Michael



David Miller



Steven Maxwell



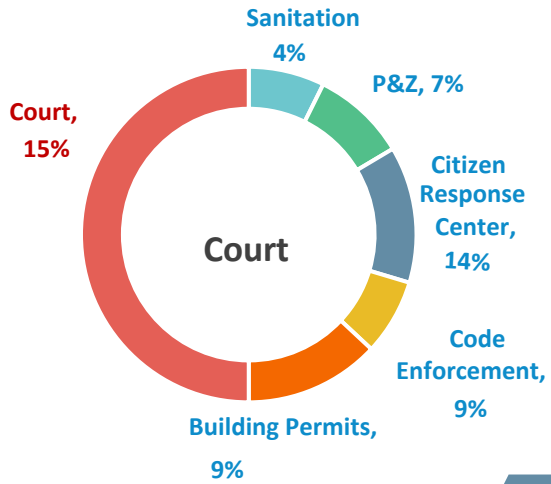
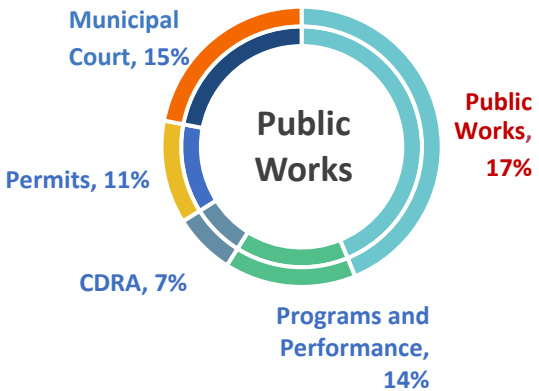
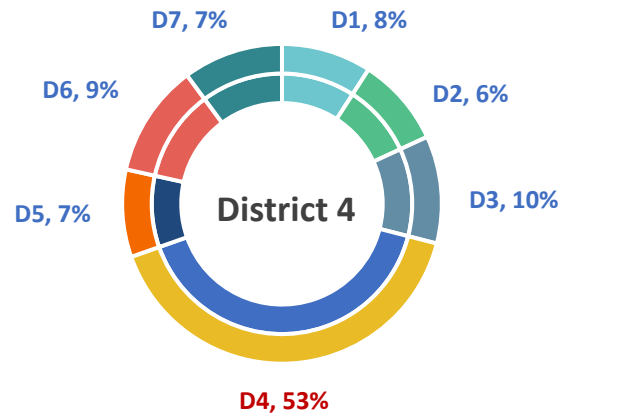
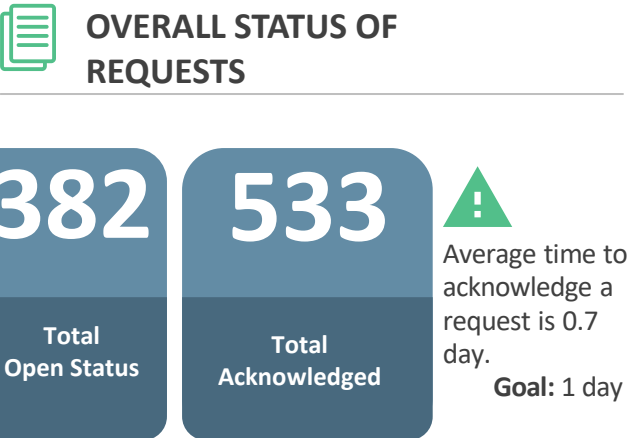
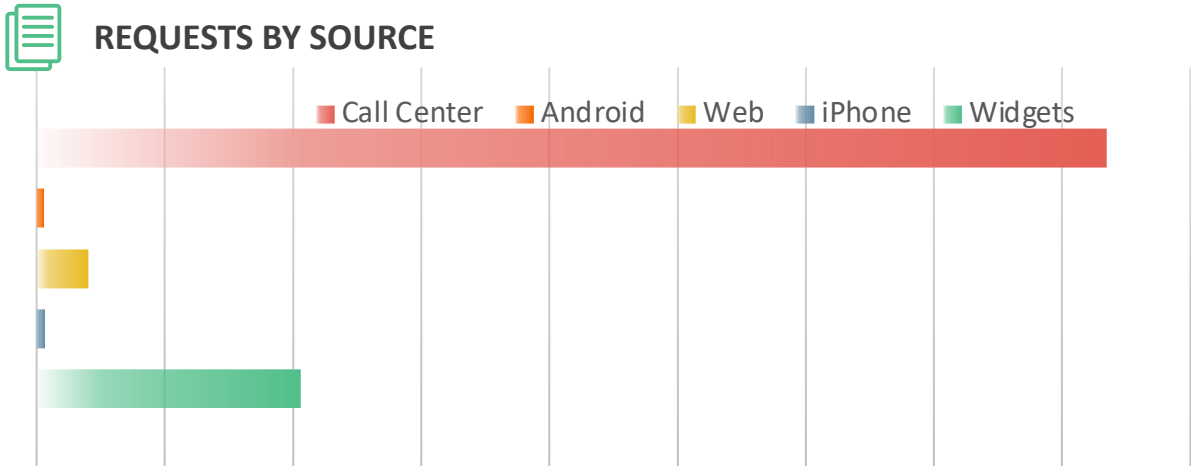
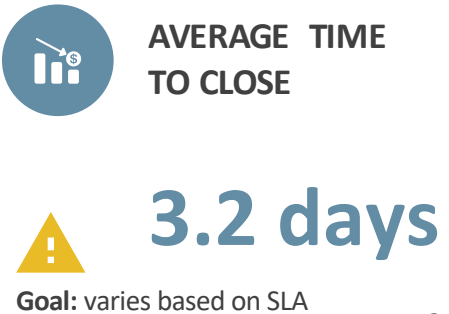
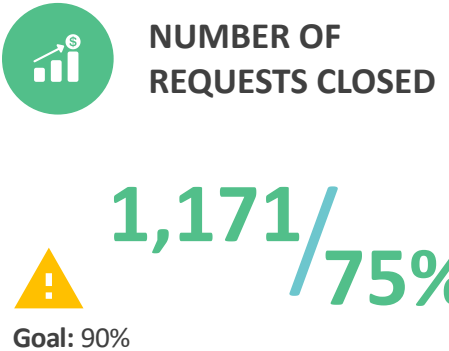
Jasmine Owens



COSF

311 DASHBOARD

Summary Dashboard | Citywide CRC (October 1 - October 31, 2021)



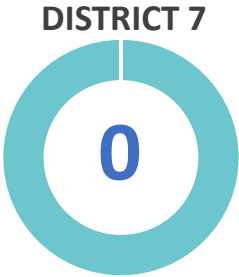
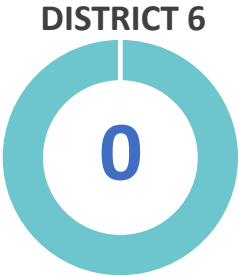
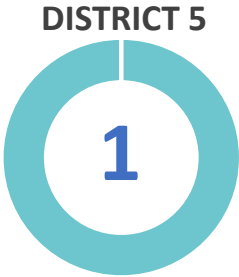
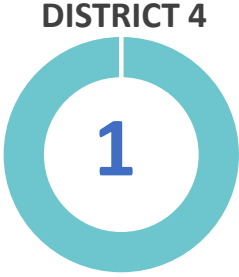
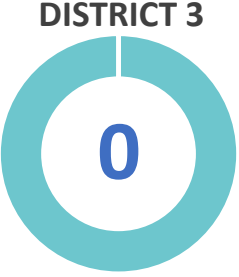
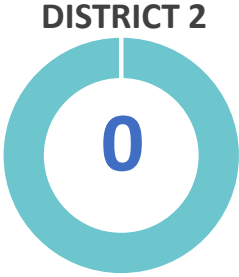
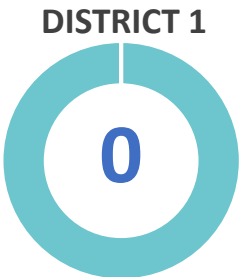
Dashboard | Airport Noise Complaints *(FY22 to date)*



TOTAL NUMBER OF REQUESTS

2

District	# of Requests
1	0
2	0
3	0
4	1
5	1
6	0
7	0



Dashboard | Citizen Response Center *(October 1 – October 31, 2021)*



NUMBER OF CALLS

1,726



AVERAGE SPEED OF ANSWER

0m 50ss



Goal: 0:30



AVERAGE TALK TIME

4m 02ss



Goal: 3:00



ABANDONED CALL %

5%



Goal: 5%

	Oct-21	Rolling 12-Month
Inbound Call Volume	1,726	1,726
Avg Calls/Day	55.7	61.4
Avg Speed of Answer (KPI 0:30)	0:50	0:50
Avg Talk Time (KPI 3:00)	0:04:02	0:04:02
Abandon Calls	83	83
Abandon % (KPI 5%)	5%	11.4%
Total Requests in SeeClickFix	1,553	1,553
Total Non-Requests	163	163

COSF CRC Report

District 1

October 1, 2021 - October 31, 2021

Prepared for Councilwoman Rowell by the Office of the City Manager

Requests filtered by that have been created and and filtered to **all categories** within

Showing Results from 10/1/2021 to 10/31/2021

DTA: Days to Acknowledge **DTC:** Days to Close **O&O:** Open and Overdue

Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Building Permits	23	0	9	0.0	0.0	2.0	100%	0	14	14
Property Maintenance	14	12	14	1.9	4.4	21.0	100%	0	0	0
Planning & Zoning (Community & Regulatory Affairs)	8	0	3	0.0	0.0	0.0	0	0	5	0
Remove / Pick-Up Litter (Field Operations)	8	8	8	0.0	3.5	10.0	100%	0	0	0
Sanitation (Public Works - Field Operations)	6	5	5	0.1	6.8	0.0	0	0	1	0
Other	6	6	5	0.1	9.0	0.0	0	0	1	0
Abandoned / Inoperative / Junk Vehicle	5	3	5	0.5	4.6	21.0	100%	0	0	0
General Inquiry	4	0	0	0.0	0.0	3.0	0	0	4	4
Reception Call	4	0	1	0.0	0.0	1.0	100%	0	3	3
Additional Patrol Request	4	0	4	0.0	7.3	1.0	0	4	0	0
Yard Issue	4	4	4	0.6	4.3	21.0	100%	0	0	0
Permit / Licensing Issue	3	3	1	1.3	25.0	21.0	0	1	2	2
Illegal Dumping in Right-of-Way (Field Operations)	3	3	3	0.3	16.7	3.0	67%	0	0	0
Other Regulatory Agencies	3	3	2	0.3	4.5	0.0	0	0	1	1
Remove Dead Animals in Roadway - Small (Field Operations)	3	3	3	0.1	1.9	3.0	100%	0	0	0
Illegal Signs	2	0	1	0.0	0.6	0.0	0	0	1	0
Commercial Vehicles in Residential Zones	2	2	2	0.3	1.2	21.0	100%	0	0	0
Construction	2	2	0	0.3	0.0	0.0	0	0	2	0

Totals	123	68	84	0.6	4.6	-	88%	7	39	26
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Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Sign - Other Sign Down/Missing (Traffic Services)	2	2	2	0.0	0.4	10.0	100%	0	0	0
Signal - In Flash or Dark (Traffic Issues)	2	2	2	0.0	0.0	1.0	100%	0	0	0
Signal - Other (Traffic Services)	2	2	2	0.0	12.1	10.0	50%	1	0	0
Appointment Request	1	0	0	0.0	0.0	2.0	0	0	1	1
Land Development (Community and Regulatory Affairs)	1	0	1	0.0	0.0	3.0	100%	0	0	0
Municipal Court	1	0	1	0.0	0.0	0.0	0	0	0	0
Community Policing Division	1	0	0	0.0	0.0	0.0	0	0	1	0
Outdoor Requests (Other)	1	0	0	0.0	0.0	3.0	0	0	1	1
Blighted / Vacant Property	1	1	1	7.4	21.5	21.0	0	1	0	0
Dead Animal Pickup on Private Property	1	1	1	0.0	0.0	7.0	100%	0	0	0
Curb/Gutter Maintenance (Roadway Maintenance - Field Operations)	1	1	0	0.0	0.0	30.0	0	0	1	0
High Grass/Weeds in Right-of-Way (Field Operations)	1	1	1	0.2	8.6	10.0	100%	0	0	0
Sign - Long Term Repair (Traffic Services)	1	1	0	0.0	0.0	120.0	0	0	1	0
Sign - Stop/Yield Sign Down/Missing (Traffic Services)	1	1	1	0.0	0.0	1.0	100%	0	0	0
Traffic Calming Requests (Traffic Services)	1	1	1	0.0	2.1	120.0	100%	0	0	0
Tree Hindering Sight Distance (Roadside Maintenance - Field Operations)	1	1	1	0.0	0.0	10.0	100%	0	0	0
Totals	123	68	84	0.6	4.6	-	88%	7	39	26

COSF CRC Report

District 2

October 1, 2021 - October 31, 2021

Prepared for Councilwoman Gumbs by the Office of the City Manager

Requests filtered by that have been created and and filtered to **all categories** within

Showing Results from 10/1/2021 to 10/31/2021

DTA: Days to Acknowledge **DTC:** Days to Close **O&O:** Open and Overdue

Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Building Permits	8	0	2	0.0	0.0	2.0	100%	0	6	6
Other	8	8	7	0.1	12.9	0.0	0	0	1	0
Property Maintenance	7	6	7	0.8	7.5	21.0	100%	0	0	0
Remove / Pick-Up Litter (Field Operations)	7	5	7	0.0	4.2	10.0	100%	0	0	0
Abandoned / Inoperative / Junk Vehicle	5	3	5	0.1	15.3	21.0	40%	3	0	0
Construction	5	5	3	0.3	5.4	0.0	0	0	2	0
Sign - Other Sign Down/Missing (Traffic Services)	4	4	4	0.0	0.7	10.0	100%	0	0	0
Planning & Zoning (Community & Regulatory Affairs)	3	0	2	0.0	1.4	0.0	0	0	1	0
Reception Call	3	0	2	0.0	0.0	1.0	100%	0	1	1
Other	3	0	3	0.0	20.2	0.0	0	0	0	0
Community Policing Division	3	0	0	0.0	0.0	0.0	0	0	3	0
Signal - In Flash or Dark (Traffic Issues)	3	3	3	0.0	0.0	1.0	100%	0	0	0
Additional Patrol Request	2	0	2	0.0	5.5	1.0	0	2	0	0
Excessively Barking Dog – Late Night Nuisance	2	0	2	0.0	14.0	7.0	0	2	0	0
Dead Animal Pickup on Private Property	2	0	2	0.0	0.7	7.0	100%	0	0	0
Permit / Licensing Issue	2	1	0	0.3	0.2	21.0	0	0	2	2
Illegal Dumping in Right-of-Way (Field Operations)	2	2	2	0.1	1.0	3.0	100%	0	0	0
Other Regulatory Agencies	2	2	2	0.4	5.2	0.0	0	0	0	0

Totals	89	52	71	0.2	5.8	-	87%	7	18	11
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Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Sign - Stop/Yield Sign Down/Missing (Traffic Services)	2	2	2	0.1	0.1	1.0	100%	0	0	0
Live Domestic Animals	1	0	1	0.0	0.0	0.0	0	0	0	0
Sanitation (Public Works - Field Operations)	1	1	1	0.1	0.0	0.0	0	0	0	0
Trash & Litter or Cleaning Requests - Parks & Rec. Facilities	1	0	0	0.0	0.0	2.0	0	0	1	1
Blighted / Vacant Property	1	1	1	0.5	9.0	21.0	100%	0	0	0
Illegal Dumping on Private Property	1	1	1	0.3	6.5	21.0	100%	0	0	0
Yard Issue	1	1	1	0.1	4.2	21.0	100%	0	0	0
Down Tree Removal from Right of Way (Field Operations)	1	0	1	0.0	0.5	3.0	100%	0	0	0
Down Tree Removal from Roadway (Field Operations)	1	0	1	0.0	0.0	3.0	100%	0	0	0
High Grass/Weeds in Right-of-Way (Field Operations)	1	1	1	0.0	0.0	10.0	100%	0	0	0
Remove Dead Animals in Right-of-Way (Field Operations)	1	1	1	0.2	2.7	3.0	100%	0	0	0
Right-of-Way Mowing (Roadway Maintenance - Field Operations)	1	1	1	0.0	0.1	10.0	100%	0	0	0
Roadside Maintenance (Field Operations)	1	1	1	0.7	2.3	10.0	100%	0	0	0
Rough Road (Unpaved Road Maintenance - Field Operations)	1	1	1	0.2	0.3	10.0	100%	0	0	0
Streetlights (Outages, New Requests, Repairs, Maintenance)	1	0	0	0.0	0.0	15.0	0	0	1	1
Traffic Calming Requests (Traffic Services)	1	1	1	0.6	0.9	120.0	100%	0	0	0
Tree Hindering Sight Distance (Roadside Maintenance - Field Operations)	1	1	1	0.0	0.0	10.0	100%	0	0	0
Totals	89	52	71	0.2	5.8	21.0	87%	7	18	11

COSF CRC Report

District 3

October 1, 2021 - October 31, 2021

Prepared for Mayor Pro Tem Willis by the Office of the City Manager

Requests filtered by that have been created and and filtered to **all categories** within

Showing Results from 10/1/2021 to 10/31/2021

DTA: Days to Acknowledge **DTC:** Days to Close **O&O:** Open and Overdue

Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Building Permits	22	0	13	0.0	0.0	2.0	100%	0	9	9
Property Maintenance	20	16	15	2.5	4.2	21.0	93%	1	5	5
Reception Call	13	1	6	5.2	0.8	1.0	83%	0	7	7
Other	12	12	7	0.8	10.3	0.0	0	1	5	1
Right-of-Way Mowing (Roadway Maintenance - Field Operations)	11	2	11	0.0	0.0	10.0	100%	0	0	0
Remove / Pick-Up Litter (Field Operations)	9	9	9	0.0	4.1	10.0	100%	0	0	0
High Grass/Weeds in Right-of-Way (Field Operations)	8	8	8	0.0	0.0	10.0	100%	0	0	0
Sanitation (Public Works - Field Operations)	6	5	6	0.1	5.2	0.0	0	0	0	0
Planning & Zoning (Community & Regulatory Affairs)	5	0	1	0.0	0.0	0.0	0	0	4	0
Pothole (Asphalt Paved Maintenance - Field Operations)	5	5	3	0.2	2.1	3.0	67%	0	2	0
Other	4	0	4	0.0	22.0	0.0	0	0	0	0
Illegal Dumping in Right-of-Way (Field Operations)	4	4	4	0.1	2.0	3.0	100%	0	0	0
Yard Issue	3	3	3	2.5	11.5	21.0	100%	0	0	0
Construction	3	3	1	0.1	0.0	0.0	0	0	2	0
Remove Dead Animals in Right-of-Way (Field Operations)	2	2	2	0.0	1.7	3.0	50%	0	0	0
Roadway Maintenance (Field Operations)	2	2	2	0.0	6.4	10.0	100%	0	0	0
Tree Hindering Sight Distance (Roadside Maintenance - Field Operations)	2	2	2	0.0	0.2	10.0	100%	0	0	0

Totals	153	89	110	0.7	3.7	-	93%	4	43	25
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Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Capital Improvement Projects (CIP) - Public Works	1	1	0	0.0	0.0	0.0	0	0	1	0
General Inquiry	1	0	0	0.0	0.0	3.0	0	0	1	1
Live Domestic Animals	1	0	0	0.0	0.0	0.0	0	0	1	0
Unlicensed Business Complaint	1	0	0	0.0	0.0	5.0	0	0	1	1
Additional Patrol Request	1	0	1	0.0	11.2	1.0	0	1	0	0
Community Policing Division	1	0	0	0.0	0.0	0.0	0	0	1	0
Blighted / Vacant Property	1	0	1	0.0	0.0	21.0	100%	0	0	0
Abandoned / Inoperative / Junk Vehicle	1	1	1	0.6	22.4	21.0	0	1	0	0
Illegal Dumping on Private Property	1	1	1	0.6	2.8	21.0	100%	0	0	0
Clogged Inlet (Storm Water Issues - Field Operations)	1	1	1	0.2	0.0	3.0	100%	0	0	0
Curb/Gutter Maintenance (Roadway Maintenance - Field Operations)	1	1	0	0.3	0.0	30.0	0	0	1	0
Deep Patch/Base Repair (Asphalt Paved Maintenance - Field Operations)	1	1	0	0.0	0.0	30.0	0	0	1	0
Manhole Covers (Roadside Maintenance - Field Operations)	1	1	1	0.0	0.2	3.0	100%	0	0	0
Other Regulatory Agencies	1	1	1	0.0	0.0	0.0	0	0	0	0
Roads / Bridges Weight Restrictions Signs Down / Gone (Traffic Services)	1	1	1	0.0	0.1	3.0	100%	0	0	0
Roadside Maintenance (Field Operations)	1	1	1	0.0	9.1	10.0	100%	0	0	0
Rough Road (Unpaved Road Maintenance - Field Operations)	1	1	1	0.0	0.0	10.0	100%	0	0	0
Sign - Stop/Yield Sign Down/Missing (Traffic Services)	1	1	1	0.0	0.1	1.0	100%	0	0	0
Signal - Other (Traffic Services)	1	1	1	0.0	0.0	10.0	100%	0	0	0
Streetlights (Outages, New Requests, Repairs, Maintenance)	1	0	0	0.0	0.0	15.0	0	0	1	1
Totals	153	89	110	0.7	3.7	-	93%	4	43	25

Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Traffic Calming Requests (Traffic Services)	1	1	0	0.0	0.0	120.0	0	0	1	0
Tree Danger/Removal (Roadside Maintenance - Field Operations)	1	1	1	0.5	0.0	3.0	100%	0	0	0
Totals	153	89	110	0.7	3.7	-	93%	4	43	25

COSF CRC Report

District 4

October 1, 2021 - October 31, 2021

Prepared for Councilwoman Gilyard by the Office of the City Manager

Requests filtered by that have been created and and filtered to **all categories** within

Showing Results from 10/1/2021 to 10/31/2021

DTA: Days to Acknowledge **DTC:** Days to Close **O&O:** Open and Overdue

Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Municipal Court	231	0	231	0.0	0.6	0.0	0	0	0	0
Reception Call	168	0	112	0.0	0.0	1.0	100%	0	56	56
Building Permits	94	0	52	0.0	0.0	2.0	100%	0	42	42
Other	82	0	82	0.0	9.3	0.0	0	0	0	0
Planning & Zoning (Community & Regulatory Affairs)	44	0	14	0.0	0.0	0.0	0	0	30	0
Sanitation (Public Works - Field Operations)	40	16	34	0.1	1.2	0.0	0	0	6	0
Property Maintenance	15	9	15	2.0	12.5	21.0	73%	3	0	0
Business Licenses (Finance & Administrative Services)	11	0	7	0.0	0.0	2.0	100%	0	4	4
Other	11	10	7	0.2	4.1	0.0	0	0	4	0
Illegal Dumping in Right-of-Way (Field Operations)	9	8	9	0.0	1.0	3.0	100%	0	0	0
Pothole (Asphalt Paved Maintenance - Field Operations)	9	9	9	0.1	1.6	3.0	89%	0	0	0
Right-of-Way Mowing (Roadway Maintenance - Field Operations)	9	5	9	0.0	1.3	10.0	100%	0	0	0
City Clerk	8	0	6	0.0	0.0	5.0	100%	0	2	2
Abandoned / Inoperative / Junk Vehicle	7	2	7	0.1	8.6	21.0	100%	0	0	0
Land Development (Community and Regulatory Affairs)	6	1	5	0.2	19.6	3.0	0	5	1	1
Yard Issue	6	1	6	0.0	1.4	21.0	100%	0	0	0
Live Domestic Animals	5	0	3	0.0	0.0	0.0	0	0	2	0
Dead Animal Pickup on Private Property	5	0	5	0.0	0.0	7.0	100%	0	0	0
Totals	829	103	657	0.3	2.3	-	95%	10	172	117

Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Commercial Vehicles in Residential Zones	5	4	5	0.2	16.5	21.0	80%	1	0	0
Construction	5	5	1	0.1	11.7	0.0	0	0	4	0
Community Policing Division	4	0	0	0.0	0.0	0.0	0	0	4	0
Remove Dead Animals in Right-of-Way (Field Operations)	4	4	4	0.0	0.9	3.0	100%	0	0	0
GIS (Geographic Information Systems)	3	0	1	0.0	0.0	2.0	100%	0	2	2
High Grass/Weeds in Right-of-Way (Field Operations)	3	3	3	0.0	3.0	10.0	100%	0	0	0
Sign - Other Sign Down/Missing (Traffic Services)	3	3	3	0.0	0.2	10.0	100%	0	0	0
Communications & External Affairs	2	0	0	0.0	0.0	2.0	0	0	2	2
General Inquiry	2	0	1	0.0	0.0	3.0	100%	0	1	1
Live Wild Animals	2	0	2	0.0	0.0	1.0	100%	0	0	0
Other	2	0	1	0.0	10.4	3.0	0	0	1	1
Recreation Programs	2	0	2	0.0	0.0	3.0	100%	0	0	0
Illegal Dumping In Roadway (Field Operations)	2	2	2	0.3	1.9	1.0	50%	0	0	0
Other Regulatory Agencies	2	2	1	0.1	0.0	0.0	0	0	1	1
Remove / Pick-Up Litter (Field Operations)	2	2	2	0.0	5.4	10.0	50%	0	0	0
Sign - Long Term Repair (Traffic Services)	2	2	0	0.0	0.0	120.0	0	0	2	0
Signal - Other (Traffic Services)	2	1	2	0.0	2.2	10.0	100%	1	0	0
Traffic Calming Requests (Traffic Services)	2	2	1	0.3	0.6	120.0	100%	0	1	0
Tree Hindering Sight Distance (Roadside Maintenance - Field Operations)	2	2	2	0.0	0.0	10.0	100%	0	0	0
Appointment Request	1	0	0	0.0	0.0	2.0	0	0	1	1

Totals	829	103	657	0.3	2.3	-	95%	10	172	117
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Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
COVID-19 (Coronavirus) Inquiry	1	0	1	0.0	0.0	0.0	0	0	0	0
Capital Improvement Projects (CIP) - Public Works	1	1	1	0.0	3.5	0.0	0	0	0	0
Human Resources	1	0	0	0.0	0.0	2.0	0	0	1	1
Additional Patrol Request	1	0	1	0.0	0.0	1.0	100%	0	0	0
Trash & Litter or Cleaning Requests - Parks & Rec. Facilities	1	0	0	0.0	0.0	2.0	0	0	1	1
Illegal Dumping on Private Property	1	1	1	1.4	7.0	21.0	100%	0	0	0
Permit / Licensing Issue	1	1	0	0.4	0.0	21.0	0	0	1	1
Deep Patch/Base Repair (Asphalt Paved Maintenance - Field Operations)	1	1	0	0.0	0.0	30.0	0	0	1	0
Remove Dead Animals in Roadway - Large (Field Operations)	1	0	1	0.0	0.0	1.0	100%	0	0	0
Remove Dead Animals in Roadway - Small (Field Operations)	1	1	1	0.1	1.0	3.0	100%	0	0	0
Roadside Maintenance (Field Operations)	1	1	1	0.5	3.2	10.0	100%	0	0	0
Rough Road (Unpaved Road Maintenance - Field Operations)	1	1	1	0.2	5.2	10.0	100%	0	0	0
Sign - Stop/Yield Sign Down/Missing (Traffic Services)	1	1	1	0.0	0.0	1.0	100%	0	0	0
Signal - In Flash or Dark (Traffic Issues)	1	1	1	0.0	0.0	1.0	100%	0	0	0
Sink Holes (Drainage Maintenance - Field Operations)	1	1	1	0.0	3.5	10.0	100%	0	0	0
Streetlights (Outages, New Requests, Repairs, Maintenance)	1	0	0	0.0	0.0	15.0	0	0	1	1
Noise Complaint (Hartsfield-Jackson Atlanta International Airport)	1	0	0	0.0	0.0	0.0	0	0	1	0
Totals	829	103	657	0.3	2.3	-	95%	10	172	117

COSF CRC Report

District 5

October 1, 2021 - October 31, 2021

Prepared for Councilman Reeves by the Office of the City Manager

Requests filtered by that have been created and and filtered to **all categories** within

Showing Results from 10/1/2021 to 10/31/2021

DTA: Days to Acknowledge **DTC:** Days to Close **O&O:** Open and Overdue

Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Reception Call	18	3	11	4.2	2.1	1.0	82%	1	7	7
Property Maintenance	17	17	16	1.6	5.0	21.0	100%	0	1	0
Building Permits	8	0	3	0.0	0.0	2.0	100%	0	5	5
Other	6	6	4	0.0	11.0	0.0	0	0	2	0
Right-of-Way Mowing (Roadway Maintenance - Field Operations)	5	5	5	0.0	0.1	10.0	100%	0	0	0
General Inquiry	4	0	0	0.0	0.0	3.0	0	0	4	4
Planning & Zoning (Community & Regulatory Affairs)	4	0	1	0.0	0.0	0.0	0	0	3	0
Sanitation (Public Works - Field Operations)	4	1	3	0.4	0.0	0.0	0	0	1	0
Abandoned / Inoperative / Junk Vehicle	4	4	2	7.4	18.7	21.0	50%	1	2	2
Permit / Licensing Issue	3	3	0	6.0	0.0	21.0	0	0	3	3
Yard Issue	3	3	2	3.6	1.7	21.0	100%	0	1	1
Additional Patrol Request	2	0	2	0.0	6.0	1.0	0	2	0	0
Other	2	0	2	0.0	20.7	0.0	0	0	0	0
Construction	2	2	0	0.1	0.0	0.0	0	0	2	0
High Grass/Weeds in Right-of-Way (Field Operations)	2	2	2	0.0	0.0	10.0	100%	0	0	0
Other Regulatory Agencies	2	2	2	0.3	2.3	0.0	0	0	0	0
Pothole (Asphalt Paved Maintenance - Field Operations)	2	1	2	0.0	1.2	3.0	100%	0	0	0
Business Licenses (Finance & Administrative Services)	1	0	0	0.0	0.0	2.0	0	0	1	1

Totals	109	62	69	1.8	4.0	-	91%	5	40	25
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Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Unlicensed Business Complaint	1	0	0	0.0	0.0	5.0	0	0	1	1
Other	1	0	0	0.0	0.0	0.0	0	0	1	0
Outdoor Requests (Other)	1	0	0	0.0	0.0	3.0	0	0	1	1
Blighted / Vacant Property	1	1	1	0.0	1.6	21.0	100%	0	0	0
Illegal Dumping on Private Property	1	1	1	3.7	12.3	21.0	100%	0	0	0
Illegal Signs	1	0	0	0.0	0.0	0.0	0	0	1	0
Commercial Vehicles in Residential Zones	1	1	1	1.0	3.2	21.0	100%	0	0	0
Curb/Gutter Maintenance (Roadway Maintenance - Field Operations)	1	1	0	0.1	0.0	30.0	0	0	1	0
Illegal Dumping in Right-of-Way (Field Operations)	1	1	1	0.0	1.2	3.0	100%	0	0	0
Remove Dead Animals in Right-of-Way (Field Operations)	1	1	1	0.1	0.6	3.0	100%	0	0	0
Remove Dead Animals in Roadway - Large (Field Operations)	1	0	1	0.0	0.0	1.0	100%	0	0	0
Remove Graffiti in Right-of-Way (Field Operations)	1	0	1	0.0	0.0	10.0	100%	0	0	0
Right-of-Way Permits/Utility Permits (Field Operations)	1	1	1	0.0	0.2	10.0	100%	0	0	0
Sign - Long Term Repair (Traffic Services)	1	1	0	0.0	0.0	120.0	0	0	1	0
Signal - In Flash or Dark (Traffic Issues)	1	1	1	0.0	0.0	1.0	100%	0	0	0
Signal - Preventative Maintenance (Traffic Services)	1	1	0	0.0	0.0	90.0	0	0	1	0
Traffic Calming Requests (Traffic Services)	1	1	1	5.0	11.0	120.0	100%	1	0	0
Tree Danger/Removal (Roadside Maintenance - Field Operations)	1	1	1	0.2	0.0	3.0	100%	0	0	0
Tree Hindering Sight Distance (Roadside Maintenance - Field Operations)	1	1	1	0.0	0.0	10.0	100%	0	0	0

Totals	109	62	69	1.8	4.0	-	91%	5	40	25
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Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Noise Complaint (Hartsfield-Jackson Atlanta International Airport)	1	0	0	0.0	0.0	0.0	0	0	1	0
Totals	109	62	69	1.8	4.0	-	91%	5	40	25

COSF CRC Report

District 6

October 1, 2021 - October 31, 2021

Prepared for Councilman khalid by the Office of the City Manager

Requests filtered by that have been created and and filtered to **all categories** within

Showing Results from 10/1/2021 to 10/31/2021

DTA: Days to Acknowledge **DTC:** Days to Close **O&O:** Open and Overdue

Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Property Maintenance	32	31	32	1.2	2.3	21.0	100%	0	0	0
Building Permits	11	0	3	0.0	0.0	2.0	100%	0	8	8
Other	10	10	5	1.0	12.6	0.0	0	0	5	0
Planning & Zoning (Community & Regulatory Affairs)	8	0	0	0.0	0.0	0.0	0	0	8	0
Reception Call	8	1	3	2.3	0.0	1.0	100%	0	5	5
Other Regulatory Agencies	7	7	0	0.1	0.0	0.0	0	0	7	6
Illegal Dumping in Right-of-Way (Field Operations)	5	5	5	0.2	1.4	3.0	100%	0	0	0
Commercial Vehicles in Residential Zones	4	3	4	2.3	5.5	21.0	100%	0	0	0
Remove Dead Animals in Right-of-Way (Field Operations)	4	3	4	0.2	0.4	3.0	100%	0	0	0
Other	3	1	1	12.3	16.1	0.0	0	0	2	0
Other	3	0	3	0.0	15.2	0.0	0	0	0	0
Blighted / Vacant Property	3	3	3	2.4	2.4	21.0	100%	0	0	0
Abandoned / Inoperative / Junk Vehicle	3	3	2	0.3	1.6	21.0	100%	0	1	1
Yard Issue	3	3	3	2.7	2.8	21.0	100%	0	0	0
Right-of-Way Mowing (Roadway Maintenance - Field Operations)	3	2	3	0.0	0.0	10.0	100%	0	0	0
Business Licenses (Finance & Administrative Services)	2	0	2	0.0	0.0	2.0	100%	0	0	0
General Inquiry	2	0	0	0.0	0.0	3.0	0	0	2	2
Sanitation (Public Works - Field Operations)	2	0	2	0.0	0.0	0.0	0	0	0	0

Totals	141	96	96	1.0	3.1	-	98%	2	45	25
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Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Additional Patrol Request	2	0	2	0.0	8.8	1.0	0	2	0	0
Illegal Dumping on Private Property	2	2	1	0.3	3.6	21.0	100%	0	1	1
Permit / Licensing Issue	2	2	2	1.7	4.1	21.0	100%	0	0	0
High Grass/Weeds in Right-of-Way (Field Operations)	2	2	1	0.7	0.0	10.0	100%	0	1	1
Pothole (Asphalt Paved Maintenance - Field Operations)	2	2	2	0.3	0.7	3.0	100%	0	0	0
Sign - Stop/Yield Sign Down/Missing (Traffic Services)	2	2	2	0.0	0.0	1.0	100%	0	0	0
Tree Hindering Sight Distance (Roadside Maintenance - Field Operations)	2	2	2	0.0	2.5	10.0	100%	0	0	0
City Clerk	1	0	0	0.0	0.0	5.0	0	0	1	1
Dead Trees	1	1	1	0.2	0.5	7.0	100%	0	0	0
Illegal Signs	1	0	0	0.0	0.0	0.0	0	0	1	0
Clogged Inlet (Storm Water Issues - Field Operations)	1	1	1	0.2	2.6	3.0	100%	0	0	0
Construction	1	1	0	0.0	0.0	0.0	0	0	1	0
Cross Drain Maintenance (Unpaved Road Maintenance - Field Operations)	1	1	0	0.1	0.0	30.0	0	0	1	0
Curb/Gutter Maintenance (Roadway Maintenance - Field Operations)	1	1	0	3.0	0.0	30.0	0	0	1	0
Deep Patch/Base Repair (Asphalt Paved Maintenance - Field Operations)	1	1	1	0.5	0.0	30.0	100%	0	0	0
Illegal Dumping In Roadway (Field Operations)	1	1	1	0.0	0.9	1.0	100%	0	0	0
Remove Dead Animals in Roadway - Large (Field Operations)	1	1	1	0.3	0.0	1.0	100%	0	0	0
Roadside Maintenance (Field Operations)	1	1	1	0.3	6.0	10.0	100%	0	0	0
Sign - Long Term Repair (Traffic Services)	1	1	1	0.0	0.6	120.0	100%	0	0	0
Totals	141	96	96	1.0	3.1	-	98%	2	45	25

Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Signal - In Flash or Dark (Traffic Issues)	1	1	1	0.0	0.0	1.0	100%	0	0	0
Tree Danger/Removal (Roadside Maintenance - Field Operations)	1	1	1	0.0	0.5	3.0	100%	0	0	0
Totals	141	96	96	1.0	3.1	-	98%	2	45	25

COSF CRC Report

District 7

October 1, 2021 - October 31, 2021

Prepared for Councilman Baker by the Office of the City Manager

Requests filtered by that have been created and and filtered to **all categories** within

Showing Results from 10/1/2021 to 10/31/2021

DTA: Days to Acknowledge **DTC:** Days to Close **O&O:** Open and Overdue

Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Building Permits	11	0	6	0.0	0.0	2.0	100%	0	5	5
Abandoned / Inoperative / Junk Vehicle	9	6	9	1.0	16.0	21.0	67%	3	0	0
Property Maintenance	9	9	9	1.2	8.1	21.0	100%	0	0	0
Other	8	7	7	1.1	5.9	0.0	0	0	1	0
Reception Call	7	0	3	0.0	0.0	1.0	100%	0	4	4
Planning & Zoning (Community & Regulatory Affairs)	5	0	3	0.0	0.0	0.0	0	0	2	0
Other	5	2	2	5.5	6.1	0.0	0	0	3	0
Other	4	0	4	0.0	13.0	0.0	0	0	0	0
Construction	4	4	0	0.1	0.0	0.0	0	0	4	0
Other Regulatory Agencies	4	4	2	1.0	2.9	0.0	0	0	2	1
Illegal Dumping In Roadway (Field Operations)	3	3	3	0.0	0.7	1.0	100%	0	0	0
Illegal Dumping in Right-of-Way (Field Operations)	3	3	3	0.0	1.7	3.0	100%	0	0	0
Right-of-Way Mowing (Roadway Maintenance - Field Operations)	3	1	3	0.0	0.0	10.0	100%	0	0	0
Commercial Vehicles in Residential Zones	2	1	2	2.5	12.9	21.0	50%	1	0	0
High Grass/Weeds in Right-of-Way (Field Operations)	2	2	2	0.0	0.0	10.0	100%	0	0	0
Pothole (Asphalt Paved Maintenance - Field Operations)	2	2	2	0.0	2.8	3.0	100%	0	0	0
Business Licenses (Finance & Administrative Services)	1	0	0	0.0	0.0	2.0	0	0	1	1

Totals	101	58	76	0.8	5.9	-	88%	6	25	12
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Category	Created	Ack	Closed	DTA	DTC	SLA Days	% in SLA	Overdue	Open	O&O
Land Development (Community and Regulatory Affairs)	1	0	1	0.0	28.8	3.0	0	1	0	0
Live Wild Animals	1	0	1	0.0	0.0	1.0	100%	0	0	0
Sanitation (Public Works - Field Operations)	1	1	1	0.2	0.2	0.0	0	0	0	0
Unlicensed Business Complaint	1	0	0	0.0	0.0	5.0	0	0	1	1
Additional Patrol Request	1	0	1	0.0	9.8	1.0	0	1	0	0
Community Policing Division	1	0	0	0.0	0.0	0.0	0	0	1	0
Blighted / Vacant Property	1	1	1	1.8	17.2	21.0	100%	0	0	0
Illegal Dumping on Private Property	1	1	1	0.1	5.2	21.0	100%	0	0	0
Yard Issue	1	1	1	0.5	0.5	21.0	100%	0	0	0
Deep Patch/Base Repair (Asphalt Paved Maintenance - Field Operations)	1	1	1	0.1	0.0	30.0	100%	0	0	0
Down Tree Removal from Right of Way (Field Operations)	1	1	1	0.0	0.0	3.0	100%	0	0	0
Remove / Pick-Up Litter (Field Operations)	1	1	1	0.3	10.2	10.0	0	0	0	0
Roads / Bridges Weight Restrictions Signs Down / Gone (Traffic Services)	1	1	1	0.0	0.3	3.0	100%	0	0	0
Sign - Stop/Yield Sign Down/Missing (Traffic Services)	1	1	1	0.0	0.0	1.0	100%	0	0	0
Signal - In Flash or Dark (Traffic Issues)	1	1	1	0.0	0.0	1.0	100%	0	0	0
Sink Holes (Drainage Maintenance - Field Operations)	1	1	1	0.2	9.4	10.0	100%	0	0	0
Traffic Calming Requests (Traffic Services)	1	1	0	0.4	0.0	120.0	0	0	1	0
Traffic Operations - Other (Traffic Services)	1	1	1	1.1	1.1	30.0	100%	0	0	0
Tree Danger/Removal (Roadside Maintenance - Field Operations)	1	1	1	0.3	0.7	3.0	100%	0	0	0
Totals	101	58	76	0.8	5.9	-	88%	6	25	12



PUBLIC WORKS REPORT

City of South Fulton Public Works Department Monthly Report



Jacobs

Challenging today.
Reinventing tomorrow.



Accomplishments in October 2021	
Metric Description	Number or Percent
Total Work Orders	1,523
Total SeeClickFix Requests for Public Works	396
Total Work Orders Completed that met Service Level Agreement	330
Total Work Orders Completed that met Service Level Agreement as Percentage	97%
Total Work Order/Requests Open or In-Progress	84
Total Work Requests did not meet Service Level Agreement	1
Total Work Requests without Service Level Agreement or not due in current month	87
Total SeeClickFix Request Closed/Archived	312



Reports by Activity

Each day citizens and businesses connect to the City of South Fulton to address issues ranging from fallen trees to information about upcoming events. The city's Call Center Operators are available to take calls from the public 24 hours a day 7 days per week. Citizens may also download an app from the Google Play Store or Apple's App Store to enter requests at any time directly into the system. Data collected for this section of the report is derived from Weekly Reports submitted to the City.

Clean City Crew

The Clean Communities Initiative was launched to reduce/eliminate the amount of litter and dumping found in throughout the City of South Fulton. The Clean Community Crew, along with additional treatments, strategies and partnerships will be employed to reach this goal.

Treatments include trash receptacles and signage. **Strategies** include enforcement methods and education. **Partnerships** must include community groups, Community Improvement Districts (CIDs), businesses and the leadership of elected officials and the citizens of South Fulton. The clean city crew cleaned continued servicing the twenty-five (25) city trash receptacles located throughout the city in the month of October and participated in two special events for litter pickup.

Traffic Systems and Studies

Signs, signals, and pavement markings help us understand where we are and get to our destination safely and efficiently. Because this equipment is required to be in the right of way, it can often be damaged from passing vehicles, accidents, and weather.

Traffic Services

During this reporting period thirty-nine (39) traffic work orders were completed. These requests include traffic calming, sign replacements, sign repairs, preventive maintenance, and signal repairs. See table below.

Location	Activity	Date
Forest Down Lane at Stonewall Tell Road	Sight distance – cleared obstruction from stop sign	9/28/2021
Buckhurst Way at Cedar Hurst Trail	Straighten stop sign	9/29/2021
City of South Fulton	Site survey – took photos of school speed limit signs	9/29/2021
Butner Road at Wilson Road	Reinstalled stop sign ahead	9/29/2021
Britney Trail at Rochelle Way	Reinstalled street name sign	9/30/2021
Stonewall Tell Road	Relocated Adopt-A-Road signs	9/30/2021
Smoke Ridge Drive at Merrywood Drive	Reinstalled stop sign	9/30/2021
Roosevelt Highway at Washington Road	Replaced green LED	10/1/2021



Public Works Monthly Report October 2021

Jacobs

Cascade Road at Research Center Atlanta Drive	Signal reported in flash – no problem found	10/1/2021
Cascade Road at I-285 SB	Signal reported in flash – found insect had cause the issue. Corrected the issue	10/3/2021
South Fulton Parkway at Cascade-Palmetto Highway	Replaced 2 yellow LEDs and 1 single signal head	10/8/2021
Cascade-Palmetto Highway at Cedar Grove Road	Replaced roundabout chevrons	10/6/2021
Skif Pond Court at Kensington Cv.	Replaced stop sign	10/6/2021
Flat Shoals Road at Hidden Brook Trail	Signal reported in flash – corrected issue	10/12/2021
Old National Highway at West Road	Replaced stop sign	10/13/2021
Jaillette Road at Jaillette Trail	Re-boot flashing stop sign	10/13/2021
Snowden Drive at Marshwood Trace	Removed downed street name sign	10/14/2021
Demeter Drive	Repaired bent roundabout chevrons	10/15/2021
Foxlair Trail	Replaced stop sign	10/14/2021
Old National Highway	Signal reported in flash – corrected the issue	10/17/2021
Camp Creek Parkway at Old Fairburn Road	Site distance issue – cleared obstruction	10/19/2021
Buffington Road at Sable Run	Repaired pedestrian pole push button	10/20/2021
Old National Highway at Creel Road	Repaired pedestrian pole push button	10/20/2021
Buffington Road at Sable Run	Completed preventive maintenance	10/21/2021
Riverside Drive	Assisted Field Services with tree removal	10/22/2021
Butner Road at Aldredge Road	Replaced "End Of Road" sign	10/22/2021
Roosevelt Highway at Buffington Road	Inspected intersection for reported turn signal malfunction - no issue found	10/22/2021
Buffington Road at Sable Run	Cleared signal reported in flash – corrected the issue	10/22/2021
Buffington Road at Spur 14	Completed preventive maintenance	10/25/2021
Ben Hill Road at Will Lee Road	Reinstall "No Trucks" sign	10/25/2021
Campbellton Road	Request to move detour sign from citizen's yard (but in right of way). Investigation revealed sign belonged to GDOT, therefore it was not moved.	10/25/2021
Butner Road at Camp Creek Village	Reinstalled "Adopt A Road" sign	10/25/2021
24 COSF Schools	Inspected the installation of school zone markings	10/27/2021
Camp Creek Parkway at Enon Road	Reported signal in flash to RTOP. Conflict monitors replaced in cabinet	10/27/2021
6476 Edgewater Cove	Surveyed sight distance at stop sign – tree removed on 10/29/2021	10/27/2021
Camp Creek Parkway at Enon Road	Cleared signal in flash	10/28/2021
COSF Schools	Completed the installation of remaining school signs for Oakley, Hapeville, and Feldwood	10/28/2021



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Campbellton Road at Union Road	Installed Jamar Robinson sign	10/28/2021
Miscellaneous signal locations	Conducted storm patrol for traffic signals	10/28/2021 and 10/29/2021

Storm Water Management

Storm Water Management consists of the inspection and maintenance of piping, inlets and catch basins in the city rights of way that form the system to direct storm water to natural water ways. During the month of October, Public Works managed nine (9) stormwater tickets.

Storm Water Management Repairs		
5805 Feldwood Road	Catch basin top repair	9/30/2021
3008 Sable Run Road	Catch basin top repair	9/30/2021
3405 Ravenswood Drive	Catch basin top repair	9/30/2021
5530 Forest Downs Circle	Clear clogged culvert	10/6/2021
2761 Stonewall Lane	Repaired damaged inlet	10/19/2021
3809 The Great Drive	Replaced missing manhole cover	10/12/2021
3995 Cranwood Drive	Cleared clogged inlet	10/12/2021
455 Owatonna Circle	Cleared clogged culvert	10/18/2021
Flat Shoals Road at Hemperly Road	Cleared clogged inlet	10/28/2021

Solid Waste Management

Solid Waste Management includes overseeing compliance of the Solid Waste Ordinance, management of Merk Miles Transfer Station, Beautification Plan, and coordination of residential and commercial collection providers. Forty (38) inquiries were addressed related to residential collections.

Dead Animal Removal

As a service, dead animals are removed from the right of away and roadway each month. During the month of October, Public Works removed eight (8) dead animals in the roadway or on the right-of-way.

Dead Animal Removal	
5545 Buffington Road	9/29/2021
3800 Pittman Road	10/4/2021
Butternut Place at East Stubbs Road	10/4/2021
4667 Marching Lane	10/12/2021
Flat Shoals at Dunbritton	10/18/2021
Stonewall Tell Road	10/18/2021
7250 Hall Road	10/25/2021
4385 Jaillette Road	10/26/2021



Field Services

Right of Way Maintenance, Litter Removal, & Mowing

Every four weeks, Public Works collects litter on approximately 200 miles of road as part of the process. During this time, roads needing additional treatment are cleaned as well. In October, the right of way maintenance team transitions from growing season to more litter control and a focus on other activities that are completed during the non-growing season. Some mowing is completed, as needed, during litter collection as it prevents plastic bags and other objects being cut up during the process and prevents the creation of more litter.

Mowing and Litter Removal	
Fairburn Road	9/28/2021
Old Cascade Road	9/28/2021
Plummer Road	9/28/2021
Research Center Drive	9/28/2021
Reynolds Road	9/28/2021
Riverside Drive	9/28/2021
Cavender Drive	9/28/2021
Old Campbellton Road	9/28/2021
Demooney Road	9/29/2021
Binford Place	9/29/2021
Kimberly Road	9/29/2021
New Hope Road	9/29/2021
Timbergrove Drive	9/29/2021
Utoy Springs Road	9/29/2021
Wallace Road	9/29/2021
Wilson Mill Road	9/29/2021
Aldredge Road	9/29/2021
Highpoint Lane	9/29/2021
Highpoint Trail	9/29/2021
Limerick Drive	9/30/2021
Merk Road	9/30/2021
Miles Road	9/30/2021
Bruce Place	9/30/2021
Carlos Woods Drive	9/30/2021
Danforth Road	9/30/2021
Datona Drive	9/30/2021
Dove Drive	9/30/2021
Easton Drive	9/30/2021
Elva Drive	9/30/2021
Erin Road	9/30/2021
Farley Avenue	9/30/2021
Garr Circle	9/30/2021
Happy Valley Circle	9/30/2021



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Heatherwood Drive	9/30/2021
Lake Lane	9/30/2021
North Drive	9/30/2021
Stonewall Tell Road	10/1/2021
Thaxton Road	10/4/2021
Scarborough Road	10/4/2021
Pittman Road	10/4/2021
Ben Hill Road	10/6/2021
Bobby John Road	10/6/2021
Camp Drive	10/6/2021
Campbell Drive	10/6/2021
Church Street	10/6/2021
Delano Road	10/6/2021
Diann Drive	10/6/2021
Ethan Allen Drive	10/6/2021
Green Mountain Trail	10/6/2021
Green Tree Court	10/6/2021
Green Tree Lane	10/6/2021
Green Tree Trail	10/6/2021
Halcyon Drive	10/6/2021
Hatchcock Road	10/6/2021
Janice Drive	10/6/2021
Kent Road	10/6/2021
Lee Place	10/6/2021
Miller Street	10/6/2021
Orchard Drive	10/6/2021
Tortola Place	10/6/2021
Reeves Street	10/6/2021
Spring Street	10/6/2021
Union Road	10/7/2021
Vandiver Road	10/7/2021
West Stubbs Road	10/7/2021
Hunter Road	10/7/2021
Spring Valley Parkway	10/7/2021
Union Road	10/8/2021
Robin Lane	10/8/2021
Thames Road	10/8/2021
Washington Road	10/8/2021
Wolf Creek Circle	10/8/2021
Bethsaida Road (3.16 miles) – CM Kamau Event	10/9/2021
Bethlehem Road	10/12/2021
Cedar Grove Road	10/12/2021
Clark Road	10/12/2021
Cliftondale Road	10/12/2021
Ono Road	10/12/2021
Ridge Road	10/12/2021
Jones Road	10/12/2021



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Gullatt Road	10/12/2021
Chatterton Road	10/13/2021
Herndon Road	10/13/2021
McClure Road	10/13/2021
Rivertown Road	10/13/2021
White Mill Road	10/13/2021
Buffington Road	10/13/2021
Bishop Road	10/14/2021
Derrick Road	10/14/2021
Hall Road	10/14/2021
John River Road	10/14/2021
Short Road	10/14/2021
Blue Bonnet Road	10/14/2021
Welcome All Road	10/15/2021
Hobgood Road	10/15/2021
Koweta Road	10/15/2021
Cochran Mill Road	10/16/2021
Fayetteville Road	10/18/2021
Gordon Street	10/18/2021
Bethsaida Road	10/18/2021
Graham Road	10/19/2021
Oakley Road	10/19/2021
Oakley Industrial Boulevard	10/19/2021
Old Jonesboro Road	10/19/2021
Bethsaida Road	10/19/2021 to 10/21/2021
El Caudillo Court	10/20/2021
Flat Shoals Road	10/20/2021 to 10/21/2021
Goodson Road	10/20/2021
Peters Road	10/20/2021
West Road	10/20/2021
Scofield Road	10/21/2021
Sheriff Road	10/21/2021
Wexford Road	10/21/2021
Woodward Road	10/21/2021
Connell Road	10/21/2021
Jerome Road	10/22/2021
Mallory Road	10/22/2021
Oglesby Road	10/22/2021
Old Bill Cook Road	10/22/2021
Old Carriage Road	10/22/2021
Pebble Beach Drive	10/22/2021
Camp Valley Road	10/22/2021
Carobet Terrace	10/22/2021
Hania Drive	10/23/2021
Keels Lane	10/23/2021
Lees Mill Road	10/23/2021
Lester Road	10/23/2021



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Milam Road	10/23/2021
Research Drive/Cascade Road/Utoy Springs/Kimberly – CW Rowell Event	10/23/2021
Dodson Road	10/25/2021
Creekwood Road	10/25/2021
Bakers Ferry Road	10/25/2021
Riverside Drive	10/25/2021
Enon Road	10/25/2021
Old Cascade Road	10/25/2021
Research Center	10/26/2021
West Stubbs Road	10/26/2021
Demooney Road	10/26/2021
East Stubbs Road	10/26/2021
Aldridge Road	10/26/2021
New Hope Road	10/26/2021
Boat Rock Road	10/27/2021
Plummer Road	10/27/2021
Tell Road	10/27/2021
Clark Road	10/27/2021
Ridge Road	10/27/2021
Jones Road	10/27/2021
Hall Road	10/27/2021
Derrick Road	10/27/2021

Illegal Dumping

Illegal Dumping is defined by the City of South Fulton as, “illegally dumping of waste instead of using an authorized use of collection.” During the month of October, thirty-three (33) illegal dumping sites were cleaned.

Illegal Dumping Collected	
5157-5315 Mason Road	9/29/2021
Campbell Drive (at barricades)	9/29/2021
Camp Trail at Koweta Road	10/4/2021
Spring Street	10/5/2021
Lions Ruby Road	10/7/2021
Lee Place	10/7/2021
Jaillette Road	10/7/2021
4740 Derrick Road	10/8/2021
5558 Jerome Road	10/12/2021
7070 Brown Drive	10/12/2021
8455 Cedar Grove Road	10/12/2021
4095 Stonewall Tell Road	10/13/2021
2900 West Road	10/14/2021



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Oakley Industrial Boulevard at Oakley Road	10/14/2021
7222 Walton Hill	10/14/2021
3185 Broadleaf Avenue	10/14/2021
Rataree Road	10/15/2021
6100-8598 Chattahoochee Road	10/15/2021
Ridge Road at Clark Road	10/18/2021
East Stubbs	10/18/2021
4604-4640 Stonewall Tell Road	10/18/2021
Camp Trail	10/19/2021
2500 Carolina Ridge	10/19/2021
Riverside Drive	10/19/2021
Old Fairburn Road	10/19/2021
6076 Guilford Lane	10/20/2021
Bethsaida Road	10/20/2021
Peters Drive & Rose Crest	10/20/2021
6150 Koweta Road	10/22/2021
Summertree and Old National	10/25/2021
Sheriff Road	10/25/2021
Jones Road	10/27/2021
2960 Keenan E. Court	10/29/2021

Gravel Roads

The Public Works Department maintains fifty-three (53) dirt and gravel roads. During October, four (4) roads were maintained. Once the rainy season ends a more aggressive schedule will roll out to ensure all dirt roads and environmentally friendly dust abatement treatment is applied.

Gravel Dirt Road Maintenance	
Hall Road (scraped)	10/18/2021
Rocky Head Road (scraped)	10/26/2021
Teal Road (scraped)	10/26/2021
Rock Hill Road (dust abatement)	10/28/2021

Pothole Repairs

When road surfaces begin to fail, they typically fail in multiple locations. This is because the roads are typically paved and have similar conditions elsewhere that allow potholes to form. For this reason, our process is both reactive and proactive. When a pothole is reported our process is to drive the entire road to identify any additional potholes needing to be addressed on that same road. In October, this process was applied to twenty-six (26) different streets. This calendar year 427 potholes.



Pothole Repairs		
443-979 Westlake Parkway	1	9/30/2021
6266 – 6274 Bakers Ferry Road	3	9/30/2021
Bruce Place SW at New Hope Road	1	10/1/2021
Jones Road at Shamrock Drive	2	10/6/2021
4630 Jones Road	1	10/6/2021
Cedar Grove Road at Bethlehem Road	3	10/14/2021
6915 – 6983 Peters Road	1	10/14/2021
7578 – 7598 Herndon Road	2	10/14/2021
Bishop Road	1	10/15/2021
4390 Stacks Road	1	10/15/2021
975 Old Rocky Road	1	10/15/2021
1625 Tartan Lane	1	10/15/2021
3805 Thames Road	1	10/18/2021
Old Campbellton Road	6	10/19/2021
4351-4379 Flat Shoals Road	1	10/22/2021
7960 Ono Road	1	10/22/2021
7480 Rivertown Road	1	10/22/2021
7280 Rivertown Road	1	10/22/2021
6720 Cedar Grove Road	1	10/22/2021
7125 Rivertown Road	1	10/22/2021
Pine Tree Trail	1	10/25/2021
2-98 Pine Cone Court	2	10/25/2021
6909-6909 White Mill Road	1	10/25/2021
7960 Ono Road	1	10/25/2021
4060 Stonewall Tell Road	1	10/28/2021
4390 Stacks Road	2	10/28/2021
Rock Hill at Sullivan Road	2	10/29/2021
7508 Mistydawn Drive	1	10/29/2021

Concrete Maintenance

Public Works performs concrete maintenance on City sidewalks, curbs and gutters ensuring they are properly maintained. Five (5) service repairs were conducted this month.

Concrete Maintenance		
1405 Lakeboat Way	Sidewalk repair	9/30/2021
2945 Burdett Road	Graffiti removal from sidewalk	10/22/2021
100 Canyon Lake Court	Storm drain top repair (DAF Concrete)	10/19/2021
4995 Canyon Lake Drive	Storm drain top repair (DAF Concrete)	10/19/2021
709 Walden Boulevard	Storm drain top repair (DAF Concrete)	10/19/2021



Sinkhole Repairs

Unchecked, these issues can become safety hazards from the erosion soil and damage to other infrastructure. Our technique is to address the safety hazard and leak by filling the hole with concrete and materials that will allow drainage without additional damage. If this technique works, we consider the issue closed. If the sinkhole returns, the location is scheduled for a more invasive fix. Two (2) sinkholes repair was made during the month of October.

Sinkhole Repairs	
Longmeadow	Assessed and Proposal Submitted
Winkfield Court	Assessed and Proposal Submitted

Brush Cutting

During the month of October, Public Works serviced twenty-two (22) roads removing trees hindering sight distance or travel along the roadways.

Brush Cutting	
7501 – 7503 Rivertown Road	9/29/2021
Bishop Road	9/29/2021
3665 Butner Road	10/5/2021
2315 Wexford Road	10/6/2021
Vandiver Road at Enon Road	10/6/2021
945 Winterside Lane	10/7/2021
3000 Hathcock Road	10/7/2021
Ono Road	10/8/2021
Cascade Hill Drive	10/12/2021
2345 Morris Road	10/12/2021
Miller Street	10/14/2021
Spring Street	10/14/2021
Old Fairburn Road to Gwendolyn	10/15/2021
2300 Burdette Ridge	10/18/2021
4643 Mason Road	10/19/2021
Sturbridge Way	10/19/2021
New Hope Road	10/20/2021
4643 Mason Road	10/20/2021
Piney Wood Drive and Ben Hill Road	10/20/2021
2915 Oxford Road	10/21/2021
Old Fairburn Road	10/22/2021
Flat Shoals Road (by Library)	10/22/2021
7750 West Stubbs Road	10/25/2021
6709 Camp Valley Road	10/28/2021
Stonewall Tell Road	10/28/2021



Tree Removal

Seven (7) trees were removed due to either hinderance of sight distance, the tree had fallen onto the ROW, because of a storm event or due to the tree(s) being dead.

Tree Removal	
780 Magnolia Court	10/5/2021
Koweta Road	10/6/2021
6031 Birdseye Trail	10/6/2021
2835 Sapphire Street	10/6/2021
3025 Bethsaida Road	10/12/2021
2751 Bethsaida Road	10/13/2021
6476 Edgewater Cove	10/29/2021

Right of Way Permits

Public Works permit staff processed twenty-five (25) permits throughout the city.

Utility Permit Approvals			
Southern Company	6310 Cedar Grove Road Ext.	Install gas service	9/29/2021
Greystone	1331 Elva Drive	Change out pole	9/29/2021
Comcast	7255 to 7311 Cedar Grove Road	Install fiber cable	9/29/2021
MCI Metro	Stonewall Tell Road – Butner to 3813	Install fiber cable	9/29/2021
MCI Metro	Stonewall Tell Road – Butner to 3820	Install fiber cable	9/29/2021
MARTA	Cascade Road at Utoy Springs Road	Install bus shelter	9/30/2021
MARTA	Buffington Road at Old Bill Cook Road	Install bus shelter	9/30/2021
AT&T	Feldwood Road-Stacks Road to Makeover Court	Install fiber cable	10/5/2021
AT&T	Welcome All Road	Install fiber cable	10/5/2021
AT&T	2995 The Meadows Way-Red Oak Road and Bluebonnets	Install fiber cable	10/5/2021
Southern Company	3490 Enon Road	Install gas service	10/7/2021
Southern Company	3832 The Great Drive	Install gas service	10/6/2021
Comcast	Fox Hall Lane at Fox Hall Court	Install fiber cable	10/7/2021
Atlanta Gas Light	5760 Koweta Road	Install gas service	10/7/2021
Atlanta Gas Light	Cascading Palms Ext.	Install gas service	10/7/2021
AT&T	5617 Valley Loop	Install fiber cable	10/7/2021



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Southern Company	Wyncreek Estates Subdivision Ext.	Install gas service	10/7/2021
AT&T	4301 Campbellton Road-Enon Pines Subdivision	Install fiber cable	10/7/2021
Comcast	Butner Road at Aldredge Road	Install fiber cable	10/15/2021
Comcast	Cascading Landing to Chilkat Court	Install fiber cable	10/15/2021
Southern Company	270 Cedar Grove Road Ext.	Install gas service	10/22/2021
Greystone	Union Road Extension	Rebuild powerline	10/29/2021
Mach 1 – Atlanta Water	5740 Buffington Road	Install water lines	10/29/2021
Comcast	White Mill Road at Nathaniel Lane	Install fiber cable	10/29/2021
AT&T	New Hope Road area	Install fiber cable	10/29/2021

Bridge Maintenance

Beginning in October, all of the bridges will be placed on a quarterly schedule. Maintenance was performed at two (2) locations.

Bridge Inspections and Maintenance		
Cascade Road over South Utoy Creek	Inspection	9/28/2021
Fairburn Road over CSX Railroad	Inspection	9/28/2021
Fairburn Road over North Utoy Creek	Inspection	9/28/2021
Fairburn Road over South Utoy Creek	Inspection	9/28/2021
Cascade Road over CSX Railroad	Inspection	9/28/2021
Stonewall Tell Road over Camp Creek	Inspection	9/28/2021
Old Fairburn Road over Camp Creek	Inspection	9/28/2021
Butner Road over Camp Creek	Inspection	9/28/2021
Aldredge Road over Wolf Creek	Inspection	9/28/2021
Enon Road over Camp Creek	Inspection	9/28/2021
Merk Road over Camp Creek	Inspection	9/28/2021
Welcome All Road over South Fulton Parkway	Inspection	10/7/2021
Welcome All Road over CSX Railroad	Inspection	10/7/2021
Scarborough Road over Wolf Creek	Inspection	10/7/2021
Cascade-Palmetto Road over Camp Creek	Inspection	10/7/2021



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Cascade-Palmetto Road over Deep Creek	Inspection	10/7/2021
Demooney Road over Deep Creek	Inspection	10/7/2021
Hall Road over Line Creek	Inspection	10/14/2021
Hall Road over Line Creek Tributary	Inspection	10/14/2021
Jones Road over Line Creek	Inspection	10/14/2021
Northcutt Road over Pea Creek	Inspection	10/14/2021
Short Road over Pea Creek Tributary	Inspection	10/14/2021
Cochran Mill Road over Pea Creek	Inspection	10/14/2021
Porter Terry Road over Little Pea Creek	Inspection	10/14/2021
Derrick Road over Deep Creek Tributary	Inspection	10/14/2021
Koweta Road over Deep Creek	Inspection	10/14/2021
Herndon Road over Bear Creek	Inspection	10/14/2021
Bishop Road over Bear Creek	Inspection	10/14/2021
Cochran Road over Deep Creek	Inspection	10/20/2021
Cochran Road over Camp Creek	Inspection	10/20/2021
Hobgood Road over Bear Creek	Inspection	10/20/2021
Ono Road over Bear Creek	Inspection	10/20/2021
Jones Road over Deep Creek	Inspection	10/20/2021
Butner Road over Deep Creek	Inspection	10/20/2021
Burdette Road over Morning Creek Tributary	Inspection	10/21/2021
Mallory Road over CSX Railroad	Inspection	10/21/2021
Flat Shoals over Shannon Creek	Inspection	10/21/2021
Flat Shoals over I-85	Inspection	10/21/2021
Pleasant Hill Road over Cater Creek	Inspection	10/21/2021
Bethsaida Road over White Water Creek	Inspection	10/21/2021
Bethsaida Road over Morning Creek	Inspection	10/21/2021
Kimberly Mill Road over Morning Creek	Inspection	10/21/2021

Inclement Weather

No activity this month

GOVERNMENT OF THE CITY OF SOUTH FULTON

WILLIAM "BILL" EDWARDS
MAYOR



TAMMI SADDLER JONES
CITY MANAGER

MEMORANDUM

TO: Honorable Mayor William "Bill" Edwards & City Council Members

FROM: Tammi Saddler Jones *Tammi Saddler Jones*
City Manager

DATE: December 9, 2021

SUBJECT: Human Resources Policies and Procedures Revisions

Detailed in this memo are the policies titled below as they appear in the Human Resources Policies and Procedures Manual. A brief description has been provided describing the reason(s) for the recommended change(s) to the referenced policy.

Personnel Records and Recordkeeping, #112-18 page 24

The policy states that employees must submit an open records request for them to view their own personnel file.

Change: Going forward employees will be able to view their files, by reaching out to HR per the directions in the new policy.

Anti-Bullying, # 119-18 page 39

In addition to the current Anti- Bullying policy a more detailed policy on gossiping is added.

Appeals Process, #200-18, page 43-47

The current policy does not allow all employees to appeal disciplinary decisions (which is not common for cities), in addition the policy requires a paid Hearing Officer for all appeals, which can be a costly expense.

Change: A suggested appeals process is offered to reduce the cost and allow all employees to appeal within their respective departments up to the City Manager, for certain disciplinary issues.

Probation Periods Requirements, #205-18 page 65

This policy currently does not recognize a probation period for non-classified (civilian) positions.

Change: A suggested twelve (12) months probation period for new- six (6) months for promotional and demotions for civilian positions is offered, to help manage employee performance and help department heads set performance expectations.

Separations: Resignations & Abandonment of Position, #206-18 page, 67-68

This current policy allows employees to resign without working out a notice and guarantees the pay out of accrued leave. Abandonment of position does not occur until the employee has missed work for four (4) workdays.

Change: It is suggested that a two (2) weeks' notice is given for receipt of paid leave. This will help stop impulsive decisions of employees and prevent huge payouts from the city, and to require employees to notify the city within two (2) days when away from work unapproved.

Demotions, #303-18, page 77-78

The current policy provides a monetary value to employees who demote to a lower position. This will cause pay compression over time and diminish the value of the compensation pay.

Change: It is suggested to remove the monetary value of demotions.

Paid Parental Leave # 315-18 page 98

There is no policy change to this policy, only an addition to include same-sex relationships

Recruitment and Selection number #320-18 page 111

List of Eligible Applicants

Promotional list for public safety departments

Currently it only allows for promotional list to be established for one (1) year. This is a big const and time consumption for the list to be done every year.

Change: Applicants will remain on the LEA for a specific position for six months, or two (2) years for public safety/law enforcement positions, counting from the date on which their eligibility was most recently established. A LEA will also include the following additional lists:

Sick Leave and Prevention # 322-18 page 121

This policy does not allow employees to use sick leave to care for family members. In addition, it does not allow light duty options to all employees.

Change: Going forward employees can care for family members and work while on approved limitations from their physician.

Substance Abuse and Drug and Alcohol Testing # 323-18 page 122

This current policy does not address the requirements to practice as a Drug- Free Workplace (DFW) with the State of Georgia.

Change: Updates to drug testing requirements for all new hires, all employees' workers' compensation injuries, operation of city vehicle, and training for compliance with Georgia DFW certification. The certification will provide 7.5% off the workers compensation premium, and gives us a statutory presumption protection (meaning the claim is statutorily denied in the state of Georgia for an employee under the influence)

Holiday Pay #325-18, III Categories of Leave, page 137

This policy requires the employee to bank holiday pay to a max of 15 holidays when employees are required to work the holiday, this resulted in employees losing hours of holiday pay.

Change: Employees who work the holiday will be paid their holiday up to a max of 12 hours within the pay period the holiday is earned.

Emergency/Bereavement Leave #325-18-part D, page 140

This policy is ambiguous, and bereavement is only for a family member who dies serving in the military.

Change: Delete the emergency part of this policy, offer sick leave to care for family members, create a bereavement leave policy, and the city now pays for short-term disability.

Leave of Absence #325-18, page 144

There is currently no policy offered to an employee for personal leave when they do not meet FMLA requirements (for example a new employee). Having this policy is a good retention strategy for top performers.

Change: Add a General Leave of Absence Policy to cover unplanned emergencies in our employees' lives.

Should you need further information regarding this correspondence, please contact Niki Graham at Niki.Graham@cityofsouthfulton.ga.gov.